



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Sylvia R. Garcia  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 04.01

### AGENDA

January 13, 2004

10:00 a.m.

Opening prayer by Pastor Charles Taylor, Sr., of Grace Cathedral Church in Houston.

1. Public Infrastructure Department
    - a. Public Infrastructure
    - b. Right of Way
    - c. Toll Road Authority
    - d. Flood Control District
    - e. Engineering
  2. Management Services
  3. Information Technology
  4. Facilities & Property Management
  5. Public Health Services
  6. Community & Economic Development
  7. Library Services
  8. Youth & Family Services
  9. Constables
  10. Sheriff
  11. Fire & Emergency Services
  12. Medical Examiner
  13. County Clerk
  14. County Attorney
  15. District Attorney
  16. Justices of the Peace
  17. Probate Courts
  18. District Courts
  19. Travel & Training
  20. Grants
  21. Fiscal Services & Purchasing
    - a. Auditor
    - b. Tax Assessor-Collector
    - c. Purchasing
  22. Commissioners Court
    - a. County Judge
    - b. Commissioner, Precinct 1
    - c. Commissioner, Precinct 2
    - d. Commissioner, Precinct 3
    - e. Commissioner, Precinct 4
  23. Miscellaneous
  24. Emergency items
  25. Executive Session
  26. Appearances before court
- Adjournment*

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute agreements between the county and Metro for funding construction improvements on three sections of Spring Cypress Road from Stuebner Airline Road to Carrot Drive.
2. Recommendation that the County Judge execute an interagency agreement between the county and TxDOT for funding construction of the Harris County Transportation Plaza.
3. Recommendation that the Flood Control District be authorized to negotiate an agreement with SIRRUS Engineers, Inc., for engineering services in support of the district's planning and capital improvement program.
4. Recommendation for authorization to negotiate an amendment to an agreement with Ecology and Environment, Inc., to accommodate homeland security planning and other required emergency planning services.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide payment of relocation benefits up to \$35,000 to income eligible households, and for appropriate officials to take necessary actions to complete transactions for:
  - a. TSA district buyout project, a specific tract in the Sequoia Estates Subdivision in Precinct 1.
  - b. HMGP-1379 project, a specific tract in the Gatewood addition in Precinct 1.
  - c. TSA-RL project, eight specific tracts in the Melrose, Woodland Oaks, and Woodland Trails West subdivisions in Precincts 1 and 4.
  - d. HMGP-1379 project, three specific tracts in the Greenbriar North Patio Homes and Wood Shadows subdivisions in Precincts 1 and 2.
2. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for the negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Westpark Corridor project, Tract A001-001 from IH 610 to South Rice in Precinct 3 in the amount of \$790,000; 104% of the condemnation award pursuant to a settlement agreement approved by the County Attorney.
  - b. Atascocita Road project, Tract 001 from the northwest corner of Atascocita Road and Will Clayton Parkway to the east along Atascocita Road in Precinct 4 in the amount of \$66,000; \$10,495 over the appraised value.

- c. Fry Road-5 project, Tracts 007 and 007D1 on the north side of US Highway 290 between Cypress Rosehill Road and House Hall Road in Precinct 3 in the amount of \$113,158; \$4,800 over the appraised value.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Spring Cypress Road, Section 10 project, a specific tract on Holzwarth Road between Spring Cypress Road and Louetta Road in Precinct 4.
  - b. Westpark Corridor project, a specific tract on Alief Clodine west of Synott Road in Precinct 3.
  - c. Greenhouse Road-7 project, four tracts from FM 529 to West Little York Road in Precinct 3.
  - d. Industrial Road-1 project, two specific tracts from Federal Road to Sheffield Boulevard in Precinct 2.
  - e. C.E. King Parkway-1 project, two specific tracts from Beaumont Highway to Tidwell Road in Precinct 1.
  - f. Jones Road traffic signal-1 project, two specific tracts at the intersection of Jones Road and Seattle Slew/Jersey Meadows Drive in Precinct 4.
  - g. Cutten Road-8 project, 12 specific tracts from FM 1960 to Greens Bayou in Precinct 4.
  - h. Kirby Boulevard project, five specific tracts from Old Kirby Road to Nasa Road 1 in Precinct 2.
4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to abandon its interest in, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Stuebner Airline Road-1 project, Tract 001 at Stuebner Airline and Old Walters Road in Precinct 4.
  - b. Westgreen Boulevard-7 project, Tracts 005 and 006 along I-10 to the north in Precinct 3.
5. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell to the City of Houston for appraised values of \$335 and \$1,835 temporary construction and sanitary sewer easements, Tract 03-502.0 at Brays Bayou and Hollow Green Drive for the Brays Bayou project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell to West Harris County Regional Water Authority for the appraised value of \$3,334 Tract 02-603.0 at Langham Creek and West Road for the Langham Creek project in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation that the court approve a resolution and order approving the cancellation of an existing billboard lease agreement between Harold Turboff, Trustee, and Patrick Media Group, Inc., by the general manager of Right of Way on behalf of the Flood Control District effecting Tract 02-010.0 of the Willow Waterhole detention basin project in Precinct 1.
8. Recommendation that the court authorize payment of \$92,756 to Big Eastex No. 1, Ltd., et al., pursuant to a final judgment in County Civil Court at Law No. 4 in connection with Tract 37(S) at 7031 Fairview Street for the Spencer Road project in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
9. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public a utility easement across Tract B001-080E from Synott Road to Dairy Ashford for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order declaring Tract 005 to be surplus property, and authorizing Right of Way on behalf of the county to sell Tract 005 along the north side I-10 for the Westgreen Boulevard-7 project in Precinct 3 to I-10/Westgreen 34.9, Ltd., for the appraised value of \$281,885, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court approve a resolution and order authorizing the FM 1960 at Kuykendahl Road grade separation project, two specific tracts at FM 1960 and the Kuykendahl Road intersection in Precinct 4, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.
12. Recommendation that the court approve a resolution and order authorizing the plan modification of Tract 012 of the Fort Bend Parkway extension project from Beltway 8 to U.S. 90A in Precinct 1, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire the tract on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.
13. Recommendation that the court approve a resolution and order authorizing the Brays DS 101 project, 33 specific tracts between Lawndale Street and Navigation Boulevard in Precinct 2, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Recommendation for approval of amendments to agreements and for appropriate officials to take necessary actions to complete transactions with:
  - a. Discover Financial Services, Inc., for merchant services to eliminate the necessity of the county providing a current card expiration date for recurring billing plans and to reduce the period of time the county must retain certain records.
  - b. McDonough Engineering Corporation, for additional engineering services for the Westheimer Place, Section E4 of the Westpark Tollway project in the amount of \$6,959.
  - c. Carter & Burgess, Inc., for a change in scope to include additional services related to the ramp in the vicinity of SH6 and Metro Addicks Park & Ride in the amount of \$99,506.
  - d. R.G. Miller Engineers, Inc., for additional engineering services for Section E5 of the Westpark Tollway project from SH6 to FM 1464 in the amount of \$19,408.
2. Recommendation for authorization for the County Judge to execute an agreement with NETCO Pipeline, LLC, for utility improvements for construction of the Westpark Tollway in the amount of \$102,806.
3. Recommendation for approval of an agreement with Stork Southwestern Laboratories, Inc., for construction materials testing in the amount of \$85,945 for widening of Sam Houston Tollway from west of Veterans Memorial Boulevard to east of Ella Boulevard, and for appropriate officials to take necessary actions to complete the transaction.
4. Request for authorization for new utility services at 4401 ½ West Sam Houston Parkway South, 9338 ½ Westpark Drive, 648 ½ N. Sam Houston Parkway East, and 15704 ½ Hardy Toll Road.
5. Request for approval for Facilities & Property Management to manage the leases, operations, and maintenance for the recently purchased county facility at 2002 Nance.
6. Recommendation that the awards for widening of Sam Houston Tollway eastbound from Toll Plaza to east of Ella Boulevard and Sam Houston Tollway from west of Veterans Memorial Drive to east of Ella Boulevard be made to W. W. Webber, Inc., in amounts of \$4.4 million and \$3.6 million, and for appropriate officials to take necessary actions to complete the transactions.
7. Recommendation that the County Judge be authorized to execute a special warranty deed for right of way acquisition for the Fort Bend Parkway extension.
8. Request for authorization to correct the payroll records of an employee.

9. Request for approval to upgrade cellular phones for two employees.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. AIA Engineers, Ltd., for design of the replacement of two existing roadway bridges over Sims Bayou at South Post Oak Road in the amount of \$335,000 in support of the Sims Bayou federal project in Precinct 1.
  - b. Arcadis G&M, Inc., for design of a replacement roadway bridge over Sims Bayou at White Heather Drive in the amount of \$205,000 in support of the Sims Bayou federal project in Precinct 1.
  - c. Association of Green Trails Homeowners Phase II, Inc., to construct and maintain a public hike and bike trail on Unit T500-01-00 at Cypress Wind in Precinct 3.
  - d. Barry Silverman for additional communications consulting services in the amount of \$20,000 in connection with planning, engineering, and construction activities performed by the district (amendment).
  - e. Brown & Gay Engineers, Inc., for additional engineering, surveying, and project management services in the amount of \$300,000 to assist in implementation of the Tropical Storm Allison recovery project (amendment).
  - f. Brown & Gay Engineers, Inc., for engineering services in the amount of \$250,000 in support of the district's frontier program in the upper Langham Creek watershed in Precinct 3.
  - g. CivilTech Engineering, Inc., for additional engineering services in the amount of \$394,260 for multiple phases of channel conveyance improvements along Vogel Creek from its confluence with White Oak Bayou to Arncliffe Drive in Precinct 1 (amendment).
  - h. Glenda Mattox for landscaping maintenance at 5314 Long Creek Lane, Lot 39, Block 3, Inwood Forest Subdivision, Section 11, in Precinct 1.
  - i. H. William Swanstrom for lease of Unit W100-00-00, Tract 29-004.0, Lot 1, Block 21, Nottingham Forest Section 3 in Precinct 3.
  - j. Harris County for additional land acquisition at the Brays Bayou regional detention basin at the Sam Houston Tollway, Unit D500-06-00 in Precinct 3 (amendment).
  - k. Joseph E. Valencik for lease of Unit P100-00-00, Tract 28-881.0, Lot 686, Block 32, 15543 Seedling Drive, Gatewood Subdivision Section 4 in Precinct 1.
  - l. Lockwood, Andrews & Newnam, Inc., in the amount of \$215,000 for design of two White Oak Bayou regional detention basins referred to as Ranchstone basin, Unit E500-11-00, and Fallbrook basin, Unit E500-12-00 in Precinct 4.
  - m. Moore Archeological Consulting for additional archeological services in the amount of \$50,000 in support of the district's engineering and maintenance programs (amendment).
  - n. Pan, Banki & Associates, Inc., for engineering services in the amount of \$85,000 to prepare the design for modification of the five-lane roadway bridge over Sims Bayou at Alameda Road in support of the Sims Bayou federal project in Precinct 1.



e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
  - a. Asphalt overlay and base repair on various roads in the Miller Road Camp area in Precinct 2 at an estimated cost of \$453,000.
  - b. Traffic signal installation on Texas Avenue at Blossom Street in Precinct 2 at an estimated cost of \$105,000.
  - c. Pavement construction for Fallbrook Drive from Antoine Drive to east of Ann Louise Road in Precinct 4 at an estimated cost of \$1,018,395.
  - d. Refurbishing various roads by hot in place recycling of existing asphalt surface and overlay in the Lyons Camp area in Precinct 4 at an estimated cost of \$1,736,000.
  
2. Recommendation for approval of the following plats:
  - a. Parkwest Central replat in Precinct 3; VanDeWiele Engineering, Incorporated.
  - b. Coles Crossing, Sections 28 through 30 in Precinct 3; Jones & Carter, Incorporated.
  - c. Coles Crossing South, Section 10 partial replat in Precinct 3; Jones & Carter, Incorporated.
  - d. Highland Creek Ranch, Section Three in Precinct 3; Brown & Gay Engineers, Incorporated.
  - e. White Oak Falls, Section One in Precinct 3; Edminster Hinshaw Russ and Associates.
  - f. Flowers Baking Company, Section One in Precinct 4; Rekha Engineering, Incorporated.
  - g. Stonepine, Section One in Precinct 4; Pate Engineers.
  - h. Kingsland Medical Office Building, Section One in Precinct 3; Rekha Engineering, Incorporated.
  - i. Cypress Mill Commercial Reserve in Precinct 3; Dannenbaum Engineering Corporation.
  - j. Ponderosa Park Townhomes, Section One in Precinct 4; Thomas Land Surveying, Incorporated.
  - k. Kingsland Retail Center in Precinct 3; United Engineers, Incorporated.
  - l. Berkshire, Section Seven in Precinct 3; Pate Engineers.
  - m. Westborough Place, Section Three in Precinct 3; Miller & Associates.
  - n. Louetta Glen, Section One in Precinct 4; Edminster Hinshaw Russ and Associates.
  - o. Darryl Moore's Marine in Precinct 4; Alexander Engineering, Incorporated.
  - p. Beechnut West Reserve "C" replat in Precinct 3; Turner Collie & Braden, Incorporated.
  - q. Spring Cypress Kuykendahl Northeast in Precinct 4; Texas Engineering and Mapping Company.
  - r. Villages of Cypress Lakes, Section Five in Precinct 3; R.G. Miller Engineers.
  - s. Berkshire, Section Nine in Precinct 3; Pate Engineers.
  - t. Liberty Park in Precinct 4; VanDeWiele Engineering, Incorporated.
  - u. Bear Creek Meadows, Section Three in Precinct 3; Pate Engineers.

- v. Strathmore, Section Two in Precinct 3; Brown & Gay Engineers, Incorporated.
  - w. Langham Creek Mini Storage in Precinct 3; McKinley Co., Incorporated.
  - x. Lakecrest, Section Six in Precinct 3; Edminster Hinshaw Russ and Associates.
  - y. Apple Dentists in Precinct 3; Thomas Land Surveying, Incorporated.
  - z. Crescent Park Village, Sections One and Two in Precinct 3; Turner Collie & Braden, Incorporated.
  - aa. Cypresswood Plaza in Precinct 4; Thomas Land Surveying, Incorporated.
  - bb. Lakes on Eldridge North, Section 16 in Precinct 4; Benchmark Engineering Corporation.
3. Recommendation for cancellation of bonds for:
- a. KB Home Lone Star, L.P., executed by The American Insurance Company in the amount of \$6,825 for Clear Brook Crossing, Section Five in Precinct 1.
  - b. Copper Lakes Development, L.P., executed by Fidelity and Guaranty Insurance Underwriters, Inc., in the amount of \$26,625 for Copper Lakes, Section 10 in Precinct 3.
  - c. Kaufman and Broad Lone Star, L.P., executed by Fireman's Fund Insurance Company in amounts of \$8,251 and \$12,000 for Oak Park Trails, Sections Five and Six in Precinct 3.
  - d. Greenwood Properties, Inc., executed by Travelers Casualty and Surety Company of America in the amount of \$47,625 for Prestonwood Park, Section One in Precinct 4.
4. Recommendation for approval of changes in contracts for:
- a. Traffic Systems Construction, Inc., contractor for roadway improvements and traffic signal installation for Wallisville Road at Dell Dale Road/Miller Road No. 2 in Precinct 2, resulting in an addition of \$7,918 to the contract amount (26366).
  - b. Traf-Tex, Inc., contractor for roadway improvements and traffic signal installation for Fairmont Parkway at Driftwood Drive in Precinct 2, resulting in an addition of \$2,295 to the contract amount (26370).
5. Recommendation for authorization to negotiate for engineering services with:
- a. LJA Engineering and Surveying, Inc., and TEDSI Infrastructure Group, Inc., for traffic design in Precinct 2.
  - b. Binkley & Barfield, Inc., Brown & Gay Engineers, Inc., and Klotz Associates, Inc., for various projects in Precinct 3.
  - c. Cobb, Fendley & Associates, Inc., for Queenston Boulevard from Clay Road to Kieth Harrow Boulevard in Precinct 3.
  - d. Landtech Consultants, Inc., for North Eldridge Parkway from Cypress Creek to Grant Road in Precinct 3.
  - e. Zarinkelk Engineering Services, Inc., for Queenston Boulevard from Langham Creek to FM 529 in Precinct 3.
  - f. Brown & Gay Engineers, Inc., for Kuykendahl Road from FM 2920 to Willow Creek in Precinct 4.



- b. DOW Construction, Inc., lowest and best bid in the amount of \$14,949 for 719 Overbluff Drive sinkhole in Precinct 2.
  - c. Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$418,285 for asphalt overlay with base repair on various roads in the City of Galena Park in Precinct 2.
  - d. Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$3,185,328 for Spring-Cypress Road improvements, Section Five in Precinct 4.
  - e. Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$833,968 for reconstruction of five roads in the Crosby Camp area in Precinct 4.
  - f. DOW Construction, Inc., lowest and best bid in the amount of \$39,999 for storm sewer realignment for the 24,000 block of Butterwick Londonderry S.D., Section One in Precinct 4.
9. Recommendation for appropriate officials to take necessary actions and authorization to renew contracts with:
    - a. Bio Landscape & Maintenance, Inc., in the amount of \$187,037 for mowing and maintenance of various roads in the Alief and Cypress areas in Precinct 3.
    - b. Batterson, L.L.P., in the amount of \$150,000 for striping of various roads in the Crosby Camp area in Precinct 4.
  10. Recommendation that the court issue an order disclaiming portions of a certain road easement granted to the county in the John C. Ogburn Survey, Abstract 616 in Precinct 3.
  11. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 18219½ Theiss Mail Route Road in Precinct 4.
  12. Recommendation that an initial wage rate determination be made on A & R Demolition, Inc., for violation to pay county prevailing wage rates on the Juvenile Justice Center project.
  13. Transmittal of notices of road and bridge log changes.

## 2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$50,336 and five workers compensation recoveries in the total amount of \$23,600; settlement of 11 tort claims in the total amount of \$7,236; denial of eight claims for damages; and transmittal of claims for damages received during the period ending January 6.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$9,029 in connection with settlement of an accident claim.

- c. Transmittal of investment transactions for the period of December 10-January 6 and maturities for December 17-January 13, and request for approval of changes in securities pledged for county funds.
- d. Request for approval of interest payments for commercial paper projects and to replenish escrow accounts; funding for a system upgrade for Information Technology; renovation of space at Annex 11; providing for the downtown transportation plaza/jury assembly room project; funding of lab, computer, and morgue equipment for the Medical Examiner; and funding for Flood Control District projects.
- e. Request for approval of an order authorizing issuance of Toll Road Senior Lien Revenue and Refunding Bonds, Series 2004-B, including preparation of financing and offering documents, engagement of professionals in connection with issuance and sale of the bonds, and related actions regarding the bonds.
- f. Request for approval of an order authorizing issuance and sale of certain road refunding and building construction refunding bonds, including preparation of financing and offering documents, engagement of professionals, and other related matters.
- g. Request for approval of maximum salary adjustments and title changes for certain forensic nurse investigator and lab positions for the Medical Examiner's Department.
- h. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of agreements with Walker County and Waller County for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for authorization to continue to occupy a portion of the facility at 15555 Kuykendahl on a month-to-month basis pending relocation of a Public Health WIC clinic in connection with an agreement with Northwest Assistance Ministries.
- b. Request for authorization to renew an annual agreement with Pavilion Village, Ltd., for lease of space at 7043 Highway 6 South for the Sheriff's Department.
- c. Request for approval of a license agreement with American Tower, Inc., for an antenna site at 8696 Longmire Road in Conroe for Information Technology Center's radio communications equipment.
- d. Request for approval of connection of utilities and telephone services for lease of space at 17427 Village Green Drive for the Sheriff's Department Auto Theft Unit.

## 5. **Public Health & Environmental Services**

- a. Request for approval of additional mileage reimbursements in amounts of \$72 and \$169 for immunization surveillance and TB outreach workers who exceeded the monthly limit.
- b. Request for approval of an agreement with the City of Nassau Bay for the county to issue permits, collect fees, and regulate food establishments within city limits.
- c. Request for approval of revisions to certain sections of the Harris County Animal Regulations to include the state's definition of "currently vaccinated" in addition to the county's definition.
- d. Request for approval of corrections to the payroll records of two employees.
- e. Request for approval of payment in the amount of \$1,625 to the Texas Department of Health to renew certified pesticide applicator licenses for 13 employees.

## 6. **Community & Economic Development**

- a. Transmittal of an annual performance assessment report of the department from the U.S. Department of Housing and Urban Development.
- b. Request for approval of an agreement with Precinct 2 to fund construction of a parking lot at the J.D. Walker Community Center using Community Development Block Grant funds in the amount of \$176,000.
- c. Request for authorization to increase the salary maximum of a coordinator position.
- d. Request for authorization to reimburse \$3,000 to the county's local HOME Investment Partnerships Treasury account for two down payment assistance projects funded in 1998 that did not meet HUD-mandated affordability requirements.
- e. Request for approval of agreements for assignment of payments in lieu of taxes from Commonwealth Texas, L.L.C., to Equality Community Housing Corporation for Haverstock Hill Apartments, and from Commonwealth Texas, L.L.C., to Rainbow Housing Assistance Corporation for Coolwood Oaks Apartments.
- f. Request for approval of 10 deferred mortgage down payment assistance loans for low income homebuyers in the total amount of \$166,800.

## 7. **Library Services**

- a. Request for approval of cellular phone allowances for two employees who are dispatched to branches throughout the county.

- b. Request for approval of additional hours for two model positions in connection with staffing on Sundays at five branch libraries.

8. **Youth & Family Services**

a. **Youth & Family Services Division**

Request for authorization to suspend collection and implementation of a family protection fee pending an opinion of the Texas Attorney General regarding the new statutory authority.

b. **Domestic Relations**

Request for approval of an agreement with the Texas Department of Transportation for electronic access to Texas motor vehicle records at no cost to the county.

c. **Protective Services for Children & Adults**

1. Request for authorization to renew agreements with the Houston Independent School District for assignment of youth service specialists.
2. Request for authorization to correct the payroll records of two employees.
3. Request for authorization for the County Judge to execute an agreement with Cypress Creek Christian Community Center for lease of the facility for the Saturday Title V Truancy Learning Camp Program.

9. **Constables**

- a. Request by the constables' systems manager for approval of increases to the maximum salaries of certain law enforcement personnel in connection with the career development program, and for approval of educational incentive pay adjustments for employees who have met requirements for the changes.
- b. Transmittal of notice by Constables Freeman, Hickman, Cheek, and Trevino, Precincts 2, 4, 5, and 6, of changes to the departments' authorized lists of regular deputies and reserve officers.
- c. Request by Constable Jones, Precinct 3, for approval of a cellular phone allowance for a captain position.
- d. Request by Constable Jones for authorization to extend a position through January 9 in connection with cancellation of a law enforcement agreement.

- e. Request by Constable Hickman, Precinct 4, for approval of law enforcement agreements with Northview West Homeowners Association, Inc., and Canyon Gate at Northpointe Owners Association, Inc., and for approval of two deputy positions with monthly car allowances effective January 24.
- f. Request by Constable Hickman for authorization to accept seized gambling funds in the amount of \$10,139.
- g. Request by Constable Cheek, Precinct 5, for authorization to delete five deputy positions in connection with subdivision patrol contracts.
- h. Request by Constable Trevino, Precinct 6, for approval of a sergeant position in connection with settlement of a case in the 61st District Court.

10. **Sheriff**

- a. Transmittal of notice of name changes for personnel and changes in the department's authorized list of law enforcement officers.
- b. Request for authorization to renew annual agreements with various associations and entities for law enforcement services.
- c. Request for authorization to dispose of an obsolete computer.
- d. Request for authorization to accept 76 mobile vision-video units from the Texas Department of Public Safety.
- e. Request for authorization to reclassify an administrative assistant position and three clerk positions.
- f. Request for authorization to accept donations for the Reserves Program and the Honor Guard Program.
- g. Request for approval of educational incentive pay for an employee, and for approval of base pay increases for qualifying law enforcement personnel for career development.
- h. Request for authorization for the academy to provide free firearms certification for retired county law enforcement personnel.
- i. Request for authorization to renew an annual law enforcement agreement with Westbank Homeowners' Association, Inc., and for approval of an additional deputy position.

11. **Fire & Emergency Services**

- a. Request for authorization to renew memberships with the Texas Criminal Justice Information Users Group and Texas Fire Marshal Association at a total cost of \$50.
- b. Request for approval of educational incentive pay for an employee who received advanced peace officer certification.
- c. Request that the court consider and take action for adoption of fire investigation rules as required by SB 1460.
- d. Transmittal of a treasurer's bond for Emergency Services District No. 46.
- e. Request for authorization for the County Judge to execute an agreement with Leadsonline, Inc., for the department to access confidential information electronically for law enforcement purposes.

12. **Medical Examiner**

Request for approval of payment in the total amount of \$7,585 to Veronique F. Delattre, D.D.S., for forensic dental evaluations.

13. **County Clerk**

Transmittal of the minutes for the court's meeting of December 2.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 157th, 270th, and 280th District Courts, and U.S. District Court.
- b. Request for approval of an order authorizing suit and litigation expense to compel compliance with the Texas Administrative Code at 417 Boundary Street in Precinct 1 and 11502 Brooklyn in Precinct 2 for solid waste operations without state authorization or permit.
- c. Request that the court consider appropriation of supplemental funds for services provided by Bracewell & Patterson L.L.P., in connection with a special counsel agreement relating to actions of the U.S. Environmental Protection Agency and the Texas Commission on Environmental Quality.
- d. Request for authorization to compel removal of persons from county property at 10410 Dodson Street and 3906 and 3834 Lakewood Drive and authorizing litigation expenses.

- e. Request for approval of an order authorizing settlement of claims in connection with a case in the 80th District Court.
- f. Request for approval of an order authorizing execution on behalf of the county, Flood Control District, Hospital District, Port of Houston Authority, and Harris County Department of Education of a contract with Linebarger, Goggan, Blair & Sampson, L.L.P., for collection of delinquent ad valorem taxes and certain other debts owed to the county.

15. **District Attorney**

- a. Consideration of a request to credit an employee with prior years of service for purposes of calculating vacation leave allowance.
- b. Request for authorization to transfer a car allowance from one assistant district attorney position to another.
- c. Request for authorization to destroy certain records in accordance with a records control schedule.

16. **Justices of the Peace**

- a. Request by Judge Ridgway, JP 5.1, for approval of three clerk positions.
- b. Request by Judge Maness-Barnes, JP 8.1, for authorization to reclassify a clerk position.

17. **Probate Courts**

Transmittal by Judge Olsen, Court No. 3, and the County Attorney of responses to concerns regarding a possible conflict of interest in connection with a senior staff attorney serving as a mental health master and request for approval to reclassify the position.

18. **District Courts**

Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.

19. **Travel & Training**

- a. Request for authorization for three employees of **Public Infrastructure** to attend a priorities skills seminar February 12 in Houston at a total cost of \$795.
- b. Request for authorization for two employees of **Right of Way** to attend a course of the International Right of Way Association February 24-25 in Houston at a cost not to exceed \$750.

- c. Request for authorization for three employees of the **Toll Road Authority** to attend a Team TX meeting February 4-5 in Austin at an approximate cost of \$1,500, with travel by county vehicle.
- d. Request by the **Flood Control District** for authorization to cosponsor a watershed management symposium with the Bayou Preservation Assn., and other groups April 7 in Houston at a cost of \$7,500.
- e. Request for authorization for certain employees of the **FCD** to attend technical computer software training classes in Houston throughout the year at a cost of \$26,250.
- f. Request for authorization for two employees of **Management Services** to attend financial seminars February 18 and 27 in Houston at a cost not to exceed \$1,220.
- g. Request for authorization for two employees of **Human Resources & Risk Management** to attend job fairs February 5 and 24 in Beaumont and Baytown at an approximate cost of \$230.
- h. Request for authorization for five employees of **HR&RM** to attend the annual national conference of the State and Local Government Benefits Association April 25-28 in San Antonio at an approximate cost of \$2,800.
- i. Request for authorization for two employees of **HR&RM** to participate in a focus group regarding the Federal Emergency Management Public Assistance Program January 23 in Houston at no cost to the county.
- j. Request for authorization for the director of **Information Technology** to attend the Harvard Policy Group meeting regarding computer network services February 5 in Boston at a cost of \$425.
- k. Request for authorization for an employee of **IT** to attend the Government Technology Conference January 26-30 in Austin at an approximate cost of \$1,171.
- l. Request by **Public Health & Environmental Services** for authorization for:
  - 1. The director to attend a meeting of the Texas Association of Local Health Officials January 27-29 in Austin at an approximate cost of \$500.
  - 2. An employee to attend the Asperger's Syndrome & Autism Spectrum Disorders in Children & Adolescents conference January 21 in Houston at a cost of \$139.
  - 3. An employee to attend the International Conference on Emerging Infectious Diseases February 29-March 3 in Atlanta at an approximate cost of \$1,545.
  - 4. Two employees to attend an environmental crime investigations course of the Southern Environmental Enforcement Network February 9-12 in Little Rock at an approximate total cost of \$700.
  - 5. Four employees to attend the annual Texas Public Pool Council Aquatics Conference January 5-7 in College Station at an approximate total cost of \$1,300, with travel by county vehicle.

6. Thirteen employees to attend a hazardous materials waste operations refresher course January 29 in Pasadena at a total cost of \$1,300.
  7. An employee to attend a meeting of the Texas Association of Local WIC Directors January 19-21 in Austin at an approximate cost of \$375.
  8. Eight employees to attend a workshop of the Texas Department of Health Center for Public Health Preparedness and Response January 19-21 in Austin at an approximate cost of \$4,000.
  9. An employee to attend a meeting of the American Mosquito Control Association February 21-26 in Savannah, Ga., at an approximate cost of \$1,675.
  10. Ten employees to attend a crisis media training seminar March 1-2 in Houston at an approximate cost of \$4,750.
  11. Request for authorization for certain Mosquito Control employees to use a county vehicle for travel to the University of Texas Medical Branch in Galveston on a weekly basis and to Texas A&M in College Station on a monthly basis during 2004, at no additional cost to the county.
- m. Request by **Community & Economic Development** for authorization for:
1. An employee to attend a controller skills seminar January 14 in Houston at an estimated cost of \$200.
  2. An employee to attend a federal grants management conference February 8-13 in Atlanta, Ga., at a cost of \$2,596.
  3. Two employees to attend a training seminar of the U.S. Department of Housing and Urban Development February 2-5 in San Antonio at an approximate cost of \$1,210.
- n. Request for authorization for an employee of the **County Library** to attend TexShare board and planning meetings January 20-21 in Austin at an approximate cost of \$392.
- o. Request by **Cooperative Extension** for authorization for:
1. An employee to attend a Southern Region Leadership and Professional Development workshop January 31-February 3 in Atlanta, Ga., at an approximate cost of \$281.
  2. An employee to supervise and assist Harris County 4-H participants in the District 9 4-H food show January 17 in Waller at an approximate cost of \$22.
  3. An employee to supervise and assist Harris County 4-H members exhibiting their projects at the annual Fort Worth Livestock Show January 22-26, January 28-February 1, and February 3-6 at an approximate cost of \$1,895.
  4. An employee to attend and participate in the Texas Human Nutrition Conference February 6 in College Station at an approximate cost of \$131.
- p. Request by **Protective Services for Children & Adults** for authorization for:
1. An employee to attend a meeting of the Child Welfare League of America January 15-16 in Houston at a cost of \$70.
  2. An employee to attend a board of directors meeting of the Texas Network of Youth Services January 30 in Austin at an approximate cost of \$185.
  3. Three employees to attend a conference for women February 9 in Houston at a total cost of \$447.

4. Four employees to attend a Houston Independent School District conference February 17 in Houston at a total cost of \$160.
  5. Three employees and a board member to attend the Child Welfare League of America National Conference February 23-25 in Washington, D.C., at an approximate cost of \$4,522.
  6. Five employees to attend a crisis response training seminar January 23 in Houston at a total cost of \$50.
  7. Ten youth and two employees to attend a Preparation for Adult Living conference February 6-7 in Austin at an approximate cost of \$2,000.
  8. An employee to attend a peer review for the Council on Accreditation January 10-15 in Seattle at no cost to the county.
- q. Request for authorization for five employees of the **Children's Assessment Center** to attend a training seminar of Texas Association for Marriage and Family Therapy, Inc., January 14-17 in Houston at a total cost of \$1,600.
- r. Request by **Constable Abercia, Precinct 1**, for authorization for two employees to attend the Government Technology Conference January 27-30 in Austin at an estimated cost of \$1,270.
- s. Request by **Constable Abercia** for approval of an agreement with New Horizons Computer Learning Center in Houston for training classes as necessary for peace officer personnel in the amount of \$7,500.
- t. Request by **Constable Cheek, Precinct 5**, for authorization for three employees to attend a supervisory skills seminar at Houston Community College March 11-14 in Houston at a total cost of \$150.
- u. Request by the **Sheriff** for authorization for employees to travel outside of the county during FY 2004-05 to pick up prisoners and to attend:
1. Training sessions of the National Institute of Corrections.
  2. Legislative meetings and meetings of the Commission on Accreditation for Law Enforcement and the Texas Commission on Law Enforcement Officers Standards and Education.
  3. Local job fairs at an estimated cost of \$25 to \$200 per event.
  4. Law enforcement meetings at an estimated annual cost of \$1,500, with travel by county vehicle.
- v. Request by the **Sheriff** for authorization for:
1. An employee to use a county vehicle for travel to College Station to attend an instructor training seminar at no additional cost to the county.
  2. An employee to attend a meeting of the Texas Sheriff's Association Major Crimes Assessment Committee January 13-15 in Austin at an approximate cost of \$305, with travel by county vehicle.
  3. Three employees to travel to Reynoldsburg, Ohio to inspect a motorized mobile response vehicle January 19-23 at an approximate cost of \$2,505.

4. An employee to attend a forensic analysis training seminar January 26-30 in Quantico, Va., at an approximate cost of \$1,575.
  5. Nine employees to attend family assistance training February 5-8 in Houston at an approximate total cost of \$3,132.
- w. Request for authorization for the **Fire Marshal** to attend a meeting of the Texas Commission on Fire Protection Inspection Curriculum Committee January 14-15 in Austin at a cost not to exceed \$300, with travel by county vehicle.
- x. Request for authorization for the **FM** and an employee to attend the annual SAFE-D conference February 7 in Pflugerville at a cost not to exceed \$650, with travel by county vehicle.
- y. Request by the **Medical Examiner** for approval of reimbursement in the total amount of \$3,000 for travel expenses and license renewal and examination fees for two employees in connection with the Texas State Board of Medical Examiners and American Board of Pathology.
- z. Request by the **Medical Examiner** for authorization for:
1. An employee to participate in an inspection of the FBI laboratory in Quantico, Va., January 24-31 at no cost to the county.
  2. Three employees to attend a meeting of the Association of Forensic DNA Analysts and Administrators January 15-16 in Austin at an approximate cost of \$490, with travel by county vehicle.
  3. Ten employees and an employee of the County Attorney's Office to attend the annual American Academy of Forensic Sciences Conference February 16-21 in Dallas at an approximate cost of \$13,597.
- aa. Request by the **County Clerk** for authorization to attend the Election Center Special Workshop February 4-8 in Long Beach, Ca., at an approximate cost of \$810.
- bb. Request for authorization for two employees of the **CC** to attend the Government Technology Conference January 27-29 in Austin at an approximate total cost of \$1,600.
- cc. Request by the **District Clerk** for authorization to conduct child support business at the Office of the Texas Attorney General January 8-9 in Austin at an approximate cost of \$250, with travel by county vehicle.
- dd. Request by the **DC** for authorization to conduct or attend various TDCA board meetings throughout the year at an approximate cost of \$350 per trip, with travel by county vehicle.
- ee. Request for authorization for the **DC** and two employees to attend child support issue meetings with the Attorney General State Case Registry and Disbursement Unit throughout the year in Austin or San Antonio at a cost of \$250 per person, per trip.

- ff. Request for authorization for an employee of the **DC** to attend a customer service seminar February 20 in Houston at a cost of \$149.
- gg. Request for authorization for an employee of the **County Attorney** to attend a legal seminar February 19-20 in Austin at an approximate cost of \$397.
- hh. Request by **Judge Adams, JP 4.1**, for authorization for two employees to attend a seminar on writing of policies and procedures February 5 in Houston at a total cost of \$338.
  - ii. Request by **Judge Adams** for reimbursement of travel expenses incurred by six employees to attend a Texas Justice Court Training Center session in Dallas at a total cost not to exceed \$700.
- jj. Request by **Judge Green, JP 7.2**, for authorization to attend a mandatory Justice of the Peace seminar February 29-March 3 in San Antonio at an approximate cost of \$550.
- kk. Request for authorization for the **County Treasurer** to attend the annual Bond Buyer Conference February 2-3 in Austin at an approximate cost of \$750; the annual Courts and Local Government Technology Conference January 28-29 in Austin at an approximate cost of \$500; and for the Treasurer and an employee to attend the annual TEXPO Conference April 18-21 in San Antonio at an approximate cost of \$1,850.
- ll. Request for authorization for an employee of the **Tax Assessor-Collector** to attend a course of the Board of Tax Professional Examiners January 26-30 in Houston at a cost of \$85.
- mm. Request for authorization for an employee of the **Purchasing Agent** to attend the Government Technology Conference January 28-30 in Austin at an estimated cost of \$1,500.
- nn. Request by the **Office of Emergency Management** for authorization for:
  - 1. Three employees to attend the annual National Hurricane Conference April 5-9 in Lake Buena Vista, Fla., at an approximate total cost of \$5,000.
  - 2. An employee to attend a weapons of mass destruction conference February 3-4 in Wichita Falls at an approximate cost of \$150.
- oo. Request by the **Joint City County Commission on Children** for authorization for the executive director to attend:
  - 1. The Nonprofit Organizations Institute January 14-16 in Austin at no cost to the county.
  - 2. Board meetings of the Center for Public Policy Priorities January 23, May 14, and September 17-18 in Austin at no cost to the county.
  - 3. Board meetings of the Texas Network of Youth Services January 30, April 16, June 10, and August 17 in Austin at no cost to the county.

- pp. Request by **Commissioner of Precinct 1** for reimbursement of \$50 for expenses incurred by an employee to attend the annual Texas Chapter PRIMA conference in Houston.
- qq. Request by **Commissioner of Precinct 1** for authorization for 11 employees to attend a workshop of the Texas Recreation & Park Society February 4 in Pasadena at a cost of \$275.
- rr. Request by **Social Services of Precinct 1** for authorization for two employees to attend a certification class of the University of Houston Graduate School of Social Work February 20 in Houston at an approximate total cost of \$180.
- ss. Request by **Commissioner of Precinct 2** for authorization to reimburse an employee \$759 for purchase of miscellaneous supplies for the opening of the Barrett Station Community Center.
- tt. Request by **Commissioner of Precinct 3** for authorization for an employee to use a county vehicle to travel to government and community sites in the Houston-Galveston Area Council region during the year.
- uu. Request by **Commissioner of Precinct 3** for authorization to pay for 10 employees to attend continuing education classes required by the Structural Pest Control Board January 5 in Houston at a total cost of \$200.
- vv. Request for authorization for six employees of **Commissioner of Precinct 4** to attend pesticide applicators recertification training January 9 in Houston at a total cost of \$120.

## 20. Grants

- a. Request by **Public Health & Environmental Services** for authorization to amend an agreement with the Texas Department of Health to clarify the scope and increase the quantity of services for the Tobacco Prevention and Control program.
- b. Request by **PHES** for authorization to accept additional grant funds in the amount of \$164,100 from the Texas Department of Health for the West Nile Virus program.
- c. Request by **Community & Economic Development** for authorization to accept grant funds in the total amount of \$3,299,305 from the U.S. Department of Housing and Urban Development for the Shelter Plus Care and Supportive Housing programs.
- d. Request by **Constable Hickman, Precinct 4**, for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$50,964 for a domestic violence program.

- e. Request by **Constable Cheek, Precinct 5**, for authorization to accept funds in the amount of \$99,503 from the Texas Department of Transportation for a Selective Traffic Enforcement Program comprehensive grant.
- f. Request by **Constable Trevino, Precinct 6**, for authorization to submit an application to the Texas Alcoholic Beverage Commission for funds in the amount of \$70,000 for the Enforcing Underage Drinking Laws grant.
- g. Request by **Constable Trevino** for authorization to accept grant funds in the amount of \$128,011 from the Criminal Justice Division of the Office of the Governor for the Sex Offender Monitoring and Compliance Program.
- h. Request by **Constable Trevino** for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant renewal funds in the amount of \$113,786 for the Sex Offender Monitoring and Compliance Program.
- i. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$105,000 from the Criminal Justice Division of the Office of the Governor for the Cold Case Squad grant.
- j. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$26,052 from the Texas Department of Transportation for the Crash Analysis Grant.
- k. Request by the **Sheriff's Department** for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$73,717 for the Police Training for Violence Against Women grant.
- l. Request by the **Sheriff's Department** for authorization to accept funds in the amount of \$42,878 from the Federal Bureau of Investigation for the Joint Terrorism Task Force.
- m. Request by the **Sheriff's Department** for authorization to extend the New Choices Residential Substance Abuse grant pending receipt of funds from the Criminal Justice Division of the Office of the Governor.
- n. Request by the **District Clerk** for authorization to submit applications to Cooper Industries, Inc., and the William Stamps Farish, Summerlee, Reliant Energy, Oehmig, McCrea, Hogle, Fish, El Paso Energy, Hoblitzelle, Duncan, Scurlock, Powell, Trustee McCombs, Kayem, Hobby Family, Fondren, Albritton, and Burkitt Foundations for grant funds in the total amount of \$570,000 to preserve and restore historic court records.
- o. Request by the **District Attorney** for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$54,639 for the Felony Family Violence Caseworker Project.

- p. Request by **Social Services of Precinct 1** for authorization to submit an application to United Way for funds in the amount of \$650,000 for the Emergency Food and Shelter Program.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
  - a. Angel Bros. Enterprise, Inc., for reconstruction of South Battlebell Road from Crosby-Lynchburg to Thompson Road in Precinct 2.
  - b. Beyer Construction, LLP, for Aldine-Westfield Road from south of Farrell Road to FM 1960 in Precinct 4.
  - c. DCE Construction, Inc., for repair/replace existing concrete pavement and related items in the Miller Road Camp in Precinct 2.
  - d. Hubco, Inc., for construction of Ella Boulevard from north of Spring Cypress Road to south of Seals Gully in Precinct 4.
  - e. Hubco Construction, Ltd., for construction of Katy-Fort Bend County Road from Colonial Parkway to Franz Road in Precinct 3.
  - f. JFT Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, and related items on Purple Sage Boulevard in the Miller Road Camp area in Precinct 2.
  - g. Jamail Construction for Washburn Tunnel ceiling tile repairs.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval of an order establishing a new bank account for the Office of Financial Services for controlled disbursements.
- 4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

- 1. Request for discussion of the special commissioners court meeting set for January 16 for the purpose of approving voting precinct changes effective January 1.
- 2. Request for approval of tax refund payments.

c. **Purchasing**

- 1. Transmittal of projects scheduled for advertisement:
  - a. Plumbing supplies and related items for Facilities & Property Management.
  - b. Ryan White Title I professional counseling services targeted to African Americans.

- c. Application development, maintenance, and support for the Ryan White CARE Act Title I-funded centralized patient care data management system.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Information Technology, District Courts, PID Engineering Division, Flood Control District, District Clerk, Tax Assessor-Collector, Facilities & Property Management, and Protective Services for Children and Adults.
3. Recommendation for approval of changes in contracts with:
  - a. NSA/ChoisePoint, contractor for all fixed facility drug and alcohol collection for the county, resulting in no change to the contract amount (00704).
  - b. Transcore LP, contractor for violation enforcement system for the Toll Road Authority, resulting in an addition of \$2,463,906 to the contract amount (00723).
  - c. Elevator Maintenance Company, contractor for maintenance and repair of elevators for Facilities & Property Management, resulting in an addition of \$1,724 to the contract amount (00724).
  - d. Transcore LP, contractor for violation enforcement system for the Toll Road Authority, resulting in an addition of \$16,379 to the contract amount (00725).
  - e. Bio Landscape & Maintenance, Inc., contractor for landscape maintenance services for Facilities & Property Management, resulting in an addition of \$7,030 to the contract amount (00726).
  - f. OD's Printing, contractor for printed forms for the Criminal Courts Administration, resulting in an addition of \$3,350 to the contract amount (00728).
  - g. Global Service, LLC, contractor for photocopier services for the county, the Flood Control District, and the Harris County Hospital District, resulting in no change to the contract amount (00729).
  - h. Performance Food Group-Victoria, contractor for various food for the Sheriff's Office, resulting in no change to the contract amount (00730).
4. Recommendation that awards be made to:
  - a. Northwoods Memorial Funeral Home in the amount of \$203,625 for interment services for the county, and Cremation Services International, Inc., dba Arlington National Funeral Home, in the amount of \$432,500 as a secondary source to be used as necessary due to time constraints, availability or other unforeseen circumstances, for the period beginning February 1.
  - b. Cabredon Animal Disposal, low bid in the amount of \$48,175 for pick up, transporting, and disposal of animal carcasses for the county for the period beginning March 1.
  - c. Northwest Pest Patrol, Inc., for pest control services and related items for the county for the period of April 1-March 31, 2005.
  - d. Great Southwest Paper Co., Inc., for food service products for the county for the period of April 1-March 31, 2005.

- e. Halco Life Safety Systems, Inc., for an asset tracking system for the Medical Examiner's Office, and for the County Judge to take necessary action relating to the agreement for the period of February 1-January 31, 2005, with four renewal options for maintenance.
  - f. Communication Supply Corp., and Graybar Electric for telephone and data cable for the county and the Harris County Hospital District in the approximate amount of \$100,000 for the period of February 1-January 31, 2005, with no bids received for Class 2, Items 4, 5, and 7, and Class 4, Item 3.
  - g. Agilent Technologies, Inc., for a gas chromatograph-mass spectrometer for the Medical Examiner's Office, only bid in the amount of \$82,468.
  - h. Idea Integration Corporation for website/intranet design and development for the Flood Control District, and for the County Judge to take necessary action relating to the agreement in the amount of \$200,000 for the period of January 13-January 12, 2005.
  - i. Little Tikes Commercial Play Systems, Inc., c/o All Play, Inc., in the amount of \$93,000, and for the County Judge to take necessary action relating to the agreement after performance bonds have been received from the contractor.
  - j. Lone Star Uniforms, Inc., for raincoats for the Sheriff's Department in the amount of \$47,500 for the period beginning February 1.
5. Transmittal of notice of awards made to:
- a. Earthgrains Baking Company for bakery items for county institution in the amount of \$213,762 for the period of January 1-April 30.
  - b. Brothers Produce, Inc., for produce for Juvenile Probation and Protective Services for Children and Adults in the amount of \$57,771 for the period of January 1-April 30.
  - c. Brothers Produce, Inc., for produce for the Sheriff's Department in the amount of \$92,671 for the period of January 1-April 30.
6. Request for approval of renewal options with:
- a. Alanton Group for janitorial services for various locations in Precinct 4 with a \$2,153 annual increase for the period of April 1-March 31, 2005.
  - b. Alanton Group for janitorial services for various locations in Region No. 3 with a \$49,101 monthly increase for the period of April 1-March 31, 2005.
  - c. Great Southwest Paper, Co., Inc., for bathroom and kitchen paper products for the county for the period of April 1-March 31, 2005.
  - d. Fire Protection Service, Inc., for inspecting of fire protection systems and equipment for the county for the period of March 1-February 28, 2005.
  - e. Unifirst Holdings LP for rental and laundry service of uniforms for the county for the period of March 1-February 28, 2005.
  - f. Coin Copiers, Inc., for coin operated photocopiers, computer printers, and vending card system for the County Library for the period of April 1-March 31, 2005.
  - g. Waste Management of Texas, Inc., for accepting Type IV non-putrescible non-compacted solid waste for the county and the Flood Control District, items 1, 2, 3b, 4, 5, and 6, for the period of April 1-March 31, 2005.

- h. G.O. Weiss, Inc., for landfill service for the dumping of Type IV non-putrescible non-compacted solid waste for Precinct 3 for the period of April 2-April 1, 2005.
  - i. Houston Galveston Institute, Provilla H. Scruggs & Associates, and Center for Family Consultation in the approximate amount of \$160,500 for the period of March 1-February 28, 2005.
  - j. Software House International for a Microsoft enterprise agreement for Information Technology Center in the approximate amount of \$74,725 for the period of February 1-January 31, 2005.
  - k. Vericenter for disaster recovery site and services for the Flood Control District in the approximate amount of \$15,000 for the period of February 4-February 3, 2005.
  - l. Chipolte Mexican Grill, Don Patron Bar & Grill, Hollywood Specialty, Irma's Southwest Grill, Midtown Pizzeria, Kuchenmeister, Inc., dba Travis Place at Harris County, Signet Services, Inc., dba Frank's Pizza, The Spaghetti Warehouse, and Treebeards for jury meal services for the Sheriff's Department for the period of March 1-February 28, 2005.
  - m. Saint Hope Foundation for Ryan White Title I services for the county, and for the County Attorney to prepare new agreements for the period of March 1-February 28, 2005.
  - n. Allied Imaging, Inc., for maintenance of microfilm scanner and laser printers for the County Clerk in the approximate amount of \$51,000 for the period of April 1-March 31, 2005.
  - o. Houston Dictating and Steno Machine Company for dictating supplies and stenographic paper for the county for the period of March 1-February 28, 2005.
7. Transmittal of notice of renewal for Deloitte & Touche to provide an annual audit for Community Supervision & Corrections for the period ending August 31, 2004.
8. Request for approval for a rental rate increase with 1417 Congress Partners, Ltd., dba Congress Partners, Inc., for lease of the Palace Hotel, 216 LaBranch, in the monthly amount of \$435 for the period beginning January 1.
9. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
  - a. David Read in the amount of \$30,000 for additional computer consulting services for the Office of Emergency Management for the period ending March 17, increasing the total to \$60,000 (amendment).
  - b. Harris County Medical Examiner and the University of Texas Health Science Center at Houston for cardiovascular pathology services in the amount of \$30,000 for the period ending September 30.
  - c. North Pasadena Community Outreach Organization, Inc.; San Jacinto Family YMCA, Youth Sports Program; and San Jacinto Family YMCA, Teen Leaders Program for a community youth development project for the Pasadena area with no change to the contract amounts (amendments).

- d. DePelchin Children's Center, Jane Long Violence Prevention Program; and DePelchin Children's Center, Family Education and Support Services Program, for a community youth development project for the Gulfton area with no change to the contract amounts (amendments).
  - e. Youth Educational Support Services, Inc., BaySmart Program, for a community youth development project for the Pasadena area with no change to the contract amount (amendment).
  - f. Youth Educational Support Services, Inc., BaySmart Program, for the Gulfton area with no change to the contract amount (amendment).
  - g. Communities in Schools, Southeast Harris County, Inc., for a community youth development project for the Pasadena area with no change to the contract amount (amendment).
  - h. John F.X. Prior for services to develop and maintain a continuous quality improvement program for Protective Services for Children and Adults in the additional amount of \$10,650 for a total maximum of \$32,650 (amendment).
  - i. Housing and Development Software, LLC, for loan servicing software, maintenance, and training for Community & Economic Development in the amount of \$15,400 for the period of January 13-January 12, 2005.
10. Request for authorization for the County Judge to execute a performance bond for K & K Best Care Ambulance Services, Inc., for ambulance services for the county and the Harris County Hospital District.
  11. Request for approval of sole source exemptions from the competitive bid process for:
    - a. Candle Corporation for a three-year maintenance agreement on certain proprietary software products for Information Technology at an estimated cost of \$174,000 for the period of January 31-January 30, 2007, and for the County Judge to take necessary action relating to the agreement.
    - b. Value Line Publishing Inc., for Value Line Research Center online information service for the County Library, and for the County Judge to take necessary action relating to the agreement in the amount of \$33,426 for the period of January 1-December 31.
    - c. Unisys for purchase of an upgrade to the CS7400 system for Information Technology, and authorizing the County Judge to execute a Unisys supplemental schedule order and assignment addendum to Key Municipal Finance in the amount of \$3,923,277, which includes a five-year lease amount of \$2,930,100 for the period of December 1, 2003-December 1, 2008.
  12. Request that Hugo R. Gonzalez & Associates, P.A., dba Industrial & Family Practice Clinic, be granted a professional services exemption from the competitive bid process for medical testing services to current and prospective employees under the supervision of Precinct 2, and for the County Judge to take necessary action relating to the agreement in the amount of \$50,000 for the period ending December 18.

13. Request that certain items be removed from inventories of the Commissioners of Precincts 1 and 3.
14. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
15. Transmittal of notice of receipt of funds in the total net amount of \$109,179 for county equipment sold at Houston Auto Auction November 26 and December 3 and 10.
16. Transmittal of notice of receipt of funds in the total net amount of \$15,630 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of December 9-24.
17. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened December 22 and 29 and January 5 and 12, and request for approval of recommendations for disposition.

22. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions for:
  - a. January 14-15 to be Harris County Employees' Winter Blood Drive Days and January 22 as Dress Down Day, allowing county employees to wear blue jeans for donating blood.
  - b. February 3-March 21 as Go Texan Days in the county and February 27 as Go Texan Day for county employees to join the festivities and dress western.
  - c. February 27 as Harris County Night with the Houston Rockets at the Toyota Center against the Portland Trailblazers.
  - d. March and April as Harris County Employees' March of Dimes Campaign Months and March 22 as Blue Jean for Babies Day, allowing county employees who purchase buttons to wear blue jeans.
  - e. Welcoming the Texas Legislative Internship Program Class of Spring 2004 to Harris County.
2. Consideration for discussion and possible action regarding reappointment of Charles Sowell to Position 4 of the Harris County Sports and Convention Corporation for a term ending February 28, 2006.
3. Request for authorization for payment to Texas Judicial Academy for annual membership in the amount of \$200.

4. Request for approval of cellular allowances for two employees in accordance with the Cellular Allowance Program.
5. Consideration of appointments of county representatives and alternates to the Transportation Policy Council and the Technical Advisory Committee of the Houston-Galveston Area Council for 2004.

b. **Commissioner, Precinct 1**

Request for approval of installation of signs at the intersection of Hope Village Drive and Five Knolls Drive as recommended by Public Infrastructure.

c. **Commissioner, Precinct 2**

1. Request for approval of nine cellular phone allowances in accordance with the Cellular Allowance Program.
2. Request for approval to execute a concession agreement between the county and McNair Athletic Association for the use of fields at Edna Mae Washington Park.
3. Request for approval to execute an agreement between the county and Charles and Linda Witt for the concession at Sylvan Beach Bait House.

d. **Commissioner, Precinct 3**

1. Request for authorization to create two regular and one part-time positions effective January 24.
2. Request for approval to accept a check in the amount of \$798 from Georgia Charles and in the amount of \$550 from Michael and Brenda Kent for purchase of benches to be placed in Terry Hershey Park.
3. Request for approval of checks from Seniors of SFDS, Houston Deaf Senior Citizen Project Love, and Christ Church Cathedral in the total amount of \$225.
4. Request for authorization to accept reimbursement from Mr. and Mrs. Ray Nunley in the amount of \$574 for the cost of materials to replace a driveway with concrete at 11711 Marrs Drive as part of a drainage improvement project.
5. Request for authorization to add a cellular allowance and delete another allowance in accordance with the Cellular Allowance Program.
6. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack #987 for cleanup along the roadsides of Provincial Blvd., from Mason Road to Mason Park in connection with the Adopt a County Road program for the period of November 1-October 31, 2004.

e. **Commissioner, Precinct 4**

1. Transmittal of funds from Cypresswood, Ltd., in the amount of \$8,045 in connection with commission from the Cypresswood Golf Club for Cypress and Creek Golf Courses.
2. Request for approval for the Jesse Jones Park Volunteers to sell food and non-alcoholic beverages during a Texas Heritage Day festival February 21 at Jesse Jones Park.
3. Request for approval for the Senior Adult Program to conduct fund-raising activities February 26 and August 6 at the Humble Civic Center.
4. Request for approval to reappoint Fritz Guthrie to the Lake Houston Tax Increment Reinvestment Zone Board for the term ending December 31, 2005.
5. Request for authorization for the County Judge to execute an agreement with Salco Products, Inc., for cleanup along the roadsides of Hufsmith Kohrville Road to one mile south of FM 2920 in connection with the Adopt a County Road program for the period of November 1-October 31, 2004
6. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 80th and 164th District Courts, County Civil Courts Nos. 1, 2, 3, and 4, and U.S. District Court.
- b. Consideration of a petition for creation of Harris County Emergency Services District No. 11.
- c. Transmittal of documents in connection with deannexations from the City of Pearland.
- d. Consideration of a request by the Harris County Hospital District for presentation, discussion, and consideration of endorsement of the district's 2015 Strategic Plan.
- e. Transmittal of the annual financial statement for Harris County Emergency Services District No. 2.

24. **Emergency items.**

25. **Executive Session**

Request by the County Attorney for an executive session for a briefing on the status of litigation in the matter of Kimii Valentine and Robert Casey v. Harris County in the 61st District Court, and for the court to take appropriate action upon return to open session including possible approval of a settlement.

26. **Appearances before court**

a. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.*

b. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).*

**Adjournment.**



**Commissioners Court**

**County Judge**

**Commissioners (4)**

**Services**

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

**Fiscal Services & Purchasing**

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

**Administration of Justice**

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

**Elected**

**Appointed**

**Calendar 2004**

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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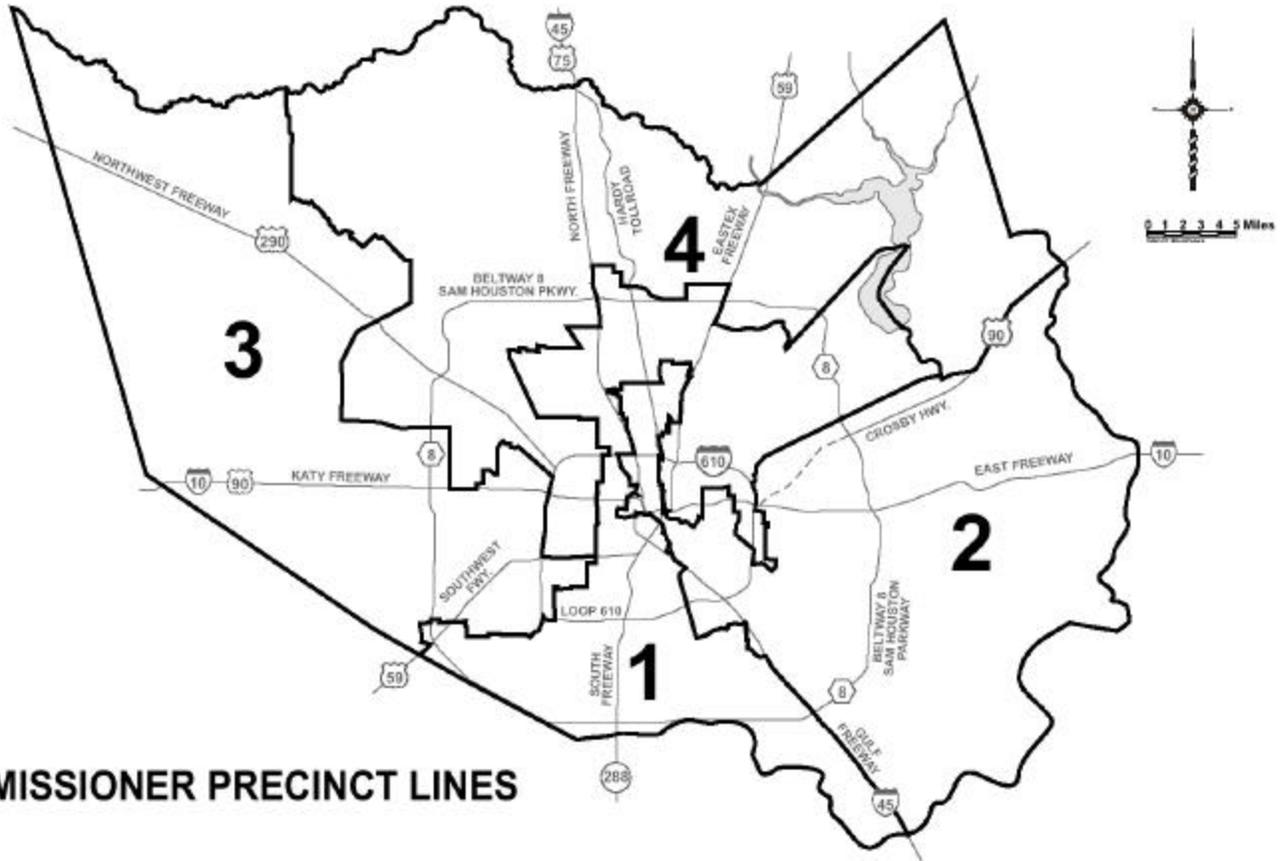
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

**Calendar 2005**

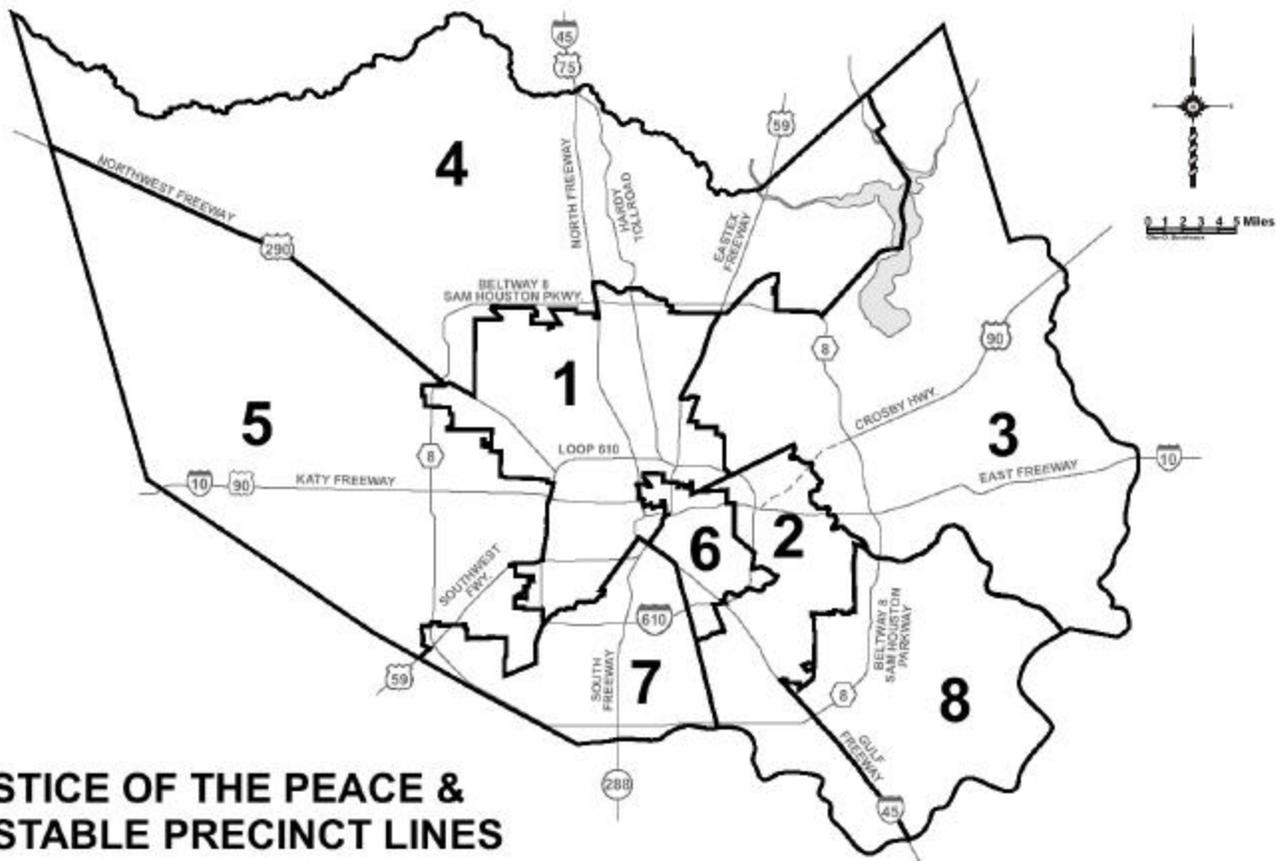
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The agenda is available on the Internet at <http://www.co.harris.tx.us/> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie\_Chapman@tc.co.harris.tx.us

# HARRIS COUNTY PRECINCT BOUNDARIES



**COMMISSIONER PRECINCT LINES**



**JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES**