



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.17

AGENDA

August 12, 2003

10:00 a.m.

Opening prayer by Pastor Royce Measures of Golden Acres Baptist Church in Pasadena.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Housing & Economic Development
7. Youth & Family Services
8. Constables
9. Sheriff
10. Fire & Emergency Services
11. Medical Examiner
12. County Clerk
13. District Clerk
14. County Attorney
15. District Attorney
16. Justices of the Peace
17. County Courts
18. Probate Courts
19. Travel & Training
20. Grants
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an agreement with CH2M Hill for study phase engineering services in the amount of \$104,550 to correct deficiencies, eliminate unallowable discharges, and provide maintenance to the LaPorte landfill site in Precinct 2 in compliance with the county's federal NPDES permit.
2. Recommendation for approval of a fee increase for the toll road system.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Eva L. Kelley in the amount of \$1,654 for the TSA-RL project in Precinct 4.
 - b. Countywide Home Loans, Inc., fbo Sandra L. Tuner in the amount of \$35,000 for the TSA-RL project in Precinct 4.
 - c. Catalino Quintero in the amount of \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
 - d. First American Title Co., fbo Catalino Quintero in the amount of \$31,500 for the Halls Bayou flood damage reduction project in Precinct 1.
 - e. Robert Sanders in the amount of \$798 for the Halls Bayou flood damage reduction project in Precinct 1.
 - f. Juan and Margaret Cerda in the amount of \$2,551 for the Halls Bayou flood damage reduction project in Precinct 1.
 - g. Jose Sanchez and Lirio Ruiz in the amount of \$2,342 for the Halls Bayou flood damage reduction project in Precinct 1.
 - h. Jose Lopez in amounts of \$13,146 and \$500 for the Halls Bayou flood damage reduction project in Precinct 1.
 - i. Fausto and Patricia Banda in amounts of \$21,500 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 2.
 - j. James E. and Odessa M. Marbley in the amount of \$2,738 for the Halls Bayou flood damage reduction project in Precinct 2.
 - k. Melody A. and Charleston L. Gray, Jr., in the amount of \$1,975 for the Halls Bayou flood damage reduction project in Precinct 2.
 - l. Maria Vallejo in the amount of \$800 for the Halls Bayou flood damage reduction project in Precinct 2.
- m. Guaranty Title Company fbo Kenneth V. and Marva Z. Beasley in the amount of \$5,000 for the buyout-San Jacinto watershed project in Precinct 4.
- n. Juanita Holmes in the amount of \$890 for the TSA district buyout project in Precinct 4.

- o. Aladin Moving, Inc., in the amount of \$1,589 for the TSA district buyout project in Precinct 4.
- p. Washington Mutual Home Loans fbo Clifton R. and Elizabeth Hatchett in the amount of \$782 for the TSA district buyout project in Precinct 4.
- q. Clifton R. and Elizabeth Hatchett in amounts of \$3,028 and \$239 for the TSA district buyout project in Precinct 4.
- r. Commonwealth Title fbo Jacqueline Glasper in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
- s. Chicago Title Insurance fbo Robert LeBlue in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
- t. Chicago Title Company fbo Robin Page and Kimi Thomas in amounts of \$31,500 and \$1,930 for the HMGP-1379 project in Precinct 4.
- u. First American Title Company fbo James and Cheryl Brown in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
- v. Joe and Jennie Wingate in the amount of \$1,062 for the buyout-San Jacinto watershed project in Precinct 2.
- w. American Title Company fbo Beatriz Herrera in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
- x. Alamo Title Company fbo Barbara A. Erickson in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
- y. Countrywide Home Loans, Inc., fbo Fernando and Marisela Narvaez in the amount of \$35,000 for the TSA-RL project in Precinct 4.
- z. First American Title Co., fbo Dane W. Wilson in the amount of \$35,000 for the TSA-RL project in Precinct 4.
- aa. Stewart Title Company fbo Deidre A. Square in the amount of \$35,000 for the TSA-RL project in Precinct 4.
- bb. Miguel's Home Improvement and Roofing in amounts of \$8,903 and \$8,903 for the Halls Bayou flood damage reduction project in Precinct 2.
- cc. Carlos and Mary Salazar in the amount of \$652 for the Halls Bayou flood damage reduction project in Precinct 1.
- dd. Ernie and Rebecca Ramirez in the amount of \$22,302 for the Halls Bayou flood damage reduction project in Precinct 1.
- ee. First American Title Co., fbo Adrian Escobar in the amount of \$23,451 for the Halls Bayou flood damage reduction project in Precinct 1.
- ff. Vickie Mattair in the amount of \$658 for the Halls Bayou flood damage reduction project in Precinct 1.
- gg. Eduardo E. Rodriguez in the amount of \$1,350 for the Halls Bayou flood damage reduction project in Precinct 1.
- hh. Marvin McKay in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- ii. Stewart Title fbo Carmelo R. and Celia M. Jimenez in the amount of \$33,900 for the TSA district buyout project in Precinct 1.
- jj. Adrian Escobar in the amount of \$650 for the Halls Bayou flood damage reduction project in Precinct 1.

2. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract F001-069 of the Westpark Corridor project in Precinct 3 in the amount of \$3,480, \$457 over the appraised value.
 - b. Tracts B001-083 and B001-083E of the Westpark Corridor project in Precinct 3 in the amount of \$48,418, \$6,000 over the appraised value.

3. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Cecil Swayzer in the amount of \$450 for the Hardy Toll Road extension project in Precinct 1.
 - b. Dred Goins in the amount of \$450 for the Hardy Toll Road extension project in Precinct 1.
 - c. Tuan Nguyen in the amount of \$5,250 for the Westpark Corridor project in Precinct 3.
 - d. Alamo Title Company fbo John S. and Mary E. Davis in the amount of \$2,373 for the Westpark Corridor project in Precinct 3.
 - e. Jose Acosta in the amount of \$22,500 for the Westpark Corridor project in Precinct 3.

4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Binford Road drainage improvement Phase 3 project, Tracts 001 through 007 in Precinct 3.
 - b. Kingsland Boulevard at Baker Road project, Tracts 001 through 004 in Precinct 3.
 - c. Westpark Corridor project, Tract B001-017A in Precinct 3.
 - d. Bane Park expansion project, Tracts 001 and 002 in Precinct 4.

5. Recommendation that the court approve a resolution and order authorizing the county to accept donation of Tract 001, Jesse H. Jones Park expansion in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.

6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 003 of Cypress Lane in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation for authorization for the County Judge to execute an IRS form for non-cash charitable contributions on behalf of John William, Alan Richard, Sonya Rose, and David Ray Klein, having previously accepted a donation special warranty deed conveying to the county Tract 001, T.C. Jester Boulevard project in Precinct 4.

8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 02-069.0 of the Willow Waterhole project in Precinct 1 for the negotiated purchase price of \$156,500, \$1,500 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing the Sims Bayou project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire Tracts 17-028.2 through 17-030.2 in Precinct 1, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Recommendation for approval of an amendment to an agreement with Sander Engineering Corporation for additional surveying services in connection with the Westpark Tollway project, resulting in an addition of \$24,245 to the contract amount, and for appropriate officials to take necessary actions to complete the transaction.
2. Recommendation for approval of a change in contract with Infrastructure Services, Inc., for installation of two crash cushions at the toll plaza northbound, and for performing signage and striping revisions at the Sam Houston Tollway on and off ramps at US 290, resulting in an addition of \$107,865 to the contract amount.
3. Request for authorization to seek bids for extension at SH 6 for the Westpark Tollway at an estimated cost of \$11,584,055.
4. Request for authorization to seek bids for extension at Addicks-Clodine Road for the Westpark Tollway at an estimated cost of \$8,064,748.
5. Request for authorization for replacement cellular phones for two employees.
6. Recommendation that the award for extension at SH 6 for the Westpark Tollway be made to Contractor Technology, Ltd., in the amount of \$13,572,227, and to issue payment of \$536,103 to AECOM for construction management services, and for appropriate officials to take necessary actions relating to the award.
7. Recommendation that the award for construction of entrance ramp A and reconstruction of Alief-Clodine Road from Eldridge Parkway to east of Synott Road for the Westpark Tollway be made to W. W. Webber, Inc., in the amount of \$6,850,174, and to issue payment of \$270,582 to AECOM for construction management services, and for appropriate officials to take necessary actions relating to the award.

8. Recommendation that the award for roadway illumination, signing, pavement markings, and signalization west of Dairy Ashford Road to east of Wilcrest Drive be made to Florida Traffic Control Devices, Inc., in the amount of \$1,062,892, and to issue payment of \$41,984 to AECOM for construction management services, and for appropriate officials to take necessary actions relating to the award.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. CenterPoint Energy Houston Electric, LLC, for right of way utility adjustments in the amount of \$50,000 for relocation of facilities to accommodate reconstruction of Unit C106-08-00 in Precinct 2.
 - b. City of Houston for design and construction of Phase 1 of the Willow Waterhole Greenway project in Precinct 1 in the amount of \$750,000 for the regional detention basin multi-use facilities.
 - c. Dannenbaum Engineering Corporation for additional engineering services in the amount of \$450,000 in support of the Tropical Storm Allison recovery project (amendment).
 - d. Glenda L. Callaway for additional public information consulting services in the amount of \$60,000 in support of the district's home buyout program as a result of Tropical Storm Allison (amendment).
 - e. Harris County through its Office of Emergency Management for continued operation and maintenance of equipment and provision of services for operation of a flood alert center for the period of September 15-September 14, 2004 in the amount of \$750,000 with possible renewal thereafter for up to four additional one-year terms.
 - f. Houston Pipe Line Company LP, for right of way utility adjustments in the amount of \$498,832 to accommodate reconstruction of Unit C106-08-00 in Precinct 2.
 - g. Klotz Associates, Inc., for additional engineering services in the amount of \$300,000 in support of the Tropical Storm Allison recovery project (amendment).
 - h. Martha De Los Santos for landscaping maintenance at 3311 and 3319 Crestgrove Drive, Crest Haven Estates, Unit B100-00-00, Tracts 13-805.0 and 13-807.0 in Precinct 2.
 - i. Michael Baker, Jr., Inc., for engineering, surveying, and project management in the amount of \$200,000 to assist in implementation of the Tropical Storm Allison recovery project.
 - j. Norma L. Villanueva for landscaping maintenance at 103 and 105 Tascott Street, Oak Park Subdivision, Unit I100-00-00, Tracts 1-803.0 and 1-804.0 in Precinct 2.
 - k. Prejean & Company, Inc., for surveying services in the amount of \$235,000 to acquire right of way for the Sims Bayou federal flood control project from Hiram Clarke Road to the end near Unit C500-01-00 in Precinct 1.
 - l. S&B Infrastructure, Ltd., for additional engineering services in the amount of \$70,000 in support of the Tropical Storm Allison recovery project (amendment).

2. Recommendation that the award for general repairs in Precinct 4 be made to Lindsey Construction, Inc., in the amount of \$418,012.
3. Recommendation for authorization to pay the Texas Department of Health \$2,375 for an asbestos notification fee associated with the demolition of a structure at 6712 Olson Lane in Precinct 2.
4. Recommendation for approval of a change in contract with Lecon, Inc., for general repairs in the Langham Creek watershed in Precincts 3 and 4, adding 20 working days and resulting in no change to the contract amount (02/0422).
5. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for general repairs on White Oak, Vince, and Little Vince bayous in Precincts 1, 2, and 4 at an estimated cost of \$542,000.
6. Recommendation for approval of contract and bonds with Excalibur Construction, Ltd., for general repairs in Precinct 4 in the amount of \$391,265.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Asphalt overlay for Riley Chambers Park in Precinct 2 at an estimated cost of \$134,000.
 - b. Storm sewer - joint repairs for Woodedge Drive in Precincts 3 and 4 at an estimated cost of \$100,000.
2. Recommendation for approval of the following plats:
 - a. Westfield Glen Village, Section Two in Precinct 4; Koehn & Associates Engineers, Incorporated.
 - b. Westfield Village, Section Two in Precinct 3; R. G. Miller Engineers.
 - c. Villages of Cypress Lakes, Section Three in Precinct 3; R. G. Miller Engineers.
 - d. Cheshire Forest in Precinct 4; Hovis Surveying Company.
 - e. Sereywutt Addition in Precinct 1; RP & Associates.
 - f. Blue Creek, Section Three amending plat in Precinct 4; Edminster Hinshaw Russ and Associates.
 - g. Morningside Place, Section Two in Precinct 1; The Landtech Group, Incorporated.
 - h. Northgate Forest Place in Precinct 4; Hovis Surveying Company.
 - i. Cypress Springs, Section Two in Precinct 3; Terra Associates, Incorporated.
 - j. CDI Langham Creek in Precinct 3; Carter & Burgess, Incorporated.
 - k. Lakecrest, Section Three in Precinct 3; Edminster Hinshaw Russ and Associates.
 - l. Lakes of Sterling Gate restricted reserve F replat in Precinct 4; Knudson & Associates, Incorporated.
 - m. Spring Baptist Church in Precinct 4; Hovis Surveying Company.

- n. San Antonio Federal Credit Union at Legacy Park in Precinct 4; Landev Engineers, Incorporated.
 - o. Terra Del Sol, Section Three in Precinct 3; Van De Wiele Engineering, Incorporated.
 - p. Tuscany, Section Three in Precinct 4; The Landtech Group, Incorporated.
 - q. Holy Trinity Episcopal School of Greater Houston in Precinct 1; R. M. Atkinson, Jr., Engineers, Incorporated.
3. Recommendation for cancellation of bonds for:
- a. Clay Road MUD, executed by Fireman's Fund Insurance Company for Cypress Meadow, Section Four in Precinct 3 in the amount of \$4,185.
 - b. Falls at Champion Forest, Ltd., executed by United States Fidelity and Guaranty Company for Falls at Champion Forest, Section One in Precinct 4 in the amount of \$7,500.
 - c. Silverglen West Partners, Ltd., executed by Federal Insurance Company of Silverglen West, Section One in Precinct 4 in the amount of \$52,808.
4. Recommendation for approval of changes in contracts for:
- a. A & G Eberhardt Enterprises, Inc., contractor for traffic signal system installation for the intersection of Cedar Bayou Lynchburg Road at Bush Road and left turn lane on Fairmont Parkway at Luella Drive in Precinct 2, resulting in a reduction of \$2,219 from the contract amount (26358).
 - b. Kenmor Electric Company, Inc., contractor for Washburn Tunnel emergency lighting system power supply in Precinct 2, adding 40 calendar days and resulting in no change to the contract amount (27890).
 - c. Pro M & E, Inc., dba Stonewall Constructors, contractor for painting and repairs to the basketball pavilion at Spring Creek Park in Precinct 4, adding seven calendar days and resulting in an addition of \$1,859 to the contract amount (27898).
 - d. Curb Planet, Inc., contractor for outfall repair at White Dove Trail in Precinct 4, resulting in an addition of \$8,983 to the contract amount (27982).
5. Recommendation for authorization to negotiate with:
- a. Crouch Environmental Services, for on-call environmental services for various county projects.
 - b. Gunda Corporation, Inc., for engineering services for Bellaire Boulevard at SH 6 in Precinct 3.
6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
- a. Paradigm Consultants in the amount of \$47,209 for Greenhouse Road from Saums Road to Spanish Needle Drive in Precinct 3.
 - b. PSI, Inc., in the amount of \$220,000 for on-call services in Precinct 3.
 - c. Aviles Engineering in the amount of \$75,354 for refurbishing various roads by hot in place recycling of existing asphalt surface overlay in the Lyons Camp area in Precinct 4.

- d. Associated Testing Laboratories in the amount of \$26,757 for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Lyons Camp area in Precinct 4.
 - e. HVJ Associates in the additional amount of \$3,349 for construction of Aldine-Westfield Road from south of Farrell Road to FM 1960 in Precinct 4 (amendment).
 - f. HVJ Associates in the additional amount of \$5,472 for repairs/replacement of concrete pavement in the Humble Camp area in Precinct 4 (amendment).
7. Recommendation for deposit of funds received from the City of Houston in the amount of \$5,068 for participation for the construction of a parking lot at Transtar.
8. Recommendation for authorization for the County Judge to execute engineering and survey service agreements with:
- a. Binkley & Barfield, Inc., in the amount of \$50,000 for construction of various county facilities.
 - b. McDonough Engineering Corp., in the additional amount of \$100,000 for various projects in the county (amendment).
 - c. Claunch & Miller, Inc., in the amount of \$313,276 for construction of Spring-Cypress Road from east of Barker-Cypress Road to west of Huffmeister Road in Precinct 3.
 - d. McDonough Engineering Corp., in the amount of \$31,425 for construction of a hike and bike trail from Appletree Hill Drive to Morton Road as an extension to Mayde Creek hike and bike trail tie-in facility from Appletree Hill Drive to the Cullen Park pedestrian and bicycle facility in Precinct 3.
 - e. Sunland Group in the amount of \$12,746 for construction of a reinforced concrete structure within Flood Control District Unit E135-01-00 to serve Castlebridge Drive in Precinct 4.
 - f. S&V Surveying, Inc., in the amount of \$65,000 for surveying services in connection with construction of Jesse H. Jones Park in Precinct 4.
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
- a. Blu Construction, Inc., lowest and best bid in the amount of \$96,614 for flood related damage repairs on Wallisville Road near Rio Villa Subdivision in Precinct 2.
 - b. DOW Construction, Inc., lowest and best bid in the amount of \$23,249 for Posthorn Lane drainage improvements and concrete repairs in Precinct 2.
 - c. Pedko Paving, Inc., lowest and best bid in the amount of \$448,532 for reconstruction of 14 roads in the Wade Road Camp area in Precinct 2.
 - d. ACM Contractors, Inc., lowest bid in the amount of \$68,795 for Bayland Park left turn lane at Bissonnet in Precinct 3.
 - e. Meiners Construction, Inc., lowest and best bid in the amount of \$137,900 for on-site wastewater treatment and disposal system for Mercer Park in Precinct 4.

10. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 16230½ Wallisville Road in Precinct 2, 14939½, 15141½, and 16002½ Clay Road and 24351½ and 24955½ Franz Road in Precinct 3, and 11711½ Louetta Road in Precinct 4.
11. Recommendation that the court authorize the County Judge to execute the plat of Harris County Youth Services Center in Precinct 3.
12. Recommendation that the County Judge be authorized to execute a joint participation agreement with Triton Lots, Inc., for construction of Clay Road from west of Elrod to west of the Lakes of Bridgewater Subdivision in Precinct 3.
13. Recommendation that the County Judge be authorized to reduce the retainage from 5% to 2% for Beyer Construction, LLP, contractor for construction of Aldine-Westfield Road from south of Farrell Road to FM 1960 and for Hubco, Inc., contractor for construction of Spring-Cypress Road, Section 10 from west of Foster Road to FM 2920 in Precinct 4.
14. Recommendation that the County Judge be authorized to execute an indemnity agreement between the county and American Contractors Indemnity Company dba Texas Bonding Company for payment of the remaining funds for UST closure and removal at Tract 29, Spring Cypress at Kuykendahl in Precinct 4.
15. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$48,634; settlement of five tort claims in the total amount of \$5,547; denial of 10 claims for damages; and transmittal of claims for damages received during the period ending August 5.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$3,526 in connection with an accident claim.
- c. Transmittal of the training class schedule for county employees for the period of September-December.
- d. Request for approval of an assigned space for a Human Resources & Risk Management position that requires in and out parking during the work day.
- e. Transmittal of investment transactions for the period of July 23-August 5 and maturities for July 30-August 12, and request for approval of changes in securities pledged for county funds.

- f. Request for approval of orders ratifying and confirming terms and provisions relating to issuance and sale of Unlimited Tax Road Refunding Bonds, Series 2003A, and Permanent Improvement Refunding Bonds, Series 2003A, and other related matters.
- g. Request for authorization to pay interest due for commercial paper projects; accept an extension of revolving credit maturity period for Commercial Paper Series E, Toll Road, under an amended agreement with Dexia Credit Local; and for approval to decrease the amount of allocation for a Central Technology project and to provide funding for the JIMS2 upgrade project.
- h. Request for approval of an order authorizing issuance of Flood Control District Refunding Bonds, Series 2003A, amounts, interest rates, prices, terms, official statement, purchase agreement, escrow agreement, and related matters.
- i. Request by Human Resources for approval of four refunds in the total amount of \$146 because of overpayments received for health and related benefit premiums.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Central Technology**

Request for approval of agreements with Surfside Beach Police Department and Ponderosa Volunteer Fire Association for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program, and for authorization to change the program's policy and procedures to allow the required application fee to be waived for employees of MHMRA's Forensic Services division.
- b. Request for authorization to correct the payroll records of two employees.
- c. Request for authorization to assist Central Technology with installation of various antenna sites outside of the county for telecommunications purposes.
- d. Request for authorization to renew an annual license agreement with American Tower Corporation for the antenna site at 315 Happy Hollow in Dickinson for Central Technology's radio communications equipment, and to issue a purchase order for the monthly fee.

5. **Public Health & Environmental Services**

- a. Request for authorization to renew an annual agreement effective September 1 with the Texas Department of Health, Office of Tobacco Prevention and Control, for funds in the amount of \$420,000.

- b. Request for approval of an agreement with the City of Waller for the county to issue permits, collect fees, and regulate food establishments within the city limits.
- c. Request for approval of additional mileage reimbursements in amounts of \$67, \$87, \$284, and \$284 for TB outreach workers who exceeded the monthly limit in March, April, May, and June.
- d. Request for approval of payment in the amount of \$50 to Alvin Ervin for reimbursement of overpayment for a temporary food permit fee.
- e. Request for approval of 11 grant/loan applications in the amount of \$183,198 in connection with the Lead Hazard Control Program.
- f. Request that the partnership established with the Harris County Domestic Violence Coordinating Council be designated as the official Harris County Adult Violent Death Review Team to review fatalities caused by interpersonal violence and suicide under provisions of the Texas Health and Safety Code.
- g. Request for authorization for employees of the Mosquito Control division to use a county vehicle for travel to Texas A&M University in College Station on a monthly basis during the year to coordinate two applied research projects.

6. **Housing & Economic Development**

- a. Request for approval of two deferred mortgage down payment assistance loans in the total amount of \$30,000 for low-and moderate-income homebuyers in connection with the Mortgage Assistance Program.
- b. Request for approval of an amendment to an agreement with the U.S. Department of Housing and Urban Development to extend the FY 2001 Supportive Housing project grant term from 36 months to 38 months for the UT/Houston Recovery Campus-Challenge program.
- c. Request for approval of an order authorizing execution of a subordination agreement with Opion One Mortgage to allow a low-income homeowner to take advantage of refinancing at a lower interest rate.
- d. Request for approval of an amendment to an agreement to change an approved contractor's name from Chuck Parker to Clarence C. Parker, Jr., in connection with inspections of 133 HOME-assisted single-family housing units.
- e. Request for approval of amendments to annual action plans and the PY 2000-02 Harris County Consolidated Plan.

- f. Request for approval of an amendment to an agreement with Lee College for the Neighborhood Education Center Land Acquisition project in Precinct 2 to benefit low-to moderate-income individuals using Community Development Block Grant funds in the amount of \$320,000.
- g. Request for approval of an amended order with Harris County Public Health & Environmental Services for abatement of abandoned structures to change the name of the approved vendor selected to perform nuisance abatement work using Community Development Block Grant funds in the amount of \$340,946.
- h. Request for approval of an agreement with Bayou Housing Partners Community Housing Development Organization for funding a project using HOME funds in the amount of \$49,992.
- i. Request for approval of an agreement with McNair Community Housing Development Organization to fund operational costs for a project in Precinct 2 using \$50,000 in HOME funds.
- j. Request for approval of a federal exemption waiver agreement with Connecticut General Life Insurance Company in connection with expansion of Foreign Trade Zone No. 84 in Central Green Business Park in Precinct 4.
- k. Request for authorization to extend an agreement for support services for the Harris County Housing Authority for an additional period of 12 months effective September 1.

7. **Youth & Family Services**

Protective Services for Children & Adults

- a. Request for approval of payments in the total amount of \$2,079 for expenses in connection with the annual awards banquets for the Gulfton and Pasadena Youth Development Programs.
- b. Request for approval of title and salary changes for certain positions in the Guardianship division.
- c. Request for authorization to renew agreements with Channelview and LaPorte Independent School Districts for assignment of youth service specialists.
- d. Request for authorization to accept a grant award in the amount of \$25,000 from the Children's Fund, Inc., for the Be A Resource for CPS Kids grant.
- e. Request for authorization to renew an agreement with the Texas Department of Human Services for participation in the National School Lunch/School Breakfast Program.

8. **Constables**

- a. Requests by Constables Abercia, Jones, Hickman, Cheek, Trevino, and Butler, Precincts 1, 3, 4, 5, 6, and 7, for approval of changes to authorized lists of regular deputies and reserve officers.
- b. Request by Constable Hickman, Precinct 4, for authorization to appoint three deputies to fill vacant positions.
- c. Request by Constable Hickman for authorization to purchase a trailer hitch and brake controller for a command center trailer/truck at a cost of \$385.
- d. Request by Constable Hickman for approval of monthly car allowances for 14 subdivision patrol deputy positions.
- e. Request by Constable Cheek, Precinct 5, for authorization for Facilities & Property Management to negotiate with Halliburton Energy Services for a storefront facility at 10200 Bellaire Boulevard.
- f. Request by Constable Cheek for authorization to increase the hours of a model position in connection with the GREAT grant program.
- g. Request by Constable Trevino, Precinct 6, for approval of agreements with Houston Independent School District for deputies of the Absent Student Assistance Project effective August 23.
- h. Request by Constable Butler, Precinct 7, for authorization to extend positions for the Absent Student Assistance Project.

9. **Sheriff**

- a. Request for authorization to cancel a law enforcement agreement with Westbourne Homeowners Association, Inc., and to delete a deputy position.
- b. Request for approval of personnel name changes and changes in the department's authorized list of regular law enforcement officers.
- c. Request for approval of a monthly car allowance for a deputy position.
- d. Request for authorization to accept certain computer equipment donated to the department by PCS Portable Computer Systems, Inc., for the Patrol Bureau.
- e. Request for authorization to correct the payroll records of certain employees.

10. **Fire & Emergency Services**

- a. Transmittal of annual financial reports of Harris County Emergency Services District No. 7 and Harris County Rural Fire Prevention Districts No. 8.
- b. Request for approval of payment in the amount of \$79 for a notary stamp for an employee.

11. **Medical Examiner**

Request for approval of payment in the amount of \$334 to reimburse an employee for renewal of a registration permit with the State Board of Medical Examiners.

12. **County Clerk**

- a. Transmittal of the minutes for the court's meetings of July 1 and 15 and for authorization for the County Judge to execute the July 1 minutes.
- b. Transmittal of an affidavit of substantial interest filed by Commissioner Eversole regarding an item on the July 29 agenda.
- c. Recommendation that the court adopt proposed polling place locations for the September 13 state constitutional amendments election.

13. **District Clerk**

Request for authorization to correct the payroll record of an employee.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 125th, 152nd, and 165th District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 13709, 13626, and 13831 Terlin in Precinct 1, 20819 Rio Villa in Precinct 2, 13500 Richmond in Precinct 3, and 5322 Olana and 2720 Huffman Eastgate in Precinct 4.
- c. Request for approval of an order authorizing suit and litigation expenses against Aubrey LaBuff and Aubrey LaBuff & Associates Construction Co., Inc., to compel compliance with Texas Health & Safety Code regulations at various locations in Precinct 4.

- d. Request for approval of orders authorizing suits and litigation expenses to compel removal of holdover tenants from county properties at 1208 Franklin and 10418 Friendly Drive.
- e. Request for approval of an order authorizing suit and litigation expenses to appeal a determination by the Surface Transportation Board regarding a request by the county that the board reconsider a decision granting an exemption for construction and operation of the Bayport Loop rail line.
- f. Consideration of approval of a settlement agreement with a former Toll Road employee in connection with a case in the 125th District Court.

15. **District Attorney**

- a. Request for approval of education incentive pay increase for an employee who received master peace officer certification.
- b. Request for authorization to transfer funds and approval of a position change request form in connection with an assistant district attorney position for the Auto Theft grant program.

16. **Justices of the Peace**

Request by Judge Ridgway, JP 5.1, for authorization to correct the payroll records of three employees.

17. **County Courts**

Request for authorization to purchase a replacement cellular phone.

18. **Probate Courts**

Request by Judge Austin, Court No. 1, for approval of the appointment of an associate probate judge effective September 1.

19. **Travel & Training**

- a. Request for authorization for three employees of **Public Infrastructure** to attend an organizational skills workshop September 18 in Houston at an approximate total cost of \$795.
- b. Request for authorization for an employee of the **Toll Road Authority** to attend the Cisco Secure PIX Firewall Advanced seminar October 13-17 in Houston at an estimated cost of \$2,795.

- c. Request for authorization for an employee of the **Flood Control District** to attend an SQL server seminar by ESRI August 18-22 in San Antonio at an approximate cost of \$3,260.
- d. Request for authorization for three employees of the **FCD** to attend a conservation easement workshop August 20 in Bastrop at no cost to the county, with travel by district vehicle.
- e. Request for authorization for an employee of **Human Resources & Risk Management** to attend a compensation and benefits conference of the Houston Compensation Association September 21-23 in Houston at an approximate cost of \$295.
- f. Request for authorization for two employees of **HRRM** to attend a job fair of The WorkSource August 26 in Houston at no cost to the county.
- g. Request for authorization for nine employees of **HRRM** to attend a regional seminar of the Texas County and District Retirement System September 30 in Houston at no cost to the county.
- h. Request for authorization for certain employees of **HRRM** to visit home offices and service center locations of prospective vendors for employee medical benefits during the period of August 13-February 29, 2004 at an approximate cost of \$5,000.
- i. Request for authorization for an employee of **Central Technology** to attend a certified help desk director training course September 17-19 in Dallas at an approximate cost of \$3,194.
- j. Request for authorization for two employees of **CT** to attend the Professional Association of SQL Server Seminar September 22-23 in Houston at an approximate total cost of \$990.
- k. Request for authorization for an employee of **Public Health & Environmental Services** to attend a seminar of the American Dietetic Association and Commission on Dietetic Registration October 28-30 in San Antonio at an approximate cost of \$810.
- l. Request for authorization for an employee of **PHES** to attend the annual National Conference on Tobacco or Health December 10-12 in Boston, Mass., at an approximate cost of \$270.
- m. Request for authorization for two employees of **PHES** to visit the Tarrant County Health Department's Epidemiology section August 12 in Fort Worth at a cost of \$400.
- n. Request for authorization for an employee of **PHES** to attend a practical economic evaluation of health programs workshop August 15 in Houston at a cost of \$75.

- o. Request for authorization for nine employees of **PHES** to attend a bioterrorism workshop of the Texas Department of Health in Houston at a total cost of \$225.
- p. Request for authorization for two employees of **Office of Housing & Economic Development** to attend the U.S. Department of Housing and Urban Development's Building HOME Performance Assessment Training September 22-27 in Columbus, Ohio at an approximate total cost of \$1,600.
- q. Request for authorization for an employee of **Domestic Relations** to attend the Best Practices Award Ceremony August 14 in Austin at no cost to the county.
- r. Request for authorization for an employee of **DR** to attend a receptionist seminar October 1 in Houston at a cost of \$199.
- s. Request for authorization for an employee of **Cooperative Extension** to travel to College Station October 21 to pick up poultry for 4-H members to exhibit at the annual Houston Livestock Show and Rodeo at an approximate cost of \$72.
- t. Request for authorization for 10 employees of **CE** to travel to El Campo September 5 to participate in a regional extension workshop at a cost of \$451.
- u. Request for authorization for **Juvenile Probation** staff and youth to travel to Brenham August 14 at no added cost to the county, with travel by county vehicle.
- v. Request for authorization for an employee of **Protective Services for Children and Adults** to attend meetings of the Public Information Officers of Texas Department of Protective and Regulatory Services during the period of August 1-February 29, 2004 in Austin at an estimated cost of \$905.
- w. Request for authorization for two employees of **PSCA** to attend the annual Family Preservation Conference September 2-4 in San Antonio at an estimated cost of \$920.
- x. Request for authorization for three employees of **PSCA** to attend the STAR procurement information meeting August 21 in Austin at an estimated cost of \$402.
- y. Request for authorization for three employees of **PSCA** to attend the National Organization for Victim Assistance Community Crisis Response Team training August 13-15 and 20-21 in Houston at an estimated total cost of \$180.
- z. Request by **Constable Trevino, Precinct 6**, for authorization for five employees to attend a legislative update seminar August 18 in Houston at a cost not to exceed \$210.
- aa. Request by **Constable Butler, Precinct 7**, for approval of payment in the amount of \$160 for expenses incurred by an employee to attend an investigations seminar in Houston.

- bb. Request by **Constable Butler** for authorization for:
1. Two employees to attend a basic instructor training seminar August 20-27 in Houston at a total cost of \$100.
 2. An employee to attend a basic classroom instructor training seminar September 8-11 in Houston at a cost of \$50.
 3. An employee to attend an instructor topics training seminar October 27-28 in Houston at a cost of \$50.
- cc. Request by the **Sheriff** for authorization for:
1. Five employees to attend a background investigations seminar August 12 in Austin at an approximate total cost of \$1,800, with travel by county vehicle.
 2. Eleven employees to attend a financial crimes seminar August 12-14 in Houston at an approximate total cost of \$4,939.
 3. Two employees to attend the Texas Association of Counties Leadership Foundation Best Practices Award August 14 in Austin at an approximate total cost of \$310, with travel by county vehicle.
 4. Four employees to attend the Texas Jail Association Jail Management Issues Conference August 17-21 at South Padre Island at an approximate total cost of \$872, with travel by county vehicle.
 5. Six employees to attend The Women's Conference August 21 in Houston at a total cost of \$834.
 6. Eight employees to attend a narcotic investigation course August 25-27 in Houston at a total cost of \$2,600.
- dd. Request for authorization for the **Fire Marshal** to attend a committee meeting of the Texas Commission for Fire Protection August 26 in Austin at a cost of \$250, with travel by county vehicle.
- ee. Request for authorization for an employee of the **FM** to attend a fire investigation training course September 17-19 in San Marcos at a cost of \$340, with travel by county vehicle.
- ff. Request for authorization for an employee of the **FM** to attend the Texas Arson K-9 Conference August 23-27 in Dallas at a cost of \$550, with travel by county vehicle.
- gg. Request for authorization for an employee of the **Medical Examiner** to attend a lab information management system training class September 15-17 in Houston at a cost of \$615.
- hh. Request for authorization for two employees of the **ME** to attend the annual symposium on crime laboratory development September 23-25 in Minneapolis at a cost of \$1,300.
- ii. Request for authorization for an employee of the **ME** to attend an analytical methods training course August 14 in Austin at a cost of \$40.

- jj. Request for authorization for an employee of the **ME** and an employee of the Office of Budget Management to attend a forensic lab certification meeting of the Texas Department of Public Safety August 15 in Austin at a cost of \$100, with travel by county vehicle.
- kk. Request for authorization for an employee of the **ME** to travel to Research Triangle, N.C., August 10-13 to inspect a laboratory for accreditation at no cost to the county.
- ll. Request by the **ME** for approval of expenses in the amount of \$500 for training services for pathologists regarding sudden cardiac death.
- mm. Request for authorization for two employees of the **District Clerk** to attend the Texas Conference on Criminal Justice Information System Reporting September 9-12 in Austin at a cost of \$920.
- nn. Request for authorization for two employees of the **District Attorney** to attend a class of the National White Collar Crime Center September 22-26 in Reno at a cost of \$2,400, using discretionary funds.
- oo. Request for authorization for two employees of the **DA** to attend a training conference and technology exhibition August 1-8 in Tampa, Fla., at a cost of \$5,000, using discretionary funds.
- pp. Request for authorization for **Judge Risner, JP 2.2**, and six employees to attend a legislative update seminar of the Texas Justice Court Training Center August 18 in Houston at a cost of \$245.
- qq. Request by **Judge Risner** for authorization for a bailiff to attend a law enforcement seminar October 7-9 in Houston at a cost of \$229.
- rr. Request by **Judge Green, JP 7.2**, for authorization to attend a legislative update seminar August 18 in Houston at a cost of \$100.
- ss. Request for authorization for **Judge Ditta, JP 8.2**, and three employees to attend a legislative update seminar of the Texas Justice Court Training Center August 18 in Houston at a cost of \$150.
- tt. Request for authorization for judges of the **County Criminal Courts**, court manager, and staff attorney to attend a legislative update seminar August 26 in Houston at a cost of \$1,445.
- uu. Request by **Judge Wood, Probate Court No. 2**, for authorization for an employee to attend an estate planning, guardianship, and elder law conference August 14-15 in Galveston at a cost of \$1,200.

- vv. Request by **Judge McCulloch, Court No. 4**, for authorization to attend a meeting of the National College of Probate Judges November 12-15 in Hilton Head, S.C., at a cost of \$1,600.
- ww. Request for authorization for three judges of the **Juvenile District Courts** to attend a juvenile law review course of the Texas Juvenile Probation Commission September 4-5 in Austin at a cost of \$1,500.
- xx. Request for authorization for an employee of the **Criminal District Courts** to attend a meeting of the Texas Drug Courts Association September 12-13 in El Paso at a cost of \$400.
- yy. Request for authorization for **Judge Christopher, 295th Civil District Court**, to attend a meeting of the Supreme Court Advisory Council Committee August 22-23 in Austin at a cost of \$300.
- zz. Request for authorization for the **County Auditor** and two employees to attend the post legislative conference of the Texas Association of Counties August 13-15 in Austin at a cost of \$2,400.
- aaa. Request by the **County Judge** for authorization for an employee of the Office of Emergency Management and an employee of the Office of Budget Management to attend the Urban Areas Security Initiative Kickoff Conference August 11 in Denver at a total cost not to exceed \$2,000.
- bbb. Request for authorization for an employee of the **Commissioner of Precinct 1** to attend a training class on John Deere equipment August 20-21 in Raleigh, N.C., at no cost to the county.
- ccc. Request by the **Commissioner of Precinct 2** for authorization to host a Homeland Security Summit August 22 at the Bay Area Community Center at a cost of \$2,170.
- ddd. Request for authorization for an employee of the **Commissioner of Precinct 3** to attend a water educational training services course November 11-14 in Houston at a cost of \$450.
- eee. Request for authorization for two employees of the **Commissioner of Precinct 3** to attend the Hispanic Health Summit October 10 in Houston at a cost of \$150.
- fff. Request for authorization for eight employees of the **Commissioner of Precinct 3** to attend a gerontology training and certification program in Houston at a total cost of \$3,600.

20. **Grants**

- a. Request by **Flood Control** for authorization to accept grant funds in the amount of \$363,450 from the Texas Division of Emergency Management for the Hazard Mitigation Grant Program.
- b. Request by **Flood Control** for approval to accept grant funds in the amount of \$635,670 from the Texas Water Development Board for the Flood Mitigation Assistance Program.
- c. Request by **Public Health & Environmental Services** for authorization to submit an application to the Texas Department of Health for the CDC Bioterrorism Preparedness grant in the approximate amount of \$2.6 million to increase the county's ability to prepare for and respond to incidents of bioterrorism.
- d. Request by **PHES** for authorization to submit a grant application to the Texas Department of Health for the immunization services program in the amount of \$1,364,035.
- e. Request by **PHES** for approval to accept additional funds in the amount of \$25,906 from the Texas Health and Human Services Commission for the Community-Based Outreach Services project of the Children's Health Insurance Program.
- f. Request by **PHES** to pay expenses and continue positions in connection with the Family Planning, Immunization, Maternal Child Health, Tuberculosis, Bioterrorism, and Regional Health grants pending award of funds from the Texas Department of Health.
- g. Request by the **Office of Housing and Economic Development** for authorization to accept grant funds for Fiscal Year 2003 for Community Development Block Grant in the amount of \$12,822,000, Emergency Shelter Grant in the amount of \$387,000, and Home Investment Partnership Act funds in the amount of \$3,893,168, for a total of \$17,102,168.
- h. Request by **Juvenile Probation** for authorization to accept an award in the amount of \$752,622 from the Criminal Justice Division of the Office of the Governor for a Juvenile Accountability Incentive Block Grant.
- i. Request by **Children's Assessment Center** for authorization to seek grant funds from the U.S. Department of Health and Human Services in the amount of \$500,000 per year for the Stop the Abuse Resource System.
- j. Request by **Constable Hickman, Precinct 4**, for authorization to accept a grant in the amount of \$62,494 from the Criminal Justice Division of the Office of the Governor for the Domestic Violence Unit.

- k. Request by **Constable Trevino, Precinct 6**, for authorization to accept a grant award in the amount of \$8,000 from the Texas Comptroller of Public Accounts as part of the Texas Statewide Tobacco Education and Prevention Grant program.
- l. Request by the **Sheriff's Department** for authorization to apply to the U.S. Department of Justice for a Local Law Enforcement Block Grant in the amount of \$2,227,088.
- m. Request by the **Sheriff's Department** for authorization to submit an application to the Texas Department of Health for grant funds in the amount of \$36,864 to provide support for the tuberculosis screening program in the County Jail.
- n. Request by the **Sheriff's Department** for authorization to accept funds in the amount of \$993,500 from the U.S. Department of Justice for a portion of the cost for a new automated fingerprint identification system.
- o. Request by the **District Attorney** for approval to accept grant funds in the amount of \$73,341 from the Criminal Justice Division of the Office of the Governor for the Protective Order Prosecutor Project Grant.
- p. Request by the **District Attorney** for authorization to accept an award and establish a budget and position for the Juvenile Accountability Incentive Block Grant program with grant funds in the amount of \$92,148 from the Criminal Justice Division of the Office of the Governor.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. AAA Flexible Pipe for cleaning of existing storm sewer system in the North Forest Subdivision in Precinct 4.
 - b. Angel Brothers Ent., Ltd., for reconstruction of Jones Road in the Wade Road Camp area in Precinct 2.
 - c. Bio-Energy Landscape & Maintenance for mowing and maintenance of various roads in Precinct 3.
 - d. Bio Landscape & Maintenance, Inc., for watering of vegetation and trees for the Flood Control District.
 - e. DMS Painting, Inc., for corrosion repairs of the gated structure at Clear Lake second outlet for the Flood Control District.
 - f. Gulf Star Roofing & Sheet Metal for Tom Bass Community Center roof renovation in Precinct 1.
 - g. Hubco, Inc., for construction of Kuykendahl Road Phase I from north of Rhodes Road to Spring-Cypress Road in Precinct 4.
 - h. Hubco, Inc., for intersection improvements to Pine Forest Lane at SH 6 in Precinct 3.

- i. Lindsey Construction, Inc., for general repairs in the San Jacinto watershed for the Flood Control District.
 2. Request for approval of orders establishing bank accounts for the Office of Financial Services for cost of issuance and debt service for Harris County Unlimited Tax Road Refunding Bonds, Series 2003A, and Permanent Improvement Refunding Bonds, Series 2003A.
 3. Request for approval of payroll and related payments for the periods ending September 5, 19, and 30.
 4. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
 5. Transmittal of audited claims.
- b. **Tax Assessor-Collector**
1. Request for approval of a resolution in recognition of Roland Mills on the occasion of his retirement.
 2. Request for approval of tax refund payments.
- c. **Purchasing**
1. Transmittal of projects scheduled for advertisement:
 - a. Ambulance services for the Hospital District and the Sheriff's Department.
 - b. Number and unnumbered case file folders for the District Clerk.
 - c. Interior office building glass, desktop glass, and related items for the county.
 - d. Automobile, truck, farm tires, and related items for the county.
 - e. Armored car service for the county.
 - f. Processing, printing, mailing, and electronically transmitting statements for the Toll Road Authority.
 - g. Provide tobacco free project for Public Health & Environmental Services.
 - h. Excess occupational accident insurance for reserve deputies and volunteer fire/arson investigators for the county.
 - i. Replace all existing window and spandrel glass with new solar gray, hurricane and impact resistance glass and new black anodized aluminum window face caps at the Houston TranStar Building for Public Infrastructure.
 - j. Furnish and deliver various shop tools and equipment for the county.
 - k. Provide clinical polygraph testing for sex offenders for Community Supervision & Corrections.
 - l. Sign material and related items for the county.
 - m. Locksmith supplies and related items for the county.
 - n. Safety supplies and related items for the Flood Control District.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Sheriff's Department, Flood Control District, and Central Technology Center.
3. Request for approval of changes in contracts with:
 - a. Waste Management, contractor for refuse removal services for Precinct 2, resulting in an addition of \$1,107 to the contract amount (00683).
 - b. Gallerywatch.com, contractor for legislative information services for the county, resulting in an addition of \$2,000 to the contract amount (00686).
4. Recommendation that proposals for online public access catalog software for the County Library be rejected.
5. Recommendation that the award for:
 - a. A swim program for Precinct 1 be made to American Red Cross-Greater Houston Area Chapter for the period of September 1-August 31 ,2004.
 - b. A forensic light source system for the Sheriff's Department be made to JY Inc./Spex Forensics in the amount of \$24,810.
 - c. Automatic external defibrillators for the Sheriff's Department be made to OCT-Osha Compliance Training, Inc., in the amount of \$40,650.
 - d. Screw fasteners and related items for the county and the Flood Control District be made to D. F. Sales, low bid in the amount of \$14,690 for the period beginning October 1.
6. Request for approval of renewal options with:
 - a. QuestMark Information Management for processing, printing, and mailing of jury summons for the District Clerk's Office for the period of November 1-October 31, 2004.
 - b. Tee's Plus Screenprinting Company for D.A.R.E. t-shirts for the county for the period of November 1-October 31, 2004.
 - c. Campbell Griffith Center and Gulf Coast Trade Center for supplemental residential services for the Juvenile Probation Department for the period of September 1-August 31, 2004 in the approximate amount of \$100,000.
7. Recommendation that a renewal agreement with Houston Grotech Services for lawn care service for various county locations be terminated.
8. Request for approval of an order authorizing the County Judge to execute an agreement with Bank One, N.A., for participation in central bill accounts and the State Travel Contract program.
9. Request for approval of an order authorizing the County Judge to execute an agreement with SBC Global Services, Inc., for long distance services for the county for the tentative period of September 12-September 11, 2004 in the amount of \$92,400.

10. Request that The University of Texas Health Science Center at Houston be granted a professional services exemption from the competitive bid process for physician services for eligible youth of the Juvenile Probation Department and Children's Protective Services, and for the County Judge to execute the agreement in the amount of \$302,000 for the period of September 1-August 31, 2004.
11. Request that Adapt Counseling be granted a professional services exemption from the competitive bid process for counseling services for delinquent sex offending youth in the custody of the Juvenile Probation Department, and for the County Judge to execute the agreement in the amount of \$78,000 for the period ending May 31, 2004.
12. Request that BMC Software be granted a sole source exemption from the competitive bid process for software maintenance for Resource Management Software for the Central Technology Center at an estimated cost of \$25,440 for the period of November 1-October 31, 2004.
13. Recommendation that the court adopt a policy not to award contracts exceeding \$25,000 to vendors who are indebted to the county, and that purchase orders for purchases under \$25,000 be restricted from being issued to persons indebted to the county.
14. Request for authorization to sell surplus voting equipment to Huffman ISD in the total amount of \$169 and Alief ISD in the total amount of \$416.
15. Transmittal of notice of receipt of funds in the total net amount of \$51,008 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction June 30-August 1.
16. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
17. Transmittal of notice of receipt of funds in the total net amount of \$48,885 for county equipment sold at Houston Auto Auction June 4, 21, and 25, and July 2 and 9.
18. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened August 4 and 11, and request for approval of recommendations for disposition.

22. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions for:
 - a. Robert C. McKinny on the occasion of his retirement from the Sheriff's Department.
 - b. Designating August 18-20 as Harris County Employees' Summer Blood Drive Days and recognizing August 21 as Dress Down Day, allowing county employees to wear blue jeans for donating blood.
 - c. Designating the month of September as Leukemia and Lymphoma Awareness Month.
 - d. Designating September 20 as Law Enforcement Expo 2003 Day at Greenspoint Mall.
2. Transmittal of a news release from the National Association of Counties announcing that Harris County Judge Robert Eckels has received the 2003 Caucus Courthouse Award for his efforts in homeland security.
3. Transmittal of a letter from the Texas Association of Counties Leadership Foundation announcing that the Harris County Citizens Corps received a 2003 County Best Practices Award for superior innovation.
4. Recommendation for approval of the appointments of Darrell Morrison, P.E., Cathy Rogers McCoy, and Ronald L. Mullinax, P.E., to the Harris County Flood Control Task Force.
5. Consideration of a request that a review be conducted of the Harris County Toll Road Authority EZ Tag program and its customer relations.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing August 24 as St. John Missionary Baptist Church Day.
2. Request for approval of a resolution recognizing August 16 as India Fest Day.
3. Request for approval of a resolution recognizing August 14 as Mrs. Willie Lee Gay Day.
4. Request for approval for the South Belt Soccer Club to conduct fund-raising activities August 8-10 at El Franco Lee Park, and transmittal of a price list.
5. Request for approval of the reappointment of Elvin Franklin to Greenspoint Tax Increment Reinvestment Zone No. 11 for the term of September 1-August 31, 2005.

6. Request for consideration and approval of the appointment of Robin L. Hayslip to replace Weldon Richey on the board of Rural Fire Prevention District No. 17 for the term ending December 31, 2004.
7. Request for approval to purchase eight replacement cellular phones for the transportation department.

c. **Commissioner, Precinct 2**

1. Request by the Commissioner for approval of reimbursement in the amount of \$965 in connection with a perfect attendance luncheon for employees.
2. Request for authorization to amend an agreement with Armand Bayou Nature Center, Inc., to include cash contributions from the county for public support of the facility, and for approval to issue \$15,000 for continued support of the center.

d. **Commissioner, Precinct 3**

1. Request for discussion and possible action regarding establishment of a Harris County Homeland Security Task Force to be headed by the Sheriff's Department to advise the court on security strategy, identify first responders, develop response plans, identify needed equipment, supplies, and budget issues, and to disseminate grant funds.
2. Request for authorization for the County Judge to execute an agreement with Alpha Phi Omega/Houston Baptist University for cleanup along the roadsides of Bissonnet from Synott to Howell-Sugar Land Road in connection with the Adopt a County Road program for the period of August 15-August 14, 2004.

e. **Commissioner, Precinct 4**

1. Request by an advisory council to hold the Fall Festival Fund-raiser October 24 at Crosby Community Center for benefit of the center's programs.
2. Request for approval for appointment of certain election judges for the 2003-04 term.
3. Request for approval of a supplemental payroll for an employee.
4. Request for authorization for the County Judge to execute an agreement with Pam Lychner State Jail for cleanup along the roadsides of Wilson Road from Viscaro Lane to North Sam Houston Parkway East in connection with the Adopt a County Road program for the period of May 1-April 30, 2004.

5. Request for authorization for the County Judge to execute an agreement with KVFD Exploring Post No. 31 for cleanup along the roadsides of Stuebner Airline Road from Spring Cypress to FM 2920 in connection with the Adopt a County Road program for the period of July 1-June 30, 2004.
6. Request for authorization for the County Judge to execute agreements for cleanup along roadsides in connection with the Adopt a County Road program for the period of August 1-July 31, 2004 with:
 - a. Knights of Columbus Council No. 8482 for Zaka Road from Windfern Road to Maple Leaf.
 - b. HP Employee Program for Cutten Road from Louetta Road to Cypresswood Drive.
 - c. Kerr-McGee Oil & Gas Corporation for Spring Cypress Road from Interstate 45 to Border Street.
 - d. Champions Forest Maintenance Association for Champions Forest Drive from Louetta Road to Strack Road and Cypresswood Drive from Champions Forest Drive to SH 249.
 - e. Curves for Women for Hirschfield Road from Aldine Westfield Road to Birnam Wood Boulevard.
7. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 55th, 125th, 189th, and 280th District Courts and County Civil Court No. 2.
- b. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.
- c. Request for approval of annual tax increment payments by the county to certain tax increment reinvestment zones within the City of Houston in connection with terms for the county's participation in the zones as set out in current interlocal agreements.
- d. Consideration and approval to renew agreements between the county and the Texas Attorney General's Office and APPRISS, dba The VINE Company, for continuation of automated crime victim information and notification services for the period ending August 31, 2004.
- e. Request by the Harris County Sports & Convention Corporation for approval of purchase of property and casualty insurance for Reliant Stadium from AON Risk Services of Texas, Inc., lowest and best premium proposal in the amount of \$1,990,779 for the one-year period beginning August 15, and for the county to provide the necessary funding.

- f. Transmittal of a resolution by the City of West University Place that the city is opposed to development of a toll road along the SP Rail Corridor between IH 610 North and IH 610 South.
- g. Consideration of six proposed changes in certain precinct boundary lines for justices of the peace and constables; authorization for one or more public hearings to be conducted on the changes prior to final consideration by the court on August 26; and approval of a supplement to the agreement for special counsel services in connection with preparation of the changes.

24. **Emergency items.**

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Charles Hixon (1)
- b. Others

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Central Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Housing & Economic Development
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

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|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| January | February | March | April | May | June |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 5 6 7 8 9 10 11 | 2 3 4 5 6 7 8 | 2 3 4 5 6 7 8 | 6 7 8 9 10 11 12 | 4 5 6 7 8 9 10 | 1 2 3 4 5 6 7 |
| 12 13 14 15 16 17 18 | 9 10 11 12 13 14 15 | 9 10 11 12 13 14 15 | 13 14 15 16 17 18 19 | 11 12 13 14 15 16 17 | 8 9 10 11 12 13 14 |
| 19 20 21 22 23 24 25 | 16 17 18 19 20 21 22 | 16 17 18 19 20 21 22 | 20 21 22 23 24 25 26 | 18 19 20 21 22 23 24 | 15 16 17 18 19 20 21 |
| 26 27 28 29 30 31 | 23 24 25 26 27 28 | 23 24 25 26 27 28 29 | 27 28 29 30 | 25 26 27 28 29 30 31 | 22 23 24 25 26 27 28 |
| | | 30 31 | | | 29 30 |

| | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| July | August | September | October | November | December |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 6 7 8 9 10 11 12 | 3 4 5 6 7 8 9 | 7 8 9 10 11 12 13 | 5 6 7 8 9 10 11 | 2 3 4 5 6 7 8 | 1 2 3 4 5 6 |
| 13 14 15 16 17 18 19 | 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20 | 12 13 14 15 16 17 18 | 9 10 11 12 13 14 15 | 7 8 9 10 11 12 13 |
| 20 21 22 23 24 25 26 | 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27 | 19 20 21 22 23 24 25 | 16 17 18 19 20 21 22 | 14 15 16 17 18 19 20 |
| 27 28 29 30 31 | 24 25 26 27 28 29 30 | 28 29 30 | 26 27 28 29 30 31 | 23 24 25 26 27 28 29 | 21 22 23 24 25 26 27 |
| | 31 | | | 30 | 28 29 30 31 |

Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

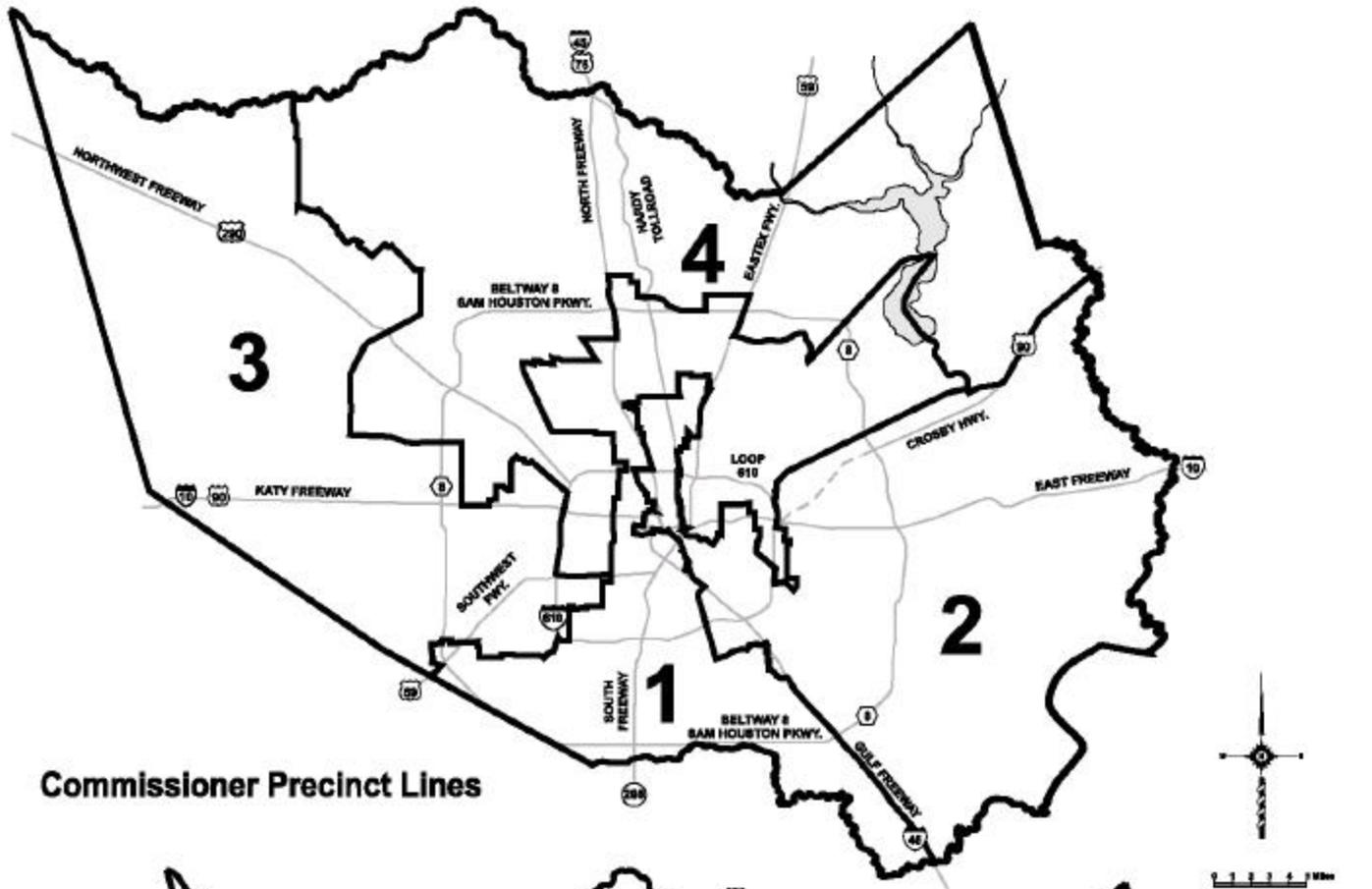
Calendar 2004

| | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| January | February | March | April | May | June |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 4 5 6 7 8 9 10 | 1 2 3 4 5 6 7 | 1 2 3 4 5 6 | 4 5 6 7 8 9 10 | 2 3 4 5 6 7 8 | 1 2 3 4 5 |
| 11 12 13 14 15 16 17 | 8 9 10 11 12 13 14 | 7 8 9 10 11 12 13 | 11 12 13 14 15 16 17 | 9 10 11 12 13 14 15 | 6 7 8 9 10 11 12 |
| 18 19 20 21 22 23 24 | 15 16 17 18 19 20 21 | 14 15 16 17 18 19 20 | 18 19 20 21 22 23 24 | 16 17 18 19 20 21 22 | 13 14 15 16 17 18 19 |
| 25 26 27 28 29 30 31 | 22 23 24 25 26 27 28 | 21 22 23 24 25 26 27 | 25 26 27 28 29 30 | 23 24 25 26 27 28 29 | 20 21 22 23 24 25 26 |
| | 29 | 28 29 30 31 | | 30 31 | 27 28 29 30 |

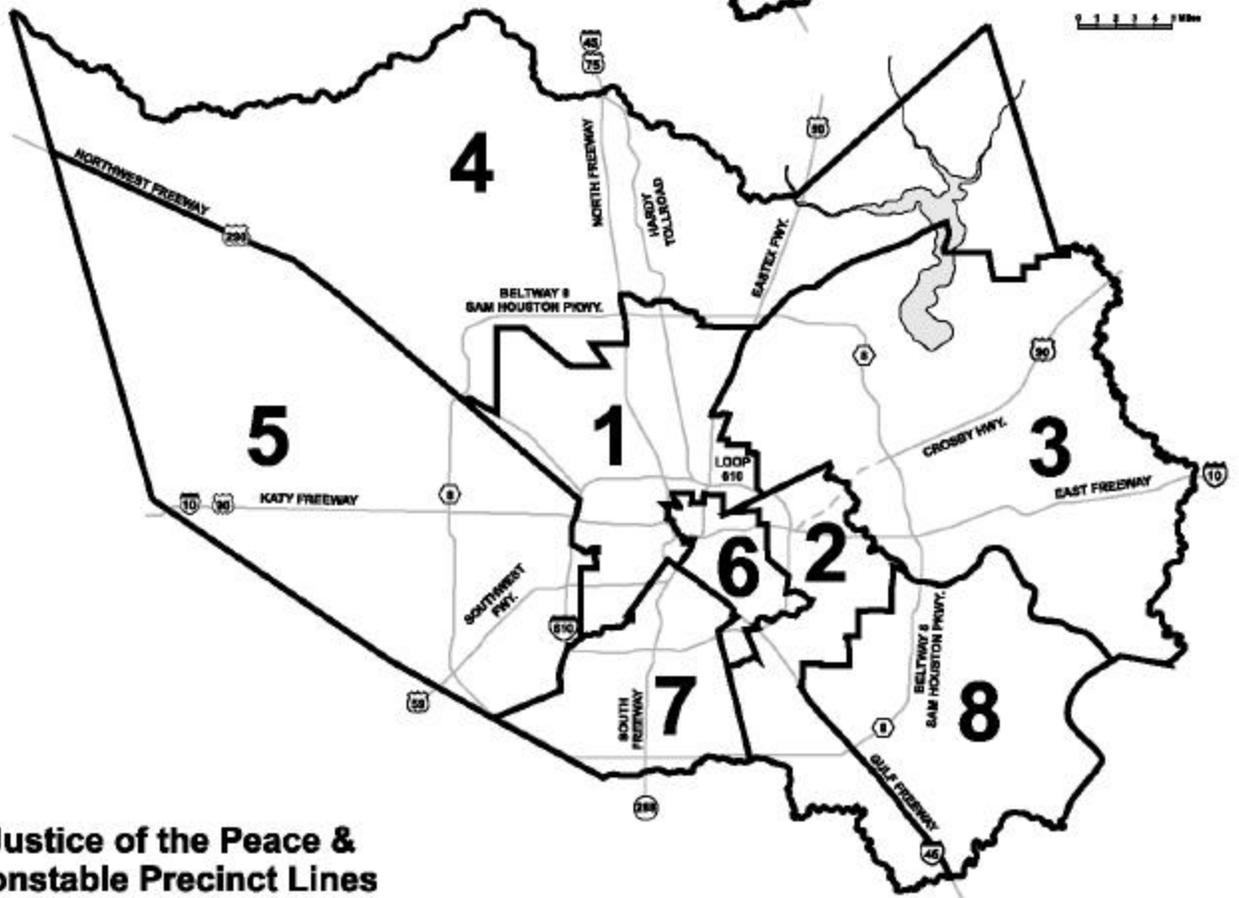
| | | | | | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| July | August | September | October | November | December |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 4 5 6 7 8 9 10 | 1 2 3 4 5 6 7 | 5 6 7 8 9 10 11 | 3 4 5 6 7 8 9 | 1 2 3 4 5 6 | 1 2 3 4 |
| 11 12 13 14 15 16 17 | 8 9 10 11 12 13 14 | 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 | 7 8 9 10 11 12 13 | 5 6 7 8 9 10 11 |
| 18 19 20 21 22 23 24 | 15 16 17 18 19 20 21 | 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 | 14 15 16 17 18 19 20 | 12 13 14 15 16 17 18 |
| 25 26 27 28 29 30 31 | 22 23 24 25 26 27 28 | 26 27 28 29 30 | 24 25 26 27 28 29 30 | 21 22 23 24 25 26 27 | 19 20 21 22 23 24 25 |
| | 29 30 31 | | 31 | 28 29 30 | 26 27 28 29 30 31 |

The agenda is available on the Internet at <<http://www.co.harris.tx.us/>> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines