



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.22

AGENDA

October 21, 2003

10:00 a.m.

Opening prayer by Reverend Alicia Coltzer of Clear Lake United Methodist Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Housing & Economic Development
 7. Library Services
 8. Youth & Family Services
 9. Constables
 10. Sheriff
 11. Fire & Emergency Services
 12. County Clerk
 13. County Attorney
 14. District Attorney
 15. Justices of the Peace
 16. County Courts
 17. Probate Courts
 18. District Courts
 19. Travel & Training
 20. Grants
 21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 23. Miscellaneous
 24. Emergency items
 25. Public Hearing
 26. Executive Session
 27. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an interagency agreement with the county, the City of West University Place, and Metro for funding pedestrian facility improvements in West University under the Multi-Cities Program.
2. Recommendation for authorization to terminate a Toll Road Authority agreement dated March 20, 2001 for program management services with AECOM Enterprises, Inc., including all amendments, effective January 1, 2004 so that in-house management of toll road projects can be resumed, and for the PID executive director to negotiate for continuation of services on a project-by-project basis or, in the case of W.P. Engineering Consultants, Inc., on an on-call general consulting basis.
3. Recommendation for authorization to negotiate with CLR, Inc., to provide a study phase engineering report for development of a permanent household hazardous waste disposal facility in the county.
4. Recommendation for authorization to negotiate an agreement with Brown & Gay Engineers, Inc., for engineering services in support of the district's frontier program in the Upper Langham Creek Watershed in Precinct 3.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. First American Title Co., fbo Delores Rodriguez, in the amount of \$42,500 for the Halls Bayou flood damage reduction project in Precinct 1.
 - b. Velia and Ismael Flores in the amount of \$59,000 for the Halls Bayou flood damage reduction project in Precinct 1.
2. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 002 located on Binford Road between Vining Road and St. Nicholas for the Binford Road drainage improvement Phase 3 project in Precinct 3 in the amount of \$13,292; \$2,262 over the appraised value.
 - b. Tract 001 located at the intersection of Binford Road and Vining Road for the Binford Road drainage improvement Phase 3 project in Precinct 3 in the amount of \$1,577; \$500 over the appraised value.

- c. Tract 047 located on Maury Street between Halpren and Orr Streets for the Hardy Toll Road extension project in Precinct 1 in the amount of \$96,600; \$4,600 over the appraised value.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide payment of relocation benefits up to \$35,000 to income-eligible households, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, one specific tract in the Pinewood Village Subdivision in Precinct 1.
 - b. FC-E121-03-01 project, four specific tracts in the Arbor Oaks and Inwood Forest Subdivisions in Precincts 1 and 4.
 - c. TSA-RL project, 17 specific tracts in the Blue Bell Place, Hahl Sites, Glen Lee Place, Lakewood Estates, Northline Terrace, Northwood Manor, Oakwilde, Woodsdale, Woodland Oaks, Woodland Trails North, and Woodland Trails West Subdivisions in Precincts 1, 2, and 4.
 - d. FMAP-5 project, six specific tracts in the Enchanted Oaks, Kleinwood, Ponderosa Forest, Northchester, and Lake Cypress Estates Subdivisions in Precinct 4.
 - e. 1257-UN-4 project, one specific tract on the east side of Little Cypress Creek between Dale Drive and McSwain Road and two specific tracts in the East River Estates Subdivision, Precincts 1 and 4.
 - f. Buyout-San Jacinto Watershed project, six specific tracts in Banana Bend Estates, Forest Cove, and Sand Bar Estates Subdivisions in Precinct 4.
4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Katy Prairie flooding easement project, 11 specific tracts north of Logenbaugh Road on the east and west sides of Wrong Way Road in Precinct 3.
 - b. Brays Bayou flood damage reduction project, one specific tract on the north side of Brays Bayou between Telephone Road and Wheeler Road in Precinct 2.
5. Recommendation that the court approve a resolution and order authorizing HMGP-2 project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire a specific tract located in the Belleauwoods Subdivision in Precinct 4, and providing landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.

6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to pay statutory court costs of \$5,350 in the matter of Harris County Flood Control District v. 13101 Alameda Road Partnership, et al., in County Civil Court No. 2 in connection with Tract 18-057.0 between Alameda Road and Kilkenny Drive for the Sims Bayou Project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing the county to purchase and the Flood Control District to sell Tracts 004A and 004B between Blue Ridge Road and Sims Bayou for the negotiated purchase price of \$55,953 as part of the Fort Bend parkway extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 01-003.0 between Holly Bay Court and Little Vince Bayou for the Baywood regional detention basin project in Precinct 2 for the negotiated purchase price of \$431,693, which is 127% of the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 001 at 10106 Fairbanks North Houston for the Fairbanks North Houston Road-3 project in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order authorizing the Telge Road outfall drainage project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the county to acquire two specific tracts from Telge Road to Longwood Trace Subdivision detention pond in Precinct 3, and for appropriate officials to take necessary actions to complete the transactions.
11. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public a utility easement across two tracts from FM 1464 to Addicks Clodine for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
12. Recommendation that the court authorize payment in the amount of \$32,500 pursuant to an agreed judgment in the matter of Harris County, Texas v. TVO Hartford Partners, L.P., et al., in County Civil Court No. 4 in connection with Tracts B001-060, B001-060A, and B001-060B on the north side of Alief Clodine Road between Synott Road and South Dairy Ashford for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transactions.

13. Recommendation that the court approve a resolution and order authorizing the county to sell Tract 001 east of Clear Creek on Dixie Farm Road in Precinct 1 to the State of Texas for the appraised value of \$23,535, and for appropriate officials to take necessary actions to complete the transaction.
14. Recommendation that the court approve a resolution and order authorizing the county to issue payment of \$66,500 to Red Barn Framing, Inc., for landowner relocation assistance provided in the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
15. Recommendation that the court approve a resolution and order authorizing the Westpark Corridor project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the county to acquire 33 specific tracts from east of Wilcrest Drive to SH 6 in Precinct 3, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Request for authorization to seek bids for extension of the Fort Bend Parkway north of Sam Houston Toll Road to south of US 90A at an estimated cost of \$14,943,590.
2. Request for approval of an agreement with Othon, Inc., for civil inspection services in the amount of \$77,663 for the Sam Houston Tollway widening from north of Richmond to the South Toll Plaza in Precinct 3.
3. Request for approval of an agreement with Professional Service Industries, Inc., for civil inspection services in the amount of \$69,915 for Ship Channel Bridge closure signs, emergency u-turn, and plaza modifications at the Sam Houston Tollway in Precinct 2.
4. Request for approval to increase the master change fund at eight plaza locations effective November 1, 2003.
5. Request for authorization for gas utility service to be set up for the Dairy Ashford Tag Store at 4013 ½ South Dairy Ashford.
6. Request for approval of reimbursement for relocation of telephone and telecommunication facilities along the Westpark Tollway project in the amount of \$369,730.
7. Request for approval of an order establishing rules for use of the Harris County Toll Road System by the military without payment of a toll or fare.

8. Request for approval of an agreement with Tolunay-Wong Engineers, Inc., for materials testing services in the amount of \$28,845 for Ship Channel Bridge closure signs, emergency u-turn, and plaza modifications at the Sam Houston Tollway in Precinct 2.

d. **Flood Control District**

1. Recommendation for authorization to seek comments on the draft of an update of the district's Policy, Criteria and Procedure Manual for Approval and Acceptance of Infrastructure.
2. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Devco Land Development, Ltd., and Langham Creek Utility District to acknowledge a contribution for development of Sheffield Estates, Section Three, to the district and to establish system capacity in the Langham Creek Watershed, Unit U119-00-00 in Precinct 3.
 - b. Geotech Engineering and Testing for on-call geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance program in Precinct 2.
 - c. McDonough Engineering Corporation to prepare a plan and ultimate layout for the future design and construction of the Hall Park regional detention basin, Unit P518-03-00, and the Bretshire regional detention basin, Unit P518-04-00, in Precincts 1 and 2 in the amount of \$380,000.
 - d. Susan Lombard for landscaping maintenance at 5634 Long Creek Lane, Lot 6, Block 4, Inwood Forest Subdivision, Section Five in Precinct 1.
3. Recommendation that the County Judge be authorized to execute a contract of sale with The Trust for Public Land for purchase of Units B509-01-00 and B509-03-00 within the Armand Bayou Watershed in Precinct 2 for open space, flood control, and watershed protection purposes.
4. Recommendation that the award for general repairs on White Oak, Vince, and Little Vince Bayous in Precincts 1, 2, and 4 be made to Lecon, Inc., low bid in the amount of \$558,619.
5. Recommendation that the County Judge approve a deduction of \$800 from the retainage held for a roof installation with warranty for a control building at the gated structure at Clear Lake Second Outlet in Precinct 2.
6. Recommendation for authorization to pay \$3,020 to the PID Engineering Permit Division for a development permit fee required for the Jersey Village bypass channel conveyance improvements and Gessner regional detention excavation project in Precinct 4.
7. Recommendation for authorization to purchase a cellular phone with airtime service and five replacement phones without airtime service.

8. Recommendation for approval of contract and bonds with Hulcher Services, Inc., in the amount of \$262,520 for channel restoration to Unit K167-00-00 in Precinct 3.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Paving and drainage improvements for Orem Drive from Telephone Road to west of Telephone Road in Precinct 1 at an estimated cost of \$2,760,000.
 - b. Road improvements for Spring-Cypress Road, Section Five in Precinct 4 at an estimated cost of \$2,665,000.
2. Recommendation for approval of the following plats:
 - a. Village of Auburn Lakes, Section One in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - b. Sonoma Ranch, Section Two in Precinct 2; Huitt-Zollars, Incorporated.
 - c. Terra Del Sol, Section Three in Precinct 3; VanDeWiele Engineering, Incorporated.
 - d. Smithstone Drive first extension STD in Precinct 3; Terra Associates, Incorporated.
 - e. Sommerall Drive STD in Precinct 3; Terra Associates, Incorporated.
 - f. Oak Park Ridge, Section Four in Precinct 3; R.G. Miller Engineers.
 - g. Heritage Park, Section 29 in Precinct 1; Brown & Gay Engineers, Incorporated.
 - h. Stone Gate, Section 18 in Precinct 3; Huitt-Zollars, Incorporated.
 - i. Westfield Village Drive model homes in Precinct 3; R.G. Miller Engineers.
 - j. Klein ISD Brill Elementary School in Precinct 4; American Engineering Surveys.
 - k. Fairfield at Kingsland Boulevard commercial reserves in Precinct 3; LJA Engineering & Surveying, Incorporated.
 - l. W.R. Wagner Family, Section One in Precinct 4; Landtech Consultants, Incorporated.
 - m. Williamsburg Parish, Sections Nine and 10 in Precinct 3; Koehn & Associates Engineers, Incorporated.
 - n. Genorex Carwash-Kuykendahl in Precinct 4; Sandoval Engineers & Surveyors, Incorporated.
 - o. Brookhollow Crossing, Section One amending plat in Precinct 3; Jones & Carter, Incorporated.
 - p. Katy ISD Elementary School No. 25 in Precinct 3; West Belt Surveying, Incorporated.
 - q. Villages of Gleannloch Farms, Section Six, The Estates partial replat in Precinct 4; Costello, Incorporated.
 - r. Lakeville, Section Three in Precinct 3; R.G. Miller Engineers.
 - s. MUD No. 5 water plant in Precinct 4; Edminster Hinshaw Russ and Associates.
 - t. Lakeville, Section Two amending plat in Precinct 3; R.G. Miller Engineers.
 - u. Canyon Lakes Village, Section Three in Precinct 3; Pate Engineers.
 - v. Stonefield Terrace, Section Five in Precinct 1; Pate Engineers.

- w. Westgreen Park, Section Three in Precinct 3; Rayburn Cherry Engineers, Incorporated.
 - x. Rosslyn Gulfbank Business Park in Precinct 4; US Surveying Company, Incorporated.
 - y. Katy ISD Elementary No. 26 in Precinct 3; West Belt Surveying, Incorporated.
 - z. Spring ISD Twin Creeks Middle School in Precinct 4; West Belt Surveying, Incorporated.
 - aa. Lakecrest, Section Five in Precinct 3; Edminster Hinshaw Russ and Associates.
 - bb. Windstone Colony, Section Eight in Precinct 3; Sherrington, Incorporated.
 - cc. Windfern Subdivision in Precinct 4; Surv-Tex Surveying Company.
 - dd. Bank of America-Fry Road in Precinct 3; Pogue Engineering and Development Company, Incorporated.
 - ee. Royce Center North in Precinct 4; Taplin Engineering, Incorporated.
 - ff. Gleannloch Farms, Section 19 amending plat in Precinct 4; Costello, Incorporated.
 - gg. Spring ISD Dueitt Middle School in Precinct 4; West Belt Surveying, Incorporated.
 - hh. Timber Ridge Apartments in Precinct 1; R.G. Miller Engineers.
 - ii. Green Creek Estates in Section Two in Precinct 4; Jones & Carter, Incorporated.
 - jj. Galena Park ISD North Shore Senior High School complex expansions in Precinct 1; Brooks & Sparks, Incorporated.
 - kk. Barker-Cypress Commercial Subdivision, Section One in Precinct 3; Windrose Land Services, Incorporated.
 - ll. Village Creek, Section 13 in Precinct 4; LJA Engineering & Surveying, Incorporated.
 - mm. Seapines Commercial Subdivision, Section One in Precinct 4; Windrose Land Services, Incorporated.
3. Recommendation for approval of changes in contracts for:
- a. D&W Contractors, Inc., contractor for paving and drainage for Blackhawk Boulevard from southwest of Scarsdale Boulevard to the southeast in Precinct 1, resulting in a reduction of \$525 from the contract amount (28026).
 - b. Angel Brothers Enterprises, Inc., contractor for South Texas from Nasa Road 1 to M. Kobayashi Road and M. Kobayashi Road from Magnolia Avenue to IH 45 in Precinct 2, resulting in a reduction of \$58,512 from the contract amount (28011).
 - c. Cutler Repaving, Inc., contractor for Westheimer Parkway, two north lanes refurbishing from South Fry Road to Buffalo Bayou Bridge in Precinct 3, resulting in a reduction of \$10,738 from the contract amount (28016).
 - d. Harris Construction Company, contractor for Westgreen Boulevard from IH 10 to Park Row in Precinct 3, adding seven calendar days and resulting in an addition of \$14,829 to the contract amount (28017).
 - e. Infrastructure Services, Inc., contractor for West University Place pedestrian bridges over Poor Farm Ditch at Plum Street, Tangley Road, and Robinhood Street in Precinct 3, resulting in a reduction of \$478 from the contract amount (28012).

4. Recommendation for authorization to negotiate with LJA Engineering and Surveying, Inc., for engineering services in connection with construction of a hike and bike trail along Faulkey Gully from Louetta Road to Guernsey Drive in Precinct 4.
5. Recommendation for authorization to issue purchase orders for testing and inspection services to:
 - a. HTS, Inc., in the amount of \$60,115 for construction for cold in place recycling and reconstruction of North Lake Parkway in Precinct 1.
 - b. Geotest Engineering in the amount of \$178,263 for refurbishing of various roads by hot in place recycling of existing asphalt and overlay in the Spring Camp area in Precinct 4.
6. Recommendation for deposit of funds received from:
 - a. City of Houston in the amount of \$9,001 for payment for storm windows at Houston TranStar.
 - b. City of Houston in the amount of \$32,552 for reimbursement for work performed on Brittmoore Road from south of Tanner Road to Tanner Road and Tanner Road from Brittmoore Road to Beltway 8 in Precinct 4.
7. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. J.F. Thompson, Inc., in the amount of \$399,730 in connection with construction of pedestrian tunnels.
 - b. Chiang, Patel & Yerby, Inc., in the amount of \$31,023 in connection with construction of traffic signalization and related improvements at the intersection of Barker-Cypress Road and Westgate Park Drive in Precinct 3.
8. Recommendation that a technical defect be waived and the award be made to Stephens Construction Services, responsible bidder with the lowest and best bid in the amount of \$364,000 for Deussen Park pavilion renovation and additions in Precinct 1.
9. Recommendation for authorization to proceed with design phase and approval of preliminary engineering reports prepared by:
 - a. Huitt-Zollars, Inc., for construction of Barker-Cypress Road from south of Cypress Creek to north of Jarvis Road in Precinct 3.
 - b. Huitt-Zollars, Inc., for construction of Jarvis Road from Skinner Road to west of Barker-Cypress Road in Precinct 3.
10. Recommendation for approval of a preliminary engineering report prepared by Omega Engineers for construction of Fry Road from Clay Road to Kieth Harrow Boulevard in Precinct 3.

11. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 14002½ and 14929 Clay Road, 16165½ Spring Cypress Road, and 10660½ Barker Cypress Road in Precinct 3, and 20035½ West Lake Houston Parkway in Precinct 4.
12. Recommendation for authorization for the County Auditor to pay monthly utility bills for the Bayland Park Senior Education Center at 6600 Bissonnet in Precinct 3.
13. Recommendation that the County Judge be authorized to execute an interlocal agreement with the City of Jersey Village for construction of a traffic signal and intersection improvements at Jones Road and Seattle Slew/Jersey Meadows Drive in Precinct 4.
14. Recommendation that the County Judge be authorized to execute an agreement with Key Maps, Inc., in the amount of \$250 for use of page and square designations as a reference on the FEMA Benchmark Information Link on the county's website.
15. Recommendation for authorization for the County Judge to reduce the retainage from ½% to ¼% for Firemen Construction Company, contractor for the Barbara Bush Branch Library in Precinct 4.
16. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$28,702 and a workers compensation recovery in the amount of \$28; settlement of nine tort claims in the total amount of \$16,406; denial of six claims for damages; and transmittal of claims for damages received during the period ending October 14.
- b. Request for authorization for the County Judge to execute release in exchange for payments to the county in amounts of \$164, \$164, \$846, \$898, \$2,529, and \$3,768 in connection with accident claims.
- c. Recommendation that the county self-insure the potential exposure for Public Health & Environmental Services employees and discontinue the purchase of medical professional liability insurance.
- d. Request for approval of an assigned parking space at 1401 Congress for an employee assigned to claims adjuster duties for the Toll Road Authority.
- e. Transmittal of investment transactions for the period of October 1-14 and maturities for October 8-21 and request for approval of changes in securities pledged for county funds.

- f. Request for approval of interest payments for commercial paper projects and for approval of a commercial paper project for renovation/conversion of 1301 Franklin Jail for records storage for the District Clerk.
- g. Request for approval of an amendment to the depository pledge contract with Southwest Bank of Texas to include charges associated with the MagTek check reader.
- h. Request for approval of orders authorizing issuance of unlimited tax road refunding bonds, Series 2003-B, permanent improvement refunding bonds, Series 2003-B, and Flood Control District contract tax refunding bonds, Series 2003-B, and an amended, restated Flood Control projects contract; authorizing approval of amounts, rates, and terms; providing for payment of principal and interest; awarding sale; authorizing preparation and distribution of an official statement; and making other provisions regarding the bonds and proceeds.
- i. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

- a. Request for approval of agreements with Memorial Villages Police Department, City of Bunker Hill Village, City of Piney Point Village, City of Hunters Creek Village, and Atascocita Volunteer Fire Department, Inc., for use of the county's 800 MHz public radio system.
- b. Request for approval of an agreement with the Austin County Criminal District Attorney for access to and use of information maintained in the SouthEast Texas Crime Information Center.

4. **Facilities & Property Management**

- a. Request for approval of a list of recommended applicants for assignment of Frequent Courthouse Visitor badges.
- b. Request for authorization to destroy certain records of Justice of the Peace 7.1.
- c. Request for authorization for the Purchasing Agent to seek an agreement for a contract compliance audit of elevator maintenance service.

5. **Public Health & Environmental Services**

- a. Request for approval of additional mileage reimbursements in amounts of \$261, \$20, and \$81 for TB outreach workers who exceeded the monthly limit in August and September.

- b. Request for authorization to create a part-time physician position to replace a contract for the services, and for correction of errors to the salary maximums of certain positions.

6. **Housing & Economic Development**

- a. Request for approval of an amended agreement with Annam Community Development Corporation for added funds in the amount of \$700,000 for construction of a senior citizens community center in Precinct 4.
- b. Request for approval of 12 deferred mortgage down payment assistance loans for low income homebuyers in Precincts 1, 2, 3 and 4 in the total amount of \$214,800.
- c. Request for approval of a subordination agreement with Chase Manhattan Mortgage Corp., to allow a low income homeowner in Precinct 2 to refinance for a lower interest rate.
- d. Request for approval of amendments to two annual action plans.
- e. Request for approval of an amended agreement for additional training days in connection with software maintenance and support.
- f. Request for approval of a resolution for issuance of housing revenue bonds by the Harris County Housing Finance Corporation for acquisition and construction of Northland Woods Apartments in Precinct 1.
- g. Request for approval of a subordination for plat dedication for public roads in connection with the Kimberly Pointe Apartments project in Precinct 4.
- h. Request for approval of an amended agreement with Texas Southern University for data analysis and evaluation of the lead-based paint abatement program for low-income housing units.
- i. Request for approval of an order to change the Office of Housing and Economic Development to a separate department effective November 1, as authorized by the court on September 9, and to rename it the Community & Economic Development Department, and for county staff to take steps necessary for the transition.
- j. Request for approval of the annual consolidated performance and evaluation report for the U.S. Department of Housing and Urban Development.

7. **Library Services**

Request for approval of six positions for the Clear Lake City Branch effective December 27, and two positions for the administrative office effective November 1, as authorized by the court on September 9.

8. **Youth & Family Services**

a. **Domestic Relations**

1. Request for authorization to renew a notary license for an employee at a cost of \$71.
2. Request for approval of an agreement with the George R. Brown Convention Center for rental of space for the annual conference of the Youth & Family Services Division May 6-7 at a cost of \$6,100.

b. **Juvenile Probation**

Request for authorization to correct the payroll record of an employee.

c. **Protective Services for Children & Adults**

1. Request for authorization to purchase food vouchers for youth of the Aftercare Room and Board Program, subject to state reimbursement.
2. Request for approval of an amendment to an agreement with the Texas Department of Protective and Regulatory Services for emergency shelter child care services.

9. **Constables**

- a. Request by the constables' systems manager for approval of educational incentive pay for a law enforcement officer who met requirements for the change.
- b. Requests by Constables Abercia, Freeman, Jones, Trevino, and Butler, Precincts 1, 2, 3, 6, and 7, for approval of changes to authorized lists of regular and reserve officers.
- c. Request by Constable Hickman, Precinct 4, for authorization to purchase Sierra Wireless AirCards for the department's cellular phones at a cost of \$653.
- d. Request by Constable Hickman for approval of a law enforcement agreement with Harris County Municipal Utility District No. 368 for three deputy positions with monthly car allowances.
- e. Request by Constable Hickman for authorization to accept a donation in the amount of \$750.
- f. Request by Constable Butler, Precinct 7, for authorization for the County Judge to execute an agreement with Houston Independent School District for assignment of a sergeant and four deputies for the Absent Student Assistance Program.

- g. Request by Constable Butler for authorization to reclassify a deputy position to sergeant for supervision of warrants.

10. **Sheriff**

- a. Request for approval of agreements with the Clear Creek, Crosby, Humble, Klein, and Waller ISDs for law enforcement services for the Drug Abuse Resistance Education Program.
- b. Request for authorization to reclassify a deputy position to AFIS support technician.

11. **Fire & Emergency Services**

- a. Request for authorization to implement a non-paid hazmat technician program with 12 positions and to purchase necessary equipment and supplies.
- b. Request for authorization to reclassify two Fire/Arson Investigator positions from level V to level IV with a change in salary maximums.
- c. Request for acceptance of resolutions for conversion of Rural Fire Prevention Districts Nos. 5 and 13 to Emergency Services Districts Nos. 50 and 13.

12. **County Clerk**

- a. Transmittal of minutes for the court's meetings of August 12 and 26, and September 9, and request for authorization for the County Judge to execute the minutes for the term that ended August 26.
- b. Request for approval of expenses for the November 4 elections for publication of notices, payment of election judges and clerks and the early voting ballot board, transportation of voting equipment, operation of the central counting station, law enforcement services, and facility rental fees.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3 and 4, the 313th District Court, and U.S. District Court.
- b. Request for authorization to file suits and for litigation expenses to compel compliance with flood plain management regulations at 2840 Ramsey Loop and 0 Ramsey Road in Crosby, and provisions of the Texas Water and Administrative Codes at 13326 W. Cypress Forest Drive in Precinct 4.
- c. Request for approval of settlement in the amount of \$19,375 for an accident case in the 281st District Court.

- d. Request for approval of an agreement for special counsel to represent a former Sheriff's deputy in connection with a case in U.S. District Court.

14. **District Attorney**

- a. Request for approval of payment from the department's discretionary funds in the amount of \$11,000 for 160 pagers.
- b. Request for authorization to transfer a car allowance from one position to another.

15. **Justices of the Peace**

Request by Judge Parrott, JP 3.1, for authorization to purchase a vertical storage unit at a cost of \$23,763.

16. **County Courts**

Request for authorization to reduce the hours of a substitute court coordinator position and create three positions, each with hours not to exceed 899.

17. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to appoint a senior staff attorney as mental health master.

18. **District Courts**

- a. Request for approval of payments to the Harris County Department of Education and the Houston Bar Association for alternative dispute resolution services.
- b. Request for approval of a bailiff position for the Drug Court program.
- c. Request for authorization to correct the payroll record of an employee.

19. **Travel & Training**

- a. Request for authorization for three employees of **Right of Way** to attend a course of the International Right of Way Association November 12-13 in Houston at a cost of \$1,575.
- b. Request for authorization for three employees of the **Toll Road Authority** to attend a Continental Airlines workshop October 28-29 in Houston at a cost of \$1,500.
- c. Request by the **TRA** for authorization to participate in the annual Texas Home and Garden Show February 13-15 in Houston at a cost of \$2,050.

- d. Request for authorization for an employee of the **Flood Control District** to attend a National Recreational & Parks Association Congress & Exposition of the National Recreational & Parks Association October 21-25 in St. Louis, Mo., at an approximate cost of \$1,625.
- e. Request for authorization for two **Engineering** employees to attend the Intermediate Land Desk Development training October 30-31 in Houston at a cost of \$990.
- f. Request for authorization for an **Engineering** employee to attend a software class November 3-6 in Houston at a cost of \$595.
- g. Request for authorization for an **Engineering** employee to attend a conference of the Texas Association of County Engineers and Road Administrators November 11-13 in San Antonio at an approximate cost of \$700.
- h. Request for authorization for an **Engineering** employee to attend a compost workshop November 12 in Rosenberg at a cost of \$30, with travel by county vehicle.
- i. Request for authorization for four **Engineering** employees to attend the Beginning Land Desk Development training November 13-14 in Houston at a cost of \$1,980.
- j. Request for authorization for an **Engineering** employee to attend the Texas Accessibility Academy seminar December 1-3 in Austin at a cost of \$720.
- k. Request for authorization for the director of **Information Technology** to attend a meeting of the Harvard Policy Group October 24 in Boston at a total cost of \$700.
- l. Request for authorization for an **IT** employee to attend a security network training class January 27-30 in Houston at a cost of \$3,500.
- m. Request for authorization for three **Public Health & Environmental Services** employees to attend the Texas Childhood Lead Poisoning Prevention Program Network Retreat October 22-24 in New Braunfels at an approximate cost of \$800.
- n. Request for authorization for the director of **PHES** and eight employees to attend a cultural diversity training seminar October 28-29 in Houston at a cost of \$135.
- o. Request for authorization for two **PHES** employees to attend the Health Services & Outcomes Research Conference November 3 in Houston at a cost of \$70.
- p. Request for authorization for a **PHES** employee to attend a petroleum storage tank investigator training seminar November 3-6 in San Antonio at a cost of \$650.
- q. Request for authorization for two **PHES** employees to attend the annual meeting of the American Public Health Association November 15-19 in San Francisco at an approximate cost of \$3,200.

- r. Request by **PHES** for approval of payment in the amount of \$1,800 to conduct an annual in-service training meeting for WIC/Nutrition Services employees December 5 in Humble.
- s. Request for authorization for two employees of the **Office of Housing & Economic Development** to attend a GFOA annual Governmental GAAP update videoconference November 6 in Richmond at a cost of \$190.
- t. Request for authorization for four **OHED** employees to attend an economic symposium of the University of Houston's Institute for Regional Forecasting November 6 in Houston at a cost of \$300.
- u. Request for authorization for an **OHED** employee to attend an economic development finance course October 20-25 in San Antonio at an approximate cost of \$1,950.
- v. Request for authorization for two **OHED** employees to attend a course of the U.S. Department of Housing and Urban Development December 8-11 in Richmond, Va., at an approximate cost of \$1,872.
- w. Request for authorization for a **Cooperative Extension** employee to attend a better living training meeting October 29 in Rosenberg at an approximate cost of \$40.
- x. Request for authorization for a **CE** employee to travel to San Antonio to supervise youth and adult volunteers during the San Antonio Livestock Exposition November 4-5 at an approximate cost of \$281.
- y. Request for authorization for 10 employees of **Protective Services for Children and Adults** to attend a case law conference of the Texas Guardianship Association November 2-4 in San Antonio at an estimated cost of \$2,991.
- z. Request for authorization for five **PSCA** employees to attend a training program of the Texas Department of Protective and Regulatory Services November 19-21 in Austin at an approximate cost of \$1,480.
- aa. Request for authorization for the director of **PSCA** to attend a meeting of the Texas Department of Protective and Regulatory Services October 15 in Austin at no cost to the county.
- bb. Request by **Constable Abercia, Precinct 1**, for authorization for two employees to attend a meeting of the Integrated Justice Information System and a meeting of the Texas Criminal Justice Information Users Group Board October 29-31 in Austin at an approximate cost of \$850.
- cc. Request by **Constable Jones, Precinct 3**, for authorization for two employees to attend Basic School Resource Officer training October 27-31 in San Marcos at a cost of \$550.

- dd. Request by **Constable Jones** for authorization for an employee to attend a three-week training of the Global Training Academy beginning November 3 in Lytle at an approximate cost of \$1,550.
- ee. Request by **Constable Hickman, Precinct 4**, for authorization for an employee to attend a conference of InfraGard Houston October 21-22 in Houston at a cost of \$225.
- ff. Request by **Constable Cheek, Precinct 5**, for approval of payment to Houston Community College System in the total amount of \$4,250 for expenses incurred by employees for attending mandatory in-service training.
- gg. Request by the **Sheriff** for authorization for:
 - 1. One employee to attend an executive committee and board of directors meeting of the American Jail Association October 26 in Hagerstown, Md., at a cost of \$140.
 - 2. One employee to attend an instructor training and certification of the Rape Aggression Defense Kids October 27-29 in Houston at a cost of \$700.
 - 3. Two employees to attend a Speed Determination from Crush Analysis seminar November 3-7 in Davis, Calif., at an approximate cost of \$3,558.
 - 4. One employee to attend a training conference of the Southwestern Association of Forensic Scientists November 3-6 in Ft. Worth at no cost to the county.
 - 5. Seven employees to attend a training seminar of the Texas Association of Crime and Intelligence Analysts November 5-6 in Houston at a cost of \$315.
 - 6. Approval of payment for TCLEOSE basic peace officer examinations November 6 in Humble in the amount of \$1,015.
- hh. Request by the **Sheriff** for authorization for members of the department to travel outside of the county to attend training of the U.S. Department of Justice Homeland Security Initiative for FY 2003-04 at no cost to the county.
- ii. Request by the **Medical Examiner** for approval of payment to the Southern Medical Association in the amount of \$150 for continuing medical education for the director.
- jj. Request for authorization for two **ME** employees to attend the Southwestern Association of Toxicologists meeting November 6-8 in Austin at a total cost of \$470.
- kk. Request for authorization for two **County Clerk** employees to attend a vital statistics conference of the Texas Public Health Association December 7-9 in Austin at an approximate cost of \$1,100.
- ll. Request for authorization for a **District Clerk** employee to attend the Texas Attorney General's 2003 Open Government Conference December 15-17 in Austin at an approximate cost of \$670.
- mm. Request for authorization for a **County Attorney** employee to attend a seminar of the Texas Center for Legal Ethics and Professionalism November 7 in Austin at an approximate cost of \$90.

- nn. Request by **Judge Gorczynski, JP 1.1**, for authorization for two employees to attend justice court clerk training October 20-22, and five employees to attend October 21-24, in Austin at an estimated total cost of \$1,106.
- oo. Request by **Judge Delgado, JP 2.1**, for authorization to attend a justice of the peace seminar February 29-March 3 in San Antonio at an approximate cost of \$500.
- pp. Request by **Judge Delgado** for authorization to attend a mediation training class October 26 in Houston at a cost of \$250.
- qq. Request by **Judge Risner, JP 2.2**, for authorization to attend a justice of the peace seminar January 27-30 in Austin at an approximate cost of \$500.
- rr. Request by **Judge Adams, JP 4.1**, for authorization for two employees to attend a seminar of the Texas Bureau of Vital Statistics December 7-8 in Austin at an estimated total cost of \$695.
- ss. Request by the **County Courts Manager** for authorization for 16 justices of the peace and three employees to attend an annual Justice Court Retreat October 27-29 in Montgomery at an approximate total cost of \$7,600.
- tt. Request by **Judge Austin, Probate Court No. 1**, for authorization for an employee to attend a civil trial course of the Texas Bar Association November 5-7 in Houston at a cost of \$585.
- uu. Request by **Judge Olsen, Probate Court No. 3**, for authorization for an employee to attend an ethics workshop October 17 in Houston at a cost of \$30.
- vv. Request by **Judge McCulloch, Probate Court No. 4**, for authorization for an employee to attend the annual conference of the Texas Guardianship Association November 4 in San Antonio at an approximate cost of \$441.
- ww. Request by the **Auditor** for authorization for:
 - 1. One employee to attend an auditing seminar November 6 in Houston at a cost of \$405.
 - 2. Five employees to attend an asset protection and health care conference November 7 in Houston at no cost to the county.
 - 3. Three employees to attend a seminar of the Houston Chapter, Texas Society of Certified Public Accountants Foundation, December 8-9 in Houston at a cost of \$750.
 - 4. An employee to attend a seminar of the State Auditor's Office January 20-21 in Austin at an approximate cost of \$814.
- xx. Request by the **County Judge** for authorization for one employee to attend a Children at Risk collaborative event October 23 in Houston at a cost of \$75.

- yy. Request by **Commissioner of Precinct 1** for authorization for an employee to attend an HIV prevention open house October 16 in Houston at no cost to the county.
- zz. Request by **Social Services of Precinct 1** for authorization for four employees to attend a training session of the American Academy of Bereavement on helping survivors of catastrophic and unexpected loss December 4 in Houston at a cost of \$496.
- aaa. Request by **Commissioner of Precinct 2** for authorization to host a Flaggers in Work Zones class of the Texas Engineering Extension Service October 29 in Houston at a cost of \$180.
- bbb. Request by **Commissioner of Precinct 2** for authorization to reimburse employees who attended and will attend various functions for the precinct on an as needed basis for the period of January 1, 2003-February 29, 2004 at an estimated cost of \$2,000.
- ccc. Request by **Commissioner of Precinct 3** for authorization for four employees to attend a pavement maintenance seminar October 22 in Houston at a cost of \$100.
- ddd. Request by **Commissioner of Precinct 4** for authorization for an employee to attend an annual Texas risk management and insurance conference November 5-7 in Houston at a cost of \$175.
- eee. Request by **Commissioner of Precinct 4** for authorization for 15 employees to attend a structural pest control license class October 21 in Houston at a cost of \$1,055.

20. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to accept grant funds in the amount of \$697,932 from the Texas Department of Health for services for Refugees.
- b. Request by **PHES** for authorization to accept grant funds in the amount of \$75,001 from the U. S. Department of Health and Human Services for the Abstinence Education Grant program.
- c. Request by **PHES** for authorization to submit an application to the Environmental Systems Research Institute and Trimble Government Mobility Demonstration Program for grant funds in the amount of \$14,000 for monitoring and control strategies for the West Nile virus and other mosquito-borne diseases.
- d. Request by the director of the **County Library** for authorization to submit an application to the Finger Foundation for funds for summer art camp activities in the amount of \$5,000.

- e. Request by the **CL** for authorization to apply for a grant in the amount of \$5,000 from the Liatis Foundation for a summer reading program.
- f. Request by the director of the **CL** for authorization to apply for a grant in the amount of \$6,000 from the Strake Foundation for summer reading activities.
- g. Request by the director of the **CL** for authorization to apply for a grant in the amount of \$2,500 from the Randalls Stores for the summer reading program.
- h. Request by the director of the **CL** for authorization to submit an application to Houston Endowment for funds in the amount of \$75,000 to purchase network servers for branch libraries.
- i. Request by **Juvenile Probation** for authorization to accept grant funds in the amount of \$57,137 from the Office of the Governor, Criminal Justice Division, for the Safe School Healthy Student program.
- j. Request by **JP** for authorization to submit an application to the Office of the Governor, Criminal Justice Division, for the Residential Substance Abuse Treatment Services grant in the amount of \$420,656.
- k. Request by **Protective Services for Children and Adults** for authorization to accept grant funds in the amount of \$250,000 from the Office of the Governor, Criminal Justice Division, for the Delinquency Prevention Program.
- l. Request by **Domestic Relations** for authorization to accept grant funds in the amount of \$24,070 from the Texas Office of the Attorney General for the Access and Visitation Grant Program.
- m. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$193,428 from the Social Security Administration for the Fraud Investigative Services Unit.
- n. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$48,074 from the Texas Department of Health for the Tuberculosis Elimination, Prevention and Control program.
- o. Request by the **District Attorney** for authorization to submit an amended application to the H-GAC for grant funds in the amount of \$45,688 for the Specialized Family Violence Caseworkers Project.
- p. Request by the **County Judge's Office** for authorization to submit an application to the H-GAC/Texas Association of Regional Councils for funds in the amount of \$161,872 for a Community Emergency Response Team grant.

- q. Request by the **District Courts Administrator** for authorization to accept grant funds in the amount of \$109,281 from the Office of the Governor, Criminal Justice Division, for the Drug Court program.
- r. Request by **Social Services of Precinct 1** for authorization to accept grant funds in the amount of \$25,000 from the Child Care Council of Greater Houston, Inc., Emergency Shelter Grant program.
- s. Request by **Social Services of Precinct 1** for authorization to accept grant funds from the Texas Department of Health for medical transportation services.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Frost Constructors, Inc., for construction of maintenance vehicle/equipment wash facilities at the Washburn Tunnel service center in Precinct 2.
 - b. Hubco, Construction, Ltd., for asphalt overlay of Bay Area Park in Precinct 2.
 - c. NBG Constructors, Inc., for repairs to the north and south boat landings of the Lynchburg Ferry in Precinct 2.
 - d. Sneed Shipbuilding, Inc., for repairing and repainting the two Lynchburg ferries in Precinct 2.
 - e. South Coast Construction for North Diamondhead Boulevard-Yacht Court to FM 2100 in Precinct 4.
 - f. United Environmental for upgrade of the HVAC control system at the Bay Area Community Center in Precinct 2.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval of payroll payments for the periods ending November 14, 28, and 30.
- 4. Request for authorization to correct a payroll record for an employee.
- 5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

- 1. Request for approval of resolutions in recognition of Lynn W. Dowdell and Norma E. Williams on the occasion of their retirement.
- 2. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Furnish and deliver surveying equipment for Public Infrastructure/Engineering Division.
 - b. Furnish, deliver, and install new storage shelving sections and dismantle, relocate, and reinstall existing storage shelving sections for the District Clerk.
 - c. Processing, printing, and mailing of voter registration certificates for the Tax Assessor-Collector.
 - d. First aid supplies for the county and the Flood Control District.
 - e. Janitorial services at various community centers for Precinct 2.
 - f. Gas chromatograph/headspace system for the Medical Examiner.
 - g. Furnish, deliver, and install automotive alignment equipment for Fleet Services.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Public Health & Environmental Services.
3. Request for approval of changes in contracts with:
 - a. Pinnacle Employee Testing Services, contractor for drug and alcohol testing for the county, resulting in a discontinuation of services (00703).
 - b. Hollywood Specialty, contractor for jury meal services for the county (00709).
4. Recommendation that awards be made to:
 - a. JohnsonDiversey, Inc., for automated kitchen and laundry detergent and dispensing equipment for the county in the amount of \$64,950 for the period beginning November 1.
 - b. Aetna, Inc., for group medical and related employee benefits, and Winning Habits for the employee wellness program for the period beginning March 1, 2004.
 - c. United A/C Supply, low bid in the amount of \$58,341 for refrigerants for the county for the period of November 1-April 30, 2004.
 - d. Shoplifters Anonymous, Inc., for a shoplifting prevention program for Juvenile Probation, and for the County Judge to take necessary action relating to the agreement in the amount of \$35,000 for the period ending August 31, 2004.
 - e. Youth Advocate Programs, Inc., for a placement alternative program for Juvenile Probation, and for the County to take necessary action relating to the agreement in the amount of \$1,769,040 for the period ending September 30, 2004.
5. Transmittal of notice of award to American Bio Medica Corporation for drug testing for Community Supervision & Corrections in the amount of \$100,040 for the period ending June 30, 2004.

6. Request for approval of renewal options with:
 - a. National Pacific Dental, Inc., for dental DHMO coverage in the amount of \$1,976,973, Spectera Insurance Company, Inc., in the amount of \$2,018,690 for dental indemnity coverage, Spectera Insurance Company, Inc., in the amount of \$1,606,241 for vision insurance coverage, Standard Insurance Company in the amount of \$2,967,433 for long-term disability insurance coverage, and FlexBen Corporation in the amount of \$25,592 for flexible benefits spending accounts administration.
 - b. Weiser Security Services, Inc., for facility security services for the county at an annual cost of \$2,567,462 for the period beginning February 1, 2004.
 - c. Computer Generated Solutions for call center services for the District Clerk in the approximate amount of \$150,000 for the period of January 1-December 31, 2004.
 - d. ADP, Inc., for a computerized time and attendance system for the Tax Assessor-Collector in the approximate amount of \$45,000 for the period of October 10-October 9, 2004.
7. Request for approval of an order authorizing the County Judge to execute an addendum to a service and support block agreement and quotation with Vector ESP for Citrix Metaframe XP licenses and professional services for Public Health & Environmental Services in the amount of \$27,945 for an annual period beginning November 1.
8. Request for approval of an order authorizing the County Judge to execute a participating addendum to an agreement with the Western States Contract Alliance for electronic monitoring, random/scheduled tracking, alcohol monitoring services and support with an offender funded program option and satellite monitoring with remote tracking services and support for the Juvenile Probation Department in the approximate amount of \$35,000 for the period of October 21-October 20, 2004.
9. Request for approval of orders authorizing the County Judge to execute agreements with the City of Houston for the United Minds project in the amount of \$19,827, and for the Campo Del Sol Summer Day Camp program at Burnett-Bayland Park in the amount of \$77,053 for the periods ending August 31, 2004.
10. Request that Stephen Kaminsky, M.D., P.A., be granted a sole source exemption from the competitive bid process for radiological services for inmates housed in detention facilities for the Sheriff's Department, and for the County Judge to execute an agreement in the amount of \$24,000 for the period of November 1-October 31, 2004.
11. Request that Cypress Lawn and Turf Equipment, Inc., be granted a sole source exemption from the competitive bid process for equipment sales, repair parts, and warranty service for Hustler Turf equipment.

12. Transmittal of notice of receipt of funds in the total net amount of \$20,336 from the sale of surplus county property to the City of Tomball.
13. Request for authorization for removal of damaged, destroyed, stolen, or lost items from the inventories of Information Technology, Texas Cooperative Extension, and Justice of the Peace 4.2.
14. Transmittal of notice of receipt of funds in the total net amount of \$31,554 for county equipment sold at Houston Auto Auction September 10 and 17.
15. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
16. Recommendation that the award for roadway maintenance for the Toll Road Authority be made to Roy Jorgensen Associates, Inc., in the amount of \$2,843,031, and for the County Judge to take necessary action relating to the agreement.
17. Request that Inter-Tel Technologies, Inc., be granted a sole source exemption from the competitive bid process for a version 8.0 Axxess telephone equipment upgrade and any subsequent upgrades for Children's Assessment Center at an approximate cost of \$43,431.
18. Request for approval of renewal option with Arch Wireless for leasing wireless pagers, messaging services, and related items for the county and the Harris County Hospital District in the amount of \$188,120 for the period of January 1-December 31, 2004.
19. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened October 13 and 20, and request for approval of recommendations for disposition.
20. Request for authorization to use the Harris County Hospital District contract for temporary staffing in the amount of \$21,036 for the period of September 1-August 31, 2004 for the Office of Housing and Economic Development.
21. Request that CSC Credit Services, Inc., be granted a professional services exemption from the competitive bid process for credit reporting services for Domestic Relations, and for the County Judge to take necessary action relating to the agreement in the amount of \$4,000.

22. **Commissioners Court**

a. **County Judge**

1. Consideration of a request for approval of a resolution designating October 26-31 as Red Ribbon Week in the county.
2. Consideration of a request for approval of resolutions congratulating Detective Rodney O. Marcotte of the Sheriff's Department and Carolyn Roberts of the District Clerk's Office on the occasion of their retirement.
3. Consideration for discussion and possible action regarding the county's participation in the Environmental Protection Agency's Brownfield Cleanup Revolving Loan Fund Coalition.
4. Consideration for approval of an interlocal agreement between the county, the City of Houston, and the Super Bowl Host Committee authorizing a joint county and city request to the Texas State Comptroller to establish a trust fund for the incremental increase in sales, alcohol, and beverage taxes to pay for certain costs in connection with the 2004 Super Bowl.

b. **Commissioner, Precinct 1**

1. Request for approval for the Jamaica Foundation of Houston and the Texas Gulf Coast March of Dimes to host a Reggae Fall Fest and conduct fundraising activities November 16 at Tom Bass Park I, and transmittal of a price list.
2. Request for consideration and approval of an order authorizing the right of Fund IV Eagl Clear Creek, P.S., to pledge a concession agreement between the county and BSL Management Company, Inc., for a loan to be secured for the Clear Creek Golf Course concession at Tom Bass Regional Park.

c. **Commissioner, Precinct 2**

1. Request for approval of a notary license for an employee at an estimated cost of \$71.
2. Consideration of a request for reappointment of E. Dale Wortham to the Harris County Hospital District Board of Managers for a term ending November 1, 2005.

d. **Commissioner, Precinct 3**

1. Request for approval of a donation from Debbie Welshimer of two domestic turkeys to be housed at Bear Creek Park Wildlife Habitat.

2. Request for authorization to accept reimbursement from B. J. Roemer in the amount of \$221 for the cost of materials to replace a driveway with concrete at 12903 Foxburo as part of a drainage improvement project.
3. Request for authorization for the County Judge to execute an agreement with Katy Youth Soccer Association for use of and to make improvements to a portion of Katy Park.
4. Request for approval to accept a check in the amount of \$550 from David C. McKee for purchase of a bench for Terry Hershey Park.
5. Request for approval to accept a donation of two Boer goats from Mark Whitt to be housed in the Bear Creek Park Wildlife Habitat.

e. **Commissioner, Precinct 4**

1. Transmittal of a report of findings and recommendations by the Fire and Pollution Hazard Review Committee.
2. Request for authorization to partner with The Mercer Society to further a plant conservation program at Mercer Arboretum in the amount of \$2,997.
3. Request for approval for the Huffman Little League to have a sprinkler irrigation system designed and installed at I.T. May Park.
4. Request for approval of the reappointment of Mary Spinks to the Harris County Hospital District Board of Managers for a term ending November 1, 2005.
5. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 11th, 165th, 280th, and 281st District Courts, County Civil Courts Nos. 1, 3, and 4, and U.S. District Court.
- b. Request by the Harris County Appraisal District for approval of a resolution authorizing HCAD to proceed with the lease/purchase of a headquarters building at 13013 Northwest Freeway.
- c. Request by the Harris County Sports & Convention Corporation for authorization to renegotiate the terms of notes with the Harris County-Houston Sports Authority and, if necessary, with the Houston Texans and the Houston Livestock Show & Rodeo.
- d. Transmittal by the Harris County Sports & Convention Corporation of a quarterly report and audited financial statements for FY 2002-03.

- e. Consideration and approval of an urban redevelopment interlocal agreement between the county, the City of Houston, the Harris County Flood Control District, Houston Community College System, Houston Independent School District, Port of Houston Authority, Harris County Department of Education, and the Harris County Hospital District.

24. **Emergency items.**

25. **Public Hearing**

Recommendation by Public Infrastructure for approval following public hearing of the following street name changes and corrections in Precincts 3 and 4: Garden Mist Lane to Hidden Garden Mist Lane, Pepperberry Court to Pepperberry Trail, Distant Garden View Drive to Golden View Drive, and Distant Garden View Court to Golden View Court.

26. **Executive Session**

Request by the County Attorney for an executive session for briefing on the status of litigation in the matters of Burlington Northern and Santa Fe Railway Company v. Harris County Flood Control District in County Civil Court at Law No. 1; Burlington Northern and Santa Fe Railway Company v. Harris County in County Civil Court at Law No. 2; and appeal of the decision of the Surface Transportation Board in connection with the Railway; and to take appropriate action, including reconsideration of the previously approved settlement, upon return to open session.

27. **Appearances before court**

a. **3 Minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **One Minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Housing & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Elected

Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1	1	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
5 6 7 8 9 10 11	2 3 4 5 6 7 8	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
12 13 14 15 16 17 18	9 10 11 12 13 14 15	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
19 20 21 22 23 24 25	16 17 18 19 20 21 22	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
26 27 28 29 30 31	23 24 25 26 27 28	23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31	29 30
		30 31			

July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6	1 2 3 4	1	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
	31			30	

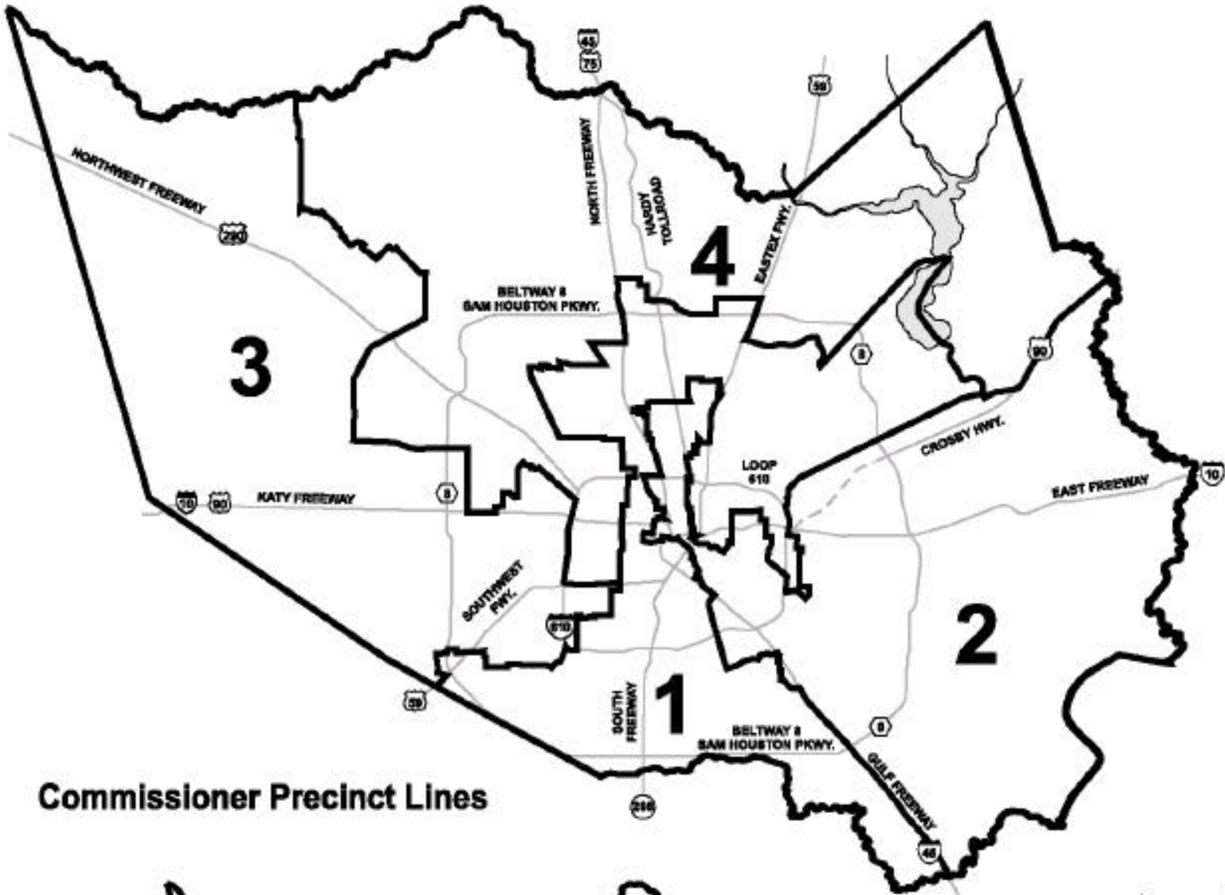
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by . Court-approved county holidays are noted by .

Calendar 2004

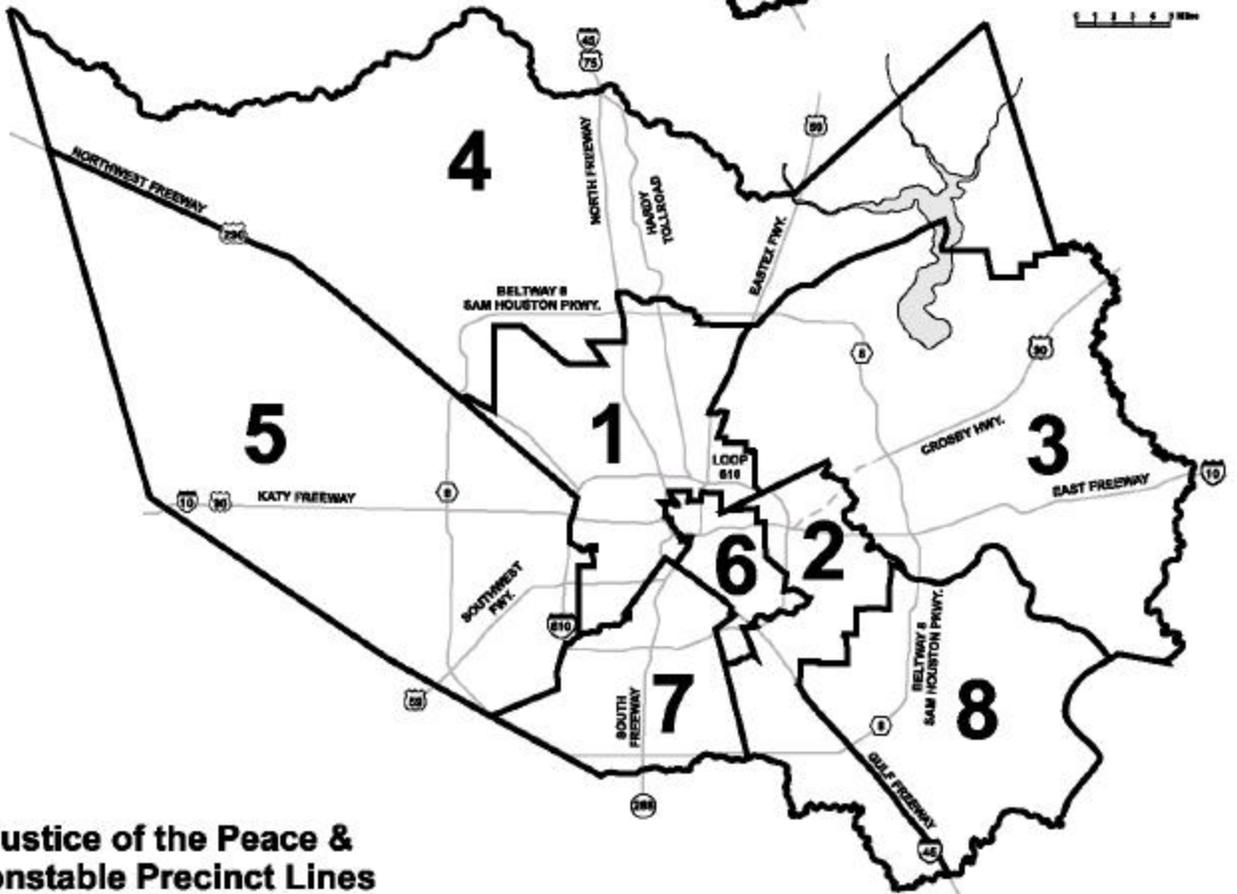
January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	15 16 17 18 19 20 21	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	22 23 24 25 26 27 28	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30 31	29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
				30 31	

July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
			31		

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines