



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Sylvia R. Garcia  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 04.06

### AGENDA

March 16, 2004

10:00 a.m.

Opening prayer by Reverend Patricia Clark of St. Stephens Presbyterian Church in Houston.

1. Public Infrastructure Department
    - a. Public Infrastructure
    - b. Right of Way
    - c. Toll Road Authority
    - d. Flood Control District
    - e. Engineering
  2. Management Services
  3. Information Technology
  4. Facilities & Property Management
  5. Public Health Services
  6. Community & Economic Development
  7. Youth & Family Services
  8. Constables
  9. Sheriff
  10. Fire & Emergency Services
  11. Medical Examiner
  12. County Clerk
  13. District Clerk
  14. County Attorney
  15. Community Supervision & Corrections
  16. District Courts
  17. Travel & Training
    - a. Out of Texas
    - b. In Texas
  18. Grants
  19. Fiscal Services & Purchasing
    - a. Auditor
    - b. Treasurer
    - c. Tax Assessor-Collector
    - d. Purchasing
  20. Commissioners Court
    - a. County Judge
    - b. Commissioner, Precinct 1
    - c. Commissioner, Precinct 2
    - d. Commissioner, Precinct 3
    - e. Commissioner, Precinct 4
  21. Miscellaneous
  22. Emergency items
  23. Executive Session
  24. Appearances before court
- Adjournment*

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an agreement with the North Channel Local Emergency Planning Committee to conduct two household hazardous waste collection events under the terms of the NPDES storm water permit requirements at a cost of \$40,000.
2. Recommendation for approval of the remediation evaluation report for LaPorte Landfill No. 3 and for authorization to negotiate with CH2M Hill for professional engineering services to correct deficiencies at the site.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Six specific tracts from Sageking Drive to Yost Boulevard for the Scarsdale Boulevard-1 project in Precinct 1.
  - b. A specific tract between Doss Park and Fallbrook Drive for the Doss Park expansion-1 project in Precinct 4.
  - c. Two specific tracts at the intersection of Spring Cypress Road and Grant Road for the traffic signal improvements project in Precinct 4.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, to provide payment of relocation assistance up to \$35,000 or lesser amounts according to federal guidelines, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Fourteen specific tracts in the Arbor Oaks, Inwood Forest, Inwood Pines, and Rose Meadow Condo subdivision for the Vogel Creek conveyance improvement project in Precinct 1.
  - b. Three specific tracts north of Hockley Road between Holland Court and Medina Street for the Brays DS101 project in Precinct 2.
  - c. Twenty-four specific tracts in the Woodland Oaks and Woodland Trails West subdivisions and the Ted F. Burger Estates for the DR-1439-RL project in Precinct 4.
  - d. A specific tract in the Gatewood subdivision for the DR-1439-SD project in Precinct 1.
  - e. A specific tract in the Ted F. Burger Estates for the White Oak Bayou right of way acquisition project in Precinct 4.

3. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Tract 004 at the northwest corner of Kirby Boulevard and Memory Lane for the Kirby Boulevard project in Precinct 2 in the amount of \$850, \$794 over the appraised value.
  - b. Tract 009 at the southeast corner of FM 1960 and Kuykendahl Road for a grade separation project in Precinct 4 in the amount of \$907,880, 104% of the appraised value.
  - c. Tract 030A located west of Cutter Road between Bourgeois and Suttle for the Cutter Road-8 project in Precinct 4 in the amount of \$6,766, which is equivalent to the price per square foot based on the appraisal.
  - d. Tract 028A located west of Cutter Road between Bourgeois and Suttle for the Cutten Road-8 project in Precinct 4 in the amount of \$10,000, which is equivalent to the price per square foot based on the appraisal for adjacent Tract 028, plus an additional \$982.
4. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 03-020.0 located between Forest Hill Boulevard and South 74th Street in Precinct 2 for the negotiated price of \$145,000, \$5,000 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
5. Recommendation that the court approve a resolution and order authorizing the county to accept donation of Tract 001 for the Jones Road traffic signal-1 project in Precinct 4.
6. Recommendation that the court approve a resolution and order authorizing the county to pay \$1,000 to Clear Channel Outdoor, Inc., for fees incurred as ordered by County Civil Court No. 3 in connection with Tracts 001 and 002 on the north side of Old Katy Road west of SH 6 for the I-10 managed lanes access ramp project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 001 located from Koinm Road to the east for the Renton Road project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 27-005.0 between Greens Bayou and Peyton Road for the Greens Bayou regional basin project in Precinct 4 for the negotiated price of \$338,140 pursuant to an agreed judgment approved by the County Attorney in connection with a case in County Civil Court No. 3, and for appropriate officials to take necessary actions to complete the transaction.

9. Recommendation that the court approve a resolution and order authorizing the Vogel Creek detention basin project, five specific tracts located south of West Mount Houston Road and west of West Montgomery Road in Precinct 1, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire the tracts on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Recommendation for approval of an amendment to an agreement with Michael Baker, Jr., Inc., for additional services in the amount of \$189,933 for implementation of a geographical information system for the Westpark project.
2. Recommendation that the County Judge be authorized to execute an agreement with Seminole Creek, Ltd., a Texas Limited Partnership, for relocation of utility improvements for construction of the Fort Bend Parkway extension in the amount of \$207,000.
3. Request for authorization to extend the 50 mph speed limit on the Sam Houston Tollway between Richmond and Bellaire until September 2004.
4. Recommendation that the County Judge be authorized to execute an agreement with Exxonmobil Pipeline Company for relocation of utility improvements for construction of the Fort Bend Parkway extension project, reimbursing Exxonmobil \$393,795.
5. Recommendation for approval of an amendment to an agreement with the Texas Department of Transportation for preliminary engineering and right of way mapping services for Segments F1, F2, and G of the Grand Parkway project, SH 99 from US 290 to US 59 North.
6. Recommendation for approval of engineering services agreements for mainlanes of Beltway 8 East project from south of US 90A to 59 North with:
  - a. Lockwood Andrews & Newnam, Inc., in the amount of \$1,759,500.
  - b. R.G. Miller, Inc., in the amount of \$2,334,500.
  - c. Binkley & Barfield, Inc., in the amount of \$1,656,000.
  - d. Brown & Gay Engineers, Inc., in the amount of \$1,897,500.
  - e. Carter & Burgess, Inc., in the amount of \$2,128,650.
  - f. Sparks Barlow Barnett, Inc., in the amount of \$2,024,000.
  - g. McDonough Engineering Corporation in the amount of \$414,000.
  - h. TEDSI Infrastructure Group, Inc., in the amount of \$842,000.
  - i. Traffic Engineers, Inc., in the amount of \$592,250.

7. Recommendation for authorization for the County Judge to execute an agreement with Houston Belt & Terminal Railway Company to fund additional engineering and design in the amount of \$182,468 for relocation of rail facilities in connection with the Hardy Toll Road extension project.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. CenterPoint Energy Resources Corp., for right of way utility adjustments in the amount of \$189,163 for relocation of CenterPoint's facilities in Precinct 1.
  - b. City of Houston to construct and maintain public recreational amenities adjacent to the city's Spurlock Park, Unit D100-00-00, Tract 04-801.0 in Precinct 2.
  - c. City of Houston for implementation of the Brays Bayou flood damage reduction plan by providing a procedure for construction of bridge and utility replacements by the district necessary to facilitate implementation of the Brays Bayou flood damage reduction plan in Precincts 1, 2, and 3 in the amount of \$500,000.
  - d. Cypress West Holdings, Ltd., by its general partner, Heritage General Capital Group, LLC, and Langham Creek Utility District to acknowledge a contribution to the district for development of Cypress Falls, Section 2, and to establish system capacity in the Langham Creek watershed, Unit U120-00-00 in Precinct 3.
  - e. Dodson & Associates, Inc., for additional technical advisory engineering services in the amount of \$100,000 in support of the Tropical Storm Allison recovery project (amendment).
  - f. Jerry L. and Mieko S. Canup for a rectangular shaped tract of land, Unit W100-00-00 along the south line of Lot 1, Block 3, Fleetwood Section 3 R/P in Precinct 3.
  - g. Landtech Consultants, Inc., for engineering services for design for discrete segment 14 to accommodate planned channel modifications in the amount of \$308,862 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 3.
  - h. The SWA Group for additional landscape architectural services in the amount of \$100,000 in support of the district's county-wide program (amendment).
2. Recommendation that court orders be adopted affecting district property rights for:
  - a. Dedication of an easement to the public for road purposes for Lake Vista Drive, Unit K142-07-00, Tract 01-604.0 in Precinct 4.
  - b. Disclaiming ownership interest by the district of a tract of land, Unit K111-07-00, Tract 01-006.0 out of restricted Reserve A, Imperial Plaza Section One in Precinct 4.
  - c. Acceptance of donated access easement to the district, Unit P100-00-00, Tracts 20-001.0 and 20-002.0 in Precincts 1 and 4.
  - d. Acceptance of donated drainage easement to the district, Unit U102-00-00, Tract 08-002.0 in Precinct 3.

3. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for the Hill at Sims Greenway regional detention basin and related improvements in Precinct 1 at an estimated cost of \$6,804,000.
4. Recommendation that the court acknowledge deposit receipts for impact fees for January and February.
5. Recommendation for approval of contract and bonds with Texas Sterling Construction, LP, in the amount of \$481,800 for channel enclosure from West Belfort to D139-04-00 in Precinct 1.

e. **Engineering**

1. Recommendation for authorization to seek bids for:
  - a. Crushed limestone base material for various locations in Precinct 1 for a two-week period at an estimated cost of \$121,000.
  - b. Type D asphaltic concrete material furnished for various locations in Precinct 1 for a two-week period at an estimated cost of \$264,000.
  - c. Ready mix concrete furnished and delivered on an as needed basis for various locations in Precinct 1 for a two-week period at an estimated cost of \$122,000.
  - d. Two-sack cement stabilized sand for various locations in Precinct 1 for a two-week period at an estimated cost of \$41,000.
  - e. Cement stabilized limestone base material for various locations in Precinct 1 for a two-week period at an estimated cost of \$44,000.
  - f. Dundee Road culvert crossing in Precinct 3 for a three-week period at an estimated cost of \$140,000.
2. Recommendation for approval of the following plats:
  - a. Huffmeister Commercial Subdivision, Section One in Precinct 4; Windrose Land Services, Incorporated.
  - b. Nieto Subdivision, Section One in Precinct 4; Sunland Engineering Company.
  - c. Windsong Place in Precinct 3; Jones & Carter, Incorporated.
  - d. Cypress Meadow, Section Five in Precinct 3; Brown & Gay Engineers, Incorporated.
  - e. Silverglen North, Section Four in Precinct 4; Dannenbaum Engineering Corporation.
  - f. Sandtrap III Subdivision in Precinct 4; Surv-Tex Surveying Company.
  - g. Woodland Pines, Sections One through Three in Precinct 4; Edminster Hinshaw Russ and Associates.
  - h. Patten Oaks in Precinct 4; Edminster Hinshaw Russ and Associates.
  - i. Sheffield Estates, Section Two partial replat in Precinct 3; Jones & Carter, Incorporated.
  - j. Lake Ridge, Section Four in Precinct 3; Brown & Gay Engineers, Incorporated.
  - k. Zubinzaranzarius North in Precinct 3; Civil-Surv Land Surveying, L.C.
  - l. South Atlantic Services Addition in Precinct 2; Pinnell Survey, Incorporated.
  - m. Creek Bend Estates, Section Six in Precinct 3; Sander Engineering Corporation.

- n. Crosby Wal-Mart in Precinct 4; Brown & Gay Engineers, Incorporated.
  - o. Lone Oak Village, Sections Two and Four in Precinct 3; Jones & Carter, Incorporated.
  - p. Lakeville, Section Four in Precinct 3; R.G. Miller Engineers.
  - q. Hazel Thicket Reserve Subdivision in Precinct 3; R.G. Miller Engineers.
  - r. Oak Park Ridge, Section Four replat in Precinct 3; R.G. Miller Engineers.
  - s. Canyon Lakes at Stonegate, Section Seven in Precinct 3; Pate Engineers.
  - t. Great Oaks Estates in Precinct 3; Civil-Surv Land Surveying, L.C.
3. Recommendation for cancellation of a bond for JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company in the amount of \$7,150 for Coles Crossing South, Section Six in Precinct 3.
  4. Recommendation for approval of changes in contracts for:
    - a. Universal Glass, Inc., contractor for storm window replacement for Transtar, resulting in an addition of \$720 to the contract amount (28175).
    - b. Hubco, Inc., contractor for Eisenhower Parkway and bike lane on Eisenhower Park Road in Precinct 1, adding 27 calendar days and resulting in no change to the contract amount (28124).
    - c. Hubco, Inc., contractor for Clay Road construction from west of Village to Fry Road in Precinct 3, adding 25 calendar days and resulting in an addition of \$5,400 to the contract amount (28118).
    - d. Centurion Construction, Inc., contractor for repairs and renovations for Mercer Arboretum in Precinct 4, adding 10 calendar days and resulting in an addition of \$3,692 to the contract amount (28171).
  5. Recommendation for authorization for the County Judge to execute engineering/landscape architectural services agreements with:
    - a. Lockwood, Andrews & Newnam, Inc., in the additional amount of \$33,000 for a study and report for widening and alignment determination of Beamer Road from Dixie Farm Road to FM 528 in Precinct 1 (amendment).
    - b. Clark Condon and Associates in the amount of \$255,000 in connection with preparation of a master plan for existing parks in Precinct 2.
    - c. JNS Consulting Engineers, Inc., in the amount of \$61,121 in connection with construction of Spring-Cypress Road from west of Robbie Road to west of Klein Cemetery Road in Precinct 4.
    - d. Dannenbaum Engineering Corporation in the amount of \$65,969 in connection with construction of Spring-Cypress Road from west of Stuebner-Airline Road to west of Robbie Road in Precinct 4.
  6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
    - a. Geotest Engineering in the amount of \$236,143 for paving and drainage improvements for Orem Drive from east of Mykawa Road to Foxton Road in Precinct 1.

- b. PSI, Inc., in the additional amount of \$15,000 for on-call services in Precinct 3 (amendment).
  - c. Ground Technology in the additional amount of \$4,000 for maintenance wash facilities for Bayland Park, Katy Park, Hockley service center, West Side service center, and FM 529 stockpile in Precinct 3 (amendment).
7. Recommendation for authorization to negotiate with SCL Engineering, Inc., for preliminary, design, and contract phase engineering services for Mason Road from Maple Village Drive to north of Schiel Road in Precinct 3.
8. Recommendation that an initial wage rate determination be made on A&L Mechanical Services, Inc., for their subcontractor, Brothers Drywall Company, for violation of county prevailing wage rates on the District Attorney Building project.
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
  - a. Enviro Remediation Coating Services, Inc., lowest and best bid in the amount of \$119,005 for storm sewer repairs for Greenwind Chase from Baker Road to east of Stone Meadows in Precinct 3.
  - b. Conrad Construction Co., lowest and best bid in the amount of \$971,584 for pavement construction on Fallbrook Drive from Antoine Drive to east of Ann Louise Road in Precinct 4.
10. Recommendation for appropriate officials to take necessary actions and authorization to renew contracts for the period of April 1-March 31, 2005 with:
  - a. Bio Landscape & Maintenance, Inc., in the amount of \$107,978 for mowing and maintenance of the central parks in Precinct 2.
  - b. Southwest Signal Supply, Inc., in the amount of \$970,000 for maintenance of traffic signals and related equipment in the county.
11. Recommendation that technical defects be waived, for appropriate officials to take necessary actions, and awards be made to:
  - a. Angel Brothers Enterprises, Ltd., lowest bid in the amount of \$367,640 for asphalt overlay and base repair on various roads in the Miller Road Camp area in Precinct 2.
  - b. Metro City Construction, L.L.P., lowest and best bid in the amount of \$117,762 for drainage improvements at Allen Genoa Road and Fairmont Parkway in the City of Pasadena in Precinct 2.
12. Recommendation for approval of preliminary engineering reports prepared by:
  - a. TSC Engineering Company for construction of Market Street bridge replacement over Unit G-103-01-00 in Precinct 2, and authorization to proceed with the design phase.

- b. Van De Wiele Engineering, Inc., for construction of Cutten Road from south of FM 1960 to the north end of the north approach slab of the proposed West Greens Road bridge over Greens Bayou in Precinct 4.
- 13. Recommendation for authorization for the County Auditor to pay monthly utility bills for Northshore Rotary Park in Precinct 2.
- 14. Recommendation that the court accept a rider to correct the bond number for paving and drainage improvements for Queenston Boulevard, Section Five street dedication in Precinct 3.
- 15. Recommendation that bids be rejected and the project readvertised at a later date for an on-site wastewater treatment and disposal system for A.D. Dyess Park in Precinct 4.
- 16. Recommendation for authorization to reimburse an employee \$148 for purchasing computer hardware items.
- 17. Transmittal of notices of road and bridge log changes.

## 2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$29,892 and two workers compensation recoveries in the total amount of \$7,231; settlement of 11 tort claims in the total amount of \$36,988; denial of eight claims for damages; and transmittal of claims for damages received during the period ending March 9.
- b. Request for approval of payment of a refund in the amount of \$151 to a retiree for overpayment on dependent health coverage.
- c. Request for approval of agreements for legislative services.
- d. Transmittal of investment transactions for the period of February 25-March 9 and maturities for March 3-16, and request for approval of changes in securities pledged for county and flood control funds.
- e. Request for approval of an amendment to a depository pledge agreement with Southwest Bank of Texas to include online payment services and associated bank charges.
- f. Request for approval of debt service expenditures for the month of April.

- g. Request for approval of an interest payment for a commercial paper project; for approval of the commercial paper program amount to finance capital improvement needs of the Toll Road Authority; and transmittal of the quarterly commercial paper status report.
- h. Request for approval of an agreement with Melton & Melton to perform the annual audit of District Clerk and County Clerk registry funds.
- i. Request for approval of an order authorizing the issuance, sale, and delivery of Toll Road Senior Lien Revenue Refunding Bonds, Series 2004B; approving a supplemental trust indenture, bond purchase agreement, and official statement; authorizing the approval for amounts and rates; authorizing redemption of certain outstanding bonds, Series 1994; authorizing execution and delivery of an escrow agreement and the purchase of and subscription for certain escrowed securities; providing for the use of certain funds for the bonds to be refunded; and authorizing execution of documents and instruments necessary for the issuance, sale, and delivery of the Series 2004B Bonds, and other related matters.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- k. Request for authorization to change the hourly rate of a position, and approval of cellular phone allowances for certain positions.
- l. Request by the County Judge for approval of a budget policy item for Management Services, FPM, and Constable of Precinct 1 to update a security review of county facilities.
- m. Request for approval of clerk positions for Justices of the Peace 3.1, 4.1, 5.1, and 5.2 in accordance with a JP workload analysis, and transmittal of a status report concerning studies and reports to be provided this fiscal year for the 16 justice courts regarding staffing, case processing, collections, facilities, and security.

3. **Information Technology**

Request for authorization to have a trailer transferred from the Sheriff's inventory to ITC for use by the Regional Radio Center for portable dispatch in emergencies.

4. **Facilities & Property Management**

- a. Request for authorization to renew annual agreements with South Texas College of Law for lease of space at 1301 San Jacinto for the Courts of Appeals.

- b. Request for authorization to renew an annual agreement with Bayou Properties Company for lease of space at 1007 South Broadway in LaPorte for a Public Health WIC clinic.
- c. Request for authorization to file an amended records control schedule with the Texas State Library and Archives Commission for Justice of the Peace 1.1.
- d. Request for authorization to issue an annual purchase order in the amount of \$20,141 to Republic Parking for 18 assigned parking spaces for the Courts of Appeals at 1112 Clay Street.
- e. Request for authorization to issue an annual purchase order to Central Parking Systems for 14 assigned parking spaces at 1311 Preston.
- f. Request for approval of an additional cellular phone allowance for an employee.
- g. Request for authorization for the County Judge to execute an agreement with BVB Architects for architectural services in the amount of \$55,000 in connection with an update of a facility master plan study and report for ITC.
- h. Request for authorization to destroy certain records of the Toll Road Authority, Sheriff's Department, and Justice of the Peace 5.1 in accordance with the records control schedule.
- i. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

5. **Public Health & Environmental Services**

Request for approval of six grant/loan agreements in the total amount of \$115,777 in connection with the Lead Hazard Control Program.

6. **Community & Economic Development**

- a. Request for approval of a subordination agreement with MIT Lending to allow a low-income homeowner in Precinct 2 to refinance for a lower interest rate.
- b. Request for authorization to designate W. Perry's, Inc., as a substitutive contractor to install a septic system for a housing rehabilitation project at 319 Mading Lane in Precinct 1.
- c. Request for approval of an amended order to allocate \$16,000 in PY 1998 Community Development Block Grant funds to Precinct 2 for the Channelview Sports Complex project, for a total of \$916,000.

- d. Request for approval of a housing rehabilitation assistance grant in the amount of \$16,644 for a low-income homeowner in connection with the Emergency Home Repair Program.
- e. Request for approval of five deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 3 and 4 in the total amount of \$114,700.
- f. Request for approval of amendments to annual action plans.

7. **Youth & Family Services**

a. **Juvenile Probation**

Request for authorization to correct a payroll processing error and issue a one-time payment in the amount of \$173 to an employee who qualified for incentive pay.

b. **Protective Services for Children & Adults**

- 1. Request for authorization for the Preparation for Adult Living Program to provide food vouchers to youth of the Aftercare Room and Board Program at an approximate total cost of \$4,000, with reimbursement from the Texas Department of Family and Protective Services.
- 2. Request for approval of two full-time grant positions with cellular phone allowances for the Preparation for Adult Living Program.

c. **Children's Assessment Center**

Request for authorization to delete a temporary family services technician position.

8. **Constables**

- a. Request by Constable Hickman, Precinct 4, for authorization to appoint three deputies to fill vacant positions.
- b. Request by Constable Cheek, Precinct 5, for approval of an amendment to a law enforcement agreement with Cimarron Community Improvement to reclassify a lieutenant position to deputy, and for approval of a law enforcement agreement with Horsepen Bayou Municipal Utility District.
- c. Request by Constable Cheek for authorization to accept a donation in the amount of \$765 from the Rotary Club of Bear Creek-Copperfield to purchase equipment.
- d. Request by Constable Cheek for authorization to accept an annual allocation payment from the Law Enforcement Officer Standards and Education account in the amount of \$20,635.

- e. Request by Constable Trevino, Precinct 6, for approval of a law enforcement agreement with the City of Houston for patrol services within the Northside and Greater Fifth Ward Weed and Seed sites.
- f. Request by Constable Trevino for authorization to accept an annual allocation payment in the amount of \$4,656 from the Law Enforcement Officer Standards and Education account.
- g. Transmittal by Constable Bailey, Precinct 8, of changes in the department's authorized list of regular deputies.

9. **Sheriff**

- a. Request for approval of agreements with various associations for law enforcement services.
- b. Request for approval of a cellular phone allowance for an employee.
- c. Request for approval of educational incentive upgrades for qualifying personnel.

10. **Fire & Emergency Services**

Request for approval of agreements with the City of Baytown and the City of Tomball for fire suppression services in unincorporated areas of the county.

11. **Medical Examiner**

- a. Request for approval of payment in the amount of \$360 to the American Board of Mediocolegal Death Investigators for annual professional certification fees for nine forensic investigators.
- b. Request for authorization to increase the maximum salary of a DNA analyst position for equalization with other positions with the same job duties, responsibilities, and required educational training.
- c. Request for approval of payment in the amount of \$650 to the Harris County Medical Society, Houston Academy of Medicine, and the Texas Medical Association for renewal of memberships for the Medical Examiner.

12. **County Clerk**

Transmittal of the minutes for the court's meeting of February 17.

13. **District Clerk**

- a. Request for authorization for the County Judge to execute an amendment to an agreement with the Attorney General to revise per item receipt transaction fees in connection with child support matters.
- b. Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.
- c. Request for authorization to correct the payroll record of an employee.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 55th, 113th, 190th, 215th, 269th, 314th, and 315th District Courts, U.S. Bankruptcy Court, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 5645 Ridgedale and 13601 Darjean in Precinct 1.
- c. Request for approval of orders authorizing settlement of an employment claim in the 189th District Court and an accident case in the 215th District Court.

15. **Community Supervision & Corrections**

Request for approval of a cellular phone allowance for an employee.

16. **District Courts**

Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.

17. **Travel & Training**

a. **Out of Texas**

1. Request by **PID Right of Way** for authorization for an employee to attend an education conference of the International Right of Way Association June 21-24 in Philadelphia at a cost not to exceed \$395.
2. Request by **PID Toll Road Authority** for authorization for three employees to attend a facilities management workshop of the International Bridge, Tunnel and Turnpike Association May 22-26 in Denver at an approximate cost of \$6,000.

3. Request by **PID Flood Control District** for authorization for three employees to attend an economic and environmental analysis conference of the U.S. Army Corps of Engineers April 12-15 in Baltimore at an approximate cost of \$4,110.
4. Request by **Community & Economic Development** for authorization for two employees to attend a HUD Section 8 rent calculation training and certification course April 20-23 in Springfield, Mass., at an approximate cost of \$3,508.
5. Request by the **Children's Assessment Center** for authorization for an employee to attend a Spanish language forensic interview training conference April 4-8 in Albuquerque at an approximate cost of \$1,500.
6. Request by the **Sheriff** for authorization for an employee to attend a pharmacy software system regional users group meeting March 25-26 in New Orleans at an approximate cost of \$750.
7. Request by **Fire & Emergency Services** for authorization for the Fire Marshal and two employees to travel to Appleton, Wisc., for final inspection of a hazardous materials response vehicle March 24-29 at an approximate cost of \$1,500, with travel by county vehicle.
8. Request by the **Medical Examiner** for authorization for an employee to attend a forensic case analysis class of the Foundation for Advances in Medicine and Science, Inc., April 27-29 in Washington, D.C., at an approximate cost of \$1,008.
9. Request by **Judge Austin, Probate Court No. 1**, for authorization to attend a conference of the National College of Probate Judges April 28-May 1 in Santa Fe, N.M., at an approximate cost of \$1,150.
10. Request by **Judge Wood, Probate Court No. 2**, for authorization to attend a conference of the National College of Probate Judges April 28-May 1 in Santa Fe, N.M., at an approximate cost of \$2,460.
11. Request by the **Purchasing Agent** for authorization for two employees to attend a conference of the National Institute of Governmental Purchasing August 7-11 in Biloxi, Miss., at an approximate cost of \$3,800.
12. Request by the **County Judge** for authorization for:
  - a. An employee to attend and instruct a pilot course for the Citizen Corps program at the National Emergency Training Center April 5-8 in Emmitsburg, Md., with expenses paid by the training center.
  - b. An employee to travel to Washington, D.C. with the University of Houston's Department of Industrial Engineering Regional Director to attend the Modernization Forum's Hill Day 2004 with expenses paid by the Texas Manufacturing Assistance Center at UH.

13. Request by **Commissioner of Precinct 3** for authorization for two employees to attend a software course March 22-24 in New Orleans at an approximate cost of \$3,100.

b. **In Texas**

1. Request by **Public Infrastructure** for authorization for:
  - a. Two employees to attend a watershed management symposium April 7 in Houston at a cost of \$100.
  - b. Three employees to attend project management seminars May 4 and 25 in Houston at a cost of \$775.
  - c. Certain PID employees to travel to Dallas, Austin, San Antonio, and other Texas NPDES Phase I municipalities and Phase II communities to meet with state and federal officials during 2004 at a cost not to exceed \$3,000.
2. Request by **PID Right of Way** for authorization for four employees to attend a course on computing replacement housing payments April 19-20 in Houston at a cost not to exceed \$1,500.
3. Request by **PID Toll Road Authority** for authorization for four employees to attend the annual Houston American Records Management Association Conference April 27-29 in Stafford at an estimated cost of \$1,000.
4. Request by the **PID Flood Control District** for authorization for:
  - a. Seven employees to attend a watershed management symposium of the Bayou Preservation Association April 7 in Houston at a cost of \$350.
  - b. An employee to attend a programming course of the Houston-Galveston Area Council April 12-16 in Houston at a cost of \$1,999.
  - c. An employee to attend the annual Texas Water Law Conference May 24-25 in Houston at a cost of \$595.
  - d. Three employees to attend a hazardous waste management course of the Environmental Resource Center March 23-24 in Houston at a cost of \$1,498.
  - e. An employee to attend a meeting of the Texas Section ASCE April 21-24 in South Padre Island at an approximate cost of \$1,100.
5. Request by **PID Engineering** for authorization for an employee to attend a watershed management symposium of the Bayou Preservation Association April 7 in Houston at a cost of \$50.
6. Request by **Human Resources & Risk Management** for authorization for:
  - a. An employee to attend a Houston Compensation Association seminar March 17 in Houston at a cost of \$30.
  - b. Two employees to attend the annual County Management Institute of the Texas Association of Counties March 31-April 2 in Austin at an approximate total cost of \$975.

- c. An employee to attend the annual Health & Safety Conference of the Texas Workers' Compensation Commission April 14-15 in Austin at an approximate cost of \$650.
7. Request by **Legislative Relations** for approval of an annual order authorizing travel and related expenses during the 2005-06 biennium session of the Texas Legislature for members of the court and their staffs and employees of PID, Management Services, and the County and District Attorneys, and for approval of travel expenses to conferences and meetings in connection with state and national organizations for which the county has membership.
8. Request by **Information Technology** for authorization for:
  - a. An employee to attend an Urban Counties CJIS Project Oversight Board and technical committee meetings March 25 and March 29-April 2 in Austin at an approximate cost of \$975.
  - b. Three employees to attend web application development classes March 22-26 in Houston at a cost of \$4,500.
9. Request by **Facilities & Property Management** for authorization for an employee to attend a state-paid energy efficiency training workshop March 24 in The Woodlands.
10. Request by **Public Health & Environmental Services** for authorization for:
  - a. Two employees to attend a course of the Southwest Center for Occupational & Environmental Health March 12 in Houston at a cost of \$390.
  - b. An employee to attend a watershed management symposium of the Bayou Preservation Association April 7 in Houston at a cost of \$50.
  - c. 23 employees to attend the annual education conference of the Texas Public Health Association April 18-20 in Houston at a cost of \$3,240.
11. Request by **Domestic Relations** for authorization for:
  - a. An employee to attend a board meeting of the Association of Family and Conciliation Courts April 2 in Round Rock with the employee paying expenses.
  - b. An employee to attend a symposium of the Texas Fragile Families Initiative May 14 in Austin at an approximate cost of \$160.
  - c. An employee to attend the annual County Management Institute of the Texas Association of Counties March 31-April 2 in Austin at an approximate cost of \$600.
12. Request by **Cooperative Extension** for authorization for:
  - a. An employee to attend a leadership development training conference March 31 in Rosenberg at a total approximate cost of \$41.
  - b. An employee to travel to Austin March 26-27 to supervise and assist Harris County 4-H participants at an approximate total cost of \$284.

- c. Nine employees to travel to Navasota April 3 to assist with the District 9 4H Roundup and to supervise the 4-H contestants at an approximate total cost of \$175.
13. Request by **Juvenile Probation** for authorization for:
  - a. Seven youth and two employees to use a county vehicle for travel to Stephen F. Austin University April 3 to tour the campus at no additional cost.
  - b. Twelve youth and two employees to travel to Camp for All in Burton every Wednesday in June and July beginning June 2, excluding July 21st, with travel by county vehicle.
14. Request by **Protective Services for Children and Adults** for authorization for:
  - a. An employee to attend a mentoring conference of the U.S. Department of Health Administration for Children and Families March 10 in Dallas at an approximate cost of \$300.
  - b. An employee to attend board meetings of the Texas Network of Youth Services two times during April 16-July 31 in Austin at an estimated cost of \$420.
15. Request by the **Children's Assessment Center** for authorization for an employee to attend a non-profit job and volunteer fair March 31 in Houston at a cost of \$10.
16. Request by **Constable Abercia, Precinct 1**, for authorization for an employee to attend a workshop of urban counties March 28-30 in Austin at an estimated cost of \$450.
17. Request by **Constable Cheek, Precinct 5**, for approval of reimbursement of \$75 for expenses for an employee to attend a commercial crime prevention class March 15-19 at Rice University.
18. Request by the **Sheriff** for authorization for:
  - a. Fifteen employees to attend an interview and interrogation seminar March 15-18 in Houston at a cost of \$7,050.
  - b. An employee to attend a traffic safety forum March 16 in Dallas at an approximate cost of \$35, with travel by county vehicle.
  - c. Two employees to use a county vehicle for travel to Beaumont to attend a drugs awareness seminar March 22 at no additional cost.
  - d. An employee to attend the public safety volunteer institute workshop March 23-24 in Austin at an approximate cost of \$545, with travel by county vehicle.
  - e. An employee to attend the TxDOT S.T.E.P. project managers course March 23-25 in Austin at an approximate cost of \$345, with travel by county vehicle.
19. Request by **Fire & Emergency Services** for authorization for:
  - a. An employee to attend a field training officer course at the Humble Police Department March 23-26 in Humble at a cost not to exceed \$99, with travel by county vehicle.

- b. Fire Marshal and seven employees to travel to College Station April 2-4 to attend annual field day training of the Harris County Firefighters Association at a cost not to exceed \$2,000, with travel by county vehicle.
  - c. An employee to attend a basic fire inspection certification class at the Galena Park Fire Department tentatively scheduled to begin in August at a cost of \$480, with travel by county vehicle.
20. Request by the **County Clerk** for authorization for two employees to attend the Region 7 County & District Clerks' Spring Conference March 26 in Conroe at an approximate total cost of \$85.
21. Request by the **District Clerk** for authorization for:
  - a. Two employees to travel to Galveston April 19-23 to attend the Texas Criminal Justice Information Users' Group meeting at a total cost of \$1,600.
  - b. An employee to travel to Dallas March 7-8 and each month for the remainder of the fiscal year to attend monthly meetings and workshops of the Texas Conference of Urban Counties at a cost of \$400 per trip.
  - c. District Clerk and four employees to travel to Austin April 28-30 to attend a legal education conference at a total approximate cost of \$3,750, with travel by the Clerk by county vehicle.
22. Request by the **County Attorney** for authorization for an employee to attend a depositions seminar April 22 in Houston at a cost of \$380.
23. Request for authorization for **Judge Patronella, JP 1.2**, to travel to San Antonio March 26 to attend a legal seminar at an approximate cost of \$320.
24. Request for authorization for **Judge Delgado, JP 2.1**, to attend a Justice of the Peace seminar March 30-April 2 in Corpus Christi at an approximate cost of \$500.
25. Request by **Judge Olsen, Probate Court No. 3** for authorization for an employee to attend a construction law conference March 4-5 in Houston at a cost of \$188.
26. Request by the **District Courts** for authorization for:
  - a. Judge Bonnie Hellums and Associate Judge Leta Parks, 247th District Court, to attend a course of the Association of Family and Conciliation Courts May 12-15 in San Antonio at an estimated cost of \$3,400.
  - b. Judge Linda Motheral and Associate Judge David Farr, 257th Court, to attend a marriage dissolution seminar April 22-23 in Fort Worth at an estimated cost of \$1,400.
  - c. Three family court judges and three associate judges to attend an annual Family Violence Conference of the Texas Center for the Judiciary March 29-31 in Galveston at cost of \$210.
  - d. Ten Criminal Court Judges to attend the annual Judicial Advisory Council Conference April 15-16 in Austin at a total cost of \$7,750.

- e. Three judges and an employee to travel to Dallas March 8 to preview furniture for the new Civil Justice Center at an estimated cost of \$560.
27. Request by the **First Court of Appeals** for authorization for nine justices to attend the Houston Bar Association's Criminal/Appellate Bench Bar Conference April 23-24 in Galveston at a cost of \$3,384.
28. Request by the **County Auditor** for authorization for:
- a. Four employees to attend monthly seminars of the Institute of Internal Auditors and the Information Systems Audit and Control Association March-February 2005 in Houston at a cost of \$1,000.
  - b. An employee to attend the annual County Management Institute of the Texas Association of Counties March 31-April 2 in Austin at a cost of \$500.
  - c. Six employees to attend a seminar of the Houston Chapter of the Institute of Internal Auditors April 19-20 in Houston at a cost of \$85.
29. Request by the **Tax Assessor-Collector** for authorization for seven employees to attend the annual Grantee Automobile Theft Prevention Authority Conference April 4-7 in Houston a cost of \$475.
30. Request by **Commissioner of Precinct 1** for authorization for:
- a. An employee to take a welder qualification test March 18 in Pinehurst at a cost of \$540.
  - b. Three employees to attend a management seminar March 15-16 in Houston at a total cost of \$1,185.
  - c. Reimbursement of \$65 to an employee for a continuing education class to renew a plumbing license.
  - d. An employee to attend the Texas Workers Compensation Program Development seminar March 24 in Houston at a cost of \$90.
  - e. An employee to attend a grammar and proofreading workshop April 23 in Houston at a cost of \$99.
  - f. Two employees to attend a continuing education class of the National Safety Council March 23 in Houston at a cost of \$30.
31. Request by **Commissioner of Precinct 3** for authorization for:
- a. Two employees to attend a hydraulics course of the National Fluid Power Institute March 23-25 in Houston at a cost of \$1,970.
  - b. An employee to attend an irrigator/installer course of the Texas Engineering Extension Service April 16 in San Antonio at a cost of \$310.
32. Request by **Commissioner of Precinct 4** for authorization for an employee to attend a finance and accounting management seminar April 19-20 in Houston at a cost of \$299.

18. **Grants**

- a. Request by the **Public Infrastructure Department** for authorization to amend a Texas Parks and Wildlife Department project agreement to adjust the boundaries at Jesse H. Jones Park in Precinct 4 by deleting a 4.452-acre tract and adding a 44.97-acre tract which was donated as mitigation for a drainage easement.
- b. Request by **Facilities & Property Management** for authorization to submit an application to the Texas Historical Commission for grant funds in the amount of \$4,000,000 to assist with restoration of the 1910 Harris County Civil Courthouse.
- c. Request by **Public Health & Environmental Services** for authorization to accept additional grant funds in the amount of \$110,000 from the Texas Department of Health for the Tobacco Prevention Initiative program.
- d. Request by **PHES** for authorization to submit an application to the Centers for Disease Control and Prevention for grant funds in the amount of \$90,000 for the Public Health Prevention Service program.
- e. Request by **PHES** for authorization to submit an application to the U.S. Department of Health and Human Services for grant funds in the amount of \$300,000 per year for five years for an HIV Outreach, Care, and Prevention program.
- f. Request by the **County Library** for authorization to accept grant funds in the amount of \$4,575 from Reading Is Fundamental, Inc., to purchase books for low-income families.
- g. Request by the **Sheriff's Department** for authorization to approve an interlocal agreement with the City of Baytown for continuation of the Harris County Organized Crime and Narcotics Task Force with grant funds in the amount of \$695,173.
- h. Request by the **Sheriff's Department** for authorization to amend a COPS Integrity Initiative Grant to change the ending date from June 30, 2004 to November 30, 2004.
- i. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$13,989 from the U.S. Department of Justice, Drug Enforcement Administration, for overtime payments in connection with the High Intensity Drug Trafficking Area Project.
- j. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$440,750 from the Criminal Justice Division of the Office of the Governor for the New Choices Residential Substance Abuse Treatment program.

- k. Request by the **District Clerk** for authorization to submit applications to the Strake, Alkek, Riddle, Anton, Watson Family, Lindler, Lassiter, Sarofim, Waukasch, Butcher, Clarke Family, O'Quinn, Hershey, Ben & Margaret Love, Griffin, Lilly, Krist, Coker, and Butler Foundations, and Clayton Fund, Inc., and Bayou Charitable Trust for grant funds in the total amount of \$630,000 to preserve and restore historic court records.

19. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of a final payment to Trimble & Stevens Construction Service, Inc., for expansion of Riley Chambers Community Center in Precinct 2.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payroll payments for the periods ending March 5, 19, and 31.
4. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of January.

c. **Tax Assessor-Collector**

1. Request for approval of a resolution honoring Clara H. Roy on the occasion of her retirement.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Parking facility management services for Facilities & Property Management.
  - b. Various equipment for the Fort Bend County Parkway for the Toll Road Authority.
  - c. Furnish telecommunication video conferencing equipment for Protective Services for Children and Adults.
  - d. Miscellaneous telephone and data parts for Information Technology.
  - e. Sign faces and related items for the county.
  - f. Body shop repair for Fleet Services.
  - g. Ammunition and related items for the Sheriff's Department.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Flood Control District.
3. Recommendation for approval of changes in contracts with:
  - a. Petheriotes Brothers Coffee Co., contractor for various foods for county jails for the Sheriff's Department, resulting in an addition of \$12,500 to the contract amount (00734).
  - b. DePelchin Children's Center, contractor for psychological services for Protective Services for Children and Adults, resulting in no change to the contract amount (00739).
  - c. Century Business Equipment, Inc., contractor for facsimile maintenance for the county and the Harris County Hospital District, resulting in an addition of \$6,000 to the contract amount (00740).
  - d. Global Services, LLC, contractor for photocopier service for the county, the Flood Control District, and the Harris County Hospital District, resulting in no change to the contract amount (00744).
  - e. Northwest Pest Control, contractor for pest control services for Precinct 2, resulting in a reduction of \$15 from the contract amount (00747).
  - f. The Arms, contractor for janitorial services for various community centers for Precinct 2, resulting in a reduction of \$2,520 from the contract amount (00748).
  - g. Alanton Group, contractor for janitorial services at various locations in Region No. 5 for the county, resulting in an addition of \$22,640 to the contract amount (00749).
  - h. Premium Foods, Inc., contractor for various foods for county jails for the Sheriff's Department, resulting in an addition of \$3,685 to the contract amount (00750).
4. Recommendation that awards be made to:
  - a. City Supply Co., Inc., only complete bid in the amount of \$225,695 for plumbing supplies and related items for the county and the Flood Control District for the period beginning April 1.
  - b. Relizon, low bid in the amount of \$70,058 for custom envelope jackets for the county for the period beginning May 1.
  - c. Isco, Inc., low bid in the amount of \$114,707 for sampler and flow meter equipment for the county for the period beginning April 1.
  - d. Ag Org, Inc., only bid in the amount of \$44,640 for organic fertilizer and related items for the county for the period beginning April 1.
  - e. Advanced Office Systems, Inc., low bid in the amount of \$25,220 for record storage and retrieval for the Courts of Appeals for the period beginning April 1.
  - f. Bio Landscape & Maintenance, Inc., low bid in the amount of \$467,430 for mowing services for the Flood Control District for the period beginning May 1.
  - g. Tririga, LLC, in the amount of \$181,263 for a pilot program at the Criminal Justice Center for a computerized maintenance management system for Facilities & Property Management, and for the County Judge to execute agreement for the period of March 30-March 29, 2005.



9. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
  - a. AIDS Foundation Houston, Inc., AIDS Research Consortium of Houston, dba The Center for AIDS, The Assistance Fund, Inc., Amigos Volunteers in Education & Services, Baylor College of Medicine, Bering Omega Community Services, Bread of Life, Inc., City of Houston, Donald R. Watkins Memorial Foundation, Family Services of Greater Houston, Houston Area Community Services, Inc., The Houston Challenge Foundation, Harris County Hospital District, Houston Volunteer Lawyers Program, Inc., Montrose Clinic, Inc., Montrose Counseling Center, Inc., N.A.A.C.P., Nonprofit Consulting Services, Saint Hope Foundation, Southeast Texas Legal Clinic, The University of Texas Health Science Center at Houston, Veterans Affairs Medical Center, and Visiting Nurse Association of Houston, Inc., and an order allocating funds with Harris County Social Services for Ryan White Title I Services for the county for the period of March 1-February 28, 2005.
  - b. Sidney Anthony Riddle in the additional amount of \$1,914 for computer consulting services for Information Technology, resulting in a total amount of \$18,414.
  - c. Shi Government Solutions for the Microsoft State and Local Government Enterprise Enrollment for Precinct 4 in the amount of \$27,511 for the period ending November 31, with two additional one-year renewals.
  - d. Mercury Associates, Inc., for a Performance Alert System for vehicle tracker and four second sessions to the application service provider agreement for Fleet Services in the amount of \$92,960 for the period ending July 1, 2007.
  - e. Vector ESP for Citrix MetaFrame server maintenance for Information Technology in the amount of \$35,000 for the period of March 20-March 19, 2005.
  - f. Douglas County for purchase of votomatic polling booths from Harris County in the total amount of \$10,000.
10. Request for approval of sole source, personal, and professional services exemptions from the competitive bid process for:
  - a. Aimee Christine Hischke, M.A., for psychology services in the areas of psychological testing and evaluation for the Children's Assessment Center, and approval of an order authorizing the County Judge to execute an agreement in the amount of \$28,000 for the period ending January 28, 2005.
  - b. Cecilia Johnson for computer programming consultant services for Information Technology, and approval of an order authorizing the County Judge to execute an agreement in the amount of \$65,208 for the period of April 15-April 14, 2005.
  - c. CIMS Lab, Inc., for renewal of software maintenance for Information Technology in the amount of \$28,076 for the period of May 1-April 30, 2005.
  - d. HemoCue, Inc., for purchase of microcuvettes for Public Health & Environmental Services at an estimated cost of \$80,000.
  - e. Transcore LP, for additional violation enforcement equipment installation services for the Toll Road Authority at an estimated cost of \$716,822.

- f. Unisys for purchase of an upgrade to the CS7400 system for Information Technology, and approval of an order authorizing the County Judge to execute an amendment for a period change from December 1, 2003-December 1, 2008 to February 1, 2004-February 1, 2009, with no change in the contract amount.
  - g. Computer Associates for a software license agreement for Information Technology for various software products, and approval of an order authorizing the County Judge to execute an addendum, order form, and attachment to the order form in the amount of \$999,917 for the period of March 31-March 30, 2007, with expenditures of \$332,701 for the first year of the license agreement.
  - h. BMC Software Distribution, Inc., for software maintenance on certain proprietary software products for Information Technology at an estimated cost of \$63,590 for the period of May 1-April 30, 2005, and \$90,240 for the period of May 26-May 25, 2005, and approval of orders authorizing the County Judge to execute maintenance renewal quotes.
11. Request for approval of a cellular allowance for replacement of a county cellular phone.
  12. Transmittal of notice of receipt of funds in the total net amount of \$51,135 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of January 30-February 26.
  13. Transmittal of notice of receipt of funds in the total net amount of \$106,826 for county equipment sold at Houston Auto Auction January 21 and 28, and February 4 and 11.
  14. Transmittal of notice of receipt of funds in the total amount of \$7 for surplus voting equipment sold through interagency sale to the City of Spring Valley, and request for authorization to sell two surplus silver ballot boxes to Harris County Fresh Water Supply District No. 47 in the total amount of \$14.
  15. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
  16. Request for authorization to submit a revised policy at the March 30 Commissioners Court meeting in connection with award of contracts to persons who owe delinquent taxes to the county.
  17. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened March 8 and 15, and request for approval of recommendations for disposition.
  18. Request for exemption from the competitive bid process for repairs to two ferry boats in Precinct 2 at an estimated cost of \$19,100 each.

20. **Commissioners Court**

a. **County Judge**

1. Consideration of resolutions for:
  - a. March 2004 as Mental Retardation Awareness Month.
  - b. March 14-20 as National Agriculture Week.
  - c. March 16 as Ann Hibbert Day on the occasion of her retirement from Protective Services for Children and Adults.
  - d. March 31 as Deputy Kenneth L. Youngblood Day on the occasion of his retirement from the Sheriff's Department.
  - e. April 2004 as Records and Information Management Month.
  - f. April 1 as Youth Leadership Council Community Leaders Award Banquet Day.
  - g. April 17-18 as BP Multiple Sclerosis 150 Bike Tour Days.
2. Request for discussion and possible action in connection with an annual report by Deloitte & Touche.
3. Request for discussion and possible action for review of the Harris County guidelines and criteria for granting tax abatements.
4. Request for renewal of an agreement with Jack Petersen for legislative liaison services in Washington, D.C., for the period of April 25-April 24, 2005 at an amount not to exceed \$50,000.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution observing March 19 as Charles Wilcox Day on the occasion of his retirement.
2. Request for consideration and approval of revisions to the Harris County Facilities & Property Management Department's Standardized Policies and Guidelines regarding repairs, construction, or modifications to county facilities.
3. Request for authorization for development of an interlocal agreement with the City of Houston for a proposed aquatics center at 2727 El Camino Drive.
4. Request for approval to create three positions effective March 20.
5. Request for approval for Loving Resource Center to host fundraising activities at Deussen Park on March 27, with transmittal of a list of items to be sold.
6. Request for approval for Aldine-Greenspoint YMCA to host fundraising activities at Pep Mueller Park during January-October, with transmittal of a list of items to be sold.

7. Request for approval for the American Lung Association to host the annual Asthma Walk at Tom Bass Regional Park I on March 27.
8. Request for approval for the Houston Humane Society and KPRC Channel 2 to conduct fundraising activities at Tom Bass Regional Park on April 3, with transmittal of a list of items to be sold.
9. Request by Social Services for approval of three cellular phone allowances.

c. **Commissioner, Precinct 2**

Request for approval to place a memorial marker at 1300 N. SH 146 Business, north of Lee Drive in Baytown.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept reimbursement from Mr. and Mrs. James M. Howard in the amount of \$96 for the cost of materials to replace a driveway with concrete at 13322 King Circle as part of a drainage improvement project.
2. Request for approval to accept donations of a golden pheasant and four goats to be housed in the Bear Creek Park Wildlife Habitat.
3. Request that an agreement previously approved by Commissioners Court on February 3 between the county and the City of West University for parks renovation be rescinded.
4. Request for approval of the attached 2004 concession stand prices and field usage fees for certain organizations at precinct parks.
5. Request for authorization for the County Judge to execute an agreement with Garland McMeans Junior High Student Council for cleanup along the roadsides of Westheimer Parkway from Fry Road to the county line for approximately one mile in connection with the Adopt a County Road program for the period of January 1- December 31.
6. Request for discussion and possible action to enact a pilot program called Adopt a County Waterway in the precinct for protecting waterways in the county and educating the public about illegal dumping and its effects on water quality.

e. **Commissioner, Precinct 4**

1. Request for approval of the reappointment of Brenda K. Kirk to the Harris County Housing Authority Board for a term ending March 31, 2006.

2. Request for approval of the appointment of Walt Dambach as a commissioner of ESD No. 46, and Dale Hulquist as a commissioner of ESD No. 80.
3. Request for approval to accept donations of a popcorn machine and cart and a digital camera from the Doss Advisory Council for the Doss Community Center, and a popcorn machine from the Crosby Advisory Council for the Crosby Community Center.
4. Transmittal of notice of funds received in the amount of \$4,500 in connection with rent and concession fees for various precinct parks.
5. Request for agreements to be executed with:
  - a. Williams Gas Pipeline/TRANSCO for cleanup along the roadsides of West Richey Road from Veterans Memorial Drive to Bammel N Houston Road in connection with the Adopt a County Road program for the period of February 28-March 1, 2005.
  - b. Spring Masonic Lodge No. 1174 for cleanup along the roadsides of Lexington Road from Spring Cypress Road to Cypresswood Drive for the period of December 1-November 30, 2004.

21. **Miscellaneous**

- a. Transmittal of petitions filed with the 164th District Court, County Civil Courts Nos. 1, 3, and 4, and Probate Court No. 1.
- b. Transmittal of an oath of office and statement of officer in connection with the appointment of Georgia H. Akers as Mental Health Master for Probate Court No. 3.
- c. Transmittal of proposed orders consenting to the resale of property by Huffman ISD.
- d. Consideration of approval of the FY 2004-05 budget for the Harris County Hospital District.

22. **Emergency items.**

23. **Executive Session**

- a. Request by the County Attorney for an executive session for discussion of possible settlement agreements in the civil action of Kimii Valentine and Robert Casey, individually and on behalf of all others similarly situated v. Harris County and Perry Wooten in U.S. District Court, and for appropriate action regarding the matter to be taken upon return to open session.
- b. Request by Commissioner, Precinct 1 for an executive session for discussion and possible action regarding matters relating to appointments for the Housing Authority Board of Directors.

24. **Appearances before court**

a. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.*

b. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).*

**Adjournment.**

**Commissioners Court**

**County Judge**

**Commissioners (4)**

**Services**

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

**Fiscal Services & Purchasing**

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

**Administration of Justice**

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

**Elected**

**Appointed**

**Calendar 2004**

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	15 16 17 18 19 20 21	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	22 23 24 25 26 27 28	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30 31	29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
				30 31	
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
			31		

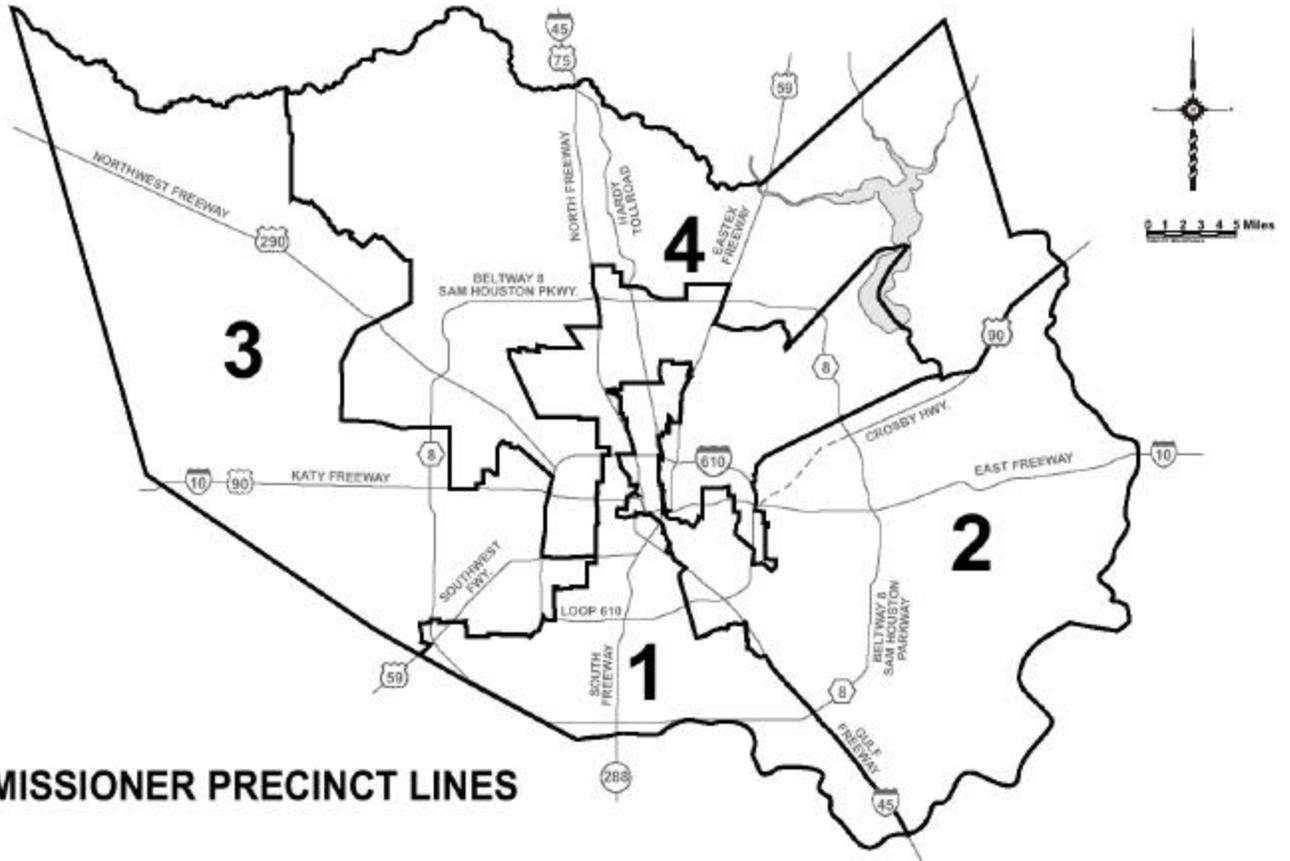
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

**Calendar 2005**

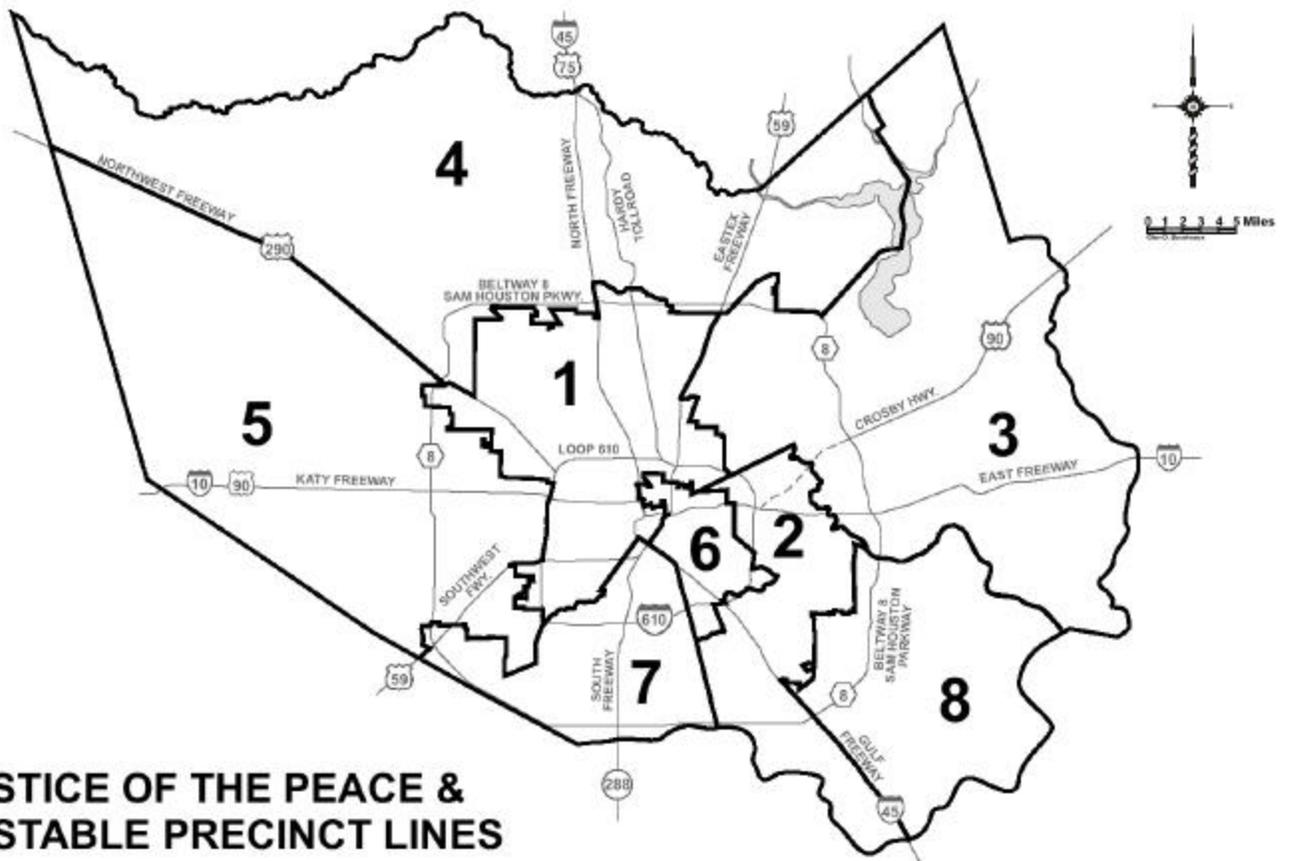
<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5	1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4
2 3 4 5 6 7 8	6 7 8 9 10 11 12	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
9 10 11 12 13 14 15	13 14 15 16 17 18 19	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
16 17 18 19 20 21 22	20 21 22 23 24 25 26	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
23 24 25 26 27 28 29	27 28	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30
30 31					
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5	1 2 3
3 4 5 6 7 8 9	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10
10 11 12 13 14 15 16	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17
17 18 19 20 21 22 23	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31
31			30 31		

The agenda is available on the Internet at <http://www.co.harris.tx.us/> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie\_Chapman@itc.co.harris.tx.us

# HARRIS COUNTY PRECINCT BOUNDARIES



**COMMISSIONER PRECINCT LINES**



**JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES**