



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.10

AGENDA

May 6, 2003

10:00 a.m.

Opening prayer by Pastor Kendall Bridges, of The Worship Center in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Facilities & Property Management
4. Public Health Services
5. Housing & Economic Development
6. Youth & Family Services
7. Constables
8. Fire & Emergency Services
9. County Clerk
10. District Clerk
11. County Attorney
12. District Attorney
13. District Courts
14. Travel & Training
15. Grants
16. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
17. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
18. Miscellaneous
19. Emergency items
20. Opening of bids and proposals
21. Executive Session
22. Appearances before court

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

Recommendation that the court approve five temporary positions in support of the Precinct 1 Summer Youth Employment Program.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. William's Moving Company in the amount of \$1,693 for the Hardy Toll Road extension project in Precinct 1.
 - b. Catherine and Smith James, Jr. in the amount of \$5,250 for the Hardy Toll Road extension project in Precinct 1.

2. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Commonwealth Title Company fbo Ramon A. and Rosal Espinoza Cabrera in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - b. Fidelity National Title Co., fbo Rickie Wood in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - c. Navasota Title Company fbo Jessica A. Ward in the amount of \$35,000 for the TSA-RL project in Precinct 4.
 - d. Chicago Title Co., fbo Elias R. and Marwan Salah in the amount of \$2,060 for the TSA-district buyout project in Precinct 1.
 - e. Jennie Davidson in amounts of \$1,150 and \$161 for the Halls Bayou flood damage reduction project in Precinct 2.
 - f. Juan Vasquez in the amount of \$13,944 for the Halls Bayou flood damage reduction project in Precinct 2.
 - g. Victor Orzuna in amounts of \$21,490 and \$2,914 for the Halls Bayou flood damage reduction project in Precinct 1.
 - h. Ron Westhplal dba Cowboys Tree Service in the amount of \$2,099 for the Halls Bayou flood damage reduction project in Precinct 1.
 - i. Diana Rodriguez in the amount of \$650 for the Sims Bayou project in Precinct 1.
 - j. Fidelity National Title fbo Luis and Reynalda Rodriguez in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.

3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Westpark Corridor project, Tracts F001-069 through F001-071, F001-032A, F001-032B, F001-027A, F001-028A, and E001-054 in Precinct 3.
 - b. Cutten Road-8 project, Tract 022A in Precinct 4.
 4. Recommendation that the court approve a resolution and order authorizing and directing Right of Way on behalf of the Flood Control District to sell Tract 02-602.0 of the Cypress Creek project in Precinct 4 to H.C. MUD No. 144 for the appraised value of \$226, and for appropriate officials to take necessary actions to complete the transaction.
 5. Recommendation for authorization for the county to pay \$300 to World Savings and Loan Association for a release of lien processing fee as part of the Westpark Corridor project, Tract E001-011A in Precinct 3.
 6. Recommendation for approval of payment of \$150,000 to TxDOT to partially fund agreements to contribute funds for the Beltway 8 project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
 7. Recommendation that the County Judge be authorized to execute amendments to agreements with Tom Kvinta, Gary Brown, Scott Stephens, and S. Louis Smith for appraisal services in support of real estate transactions on behalf of the Flood Control District.
- c. **Toll Road Authority**
1. Request for authorization to seek bids for fiber optic conduit placement for the Westpark Tollway from east of FM 1464 to west of SH 6 at an estimated cost of \$1 million.
 2. Request for authorization to seek bids for Contract 102 including ramp A and Westhollow Parkway construction from west of Eldridge Parkway to east of Eldridge Parkway and Westpark Tollway from west of Synott Road to east of Synott Road at an estimated cost of \$15.5 million.
 3. Request for authorization for electrical and gas utility services to be set up at 5751 ½ Ranchester and 6226 ½ Southwest Freeway for Phase 2 of the Westpark Tollway.

4. Recommendation that the award for north and south bound mainlane widening and ramp construction for the Sam Houston Tollway from Westview Drive to Clay Road be made to W.W. Webber, Inc., in the amount of \$6,214,360, and that the award for westbound mainlane widening from west of Bammel N. Houston Road to east of Antoine Drive be made to Hubco, Inc., in the amount of \$2,049,290, and for appropriate officials to take necessary actions to complete the transactions.
5. Recommendation for approval of an amendment to an agreement with Washington Group International, Inc., for a change in scope to include construction management services, lab management, design and constructability reviews, and utility coordination on various Toll Road projects as well as the Westpark extension project, resulting in an addition of \$1.75 million to the contract amount, and for appropriate officials to take necessary actions to complete the transaction.
6. Request for authorization for electrical utility service to be set up for Phase 2 of the Westpark Tollway at 11226 Harwin Drive, 3807 and 5735½ Rogerdale, 4611½ West Sam Houston Parkway N., 5754½ Ranchester Drive, 5602 South Gessner, 9903½ Westpark, 4103 Osage, 3957½ Fondren, 8726 Westpark Drive, 8610½ Westpark Drive, and 11222½ Harwin Drive.
7. Request for authorization to donate trees for public use to the Greater Greenspoint District.

d. **Flood Control District**

Recommendation that the County Judge be authorized to execute agreements with:

1. Harris County Water Control and Improvement District No. 155 for ditch maintenance including mowing of Units K159-00-00 and K 159-01-00 in the Fairfield area in Precinct 3 in the total amount of \$70,693 for the period of April 1-December 31, 2005.
2. Landtech Consultants, Inc., for additional surveying services for establishment of a survey control network in the amount of \$37,304 in support of the Tropical Storm Allison Recovery project (amendment).
3. Post, Buckley, Schuh & Jernigan, Inc., for environmental engineering services in the amount of \$150,000 in support of the watershed environmental baseline map project for Spring Creek and Willow Creek watersheds, other related WEB activities, and the district's engineering and maintenance programs in Precincts 3 and 4.
4. URS Corporation for environmental engineering services in the amount of \$150,000 in support of the watershed environmental baseline map project for Addicks and Barker reservoirs, other WEB related activities, and the district's engineering and maintenance programs in Precincts 3 and 4.

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Roadway improvements and traffic signal installation for Woodforest Boulevard at Deerpass Drive in Precinct 2 for a three-week period at an estimated cost of \$152,686.
 - b. Traffic signal installation for Fairmont Parkway at Luella Avenue in Precinct 2 for a three-week period at an estimated cost of \$132,060.
 - c. 30,000 tons of crushed concrete base material for any plant or jobsite in Precinct 3 for a two-week period at an estimated cost of \$225,000.
 - d. Repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Crosby Road Camp area in Precinct 4 for a three-week period at an estimated cost of \$200,000.

2. Recommendation for approval of the following plats:
 - a. Brunswick Lakes, Sections Two and Three in Precinct 1; Brown & Gay Engineers, Incorporated.
 - b. Eldridge View, Section Four in Precinct 3; Century Engineering, Incorporated.
 - c. Creekside Place, Section One in Precinct 4; R.G. Miller Engineers.
 - d. Kingsland Creek Ranch Apartments in Precinct 3; Brown & Gay Engineers, Incorporated.
 - e. Spring Memorial Subdivision in Precinct 4; Hovis Surveying Company.
 - f. Bridgestone Convenience Store in Precinct 4; Weisser Engineering Company.

3. Recommendation for cancellation of bonds for:
 - a. JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Barker Cypress Road, Section Three in Precinct 3 in the amount of \$19,500.
 - b. Long Lake, Ltd., executed by Universal Surety Company for Williamsburg Parish, Section Six in Precinct 3 in the amount of \$21,600.

4. Recommendation for approval of changes in contracts for:
 - a. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers from Morton Road to north of Clay Road in Precinct 3, adding 54 calendar days and resulting in an addition of \$62,099 to the contract amount (27929).
 - b. Conrad Construction Company, Inc., contractor for Franz Road construction from Katy Hockley Cutoff Road to Grand Parkway in Precinct 3, adding eight calendar days and resulting in an addition of \$51,546 to the contract amount (27927).

5. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. Associated Testing Laboratories in the amount of \$31,050 for reconstruction of 1999 OHED roads in the Miller Road Camp area in Precinct 2.
 - b. Associated Testing Laboratories in the amount of \$44,513 for the Harris County Freeman Branch Library in Precinct 2.

- c. Atser Corporation in the amount of \$49,832 for refurbishing two north lanes of Westheimer Parkway from east of South Fry Road to the Buffalo Bayou Bridge by hot in place recycling of existing asphalt in Precinct 3.
 - d. QC Laboratories, Inc., in the amount of \$124,855 for widening of roadway consisting of asphalt pavement, existing asphalt removal, and storm sewer placement on Clay Road from west of Lakes of Bridgewater Drive to west of Westfield Village Drive in Precinct 3.
 - e. QC Laboratories, Inc., in the additional amount of \$15,000 for improvements to Westheimer Parkway east of Fry Road to Buffalo Bayou in Precinct 3.
 - f. Aviles Engineering Corporation in the amount of \$99,694 for refurbishing Atascocita Road by hot in place recycling of existing asphalt surface and overlay in the Humble Camp area in Precinct 4.
6. Recommendation for deposit of funds received from BWR Electrical Services in the amount of \$120 for payment of penalties for the wash bay facilities at George Bush and Bear Creek Parks in Precinct 3.
7. Recommendation for authorization for the County Judge to execute engineering services agreements with:
- a. The Louis Berger Group, Inc., in the amount of \$381,906 in connection with construction of Hughes Road from Sageblossom Drive to Barry Rose in Precinct 1.
 - b. Klotz Associates, Inc., in the amount of \$49,069 in connection with drainage improvement in the vicinity of the Winfield Road and Nightingale Road intersection in Precinct 1.
 - c. Binkley & Barfield, Inc., in the amount of \$92,623 in connection with construction of Space Center Boulevard from existing Space Center Boulevard northward to Genoa-Red Bluff Road in Precinct 2.
 - d. HNTB Corporation in the amount of \$424,494 in connection with construction of a grade separation at the FM 1960/Kuykendahl Road intersection in Precinct 4.
 - e. J.F. Thompson, Inc., in the amount of \$142,465 in connection with construction of Kuykendahl Road from Rhodes Road to FM 2920 in Precinct 4.
 - f. JNS Consulting Engineers, Inc., in the amount of \$33,746 in connection with construction of Spring-Cypress Road from west of Robbie Road to west of Klein Cemetery Road in Precinct 4.
 - g. Landtech Consultants, Inc., in the amount of \$508,888 in connection with construction of FM 2100 from its junction with FM 1485 along Huffman-Cleveland Road to north of Wolf Road in Precinct 4.
 - h. Landtech Consultants, Inc., in the amount of \$13,042 in connection with construction of Spring-Cypress Road from west of B&NO Railroad to east of Memorial Chase Drive in Precinct 4.
 - i. Pepe Engineering, Ltd., in the amount of \$14,618 in connection with construction of Spring-Cypress Road from east of Memorial Chase Drive to west of Stuebner-Airline Road in Precinct 4.

8. Recommendation that the award for 5,000 tons of 2-sack cement stabilized sand for any plant in Precinct 1 be made to Martin Marietta Materials Southwest, Ltd., only bid in the amount of \$93,250, and for appropriate officials to take necessary actions relating to the award.
9. Recommendation that the award for underground storage tank program UST system closure by removal at Bay Area Park in Precinct 2 be made to Eagle Construction and Environmental Services, L.P., lowest and best bid in the amount of \$13,604, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation that the award for overlay for the hike and bike trail on Bay Area Boulevard and Red Bluff Road in Precinct 2 be made to Arriola Paving, Inc., lowest and best bid in the amount of \$66,757, and for appropriate officials to take necessary actions relating to the award.
11. Recommendation that the court approve a settlement with Travelers for maintenance vehicle/equipment wash facilities at Deussen Park Service Center in Precinct 1 and Bayland Park, Katy Park, Hockley Service Center, Westside Service Center, and FM 529 Stockpile in Precinct 3.
12. Recommendation that the court establish a public hearing date of May 20 to consider certain street name changes for Maple Brook Drive to Maple Point Drive, Maple Brook Court to Maple Point Court, Lakewood Meadow Drive to Lakewood Field Drive, Lakewood Meadow Court to Lakewood Field Court, and Mesa Road to Mesa Drive in Precincts 3 and 4.
13. Recommendation that the award for Brittmoore Road from south of Tanner Road to Tanner Road and Tanner Road from Brittmoore Road to Beltway 8 in Precinct 4 be made to Hubco, Inc., lowest and best bid in the amount of \$1,335,224, and for appropriate officials to take necessary actions relating to the award.
14. Recommendation that the County Judge be authorized to execute an agreement with Copano Pipelines/Upper Gulf Coast, L.P., for right of way utility adjustments at an estimated cost to the county of \$117,367, including contingency, for the proposed reconstruction of Spring Cypress Road from east of Unit 131-03-00 to west of Falvel Road project in Precinct 4.
15. Recommendation for authorization for the County Auditor to pay monthly utility bills for Vera May Community Center in Precinct 4.
16. Recommendation that the court adopt the draft floodplain management plan for qualification to participate in the National Flood Insurance Program's Community Rating System.
17. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$3,281 and 10 workers compensation recoveries in the total amount of \$11,678; settlement of two tort claims in the total amount of \$1,626; denial of four claims for damages; and transmittal of claims for damages received during the period ending April 29.
- b. Transmittal of the proposed county employee training class schedule for the second quarter of FY 2003-04.
- c. Recommendation that the county self-insure any exposure for fidelity and crime losses until market conditions allow for a more favorable option, with the exception of coverage provided for the Tax Assessor-Collector which is set to renew in November and will be reviewed prior to that date.
- d. Transmittal of investment transactions for the period of April 23-29 and maturities for April 30-May 6.
- e. Request for approval of an order approving proceeding with issuance of Toll Road unlimited tax and subordinate lien revenue auction rate securities, Series 2003, including preparation of financing and offering documents, approving engagement of professionals in connection with issuance and sale of the securities, and making other provisions regarding the subject.
- f. Request for approval of an order approving proceedings for issuance and sale of Flood Control District Refunding Bonds, Series 2003A, including preparation of documents, engagement of professionals, and making other provisions in connection with the bonds.
- g. Request for approval of an order approving proceedings to authorize issuance and sale of Harris County Road Refunding Bonds, Series 2003A, and Harris County Permanent Improvement Refunding Bonds, Series 2003A, including preparation of documents and preliminary statement, engaging of professionals, and making other provisions regarding the bonds.
- h. Request for approval of a proposal from the National Center for State Courts to conduct a staff workload study and prepare appropriate case weights to apply to caseloads to predict staffing needs for the justice of the peace courts at a cost of \$38,000.
- i. Request by the director of Fleet Services for authorization to strip two vehicles involved in accidents and determined to be total losses and use surplus parts for repairs on other county vehicles and sell the remainder for scrap.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.

- k. Consideration of and possible action on amendments, additions, and deletions to the county's legislative platform for the 78th Session.

3. **Facilities & Property Management**

- a. Request for authorization to destroy certain records for Justice of the Peace 1.1 in accordance with a records control schedule.
- b. Request for authorization to renew annual agreements with Red Bluff Associates, LLC, for space at 3737 Red Bluff in Pasadena and Bayou Properties Company for space at 1007 South Broadway in La Porte for Public Health WIC clinics.
- c. Request for approval of the trustee substitution of Walter Lamar Cato for William J. Cato in connection with lease of space at 1882 Barker Cypress for Precinct 3.
- d. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

4. **Public Health & Environmental Services**

Request for authorization to change the titles and salary maximums of two positions and transfer a position from one program to another for support of the Emergency Medical Services Division, and to change the title of a projects administrator position to Chief, Disease Control & Health Epidemiology, and increase the salary maximum.

5. **Housing & Economic Development**

- a. Request that the County Attorney work with staff of Management Services and Precinct 1 to prepare a historic site tax exemption agreement for property at 220 Main, the former Union National Bank Building.
- b. Request for approval of an agreement with Vestcor Fund XX, Ltd., for payments in lieu of taxes in connection with a property tax exemption on Kimberly Pointe Apartments, and for adoption of a resolution approving issuance of multifamily housing revenue bonds by Harris County Housing Finance Corporation to finance construction of the apartments in Precinct 4.
- c. Request for approval of City of Houston and Harris County tax abatement agreements for Kerr-McGee Oil & Gas Corporation, Kerr-McGee Oil & Gas Onshore, LLC, and Wells Operating Partnership, LP, on property in the Greenspoint TIRZ at 16660 Northchase Drive in Precinct 4.
- d. Request for approval of an amendment to an agreement with the U.S. Department of Housing and Urban Development to extend a Supportive Housing grant term from 36 months to 48 months, ending February 28, 2004, for the Martin Luther King Jr. Community Center.

- e. Request for approval of an agreement with Associated Catholic Charities for the Villa Guadalupe Community Center project in Precinct 1 to benefit homeless persons using Community Development Block Grant funds in the amount of \$190,000.
- f. Request for approval of an agreement with Redemption Community Development Corporation for the New Beginnings Community Center land acquisition project in Precinct 4 to benefit individuals from low-to moderate-income households using Community Development Block Grant funds in the amount of \$450,000.
- g. Request for approval of three deferred mortgage down payment assistance loans in the amount of \$50,000 and contract payments of \$1,500 for low-and moderate-income homebuyers in Precincts 3 and 4 in connection with the Mortgage Assistance Program.
- h. Request for approval of amendments to annual action plans.
- i. Request for approval of an amendment to an agreement with Oaklake Community Housing Development Corporation for partial funding of the acquisition of an apartment complex at 15330 Bammel North Houston in Precinct 4 to revise the closing date, the rent schedule and the number of units for low-income households.
- j. Request by the Harris County Housing Authority Board of Commissioners for authorization to increase the maximum salary and change the classification titles of three positions.

6. **Youth & Family Services**

Children's Assessment Center

- a. Request for authorization to eliminate a position and change the title and maximum salary of another position for the Community Outreach division.
- b. Request for approval of exemption from the bidding process and retroactive payment of lab fees in the total amount of \$31,797 to Memorial Hermann Healthcare System.

7. **Constables**

- a. Request by Constable Freeman, Precinct 2, for authorization to add a reserve officer to the department's authorized list.
- b. Request by Constable Hickman, Precinct 4, for authorization to delete a reserve officer from the department's authorized list.
- c. Request by Constable Hickman for authorization to appoint a deputy to a vacant position.

- d. Request by Constable Cheek, Precinct 5, for approval of a law enforcement agreement with West Memorial Civic Association.
- e. Request by Constable Trevino, Precinct 6, for approval of changes to the department's authorized list of reserve officers.

8. **Fire & Emergency Services**

- a. Request for authorization to renew a Juvenile Firesetters Intervention program agreement with the City of Houston.
- b. Request for authorization to purchase bullet-resistant vests for commissioned personnel at a cost of \$14,377.

9. **County Clerk**

- a. Request for approval of corrected minutes for the court's meeting of February 18, and correction to the date for election service contracts approved at the April 15 meeting.
- b. Transmittal of an affidavit of substantial interest filed by Commissioner Radack regarding an item on the April 29 agenda.

10. **District Clerk**

Request for approval of applications and agreements for use of the county's Subscriber Access Program.

11. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, and 3, the 270th District Court, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 1235 Green Oak in Houston and 18023 Solomon Road in Tomball in Precinct 4.
- c. Consideration of approval of a settlement with Wilbur Smith Associates concerning engineering work on the Howell-Sugar Land Road projects and authorizing the County Judge to execute a release in exchange for payments to the county.

12. **District Attorney**

Request for authorization to accept a forfeited vehicle in connection with a case in the 234th District Court, with the vehicle to replace another one in the department's fleet, and request for issuance of payment of \$10,124 to Ford Motor Credit to satisfy an existing lien balance on the forfeited vehicle.

13. **District Courts**

Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.

14. **Travel & Training**

- a. Request for authorization for an employee of the **Flood Control District** to travel to Creedmoor May 12 to tour a composting facility recommended by the Texas Commission on Environmental Quality at a cost of \$150.
- b. Request for authorization for three employees of the **FCD** to attend a Tropical Storm Allison symposium of Rice University May 8 in Houston at a cost of \$450.
- c. Request for authorization for two employees of **Engineering** to attend an annual meeting and exposition of the Intelligent Transportation Society of America May 16-23 in Minneapolis at no cost to the county.
- d. Request for authorization for an employee of **Engineering** to attend a projects management seminar July 15 in Houston at a cost of \$149.
- e. Request for authorization for the director of **Human Resources & Risk Management** to attend a meeting of the Blue Cross and Blue Shield Major Accounts Council June 5-6 in Austin at a cost of \$225.
- f. Request for authorization for two **Central Technology** employees to attend a training session concerning solutions to deploy and manage software on desktop computers, handheld devices, and servers May 12-16 in San Antonio at a cost of \$1,925.
- g. Request for authorization for an employee of **Central Technology** to attend an IBM assembler language coding workshop June 23-27 in Dallas at a cost of \$1,005.
- h. Request for authorization for two **Central Technology** employees to attend an annual conference concerning emerging telecommunications technologies June 24-26 in Dallas at a cost of \$1,070.
- i. Request for authorization for an employee of **Public Health & Environmental Services** to attend Childhood Lead Poisoning Prevention Program meetings May 13 in Austin at a cost of \$250.
- j. Request for authorization for a **PHES** employee to participate in a conference on transmissible diseases June 25-27 in Amarillo at an approximate cost of \$825.
- k. Request for authorization for an employee of **PHES** to attend and participate in the annual colloquium of the American Professional Society on the Abuse of Children July 23-26 in Orlando at a cost of \$1,010.

- l. Request for authorization for an employee of **Domestic Relations** to attend a Family Dependency Treatment Court workshop of the U.S. Department of Justice May 19-23 in Kansas City, Mo., at no cost to the county.
- m. Request for authorization for two **Cooperative Extension** employees to attend a pond and pasture weed management seminar May 16 in Navasota at a cost of \$124.
- n. Request for authorization for an employee of **Cooperative Extension** to attend a District 4-H training seminar and meeting May 7 in Alvin at a cost of \$35.
- o. Request for authorization for an employee of **Cooperative Extension** to attend a District 9 extension professional development and business meeting May 1 in Montgomery at a cost of \$55.
- p. Request for authorization for an employee of **Protective Services for Children and Adults** to attend a supervisory practice conference May 15-16 in Las Vegas at no cost to the county.
- q. Request for authorization for **PSCA** to conduct its annual TRIAD Prevention Program staff training event at the YMCA Training Center May 6 in Houston at a cost of \$250.
- r. Request for authorization for two employees of the **Children's Assessment Center** to attend a conference of Texas Southern University May 7 in Houston at no cost to the county.
- s. Request for authorization for **CAC** to host luncheons associated with donor opportunities and activities associated with 16 partner agencies throughout the year at a cost of \$3,000.
- t. Request for authorization for an employee of **CAC** to attend a crime victims compensation training seminar June 27 in Austin at a cost of \$250.
- u. Request by **CAC** for authorization for certain employees to attend:
 1. Houston Oilman's Shooting Invitational Tournament benefiting the CAC May 16-17 in Fulshear at a cost of \$144.
 2. Law enforcement training June 17-18 in Houston at a cost of \$8,500.
 3. Camp Cullen June 1-6 in Trinity at a cost of \$25,675.
 4. Back to school event August 1 in Houston at a cost of \$575.
 5. Polo Risotto Festival September 14 in Houston at no cost to the county.
 6. Golf tournament benefiting the CAC October 24 in Houston at a cost of \$72.
 7. Children's holiday party December 10 at a cost of \$8,000.
- v. Request by **Constable Check, Precinct 5**, for authorization for two employees to attend a traffic law training class May 29 in Houston at a cost of \$50.

- w. Request by the **Sheriff** for authorization for:
 - 1. An employee to attend a training seminar of the Association of Firearms and Toolmark Examiners May 25-30 in Philadelphia at a cost of \$1,606.
 - 2. Two employees to attend a conference of the National Association of Extradition Officials May 25-28 in Asheville, N.C., at a cost of \$3,001.
 - 3. Five employees to attend a conference of the Texas Jail Association May 27-30 in San Antonio at a cost of \$2,232, with travel by county vehicle.
 - 4. An employee to attend a latent ridge friction comparison school of the Department of Public Safety June 2-6 in Austin at a cost of \$245, with travel by county vehicle.
 - 5. Two employees to attend the annual conference of the FBI National Academy Associates of Texas June 4-8 in Webster at a cost of \$370.
 - 6. Nine employees to attend the annual Texas DARE Officers Conference June 9-13 in Corpus Christi at a cost of \$5,440, with travel by county vehicle.
 - 7. Request for approval of payment in the amount of \$97 for expenses incurred by an employee to attend legislative hearings in Austin.

- x. Request for authorization for the **County Clerk** and an employee to attend a professional education session of the Election Center July 12-19 in Portland, Ore., at a cost of \$2,735.

- y. Request for authorization for an employee of the **County Attorney** to attend a collections practice seminar May 15-16 in Houston at a cost of \$345, and for an employee to attend the seminar May 29-30 in Dallas at a cost of \$320.

- z. Request for authorization for the **County Attorney** to attend a civil law seminar of the Texas District and County Attorneys Association May 7-9 in Fort Worth at a cost of \$425.

- aa. Request for authorization for an employee of the **County Attorney** to attend a litigation and trial tactics seminar May 8-9 in Houston at a cost of \$345.

- bb. Request for authorization for seven **District Attorney** employees to attend a career prosecutors school of the National District Attorneys Association May 31-June 12 in Charleston, S.C., at a cost of \$23,200.

- cc. Request for authorization for two **District Attorney** employees to attend a conference of the National District Attorneys Association May 4-6 in Alexandria, Va., at a cost of \$2,075.

- dd. Request by **Judge Gorczynski, JP 1.1**, for approval of payment in the amount of \$159 for mileage expenses incurred by an employee to attend a justice of the peace training seminar in Corpus Christi.

- ee. Request by **Judge Vara, JP 6.1**, for authorization to attend a justice of the peace seminar May 13-16 in Corpus Christi at a cost of \$300.

- ff. Request by the **County Courts** for authorization for an employee to attend a justice courts seminar May 13-16 in Corpus Christi at a cost of \$350.
- gg. Request by **Judge Olsen, Probate Court No. 3.**, for authorization for an employee to attend an estate planning and probate course June 4-6 in San Antonio at a cost of \$500.
- hh. Request for authorization for **Judge Parks, 247th Family District Court**, to attend an annual meeting and conference of the Texas Bar June 12-14 in Houston at a cost of \$340.
 - ii. Request for authorization for an employee of the **District Courts** to attend the Drug Court Initiative Program May 18-21 in Buffalo, N.Y., at a cost of \$2,100.
- jj. Request for authorization for an employee of the **Tax Assessor-Collector** to attend a State Bar annual meeting June 12-14 in Houston at a cost of \$120.
- kk. Request for authorization for the director of the **Joint City County Commission on Children** to attend a grant session review May 14-15 in Austin at no cost to the county.
- ll. Request by the **Commissioner of Precinct 1**, for authorization for an employee to attend a supervision seminar August 4 in Houston at a cost of \$179.

15. Grants

- a. Request by the director of the **County Library** for authorization to submit an application to the Houston Endowment for grant funds in the amount of \$100,000 to purchase network servers for each branch library.
- b. Request by the director of **Protective Services for Children & Adults** for authorization to apply for continued funding from the U.S. Department of Health and Human Services in the amount of \$200,000 to address needs of youth at risk of running away.
- c. Request by **Constable Trevino, Precinct 6**, for authorization to submit an application to the Texas Comptroller of Public Accounts for Tobacco Compliance Grant funds.
- d. Request by **Constable Butler, Precinct 7**, for authorization to submit an application for Tobacco Compliance Grant funds.
- e. Request by the **Sheriff's Department** for authorization to accept a grant award in the amount of \$921,149 from the Auto Theft Prevention Authority of the Office of the Governor.
- f. Request by the **Sheriff** for authorization to use technology grant funds to purchase Panasonic laptop computers to replace up to 250 mobile laptops for patrol vehicles in the amount of \$1,150,000.

16. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Angel Brothers Ent., Ltd., for improvements to Lazy Lake Lane from Lagoon Drive to Sandy Cove, Baycrest Drive from Lazy Lake Lane to Lagoon Drive, and Sandy Cove from Nasa Road 1 to Lazy Lake Lane in Precinct 2.
 - b. Angel Bros., Enterprise, Inc., for asphalt and base repair of various roads in the Wade Road Camp area in Precinct 2.
 - c. Curb Planet for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 3.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of March.

c. **Tax Assessor-Collector**

1. Request for approval of a renewal application for notary public commission for an employee at an estimated cost of \$79.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Inmate blankets for the Sheriff's Department.
 - b. Field grown live oak trees for Precinct 3.
 - c. Furnish, deliver, and install miscellaneous playground equipment for Nob Hill Park in Precinct 3.
 - d. Property insurance for the Washburn Tunnel.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District Clerk.
3. Transmittal of an award for meat products with Ditta Meat Co., in the amount of \$72,098 for the period of June 1-November 30.

4. Recommendation that the award for miscellaneous telephone and data parts for the Central Technology Center be made to Asset Optima L.L.C., Call One, Inc., and Graybar Electric in the total amount of \$55,000.
5. Recommendation that the award for facsimile machines for the county and the Harris County Hospital District be made to Century Business Equipment, Inc., for categories I and III, and T.M. Office Systems, Inc., for category II items in the total amount of \$125,000 on an as needed basis.
6. Recommendation that the award for a digital photo system for the Sheriff's Department be made to Noritsu America Corporation in the amount of \$148,101.
7. Recommendation that the award for toll collection lane controller equipment for the Toll Road Authority be made to TollTex, Inc., in the amount of \$1,086,101.
8. Recommendation that the award for archive storage media for the County Clerk's Office be made to Micro Images, low bid in the amount of \$22,480 for the period beginning July 1.
9. Recommendation that the award for decals for the Sheriff's Department be made to Graphic Design International, Inc., low bid in the amount of \$29,703 for the period beginning June 1.
10. Recommendation that the award for abstract services for the county be made to Chicago Title Insurance Company, low bid in the amount of \$96,000 for the period beginning July 1.
11. Request for approval of renewal options with:
 - a. Groves Industrial Supply Co., for hand tools and related items for the county and the Flood Control District for the period of August 1-July 31, 2004.
 - b. Storage Technology Corporation for maintenance of storage technology equipment for the Central Technology Center for the period of August 1-July 31, 2004 in the approximate amount of \$215,508.
 - c. Skaggs Public Safety Uniforms for uniforms and related items for Constable, Precinct 3 for the period of August 1-July 31, 2004.
12. Request for approval of an extension to an existing contract with Experian Direct Solutions for address telephone cross reference for JIMS through May 31 or until a new contract is awarded.
13. Request that Tory M. Taylor be granted a personal services exemption from the competitive bid process for professional pharmacy services for Protective Services for Children and Adults in the amount of \$3,000 for the period ending February 29, 2004, and for the County Judge to take necessary action relating to the agreement.

14. Request that John White & Associates be granted a personal services exemption from the competitive bid process for maintenance of certain software for the Sheriff's Department in the amount of \$7,500 for the period of May 6-May 5, 2004, and for the County Judge to take necessary action relating to the agreement.
15. Request that Value Line Publishing, Inc., be granted a sole source exemption from the competitive bid process for Value Line Research Center™ on-line investment information service for the County Library at a cost not to exceed \$39,000.
16. Request that iTeam Resources, Inc., be granted a sole source exemption from the competitive bid process for purchase of Print Quest print cost recovery software for the County Library at an estimated cost of \$40,000.
17. Request that Inter-Tel Technologies, Inc., be granted a sole source exemption from the competitive bid process for Axxess telephone equipment Version 7.0 for the county in the approximate amount of \$250,630.
18. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
19. Transmittal of notice of receipt of funds in the total net amount of \$8,325 for county equipment sold at Houston Auto Auction April 2.
20. Request for approval to remove certain county inventory that has been damaged, destroyed, lost, or stolen from certain county departments.
21. Transmittal of notice of receipt of funds in the total amount of \$37,420 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction March 28-April 24.
22. Recommendation that the award for workers' compensation third party administration and related services for the county be made to Ward North America, Inc., for \$1,012,200/yr for workers' compensation claims administration services and risk management information systems and Argus Services Corporation for \$199,000/yr for medical cost containment services for the period beginning June 1.

17. **Commissioners Court**

a. **County Judge**

1. Request for approval of a resolution designating May 19-22 as Harris County Employees' Spring Blood Drive Days and May 28 as Dress Down Day allowing county employees to wear blue jeans for donating blood.

2. Request for renewal of an agreement with Jack Petersen for legislative liaison services in Washington, D.C., for the period of April 25-April 24, 2004 at a total amount not to exceed \$50,000.
3. Consideration of a resolution designating May 16 as Harris County Employees' Special Night at Astroworld.
4. Request by the Office of Emergency Management for approval to purchase a cellular telephone for an employee.
5. Request by OEM for approval of two summer intern positions in connection with the Precinct 1 Summer Work Program.

b. **Commissioner, Precinct 1**

1. Consideration and approval of a personal services agreement with Judith Jackson for redistricting assistance and other liaison services.
2. Request for approval to create 15 temporary summer positions effective May 31.

c. **Commissioner, Precinct 2**

1. Consideration of a resolution recognizing May 5 as Cinco de Mayo.
2. Request for approval to transfer eight regular positions from Org. 105 to Org. 102, with reclassification and salary adjustment for one of the positions, and to create a regular position in Org. 105 effective May 17.
3. Request for approval to create 107 temporary summer positions for the period of June 2-September 5 effective May 17.
4. Request for discussion and possible action regarding appointment of J. Art Morales to the board of the Metropolitan Transit Authority.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept reimbursement from Gerald Bradshaw for the cost of materials to replace a driveway with concrete as part of a drainage improvement project at 12918 Dakar.
2. Recommendation that the court stop current plans for redistricting of justice of the peace and constable precinct lines.

e. **Commissioner, Precinct 4**

1. Request for approval of the reappointment of Marvin Mohn to the Harris County Health Facilities Development Corporation Board.
2. Request for approval of correction to a payroll record of an employee.

18. **Miscellaneous**

- a. Transmittal of a petition filed with Probate Court No. 1.
- b. Transmittal of notice of intent to introduce proposed legislation for creation of Baybrook Management District.
- c. Request for approval of an order authorizing resale of property by Mayde Creek Municipal Utility District in connection with judgment in a delinquent tax suit.
- d. Request for authorization to transfer utility services to new Reliant Park facilities at 8285 Kirby Drive A and 8285 Kirby Drive B.
- e. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.

19. **Emergency items.**

20. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

21. **Executive Session**

Request by Commissioner Radack for an executive session for discussion and possible action in open court concerning reappointment or replacement of Daniel D. Louie and D.V. "Sonny" Flores on the board of managers of the Harris County Hospital District.

22. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Robert M. Gilmore (3)
- b. Charles Hixon (1)
- c. Joseph Charles (1)
- d. Others

Adjournment.

*****SUPPLEMENTAL ITEM*****

Request of the Flood Control District that, as per authorization given at the March 18, 2003 meeting of the Commissioners Court of Harris County, a public hearing be held for the taking and use of a parcel in the City of Houston's Townwood Park, Tract 19-017.0 for flood control and drainage use as part of the Sims Bayou federal flood control project in Precinct 1.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
Management Services
Central Technology
Facilities & Property Management
Public Health & Environmental Services
Housing & Economic Development
Library Services
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)
Sheriff
Sheriff's Civil Service
Fire & Emergency Services
Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
Community Supervision & Corrections
Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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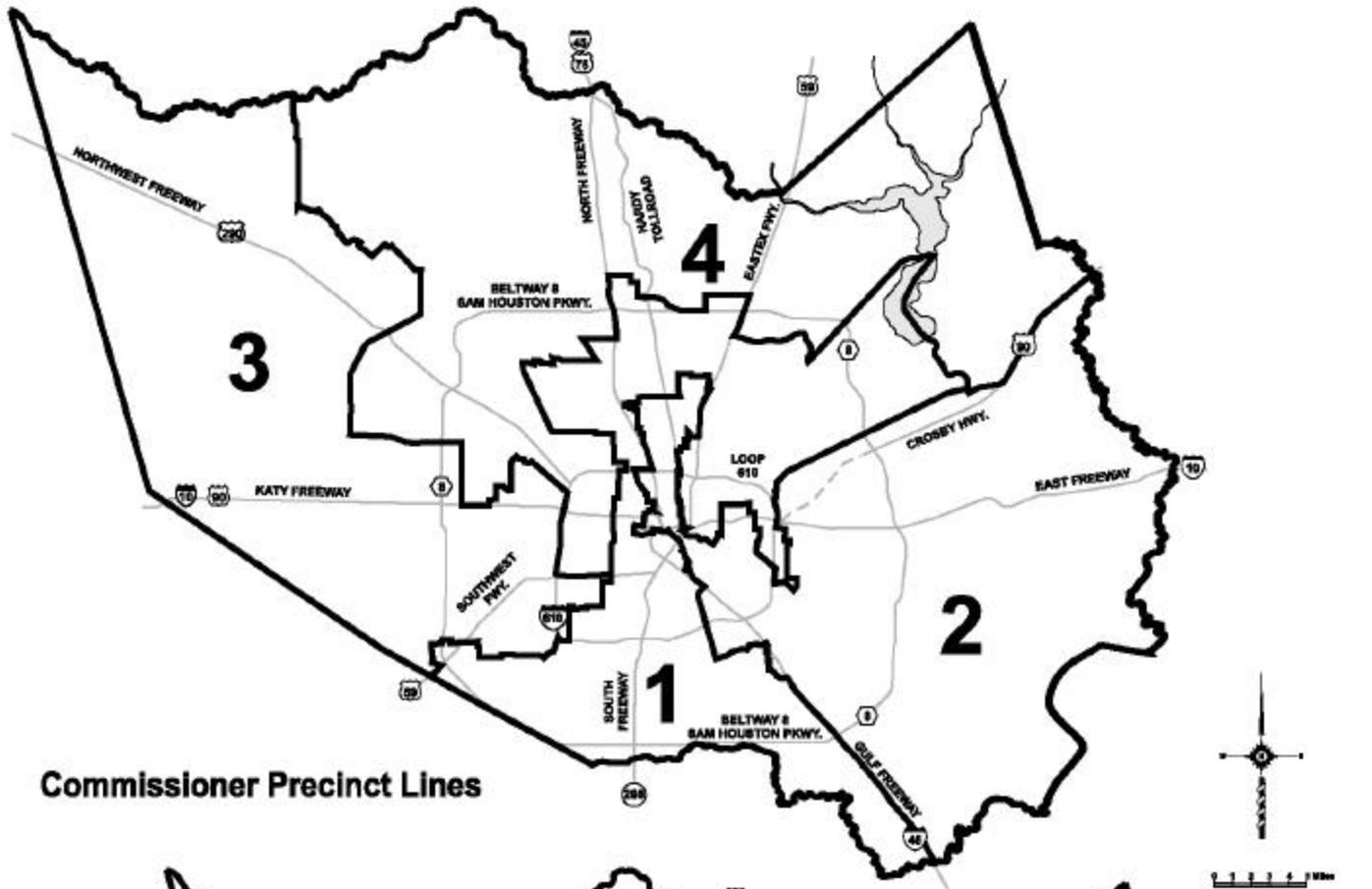
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

Calendar 2004

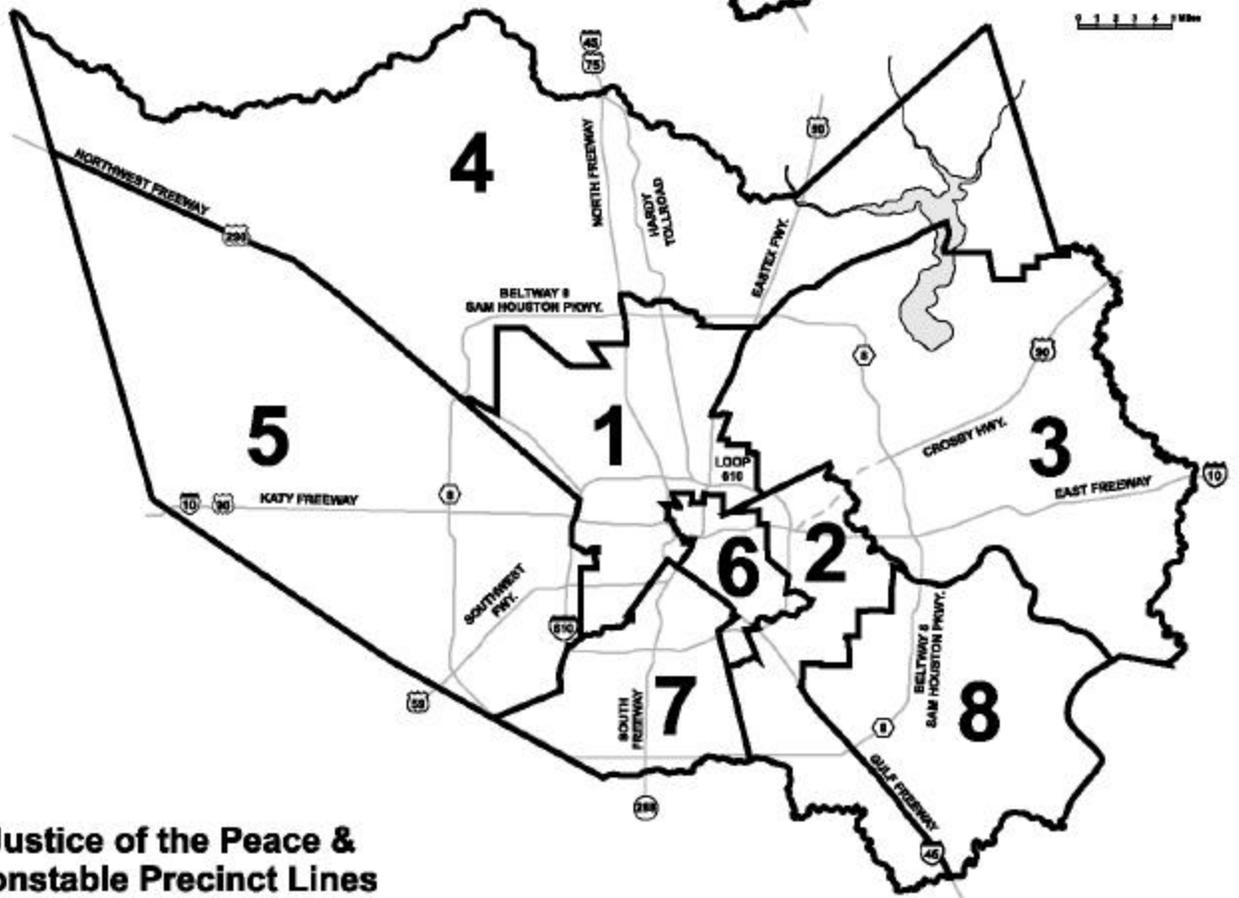
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The agenda is available on the Internet at <<http://www.co.harris.tx.us/>> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines