



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.06

AGENDA

March 18, 2003

10:00 a.m.

Opening prayer by Pastor Richard Noack of Trinity Lutheran Church of Klein.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Housing & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Medical Examiner
12. County Clerk
13. District Clerk
14. County Attorney
15. District Attorney
16. Court Services
17. Justices of the Peace
18. Probate Courts
19. District Courts
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Public Hearing
25. Appearances before court
26. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization to negotiate an agreement with McDonough Engineering Corporation for on-call engineering services for projects in Precinct 3.
2. Recommendation that the Flood Control District be authorized to negotiate an agreement with Survcon, Inc., for surveying services in support of the district's capital improvement program.
3. Recommendation that the County Judge be authorized to execute an agreement with the North Channel Local Emergency Planning Committee for co-sponsoring a household hazardous waste collection event April 5, 2004 at a cost of \$20,000.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Glenda J. Deal in the amount of \$14,059 for the Sims Bayou project in Precinct 1.
 - b. Tonya Sweat in amounts of \$3,570 and \$1,250 for the Sims Bayou project in Precinct 1.
 - c. Jose L. and Virginia Arellano in amounts of \$11,844 and \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
 - d. Ruth Morin in the amount of \$215 for the Halls Bayou flood damage reduction project in Precinct 1.
 - e. Isidoro and Annie Rojas in the amount of \$808 for the Halls Bayou flood damage reduction project in Precinct 1.
 - f. StarTex Title Company fbo Ruben D. and Naomi Lopez in the amount of \$61,000 for the Halls Bayou flood damage reduction project in Precinct 1.
 - g. Maria Anita Bailey in the amount of \$950 for the Halls Bayou flood reduction project in Precinct 1.
 - h. Luis and Maria Martinez in the amount of \$31,705 for the Halls Bayou flood reduction project in Precinct 1.
 - i. William Patton and Minnie Rivera in amounts of \$4,450 and \$1,399 for the Halls Bayou flood damage reduction project in Precinct 1.
 - j. Calixtro and Hermilia Ramirez in the amount of \$728 for Halls Bayou flood damage reduction project in Precinct 1.
 - k. Eugenio and Eusebia Perez in amounts of \$18,102 and \$950 for the Halls Bayou flood damage reduction project in Precinct 1.
 - l. James H. Fain in the amount of \$1,945 for the Halls Bayou flood damage reduction project in Precinct 1.

- m. Gilbert and Janie Reyes in amounts of \$4,704, \$950, and \$386 for the Halls Bayou flood damage reduction project in Precinct 1.
- n. Fortino M. and Maria L. Hernandez in the amount of \$1,958 for the Halls Bayou flood damage reduction project in Precinct 1.
- o. Luis and Maria Martinez in the amount of \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
- p. Thelma Covalt in the amount of \$998 for the Halls Bayou flood damage reduction project in Precinct 1.
- q. First American Title Co., fbo Thelma Covalt in the amount of \$26,900 for the Halls Bayou flood damage reduction project in Precinct 1.
- r. Maximilano and Merci Borgess in the amount of \$1,350 for the Halls Bayou flood damage reduction project in Precinct 1.
- s. Eric Lambridia in the amount of \$800 for the Halls Bayou flood damage reduction project in Precinct 1.
- t. Barbara McLaughlin in the amount of \$1,651 for the Grantwood buyout project in Precinct 3.
- u. Luke D. and Susan L. Grainge in the amount of \$4,733 for the Grantwood buyout project in Precinct 3.
- v. James and Jo Gateley in the amount of \$1,987 for the Grantwood buyout project in Precinct 3.
- w. Buck and Deanna Wilke in amounts of \$2,750 and \$2,193 for the Grantwood buyout project in Precinct 3.
- x. George Sanchez and Nora Flores in amounts of \$23,394 and \$500 for the Halls Bayou flood damage reduction project in Precinct 2.
- y. Jose and Maria Sepulveda in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 2.
- z. Robert White in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 2.
- aa. James Kevin Mitchell in the amount of \$1,550 for the Halls Bayou flood damage reduction project in Precinct 2.
- bb. Ricardo Diaz and Perla Morales in the amount of \$3,736 for the Halls Bayou flood damage reduction project in Precinct 2.
- cc. Rueben Navarro and Maria Irene Ponce in amounts of \$22,500 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 2.
- dd. Samuel L. and Alberta M. Hubbard in the amount of \$3,509 for the Halls Bayou flood damage reduction project in Precinct 2.
- ee. Commonwealth Title fbo Charleston L. and Melody A. Gray in the amount of \$26,500 for the Halls Bayou flood damage reduction project in Precinct 2.
- ff. Roadrunner Moving & Storage in the amount of \$1,508 for the Halls Bayou flood damage reduction project in Precinct 2.
- gg. North American Title Co., fbo Clifton R. and Elizabeth Hatchett in the amount of \$28,510 for the TSA district buyout project in Precinct 4.
- hh. Almond E. and Jo Ann Anderson in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
- ii. Chicago Title fbo Fred Dailey in the amount of \$1,500 for the TSA district buyout project in Precinct 4.

- jj. Fidelity Title Company fbo Ray and Teresa Grant in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
 - kk. Stewart Title Company fbo Doris Villarreal in the amount of \$28,900 for the TSA district buyout project in Precinct 4.
 - ll. Alamo Title fbo Andrae E. and Barbara S. Pleasant in the amount of \$35,000 for the TSA district buyout project in Precinct 4.
 - mm. Countrywide Home Loans, Inc., fbo Richard Griffin in the amount of \$9,000 for the TSA-RL project in Precinct 4.
 - nn. Richard Griffin in amounts of \$2,250 and \$2,301 for the TSA-RL project in Precinct 4.
 - oo. Fidelity Title Company fbo Mary E. Richardson in the amount of \$35,000 for the TSA-RL project in Precinct 4.
 - pp. World Savings Bank fbo Jose Guadalupe Alvarez in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - qq. American Title Company fbo Juan Cano and Andrea Hernandez in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - rr. American Title Company fbo Donnell and Linda Semien in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
 - ss. Reid Strickland Gillette Title fbo Willie and Stella R. Pearson, Jr. in the amount of \$33,640 for the HMGP-1379 project in Precinct 2.
 - tt. North American Title Company fbo G.H. Valdez in the amount of \$2,320 for the HMGP-1379 project in Precinct 1.
 - uu. Robert and Jacquelyn Hill in the amount \$100 for the HMGP-1379 project in Precinct 4.
 - vv. Daniel and Tomasita Ramirez in amounts of \$1,050 and \$160 for the HMGP-1379 project in Precinct 1.
 - ww. First American Title Co., fbo Joe Quintanilla, Jr. and Carmen Grifaldo in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
- a. Westpark Corridor project, Tracts F001-037 and F001-067 in Precinct 3.
 - b. Greenhouse Road detention facilities project, Tracts 001C, 001D, 002B, and 003 in Precinct 3.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide payment of relocation benefits up to \$35,000 to income eligible households, and for appropriate officials to take necessary actions to complete transactions for:
- a. TSA district buyout project, Tracts 01-806.0A, 02-824.0, 06-813.0, 06-814.0, 12-056.0, 12-058.0, 12-883.0, 13-841.0, 13-855.0, 13-893.0, 13-899.0, 14-808.0A, 16-029.0, 16-866.0, 17-878.0, 22-864.0 through 22-866.0, 23-844.0, 25-832.0, 29-860.0 through 29-866.0, and 29-868.0 in Precincts 1 and 4.

- b. TSA-RL project, Tracts 12-059.0, 12-872.0, 16-053.0, 16-853.0, 16-859.0 through 16-864.0, 16-868.0 through 16-875.0, 16-877.0 through 16-880.0, and 17-884.0 in Precinct 4.
 - c. HMGP-1379 project, Tracts 04-805.0, 04-824.0, 05-827.0A, 05-865.0, 05-868.0, 10-853.0 through 10-855.0, 12-059.0, and 14-809.0 in Precincts 1, 2, and 4.
4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, Tracts 14-839.0 and 14-840.0 in Precinct 2.
 - b. HMGP-1379 project, Tract 25-831.0 in Precinct 1.
 - c. Buyout-San Jacinto watershed project, Tracts 12-816.0, 12-817.0, and 36-815.0 in Precincts 1 and 4.
5. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell Tract 02-508.0 of the Tomball utility easement project in Precinct 4 to the City of Tomball for the appraised value of \$161, and for appropriate officials to take necessary actions to complete the sale.
6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tracts 22-001.0 and 22-002.0 of the Ranchstone Drive regional detention basin project in Precinct 4 for the negotiated purchase price of \$2,030,000, 104% of the appraised, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing the Hardy Toll Road extension project, decreeing public necessity and convenience, and directing Right of Way on behalf of the county to acquire Tracts JJJ, KKK, MMM, NNN, and PPP through ZZZ in Precinct 1, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to pay \$1,082,001 pursuant to an agreed judgment in connection with a case in County Civil Court No. 3 regarding the Courthouse Complex expansion project, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve an order authorizing acceptance of a portion of Waco Street by prescription into the county road system in Precinct 2, and for appropriate officials to take necessary action to complete the transaction.

10. Recommendation that the court approve a resolution and order authorizing the County Judge to execute an agreement with Appaloosa Land Company, L.P., for construction of a drainage ditch over and across a portion of Jesse H. Jones Park and Nature Center in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the County Judge be authorized to execute an agreement with Richard A. Smith for real estate broker services in support of real estate transactions on behalf of the county.
12. Recommendation that the County Judge be authorized to execute an agreement with Woody Nelson for relocation specialist services in support of real estate transactions on behalf of the Flood Control District.

c. **Toll Road Authority**

1. Request for authorization to seek bids for reconstruction of South Rice Avenue along a portion of US 59 and ramp N extension to Westpark Tollway at an estimated cost of \$2,191,173.
2. Request for approval of an agreement with LMB Engineering, Inc., for professional engineering services in the amount of \$100,000 in connection with railroad crossings, permits, and facilities coordination on various projects throughout the county, and for appropriate officials to take necessary actions to complete the transaction.
3. Recommendation for approval of an agreement with Westchase District to construct a right turn lane on Briar Forest Boulevard at Beltway 8 southbound frontage road, and for appropriate officials to take necessary actions to complete the transaction.
4. Recommendation for authorization to negotiate an agreement with AECOM Enterprises, Inc., to study the SH 288/SH 35 corridor from Brazoria County into Harris County to determine preliminary feasibility of a toll road.
5. Recommendation for approval of an agreement with Wilbur Smith & Associates for two traffic and revenue studies for projects currently under construction and a comprehensive feasibility study for projects within the county and adjacent counties.
6. Request for authorization to participate in the annual Fall Houston Home Show September 12-14 in Houston at an estimated cost of \$2,000 for promotion of the toll road system.

7. Request for the County Judge to execute an agreement with Carter Burgess, Inc., for design of a ramp in the vicinity of SH6, Park Row, and Metro Addicks Park & Ride for access to proposed toll lanes on IH10 in the amount of \$556,513, and for appropriate officials to take necessary actions to complete the transaction.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. CenterPoint Energy Houston Electric, LLC, for right of way utility adjustments in the amount of \$15,512 for relocation of their facilities in Precinct 4.
 - b. Exxon Mobil Corporation, for right of way utility adjustments in the amount of \$104,181 for relocation of their facilities for reconstruction of Unit E500-03-00 in Precinct 4.
 - c. Harris County for removal of buildings and structures and clearing of a tract of land at 23602 Bauer-Hockley Road in Precinct 3 in the amount of \$5,176.
 - d. Jack C. Peterson for intergovernmental liaison services with the United States government on a continuing basis in the amount of \$105,000.
 - e. Sprint Sand & Clay L.P., for excavation of regional detention basin E535-01-00 in the White Oak Bayou watershed in Precinct 4 in the amount of \$5,000.
 - f. Turner Collie & Braden, Inc., for additional engineering services to conduct flood plain studies for currently unstudied channels in the county as part of the FEMA Tropical Storm Allison recovery project in the amount of \$250,000 (amendment).
2. Recommendation that the court schedule a public hearing required for the taking and use of a parcel in the City of Houston's Townwood Park, Tract 19-017.0 for flood control and drainage use as part of the Sims Bayou federal flood control project in Precinct 1.
3. Recommendation that the County Judge be authorized to execute a dedication of road easement for road and street purposes for Unit U106-10-00, Tract 01-601.0 in Precinct 3.
4. Request for approval of payment in the amount of \$79 for notary public license fee and bond for an employee.
5. Recommendation that the award for earthen channel restoration at US Hwy. 90 to Mesa Road in the Greens Bayou watershed in Precinct 1 be made to Lindsey Construction, Inc., in the amount of \$275,445.
6. Recommendation for approval of a change in contract with Lecon, Inc., to extend pay items required for construction of added site E115-00-00-X015 and add pay items to perform work from the channel bottom to avoid destruction of four mature live oak trees in Precincts 1 and 4, resulting in an addition of \$93,444 to the contract amount (02/0369).

7. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for general repairs in Precincts 1 and 4 at an estimated cost of \$253,000.
8. Recommendation for authorization to reduce retainage withheld to 1% of the total amount of work completed to date by Ramos Industries, Inc., and to release payment in the amount of \$103,594.
9. Recommendation for authorization to acquire right of way for regional detention in the Brickhouse Gully watershed, Unit E115-00-00 in Precinct 4.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Overlay for the like and bike trail on Bay Area Boulevard and Red Bluff Road in Precinct 2 at an estimated cost of \$103,000.
 - b. South Half Boulevard paving and drainage improvements for West Road from west of Barker-Cypress Road in Precinct 3 at an estimated cost of \$360,000.
 - c. Furnish and install loop detectors, conduits, and cables along Atascocita Road from Old Humble Road/Mesa Road to FM 1960 in Precinct 4 at an estimated cost of \$175,000.
2. Recommendation for approval of the following plats:
 - a. Stonecreek-Saums Road in Precinct 3; Windrose Land Services, Incorporated.
 - b. Bear Creek Place in Precinct 3; Windrose Land Services, Incorporated.
 - c. Blackhorse Ranch South, Section Four in Precinct 3; Brown & Gay Engineers, Incorporated.
 - d. Clayton's Corner, Section Three in Precinct 4; Brown & Gay Engineers, Incorporated.
 - e. Thomas Manor Plat in Precinct 2; Henicke & Associates.
 - f. The Fisk in Precinct 4; E.I.C. Surveying Company.
 - g. Coles Crossing South, Section 10 in Precinct 3; Jones & Carter, Incorporated.
 - h. Villages at Lakepointe, Section Six partial replat in Precinct 4; Benchmark Engineering Corporation.
 - i. Queenston Commercial Subdivision, Section One in Precinct 3; Windrose Land Services, Incorporated.
 - j. Eldridge Plaza in Precinct 4; Marsh/Jalayer & Associates.
 - k. Belgold Business Park in Precinct 4; Hughes-Southwest Surveying Company.
 - l. Rediska in Precinct 3; Texas Engineering and Mapping Company.
 - m. Bear Creek Meadows, Section Two in Precinct 3; Pate Engineers.
 - n. Hereford Estates Village in Precinct 4; Century Engineering, Incorporated.
 - o. Green Crest Apartments in Precinct 3; Tejas Surveying, Incorporated.
 - p. Mandolin Park, Section Two in Precinct 4; Dannenbaum Engineering Corporation.
 - q. Seatrax Incorporated Industrial Subdivision in Precinct 4; McKinley Co., Incorporated.

- r. Windrose West, Section Eight in Precinct 4; Carter & Burgess, Incorporated.
3. Recommendation for cancellation of a bond for Ashton Houston Residential, L.L.C., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Northlake Forest, Section One in Precinct 3 in the amount of \$73,785.
 4. Recommendation for approval of changes in contracts for:
 - a. Stephens Construction Services, contractor for Riley Chambers Community Center expansion, resulting in an addition of \$140,130 to the contract amount (32215).
 - b. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, resulting in an addition of \$2,075 to the contract amount (27917).
 - c. Hubco, Inc., contractor for Clay Road construction from west of Westfield Drive to Fry Road in Precinct 3, adding 45 calendar days and resulting in an addition of \$1,000 to the contract amount (27904).
 - d. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers from Morton Road to north of Clay Road in Precinct 3, resulting in an addition of \$34,187 to the contract amount (27841).
 - e. Hubco, Inc., contractor for construction for Katy-Fort Bend County Road from Colonial Parkway to Franz Road in Precinct 3, resulting in an addition of \$1,500 to the contract amount (27907).
 - f. Hubco, Inc., contractor for Westheimer Parkway from east of Fry Road to Buffalo Bayou in Precinct 3, adding 20 calendar days and resulting in no change to the contract amount (27916).
 - g. Hubco, Inc., contractor for Westheimer Parkway improvements from east of Fry Road to Buffalo Bayou in Precinct 3, adding 55 calendar days and resulting in a reduction of \$4,831 from the contract amount (27926).
 - h. L.N. McKean, Inc., contractor for Champion Forest Subdivision repairs to the storm sewer outfall serving Section Six in Precinct 4, resulting in an addition of \$29,910 to the contract amount (27903).
 - i. Southwest Signal Supply, Inc., contractor for Traffic Signal System for the intersections of North Eldridge Parkway at Chimney Sweep Drive and Taylor Road in Precinct 4, resulting in an addition of \$4,730 to the contract amount (26354).
 5. Recommendation for authorization to negotiate with:
 - a. McDonough Engineering Corporation for engineering services for water and sewer design in the Aldine area for the Office of Housing & Economic Development.
 - b. Binkley & Barfield, Inc., for preliminary and design phase engineering services for Cypress-Rosehill Road from US 290 to Cypress Mill Park Drive in Precinct 3.

6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. PSI, Inc., in the amount of \$219,612 for construction of Franz Road from Katy-Hockley Cutoff Road to Grand Parkway in Precinct 3.
 - b. Fugro-South, Inc., in the additional amount of \$10,000 for repairs/replacement of concrete pavement, curbs, and driveways in the Lyons Camp area in Precinct 4 (amendment).
7. Recommendation for deposit of funds received from Southwestern Bell Telephone in the amount of \$38,166 for reimbursement for work performed for reconstruction of Spring-Cypress Road from west of Foster Road to FM 2920 in Precinct 4.
8. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Knudson and Associates for architectural services in the amount of \$442,538 for development of the East Harris County Soccer Complex in Precinct 2.
 - b. Binkley & Barfield, Inc., for engineering services in the amount of \$74,729 for construction of Greenhouse Road from Saums Road to Spanish Needle in Precinct 3.
 - c. Edminster, Hinshaw, Russ & Associates, Inc., for engineering services in the additional amount of \$120,194 for Mason Road from north of Franz Road to north of Morton Road in Precinct 3 (amendment).
 - d. EFC, Inc., for engineering services in the amount of \$206,280 for construction of Bellaire Boulevard from west of Howell-Sugarland Road to west of Eldridge Parkway in Precinct 3.
 - e. J.F. Thompson, Inc., for engineering services in the amount of \$98,826 for construction of an outfall drainage system to serve Telge Road from Telge Road to the Longwood Trace detention basin in Precinct 3.
 - f. Carter & Burgess, Inc., for engineering services in the amount of \$11,853 for construction of Spring-Cypress Road from east of Unit K131-03-00 to Carrot Street in Precinct 4.
 - g. Walter P. Moore and Associates, Inc., for engineering services in the amount of \$31,232 for construction of traffic signal and related roadway improvements at East Hardy Road and Farrell Road, West Hardy Road and Lemm Road No. 1, and Atasca Oaks Drive and FM 1960 in Precinct 4.
9. Consideration of a request to the Texas Department of Transportation for waiver of the local match fund participation requirement on the El Camino Real Bridge project in Precinct 2 in return for performance by the county of the equivalent-match project.
10. Recommendation that the court accept a warranty deed from JDC/Greenleaf, Ltd., for Dundee Road in Precinct 3, and for appropriate officials to take necessary actions relating to the deed.

11. Recommendation that the County Judge be authorized to execute an interlocal agreement with MUD No. 264 for construction of a concrete sidewalk within the right-of-way of Hudson Oaks Drive from Holmsley Elementary School to Langham Creek High School in Precinct 3.
12. Recommendation for authorization for the County Judge to reduce the retainage from 5% to 2% for Centurion Construction, Inc., contractor for Humble, Lyons maintenance camp and wash facilities for operations at Hugh Road in Precinct 4.
13. Recommendation that the County Judge be authorized to execute an agreement with Natural Gas Pipeline Company of America for right of way utility adjustments at an estimated cost to the county of \$66,875, including contingency, for the proposed reconstruction of Clay Road project in Precinct 3.
14. Recommendation that the award for field lighting for Pep Mueller Park in Precinct 1 be made to Instrumentation & Electrical Specialist, L.L.C., lowest and best bid in the amount of \$26,500, and for appropriate officials to take necessary actions relating to the award.
15. Recommendation that a technical defect be waived and the award for concrete paving repairs for Miller Road Camp, 14399 Hollypark, 711 Onaleigh, and 702 Canna in Precinct 2 be made to C&D Constructors, Inc., lowest bid in the amount of \$146,333, and for appropriate officials to take necessary actions relating to the award.
16. Recommendation that the award for roadway improvements and traffic signal installation for Fairmont Parkway at Driftwood Drive in Precinct 2 be made to Traf-Tex, Inc., lowest and best bid in the amount of \$162,100, and for appropriate officials to take necessary actions relating to the award.
17. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical services at 4602½ Barker Cypress Road and 7703½ Fallbrook Drive in Precinct 3.
18. Recommendation that the award for painting and repairs to the basketball pavilion at Independence Park in Precinct 4 be made to AAA Asphalt Paving, Inc., best bid in the amount of \$47,950, and for appropriate officials to take necessary actions relating to the award.
19. Recommendation that the County Judge be authorized to execute a joint participation agreement with Clay Development and Construction, Inc, for relocation of a median opening on Tanner Road between Brittmoore Road and Beltway 8 in Precinct 4.

20. Recommendation that the County Judge be authorized to execute an agreement with ExxonMobil Pipeline Company for right of way utility adjustments at an estimated cost to the county of \$12,272, including contingency, for the proposed reconstruction of Kuykendahl Road project in Precinct 4.
21. Recommendation for authorization for two employees to attend a construction law seminar May 14 in Houston at a total cost of \$448.
22. Recommendation for authorization for two employees to attend the annual conference of the Association of State Flood Plain Managers May 12-16 in St. Louis at a total cost not to exceed \$3,100.
23. Recommendation that the award for maintenance of traffic signals and related equipment throughout the county be made to Southwest Signal Supply, Inc., lowest and best bid in the amount of \$850,000, and for appropriate officials to take necessary actions relating to the award.
24. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$4,866; settlement of six tort claims in the total amount of \$16,945; denial of 10 claims for damages; and transmittal of claims for damages received during the period ending March 11.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$853 in connection with settlement of an accident claim.
- c. Request for authorization for an employee to attend a conference of the Texas Safety Association March 31-April 2 in Houston at a cost of \$315.
- d. Request for authorization for two employees to attend a job fair of Lee College March 27 in Baytown at a cost of \$25.
- e. Request for approval of payment in the amount of \$520 for expenses incurred by two employees to attend a symposium of the Houston Human Resource Management Association in Houston.
- f. Transmittal of investment transactions for the period of February 26-March 11 and maturities for March 5-18, and request for approval of changes in securities pledged for county funds.

- g. Request for approval of interest payments for commercial paper projects, and for authorization to increase notes for purchase of property for the courthouse complex project, and for Flood Control District capital improvements.
- h. Request for approval of debt service expenditures for the month of April.
- i. Request for approval of a budget addendum for certain position reclassifications and funding for the Auditor's Office as approved by the District Judges.
- j. Request for consideration and approval of a policy for control of travel and conference expenses for the period through September 30, 2003.
- k. Request for authorization to submit an application to the U.S. Department of Justice for grant funds for the Texas Domestic Preparedness Assessment program.
- l. Request for authorization to submit an application to the U.S. Environmental Protection Agency for participation with the City of Houston, Houston I.S.D., and Houston-Galveston Area Council in creation of a Brownfield Cleanup Revolving Loan Fund.
- m. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- n. Consideration of and possible action on amendments, additions, and deletions to the county's legislative platform for the 78th Session.

3. **Central Technology Center**

- a. Request for approval of agreements with the Texas Medical Center and Clear Creek Independent School District for use of the county's 800 MHz public radio system.
- b. Request for authorization for Facilities & Property Management to evaluate the building expansion needs of the communications and regional radio system sections.
- c. Request for authorization for an employee to attend a workshop of the Motorola trunked users group March 30-April 2 in San Diego at a cost of \$214.
- d. Request for authorization for an employee to attend a Bi-Tech software users meeting April 3-4 in Salt Lake City at an approximate cost of \$1,246.

4. **Facilities & Property Management**

- a. Request for authorization to renew annual agreements with South Texas College of Law for lease of space at 1301 San Jacinto for the Courts of Appeals.
- b. Request for approval of an annual concession agreement with Janet Leba and Catherine Nguyen dba Houston Candy Store for lease of space in Annex 44 at 1310 Prairie.

- c. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- d. Request for approval of annual purchase orders for renewal of assigned parking spaces at 1019 Congress, 1112 Clay, and 1311 Preston.
- e. Request for authorization for FPM to work with the County Attorney and the Sheriff to negotiate and prepare an agreement with Hermes Architects for an update of the Sheriff's Department's facility master plan for the downtown complex and a district patrol station.
- f. Request for authorization to destroy certain records of Public Infrastructure and the County Auditor.
- g. Request for approval of an order exempting properties at 301 Main, the Sweeney Building, and 300 Fannin, the Pillot Building, from taxation in 2003 under the Texas Tax Code.

5. **Public Health & Environmental Services**

- a. Request for approval of an amendment to an agreement with the Texas Department of Health for additional funds in the amount of \$21,900 for the immunization program.
- b. Request for authorization to renew an annual agreement with Baylor College of Medicine to provide healthcare services to teens and adolescents.
- c. Request for authorization for two employees to attend a pollution control equipment maintenance and calibration workshop March 20 in Austin at a cost of \$350.
- d. Request for authorization for an employee to attend meetings of the Childhood Lead Poisoning Prevention Program Network and the Lead Screening Advisory Committee April 8 in Austin at a cost of \$250.
- e. Request for authorization to delete two part-time outreach case manager positions, create a full-time outreach case manager position, reclassify two positions in the WIC program, change the end date of a development officer position, and correct the payroll record for an employee.
- f. Request for authorization for an employee to attend a seminar concerning emergency incident response April 11 in Austin at a cost of \$30.
- g. Request for authorization for an employee to attend an educational conference of the Texas Public Health Association April 6-8 in San Antonio at a cost of \$680.
- h. Request for authorization for two employees to attend an HIV prevention conference of the U.S. Department of Health and Human Services May 19-21 in San Diego at an approximate total cost of \$3,000.

- i. Request for authorization for an employee to attend a workshop of the Mid-Continental Association of Food and Drug Officials March 18-20 in Dallas at no cost to the county.
- j. Request for authorization for five employees to attend an educational conference of the Texas Environmental Health Association April 23-25 in Round Rock at an approximate total cost of \$1,375.
- k. Request for authorization to renew an agreement with Baylor College of Medicine for medical services in connection with maternity and family planning programs.
- l. Request for approval of additional mileage reimbursements in amounts of \$13, \$73, \$186, and \$281 for TB and immunization surveillance outreach workers who exceeded the monthly limit in January and February.
- m. Request for approval of an agreement with the City of Houston for funding in the amount of \$162,641 for three positions for control of West Nile virus.
- n. Request for approval of orders to abate nuisances at 4907 Rosemary in Precinct 1 and 2014½ and 2401 Mierianne, 2821 Rosemary, and 2438 Hopper in Precinct 2 at an estimated total cost of \$11,800.

6. **Housing & Economic Development**

- a. Request for authorization for an employee to attend a national public administration conference April 26-30 in Broward County, Fla., at no cost to the county.
- b. Request for authorization to terminate a tax abatement agreement with Thiel Manufacturing & Supply Company for an expanded manufacturing facility in Precinct 2.
- c. Request for authorization to renew a notary commission for an employee at a cost of \$100.
- d. Request for approval of amendments to annual action plans for added projects.
- e. Request for approval of deferred loan applications for homebuyers in Precincts 1 and 2 in connection with the Housing Rehabilitation Assistance Program.
- f. Request for approval of an amendment to an agreement with the Annam Community Development Corporation to allocate additional Community Development Block Grant funds in the amount of \$50,000 for a senior citizen community center project in Precinct 4.

- g. Request for approval of an agreement with Bread of Life, Inc., for renovation of the Resurrection House facility for emergency shelter and transitional housing for homeless men and women using Emergency Shelter Grant funds in the amount of \$300,000.
- h. Request for approval of 10 deferred mortgage down payment assistance loans and contract payments for low income homebuyers in all precincts.
- i. Request for approval of an amendment to an agreement with the City of South Houston to allocate Community Development Block Grant funds in the amount of \$225,000 for a city asphalt street project in Precinct 2.
- j. Request for approval of an order allocating Community Development Block Grant funds in the amount of \$36,074 for the Edna Mae Washington and River Terrace Parks improvement project in Precinct 2.
- k. Request for approval of an order allocating Community Development Block Grant funds in the amount of \$78,785 to the James Driver skate park project in Precinct 2.
- l. Request for authorization for payment in the amount of \$85,065 to the U.S. Department of Housing and Urban Development for reimbursement of partially ineligible costs related to the 2001 Wise Program.
- m. Request for approval of an order allocating Community Development Block Grant funds in the amount of \$39,680 for improvements to Public Health Services' Humble Health Center in Precinct 4.
- n. Request for approval of an order authorizing execution of a subordination agreement with Homecoming Financial to allow a low-income homeowner in Precinct 1 to take advantage of refinancing at a lower interest rate.
- o. Request for approval of an order authorizing acceptance of FY 2002 Shelter Plus Care Program funds in the amount of \$1,527,780 from the U.S. Department of Housing and Urban Development for assistance for homeless, disabled persons.

7. Library Services

- a. Request for authorization for the County Judge to execute an agreement with the City of Katy in Precinct 3 for the County Library to provide library services in the city, and for approval of five additional staff positions for the library.
- b. Request for authorization for the County Library to submit an application to the Texas State Library and Archives Commission for a grant in the amount of \$65,371 for the Health Literacy for Families collaborative project.

- c. Request for authorization for 35 employees of the County Library to attend a conference of the Texas Library Association April 1-4 in Houston at a cost of \$4,600.
- d. Request for authorization for the County Judge to execute an application to the Beaumont Foundation for grant funds in the amount of \$462,500 to purchase laptop computers for training labs at 12 branch libraries.
- e. Request for authorization for the director of the Law Library to attend an annual meeting of the Southwestern Association of Law Libraries April 3-5 in Kansas City, Mo., at an approximate cost of \$375.

8. **Youth & Family Services**

a. **Cooperative Extension**

1. Request for authorization for an employee to travel to Rosenberg April 5 to assist and supervise the 4-H delegation at a district sports contest at a cost of \$35.
2. Request for authorization for an employee to attend a native plant conference May 30-June 1 in Nacogdoches at a cost of \$405.

b. **Juvenile Probation**

1. Request for approval of additional hours for a counselor position.
2. Request for authorization to submit an application to the Houston-Galveston Area Council for grant funds for a probation officer to provide intervention and prevention services to at-risk and delinquent juveniles.
3. Request for authorization to submit an application to the Houston Galveston Area Council for grant funds to provide educational and vocational services to probationers assigned to Project Spotlight.

c. **Protective Services for Children & Adults**

1. Request for authorization for the County Judge to execute an agreement with the Texas Department of Human Services for the county to accept donated commodities for use in preparation of meals at the Chimney Rock Center for children residing in residential programs.
2. Request for authorization for two employees to attend a seminar concerning neurologic disorders April 30 in Houston at a cost of \$158.
3. Request for authorization for six employees and 24 youth to travel outside of the county throughout the fiscal year to participate in educational and recreational outings at a total cost of \$6,000.

4. Request for authorization for guardianship case managers to travel out of the county during the fiscal year to visit wards in state institutions and other housing facilities and make emergency visits to the wards as needed.
5. Request for approval of payment of mileage reimbursement for 88 employees to travel out of the county as needed throughout the fiscal year in connection with performance of their job duties.
6. Request for authorization for an employee to attend a board meeting of the Academy for Competent Youth Workers April 17 in Austin at a cost of \$276.
7. Request for authorization for employees of the Children's Crisis Care Center to travel out of the county as necessary during the fiscal year in connection with assessment services for children taken into protective custody in Region 6.

d. **Children's Assessment Center**

1. Request for approval of a temporary position in connection with the Precinct 1 Summer Work Program.
2. Request for authorization for an employee to attend a meeting of the Children's Advocacy Centers of Texas Leadership Council April 2-4 in Austin at a cost of \$215.
3. Request for authorization for the director to attend equine facilitated psychotherapy training sessions April 21-25, July 7-11, and November 10-14 in Tucson at no cost to the county.
4. Request for authorization for an employee to attend a case tracking system training seminar March 21 in Austin at a cost of \$170.
5. Request for authorization for the County Judge to execute a memorandum of understanding with Youth Advocates AmeriCorps for members to provide services in the CAC's playroom and for other child victim activities.
6. Request for authorization for an employee participate in a spring luncheon for CAC partner agencies April 3 in Houston at a cost of \$100.

9. **Constables**

- a. Request by the constables' systems manager for approval of corrections to the career development classification for two deputies.
- b. Request by Constable Abercia, Precinct 1, for authorization for:
 1. Two employees to attend a bomb recognition and post blast investigation class March 24-27 in Garland at a cost of \$1,150, with travel by county vehicle.

2. Two employees to attend a background investigation class April 7-8 in Pasadena at a cost of \$450.
 3. Three employees to attend a computer software class April 14 in Houston at a cost of \$150.
 4. Three employees to attend a traffic accident class April 7-11 in Houston at a cost of \$300.
 5. Two employees to attend a media relations class April 15-16 in Houston at a cost of \$100.
 6. Two employees to attend a seminar of the Texas Criminal Justice Information Users Group May 5-9 in Corpus Christi at a cost of \$1,700.
- c. Request by Constable Freeman, Precinct 2, for authorization for an employee to attend a background investigation class April 7-8 in Pasadena at a cost of \$225.
 - d. Request by Constable Freeman for approval of the addition of a reserve officer to the department's authorized list.
 - e. Request by Constable Freeman for approval of payment in the amount of \$248 for notary commissions for two employees.
 - f. Request by Constable Jones, Precinct 3, for authorization to add a regular deputy to the department's authorized list.
 - g. Request by Constable Hickman, Precinct 4, for approval of an order designating expanded space for conducting foreclosure sales at the Family Law Center.
 - h. Request by Constable Hickman for authorization for the County Judge to execute an application to the Houston-Galveston Area Council for grant funds for a Community Fraud Unit.
 - i. Request by Constable Hickman for authorization to accept a check in the amount of \$18,400 from the Texas Commission on Law Enforcement Officer Standards-Education for continuing education purposes.
 - j. Request by Constable Hickman for authorization to accept a forfeiture check in the amount of \$1,586.
 - k. Request by Constable Hickman for authorization to accept a donation in the amount of \$1,000 for the Help Every Lost Person program.
 - l. Request by Constable Cheek, Precinct 5, for approval of amendments to agreements with the state for Selective Traffic Enforcement Program grants to allow clerical personnel to enter citation information and to add enforcement sites.
 - m. Request by Constable Cheek for authorization for an employee to attend a software training seminar March 31-April 1 in Houston at a cost of \$399.

- n. Request by Constable Cheek for authorization to accept an annual allocation of \$23,009 from the Texas Commission on Law Enforcement Officer Standards-Education.
- o. Request by Constable Cheek for approval of a law enforcement agreement with Leawood Civic Improvement Association.
- p. Request by Constable Cheek for authorization for two employees to attend an executive secretaries seminar March 19-22 in New Orleans at a cost of \$4,770.
- q. Request by Constable Trevino, Precinct 6, for approval of changes to the department's authorized list of reserve officers.
- r. Request by Constable Trevino for authorization to submit a continuation application to the Criminal Justice Division of the Office of the Governor for grant funds for the School Child Safety Awareness Program.
- s. Request by Constable Trevino for authorization to amend the start date and contract amount in connection with a law enforcement agreement with the Housing Authority of the City of Houston.
- t. Request by Constable Trevino for authorization for Central Technology Center to conduct a study concerning the use of cellular phones for employees.
- u. Request by Constable Trevino for authorization for employees to use a county vehicle for travel to training classes out of the county during the fiscal year.
- v. Request by Constable Trevino for authorization to apply for the AmeriCorps*VISTA Project in connection with the School Child Safety Awareness Program.
- w. Request by Constable Butler, Precinct 7, for approval of changes in the department's authorized list of regular deputies.
- x. Request by Constable Butler for authorization to submit an application for the Gang Resistance Education and Training Program grant funds.
- y. Request by Constable Bailey, Precinct 8, for authorization to delete a reserve officer from the department's authorized list.

10. **Sheriff**

- a. Request for authorization to reclassify a clerk position to dental assistant.
- b. Request for authorization to upgrade educational incentive pay for qualifying personnel.

- c. Request for authorization to accept an annual allocation of \$236,545 from the Texas Commission on Law Enforcement Officer Standards-Education.
- d. Request for approval of a law enforcement agreement with Northwest Harris County MUD No. 24.
- e. Request for approval of personnel name changes and changes to the department's authorized list of regular deputies.
- f. Request for authorization for an employee to attend a conference of the Texas Peace Officers Association March 23-28 in Bandera at a cost of \$650, with travel by county vehicle.
- g. Request for authorization for two employees to attend an events planning seminar March 24-27 in Washington, D.C., at a cost of \$4,695.
- h. Request for authorization for an employee to attend a dietetic conference April 4-5 in the Woodlands at a cost of \$165.
- i. Request for authorization for eight employees to attend a workshop for receptionists April 4 and 15 in Houston at a cost of \$1,194.
- j. Request for authorization for an employee to attend the FBI National Academy April 6-13 in Quantico, Va., at a cost of \$1,500.
- k. Request for authorization for four employees to attend an investigation class April 7-11 in Kerrville at a cost of \$2,190, with travel by county vehicle.
- l. Request for approval for personnel to attend local training seminars during the fiscal year.

11. **Medical Examiner**

- a. Request for authorization for two employees to attend a tracking system users meeting June 1-6 in Phoenix at a cost of \$3,000.
- b. Request for authorization for two employees to attend a media relations seminar March 20-21 in Houston at a cost of \$590.

12. **County Clerk**

- a. Request for authorization to transfer hours from one temporary position to two other temporary positions.
- b. Transmittal of the minutes for the court's meetings of February 4 and 18, and for authorization for the County Judge to execute the February 4 minutes.

- c. Request for authorization for the County Clerk and three employees to attend a regional meeting for County and District Clerks April 23 in Brenham at a cost of \$295, with travel by county vehicle.
- d. Request for authorization for the County Clerk and two employees to attend an election workshop April 8-14 in Colorado Springs at an approximate cost of \$5,265.

13. **District Clerk**

- a. Request for authorization for the District Clerk and two employees to attend a post legislative conference of the Texas Association of Counties August 13-15 in Austin at a total cost of \$2,250.
- b. Request for authorization for an employee to attend a regional meeting for County and District Clerks April 23 in Brenham at a cost of \$75.
- c. Request for authorization to correct the payroll records for two employees.
- d. Request for authorization for the District Clerk and four employees to attend a legal education conference for County and District Clerks April 9-11 in Austin at a cost of \$3,975, with travel by county vehicle.
- e. Request for approval of applications and agreements for use of the county's Subscriber Access Program.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 133rd and 152nd District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 1332 Clear Lake Road in Highlands and 4114(A) McLean in Precinct 2; 2623 Mooney, 11026 Ell Road, and 14802 Forest Acres Drive in Precinct 1; and 10524 Katy-Hockley Cut-Off in Precinct 3.
- c. Request for authorization for an employee to attend a medicare and medicaid seminar March 28 in Houston at a cost of \$149.
- d. Request for authorization for three employees to attend a guardianship and elder law course May 8-9 in Houston at a cost of \$605.
- e. Request for authorization for an employee to attend a law practice seminar March 28 in Houston at a cost of \$105.

- f. Request for approval of a monthly car allowance for an investigator position.
- g. Request for authorization for the County Judge to execute an agreement with South Texas College of Law to provide legal interns under a federal work-study program.

15. **District Attorney**

Request for authorization for the County Judge to execute an application to the Houston-Galveston Area Council for renewal of the Specialized Caseworkers Project Grant for the Family Criminal Law Division.

16. **Court Services**

Request for approval of educational incentive pay for an employee who has met the requirements of the bilingual incentive test.

17. **Justices of the Peace**

- a. Request by Judge Gorczynski, JP 1.1, for approval of payment in the amount of \$75 for expenses incurred by an employee to attend an employment law course of the Texas Bar Association in Houston.
- b. Request by Judge Gorczynski for authorization for the judge and seven employees to attend training seminars of the Justices of the Peace and Constables' Association in Austin March 25-28 and Corpus Christi April 21-25 and for approval of payment of mileage reimbursement and registration fees in the total amount of \$757.
- c. Request by Judge Delgado, JP 2.1, for authorization to attend a justice of the peace seminar May 13-16 in Corpus Christi at a cost of \$500.
- d. Request by Judge Risner, JP 2.2, for approval of change to a sergeant classification for a deputy of Constable, Precinct 2 who is assigned to bailiff duties.
- e. Request by Judge Adams, JP 4.1, for authorization to purchase uniform shirts for employees at a cost not to exceed \$6,000.
- f. Request by Judge Adams for approval of payment of \$500 for expenses in connection with a meeting to be held at a restaurant in Spring in March or April with school superintendents and personnel to discuss programs for students.
- g. Request by Judge Adams for authorization for five employees to attend a Dale Carnegie course March 20 in Houston concerning replacing workplace negativity with enthusiasm at a cost of \$851.
- h. Request by Judge Yeoman, JP 5.2, for approval of four additional clerk positions.

18. **Probate Courts**

Request by Judge Olsen, Court No., 3, for authorization to attend a dispute resolution course of the National Judicial College July 14-17 in Reno at a cost of \$3,100.

19. **District Courts**

- a. Request for approval of payment in the amount of \$600 for expenses incurred by Judge Krockner, 184th Court, and Judge Huffman, 183rd Court, to attend a meeting in Dallas concerning implementation of drug courts.
- b. Request for approval of payment in the amount of \$1,245 for expenses incurred by Judge Ray, 165th Court, to attend conferences in Austin concerning litigation technology.
- c. Request for approval of payments to the Houston Bar Association and the Harris County Department of Education for alternative dispute resolution services.
- d. Request for authorization for 25 judges to attend the Civil Bench Bar Conference May 2-3 in Galveston at a cost of \$10,626.
- e. Request for authorization for eight employees to attend a leadership conference for criminal justice staff June 2-5 in Galveston at a total cost of \$1,960.
- f. Request for authorization for Judge Jamison, 164th Court, and Judge Wise, 152nd Court, to attend a conference of the American Academy of Judicial Education August 2-7 in Monterey, Calif., at an approximate total cost of \$5,040.
- g. Request by Judge Davidson, administrative judge, and the administrative judges of the four trial divisions, for the county to establish a sick leave pool for employees.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payment to Statewide Traffic Signal Company for a temporary traffic signal system for the intersection of Barker Cypress Road at Jarvis Road in Precinct 3.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payroll payments for the periods ending April 4, 18, and 30.
4. Request for approval of an order establishing a new bank account for an emergency shelter grant program.

5. Request for authorization for an employee to attend a software administrator training class March 17 in Fort Worth at a cost of \$400.
6. Request for authorization for four employees to attend monthly seminars of the Institute of Internal Auditors and the Information Systems Audit and Control Association in Houston during the fiscal year at an approximate total cost of \$1,000.
7. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of January.

c. **Tax Assessor-Collector**

1. Request for approval for applications for notary public commissions for three employees at an estimated cost of \$237.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Comparison microscope for the Sheriff's Department.
 - b. Generators, alternators, and starters for Management Services/Office of Fleet Services.
 - c. Digital photo system for the Sheriff's Department.
 - d. Drug testing equipment and supplies for Public Health & Environmental Services.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the County Criminal Courts and Central Technology Center.
3. Transmittal of changes in contracts with:
 - a. Northwest Pest Control, contractor for pest control services and related items for Facilities & Property Management, resulting in a reduction of \$2,275 from, and an addition of \$22 to contract amounts (00650 and 00659).
 - b. Aramark Management Services, contractor for turn-key maintenance, repair, and replacement services for Facilities & Property Management resulting in a monthly reduction of \$6,527 from the contract amount (00656).
4. Request for approval of a month-to-month extension of a term contract with Chicago Title Insurance Company for abstract services for the county for the period of April 1-June 30.

5. Recommendation that the award for labor and/or parts for PBX, electronic key/hybrid telephone systems, voice mail, elevator telephone, ACDE, and miscellaneous items and related equipment for the county be made to Atricom Communications, GAC Systems, Inc., dba Communications Specialty, and HTIS, Inc., for the period of March 18-February 29, 2004.
6. Recommendation that the award for desktop printer maintenance for the county be made to Zprompt, Inc., in the amount of \$68,445 and to Southwestern Laser in the amount of \$134,280.
7. Recommendation that the award for laboratory testing equipment for the Medical Examiner's Office be made to Dade Behring, Inc., low bid meeting specifications in the amount of \$87,600.
8. Recommendation that the award for furnishing and delivering a mobile medical vehicle retrofitted for vaccination services for the county be made to General Truck Body, low bid in the amount of \$72,630.
9. Recommendation that the award for mowing and debris removal at Mason Creek watershed for the Flood Control District be made to Bio Landscape & Maintenance, Inc., low bid in the amount of \$217,596 for the period beginning May 1, and for the County Judge to take necessary action relating to the award.
10. Recommendation that the award for custom painted, bar-coded library cards for the county be made to Lucas Color Card, low bid in the amount of \$23,625 for the period beginning May 1.
11. Recommendation that the award for printing a newsletter for Precinct 1 be made to Richmond Printing, LLC, low bid in the amount of \$30,202 for the period beginning April 1.
12. Recommendation that a term contract for abstract services for the county be cancelled and readvertised at a later date.
13. Request for approval of renewal options with:
 - a. Randalls Food and Pharmacy for outpatient pharmaceutical drug dispensing for institutionalized children for the county for the period of April 1-March 31, 2004.
 - b. Myriad Systems, Inc., for processing, printing, and mailing of voter confirmation forms for the Tax Assessor-Collector for the period of July 1-June 30, 2004.
 - c. Sunbelt, Greater Texas, Floor Coverings, Har-Con, Pinnacle Construction, Tatco, Garvey Builders, and Construction Related for trade services for the county for the period of May 1-April 30, 2004.
 - d. Cool Time Ice, LLC for furnishing, maintaining, and delivering ice and iceboxes for the county for the period of June 1-May 31, 2004.

- e. BFI Waste Services of Texas, LP for portable toilets for the county and the Flood Control District for the period of June 1-May 31, 2004.
14. Request that Renee Gloria Traweek be granted a personal services exemption from the competitive bid process for consultation and training for Justice of the Peace, 3.2 family service case manager staff for Harris County Protective Services for Children and Adults in the amount of \$2,000 for the period ending June 30, and for the County Judge to execute an agreement.
15. Request for personal services exemptions from the competitive bid process for permanency planning team meetings for Harris County Protective Services for Children and Adults for the period ending September 30 for Nancy Cook in the amount of \$11,000, Gene Daniel for \$12,500, Linda Fitzwater for \$12,000, Sylvia Franzmeier for \$9,000, Regina Harris for \$22,000, Ana Ilvento-Scuseria for \$13,500, Suzette Marshall for \$5,000, Beverly Nelson for \$19,000, Alyson Roberts for \$22,500, Twila Ross for \$9,000, Elizabeth Scarborough for \$10,000, Pattye Spezia for \$11,600, and James Whitehead for \$19,000, and for the County Judge to execute the agreements.
16. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with DePelchin Children's Center for psychological services for Harris County Protective Services for Children and Adults for the period ending February 29, 2004, with no change to the contract amount.
17. Request for approval of an order authorizing the County Judge to execute an agreement with the Mental Health and Mental Retardation Authority for psychiatric services for youth in the custody of the Juvenile Probation Department in the amount of \$26,395 for the period ending August 31.
18. Request that Laura A. Strople, M.A., L.P.A., be granted a personal services exemption from the competitive bid process for psychological testing and evaluation for the Children's Assessment Center in the amount of \$25,000 for the period ending February 9, 2004, and for the County Judge to execute the agreement.
19. Request that DePelchin Children's Center be granted a personal services exemption from the competitive bid process for professional evaluation, treatment, and parent education services to clients in the TRIAD prevention program for Harris County Protective Services for Children and Adults in the amount of \$20,000 for the period ending February 29, 2004, and for the County Judge to execute the agreement.
20. Request that David Read be granted a personal services exemption from the competitive bid process for computer consulting services for the Office of Emergency Management in the amount of \$30,000 for a one-year term, and for the County Judge to execute the agreement.

21. Request that Scott Newsom, Jeffrey A. Walker, Janet Ashworth, and Eve Helleotes be granted personal services exemptions from the competitive bid process for psychological assessments of children in the custody of Harris County Protective Services for Children and Adults for the period ending September 30 in amounts of \$6,000, \$15,000, \$15,000, and \$8,000 respectively, and for the County Judge to execute the agreements.
22. Request that BMC Software be granted a sole source exemption from the competitive bid process for software maintenance for the Mainview Application Analysis, Mainview Predict, and Mainview Visualizer for the Central Technology Center in the amount of \$63,500 for the period of May 1-April 30, 2004.
23. Request that BMC Software be granted a sole source exemption from the competitive bid process for software maintenance for Control-D and Control-M for OS/390 and Z/OS software products for the Central Technology Center in the amount of \$80,640 for the period of May 26-May 25, 2004.
24. Request for authorization for the Purchasing Agent and an employee to attend the annual conference of the National Institute of Governmental Purchasers August 16-21 in Nashville at an estimated total cost of \$2,600.
25. Request for authorization for the Purchasing Agent and/or an employee to travel to Austin on an as needed basis to testify in connection with purchasing related bills at a cost not to exceed \$1,000.
26. Request by the Purchasing Agent that certain items be removed from county inventory.
27. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
28. Transmittal of notice of receipt of funds in the total net amount of \$5,760 for county equipment sold at Houston Auto Auction February 12.

21. **Commissioners Court**

a. **County Judge**

1. Request for approval for 19 volunteer members of the Affected Community Committee of the Ryan White Planning Council and two staff members to host two committee meetings out of the county between March 1-February 29, 2004 at a cost not to exceed \$540 for each meeting; approval for two volunteer members of the Ryan White Planning Council to receive reimbursement for attending monthly meetings of the Texas HIV Medication Advisory Committee March 1-February 29, 2004 in Austin at a cost not to exceed \$190; approval for a volunteer from the Ryan White Planning Council and a staff member from the Office of Support to attend requested meetings of the State of Texas Assembly Group East at a cost not to exceed \$200 for each one-day meeting and a volunteer to attend a two-day retreat between March 1-February 29, 2004 at a cost not to exceed \$250; and approval for two volunteers of the Ryan White Planning Council and a staff member from the Office of Support to attend four meetings of the Texas/New Orleans EMA between March-February 2004, with three meetings to be held in alternate locations at a cost not to exceed \$260 per person per meeting and a meeting in New Orleans not to exceed \$400 per person.
2. Request for authorization to submit transportation project evaluation criteria forms to the Congressional Committee on Transportation and Infrastructure, Subcommittee on Highways and Transit, for TEA-21 reauthorization bill funding for various projects.
3. Consideration of resolutions on the occasion of their retirement for:
 - a. Kathra Arline from Public Health & Environmental Services.
 - b. David L. Buxton from Public Infrastructure Department/Engineering Division.
 - c. Elizabeth Ryan from Texas Cooperative Extension.
 - d. Charlie Workman from the District Clerk's Office.
 - e. Arnold Brown from Texas Cooperative Extension.
 - f. Jacquelyn Neely from Public Health & Environmental Services.
4. Transmittal of racial profiling reports from the Sheriff and eight Constables as required by the Texas Racial Profiling Law.
5. Request for discussion and possible action for renewal of a contract with Coastal Securities for financial advisory services.

b. **Commissioner, Precinct 1**

1. Request for approval to increase the hours of a position.
2. Request for approval to reimburse an employee \$80 for additional expenses incurred while attending a training conference in Austin February 23-26.

3. Request for approval for an employee to attend an exceptional assistant seminar April 10 in Houston at a cost of \$149.
4. Request for approval for the North Harris National Little League to conduct fund-raising activities March 29 at Dow Two Park, and transmittal of a price list.
5. Request for authorization for the county to participate in Phase I of the Common Integrated Justice System for Texas counties in the amount of \$142,118.
6. Request for authorization to add Ray Martinez to the lobbying team working with county issues during the 78th Legislative Session in the amount of \$15,000.
7. Request for approval of concession prices to conduct fund-raising activities for Sagemont Beverly Hills Little League.
8. Recommendation for approval to appoint and reappoint various members to the boards of Emergency Services District No. 2 and Rural Fire Prevention District Nos. 6, 17, 19, and 25.
9. Request by Social Services for approval to transfer a supervisor position from the Office of Housing & Economic Development effective March 22.
10. Request by Social Services for approval of an agreement with DePelchin Children's Center for family education and family support services using Weed and Seed program funds in the amount of \$70,172.

c. **Commissioner, Precinct 2**

1. Request for approval for an employee to attend an electrical troubleshooting seminar April 18 in Houston at a cost of \$395.
2. Request for approval for an employee to attend an administrative assistants seminar May 20 in Houston at a cost of \$199.

d. **Commissioner, Precinct 3**

1. Request for approval to accept checks in the amount of \$100 from Seniors of Westbury United Methodist Church, \$600 as reimbursement for cost of widening driveway at Nelson Water Garden Nursery on Katy-Fort Bend Road, and \$27,370 from Houston Farm & Ranch Club, Inc., for revenue generated in 2002.
2. Request for authorization for transfer of the Bayland Senior Education Center project to park bond funds.
3. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Northmead Village Subdivision.

4. Request for authorization for the County Judge to execute an agreement with Albright Middle School-Young Leaders in Action for cleanup along the roadsides of Alief-Clodine from Highway 6 to Winkleman in connection with the Adopt a County Road Program for the period of January 1-December 31.
5. Transmittal of notice of traffic sign installations.
6. Recommendation for approval to reappoint Stacey Lee Burnett, Gregory T. Hurst, Joe Calderon, Randy Weiss, and Ranulfo Gonzales to the Board of Commissioners of Rural Fire Prevention District No. 47.

e. **Commissioner, Precinct 4**

1. Transmittal of notice of credit to TCAP, Inc., Founding Counties of CY 2002 annual interest on prepaid dues in connection with the Public Power Pool.
2. Request for approval to conduct fund-raising events May 8 and August 22 at the Humble Civic Center for the Senior Adult Program.
3. Request for approval to conduct a fund-raising event May 2 at Crosby Community Center for the Crosby Advisory Council.
4. Request for authorization for the County Judge to execute agreements with Boy Scouts of America Venturing Crew No. 1131 for cleanup along the roadsides of Lutheran School Road from Fartex Road to Lutheran Cemetery Road, and Lutheran Church Road from FM 2920 to Lutheran School Road in connection with the Adopt a County Road Program for the period of March 1-February 29, 2004.
5. Request for authorization for the County Judge to execute agreements with Graceview Baptist Church for cleanup along the roadsides of Old Louetta Road from Louetta Road to Spring Cypress Road in connection with the Adopt a County Road Program for the period of March 1-February 29, 2004.
6. Request for authorization for the County Judge to execute an agreement with Darul Arqam Student Council for cleanup along the roadsides of Adel Road from Hugh Road to Gears Road in connection with the Adopt a County Road program for the period of March 1-February 29, 2004.
7. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 164th and 234th District Courts, County Civil Courts Nos. 1, 2, 3, and 4, and U.S. District Court.

- b. Transmittal of a notice of intent for approval of applications to the State Board of Education to operate open-enrollment charter schools at Diversity Roots and Wings Academy Inc., at 3920 Stoney Brook Drive, MeyerPark Elementary at 10912 South Post Oak Road, and Martin Luther King, Jr., Community Center, Inc., at 2720 Sampson Street.
- c. Transmittal of a letter from the Greater Progressive Baptist Church Prison Ministry of its intention to locate a halfway house residential facility for women at 8217 Green River Drive.

23. **Emergency items.**

24. **Public Hearing**

Request by the County Attorney for a public hearing to consider granting a petition to create Emergency Services District No. 8, and setting an election date of May 3 to confirm the creation and authorize imposition of an ad valorem tax not to exceed 3¢ per \$100 of taxable value.

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. R.J. Bob Taylor (3)
- b. Lisa Gray (3)
- c. Allan Carter (3)
- d. Charles Hixon (1)
- e. Joseph Charles (1)
- f. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

Public Infrastructure
Management Services
Central Technology
Facilities & Property Management
Public Health & Environmental Services
Housing & Economic Development
Library Services
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)
Sheriff
Sheriff's Civil Service
Fire & Emergency Services
Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
Community Supervision & Corrections
Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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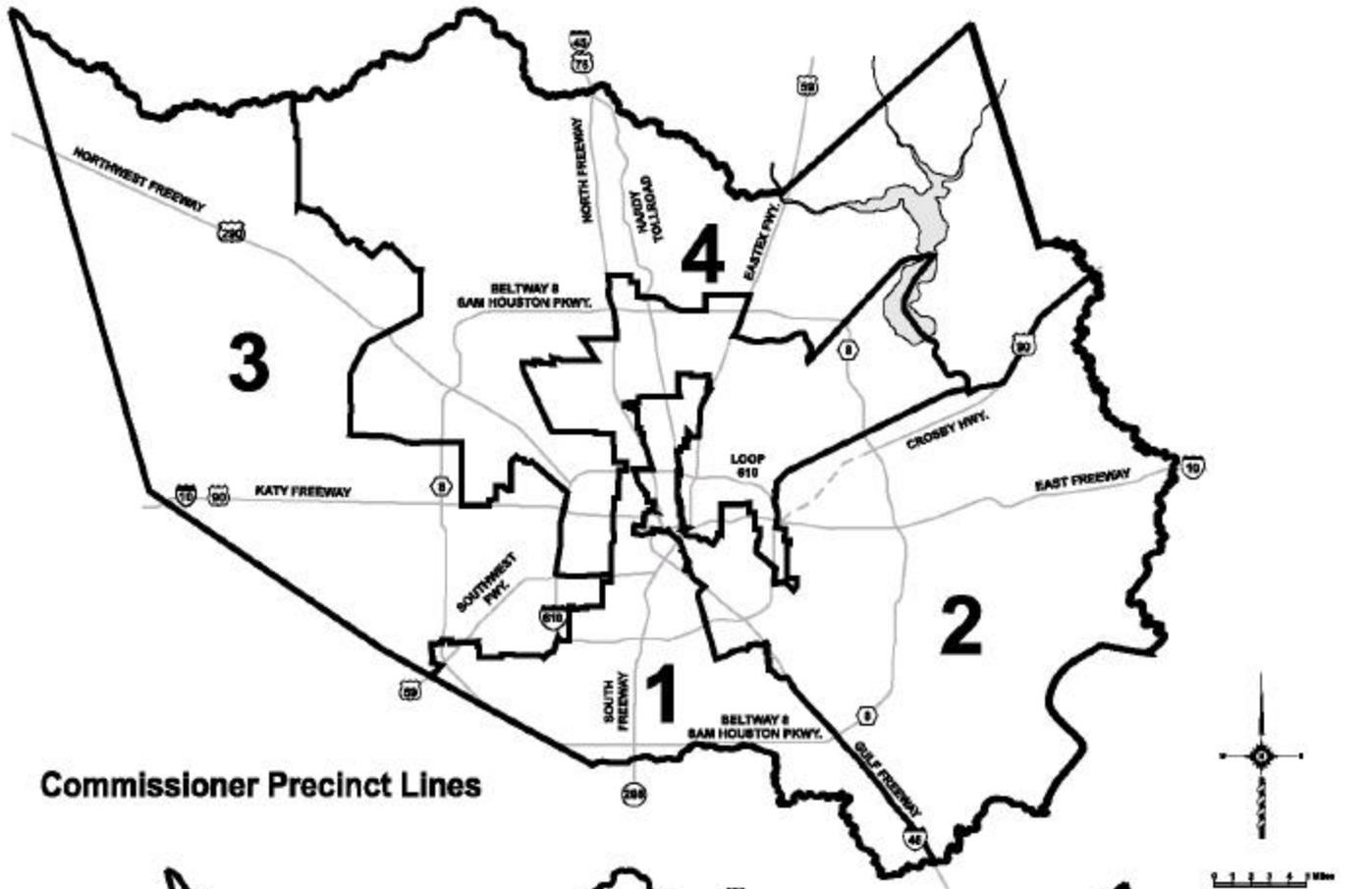
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by □. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

Calendar 2004

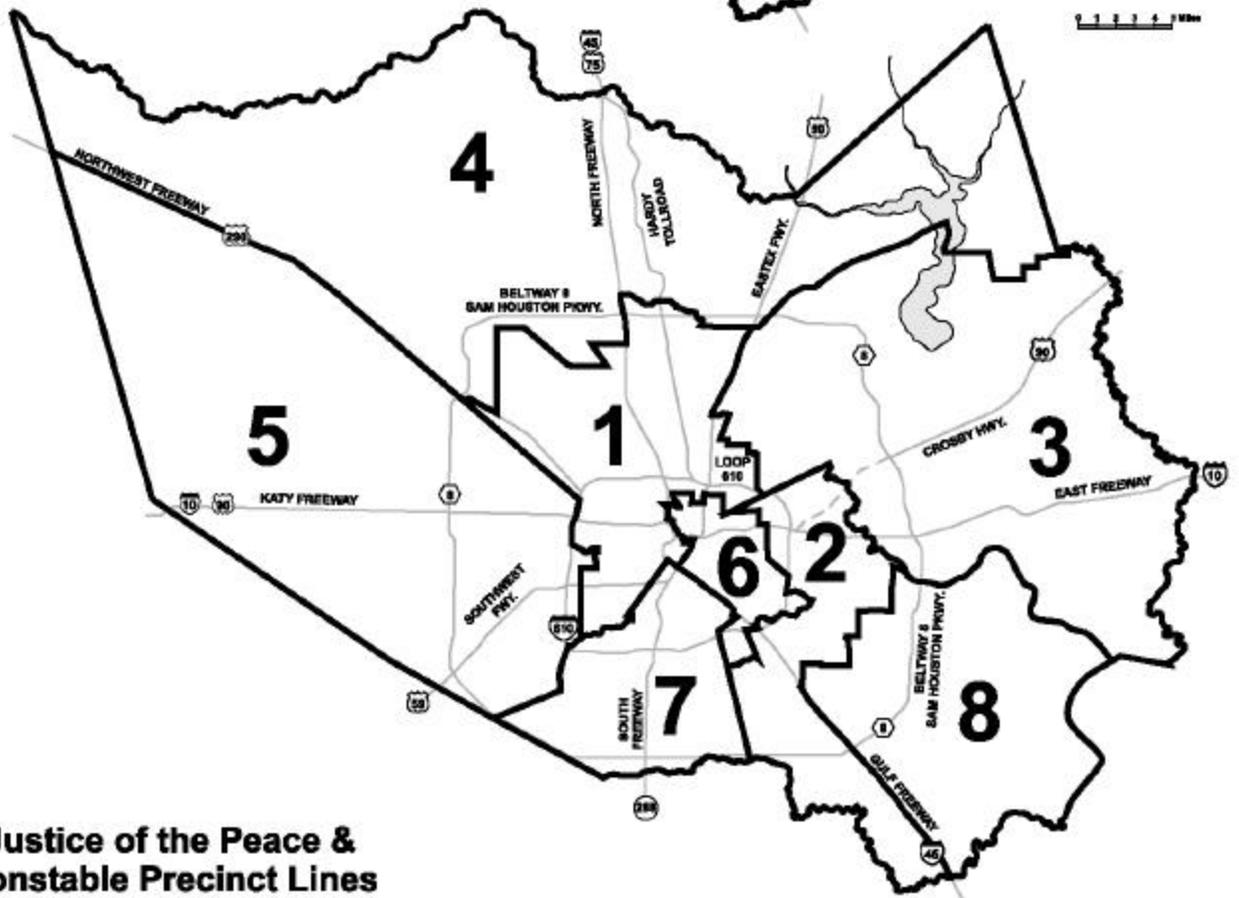
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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines