

NOTICE OF A PUBLIC MEETING

November 19, 2007

Notice is hereby given that a meeting of the Commissioners Court of Harris County, Texas, will be held on **Tuesday, November 20, 2007 at 10:00 a.m.** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the office of the Commissioners Court Coordinator, Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.co.harris.tx.us/agenda.

Beverly B. Kaufman, County Clerk
and Ex-Officio Clerk of Commissioners Court
of Harris County, Texas



Patricia Jackson, Director
Commissioners Court Records



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 • Houston, Texas 77002-1817 • (713) 755-5113

Ed Emmett
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 07.22

AGENDA

November 20, 2007

10:00 a.m.

Opening prayer by Dr. Patrick Randolph of Praise Christian Center World Church in Channelview.

I. Departments

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Construction Programs
 - e. Flood Control District
 - f. Architecture & Engineering
 - g. Facilities & Property Management
2. Management Services
3. Information Technology
4. Public Health & Environmental Services
5. Community & Economic Development
6. Library Services
7. Youth & Family Services
8. Constables
9. Sheriff
10. Fire Marshal
11. Medical Examiner
12. County Clerk
13. County Attorney
14. Justices of the Peace

15. Probate Courts
16. District Courts
17. Travel & Training
 - a. Out of Texas
 - b. In Texas
18. Grants
19. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
20. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
21. Miscellaneous

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

V. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.co.harris.tx.us/agenda.

I. Departments

1. Public Infrastructure Department

a. Public Infrastructure

1. Recommendation for authorization to negotiate with:
 - a. TCB, Inc., for general engineering consulting services for the Toll Road Authority.
 - b. Webster and Seabrook for interlocal agreements related to the regional watershed protection program.
2. Recommendation for authorization for the County Judge to execute agreements with Alan L. Dominy in support of real estate transactions on behalf of the county and the Flood Control District.

b. Right of Way

1. Recommendation that the court approve resolutions and orders authorizing the county to purchase certain tracts for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract DE 16-1 from Clay Road to Betty Lane for the Queenston Boulevard-1 project in Precinct 3 in the amount of \$33,469, \$3,000 over the appraised value.
 - b. Tract 015 south of Keith Harrow at Queenston Boulevard between Windsong Trail and West Harrow for the Queenston Boulevard-1 project in Precinct 3 in the amount of \$80,000, \$3,875 over the appraised value.
 - c. Tract 010 from the northwest corner of Cypress Rosehill and an unnamed private road to the westerly termination of Lake Cypress Hill Drive for the Cypress Rose Hill Road-4 project in Precinct 3 in the amount of \$20,442, \$5,000 over the appraised value.
 - d. Tract 004 at the east line of Galbreath Drive at Canyon Trail for the Hollister Road, Segment Two project in Precinct 4 in the amount of \$37,062, \$750 over the appraised value.
2. Recommendation that the court approve resolutions and orders authorizing the county to abandon its interest, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 002 south of FM 2920 from Stuebner Airline to Boudreaux Road for the Old Stuebner Airline Cutoff Road project in Precinct 4.
 - b. Tract 001 at 10310 Cossey Road for the Cossey Road abandonment project in Precinct 4.

3. Recommendation that the court approve resolutions and orders authorizing certain projects, decrees of public necessity and convenience, and acquisition of specific properties on behalf of the county or Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Two specific tracts on the north side of Wheeler and Brays Bayou between Old Spanish Trail and Wayside for the Project Brays channel modifications project in Precinct 2, and to provide landowner relocation assistance according to federal guidelines.
 - b. One revised tract from West Greens Road to Bourgeois Road for the Hollister Road, Segment Two project in Precinct 4.
 4. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public an easement over, upon, and across Tract 001 for the Waller Independent School District dedication project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
 5. Recommendation that the court approve resolutions and orders declaring certain tracts to be surplus property, and authorizing the county or Flood Control District to sell sanitary sewer easements across the tracts, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 001 on the south side of the Katy Freeway east of Barker Clodine Road to Municipal Utility District No. 216 for the appraised value of \$28,280 for a sanitary sewer project in Precinct 3.
 - b. Tract 01-603.0 across Unit P130-09-00 west of US 59 to the City of Humble for the appraised value of \$2,169 for the Sale and Exchanges-4 project in Precinct 4.
 6. Recommendation that the court approve resolutions and orders authorizing the county or Flood Control to:
 - a. Accept donation of a utility easement across Tracts 001 and 002 for the Louetta Road at Vintage Park and Chasewood Park project in Precinct 4, and for the County Judge to execute the donation form.
 - b. Dedicate to the public a road easement over, upon, and across Tract 03-601.0 for the Bunker Hill Road easement project in Precinct 4, and for the County Judge to execute the easement.
- c. **Toll Road Authority**

Recommendation for authorization to negotiate with Cobb Fendley & Associates, Inc., for engineering services in connection with design of a main lane toll gantry and two ramp gantries and all appurtenances necessary for an electronic tolling system as part of the Grand Parkway along SH 99, Segment I-2 between SH 146 and IH 10.

d. **Construction Programs**

1. Recommendation for approval of changes in contracts with:
 - a. SER Construction Partners, Ltd., contractor for the Tasfield Community sanitary sewer system, lift stations, and force main, adding 38 days and resulting in an addition of \$6,186 to the contract amount (06/0165-5).
 - b. DCE Construction, contractor for concrete repairs and related items for various roads in the Miller Camp area in Precinct 2, resulting in no change to the contract amount (05/0279-3).
 - c. Economic Construction, Inc., contractor for bridge repair at North Brentwood Drive, Unit N104-00-00 in Precinct 2, resulting in a reduction of \$1,334 from the contract amount (06/0314-1).
 - d. TJ&T Enterprises, Inc., contractor for Aldine Westfield Road, Segment A from Beltway 8 to Simmans Road in Precinct 4, adding 44 days and resulting in an addition of \$92,193 to the contract amount (04/0268-6).
 - e. ACM Contractors, contractor for T.C. Jester Boulevard from Springton Lane to Glenmere Lane in Precinct 4, adding nine calendar days and resulting in an addition of \$28,690 to the contract amount (07/0202-1).
 - f. C.F. McDonald Electric, Inc., contractor for installation of emergency generators for the Dairy Ashford EZ Tag Store, Westside Service Center, and Fort Bend Parkway Toll Plaza, adding 60 days and resulting in no change to the contract amount (07/0021-12).
2. Recommendation that Public Infrastructure be authorized to reduce retainage from 5% to 2% for:
 - a. TJ&T Enterprises, Inc., for construction of the Aldine Westfield, Segment A project in Precinct 4.
 - b. Lucas Construction, Inc., for construction of the El Franco Lee Park, Phase Six project in Precinct 1.

e. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. American-Lupher Land Surveyors, Inc., for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
 - b. Berg-Oliver Associates, Inc., for environmental consulting services in amounts of \$200,000 and \$75,000 in support of the district's operations and maintenance programs.
 - c. Board of Regents of the University of Texas System for use and benefit of the University of Texas M.D. Anderson Cancer Center in the amount of \$500,000 for channel widening of the Brays Bayou watershed, Unit D100-00-00 along the upstream side of Holcombe Boulevard to the downstream side of South Braeswood Boulevard in the Texas Medical Center in Precinct 1.
 - d. Buentello Surveying, Inc., for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.

- e. Land Surveying, Inc., for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
 - f. The Crossroads Park Homeowners Association, Inc., to construct and operate a private recreational area along Unit E512-01-00, Tract 01-001.0 in Precinct 4.
 - g. Tolunay-Wong Engineers, Inc., for materials engineering and testing services in the amount of \$80,000 in support of the district's public works maintenance construction projects.
 - h. URS Corporation for engineering services in the amount of \$350,000 to conduct an update of the land cover/land use database and maps to develop new digital land-use maps for the county.
 - i. U.S. Army Corps of Engineers for temporary use during an emergency of a portion of the district's North Service Center in Precinct 4.
 - j. U.S. Department of the Interior by and through the U.S. Geological Survey in the amount of \$30,000 for surface water research activities for the period of January 1, 2008-September 30, 2008.
 - k. W. Gorman Morris dba Morris Tractor in the amount of \$1,000 for construction of regional detention basin No. M500-01-00 in the Willow Creek watershed in Precinct 4.
 - l. Wetland Solutions, Inc., for environmental consulting services in the amount of \$100,000 in support of the district's operations and maintenance programs.
2. Recommendation that the court approve contracts and bonds for:
 - a. Excalibur Excavation, LP, in the amount of \$294,050 for Earthen Channel desilt from Tanner Road to the upstream end in the Buffalo Bayou watershed in Precinct 4.
 - b. L.N. McKean, Inc., in the amount of \$843,294 for channel enclosure from Scott Street to Cullen Boulevard in the Sims Bayou watershed in Precinct 1.
 3. Recommendation for approval of changes in contracts with:
 - a. Lone Star Construction, Ltd., contractor for the Buffalo Speedway bridge over Sims Bayou in Precinct 1, resulting in an addition of \$36,088 to the contract amount (06/0307-02).
 - b. Peltier Brothers Construction, contractor for Crosby MUD utility relocations in the Jackson Bayou watershed in Precinct 4, resulting in an addition of \$12,556 to the contract amount (07/0030-01).
 4. Recommendation for adoption of court orders affecting property rights for conservation easements at the Greens Bayou wetlands mitigation bank, Subdivisions A and B, Phase One, Unit P700-01-00 in Precinct 4.
 5. Recommendation for authorization to delete airtime service for three cellular phones, add three cellular phone allowances, and retain Nextel devices for use as replacements for defective phones.
 6. Recommendation that Unit E535-02-00 be added to the district's stormwater management system for identification purposes only.

7. Recommendation that the award for slope repairs from Country Creek Drive to Beechnut for Brays Bayou in Precinct 3 be made to Serco Construction Group, Ltd., in the amount of \$1,179,418.
8. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for general repairs in the White Oak Bayou watershed in Precincts 1 and 4 at an estimated cost of \$184,000.

f. **Architecture & Engineering**

1. Recommendation for authorization to seek bids for:
 - a. Ball field lighting at El Franco Lee Park in Precinct 1 for a three-week period at an estimated cost of \$175,000.
 - b. Box culvert replacement at Miller Cut-Off Road in Precinct 2 for a three-week period at an estimated cost of \$188,000.
 - c. Furnishing and delivering on an as needed basis various sizes of geogrid and geotextile to the Westside Service Center in Precinct 3 for a two-week period at an estimated cost of \$90,000.
 - d. Reconstruction of various roads in the Crosby area in Precinct 4 for a three-week period at an estimated cost of \$3.7 million.
2. Recommendation for approval of the following plats:
 - a. Hidden Meadow, Section Six in Precinct 1; Kerry R. Gilbert & Associates, Inc., and Pate Engineers, Incorporated.
 - b. Cove, Section One in Precinct 3; Costello, Incorporated.
 - c. Cove, Sections Two, Three, Nine, and 10 in Precinct 3; Costello, Inc., and Vernon G. Henry and Associates, Incorporated.
 - d. Lakeside Haven Drive street dedication in Precinct 3; Costello, Incorporated.
 - e. Mueschke Crossing in Precinct 3; Miller Survey Group and R.G. Miller Engineers.
 - f. Stablewood Farms North, Section Three in Precinct 3; Costello, Inc., and Kerry R. Gilbert & Associates, Incorporated.
 - g. Terra Del Sol, Section Four, amending plat in Precinct 3; Van De Wiele Engineering, Incorporated.
 - h. Antoine Northwest, Section One in Precinct 4; Sander Engineering Corporation.
 - i. Atascocita Commons replat in Precinct 4; Miller Survey Group and R.G. Miller Engineers.
 - j. Canyon Gate at Park Lakes, Section Nine in Precinct 4; Jones & Carter, Incorporated.
 - k. Champion Heavens Subdivision in Precinct 4; 4 Dimensional System Design.
 1. Gosling Pines, Section Two in Precinct 4; Provident Engineers, Incorporated.
 - m. Meadowhill Regional MUD Water Plant in Precinct 4; Pate Engineers, Incorporated.
 - n. Newton Parcel One in Precinct 4; Cobb, Fendley & Associates, Incorporated.
 - o. Quality Product Finishing in Precinct 4; Century Engineering, Incorporated.

- p. Stewart Rankin Park Subdivision, Section Three in Precinct 4; Thomas Land Surveying.
 - q. Stoneleigh Cypress Station Apartments in Precinct 4; Bury & Partners.
 - r. Sunset Ridge Recreation Center in Precinct 4; Benchmark Engineering Corporation.
 - s. Terrace Brook, Sections Two and Three in Precinct 4; Edminster Hinshaw Russ and Associates.
 - t. The Woodlands Carlton Woods Fazio Clubhouse in Precinct 4; Pate Engineers and the Woodlands Land Development Co., L.P.
 - u. Vintage Lakes, Section Two, partial replat in Precinct 4; Brown & Gay Engineers, Inc., and Kerry R. Gilbert & Associates, Incorporated.
3. Recommendation for cancellation of bonds for:
- a. Lennar Homes of Texas Land and Construction, Ltd., executed by the Continental Insurance Company in the amount of \$30,601 for Stonefield Terrace, Section Six in Precinct 1.
 - b. Village Developers-Falcon Point, Inc., executed by Royal Indemnity in the amount of \$2,642 for Falcon Point, Section One in Precinct 3.
 - c. Champions Glen, LP, executed by ACSTAR Insurance Company in the amount of \$11,500 for Champion Forest Drive, first extension in Precinct 4.
 - d. Terrabrook Eagle Springs, LP, executed by Bond Safeguard Insurance Company in the amount of \$37,808 for Eagle Springs, Section 19 in Precinct 4.
 - e. Waldron Development, Inc., executed by Lexon Insurance Company in the amount of \$8,242 for Waldron Estates, Section One in Precinct 4.
4. Recommendation for approval of changes in contracts for:
- a. Specialty Construction, contractor for improvements at Rio Villa Park in Precinct 2, adding 15 calendar days and resulting in an addition of \$15,450 to the contract amount (070042-1).
 - b. PRC Roofing Company, Inc., contractor for roof repair at the Hugh Road maintenance facility in Precinct 4, resulting in an addition of \$3,600 to the contract amount (124624-1).
5. Recommendation for authorization for the County Judge to execute landscape architectural/engineering services agreements/amendments with:
- a. Asakura/Robinson, LLC, in the additional amount of \$50,000 in connection with the Beltway 8 Sports Park project in Precinct 2.
 - b. Huitt-Zollars, Inc., in the additional amount of \$26,342 in connection with construction of Barker-Cypress Road from south of Cypress Creek to north of Jarvis Road in Precinct 3.
 - c. Midtown Engineers, Inc., in the amount of \$59,128 in connection with construction of traffic signalization and related improvements for the intersections of West Lake Houston Parkway at Aerobic Drive and Will Clayton Parkway at Aerobic Drive in Precinct 4.

6. Recommendation for authorization to negotiate with:
 - a. Kuo Associates, Inc., for engineering services in connection with Kieth Harrow Boulevard from west of Westfield Village Drive to west of Fry Road in Precinct 3.
 - b. Crouch Environmental Services, Inc., for environmental services in connection with Huffmeister Road from Ravensway Drive to Telge Road in Precinct 3.
7. Recommendation that the County Judge execute service outlet location statements with CenterPoint Energy for installation of electrical meters at 10651½ and 10833½ Louetta Road to provide electrical power for traffic signals at the intersections of Louetta Road and Chasewood Park Drive and Louetta Road and Vintage Park Drive in Precinct 4, and for authorization for the County Auditor to pay monthly utility bills.
8. Recommendation for authorization to retain financial surety and repair and maintain infrastructure for:
 - a. KB Home Lone Star, LP, in amounts of \$2,280 and \$2,020 for Liberty Lakes, Sections Six and Seven in Precinct 2.
 - b. Champions Glen, LP, in amounts of \$3,360 and \$2,160 for Gleannloch Farms, Sections 32 and 37 in Precinct 4.
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
 - a. James Hardie Building Products dba Hardie Pipe, only bid for various sizes of fiber-cement pipe furnished and delivered in Precinct 2.
 - b. Bio Landscape & Maintenance, Inc., lowest and best bid in the amount of \$47,350 for installation of underground lawn sprinkler systems at five community centers in Precinct 2.
 - c. Third Coast Services, LLC, lowest and best bid in the amount of \$69,586 for pedestrian warning beacon installation at the intersection of Fallbrook Drive and West Butte Canyon in Precinct 4.
10. Recommendation for appropriate officials to take necessary actions, that technical defects be waived, and awards be made to:
 - a. D&D Utility Supply, Inc., lowest and best bid in the amount of \$100,000 for furnishing and delivering various sizes of black corrugated plastic pipe and related items in Precinct 1.
 - b. Asplundh Tree Expert Company, only bid for a renewable term contract for clearing of right-of-way by tree and tree limb cutting and removal in Precinct 3.
 - c. DeYar Builders, Inc., lowest and best bid for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Lyons Camp area in Precinct 4.

11. Recommendation that the court approve a preliminary engineering report prepared by TSC Engineering Company for construction of Fairmont Parkway from SH 146 to west of Bay Area Boulevard in Precinct 2, and authorization to proceed with the design phase.
12. Recommendation that the County Judge be authorized to execute an agreement with TEPPCO Crude Pipeline, LLC, for right-of-way utility adjustments in the amount of \$74,083, including contingency for the proposed reconstruction of Grant Road from Copeland to SH 249 in Precinct 4.
13. Recommendation for acceptance of performance and payment bonds on BuyBoard contracts from John A. Walker Roofing Co., Inc., for gutter repairs at the Crosby Community Center in Precinct 4.
14. Transmittal of notices of road and bridge log changes.

g. **Facilities & Property Management**

1. Request for authorization to renew annual agreements with:
 - a. Greater Harris County 9-1-1 Emergency Network for lease of space at 1301 Franklin.
 - b. Western General Holding Company for lease of space at 8080 El Rio for the administrative office of the County Library.
 - c. Marlene Mousa, Frank B. Mousa, and Helen Lorice Mousa for lease of space at 2500 Texas for Information Technology's radio shop.
2. Request for approval of an order to accept a quitclaim for the county of a tract of land out of the I.E. Wade Survey at 10585 West Office Drive in Precinct 3.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$55,109 and nine workers compensation recoveries in the total amount of \$1,368; settlement of eight tort claims in the total amount of \$9,315; denial of 16 claims for damages; and transmittal of claims for damages received during the period ending November 13.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$1,430 in connection with settlement of an accident claim.
- c. Transmittal of investment transactions and maturities for the period of October 31-November 13.
- d. Request for approval of interest payments for commercial paper projects.

- e. Request for approval of a public hearing to be held at the December 4 court meeting for a decision to be made regarding the tax on tangible personal property in transit in accordance with Tax Code Section 11.253 which becomes effective January 1, 2008.
- f. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Transmittal of notice that the Information Technology Center was awarded the Best of Texas 2007 award for the best technology solution serving organization business objectives in connection with a system designed to track community service hours performed by probationers.

4. **Public Health & Environmental Services**

- a. Request for authorization to delete a cellular phone from the department's inventory.
- b. Request for approval of additional mileage reimbursements in amounts of \$307, \$318, \$338, and \$537 for TB outreach workers who exceeded the monthly limit in October.
- c. Transmittal of a report from Houston Regional Air Quality Task Force regarding implementation of best management practices to control emissions of certain listed chemicals.
- d. Request for approval of a contract with the Texas Department of State Health Services for \$50,000 to provide women's lab services.

5. **Community & Economic Development**

- a. Request for approval of 11 deferred down payment assistance loans for certain low- and moderate-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$183,900.
- b. Request for authorization to accept checks in the total amount of \$487,483 from three City of Houston Tax Increment Reinvestment Zones to provide affordable housing within the county.
- c. Request for approval of an order prepared by the County Attorney to adopt the Assistance to Non-U.S. Citizens Policy and Guidelines in connection with Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act for compliance with Federal law on immigration eligibility status.
- d. Request for approval of Program Year 2008-2012 consolidated plan for grant funding for submission to the U.S. Department of Housing & Urban Development.

- e. Request for approval of a tax abatement agreement between the county, Malloy Real Estate Limited Partnership, Ltd., and Action Box Co., Inc., for a manufacturing facility at 6207 N. Houston Rosslyn Road in Precinct 4.
- f. Request for approval of amendments/agreements with:
 - 1. Mental Health & Mental Retardation Authority of Harris County to provide crisis counseling, case management, and therapeutic mental health services using Community Development Block Grant Disaster Recovery funds in the amount of \$3.55 million.
 - 2. Harris County Hospital District to recover costs associated with evacuee medical services using CDBG Disaster Recovery funds in the amount of \$6.29 million.
 - 3. Star of Hope Mission to reduce the amount funded for the Men's Development Center utilities program due to revised program operations.
 - 4. U.S. Department of Housing and Urban Development to change the project site location from Pines of Westbury to Boca Springs Apartments for a Shelter Plus Care Program project to provide rental assistance and supportive services to homeless persons in the county.
 - 5. U.S. Department of HUD to change the project sponsor from Service of the Emergency Aid Resource Center for the Homeless, Inc., to AIDS Foundation Houston, Inc., and assignment of the SPC agreement between the county, SEARCH, and AFG to provide rental assistance and supportive services to homeless persons.
- g. Request for approval of a mutual termination of tax abatement agreement with TAPCO International, Inc., and acceptance of \$16,639 as full recapture of all taxes previously abated for tax years 2005 and 2006 for a manufacturing and office facility at 11307 West Little York Road in Precinct 4.
- h. Request for approval of orders authorizing:
 - 1. The Disadvantaged Business Enterprise Policy Statement and designation of the CED director or designee as the liaison officer.
 - 2. Adoption of the Texas Department of Transportation Disadvantaged Business Enterprise Memorandum of Understanding establishing a federally approved program.
 - 3. The Texas Unified Certification Program Memorandum of Agreement establishing participation in the program as a non-certifying partner.
- i. Request for approval of federal exemption waiver agreements between the county and owners of new warehouses and distribution facilities on 17 tracts in Precinct 2 and a letter of non-objection to the Port of Houston Authority in connection with its application for expansion of Foreign-Trade Zone No. 84 to include the tracts.
- j. Request for acceptance of reimbursement of grant funds from Interfaith Ministries in the amount of \$30,000, and for appropriation of the funds for community development activities.

6. **Library Services**

Request for authorization to correct the payroll record of an employee.

7. **Youth & Family Services**

a. **Juvenile Probation**

Request for authorization to purchase a replacement cellular phone.

b. **Protective Services for Children & Adults**

1. Request for authorization to purchase holiday gift cards for 500 youths in the Community Youth Services Program using donated funds in the amount of \$10,000.
2. Request for authorization to renew an annual agreement with Cypress Fairbanks Independent School District for assignment of youth service specialists for social services to youth and families who are in crisis.
3. Request for authorization to purchase certain program supplies for the Kinder Emergency Shelter at an approximate total cost of \$2,074.

8. **Constables**

- a. Request by Constables Abercia, Freeman, Hickman, and Trevino, Precincts 1, 2, 4, and 6, for approval of changes to lists of regular law enforcement personnel and reserve officers with oaths and/or bonds.
- b. Request by Constable Abercia, Precinct 1, for approval of law enforcement agreements with the First and 14th Courts of Appeals and Near Northwest Management District.
- c. Request by Constable Jones, Precinct 3, for authorization to add a monthly car allowance to a deputy position and delete a car allowance from another deputy position.
- d. Request by Constable Hickman, Precinct 4, for authorization to appoint a deputy to fill a vacant position.
- e. Request by Constable Camus, Precinct 5, for authorization to obtain a surplus vehicle from Fleet Services for use by the Criminal Warrant Division to transport prisoners.
- f. Request by Constable Walker, Precinct 7, for authorization to:
 1. Accept certain furniture from the Military Surplus Law Enforcement Support Office for an incident command trailer.
 2. Screen for and receive surplus federal property.

9. **Sheriff**

- a. Request for authorization to purchase a replacement cellular phone for the Auto Theft Task Force.
- b. Request for approval of changes to lists of regular law enforcement personnel and reserve officers with oaths and/or bonds.
- c. Request for authorization to reimburse individuals who will provide meals to representatives of the Commission for Law Enforcement Accreditation during their inspection scheduled for December 1-6.
- d. Request for authorization to reimburse the Special Investigation Fund:
 1. \$325 for a fee paid to participate in the Chamber and Montgomery College Texas Career Expo.
 2. \$75 for three standardized field sobriety test instructor proficiency certificates.
 3. \$100 for a fee paid to participate in the Tomball College Job Fair.
 4. \$75 for three standardized field sobriety instructor proficiency certificates issued to employees in the Patrol Bureau.
 5. \$100 for a fee paid to participate in the Tomball College Annual Job Fair.
 6. \$25 for a fee paid to participate in the Prairie View A&M Career Day.
 7. \$680 for annual membership fees paid to the American Society of Security International for four employees.

10. **Fire Marshal**

- a. Transmittal of notice that the Fire Marshal was reelected to the board of directors of the Texas Fire Marshals Association and received the Roscoe Gibson Award for Achievement.
- b. Request for approval of a reimbursement in the amount of \$100 for an inspection fee payment.
- c. Request for authorization to purchase a replacement cellular device.
- d. Request for approval of two fire inspector positions with vehicles and related equipment.
- e. Transmittal of the annual financial report for Emergency Services District No. 9.

11. **Medical Examiner**

- a. Request for authorization to purchase a Blackberry device for the forensic imaging director and to replace and upgrade a device for the operations director.

- b. Request for approval of an affiliation agreement with the Houston Community College System to allow students and faculty to use designated facilities for histologic technician training purposes.

12. **County Clerk**

- a. Transmittal of the minutes of the court's meeting of November 6 and corrections to the minutes of the October 23 meeting.
- b. Request that the court approve for the December 8 joint runoff election an interdepartmental transfer to the Constable of Precinct 1 for law enforcement supervision of early voting ballots; rental fees for facilities and polling locations; publication of notice of equipment test; payments for election officials; installation of telephone service; appointment of the manager, tabulation supervisor, and presiding judge for the central counting station; and payments for delivery of voting equipment and for election day technicians.
- c. Request for authorization for the County Judge to execute December 8 joint election agreements with the City of Houston and HISD.
- d. Request for authorization for the County Judge to execute an agreement with HISD for use of buildings as polling places for the December 8 joint runoff election.
- e. Request for authorization for the court to adopt the early voting schedule for the December 8 joint runoff election.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Court No. 3, the 313th, 234th, 280th, and 334th District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 9259 Colendale Drive and 410 Hill Road in Precinct 1, and 6810 Oakwood Hollow Court in Precinct 4; and the Texas Water Code at 2001 Jackson Road in Pasadena in Precinct 2.

14. **Justices of the Peace**

Request by Judge Risner, JP 2.2, for approval of a part-time bailiff position.

15. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to reclassify a part-time position to regular full-time.

16. **District Courts**

Request for approval of payments to the Harris County Department of Education and Houston Bar Association for alternative dispute resolution services.

17. **Travel & Training**a. **Out of Texas**

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/FCD	2	International Erosion Control Association Conference	2/17-22	Orlando, FL	\$5,241	FCD
2.	MS/OFS	1	Municipal Derivatives Finance Conference	12/9-11	Naples, FL	\$500	General
3.	ITC	1	Community Office of Policing Services Tech. Program	12/4-6	Phoenix, AZ	\$1,069	General
4.	PHES	2	National Immunization Conference	3/16-20	Atlanta, GA	\$3,580	General
5.	PSCA	1	National Student Safety & Security Conference	11/28-12/1	Las Vegas, NV	\$1,476	Other
6.	PSCA	4	National Youth Employment/Development Symposium	12/2-6	Chicago, IL	\$4,570 \$3,730	Grant Other
7.	PSCA	1	Council on Accreditation initial peer review training	12/2-4	Ft. Lauderdale, FL	\$1,060	General
8.	Const. 4	1	Project Safe Childhood Conference	12/3-6	St. Louis, MO	\$929	Other
9.	Sheriff	4	Technical emergency response training	12/1-8	Anniston, AL	\$15,500	Other
10.	Sheriff	1	Federal Bureau of Investigation National Academy*	12/31-5/1	Quantico, VA	\$2,000	Other
11.	Prob. Ct. 1	1	Continuing legal education conference	1/4-9	Vail, CO	\$2,789	General
12.	Auditor	1	US Dept. of Housing & Urban Dev. Grantee Orient. Conf.	11/26-28	Washington, DC	\$620	General
13.	Pur. Agt.	1	Certified professional public buyer seminar/examination	12/13	Atlanta, GA	\$593	General
14.	Co. Judge	1	Fiduciary Agent/Fed. Maritime Security Coord. Symposium	11/14-15	Washington, DC	\$1,600	Grant
15.	OHSEM	1	Hurricane preparedness course	1/27-2/1	Miami, FL	\$750	General
	Subtotal	23	Out of Texas average cost \$2,000 per employee			\$46,007	

b. **In Texas**

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/TRA	4	Global Knowledge information technology training	TBD	Houston	\$7,517	TRA
2.	PID/FCD	14	Presenting data and information seminar	12/7	Houston	\$5,320	FCD
3.	PID/FCD	6	Houston Management Conference	12/18	Houston	\$1,110	FCD
4.	PID/FCD	35	Time management and organizational skills seminar	1/17-18	Houston	\$5,645	FCD
5.	MS/OFP	2	Tx. Society of Certified Public Accountants Expo.	11/26-27	Houston	\$595	General
6.	ITC	1	Natl. Electronic Commerce Coord. Council Conference	12/3-5	Austin	\$975	General
7.	PHES	1	Tx. Dept. of Health Serv. Swimming Pool Regulation mtg.	TBD (2 trips)	Austin	\$310	General
8.	PHES	1	Rescue organization verification	11/15-11/14/08	Texas	\$150	General
9.	PHES	3	Tx. Association of Health, Physical Ed. & Recreation mtg.	11/29	Galveston	\$180	Grant
10.	PHES	1	Open Government Conference	12/3-4	Austin	\$830	General
11.	PHES	1	Animal control officer training	12/4-5	Houston	\$75	General
12.	PHES	1	Texas Environmental Health Association Conference	12/6-7	South Padre	\$880	Grant
13.	PHES	2	Ethics and safety management training	12/7	Texas City	\$120	General
14.	CED	6	Inst. for Regional Forecasting Economic Symposium	11/8	Houston	\$510	General
15.	CED	3	Green Affordable Housing Conference*	11/28-30	Austin	\$1,905	Grant
16.	CED	1	Tx. High Speed & Transp. Corp. quarterly meeting	12/5-6	College Station	\$220	General
17.	Library	56	Joint meeting of children's librarians in the Houston area	10/12	Conroe	\$1,374	General
18.	Library	1	Transforming Texas libraries program	12/3-4	Austin	\$380	General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
19.	Coop. Ext.	2	District 9 4-H food show	11/30-12/1	Brookshire	\$50	General
20.	Coop. Ext.	1	Tx. Turfgrass Assn. Conference & Trade Show	12/16-19	San Antonio	\$795	General
21.	Juv. Prob.	14	Texas Renaissance Festival	11/24	Magnolia	\$294	Other
22.	Juv. Prob.	1	Tides/Girls Circle Association facilitator training	12/4-6	Dallas	\$838	Grant
23.	Juv. Prob.	2	National Educators Law Institute	12/6-7	Austin	\$850	Grant
24.	PSCA	1	Statewide Leadership Conference on Disproportionality	11/7-9	Austin	\$800	Other
25.	PSCA	1	Guardianship advisory board meeting	11/16	Austin	\$161	General
26.	PSCA	125	Secondary trauma training	11/29	Houston	\$500	General
27.	PSCA	1	Tx. Dept. of Family Protective Services stakeholder forum	12/2-3	Austin	\$156	General
28.	CAC	1	Forensic interview training	11/28-30	Dallas	\$1,200	General
29.	Const. 5	2	Telecommunications operator certification course	TBD	Houston	\$193	Other
30.	Const. 5	1	Police motorcycle instructor training course	11/26-12/14	Houston	\$1,700	Other
31.	Const. 8	1	Training coordinators workshop (Appvd. -9/25 Addnl. Cost)	10/21-25	Corpus Christi	\$216	Other
32.	Sheriff	1	High Intensity Drug Trafficking Area board retreat*	11/13-17	Rockport	\$515	Grant
33.	Sheriff	1	Homeland Security Conference*	11/30-12/8	San Antonio	\$1,075	Other
34.	Sheriff	1	Pressure Point Control Tactics instructor course	12/2-6	Houston	\$150	General
35.	Sheriff	2	TCLEOSE quarterly meeting*	12/5-8	Austin	\$710	Other
36.	Sheriff	4	Fraud seminar*	12/9-12	Austin	\$724	Other
37.	Fire M.	1	Texas Homeland Security Conference	12/3-7	San Antonio	\$850	General
38.	Fire M.	1	Federal Emergency Management Agency Region 6 Conf.	12/9-11	Dallas	\$450	General
39.	M.E.	30	Fetal death medical lecture	12/4-5	Houston	\$520	General
40.	M.E.	3	Biomek 3000 development training	12/11-13	Houston	\$9,000	Grant
41.	Dist. Clk.	1	Firewall training	12/3-6	Houston	\$3,495	General
42.	Dist. Clk.	1	Sam Houston Regional Library Region VII area meeting	12/6	Liberty	\$167	General
43.	CA	1	Litigation and trial tactics seminar	11/29-30	Houston	\$425	General
44.	DA	1	National District Attorneys Association board meeting	11/28-12/1	San Antonio	\$460	General
45.	DA	1	Tx. Dist. & Co. Attorneys Assn. Elected Prosecutors Conf.	12/5-7	Galveston	\$625	General
46.	JP 1.2	1	Tx. Associate Counties & Elected Officials meeting	11/28-29	Austin	\$399	General
47.	JP 7.2	1	Processing civil cases for justice courts training	11/12-13	Galveston	\$195	General
48.	Co. Cts.	1	Statistical analysis system global forum	3/16-19	San Antonio	\$1,870	General
49.	Dist. Cts.	9	Juvenile Law Conference	2/18-20	Corpus Christi	\$10,980	General
50.	Dist. Cts.	3	Tx. Assn. of Drug Court Professionals training	2/21-23	San Antonio	\$2,475	Grant
51.	Auditor	1	Tx. Society of Certified Public Accounts Exposition Conf.	11/26-27	Houston	\$320	General
52.	Auditor	1	Leadership training and motivational techniques seminar	12/20	Houston	\$199	General
53.	Treas.	1	Government Treasurers Organization Conference	12/9-12	San Antonio	\$990	General
54.	Treas.	1	County Treasurers continuing education seminar	4/14-17	College Station	\$880	General
55.	Com. 2	3	Pesticide applicator recertification training	1/16	Baytown	\$80	General
56.	Com. 3	11	Vegetation Management Conference	1/17	Houston	\$289	General
Subtotal	374	In Texas average cost \$197 per employee				\$73,692	

Total	397					\$119,699	
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*Travel by county vehicle

General	Grant	Other	Total
\$42,706	\$22,813	\$54,180	\$119,699

Cumulative	Out of Texas	In Texas	Total
FY 2007-08	\$1,118,925	\$1,773,463	\$2,892,388

18. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to:
 1. Delete 33 vacant grant positions funded by the Texas Department of State Health Services for the low-income women, infants, and children program.
 2. Reclassify a part-time position to full-time for the Tobacco Prevention Grant.
- b. Request by **Community & Economic Development** for authorization to submit applications to the U.S. Department of Housing & Urban Development in amounts of \$11,103,441, \$473,802, and \$3,533,194 for the Community Development Block Grant, Emergency Shelter Grants, and Home Investment Partnership programs, and the American Dream Downpayment Initiative.
- c. Request by **Domestic Relations** for authorization to accept grant funds in amounts of \$1,036,137 and \$1,644,371 from the Attorney General of Texas for the Title IV-D Family Community Supervision Services and Integrated Child Support System programs.
- d. Request by **Juvenile Probation** for authorization to accept Juvenile Justice and Delinquency Prevention Grant funds in the amount of \$30,649 from the Criminal Justice Division of the Office of the Governor for a juvenile sex offender intensive supervision program.
- e. Request by **Protective Services for Children & Adults** for authorization to accept grant funds in amounts of \$102,651 and \$58,635 from the Criminal Justice Division of the Office of the Governor for a TRIAD juvenile mentoring program and the Community Youth Services Truancy Intervention Program.
- f. Request by **Constable Trevino, Precinct 6**, for authorization to:
 1. Accept grant funds in the amount of \$60,000 from the Criminal Justice Division of the Office of the Governor for the School Resource Officer Program for truancy and gang cases.
 2. Increase the county's cash match by \$13,910 for the Gang Resistance Education and Training Program.
- g. Request by **Constable Walker, Precinct 7**, for authorization to increase the county's cash match by \$22,927 for the Gang Resistance Education and Training Program.
- h. Request by the **Sheriff** for authorization to accept grant funds in amounts of \$87,331, \$78,484, and \$41,501 from the Criminal Justice Division of the Office of the Governor for the Sex Offender Compliance Enforcement and Monitoring Program, Abducted and Missing Persons Unit, and CPS Runaway Investigator Program.

- i. Request by the **District Clerk** for authorization to:
 1. Submit an application to the Cullen Foundation for grant funds in the amount of \$110,000 for the Historical Records Preservation Project.
 2. Submit an application to the Brown Foundation for grant funds in the amount of \$110,000 for the Historical Records Preservation Project.

- j. Request by the **District Attorney** for authorization to accept grant funds in the amount of \$41,252 from the Criminal Justice Division of the Office of the Governor for the Truancy Intervention Program.

- k. Request by the **County Judge** for authorization to:
 1. Extend nine positions funded by a grant from the Hogg Foundation for the Joint City/County Commission on Children through August 15, 2008.
 2. Develop an application either as a single entity or in collaboration with other local entities for Texas Emissions Reduction Program Grant funds from the Texas Commission on Environmental Quality to replace or retrofit eligible diesel engines.

19. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Angel Brothers Enterprises, Inc., for reconstruction of Haden Road and Diamond Alkali Road in Precinct 2.
 - b. Basic Industries, Inc., for selective demolition and abatement of the 1910 Civil Courthouse for Public Infrastructure.
 - c. Durwood Greene Construction, LP, for asphalt overlay and base repair of various roads in the Cypress area in Precinct 3.
 - d. Durwood Greene Construction, LP, for asphalt overlay and base repair of five roads in the Hockley area in Precinct 3.
 - e. Robert Jackson dba HDIS for a term contract for debris removal and disposal services for the Flood Control District.
 - f. Landpro, Inc., for installation of underground lawn sprinkler systems at five community centers in Precinct 2.

2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.

3. Request for authorization to establish a change fund for Public Health & Environmental Services.

4. Transmittal of an unaudited and unadjusted monthly financial report for September.

5. Transmittal of the Comprehensive Annual Financial Report for the county and financial statements for the Toll Road Authority and the Flood Control District for the fiscal year that ended February 28, 2007, and restated financial report for the county and financial statements for the Flood Control District for the fiscal year that ended February 28, 2006.

6. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:

- a. Case management system for Community & Economic Development.
- b. Repair services for the existing card access and security systems for the Toll Road Authority.
- c. Provide and mail alarm permits, alarm permit renewal notifications, and false alarm invoices for the Sheriff's Department.
- d. Two-way radio batteries for Information Technology.
- e. Supplemental temporary IT personnel for the Flood Control District.
- f. Perform and provide a full and comprehensive vulnerability assessment report of the Port system for the county.
- g. Build-out of the 11th floor of the Cotton Exchange Building for Public Infrastructure.
- h. Telephone and data cable for Information Technology.
- i. Sale of scrap metal materials for the county, the Flood Control District, and the Harris County Hospital District.
- j. Profiler Plus/Cofiler PCR amplification kits for the Medical Examiner.
- k. Violation enforcement system cameras and associated equipment for the Toll Road Authority.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District Clerk, Information Technology, District Attorney, Flood Control District, Architecture & Engineering Division, and Toll Road Authority.

3. Transmittal of changes in contracts with:

- a. Alanton Group, contractor for janitorial services at various locations in Region No. 3 for the county, resulting in an addition of \$17,472 to the contract amount (01115).
- b. Spherion Atlantic Enterprises, LLC, contractor for temporary personnel for the Toll Road Authority, resulting in no change to the contract amount (01121).
- c. J&B Computer Maintenance, Inc., contractor for maintenance of ITT Courier and IBM equipment for Information Technology, resulting in a reduction of \$468 from the contract amount (01128).

- d. Kentech Enterprise, contractor for preventive maintenance, inspection, and repair of emergency generators for the Harris County Hospital District, resulting in an addition of \$2,724 to the contract amount (01126).
 - e. Questmark Information Management, Inc., contractor for providing and mailing statements for the Toll Road Authority, resulting in an addition of \$24,716 to the contract amount (01133).
4. Request for approval of changes in contracts with:
- a. Labatt Food Service, contractor for various foods for jails for the Sheriff's Department, resulting in a reduction of \$47,233 from the contract amount (01129).
 - b. Ditta Meat Co., contractor for various foods for jails for the Sheriff's Department, resulting in an addition of \$50,928 to the contract amount (01130).
5. Recommendation that awards be made to:
- a. Mobile Services of Houston-West, LLC, low bid in the amount of \$100,000 for on-site paint and body repairs for the county for the period beginning December 1, 2007.
 - b. Bering Omega Community Services in amounts of \$1,042,500 and \$99,880, and Montrose Counseling Center, \$110,365 and \$25,200 for Ryan White Program services for the county for the period of March 1, 2008-February 28, 2009.
 - c. Brothers Business Equipment, Century Business Equipment, Inc., Southwest Business Machines, and T.M. Office Systems, Inc., at an approximate total cost of \$65,000 for facsimile machine maintenance for the county for the period of November 20, 2007-November 19, 2008, with two one-year renewal options.
 - d. ExecuTeam Staffing for placement services for administrative personnel for the Toll Road Authority, and approval of an order authorizing the County Judge to execute an agreement for the period of November 20, 2007-November 19, 2008.
 - e. R-V Industries, Inc., low bid in the amount of \$38,900 to furnish, deliver, and install a steam sterilizer for the county.
 - f. Eagle Electronics Resources, Inc., low bid in the amount of \$356 for disposal of salvage electronic equipment and related items for the county and the Flood Control District for the period ending October 31, 2008, with subsequent renewals, if any, beginning November 1, 2008.
 - g. Asplundh Tree Expert Co., in the amount of \$82,375 for tree and tree limb removal service for the Flood Control District for the period beginning December 1, 2007, and approval of bonds and authorization for the County Judge to execute the agreement.
6. Recommendation that bids to furnish and deliver concrete repair products and related items for the Toll Road Authority be rejected and the job readvertised at a later date.
7. Request for approval to correct the start date to January 1, 2008 for an agreement to lease the Palace Hotel at 216 La Branch.

8. Request for approval to terminate an agreement with Mercury Associates, Inc., for transportation services for Community & Economic Development effective December 20, 2007.
9. Request for approval of renewal options with:
 - a. Tabb Textile Company, Inc., for inmate sheets for the Sheriff's Department for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$34,000.
 - b. CyrusOne for infrastructure disaster recovery service co-location facility for the District Clerk for the period of January 1-December 31, 2008 at an estimated cost of \$38,000.
 - c. ACS State and Local Solutions, Inc., for call center services for the District Clerk for the period of January 1-December 31, 2008 at an estimated cost of \$554,145.
 - d. Carnes Funeral Home for burial and cremation services for Social Services for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$428,000.
 - e. Imagenet Office Systems of Houston for high speed and color photocopier services for the county for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$467,000.
 - f. Global Services, LLC, for high speed and color photocopier services for the county for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$190,000.
 - g. GalleryWatch.com, Inc., and Texas Legislative Service for legislative information services for the county for the period of January 1-December 31, 2008 at estimated costs of \$6,000 and \$40,000, respectively.
 - h. Key Government Finance for Unisys CS7400 equipment, software license, and information services lease agreement for Information Technology for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$580,620.
 - i. Unisys Corporation for Unisys CS7400 hardware/software maintenance for Information Technology for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$220,142.
 - j. West Group for print products for the legal profession for the 14th Court of Appeals, District Attorney, and Probate Courts for the period of January 1-December 31, 2008 at estimated costs of \$27,384, \$101,040, and \$25,416, respectively.
 - k. Vericenter for disaster recovery site and services for the Flood Control District for the period of February 4, 2008-February 3, 2009 at an estimated cost of \$95,832.
 - l. IBM for a monthly license charge on System 390 software products for Information Technology for the period of November 1, 2007-October 31, 2008 at an estimated cost of \$1,444,548.
 - m. MetroCall, Inc., dba USA Mobility, Inc., for leasing and wireless pagers, messaging services, and related items for the county and the Harris County Hospital District for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$175,000.

- n. Verizon Business Services, formerly MCI Worldcom, for internet ethernet connectivity lines for Information Technology for the period of December 1, 2007-November 30, 2008 at an estimated cost of \$213,600.
 - o. AIDS Research Consortium of Houston, Houston Area Community Services, Inc., Houston Volunteer Lawyers Program, Inc., Legacy Community Health Services, Montrose Counseling Center, Inc., N.A.A.C.P., Nonprofit Consulting Services, Saint Hope Foundation, Southeast Texas Legal Clinic, TMF Health Quality Institute, and University of Texas Health Science Center at Houston for Ryan White Program services for the county for the period of March 1, 2008-February 28, 2009.
10. Request for approval of a month-to-month extension of an agreement with Texas Maintenance Systems, Inc., for janitorial services at various locations in Region No. 4 for the county for the period beginning December 1, 2007, not to exceed January 31, 2008.
 11. Request for authorization for the County Judge to execute amendments/agreements with:
 - a. Baylor College of Medicine in the amount of \$33,000 to add health screenings for refugee patients to the agreement with Public Health & Environmental Services for a total of \$265,000.
 - b. The University of Texas Health Science Center at Houston in the amount of \$379,875 for physician services for Juvenile Probation and Protective Services for Children & Adults for the period ending August 31, 2008.
 - c. Forward Edge, Inc., for drug and alcohol testing for Human Resources & Risk Management, adding Juvenile Probation to the agreement at an annual cost of \$25,000 for a maximum annual total of \$225,000.
 - d. Motorola, Inc., in the amount of \$494,098 for software subscription service, technical support services, infrastructure repair with advance replacement, and network security services for Information Technology for the period of December 1, 2007-November 30, 2008.
 12. Request for approval of sole source and other exemptions from the competitive bid process with:
 - a. ParaGard Direct for purchase of family planning materials for Public Health & Environmental Services in the amount of \$75,000.
 - b. Voice4net.com, Inc., for purchase of software performance upgrades to the interactive voice response system for Information Technology at an estimated cost of \$56,500.
 13. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 14. Transmittal of notice of receipt of funds in the amount of \$2,520 for county equipment sold at Houston Auto Auction October 17.

15. Request for authorization to delete certain property from the inventory of Juvenile Probation.
 16. Request for approval of revisions to the Inventory Item Classification for categories in relation to the Auditor's financial accounting system.
 17. Transmittal of bids and proposals for advertised jobs that were opened November 12 and 19 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.
20. **Commissioners Court**
- a. **County Judge**
Request for approval of resolutions designating:
 1. November 20 as David Romero Day in appreciation for his heroic acts that made a difference in many lives by averting an imminent catastrophe on the Ship Channel Bridge.
 2. November 20 as Salem Lutheran School Day and Scott Elementary School Day in honor of their receiving national recognition as No Child Left Behind-Blue Ribbon Schools.
 3. November 23 as Houston Dynamo Day in recognition of their outstanding 2007 season.
 4. December 1 as World AIDS Day in the county, and urging citizens to inform themselves about HIV/AIDS and its prevention.
 - b. **Commissioner, Precinct 1**
 - c. **Commissioner, Precinct 2**
 1. Request for resolutions commending:
 - a. Dr. Herminia Palacio, Public Health & Environmental Services Director, on receiving the 2007 Excellence in Health Administration Award given by the American Public Health Association.
 - b. Mike Montgomery, Fire Marshal, on receiving the Roscoe Gibson Award by the Texas Fire Marshals Association.
 2. Request for approval of an agreement with the City of Baytown for construction of an outdoor skateboard facility at Unidad Park at 2510 J.B. LeFevre Road in Baytown.
 3. Request that a review be conducted for alternatives and options for the Central Processing Center.

d. **Commissioner, Precinct 3**

1. Request for approval to accept donation of a:
 - a. DVD/CD player and speaker from the Spring Branch Senior Association for the Spring Branch Community Center.
 - b. Check in the amount of \$228 from R.W. Rolke to purchase a live oak tree to be planted in Terry Hershey Park.
 - c. Corn sheller from Mark Froehlich to be placed at the Kleb Woods Nature Preserve.
 - d. Picture of Joyce Zaboroski and original baptismal and confirmation certificates of Natalie Juergen to be displayed at the Kleb Woods Nature Preserve.
2. Recommendation that the court request Information Technology Center, the County Attorney's Office, and the Records Management Office to assess and provide recommendations regarding policies, procedures, methodologies and an auditable system solution of proper retention, storage management, and disposal of county records.
3. Request for discussion and possible action regarding a review of the handling of claims by the Office of Risk Management.

e. **Commissioner, Precinct 4**

1. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with The Mercer Society for support and enhancement of Mercer Arboretum & Botanic Gardens.
2. Request for approval for the Cystic Fibrosis Foundation to host its annual Great Strides Taking Steps to Cure Cystic Fibrosis Walk April 12 at Burroughs Park.
3. Request for approval to accept the donation of various items from the Doss Advisory Council for the Mangum-Howell Center.
4. Request for approval of 14 temporary intern positions for the period of December 10, 2007-January 18, 2008.
5. Transmittal of notice of traffic sign installations.

21. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Courts Nos. 2 and 3.
- b. Request by the Harris County Hospital District for approval of a lease agreement with Petereit Investments, Inc., for office space at 1712 First Street in Humble for the period of October 1, 2007-September 30, 2008 at a monthly rate of \$16,755.

- c. Request for approval of the FY 2008 budget for the Greater Harris County 911 Emergency Network.

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

Request by Commissioner, Precinct 4 for an executive session for consideration and approval to reappoint Mary Spinks to the Harris County Hospital District board of managers for the term of November 1, 2007-November 1, 2009.

V. Appearances before court

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Administration of Justice

- Constables (8)**
- Sheriff**
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk**
- District Clerk**
- County Attorney**
- District Attorney**
- Community Supervision & Corrections
- Pretrial Services
- Justices of the Peace (16)**
- County Courts (19)**
- Probate Courts (4)**
- District Courts (59)**
- Courts of Appeals (2)**

Fiscal Services & Purchasing

- Auditor
- Treasurer**
- Tax Assessor-Collector**
- Purchasing

Elected
Appointed

Calendar 2007

January S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

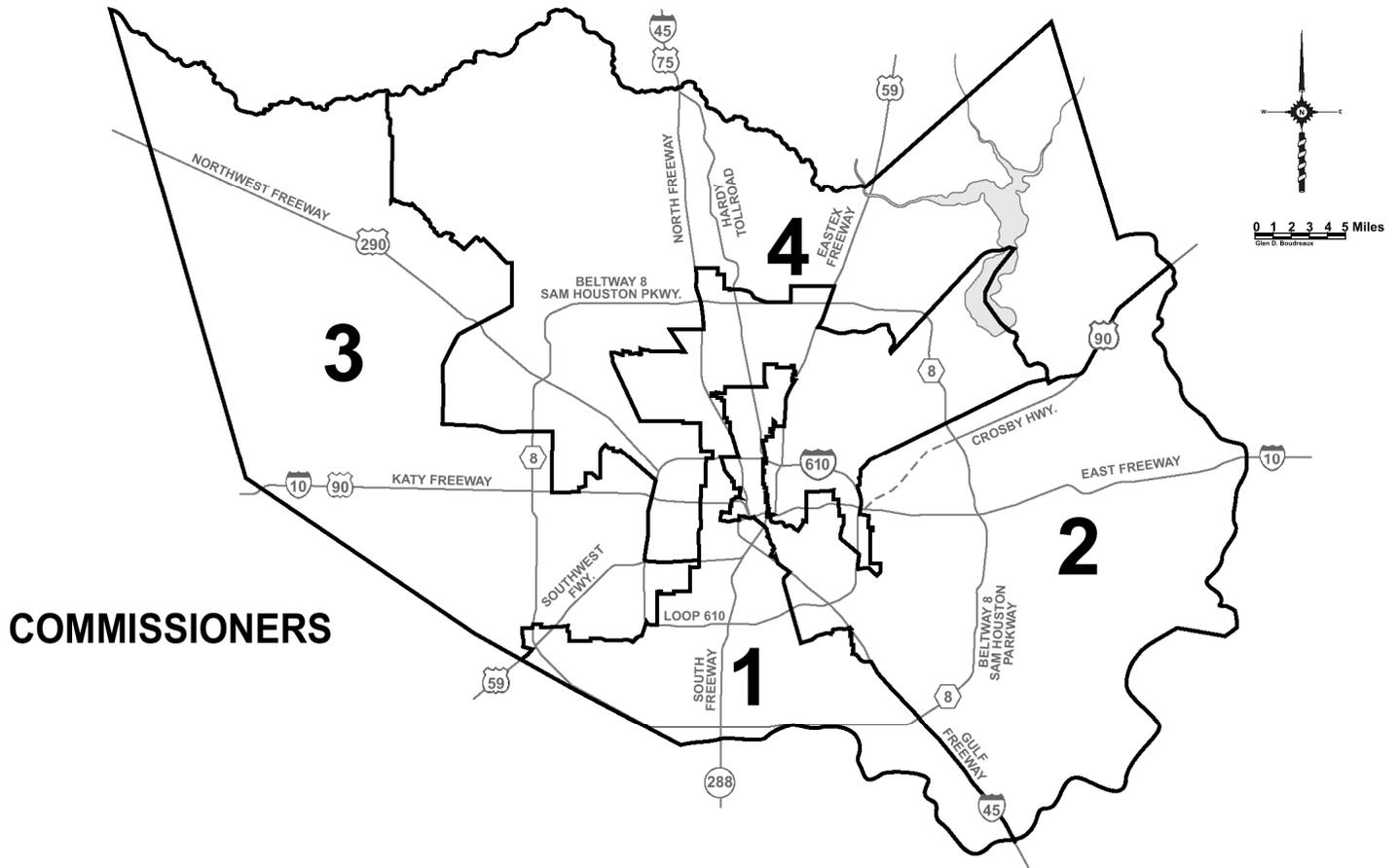
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2007 and Calendar 2008 on the dates noted by □. Court-approved county holidays are noted by ■.

Calendar 2008

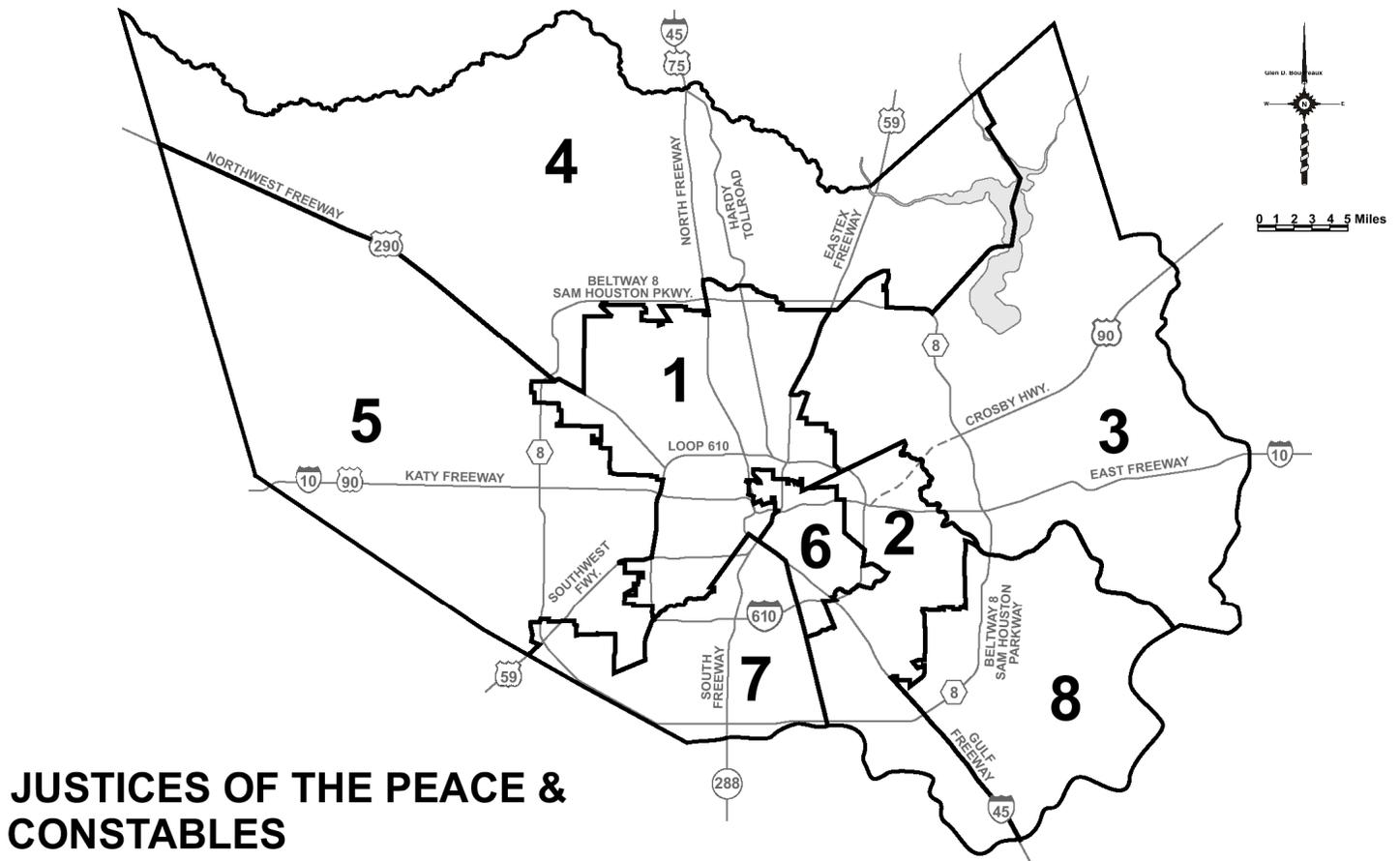
January S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	March S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONERS



JUSTICES OF THE PEACE & CONSTABLES