



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.03

AGENDA

February 3, 2004

10:00 a.m.

Opening prayer by Pastor R. C. Rivera of Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Community & Economic Development
 7. Library Services
 8. Youth & Family Services
 9. Constables
 10. Sheriff
 11. Fire & Emergency Services
 12. County Clerk
 13. County Attorney
 14. District Attorney
 15. Travel & Training
 16. Grants
 17. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 18. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 19. Miscellaneous
 20. Emergency items
 21. Executive Session
 22. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court approve a change in contract with J.T. Vaughn Construction Company for the Harris County Civil Justice Center, adding 25 calendar days and resulting in a reduction of \$4,619 from the contract amount.
2. Recommendation that the court approve a change in contract with Satterfield & Pontikes Construction Company for the Harris County Juvenile Justice Center, resulting in a reduction of \$18,788 from the contract amount.
3. Recommendation that the County Judge be authorized to execute agreements with Swayzer Engineering, Inc., for project management of communication infrastructures for the Harris County Civil and Juvenile Justice Centers in amounts of \$70,721 and \$40,645 for design engineering, proposal evaluation, project coordination, and management assistance during installation.
4. Recommendation that the County Judge be authorized to execute an amendment to an architectural services agreement with Morris Architects, Inc., for construction phase services in the amount of \$500,000 in connection with the Harris County Juvenile Justice Center.
5. Recommendation that the County Judge be authorized to execute an agreement with the State of Texas for advance funding in the amount of \$302,753 for integration and implementation of a predictive traffic information and management system at Houston TranStar for the west county traffic corridors.
6. Recommendation that the County Judge be authorized to execute an agreement between the county, Metro, and the City of Piney Point Village to provide funding for improvements on South Piney Point Road from the south city limits of Piney Point to Carlton Street and Smithdale Road from Piney Point Road to Hedwig Road under the multi-cities program.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing projects in Precinct 1, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, to provide payment of relocation benefits up to \$35,000 to income eligible households, and for appropriate officials to take necessary actions to complete transactions for specific tracts in the:
 - a. Gatewood Subdivision for the DR-1439-SD project.
 - b. Castlewood Subdivision for the TSA district buyout project.

2. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 007 from Thorne Field Road to Hardy Toll Road for the Riley Fuzzel Road project in Precinct 4 for the negotiated purchase price of \$81,845 plus pre- and post-judgment interest and court costs pursuant to a settlement agreement approved by the County Attorney, and for appropriate officials to take necessary actions to complete the transaction.
3. Recommendation that the Court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tracts 008 and 011 between Stone Bridge and Seabird Street for the Garth Road project in Precinct 2 for the negotiated purchase price of \$20,000, plus pre- and post-judgment interest and court costs pursuant to a settlement agreement approved by the County Attorney, and for appropriate officials to take necessary actions to complete the transaction.
4. Recommendation that the court approve a resolution and order authorizing the LBJ Hospital expansion project, 61 specific tracts north of Loop 610 and east of Lockwood, south of Kelley and west of LBJ Hospital in Precinct 1, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the Hospital District, provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transaction.
5. Recommendation that the court approve a resolution and order authorizing Right of Way to charge and the Hospital District to pay \$1,500 per tract for acquisition services and \$2,500 per displaced landowner or tenant for relocation services, and for appropriate officials to take necessary actions to complete the transaction.
6. Recommendation that the court approve a resolution and order authorizing the P135 channel repairs project, two specific tracts from P100-00-00 to Aldine Bender Road in Precinct 4, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions.
7. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell to the City of Friendswood Tract 19-602.0 at Clearview Drive at Clear Creek for the Clear Creek project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.

c. **Toll Road Authority**

1. Recommendation for authorization to negotiate with Uptown Houston District for an interlocal agreement to jointly develop a transportation center near the Westpark Tollway and Loop 610.

2. Request for approval of an amendment to an agreement with Terracon dba HBC Engineering, Inc., for additional laboratory management services in the amount of \$200,000, and for appropriate officials to take necessary actions to complete the transaction.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Aviles Engineering Corporation for on-call geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - b. Fugro South, LP, for on-call geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - c. Geotest Engineering, Inc., for on-call geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - d. Klotz Associates, Inc., for additional engineering services in the amount of \$125,000 in support of the Tropical Storm Allison recovery project (amendment).
 - e. M2L Associates, Inc., for landscape architectural services in the amount of \$30,000 in support of the district's engineering and maintenance programs.
 - f. Sirrus Engineers, Inc., for engineering services in the amount of \$120,000 in support of the district's planning and capital improvement programs.
2. Recommendation that the award for general repairs of Unit F101-03-00 in Precinct 2 be made to Lecon, Inc., low bid in the amount of \$105,268.
3. Recommendation for authorization to acquire right of way for Vogel Creek improvements in the White Oak Bayou watershed in Precinct 1.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Storm sewer repairs at Hay Meadow and Unit P-118-19-4 in Precinct 1 at an estimated cost of \$20,000.
 - b. Reconstruction of five streets in the City of Shoreacres in Precinct 2 at an estimated cost of \$440,500.
 - c. Asphalt overlay and base repair of various roads in the City of Webster in Precinct 2 at an estimated cost of \$100,000.
 - d. Concrete base repair on various roads and reconstruction of existing ditches in the City of Deer Park in Precinct 2 at an estimated cost of \$1,434,024.
 - e. Repair of bridges on Huffmeister Road at Horsepen Creek and Trailside Drive at Horsepen Creek in Precinct 4 at an estimated cost of \$115,000.

2. Recommendation for approval of the following plats:
 - a. Farrell Road office/warehouse in Precinct 4; Thomas Land Surveying, Incorporated.
 - b. Cypress Fairbanks ISD Middle School No. 13 in Precinct 3; West Belt Surveying, Inc., and Brooks & Sparks, Incorporated.
 - c. Springfield Estates Subdivision, Sections Three and Four in Precinct 2; Busch Hutchison & Associates.
 - d. Kenswick Glen in Precinct 4; Jones & Carter, Incorporated.
 - e. GSL Plat No. 2003 in Precinct 1; Lin Engineering, Incorporated.
 - f. Villas of Park Grove Apartments in Precinct 3; Brown & Gay Engineers, Incorporated.
 - g. Queenston Boulevard, Section Five street dedication in Precinct 3; Sander Engineering Corporation.
 - h. Cypress Springs, Section Four in Precinct 3; Terra Associates, Inc., and Terra Surveying Co., Incorporated.
 - i. Canyon Village at Cypress Springs, Section Five in Precinct 3; Terra Associates, Inc., and Terra Surveying Co., Incorporated.
3. Recommendation for approval of changes in contracts for:
 - a. Hubco, Inc., contractor for Eisenhower Parkway and bike lane for Eisenhower Park Road in Precinct 1, adding five calendar days and resulting in an addition of \$12,310 to the contract amount (28084).
 - b. Statewide Traffic Signal, contractor for traffic signal improvements for the intersection of Normandy Drive at Normandy Crossing Drive, resulting in an addition of \$2,509 to the contract amount (26374).
4. Recommendation for authorization to negotiate with Dixieland Marine for marine consultant services for repairs and improvements to both Lynchburg ferries in Precinct 2.
5. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. Atser Corporation in the amount of \$60,169 for asphalt overlay and base repair of Fairmont Parkway in the Genoa Red Bluff Camp area in Precinct 2.
 - b. QC Laboratories in the additional amount of \$16,000 for Greenhouse Road proposed paving and storm sewer on Morton Road north of Clay in Precinct 3 (amendment).
6. Recommendation for deposit of funds received from:
 - a. City of Houston in the amount of \$24,000 for participation in the Houston TranStar antenna project.
 - b. City of La Porte in the amount of \$172,000 for work performed on left turn lane construction on Fairmont Parkway in Precinct 2.
 - c. Harris County MUD No. 238 in the amount of \$4,723 for work performed on Greenhouse Road from Morton Road to north of Clay Road in Precinct 3.

7. Recommendation for authorization for the County Judge to execute on-call traffic engineering services agreements with Binkley & Barfield, Inc., and Brown & Gay Engineers, Inc., in amounts of \$100,000 each in connection with various facilities in Precinct 3.
8. Recommendation that initial wage rate determinations be made for violation of county prevailing wage rates by:
 - a. Durotech Construction for their subcontractors Applied Finishes, Bay Area Electric, BCK, and BSI/Memco on the Freeman Branch Library project in Precinct 2.
 - b. Jamail Construction, JOC Contractor, for subcontractor CRX, Inc., on the Washburn Tunnel tile project in Precinct 2.
9. Recommendation that the award for parking lot lighting for Meyer Park, south section, in Precinct 4 be made to WesTower Communications, lowest and best bid in the amount of \$77,500, and for appropriate officials to take necessary actions relating to the award.
10. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$57,803 and three workers compensation recoveries in the total amount of \$2,764; settlement of three tort claims in the total amount of \$2,769; denial of six claims for damages; and transmittal of claims for damages received during the period ending January 27.
- b. Transmittal of investment transactions for the period of January 21-27 and maturities for January 28-February 3.
- c. Request for approval of an amended order authorizing issuance of Harris County Hospital District Commercial Paper Subordinate Lien Revenue Notes, Series A, and other matters related to the issuance, sale, delivery, and security of the notes, including amended and restated agreements.
- d. Request for approval of an order authorizing the issuance, sale, and delivery of Toll Road Senior Lien Revenue Refunding Bonds, Series 2004A, approving a supplemental trust indenture, bond purchase agreement, official statement and other matters related to the issuance, sale, and delivery of the bonds.
- e. Request for approval of orders authorizing the issuance of Unlimited Tax Road Refunding Bonds, Series 2004A, and Justice Center Refunding Bonds, Series 2004, and approval for amounts, rates and prices, tax levy pledge, required agreements, official statement, sale of bonds, and related matters.

- f. Request for approval of commercial paper issuance for obligations in connection with Reliant Park area improvements, and for Facilities & Property Management to provide renovations for Annex 44, the Anderson Clayton Building.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of an agreement with the City of West University Police Department for access to and use of information maintained in the SouthEast Texas Crime Information Center.

4. **Facilities & Property Management**

- a. Request for authorization to destroy certain records of Information Technology Center and the County Auditor in accordance with a records control schedule.
- b. Request for approval of the connection of utilities and telephone service at 2202 Nance Street.

5. **Public Health & Environmental Services**

- a. Request for approval of additional mileage reimbursements in amounts of \$84 and \$202 for TB outreach workers who exceeded the monthly limit in December.
- b. Request for approval of agreements with Texas Careers and Genesis Vocational Training, Inc., for the department to provide internship experience for Medical Assisting Program students.

6. **Community & Economic Development**

- a. Request for approval of acceptance of payments in lieu of taxes in the amount of \$1,352,751 from Southeast Texas Housing Finance Corporation for three multifamily projects.
- b. Request for approval of an agreement with the Association for the Advancement of Mexican-Americans for the AAMA House in Precinct 2 using Community Development Block Grant funds in the amount of \$50,000.
- c. Request for approval of payment in the amount of \$20,826 to the U.S. Department of Housing and Urban Development for funds overdrawn from a 1994 grant agreement for the River Oaks Health Association Shelter Plus Care program.
- d. Request for authorization to purchase a cellular phone for a housing inspector employee.

- e. Request for authorization to terminate an agreement with Primrose Houston 9 Housing, L.P., for \$1.3 million in Home Investment Partnerships Program funds to acquire an 18-acre tract of land for construction of a 280-unit apartment complex in Precinct 4 for low-income senior citizens.
- f. Request for approval of five deferred mortgage down payment assistance loans for low-income homebuyers in the total amount of \$94,600.
- g. Request for approval of an order authorizing execution of subordination agreements with ABN AMRO and Irwin Mortgage to allow low-income homeowners in Precinct 4 to take advantage of refinancing at a lower interest rate.

7. **Library Services**

Request for approval of payment in the amount of \$89 to renew a notary commission for an employee.

8. **Youth & Family Services**

a. **Protective Services for Children & Adults**

Request for approval of an agreement with Houston Independent School District for assignment of youth service specialists.

b. **Children's Assessment Center**

- 1. Request for approval of a temporary technician position to continue transportation services for clients during the absence of an employee who is on family medical leave.
- 2. Request for authorization to reclassify a home-based therapist position to a referral specialist and reduce the monthly salary maximum.

9. **Constables**

- a. Transmittal of notice by Constables Freeman and Trevino, Precincts 2 and 6, of changes to the departments' authorized lists of regular deputies and reserve officers.
- b. Request by Constable Freeman, Precinct 2, for approval of a car allowance for a chief clerk position.
- c. Request by Constable Freeman for approval of payment in the amount of \$114 for a notary commission and related supplies for an employee.
- d. Request by Constable Hickman, Precinct 4, for approval of correction to the payroll records of an employee.

10. **Sheriff**

Request for authorization to renew annual agreements with various community associations for law enforcement services, and for authorization to cancel an agreement with Northglen Association, Inc., and delete four deputy positions.

11. **Fire & Emergency Services**

- a. Request for authorization to reimburse Angel Care Development Center \$75 for a fee paid for an inspection not required for the facility.
- b. Request for approval of payment in the amount of \$66 to the Texas Department of Public Safety for 2004 Texas Law Enforcement Intelligence Unit Association membership dues.
- c. Request for approval of payment of anticipated overtime for certain members of the hazmat team that could exceed the maximum allowed compensatory time for the pay period of January 24-February 6.

12. **County Clerk**

Request that the court adopt the early voting schedule and locations for the primary elections scheduled for March 9.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Court No. 4, Probate Court No. 3, and the 257th District Court; and authorizing suits and litigation expenses to compel compliance with the Texas Water, Health & Safety, and Administrative Codes in the 13900 block of Greenwood Manor Drive; the Texas Health & Safety and Administrative Codes in the 13000 block of Bammel N. Houston; and the Texas Water Code in the 1000 block of Raintree Village Drive.
- b. Request for authorization to compel removal of a mobile home and fencing from county property north of 13822 Homestead Road and authorizing litigation expenses.

14. **District Attorney**

Request for authorization to pay or be reimbursed for various expenses as needed for litigation purposes in an amount not to exceed \$5,000.

15. **Travel & Training**

- a. Request by the **Toll Road Authority** for authorization for:
 1. An employee to attend training for maintenance and installation of access control and burglar alarm systems February 9-12 in Baltimore, Md., at an estimated cost of \$900.
 2. Three employees to attend a finance and accounting management workshop April 19-20 in Houston at a total cost of \$897.

- b. Request by the **Flood Control District** for authorization for:
 1. An employee to attend a conference of the University of Texas School of Law March 4-5 in Austin at an approximate cost of \$885.
 2. Two employees to attend a seminar of the Professional Education Systems Institute, LLC, March 23 in Houston at an approximate total cost of \$458.
 3. Two employees to attend an employee relations seminar March 31-April 1 in Houston at an approximate total cost of \$938.

- c. Request for authorization for eight **Engineering** employees to attend the annual Texas On-Site Wastewater Treatment Research Council Conference March 1-3 in Waco at a cost not to exceed \$2,600, with travel by county vehicle.

- d. Request by **Management Services** for authorization for:
 1. Four employees to attend an arbitrage rebate compliance conference March 25-26 in San Antonio at a total cost of \$3,100.
 2. Human Resources & Risk Management to participate in the Houston Area Urban League Career Connection job fair February 26 in Houston at a cost of \$1,100.
 3. An employee of the Office of Legislative Relations to travel to Denver, Colo., to participate in a site visit of Denver Health and Hospitals at a cost not to exceed \$1,000.
 4. Reimbursement of an amount not to exceed \$800 for expenses incurred by an employee of Legislative Relations who participated in a site visit of the Federally Qualified Health Center of Access Community Health Network in Chicago.

- e. Request for authorization for an employee of **Facilities & Property Management** to attend a meeting of the County and District Clerks Association March 26 in Conroe at an estimated cost of \$30.

- f. Request by **Public Health & Environmental Services** for authorization for:
 1. Four employees to attend monthly and quarterly meetings of the Texas Department of Health East Texas Ryan White Title II HIV Regional Planning Body, and quarterly meetings of the Texas/New Orleans Ryan White Title I Cities meetings in various locations throughout Texas at a cost of \$5,560.
 2. Eight employees to attend a Texas Mosquito Control Workshop March 16-18 in Weslaco at a cost of \$700, with travel by county vehicles.
 3. Two employees to attend refugee health information network training February 22-24 in Washington at no cost to the county.

- g. Request for authorization for two employees of **Community & Economic Development** to attend an economic development and affordable housing initiatives conference February 9 in Beaumont at an approximate total cost of \$150.
- h. Request by **Domestic Relations** for authorization for:
 - 1. An employee to attend a meeting of the Texas Chapter of the Association of Family and Conciliation Courts February 6 in Hurst at a cost of \$400.
 - 2. An employee to travel to Magnolia for completion of a home evaluation as ordered by the 309th Family District Court in connection with a child custody case.
- i. Request by **Cooperative Extension** for authorization for three employees to attend a meeting and conference February 20-21 in Waller at an approximate total cost of \$231.
- j. Request by **Protective Services for Children and Adults** for authorization for:
 - 1. The Director and two employees to attend meetings of the Texas Council of Child Welfare Boards in April, September, and January, 2005 in Austin at a total cost of \$2,100.
 - 2. Two employees and 10 youths to travel to six Texas colleges during the period of March 1-February 28, 2005 in preparation for choosing a college to attend after graduation at a cost of \$1,000.
- k. Request by the **Children's Assessment Center** for authorization for two employees to attend the annual National Symposium on Child Abuse March 16-19 in Huntsville, Ala., at an approximate total cost of \$2,400.
- l. Request for authorization for an employee of **Constable Abercia, Precinct 1**, to attend Criminal Justice Information System meetings of the Council of Urban Counties February 16-18 and March 7-8 in Dallas at an estimated cost of \$1,100.
- m. Request by **Constable Bailey, Precinct 8**, for approval of tuition cost of \$100 for a deputy to attend intoxilizer school training February 23-27 in Houston.
- n. Request by the **Sheriff** for authorization for:
 - 1. An employee to use a county vehicle for travel to Plano January 26-31 to attend the Standardized Field Sobriety Testing Instructor School at no additional cost to the county.
 - 2. Two employees to attend a seminar on interpersonal communications in the correctional setting February 18-19 in Victoria at an approximate total cost of \$323, with travel by county vehicle.
 - 3. Two employees to attend a boating while intoxicated enforcement training seminar February 29-March 3 in San Antonio at a cost of \$580, with travel by county vehicle.
 - 4. An employee to attend a criminal justice management seminar May 47 in Bandera at an approximate cost of \$765, with travel by county vehicle.
 - 5. Two employees to attend meetings of the Conference of Urban Counties February 16-18 in Dallas at an approximate cost of \$1,319.

- o. Request by **Fire & Emergency Services** for:
 - 1. Authorization for two employees to attend the annual Texas Fire & Arson Investigators seminar May 21-26 in Austin at a total approximate cost of \$1,600, with travel by county vehicle.
 - 2. Request for payments in the total amount of \$140 for expenses incurred by three employees for fire and life safety inspection and EMT certifications.

- p. Request by the **Medical Examiner** for:
 - 1. Authorization for an employee to attend a forensic chemist seminar of the U.S. Department of Justice, Drug Enforcement Administration, February 9-13 in Sterling, Va., at an approximate cost of \$1,331.
 - 2. Payment to the Accreditation Council for Graduate Medical Education in the amount of \$2,000 for continued participation in the forensic pathology fellowship training program.

- q. Request for authorization for a **District Clerk** employee to attend a meeting of the Texas Judicial Council's Committee on Public Access to Court Records February 24-25 in Austin at an approximate cost of \$450.

- r. Request by **Judge Patronella, JP 1.2**, for authorization to attend a civil evidence seminar class February 4-6 in Dallas at an approximate cost of \$527.

- s. Request by **Judge Olsen, Probate Court No. 3**, for authorization for two employees to attend a workshop of the Texas College of Probate Judges March 4-5 in South Padre Island at an approximate total cost of \$1,600.

- t. Request for authorization for two employees of the **District Courts** to attend a justice system workshop of the Texas Conference of Urban Counties February 18-20 in Dallas at an estimated total cost of \$850.

- u. Request for authorization for a **Purchasing** employee to attend computer software training classes February 13, March 22, and April 1 in Houston at a cost of \$525.

- v. Request by the **County Judge** for authorization for a staff member of the Office of Support and three volunteers of the Ryan White Planning Council to attend a training session of the U.S. Health Resources and Services Administration March 4-7 in Winston-Salem, N.C., at a total cost not to exceed \$3,600.

- w. Request for authorization for two employees of **Social Services of Precinct 1** to attend a weed and seed application kit workshop February 23-27 in Dallas at an approximate total cost of \$1,590.

- x. Request by **Commissioner of Precinct 2** for authorization for an employee to attend the annual Houston Conference on OSHA Compliance March 23 in Houston at a cost of \$299.

- y. Request by **Commissioner of Precinct 3** for authorization for an employee to attend the annual Informal Science Education Association Conference March 3-5 in Port Aransas at a cost of \$310.
- z. Request by **Commissioner of Precinct 4** for authorization for an employee to attend the Texas Safety Association Conference March 22-23 in San Antonio at an approximate cost of \$595.

16. **Grants**

- a. Request by the **Flood Control District** for authorization to accept a grant in the amount of \$49,809 from the Coastal Coordination Council of the Texas General Land Office for the Coastal Management Plan program, and for approval of an interlocal agreement.
- b. Request by **Public Health & Environmental Services** for authorization to accept additional grant funds in the amount of \$98,000 from the Texas Department of Health for a WIC infant nutrition peer counselor program.
- c. Request by **PHES** for authorization to submit a proposal to the Texas Department of Health for use of a state vehicle for a mobile dental clinic.
- d. Request by the **County Library** for authorization to partner with the Texas Partnership for End-of-Life Care and the Houston Academy of Medicine of the Texas Medical Center Library to apply for grant funds in the amount of \$4,209 from the National Network of Libraries of Medicine for online healthcare resource training.
- e. Request by the **Children's Assessment Center** for approval of a memorandum of understanding between Harris County and The Children's Assessment Center Foundation recognizing income from various grants and donations for the benefit of the center.
- f. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$163,172 from the Texas Department of Transportation for the State Traffic Enforcement Safe and Sober Program.
- g. Request by the **District Attorney** for authorization to approve an interlocal agreement with the City of Baytown for continuation of the Harris County Organized Crime and Narcotics Task Force with grant funds in the amount of \$416,717.

17. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. AAA Asphalt Paving for repair of existing storm sewer outfall for East Cedar Bayou-Lynchburg Road at Cary Bayou in Precinct 2.

- b. AAA Asphalt Paving for parking lot improvements and expansion at 316 Meadowfern for the Toll Road Authority.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request that the court approve payment of salaries, utilities, materials, supplies, and other claims prior to adoption of the budget for FY 2004-05.
4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Nursery plants and related items for Precinct 3.
 - b. Sampler and flow meter equipment for the Flood Control District.
 - c. Interpreter services for hearing impaired persons for the county.
 - d. Maintenance on mainframe printing subsystem for Information Technology.
 - e. Insurance for ferryboats for Precinct 2.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District and County Clerks.
3. Recommendation that awards be made to:
 - a. Houston Area Community Services, Inc., Montrose Clinic, Inc., Saint Hope Foundation, Family Services of Greater Houston, AIDS Foundation Houston, Inc., The Houston Challenge Foundation, Houston Volunteer Lawyers Program, Inc., National Association for the Advancement of Colored People, The Southeast Texas Legal Clinic, Bering Omega Community Services, Bread of Life, Inc., and Harris County Social Services Division for Ryan White Title I Services for Public Health/HIV Services for the period of March 1-February 28, 2005.
 - b. Nonprofit Consulting Services, LLC, for capacity building case management training services for Ryan White Title I for Public Health/HIV Services in the amount of \$108,440 for the period of March 1-February 28, 2005.
 - c. New Solutions, Inc., for a Ryan White Title I comprehensive needs assessment for Public Health/HIV Services in the amount of \$126,350 for the period of March 1-February 28, 2005.
 - d. J.A.B. and Associates, Inc., for quality management client record chart extraction for Ryan White Care Act for Public Health/HIV Services in the amount of \$127,400 for the period of March 1-February 28, 2005.

- e. Secure Net, Inc., for maintenance and installation of System Galaxy access control and burglar alarm systems for the Toll Road Authority in the amount of \$257,177 for a three-year period.
4. Transmittal of notice of awards to Boyd, Smith and Associates, LLP; Hendricks Polygraph, Inc.; and John Swartz Polygraph Service for clinical polygraph testing of sex offenders under the direction of Community Supervision & Corrections in the total amount of \$135,000 for the period ending August 31.
5. Recommendation that the award for Motorola radio depot repair services with Sat Radio Communications, Ltd., dba Industrial Communications be terminated immediately for failure to perform services required under the contract.
6. Request for approval of a month-to-month extension, not to exceed 90 days, of a term contract with Brodart, Co., for library materials and technical services for the County Library beginning April 1.
7. Request for approval of renewal options with:
 - a. ARAMARK for turn-key maintenance, repair, and replacement services for county jail facilities at a cost of \$3,604,806 for the period of March 1-February 28, 2005.
 - b. Cypress Lawn & Turf Equip. Co., Inc., for commercial lawn and garden equipment for the county and Flood Control District for Items A. 1-13 and B. 1-5, 7, and 8 for the period of May 1-April 30, 2005.
 - c. McGriff, Seibels & Williams of Texas, Inc., for all risk property insurance for the Sam Houston Tollway Ship Channel Bridge and use and occupancy insurance coverage for the county for the period of March 1-February 28, 2005.
 - d. MobilexUSA for mobile x-ray services for Juvenile Probation in the approximate amount of \$60,000 for the period of May 1-April 30, 2005.
 - e. SHI Government Solutions for the Microsoft enterprise agreement for a building and procurement commission catalog information system for the Flood Control District in the amount of \$111,433 for the period of February 27-February 26, 2005.
 - f. NSA/ChoicePoint for all fixed facility drug and alcohol collection and testing services for the county in the approximate amount of \$35,000 for the period of April 1-March 31, 2005.
8. Transmittal of notice that the HCCSCD Standing Committee for Probation Matters approved an annual renewal of an agreement with ICS for personal supplies and related items for residents of Community Supervision & Corrections programs for the period beginning March 1.
9. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
 - a. Lee Rush for mowing services for certain undeveloped land for I.T. May Park in Precinct 4 at no cost to the county for the period of March 1-February 28, 2009.

- b. Communities in Schools, Southeast Harris County, Inc., for the Community Youth Development project for the Pasadena area for Protective Services for Children & Adults in the additional amount of \$13,449 for a maximum of \$97,803 (amendment).
10. Request for authorization for the County Judge to execute quotations for Sun Microsystems, Inc., for equipment maintenance for the Toll Road Authority in the amount of \$425,479 for the period of January 31-January 30, 2005.
11. Request for approval of sole source exemptions from the competitive bid process for:
 - a. Electronic Transaction Consultants Corporation for a toll collection computer system including software and maintenance for the Toll Road Authority, and for the County Judge to execute an amendment to an agreement with ETC to expand the scope of services in the additional amount of \$255,680 for a maximum of \$18,024,229 for the period of July 25, 2001-July 24, 2006.
 - b. Agilent Technologies, Inc., in the amount of \$65,588 for the period of April 1-March 31, 2005 for purchase of maintenance services for Agilent equipment for the Medical Examiner, and for the County Judge to execute the Agilent life sciences and chemical analysis services special valued customer discount program document.
 - c. Total Traffic Network, Traffic Pulse Network, and Westwood One dba Metro Networks, Inc., for an advertising and promotions campaign for the Toll Road Authority at an estimated cost of \$180,520.
 - d. Ascom Transport Systems, Inc., for purchase of automatic coin machines for the Toll Road Authority at an estimated cost of \$521,443.
 - e. Avaya, Inc., for purchase of maintenance of the Conversant Interactive Voice Response System for Information Technology at an estimated cost of \$32,009 for the period of January 25-January 24, 2005.
12. Request for exemption from the competitive bid process for a list of vendors for certain industrial products and services and publications that can only be obtained from one source.
13. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
14. Request for authorization to remove certain items from the county's inventory for the District Clerk.
15. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened February 2, and request for approval of recommendations for disposition.

18. **Commissioners Court**

a. **County Judge**

Consideration of resolutions designating February 3 as:

1. Texas Children's Hospital Day in recognition of the hospital's 50th birthday.
2. Deputy Vickie Carlson Day in recognition of her retirement from the Sheriff's Department.

b. **Commissioner, Precinct 1**

1. Request for approval of resolutions recognizing February 3 as:
 - a. Reverend Delbert R. Jefferson and Sister Minnie Jefferson Day.
 - b. Lizzie Jackson Hooper Day.
2. Request for approval for installation of school bus stop ahead signs for north and southbound traffic approaching Long Drive.

c. **Commissioner, Precinct 2**

1. Request for approval of a resolution designating February 3 as Weldon Jim Willeford Day on the occasion of his retirement from Precinct 2.
2. Discussion and possible action on the appointments of:
 - a. Olga Flores to the Gulf Coast Community Service Association board for a five-year term.
 - b. Charles S. Anthony and Thomas M. Odom, Sr., to the board of Emergency Services District No. 2 for two-year terms.
3. Request for approval to purchase items for a Precinct 2 town meeting to be held February 5 at an approximate cost of \$135.

d. **Commissioner, Precinct 3**

Request for authorization for the County Judge to execute an agreement between the county and City of West University Place for beautification and renovation of parks within the city, with the county paying a maximum of \$200,000 to be expended within two years.

e. **Commissioner, Precinct 4**

1. Request for authorization to change the payroll records of three employees.
2. Request for authorization to add a cell phone allowance in accordance with the cellular allowance program.

3. Request for authorization for agreements to be executed with:
 - a. A Maid Today for cleanup along the roadsides of Louetta Road from I-45 to Lexington Boulevard in connection with the Adopt a County Road program for the period of January 1-December 31, 2004.
 - b. Houston Citizens Police Academy Alumni Association for cleanup along the roadsides of Aldine Westfield Road from the 16300 block of Aldine Westfield Road to the 17600 block of Aldine Westfield Road in connection with the Adopt a County Road program for the period of January 1-December 31, 2004.
 - c. Cub Scout Pack No. 1323 for cleanup along the roadsides of Theiss Mail Route Road from Louetta Road to Champions Forest Drive in connection with the Adopt a County Road program for the period of October 11-October 10, 2004.

4. Transmittal of traffic sign installations.

19. **Miscellaneous**

- a. Transmittal of petitions filed with the 165th, 189th, and 314th District Courts.
- b. Transmittal of an executed statement of officer for Edwin Lehr, Sr., as an appointed commissioner of Harris County Emergency Services District No. 6.
- c. Request for approval of the FY 2004 budget of the Greater Harris County 9-1-1 Emergency Network.
- d. Request for approval of a resolution authorizing issuance of Harris County Health Facilities Development Corporation Hospital Revenue Bonds, Series 2004A and 2004B, to finance various health care projects to be occupied, operated, managed, or employed by Memorial Hermann Hospital System or Memorial Hermann Continuing Care Corporation.

20. **Emergency items.**

21. **Executive Session**

Request by the County Judge for an executive session for discussion and possible action regarding reappointments of Lynne A. Cleveland and Dr. Mae F. McMillan to the board of the Harris County Mental Health and Mental Retardation Authority for two-year terms.

22. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

Elected

Appointed

Calendar 2004

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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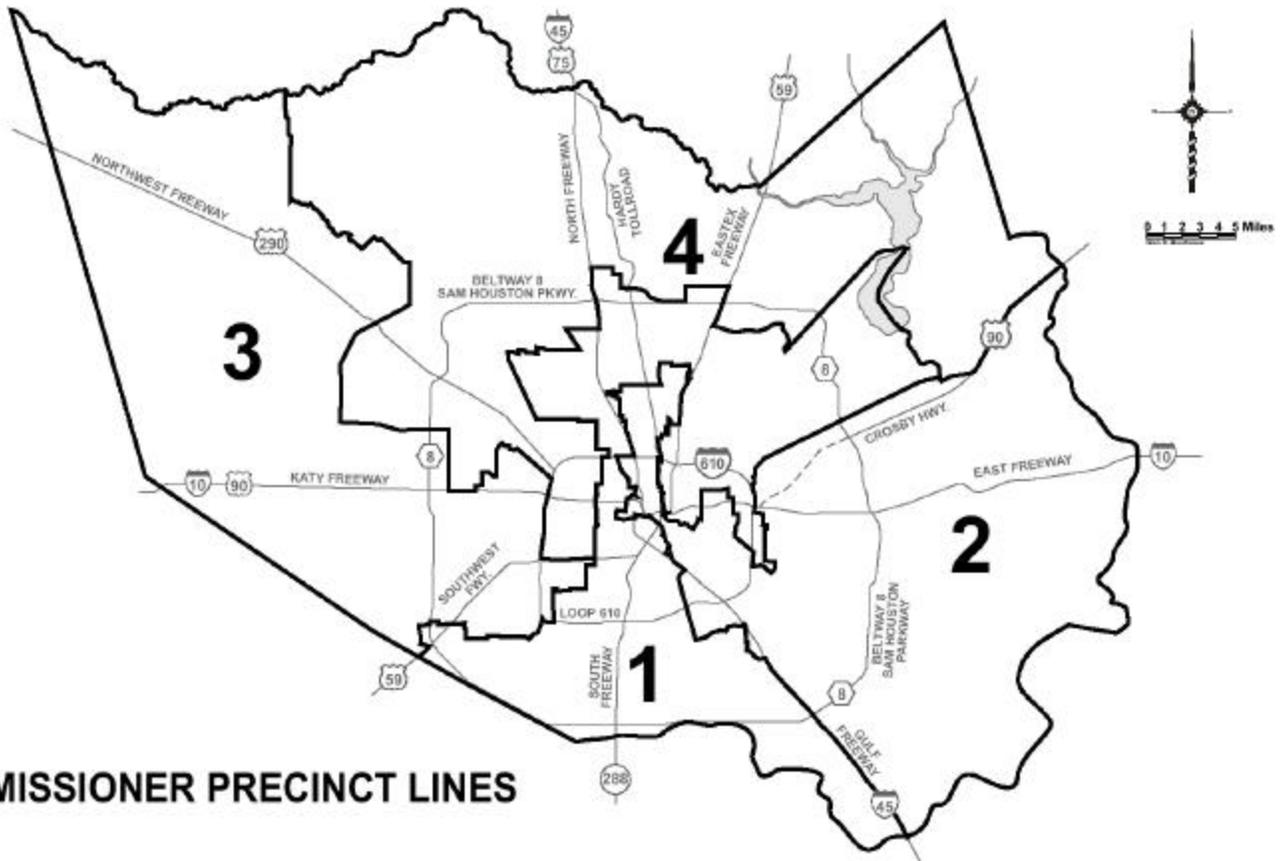
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

Calendar 2005

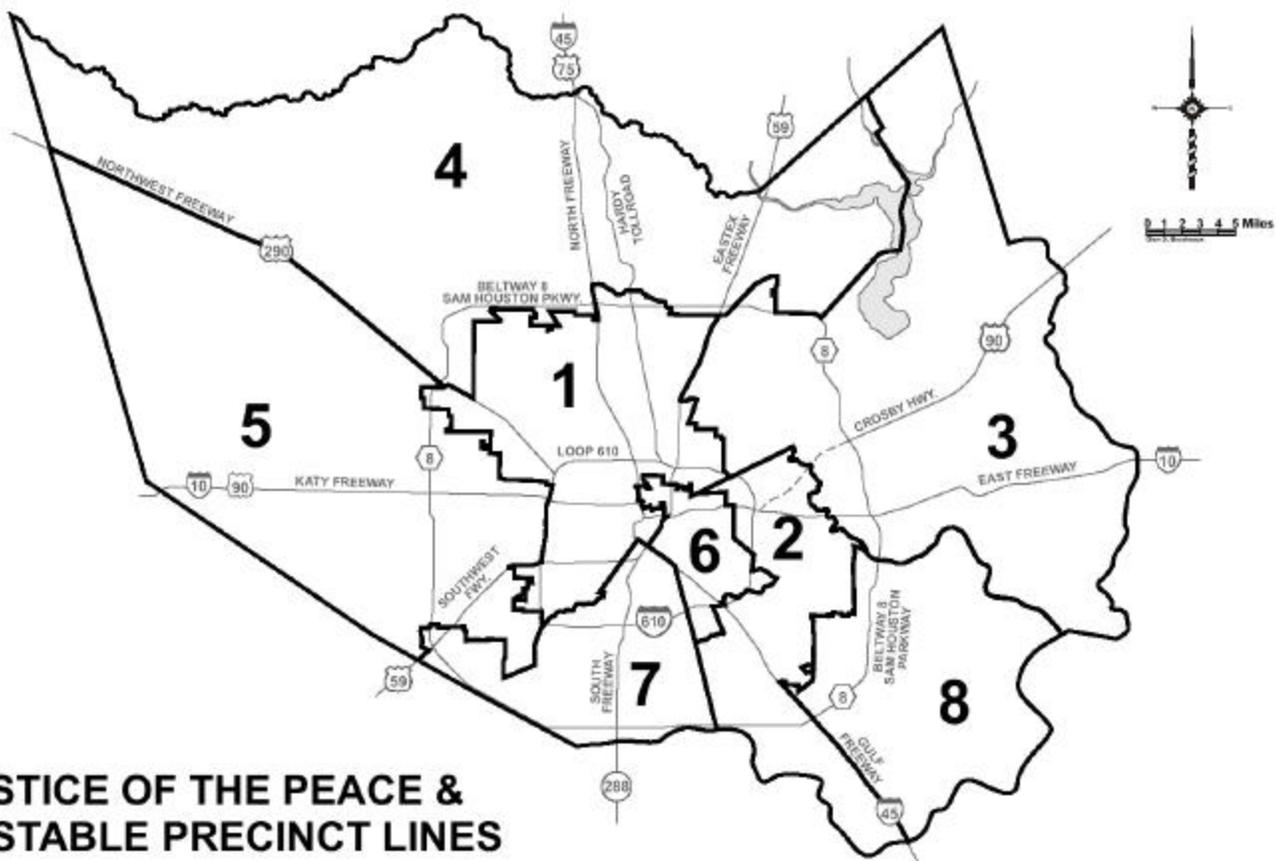
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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONER PRECINCT LINES



JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES