



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.20

AGENDA

September 23, 2003

10:00 a.m.

Opening prayer by John Kieschnick of Gloria Dei Lutheran Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Information Technology
4. Facilities & Property Management
5. Public Health Services
6. Housing & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. District Attorney
17. Community Supervision & Corrections
18. Probate Courts
19. District Courts
20. Courts of Appeals
21. Travel & Training
22. Grants
23. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
24. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
25. Miscellaneous
26. Emergency items
27. Public Hearing
28. Executive Session
29. Appearances before court (3 minutes)
Recess
30. Appearances before court (1 minute)
Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court authorize the Executive Director to execute a joint permit renewal application and future related documents for NPDES Permit No. TXS001201 to be submitted to the Texas Commission on Environmental Quality for the Texas Pollutant Discharge Elimination System.
2. Recommendation that the County Judge be authorized to execute an agreement with the North Channel Local Emergency Planning Committee to co-sponsor a household hazardous waste collection event October 18 at a cost of \$20,000.
3. Recommendation that the County Judge be authorized to execute an interagency agreement with the Houston-Galveston Area Council at an amount not to exceed \$80,000 for funding an access management study for FM 1960 from US 290 to Lake Houston under the Transportation Policy Council's 2003 Unified Planning Work Program.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Riley Fuzzel Road project, 29 specific tracts located from west of the Hardy Toll Road to Spring Creek in Precinct 4.
 - b. FM 1960 at Kuykendahl Road Grade Separation project, 26 specific tracts at FM 1960 and Kuykendahl Road intersection in Precinct 4.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Brio Flood Plain Preservation project, a tract located on the east side of Dixie Farm Road between Beamer Road and Clear Creek in Precinct 1.
 - b. Brio Regional Detention Basin project, a tract located on the east side of South Fork Boulevard between Beamer Road and Mud Gully in Precinct 1.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Fort Bend Parkway Extension project, tracts located at the end of Chimney Rock north of West Orem in Precinct 1.

- b. Binford Road Drainage Improvement Phase 3 project, tract located between Vining Road and St. Nicholas in Precinct 3.
 - c. Matthews Park Extension project, tracts located at the southwest corner of FM 2978 and Kuykendahl-Hufsmith Road in Precinct 4.
 - d. HCTRA I-10 Managed Lanes Access Ramp project, tracts located between Old Katy Road to the end of Park Row in Precinct 3.
4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tracts F001-022 and F001-031 of the Westpark Corridor project in Precinct 3 in the amount of \$18,223, \$2,500 over the appraised value.
 - b. Tracts B001-096 and B001-096E of the Westpark Corridor project in Precinct 3 in the amount of \$75,780, \$3,000 over the appraised value.
 5. Recommendation that the court approve an order authorizing the county to accept donation of the underlying fee of Tract 001 from Blackhawk Boulevard to the west, Southbelt Hike and Bike Trail in Precinct 1.
 6. Recommendation that the court approve an order authorizing the Flood Control District to accept donation of Tract 04-846.0, Riverwood Subdivision in Precinct 4.
 7. Recommendation that the court approve a resolution and order authorizing the county to issue payment of \$72,000 to Elysian Product Management Co., Inc., for negotiated self-moving expenses for landowner relocation assistance provided in the Hardy Toll Road Extension project, Tract AAAA in Precinct 1, and for appropriate officials to take necessary actions relating to the transaction.
 8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to declare as surplus and sell Tract 002 of the Katy Freeway-1 project in Precinct 3 to the Texas Department of Transportation for \$81,906, and for appropriate officials to take necessary actions to complete the transaction.
 9. Recommendation that the County Judge be authorized to execute IRS Form 8283 in connection with acceptance of a donated deed for Tract 001 of the Jesse H. Jones Park Expansion project in Precinct 4.
- c. **Toll Road Authority**
1. Request for approval of an amendment to a program management services agreement with AECOM Enterprises, Inc., in the additional amount of \$3,373,444, and for appropriate officials to take necessary actions relating to the amendment.

2. Request for approval of an amendment to an engineering services agreement with Cobb Fendley & Associates, Inc., in the additional amount of \$51,000, and for appropriate officials to take necessary actions relating to the amendment.
3. Request for authorization to negotiate with Dannenbaum Engineering Corporation for GEC services for the US 290 toll lanes project.
4. Request for authorization to negotiate with HNTB Corporation for engineering services in connection with the Bissonett Bridge widening on the Sam Houston Toll Road.
5. Recommendation that the awards for widening of Sam Houston Tollway from north of Richmond to the South Toll Plaza be made to South Coast Construction, Inc., in the amount of \$4,384,825, and Sam Houston Tollway Ship Channel Bridge closure signs, emergency u-turn, and plaza modifications be made to Forde Construction Co., Inc., in the amount of \$1,007,187, and for appropriate officials to take necessary actions relating to the awards.
6. Recommendation that the award for Fort Bend Parkway extension from south of Carey Chase Drive to north of Hillcroft Avenue be made to W.W. Webber, Inc., in the amount of \$15,983,569, plus payment of \$631,351 to AECOM for construction management services, and for appropriate officials to take necessary actions relating to the award.
7. Request for approval to correct a payroll error for an employee.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. BP Pipelines North America, Inc., for right-of-way utility adjustments in the amount of \$393,500 for relocation of facilities to accommodate reconstruction of Unit C106-08-00 in Precinct 2.
 - b. City of Houston to allow the Fire Department to use certain property for the limited purpose of a fire protection training session in Precincts 1 and 2.
 - c. Geoscience Engineering and Testing, Inc., for engineering services in the amount of \$75,000 for materials engineering and testing services in support of public works construction projects within the district.
 - d. Joel Washington and Stephanie Wilson for encroachment on lot 11, block 2, Tract 32-701.0, Unit W100-00-00, Fleetwood Subdivision in Precinct 3.
 - e. Landworks, Inc., for annual maintenance service fee in the amount of \$1,200 (amendment).
2. Request for approval of change in contracts with:
 - a. Excalibur Construction, Ltd., contractor for Red Bluff Road Regional Detention Basin Excavation in Precinct 2, resulting in an addition of \$96,000 to the contract amount (03/0007-01).

- b. Hays Construction, Inc., contractor for Spencer Highway Regional Detention Basin Excavation in Precinct 2, resulting in no change to the contract amount (02/0128-03).
 - c. Lindsey Construction, Inc., contractor for Earthen channel restoration, US 90 to Mesa Road in Precinct 1, resulting in no change to the contract amount (03/0055-01).
 - d. Lonnie Lischka Company, contractor for Mason Creek channel rehabilitation, extension, and detention basin excavation in Precinct 3, adding 30 working days and resulting in an addition of \$111,542 to the contract amount (02/0039-02).
3. Request for authorization to seek bids for a three-week period for:
 - a. Martin Luther King Bridge replacement at Sims Bayou in Precinct 1 at an estimated cost of \$3,560,000.
 - b. Channel Rehabilitation from Orange Grove Drive to P118-19-04 in Precinct 1 at an estimated cost of \$567,000.
 - c. North Service Center, Phase 2 in Precinct 4 at an estimated cost of \$3 million.
 4. Recommendation that the award for channel restoration of Unit K167-00-00-X001 Cypress Creek Watershed in Precinct 3 be made to Hulcher Services, Inc., low bid in the amount of \$262,520, and for appropriate official to take necessary actions relating to the award.
 5. Recommendation for authorization for the County Judge to execute contract and bonds with Lindsey Construction, Inc., for general repairs in Precinct 4.
 6. Recommendation that Unit U130-00-00, Langham Creek Watershed in Precinct 3, be added to the district's stormwater management system for identification purposes.
 7. Recommendation for adoption of a court order for abandonment of an easement on Unit N100-00-00, Tract 09-508.0 and acceptance of a drainage easement on Unit N100-00-00, Tract 09-010.0 in Precinct 2.
 8. Recommendation for payment of a notary license for an employee at a cost of \$79.
- e. **Engineering**
1. Recommendation for approval to seek bids for:
 - a. Sidewalk repairs at the intersection of Aldine Mail Road and Luthe Road in Precinct 1 for a three-week period at an estimated cost of \$16,000.
 - b. Replacing vinyl flooring at six community centers in Precinct 2 for a three-week period at an estimated cost of \$103,363.
 - c. Various sizes of reinforced concrete pipe, furnished and delivered in Precinct 3 for a two-week period at an estimated cost of \$50,000.
 - d. 5,000 tons of cement stabilized crushed concrete base material for any plant in Precinct 3 for a two-week period at an estimated cost of \$85,000.

- e. Hike and bike trail bridges for George Bush Park in Precinct 3 for a three-week period at an estimated cost of \$1,200,000.
 - f. Construction of Spring-Cypress Road, Section Three from east of Old Louetta Road to west of Stuebner Airline Drive in Precinct 4 for a three-week period at an estimated cost of \$2,404,000.
 - g. Reconstruction of eight roads in the Humble Camp area in Precinct 4 for a three-week period at an estimated cost of \$712,800.
 - h. Crosby Park additional parking lot lighting in Precinct 4 for a three-week period at an estimated cost of \$37,000.
 - i. Breen Road from west of West Montgomery Road to SH 249 in Precinct 4 for a three-week period at an estimated cost of \$589,160.
2. Recommendation for approval of the following plats:
- a. Villages of Langham Creek, Section Six in Precinct 3; Pate Engineers.
 - b. Westfield Parkway reserve in Precinct 3; ESOR Consulting Engineers, Incorporated.
 - c. Breckenridge Forest, Section Five in Precinct 4; VanDeWiele Engineering, Incorporated.
 - d. Windrose West, Section Nine in Precinct 4; Carter & Burgess, Incorporated.
 - e. Enosis Subdivision in Precinct 3; Martinez, Guy & Maybik, Incorporated.
 - f. Crosby State Bank Lobby Two in Precinct 4; Karen Rose Engineering & Surveying.
 - g. Ella Louetta Northwest in Precinct 4; Texas Engineering and Mapping Company.
 - h. Northpointe Commercial, Section One in Precinct 4; R.G. Miller Engineers.
 - i. Glorious Way, Section One in Precinct 4; Cobb Fendley & Associates.
 - j. Spawglass on West in Precinct 4; Pinnell Survey, Incorporated.
 - k. Oak Park Trails, Section 11 in Precinct 3; Rayburn Cherry Engineers, Incorporated.
 - l. Canyon Village at Cypress Springs, Sections One and Two in Precinct 3; Terra Associates, Incorporated.
3. Recommendation for cancellation of bonds for:
- a. Independence Casualty and Surety Co., executed by JDC/Greenleaf, Ltd., for Coles Crossing Drive street dedication and Sections 17 and 19 in Precinct 3 in amounts of \$39,000, \$3,935, and \$28,500, respectively.
 - b. Contractors Bonding and Insurance Company executed by Augusta Pines, Ltd., and/or Tour 18, Inc., for Augusta Pines, Sections One, Two, and Three in Precinct 4 in amounts of \$14,775, \$26,325, and \$37,575, respectively.
 - c. Universal Surety of America executed by Long Lake Development Co., Ltd., for Atascocita Forest, Section 18 in Precinct 4 in the amount of \$28,200.
 - d. Seaboard Surety Company executed by Pulte Homes of Texas, L.P., for Atascocita South, Section Five in Precinct 4 in the amount of \$35,250.
 - e. Amwest Surety Insurance Company executed by Friendswood Land Development Co., for Pinelakes Boulevard street dedication in Precinct 4 in the amount of \$57,720.

4. Recommendation for approval of changes in contracts for:
 - a. Frost Constructors, Inc., contractor for vehicle/equipment wash facilities at the Washburn Tunnel Service Center, adding three calendar days and resulting in an addition of \$2,000 to the contract amount (28060).
 - b. Hubco Construction, Ltd., contractor for asphalt overlay for Bay Area Park in Precinct 2, resulting in an addition of \$3,186 to the contract amount (28002).
 - c. Traf-Tex, Inc., contractor for roadway improvements and traffic signal installation for Fairmont Parkway at Driftwood Drive in Precinct 2, adding 25 calendar days and resulting in an addition of \$8,649 to the contract amount (26362).
 - d. AAA Asphalt Paving, Inc., contractor for Barker-Cypress Road north of Jast Drive to South Huffmeister Road in Precinct 3, adding 15 calendar days and resulting in an addition of \$5,080 to the contract amount (27991).
 - e. Hubco Construction, Ltd., contractor for Katy Fort Bend County Road from Colonial Parkway to Franz Road in Precinct 3, resulting in an addition of \$2,807 to the contract amount (28000).
 - f. Kinsel Industries, Inc., contractor for full depth concrete repair for Barker-Cypress southbound lanes in Precinct 3, adding six calendar days and resulting in an addition of \$4 to the contract amount (27843).
 - g. Traf-Tex, Inc., contractor for traffic signal system for the intersections of Bissonnet Road at Howell-Sugarland Road and Beechnut Street at Hemlock Hill Drive in Precinct 3, resulting in a reduction of \$1,091 from the contract amount (26361).

5. Recommendation for authorization to negotiate with:
 - a. Land Surveying, Inc., for surveying services to continue providing deed note drawings on an on-call basis.
 - b. Walter P. Moore & Associates, Inc., for design and contract phase engineering services in connection with construction of erosion protection for Harris County Youth Village at Mud Lake.
 - c. Pierce Goodwin Alexander and Linville for architectural services in connection with the Hardy Masterplan in Precinct 1.

6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. Atser Corporation in the amount of \$84,967 for widening of Tanner Road from North Eldridge Parkway to west of Brittmoore Park Drive in Precinct 4.
 - b. Terra-Mar, Inc., in the additional amount of \$449 for North Diamond Boulevard from Yacht Court to FM 2100 in Precinct 4 (amendment).

7. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Engineering and Facilities Consulting, Inc., for architectural services in the amount of \$176,150 in connection with construction, maintenance, and repair of various roofs for county facilities.

- b. Morris Architects for architectural services in the amount of \$71,000 in connection with renovation of the fourth and fifth floors of the District Attorney's building.
 - c. F&S Partners for architectural services in the amount of \$50,000 in connection with installing furniture at Freeman Library.
 - d. Binkley & Barfield, Inc., for engineering services in the amount of \$697,597 in connection with construction of Cypress-Rosehill Road from US Highway 290 to north of Cypress Mill Park Drive in Precinct 3.
 - e. S&B Infrastructure, Ltd., for engineering services in the amount of \$194,891 in connection with construction of Barker-Cypress Road at South Drive in Precinct 3.
 - f. Morris Architects for architectural/engineering services in the additional amount of \$26,500 in connection with design and construction of a two-level library expansion adjacent to the existing Cypress Creek Branch Library (amendment).
8. Recommendation for appropriate officials to take necessary actions and awards be made to:
- a. Windsor Contracting, L.L.C., lowest and best bid in the amount of \$200,000 for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 1.
 - b. Main Lane Industries, Ltd., lowest and best bid in the amount of \$115,605 for asphalt overlay of Riley Chambers Park in Precinct 2.
 - c. Creacom, Inc., lowest and best bid in the amount of \$101,672 for traffic signal improvements on Telge Road at Cricket Hollow Lane in Precinct 3.
 - d. Creacom, Inc., best bid in the amount of \$135,882 for traffic signal system for the intersection of Highland Knolls Drive at South Peek Road in Precinct 3.
 - e. Traf-Tex, Inc., lowest and best bid in the amount of \$142,603 for roadway modification and traffic signal installation for Morton Road at Greenhouse Road in Precinct 3.
 - f. Contractor's Source, Inc., lowest and best bid in the amount of \$90,000 for furnishing geogrid in various sizes in Precinct 3.
 - g. Cutler Repaving, Inc., lowest and best bid in the amount of \$1,833,914 for refurbishing various roads by hot in-place recycling of existing asphalt surface and overlay in the Spring Camp area in Precinct 4.
 - h. Excalibur Construction, Ltd., lowest and best bid in the amount of \$185,223 for improvements to Unit K140-04-00 between Hufsmith-Kohville Road and Pillot Gully in Precinct 4.
 - i. NetVersant-Texas, Inc., lowest and best bid in the amount of \$160,000 for maintenance of traffic signal communication system and related equipment in the county for the period of September 15-August 31, 2004.
9. Recommendation that technical defects be waived, appropriate officials take necessary actions, and the award be made to J.M.H.P., Inc., lowest responsible bid in the amount of \$100,000 for guardrail repairs for various locations in Precinct 2.

10. Recommendation for authorization to proceed with design phase and approval of preliminary engineering reports prepared by:
 - a. TSC Engineering Company for construction of Fairmont Parkway grade separation over the Union Pacific Railroad from 16th Street to the west in Precinct 2.
 - b. Brown & Gay Engineers, Inc., for construction of Fry Road from north of Jazzy Cove to US 290 in Precinct 3.
 - c. Brooks & Sparks, Inc., for construction of Grant Road from west of Jones Road to Cypress Creek Bridge in Precinct 3.
 - d. Weisser Engineering Company for construction of Barker-Cypress Road paving and drainage from north of Jarvis Road to Spring-Cypress Road in Precinct 3.
 - e. Binkley & Barfield, Inc., for construction of Grant Road from west of Lakewood Forest Drive to east of Cypress Creek in Precinct 3.
 - f. JNS Consulting Engineers, Inc., for construction of Clay Road from west of Peek Road to west of Elrod Road in Precinct 3.
11. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 2603½ and 2701½ Greenhouse Road in Precinct 3 and 4701½ Aldine Mail Route Road and 17620½ East Hardy Road in Precinct 4.
12. Recommendation that an initial wage rate determination be made on Durotech, Inc., for violation to pay county prevailing wage rates to subcontractor J&J Concepts for work on the Freeman Branch Library project in Precinct 2.
13. Recommendation for authorization to change the title and maximum salary of a position.
14. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$89,546; settlement of five tort claims in the total amount of \$14,735; denial of four claims for damages; and transmittal of claims for damages received during the period ending September 16.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$1,000 in connection with a settlement between the county and Western Surety regarding a public official bond for Perry Wooten.
- c. Consideration of approval of a revision to the Personnel Regulations to exclude employees of Community Supervision & Corrections from the grievance procedure.

- d. Transmittal of investment transactions for the period of September 3-16 and maturities for September 10-23, and request for approval of changes in securities pledged for county funds.
- e. Transmittal of the quarterly commercial paper status report, and request for authorization to pay interest due for commercial paper projects, and for approval of a decrease in the amount of a commercial paper note for the purchase of land for a parking lot.
- f. Request for authorization to update the joint safekeeping official signature cards for the Federal Reserve Bank for depository contracts at Southwest Bank of Texas.
- g. Request for approval of debt service expenditures for the month of October.
- h. Request for approval of an amending order for issuance of Port of Houston Authority unlimited tax commercial paper notes for authorized purpose and other related matters.
- i. Request for approval of an order approving proceedings to authorize Harris County Unlimited Tax Road Refunding Bonds, Series 2003B, Permanent Improvement Refunding Bonds, Series 2003B, and Harris County Flood Control District Contract Revenue Refunding Bonds, Series 2003B, including preparation of financing and offering documents, approving engagement of professionals, and making other provisions regarding the bonds.
- j. Request for authorization to renew the notary license for an employee at a cost of \$79.
- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- l. Consideration of approval of salary changes for judges effective October 1.

3. **Information Technology**

- a. Request for approval of an agreement with Chambers County for use of the county's 800 MHz public radio system.
- b. Request for authorization to host the Harris County Citizens Corps web site on a county server and provide related links and support for the site.
- c. Request for approval of the transfer of 20 positions from the Auditor's IT section to the Information Technology Center, and for assignment of position control numbers.
- d. Request for authorization to renew a notary commission for an employee.

- e. Request for approval of cellular phone allowances for two employees and for approval of two assigned parking spaces.

4. **Facilities & Property Management**

- a. Request for authorization to renew an annual agreement with B. Mousa and Sons for lease of space at 2500 Texas for Information Technology's Radio Communications Center.
- b. Request for authorization to renew an annual agreement with City of Houston Small Business Development for lease of space at 5300 Griggs for various county departments.
- c. Request for approval of a right of entry agreement for Avenue Community Development Corporation in connection with purchase from the county of property at 1101 Elder Street.

5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations in the total amount of \$730 for the Animal Control Shelter.
- b. Request for approval of reimbursements in the amount of \$50 for a temporary permit for an event, and \$250 for a food establishment permit fee for an establishment that is within the City of Houston.
- c. Request for authorization to reclassify and correct errors for certain positions, increase the hours for two Mosquito Control model positions, and for approval of five positions funded by the Bioterrorism Prevention Grant.

6. **Housing & Economic Development**

- a. Request for approval of nine deferred mortgage down payment assistance loans in the amount of \$190,000 for low-to moderate-income homebuyers in connection with the Mortgage Assistance Program.
- b. Request for approval of amendments to annual action plans for approval of HUD.
- c. Request for approval of an agreement with Healthcare for the Homeless-Houston for expansion of dental services for the homeless using Community Development Block Grant funds in the amount of \$91,152.
- d. Request for authorization to renew Shelter Plus Care agreements with Volunteers of America of Harris County for funding in the amount of \$108,708, River Oaks Health Association for \$62,424, and Veterans Affairs Medical Center of Harris County for \$144,528 to provide rental assistance to homeless persons throughout the county.

- e. Request for approval of a mutual termination of a tax abatement agreement with Verizon Wireless for a facility at 6464 Savoy Drive in Precinct 3.
- f. Request for approval of an order authorizing execution of an amendment to a grant agreement with the U.S. Department of Housing and Urban Development to change a project sponsor of a Shelter Plus Care project from Rising Stars Community Services, Inc., to Mental Health/Mental Retardation Authority of Harris County, and for approval of an agreement with MHMRA to provide tenant-based rental assistance and services to homeless persons in the county.
- g. Request for approval of orders authorizing execution of subordination agreements with Washington Mutual Bank, F.A., Houston Texas Fire Fighters Federal Credit Union, Wells Fargo Home Mortgage, Inc., Irwin Mortgage Corporation, and Countrywide Home Loans, Inc., to allow low-income homeowners to take advantage of refinancing at a lower interest rate.
- h. Request for approval of a variance to allow for construction of improvements to commence prior to execution and delivery of a tax abatement agreement, and to set a public hearing on October 7 to consider designation of a reinvestment zone for the purpose of entering into a tax abatement agreement with Universal Steel America, Inc., and for the County Attorney to work with staff of Management Services and Precinct 4 to prepare the agreement.
- i. Request for approval of an amendment to an agreement with Goose Creek Consolidated Independent School District for the Harlem Elementary Spark Park Project in Precinct 2 to correct an error in the budget dollar amount using Community Development Block Grant funds in the total amount of \$150,000.
- j. Request for approval of an amendment to an agreement with Humble ISD Education Foundation for the Jack Fields Elementary Park project in Precinct 4, allocating an additional \$25,000 in Community Development Block Grant funds.
- k. Request for approval of additional HOME Investment Partnership funds in the amount of \$15,450 to install a septic system and water well for a Housing Rehabilitation Program project in Precinct 4.
- l. Request for approval of an agreement with A&S Engineers, Inc., for professional engineering services in connection with Fresh Water Supply District 1-A for the rehabilitation of a sanitary sewer collection system in Precinct 2 using Community Development Block Grant funds in the amount of \$56,329.
- m. Request for approval of agreements in the total amount of \$175,000 with the Coalition for the Homeless of Houston-Harris County, Inc., using \$75,000 in Community Development Block Grant funds and \$28,000 of county funds for planning, implementation, and technical assistance, and \$36,000 in Emergency Shelter Grant funds and \$36,000 in county funds for Project Helping Hands.

7. **Library Services**

Request by the director of the County Library for authorization to delete two cellular phone allowances.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization to compensate staff attorneys of the Legal Enforcement Division for overtime work in lieu of compensatory time for the balance of the fiscal year.

b. **Juvenile Probation**

Request for approval of additional hours for a counselor position.

c. **Protective Services for Children & Adults**

1. Request for approval of an annual agreement with the Texas Department of Protective and Regulatory Services for the Community Youth Development Services Project to address conditions that lead to juvenile crime in the Gulfton and North Pasadena areas.

2. Request for authorization to renew agreements with Aldine, Deer Park, Galena Park, Houston, and North Forest Independent School Districts for assignment of youth service specialists.

d. **Children's Assessment Center**

Request for approval of a funding agreement between the county, Children's Advocacy Centers of Texas, and Children's Assessment Center Foundation.

9. **Constables**

a. Request by the constables' systems manager for authorization for the court to approve mental health patient transportation cost recovery fees and civil process service fees to be charged by the offices of the Sheriff and Constables effective January 1, 2004.

b. Request by the constables' systems manager for approval of educational incentives for law enforcement officers who have met requirements for the changes.

c. Requests by Constables Abercia, Hickman, Trevino, Butler, and Bailey, Precincts 1, 4, 6, 7, and 8, for approval of changes to authorized lists of regular deputies and reserve officers; and for approval of a sergeant position for Attorney General child support capias warrants and related supervisory duties for Precinct 1.

- d. Request by Constable Heckman, Precinct 4, for authorization to delete a deputy position in connection with a law enforcement agreement with Shannon Forest Association, Incorporated.
- e. Request by Constable Hickman for approval to reimburse an employee \$362 for expenses incurred for purchases for the department.
- f. Request by Constable Butler, Precinct 7, for authorization to extend a sergeant and four deputy positions in connection with an agreement with Houston ISD for the Absent Student Assistance Program.
- g. Request by Constable Bailey, Precinct 8, for authorization to reclassify three positions.

10. **Sheriff**

Request for approval of law enforcement agreements with Harris County Municipal Utility District No. 196 and Spring Lakes Homeowners' Association.

11. **Fire & Emergency Services**

- a. Transmittal of annual financial reports for Emergency Services District No. 9 and Rural Fire Prevention District No. 13.
- b. Request for authorization to proclaim October 5-11 as Fire Prevention Week.
- c. Request for authorization to renew certifications with the Texas Commission on Fire Protection for the Fire Marshal, investigators, HazMat specialists, and inspector at a total cost of \$483.
- d. Request for authorization to enter into agreements with certain fire departments and cities for the Rural/Urban Fire Protection Program in unincorporated areas of the county, and for approval of payments to fire departments for services.

12. **Medical Examiner**

- a. Request for approval of a revised fee schedule for postmortem examinations and lab services effective November 1, and for approval of agreements with 15 counties for autopsy services for one year effective November 1.
- b. Request for approval of six autopsy assistant positions, authorization to reclassify certain positions, and approval of three additional deputy constable positions for security coverage.

13. **County Clerk**

Request for authorization to reclassify five positions and to add a clerk position.

14. **District Clerk**

Request for authorization for the County Judge to execute an amendment to an agreement with the Office of the Texas Attorney General for local customer and state case registry services.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 127th, 313th, and 333rd District Courts and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 21100 Riverside Drive in New Caney and 8117 Furay.
- c. Request for authorization to compel removal of persons from county property at 4222 Dalmatian and authorizing litigation expenses.
- d. Request for authorization to compel removal of billboards from county property and authorizing litigation expenses.
- e. Request for approval of an agreement with the Texas Department of Public Safety for use of the Driver License Image Retrieval System by the Harris County Attorney's Office.

16. **District Attorney**

- a. Request for approval of educational incentive pay for an employee who has received master peace officer certification.
- b. Request for authorization to purchase audio, video, and computer hardware with related software at a cost of \$13,000 using discretionary funds.

17. **Community Supervision & Corrections**

- a. Transmittal of notice that the department's budget was approved on September 3 by the Board of Judges Trying Criminal Cases for probation services with funds from the Texas Department of Criminal Justice.
- b. Request for approval of a cellular phone for the director.

18. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to reclassify two assistant positions for equalization.

19. **District Courts**

Request for approval of payments to the Houston Bar Association and the Harris County Department of Education for alternative dispute resolution services.

20. **Courts of Appeals**

Request by the First Court of Appeals for authorization to correct the pay for a model employee.

21. **Travel & Training**

- a. Request for approval of travel expenses in the amount of \$1,044 incurred by an employee of the **Toll Road Authority** to attend a meeting of the Orange County Expressway Authority Toll Agencies in Orlando, Florida.
- b. Request for authorization for three employees of the **TRA** to attend a Team TX meeting October 28-29 in San Antonio at an approximate cost of \$1,200.
- c. Request for authorization for an employee of the **Flood Control District** to attend a wetland delineation course October 20-23 in Houston at an approximate cost of \$795.
- d. Request for authorization for an **Engineering** employee to attend a management skills seminar October 29 in Houston at a cost of \$195.
- e. Request for authorization for four **Engineering** employees to attend a conference and review course of the South Central Chapter of the International Erosion Control Association November 13 in Houston at a cost not to exceed \$800.
- f. Request for authorization for two **Management Services** employees to attend a training seminar of the Texas Association of Counties October 12-18 in Austin at an approximate cost of \$1,000.
- g. Request for authorization for two **Human Resources & Risk Management** employees to attend an internal investigation seminar November 17-18 in Houston at a cost of \$1,200.
- h. Request for authorization for nine **HRRM** employees to attend the annual Public Risk Management Association Conference November 5-7 in Houston at a cost of \$1,050.
- i. Request for authorization for five employees of **Information Technology** and three **County Auditor** employees to attend the Business Recovery Offsite Testing Center October 1-4 in Boulder, Colo., at a total approximate cost of \$11,129.
- j. Request for authorization for an employee of **IT** to attend the Web Sphere Advisor DevCon Conference November 3-7 in Fort Lauderdale, Fla., at a cost of \$2,719

- k. Request for authorization for six employees of **IT** and three **County Auditor** employees to attend the Bi-Tech Software Users' Group National Conference October 15-18 in Chicago at an approximate total cost of \$17,224.
- l. Request for authorization for an employee of **Facilities & Property Management** to address genealogical associations in Galveston County September 17 and November 3 and in Waller County September 20 to recruit volunteers to assist in records material processing at an estimated cost of \$75.
- m. Request for authorization for an employee of **FPM** to attend a computer software training class November 10-13 in Houston at an approximate cost of \$795.
- n. Request for authorization for eight employees of **Public Health & Environmental Services** to attend the annual Texas Mosquito Control Association Conference October 22-23 in Waco at an approximate cost of \$1,500, with travel by county vehicles.
- o. Request for authorization for an employee of **PHES** to attend a seminar of the Greater Houston Partnership September 18 in Houston at a cost of \$40.
- p. Request for authorization for an employee of **PHES** to attend computer training classes of the Environmental Systems Research Institute December 14-17 in San Antonio at an approximate cost of \$1,800, with travel by county vehicle.
- q. Request for authorization for an employee of **PHES** to attend a weight management seminar of the American Dietetic Association and Commission on Dietetic Registration October 28-30 in San Antonio at an approximate cost of \$810.
- r. Request for authorization for four employees of **PHES** to attend the annual conference of the Gulf Coast Chapter of the Air & Waste Management Association October 2 in Houston at a total cost of \$400.
- s. Request for authorization for the Executive Director of **PHES** to attend the annual Robert Wood Johnson Foundation's Minority Medical Faculty Development Program Fellows meeting and alumni event October 15-17 in Baltimore, Md., at no cost to the county.
- t. Request for authorization for an employee of **PHES** to participate in the University of Texas School of Public Health Career/Internship Fair October 28 in Houston at a cost of \$100.
- u. Request for authorization for an employee of **PHES** to attend the National Syndromic Surveillance Conference October 20-24 in New York at a cost of \$2,500.
- v. Request for authorization for two employees of **PHES** to attend the TB Program Managers meeting October 9-10 in Austin at a cost of \$640.

- w. Request for authorization for two employees of **PHERS** to attend the Bioterrorism Preparedness Contractor's Conference October 20-22 in Austin at a cost of \$1,235.
- x. Request for authorization for an employee of **PHERS** to attend a stress management seminar for women November 12 in Houston at a cost of \$39.
- y. Request for authorization for an employee of **PHERS** to attend a conference on media relations September 20 in Austin at a cost of \$145.
- z. Request for authorization for five employees of **PHERS** to attend the Governor's Volunteer Leadership Conference October 26-27 in Houston at no cost to the county.
- aa. Request for authorization for five **Office of Housing & Economic Development** employees to attend the annual conference of the Texas Economic Development Council September 24-26 in Houston at a cost of \$1,850.
- bb. Request for authorization for two **OHED** employees to attend a Building HOME training seminar of the U.S. Department of Housing and Urban Development October 6-9 in Oklahoma City at an approximate cost of \$1,075.
- cc. Request for authorization for an **OHED** employee to attend the annual Property Tax Institute of the State Comptroller's Property Tax Division conference October 27-28 in Austin at an approximate cost of \$720.
- dd. Request for authorization for an **OHED** employee to attend economic development certification training October 19-24 in San Antonio at an approximate cost of \$1,945.
- ee. Request by the **Harris County Housing Authority** for authorization for:
 - 1. An employee to attend a budgeting and year-end closing program training course of HUD September 22-24 in New Orleans at no cost to the county.
 - 2. An employee to attend a HUD financial management program training and certification course September 23-26 in Las Vegas at no cost to the county.
 - 3. An employee to attend a HUD eligibility program training and certification course October 6-7 in Dallas at no cost to the county.
- ff. Request for authorization for four employees of the **County Library** to attend the Guadalajara International Book Fair November 29-December 4 in Guadalajara, Mexico at an approximate cost of \$2,640.
- gg. Request for authorization for four employees of **Protective Services for Children and Adults** to attend a meeting October 14-15 and transition conference October 16-17 in Austin concerning the Preparation for Adult Living program at an approximate cost of \$2,350.
- hh. Request for authorization for two employees of **PSCA** to attend the annual Texas Child Care Administrator's Conference October 29-30 in Houston at a total cost of \$240.

- ii. Request for authorization for four employees of **PSCA** to attend behavioral management training October 3 in Houston at a total cost of \$140.
- jj. Request for authorization for an employee of **Cooperative Extension** to travel to Dallas September 29-October 2 to supervise and assist 27 youth with livestock projects at an approximate cost of \$926.
- kk. Request for authorization for an employee of **Constable Hickman, Precinct 4**, to attend a firearms instructor training class September 22-26 in Houston at a cost of \$100.
- ll. Request for authorization for two employees of **Constable Cheek, Precinct 5**, to attend a bicycle certification class of Houston Community College System October 20-24 at a total cost of \$100.
- mm. Request for authorization for two employees of **Constable Butler, Precinct 7**, to attend field officer training September 22-26 in Houston at an estimated cost of \$100.
- nn. Request by the **Sheriff** for authorization for:
 - 1. Certain employees to use county vehicles for travel to attend the Texas Department of Transportation Save a Life Summit September 8-10 in San Antonio, Texas Gang Investigators Association meeting September 11 in Galveston, and the Texas Motor Transportation Association Safety Management Council seminar September 17-19 in Kerrville at no additional cost to the county.
 - 2. Two employees to attend safety training for forklift operators September 16 in Houston at a cost of \$150.
 - 3. Four employees to attend an emergency preparedness seminar September 23 in Houston at a cost of \$1,185.
 - 4. Twelve employees to attend the New Choices Substance Abuse Program SPECTRUM Conference October 3-5 in Houston at a cost of \$2,641.
 - 5. An employee to attend the Incident Command for Emergency Response Conference October 6-8 in Washington, D.C., at an approximate cost of \$2,880.
 - 6. Five employees to attend the annual conference of the International Association of Crime and Intelligence Analysts October 27-31 in Kansas City, Mo., at an approximate cost of \$5,938.
- oo. Request for authorization for the **Fire Marshal** and three employees to attend the annual State Fire Marshal's Conference September 29-October 3 in Austin at a cost not to exceed \$900, with travel by county vehicle.
- pp. Request for authorization for an employee of the **FM** to attend an arson prevention and control course December 8-19 in Emmitsburg, Md., at an estimated cost of \$350.
- qq. Request for authorization for an employee of the **FM** to attend an arson investigation course February 2-13 in Emmitsburg, Md., at an estimated cost of \$350.
- rr. Request for approval of payment of \$200 for expenses incurred by the **FM** and an employee for travel to Austin by county vehicle to attend an awards ceremony.

- ss. Request for approval of payment of \$550 for expenses incurred by an employee of the **FM** for travel to San Marcos by county vehicle to attend a fire training course.
- tt. Request for authorization for the **FM** and an employee to attend a fireworks retail sales inspection workshop October 13 in Austin at a cost not to exceed \$400, with travel by county vehicle.
- uu. Request for authorization for an employee of the **Medical Examiner** to attend a conference of the National Association of Medical Examiners September 19-24 in San Jose, Calif., at an approximate cost of \$1,635.
- vv. Request for authorization for an employee of the **ME** to attend a training conference of the South Western Association of Forensic Scientists November 3-6 in Fort Worth at an approximate cost of \$175, with travel by county vehicle.
- ww. Request for authorization for an employee of the **ME** to attend a meeting of the American Society of Crime Laboratory Directors October 6-8 in Pittsburgh, Pa., at no cost to the county.
- xx. Request for authorization for an employee of the **ME** to attend an annual workshop and symposium of the American Society of Crime Laboratory Directors October 26-30 in St. Petersburg, Fla., at a cost of \$375.
- yy. Request for authorization for two employees of the **ME** to attend a grant class of the Northeast Counter Drug Training Center November 17-21 in Fort Indiantown Gap, Pa., November 17-21 at a cost of \$920.
- zz. Request for authorization for reimbursement of expenses incurred by the **ME** and two employees to attend a meeting of the Urban Counties Medical Examiners September 12 in Austin in the approximate amount of \$65.
- aaa. Request for authorization for an employee of the **ME** to attend the National Combined DNA Index System Conference November 2-6 in Lansdowne, Va., at no cost to the county.
- bbb. Request for authorization for three employees of the **County Clerk** to participate in an on-site evaluation of indexing software September 29-October 1 in Seattle at an approximate cost of \$2,820.
- ccc. Request for authorization for a **County Attorney** employee to attend a civil trial course seminar November 5-7 in Houston at a cost of \$510.
- ddd. Request for authorization for **Judge Delgado, JP 2.1**, to attend the State of Youth Conference October 15 in Houston at a cost of \$95.

- eee. Request for authorization for **Judge Risner, JP 2.2**, to attend a justice of the peace seminar November 4-7 in South Padre at a cost of \$500.
- fff. Request for authorization for **Judge Parrott, JP 3.1**, to attend a justice court training seminar January 27-30 in Austin at an approximate cost of \$169.
- ggg. Request for authorization for **Judge Polumbo, JP 3.2**, to attend a justice of the peace school December 2-5 in Tyler at an approximate cost of \$600, and an employee to attend grief training for abandoned children October 23-24 in Houston at a cost of \$125.
- hhh. Request for authorization for **Judge Adams, JP 4.1**, to attend a justice court training seminar October 21-24 in Austin at an approximate cost of \$160 plus hotel tax and mileage reimbursement expenses.
- iii. Request by **Judge Austin, Probate Court No. 1**, for authorization for an employee to attend a mental health law seminar September 23 in Houston at a cost of \$195.
- jjj. Request for authorization for two employees of **Judge Wood, Probate Court No. 2**, to attend the annual conference of the National Guardianship Association October 26-29 in Baltimore, Md., at an approximate total cost of \$3,190.
- kkk. Request by **Judge Wood** for authorization for an employee to attend an annual probate litigation seminar October 3 in Fort Worth at an approximate cost of \$808.
- lll. Request for authorization for an employee of the **District Courts** to attend the Drug Court Planning Initiative October 19-21 in Charleston, S.C., at an estimated cost of \$850.
- mmm. Request for authorization for a **DC** employee to attend a mental competency and issues conference September 26 in Texas City at an estimated cost of \$195.
- nnn. Request for authorization for two employees of the **Tax Assessor-Collector** to travel to Oklahoma City during October to check for quality control of the printing of annual tax statements at an approximate cost of \$750.
- ooo. Request for authorization for the **TAC** and 11 employees to attend the annual County Tax Assessor-Collectors' continuing education seminar November 10-12 in College Station at an approximate cost of \$4,800.
- ppp. Request for authorization for a **TAC** employee to attend the annual Institute on Property Taxation Conference October 27-28 in Austin at an approximate cost of \$485.
- qqq. Request for authorization for a **Purchasing** employee to attend the American Society of Health-System Pharmacist Midyear Clinical Meeting December 7-11 in New Orleans at an estimated cost of \$2,550.

- rrr. Request for authorization for an employee of the **County Judge** to attend a focus group meeting of the Citizens Corps CERT program October 6-7 in Emmitsburg, Md., at a cost not to exceed \$750.
- sss. Request for authorization for an employee of the **Office of Emergency Management** to attend a conference of the International Association of Emergency Managers November 14-20 in Orlando, Fla., at a cost of \$1,500.
- ttt. Request for authorization for an employee of **Commissioner of Precinct 1** to attend monthly meetings of Houston Human Resources October 2003-March 2004 in Houston at a cost of \$150.
- uuu. Request for authorization for 18 employees of **Commissioner of Precinct 1** to attend the annual Southeast Texas Grounds Maintenance Conference October 23 in Conroe at a cost of \$450, with travel by county vehicles.
- vvv. Request for authorization for an employee of **Social Services of Precinct 1** to attend a financial management training seminar October 13-15 of the U.S. Office of Justice Programs in San Antonio at an approximate cost of \$182.
- www. Request for authorization for three employees of **Commissioner of Precinct 2** to attend a landscaping workshop November 13 in Houston at a cost of \$90.
- xxx. Request for authorization for two employees of **Commissioner of Precinct 3** to attend a commercial bus service training course October 5-10 in Fort Valley, Ga., at a cost not to exceed \$1,000.
- yyy. Request for authorization for an employee of **Commissioner of Precinct 3** to attend a conference of the Public Risk Management Association November 5-7 in Houston at a cost of \$150.
- zzz. Request for authorization for an employee of **Commissioner of Precinct 4** to attend an annual meeting of the Center for Plant Conservation October 14-20 in Cleveland, Ohio at an approximate cost of \$1,179.
- aaaa. Request for authorization for 25 employees of **Precinct 4** to attend a structural pest control license class September 18 in Houston at an approximate cost of \$2,375

22. Grants

- a. Request by the **Flood Control District** for authorization to apply for Federal Emergency Management Agency Pre-Disaster Mitigation Program grant funds in the amount of \$42,355,089 for purchase of flood-damaged properties.
- b. Request by **FCD** for authorization to accept funds in the amount of \$429,060 from the Federal Emergency Management Agency for a Hazard Mitigation Grant Program.

- c. Request by **Public Health & Environmental Services** for authorization to accept TB Control and Prevention Program funds from the Texas Department of Health in the amount of \$436,587.
- d. Request by **PHES** for authorization to extend a contract with the Texas Department of Health to provide nutrition and counseling services for low income women, infants, and children in the amount of \$5,304,000.
- e. Request by **PHES** for approval of various health service contracts with the Texas Department of Health in the amount \$2,179,242.
- f. Request by **PHES** for authorization to accept Abstinence Education Program grant funds in the amount of \$75,001 from the Texas Department of Health.
- g. Request by **PHES** for authorization to accept Regional Health Grant funds in the amount of \$255,948 from the Texas Department of Health.
- h. Request by **PHES** for authorization to accept AIDS Hepatitis C Grant funds in the amount of \$8,721 from the Texas Department of Health.
- i. Request by **Protective Services for Children and Adults** for authorization to accept Safety Net Program Grant funds in the amount of \$200,000 from the U.S. Department of Health & Human Services.
- j. Request by **PSCA** for authorization to apply for the Services to At-Risk Youth Grant in the amount of \$238,000 from the Texas Department of Protective and Regulatory Services.
- k. Request by **PSCA** for authorization to apply for the Substance Abuse and Mental Health Services Administration Child Mental Health Initiative Grant from the United States Department of Health & Human Services in the amount of \$1,000,000.
- l. Request by the director of **Juvenile Probation** for authorization to accept grant funds in the amount of \$67,176 for the HISD Safe Schools Program.
- m. Request by the **Sheriff's Department** for authorization to accept State Criminal Alien Assistance Program funds in the amount of \$2,693,979 from the U.S. Department of Justice for housing of illegal aliens.
- n. Request by the **Sheriff's Department** for authorization to accept an award in the amount of \$2,227,088 from the U.S. Department of Justice for the Local Law Enforcement Block Grant Program.

- o. Request by the **Sheriff's Department** for authorization to submit applications to the Office of the Governor, Criminal Justice Division, for grant funds for the Cold Case Squad, \$105,000; Runaway Investigative Unit, \$80,595; Regional Ballistics Lab, \$83,480; Crime Victim Assistance Program, \$125,149; and the Sex Crimes Offender Registration Unit, \$109,480.
- p. Request by the **Sheriff's Department** for authorization to submit an application to the Texas Department of Transportation for a crash analysis grant in the amount of \$26,052.
- q. Request by the **Sheriff's Department** for authorization to apply for the Texas Department of Transportation State Traffic Enforcement Program Safe and Sober STEP grant program in the amount of \$163,172.
- r. Request by the **Sheriff's Department** for authorization to apply for the New Choices Residential Substance Abuse Treatment Grant in the amount of \$553,068 from the Office of the Governor, Criminal Justice Department.
- s. Request by the **Sheriff's Department** for authorization to accept funds in the amount of \$10,719 from the U.S. Drug Enforcement Administration for the Organized Crime Drug Enforcement Task Force.
- t. Request by the **Sheriff's Department** for authorization to amend a High Intensity Drug Trafficking Area grant from the Office of National Drug Control Policy to reduce a portion for the cost of office space.
- u. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$65,718 from the Office of the Governor, Criminal Justice Division, for the Police Training for Violent Crimes Against Women program.
- v. Request by the **Fire & Emergency Services Department** for authorization to apply for a Warren E. Isman Educational Grant in the amount of \$2,500 for hazardous materials training.
- w. Request by the **County Attorney** for approval of a contract and authorization to accept grant fund reimbursements in the amount of \$1,516,062 from the Texas Department of Protective and Regulatory Services for legal services in connection with the Title IV-E Foster Care Program.
- x. Request by the **District Attorney** for authorization to accept funds in the amount of \$80,000 from the Office of the Governor, Criminal Justice Division, for a Caseworker Intervention Expansion Project.
- y. Request by **Social Services of Precinct 1** for authorization to accept the National Emergency Food and Shelter Program grant in the amount of \$24,073 from the United Way.

23. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. AAA Asphalt Paving for painting and repairs to the basketball pavilion at Independence Park in Precinct 4.
 - b. Excalibur Construction, Ltd., for culvert replacement at First Street at Jackson Bayou.
 - c. Hard Rock Construction for repairs to the storm sewer outfall at Reissen Lane in Precinct 4.
 - d. Jay-El Consults, LLC, for Brays Bayou federal flood control project-detention element at Beltway 8.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payroll payments for the periods ending October 3, 17, and 31.
4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Various foods for the county jails.
 - b. Periodical subscriptions for the County Library.
 - c. Medical professional liability insurance for emergency medical direction for the county.
 - d. Various trees for the Flood Control District.
 - e. Repair parts and labor and related items for Ford heavy and medium duty trucks for Precinct 3.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Sheriff's Department and Information Technology Center.
3. Request for approval of changes in contracts with:
 - a. Waste Management, contractor for refuse removal services for the Toll Road Authority, resulting in an addition of \$452 to the contract amount (00693).
 - b. Midtown Pizzeria, for jury meal service for the county, resulting in an addition to the contract (00694).

- c. Waste Management, contractor for refuse removal services for Precinct 2, resulting in an addition of \$339 to the contract amount (00695).
4. Recommendation that the award for:
 - a. Sign material and related items for the county be made to Northwest Pipe for item A, 1-3, and 5-10 in the amount of \$55,809; Allied Tube & Conduit, Item B, 1-7, \$37,935; Hall Signs, Inc., Item C, 1-53, \$160,473; Vulcan, Inc., Items A, 4, D, 1-59, and F, 1-15, \$4,660, \$98,277, and \$63,095, respectively; and 3M Company, Item E, 1-7, \$192,763 for the period beginning December 1.
 - b. Roadway maintenance for the Toll Road Authority be made to Roy Jorgensen Associates, Inc., in the amount of \$2,843,031, and for the County Judge to execute the agreement.
 - c. Facility maintenance for the Toll Road Authority be made to TD Industries, Ltd., in the amount of \$610,579, and for the County Judge to execute the agreement.
 - d. Processing, printing, mailing, and electronically transmitting statements for the Toll Road Authority be made to Myriad Systems, Inc., low bid in the amount of \$108,120 for the period beginning October 1.
 - e. Furnishing and delivering various shop tools and equipment for the Office of Fleet Services be made to Delegard Tool of Texas, Inc., low complete bid in the amount of \$72,996.
 - f. Locksmith supplies for the county be made to Clark Security Products, Inc., in the amount of \$123,634 for the period beginning November 1.
 - g. Non-emergency transportation services for the county be made to American Red Cross Greater Houston Area Chapter, Greater Houston Transportation Company dba Yellow Cab, Harris County Social Services, Liberty Cab Company, Inc., and Mustard Seed Ministries, Inc., and for the County Judge to execute the agreements at an estimated cost of \$40,000 for the period of October 15-December 31.
 - h. Family planning supplies for Public Health & Environmental Services be made to Ortho-McNeil Pharmaceutical, Inc., low bid in the amount of \$149,875 for the period of October 1-September 30, 2004.
5. Transmittal of notice of renewal options with Aid to Victims of Domestic Abuse, Hispanic Counseling Center, and The Turning Point for domestic violence outpatient treatment services for Community Supervision & Corrections for the period of September 1-August 31, 2004 at an estimated cost of \$20,000.
6. Request for approval of extensions to agreements with Alltel Communications Products, Inc., Communications Supply Corporation, and Graybar Electric for jacks and associated apparatus for the Information Technology Center through October 31 or until a new contract is awarded.
7. Request for approval of an extension to an agreement with FleetCor Technologies, LLCA for fleet fuel monitoring and dispensing system for the county and the Flood Control District for the period of October 1-November 30.

8. Request for approval of a month-to-month extension not to exceed 90 days with Myriad Systems, Inc., for processing, printing, and mailing of voter registration certificates for the county for the period beginning November 1.
9. Request for approval of renewal options with:
 - a. Allen's Western Wear and Saddlery for uniform hats for the county for the period of January 1-December 31, 2004.
 - b. Der Graphics, Inc., for custom printed file folders for the County Clerk for the period of December 31-November 30, 2004.
 - c. The Keystone Group, Inc., for lease of office space at 330 Meadowfern Drive, Suite 115 for the period beginning November 1 at a monthly rate of \$629 or \$7,553 annually.
 - d. Texas Lawyers' Insurance Exchange for judges professional liability insurance for the county for the period of January 1-December 31, 2004.
 - e. John L. Wortham & Son for commercial crime coverage for the Tax Assessor-Collector for the period of November 1-October 31, 2004 at an annual cost of \$39,875.
 - f. Herbert A. Heitman Co., Inc., for repair parts and labor for brake, clutch, and suspension work for the county for the period of December 1-November 30, 2004.
10. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with The Children's Center for Self-Esteem, Inc., with a reduction of \$4,776 for a total amount of \$32,964.
11. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Mercury Associates, Inc., for purchase of a point-to-point, closed loop T1 connection between the Office of Fleet Services and Mercury Associates, Inc., in the additional amount of \$14,675 for a total amount of \$594,779.
12. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Sungard Bi-Tech Software, Inc., in connection with privacy of health information.
13. Request that Felecia Farrow and Bonnie Howard, through Littleton Insurance Staffing, Inc., be granted personal services exemptions from the competitive bid process for insurance adjusting services for the Office of Human Resources & Risk Management, and for approval of an order authorizing the County Judge to execute an agreement in the amount of \$66,240 for the period ending December 21.
14. Request for approval of sole source exemptions from the competitive bid process for:
 - a. Peregrine Systems for maintenance and support of the Service Center Windows NT software for the Information Technology Center at an estimated cost of \$39,968 for the period of December 1-November 30, 2004.

- b. Custom Logic Design, Inc., for implementation of AVL Server software and licenses for the Toll Road Authority at an estimated cost of \$57,700 for the period of September 23-January 30, 2005.
 - c. Electronic Transaction Consultants Corporation for a toll collection computer system, including software and maintenance for the Toll Road Authority, and approval of an order authorizing the County Judge to execute an amendment to an agreement with ETC to expand the scope of services in the additional amount of \$5,867,390 for a total amount of \$17,768,548 for the period of July 25, 2001-July 24, 2006.
 - d. International Business Machines for renewal of maintenance of IBM Software Xcel/Voice Uplift zSeries System on the IBM 2064-102 mainframe for the Information Technology Center, and approval of an order authorizing the County Judge to execute an amendment to an agreement with IBM for support family services at an estimated cost of \$99,168 for the period of November 1-October 31, 2004.
15. Transmittal of notice of receipt of funds in the total net amount of \$61,975 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction August 4-August 28.
 16. Transmittal of notice of receipts of funds in the total net amount of \$35,786 for county equipment sold at Houston Auto Auction August 13 and 20.
 17. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 18. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened September 16 and 22, and request for approval of recommendations for disposition.
24. **Commissioners Court**
- a. **County Judge**
 1. Request for consideration of the possible creation of a peace officers' memorial near the Family Law Center.
 2. Consideration of resolutions for:
 - a. Designating September 24 as The Art Institute of Houston Day.
 - b. Designating September 26 as Thomas Thompson Day.
 - c. Designating October 5-11 as Fire Prevention Week.
 - d. Designating October 6-12 as Archives Week.
 - e. Commending the Sheriff's Burglary Apprehension Response Squad for receiving the Texas Association of Counties' Exceptional Delivery of Service award.
 - f. Supporting passage of HR 2208, the Highway Funding Equity Act of 2003.

2. Request for discussion and possible action regarding a two-year reappointment of Franklin D.R. Jones, Jr., to the Gulf Coast Waste Disposal Authority for the term ending August 31, 2005.
3. Request for discussion and possible action regarding Houston Livestock Show and Rodeo's request to have the county acknowledge, and claim no interest in, the bronze Texas Legacy provided by donation for full ownership to HLS&R.
4. Request for reappointment of County Judge Robert Eckels and Commissioner El Franco Lee to the Houston-Galveston Area Council Board of Directors for 2004.
5. Request for authorization for the County Judge to execute an agreement with Buffalo Bayou Partnership in the amount of \$30,000.
6. Request for authorization for the County Judge to execute an agreement with the Cultural Arts Council of Houston and Harris County in the amount of \$75,000.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing October 5 as Pastor James R. Miller Day.
2. Request for approval of a resolution recognizing September 26 as Mrs. Thelma Jean Carson Taylor Day.
3. Request by Social Services for approval of 17 cellular allowances and to retain a cellular phone and airtime service.
4. Request for consideration and approval of the reappointment of Billy Burge to the board of the Metropolitan Transit Authority for the term ending December 2005, and to the Harris County-Houston Sports Authority board for a term ending in December 2005.
5. Request for approval of revised rules and regulations for county parks effective October 1.

c. **Commissioner, Precinct 2**

d. **Commissioner, Precinct 3**

1. Request for authorization to accept reimbursement from Vickie O. Maxwell in the amount of \$245 for the cost of materials to replace a driveway with concrete at 12910 Foxburo Drive as part of a drainage improvement project.

2. Request for approval to accept checks in amounts of \$441 and \$85 from the Rotary Club of Bear Creek-Copperfield for purchase of a bench and a tree for the jogging trail at Bear Creek Park.
3. Request for authorization for four cellular phones pursuant to the Cellular Allowance Program.

e. **Commissioner, Precinct 4**

1. Request for approval of four cellular phone allowances pursuant to the Cellular Allowance Program.
2. Request for authorization for payments to vendors in connection with the precinct's annual Sunday Afternoon in the Park Festival October 19 at a cost of \$7,570.
3. Request for authorization to issue payment in the amount of \$600 to SBC for a six-month agreement for on-line services in connection with budget preparation.
4. Request for authorization for the County Judge to execute an agreement with Cy-Fair Youth Soccer Club/Timberline Youth Soccer for use and improvement to a portion of Dyess Park.
5. Request for authorization for the County Judge to execute an agreement with Boy Scouts of America Troop No. 87 for cleanup along the roadsides of Cypresswood Drive from Mirror Lake Road to east of Mirror Lake Road in connection with the Adopt a County Road program for the period of September 1-August 31, 2004.
6. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Audubon Park Subdivision.
7. Transmittal of notice of traffic sign installations.

25. **Miscellaneous**

- a. Transmittal of petitions filed with the 61st and 281st District Courts.
- b. Request for approval to extend a contract with North Harris College for services in connection with the Breath-Alcohol Testing Program until September 30, 2004, and authorization for purchase of 13 intoxilyzer machines as recommended by Management Services.
- c. Request for approval of an amending order adopting boundary changes for redistricting of constable and justice of the peace precincts and authorizing submission of the changes to the U.S. Justice Department for preclearance, allowing for correction to include a transfer of Voting Precinct 762 from JP/Constable Precinct 8 to JP/Constable Precinct 2.

26. **Emergency items.**

27. **Public Hearing**

Recommendation by Public Infrastructure for approval following public hearing of the following Precinct 4 street name changes and corrections: Lestergate Drive to Raybend Drive, Gayfeather Court to Grayfeather Court, East Augusta Pines Parkway to Augusta Pines Parkway East, North Valley Drive to Brushy Haven Drive, Gateship Drive to Brushy Canyon Drive, Gateship Court to Brushy Canyon Drive, and South Valley Drive to Gateship Drive.

28. **Executive Session**

Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract UUU from Weiss to Amundsen for the Hardy Toll Road Extension in Precinct 1.

29. **Appearances before court** (3 minutes)

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

Recess.

30. **Appearances before court** (1 minute)

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Information Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Housing & Economic Development
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1	1	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
5 6 7 8 9 10 11	2 3 4 5 6 7 8	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
12 13 14 15 16 17 18	9 10 11 12 13 14 15	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
19 20 21 22 23 24 25	16 17 18 19 20 21 22	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
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		30 31			
July	August	September	October	November	December
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13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
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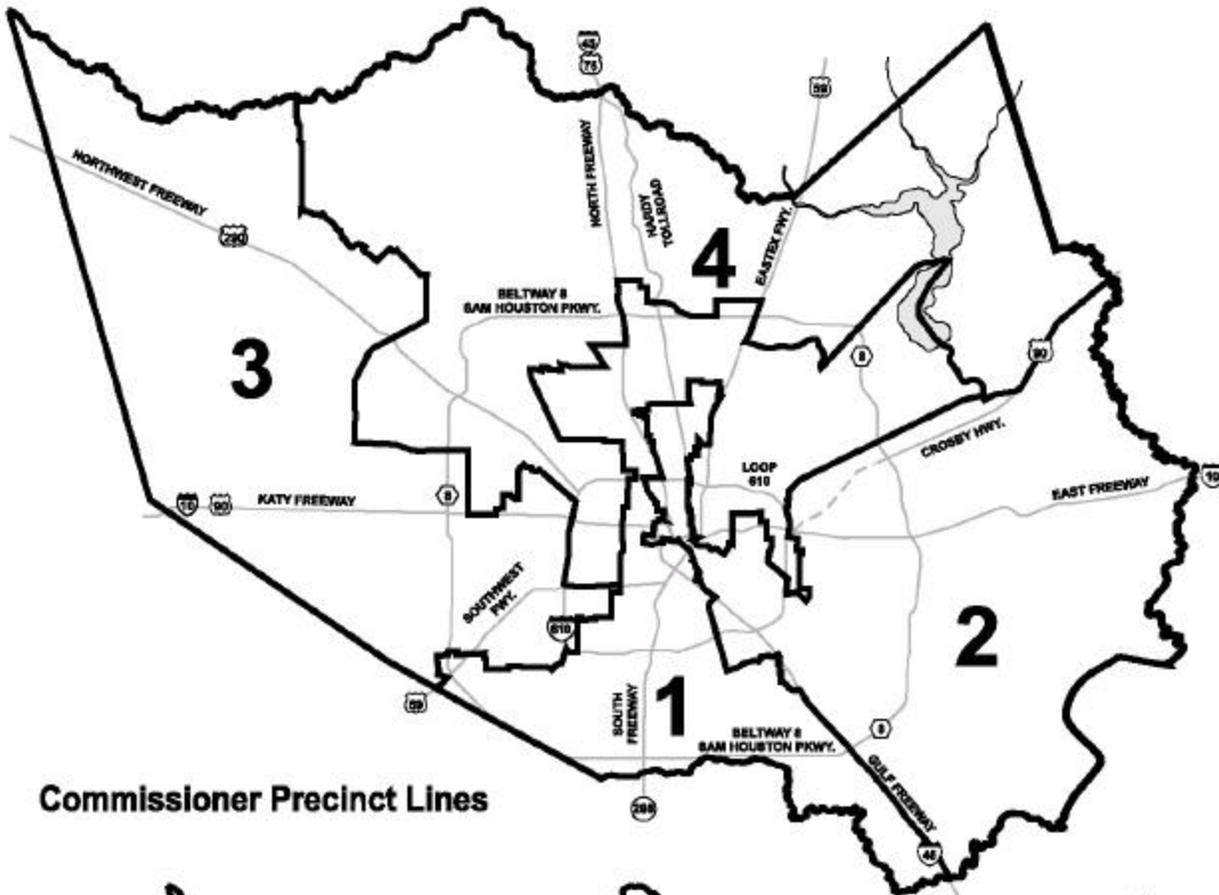
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by □.
 Court-approved county holidays are noted by ■.

Calendar 2004

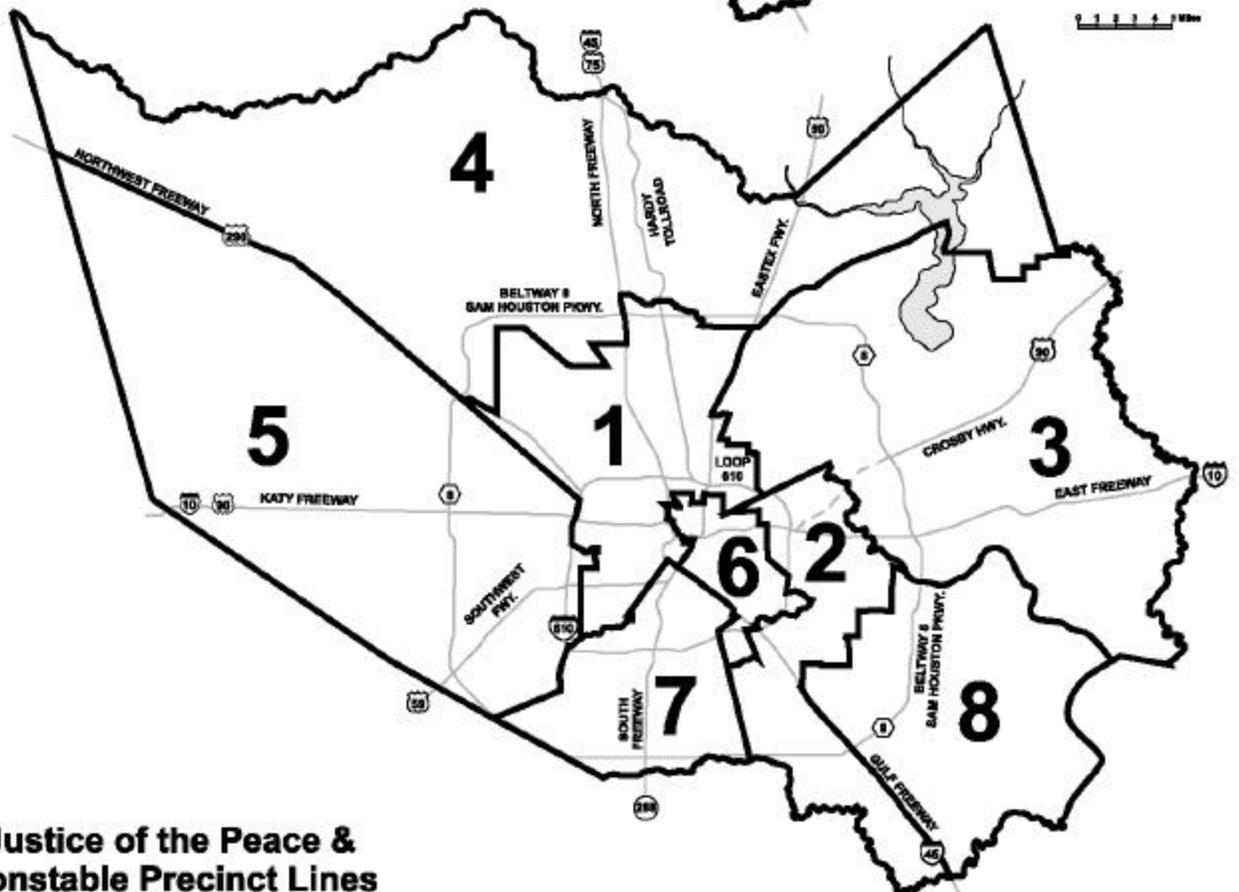
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July	August	September	October	November	December
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4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
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 For accommodations such as assistive listening devices, captioning, sign language or other auxiliary aids, call 713-755-4396,
 TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines