



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

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Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.02

A G E N D A

January 21, 2003

10:00 a.m.

Opening prayer by Reverend George Archer of University Baptist Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Sheriff's Civil Service
12. Fire & Emergency Services
13. County Clerk
14. District Clerk
15. County Attorney
16. District Attorney
17. Justices of the Peace
18. County Courts
19. Probate Courts
20. District Courts
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the Flood Control District be authorized to negotiate an agreement with Montgomery & Associates for professional services in support of an engineering study to address flooding and drainage issues throughout the Greater Greenspoint District in Precincts 1 and 4.
2. Recommendation that the award for construction of the Civil Justice Center be made to J.T. Vaughn Construction Company, Inc., low bid in the amount of \$79,732,000, and for funds to be transferred to the department for project implementation.
3. Recommendation for approval of an additional cellular phone allowance for an employee.
4. Recommendation for authorization for the Flood Control District to negotiate an agreement with Clark Condon Associates, Inc., for landscape architectural services for the Willow Waterhole Greenway project in support of the Brays Bayou flood damage reduction plan, Unit D512-01-00 in Precinct 1.
5. Recommendation that the County Judge be authorized to execute an H-GAC solid waste grant change order for additional funding in the amount of \$10,287 to conduct a one-day electronics waste collection event.
6. Recommendation that the County Judge be authorized to execute an amendment to an agreement with URS Corporation for engineering services in the amount of \$4,310 in connection with construction of measures to eliminate unallowable non-storm water discharges to various facilities in Precinct 4 to comply with the EPA NPDES permit requirements.
7. Recommendation for authorization for certain employees to travel to Texas NPDES Phase I municipalities during 2003 to meet with the EPA, TCEQ, and Texas municipalities to obtain information related to NPDES permit compliance at an estimated cost of \$3,000, and for reimbursement of travel expenses incurred to meet with the TCEQ in Austin.
8. Recommendation that Right of Way employees retain their compensatory time when transferred from organization 030 to 040 on February 22.
9. Recommendation for authorization for the Flood Control District to negotiate an agreement with Zarinkelk Engineering Services for engineering services in support of the district's capital improvement program.

10. Recommendation for authorization to negotiate with McDonough Engineering Corporation for engineering services in support of community development activities in Precincts 1 and 2.
 11. Recommendation that the award for construction of maintenance vehicle/equipment wash facilities at the Washburn Tunnel Service Center in Precinct 2 be made to Frost Constructors, Inc., lowest responsible bidder in the amount of \$174,000, and for appropriate officials to take necessary actions relating to the award.
- b. **Right of Way**
1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Elray and Clara Johnson in the amount of \$2,397 for the Sims Bayou project in Precinct 1.
 - b. Margie Maxwell in the amount of \$1,097 for the Halls Bayou flood damage reduction project in Precinct 2.
 - c. Michael A. Peters in amounts of \$18,635 and \$2,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - d. Jerry W. and Linda K. Peters in amounts of \$3,450 and \$377 for the Halls Bayou flood damage reduction project in Precinct 2.
 - e. Ricardo Diaz and Perla Morales in amounts of \$14,800 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - f. Oycie E. Hanson in the amount of \$381 for the Halls Bayou flood damage reduction project in Precinct 2.
 - g. Francisco Maldonado and Rosalinda Garza in amounts of \$24,500 and \$1,550 for the Halls Bayou flood damage reduction project in Precinct 2.
 - h. Angel M. and Hortencia Garcia in amounts of \$10,000 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - i. Nellie Gambrell in amounts of \$712 and \$60 for the Halls Bayou flood damage reduction project in Precinct 2.
 - j. Adam and Isabel Jaramillo in the amount of \$1,050 for the Halls Bayou flood damage reduction project in Precinct 2.
 - k. Wayne M. and Nancy J. Parker in the amount of \$675 for the Halls Bayou flood damage reduction project in Precinct 2.
 - l. Carolyn A. Patterson in amounts of \$25,192 and \$2,139 for the Halls Bayou flood damage reduction project in Precinct 2.
 - m. Jose and Marie Garza in amounts of \$2,320 and \$1,350 for the Halls Bayou flood damage reduction project in Precinct 2.
 - n. J.K. Custom Woodworks of Texas, Inc., in the amount of \$9,825 for the Halls Bayou flood damage reduction project in Precinct 2.
 - o. Ramiro and Josefa Lopez in the amount of \$2,605 for the Halls Bayou flood damage reduction project in Precinct 2.

- p. Martel's in the amount of \$2,116 for the Halls Bayou flood damage reduction project in Precinct 2.
- q. G&S Moving & Storage in the amount of \$5,448 for the Halls Bayou flood damage reduction project in Precinct 2.
- r. Jose E. and Maria R. Juarez in the amount of \$22,800 for the Halls Bayou flood damage reduction project in Precinct 1.
- s. Erasto and Erma Luna in amounts of \$18,060 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- t. Miguel A. and Marisa Martinez in amounts of \$70,183 and \$3,050 for the Halls Bayou flood damage reduction project in Precinct 1.
- u. Gregory Robert Abrego in amounts of \$20,412 and \$650 for the Halls Bayou flood damage reduction project in Precinct 1.
- v. Laura Ramirez in amounts of \$23,604 and \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
- w. Isidoro and Annie Rojas in amounts of \$29,900 and \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
- x. Candelario O. Luis and Linda Joy Rodriguez in the amount of \$2,608 for the Halls Bayou flood damage reduction project in Precinct 1.
- y. Fortino M. and Maria L. Hernandez in amounts of \$33,900 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- z. Gregory and Olga Abrego in amounts of \$72,965 and \$1,750 for the Halls Bayou flood damage reduction project in Precinct 1.
- aa. Ernest and Lidia Cantu in the amount of \$800 for the Halls Bayou flood damage reduction project in Precinct 1.
- bb. Roger Allen and Elizabeth Chism in the amount of \$777 for the Halls Bayou flood damage reduction project in Precinct 1.
- cc. American Title Company fbo Mario and Maria Reyes in the amount of \$33,900 for the Halls Bayou flood damage reduction project in Precinct 1.
- dd. Cresencio Bonora in the amount of \$14,875 for the Halls Bayou flood damage reduction project in Precinct 1.
- ee. Eunice Dulaney in the amount of \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
- ff. Texas American Title fbo Calixtro and Hermila Ramirez in the amount of \$53,265 for the Halls Bayou flood damage reduction project in Precinct 1.
- gg. AG Toys, Inc., in the amount of \$62,000 for the Halls Bayou flood damage reduction project in Precinct 1.
- hh. Texas American Title fbo Carmen G. Vidaurri in the amount of \$35,000 for the Halls Bayou flood damage reduction project in Precinct 1.
- ii. Zach's Custom painting and Home Repairs in the amount of \$10,560 for the HMGP-1041 project in Precinct 4.
- jj. James and Sharon Hammonds in amounts of \$2,650 and \$899 for the Grantwood Buyout-Phase 2 project in Precinct 3.
- kk. Luke and Susan Grainge in amounts of \$14,693 and \$3,050 for the Grantwood Buyout-Phase 2 project in Precinct 3.
- ll. Wald Relocation Services, Ltd., in the amount of \$4,648 for the Grantwood Buyout-Phase 2 project in Precinct 3.

- mm. Westheimer Transfer & Storage Company, Inc., in the amount of \$3,603 for the Grantwood Buyout-Phase 2 project in Precinct 3.
 - nn. Edward and Dee Pitts in the amount of \$15,517 for the Grantwood Buyout-Phase 2 project in Precinct 3.
 - oo. First American Title Company fbo Ricardo Gutierrez in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - pp. First American Title Company fbo Joe Giraldo Quintanilla and Carmen Grifaldo in the amount of \$32,000 for the HMGP-1379 project in Precinct 1.
 - qq. Commerce Title Company fbo Daniel and Tomasita Ramirez in the amount of \$31,000 for the HMGP-1379 project in Precinct 1.
 - rr. Micaela Turrubiarres in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
- a. Pine Cone Ranch Road project, Tract 001 in Precinct 4.
 - b. Morton Road-4 project, Tract 008, Parts 1 and 2 in Precinct 3.
 - c. Westpark Corridor project, Tracts C001-017 through C001-019 and D001-058 through D001-068 in Precinct 3.
 - d. Westpark Corridor project, Tracts D001-010, E001-006A through E001-050A, E001-051, and E001-052 in Precinct 3.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
- a. Greens Bayou regional basin project, Tracts 27-003.0, 27-005.0, and 27-006.0 in Precinct 4.
 - b. HMGP-1379 project, Tracts 04-821.0A, 19-807.0A, and 30-829.0 in Precincts 1 and 2.
 - c. Beaver Dam Road culvert project, Tracts 01-002.0 through 01-005.0 in Precinct 4.
 - d. HMGP-1379 project, Tract 21-868.0 in Precinct 4.
 - e. TSA district buyout project, Tracts 01-810.0, 01-811.0, 14-809.0, and 23-099.0 in Precinct 1.
 - f. Upper Cypress Creek regional detention facility project, Tracts 38-001.0, 38-002.0, and 42-005.0 through 42-007.0 in Precinct 3.

4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, \$3,000, 106% above the appraised value, and \$3,000 respectively over the appraised value as determined by independent appraisals, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Tract 002 of the Huffmeister Road-5 project in Precinct 3 in the amount of \$41,905.
 - b. Tract 007 of the Hardy Toll Road extension project in Precinct 1 in the amount of \$875,000.
 - c. Tracts 011 and 013 of the Garth Road outfall channel project in Precinct 2 in the amount of \$39,934.

5. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, \$4,000 and \$60,000, respectively, over the appraised value as determined by independent appraisal, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Tract 08-165.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$31,000.
 - b. Tract 08-159.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$350,000.

6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to sell Tract BF-4314-002 at 5600 Aldine Bender in Precinct 4 by sealed bid for a minimum bid of \$31,500, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation that the court authorize publication of a notice of public hearing to be held March 4 to determine if Tract 003 of the Jesse H. Jones Park and Nature Center project in Precinct 4 should be used for a drainage easement.

8. Recommendation that the court approve a resolution and order authorizing the FC-1002 project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire 82 tracts in Precincts 1 and 4, and to provide payment of relocation benefits up to \$35,000 to income eligible households.

9. Recommendation that the court approve a resolution and order authorizing the general manager to execute a warranty deed and agreement for sale related to the purchase of property for the Flood Control District's FC-1002 project in all precincts.

10. Recommendation that the court authorize the county to reimburse \$65 to Hugh Robert and Priscilla Goodrich and Thomas E. Berry, trustee, for over-payment of prorated property taxes as part of the Westgreen Blvd., project in Precinct 3.

11. Recommendation that the court approve a resolution and order authorizing the Flood Control District to convey two water line easements, Tracts 03-601.0 and 03-602.0 in Precinct 1, to the City of Houston for Clear Creek in amounts of \$20,726 and \$38,520, and for the general manager on behalf of the Flood Control District to execute a right of entry to the City of Houston, and for appropriate officials to take necessary actions to complete the transaction.
12. Recommendation that the County Judge be authorized to execute an agreement with Amelia Pellerin for real estate broker services in support of real estate transactions on behalf of the county.

c. **Toll Road Authority**

1. Request for authorization for electrical and gas utility services to be set up at 10750 Harwin Drive.
2. Recommendation for authorization for the County Judge to execute an agreement with the Uptown Development Authority for design and construction of a transit corridor and related facilities to serve the Westpark Tollway improvement in an amount not to exceed \$1,738,191.
3. Recommendation that the court accept a resolution from Brazoria County authorizing the Toll Road Authority to consider development and add to its pooled facilities project map a toll facility between IH 610 to SH 6 and for authorization to proceed with development of a study of the corridor.
4. Request for approval to upgrade a damaged phone, purchase a cellular telephone for the Patrons Emergency Assistance Team Vehicle, and for an employee to receive cellular allowance for two additional pay periods.
5. Request for authorization to execute an agreement with the Uptown Development Authority for reconstruction of Rice Boulevard and related facilities to serve the Westpark Tollway improvement project at an amount not to exceed \$2 million for construction of the project.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. 45-Holzwarth Trust and Harris County WCID No. 110 to acknowledge a contribution for development of a tract out of the Goodyear Blimp Base to the district and to establish system capacity in the Cypress Creek watershed, Unit K120-01-00 in Precinct 4.
 - b. Baseline Corporation for additional surveying services for establishment of a regional monumentation control network in the amount of \$300,000 in support of the Tropical Storm Allison Recovery project (amendment).

- c. CenterPoint Energy Houston Electric, LLC, for right of way utility adjustments in the amount of \$13,392 for relocation of CenterPoint Energy Houston Electric facilities in Precinct 1.
 - d. Christine A. Saunders for encroachment along Lot 6, Block 3, Briarhill Section 1, Unit W100-00-00, Tract 32-002.0 in Precinct 3.
 - e. City of Humble for major maintenance on Units G103-43-00 and P130-03-00 for selective clearing of trees and brush in Precinct 4 in the amount of \$150,000.
 - f. Donald R. Ward for consulting services in the amount of \$600,000 in support of the district's buyout program of flood-damaged properties under grant programs from the State of Texas and/or the Federal Emergency Management Agency (amendment).
 - g. Eddie and Lillie Ewing for landscape maintenance services on Unit H100-00-00, Tracts 05-814.0, 05-815.0, and 05-824.0 in Precinct 2.
 - h. Joseph M. Beauchamp for landscape maintenance services at 3107 Maroneal Street, Lot 5, Block 4, Southern Oaks Subdivision, Section 1, Unit D100-00-00 in Precinct 3.
 - i. Landtech Consultants, Inc., for additional surveying services in the amount of \$300,000 for the establishment of a survey control network in support of the Tropical Storm Allison Recovery project (amendment).
 - j. Peter H. Hennings and Celia A. Clowe for encroachment along Lot 35, Block 2, Ashford Forest Lake Section 1, Unit W100-00-00 in Precinct 3.
 - k. Robert F. Stubblefield for landscape maintenance services at 6014 Woodbrook Lane, Lot 10, Block 29, Timbergrove Manor Section 6, Unit E100-00-00, Tract 05-818.0 in Precinct 4.
 - l. Russell Lee Gilmore for landscape maintenance services at 6114 Hurst Street, Lot 25, Block 25, Timbergrove Manor Section 5, Unit E100-00-00, Tract 05-806.0 in Precinct 4.
 - m. Sprint Sand & Clay, L.P., for excavation and removal of regional detention basin E535-01-00 in the White Oak Bayou watershed, Phase II in Precinct 4 in the amount of \$5,000.
 - n. Stanley Engineering Co., Inc., for design of a 4-lane bridge over Brays Bayou at Calhoun Road in the amount of \$293,806 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 1.
 - o. SWCA, Inc., for additional environmental engineering and archeological services in the amount of \$100,000 in support of the district's engineering and maintenance programs (amendment).
2. Request for approval of change in contracts for:
 - a. B & K Service, Inc., for general repairs on Carpenters Bayou in Precinct 2, resulting in an addition of \$41,186 to the contract amount (01/0396-01).
 - b. Excalibur Construction, Inc., for Little White Oak Bayou demonstration project in Precinct 2, adding 50 working days and resulting in no change to the contract amount (01-0057-03).

3. Request for authorization for an employee to attend a:
 - a. Conference of the International Erosion Control Association February 24-28 in Las Vegas at an approximate cost of \$1,430.
 - b. NASA grant annual meeting February 11-12 in Sacramento, Calif., at an approximate cost of \$2,000.
 - c. Public works seminar February 9-11 in Killeen at an approximate cost of \$1,500.
 - d. Texas wetlands seminar February 10-11 in Austin at an approximate cost of \$1,072.
4. Recommendation that the district's stormwater management system include units:
 - a. E101-15-04 through E101-15-06 and E117-11-00 through E117-13-00 in White Oak Bayou in Precinct 4 for identification purposes only.
 - b. E121-05-02 in White Oak Bayou for identification and maintenance purposes.
 - c. F220-01-01 and F220-03-00 in San Jacinto and Galveston Bays in Precinct 2 for identification purposes only.
5. Recommendation for authorization for the director and certain employees to travel to Washington, D.C., and Dallas during 2003 to meet with the U.S. Army Corps of Engineers and others regarding implementation and coordination of active federal projects, and for \$8,000 to be established to pay for related expenses.
6. Recommendation for authorization to negotiate an agreement with URS Corporation for engineering services in support of second year activities of a research grant from NASA to characterize, monitor, understand, and regulate rapidly growing urban watersheds.
7. Recommendation for approval of payment of \$79 for a notary public license fee and bond for an employee.
8. Recommendation for authorization for the County Judge to execute a contract and accept bonds for H.N.B. Landscape in the amount of \$358,100 for mowing channels in Precincts 2 and 4.
9. Recommendation that the award for general repairs in Precinct 1 be made to Lecon, Inc., low bidder in the amount of \$348,271.
10. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for earthen channel restoration at U.S. Hwy. 90 to Mesa Road in Precinct 1 at an estimated cost of \$297,000.
11. Request for authorization to submit an application to the Texas Parks and Wildlife Department for grant funds to develop certain recreational facilities in connection with the Halls Bayou flood damage reduction plan, with review by Grants Coordination.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Roadway improvements and traffic signal installation for Fairmont Parkway at Driftwood Drive in Precinct 2 at an estimated cost of \$215,000.
 - b. Construction of Westgreen Boulevard from I.H.-10 to Park Row in Precinct 3 at an estimated cost of \$738,000.

2. Recommendation for approval of the following plats:
 - a. Woodland Oaks, Section Five in Precinct 3; R.M. Atkinson, Jr., Engineers, Incorporated.
 - b. Lakes on Eldridge North, Sections 18, 19, and 20 in Precinct 3; Benchmark Engineering Corporation.
 - c. West Little York commercial reserves in Precinct 3; Jones & Carter, Incorporated.
 - d. Century Oaks Business Park in Precinct 1; GG Survey and Consulting, Incorporated.
 - e. Fontana, Section One in Precinct 4; Dannenbaum Engineering Corporation.
 - f. Westfield Fry Road reserve in Precinct 3; ESOR Consulting Engineers, Incorporated.
 - g. Kings River Estates, Section Six in Precinct 4; Rayburn Cherry Engineers, Incorporated.
 - h. Tilson Homes in Precinct 4; Sherrington, Incorporated.
 - i. Lakescrest, Section Two in Precinct 3; Edminster Hinshaw Russ and Associates.
 - j. Fallbrook Park Apartments in Precinct 4; Edminster Hinshaw Russ and Associates.
 - k. Green Oak Park, Section Three in Precinct 4; Edminster Hinshaw Russ and Associates.
 - l. Kleinwood Shopping Center in Precinct 4; Bury Partners-Houston, Incorporated.
 - m. Katy Prairie Estates in Precinct 3; Clay & Leyendecker, Incorporated.
 - n. Fairfield Storage Subdivision in Precinct 3; Sitech Engineering Corporation.
 - o. Northridge Park West, Sections Three and Four in Precinct 4; VanDeWiele Engineering, Incorporated.
 - p. Bridgestone MUD lift station No. Four in Precinct 4; Jones & Carter, Incorporated.
 - q. Willowbrook-Cutten Industrial Park, Section Two in Precinct 4; DeAnda Engineering, Incorporated.
 - r. Gleannloch Farms, Section 35 in Precinct 4; Costello, Incorporated.

3. Recommendation for acceptance and cancellation of bonds for:
 - a. Beyer Construction, LLP, and Houston Coventry, LLC, executed by Fidelity and Guaranty Insurance Underwriters, Inc., for paving and drainage improvements in Coventry, Section Three in Precinct 4 in the amount of \$20,595 (acceptance).

- b. Lennar Homes of Texas Land and Construction, Ltd., executed by St. Paul Fire and Marine Insurance Company for paving and drainage improvements for a portion of T.C. Jester Boulevard adjacent to Villas at Northpark, Section One in Precinct 4 in the amount of \$4,500 (acceptance).
 - c. Copper Lakes Development executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Copper Lakes, Section Eight in Precinct 3 in the amount of \$675 (cancellation).
 - d. D.R. Horton-Texas, Ltd., executed by Safeco Insurance Company of America for Cypresswood Green, Section One in Precinct 4 in the amount of \$7,000 (cancellation).
 - e. Friendswood Development Company, Ltd., executed by American Casualty Company of Reading, Pa., for Kings River Village, Section 12 in Precinct 4 in the amount of \$11,288 (cancellation).
 - f. Lakewood Grove Associates, Ltd., executed by Continental Casualty Company for Lakewood Grove, Section 10 in Precinct 4 in the amount of \$26,780 (cancellation).
4. Recommendation for approval of changes in contracts for:
 - a. Bio Landscape & Maintenance, contractor for mowing and maintenance of various roads in Precinct 1, adding 13 calendar days and resulting in no change to the contract amount (27834).
 - b. Texas Southwest Aquatics, Inc., contractor for Peckham Pool renovation in Precinct 3, resulting in an addition of \$2,537 to the contract amount (27861).
 - c. Jimerson Underground, Inc., contractor for Independence Park water supply in Precinct 4, adding 15 calendar days and resulting in a reduction of \$12,316 from the contract amount (27858).
 5. Recommendation for authorization to negotiate with:
 - a. Landtech Consultants for preliminary, design, and contract phase engineering services for Greenhouse Road from Clay to Kieth Harrow in Precinct 3.
 - b. Chiang, Patel & Yerby, Inc., for engineering services for Mason Road at Cypresswood Drive traffic signal installation in Precinct 3.
 6. Recommendation for deposit of funds received from the Harris County Hospital District in the amount of \$940 for wage rate compliance services for November 2002.
 7. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Hermes Architects for architectural services in the amount of \$231,100 in connection with construction of the Sheriff's Academy shooting range at Atascocita in Precinct 4.
 - b. R.G. Miller Engineers, Inc., for engineering services in the amount of \$16,123 in connection with construction of Spring-Cypress Road from east of Kuykendahl Road to west of Falvel Road in Precinct 4.

- c. Halff Associates for engineering services in the amount of \$108,300 in connection with construction of paving, drainage, site lighting improvements, and safety improvements for vehicular traffic entering the site at the 1731 Hugh Road central facility in Precinct 4.
8. Recommendation that the County Judge be authorized to execute an agreement with Texas Department of Transportation for construction of improvements at the intersection of Clay Road and S.H. 6 in Precinct 3.
9. Recommendation that the County Judge be authorized to execute an interlocal agreement with Postwood MUD for construction of a concrete sidewalk along the east side of Cypresswood Drive from Postwood Park Lane to Treaschwig Road in Precinct 4.
10. Recommendation for authorization for the County Auditor to pay monthly utility bills from the City of Houston for water service to Independence Park in Precinct 4.
11. Recommendation that the County Judge be authorized to execute an agreement with TE Products Pipeline Company, Limited Partnership, by Teppco GP, Inc., General Partner, for right-of-way utility adjustments for the proposed reconstruction of Aldine-Westfield Road, Segment B, Simmans to Hydro 55 project in Precinct 4.
12. Recommendation that the award for reconstruction of roads in the Wade Camp area, Precinct 2, be made to Pedko Paving, Inc., lowest and best bid in the amount of \$111,666, and for appropriate officials to take necessary actions relating to the award.
13. Recommendation for authorization for four employees to attend a software training seminar January 27-28 in Houston at a cost of \$1,980.
14. Recommendation for authorization for an employee to attend the annual conference of the Texas Institute of Transportation Engineers January 23-25 in El Paso at a cost not to exceed \$600.
15. Recommendation for approval of payment in the amount of \$60 for expenses incurred by an employee to attend a Galveston Bay symposium in League City.
16. Recommendation for authorization for two employees to attend a culvert analysis and design seminar February 4-7 in Houston at no cost to the county.
17. Recommendation for authorization for 10 employees to attend the annual conference of the Wastewater Treatment Research Council February 24-26 in Waco at an approximate total cost of \$2,800.
18. Recommendation for authorization for the County Budget Officer to provide additional funding in the amount of \$150,000 for the Barbara Bush Branch Library project in Precinct 4.

19. Recommendation that the award for concrete repairs at Chipperfield Drive and Overbluff Drive in Precinct 2 be made to DCE Construction, Inc., lowest and best bid in the amount of \$156,826, and for appropriate officials to take necessary actions relating to the award.
20. Recommendation for authorization to renew a contract with Bio Energy Landscape & Maintenance, Inc., for mowing and maintenance of various roads in Precinct 3 in the amount of \$668,523, and for appropriate officials to take necessary actions relating to the agreement.
21. Recommendation that the County Judge be authorized to execute an agreement with the Texas Department of Transportation for the South Mayde Creek pedestrian and bicycle facility in Precinct 3 in the amount of \$541,607, and for appropriate officials to take necessary actions relating to the agreement.
22. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$21,092 and a workers compensation recovery in the amount of \$523; settlement of five tort claims in the total amount of \$11,414; denial of nine claims for damages; and transmittal of claims for damages received during the period ending January 14.
- b. Request for authorization for five employees to attend a seminar of the Houston Claims Association February 12 in Houston at a total cost of \$225.
- c. Request for authorization for six employees to attend a census symposium January 22 in Houston at a total cost of \$100.
- d. Request for authorization for an employee to attend a regional homeland security conference January 28 in Houston at a cost of \$45, and a homeland defense grants workshop February 6 in Arlington, Va., at an approximate cost of \$1,200.
- e. Transmittal of investment transactions for the period of December 28-January 14 and maturities for January 8-21, and request for approval of changes in securities pledged for county funds.
- f. Request for approval of an estimated cash flow projection in the amount of \$1,284,934 for the Sports Corporation for Reliant Park projects, subject to adjustments in payments for actual expenditures.
- g. Request for approval of quarterly remarketing fees for Toll Road variable rate bonds.

- h. Transmittal of the quarterly investment report, and the quarterly commercial paper status report.
- i. Request for approval of debt service expenditures for the month of February, and for approval of interest payments for commercial paper projects; and for approval to transfer funds as necessary to the appropriate funds for debt service payments.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- k. Consideration of a report concerning terrorism risk insurance, and recommendation that the county not pay any additional premium at this time.
- l. Request for approval of an order adopting goals, objectives, priorities, and principles for redistricting of Harris County constable and justice of the peace precincts.
- m. Consideration of and possible action on amendments, additions, or deletions to the Harris County legislative platform for the 78th Session, including clarification regarding mental retardation services and interventions for children and adolescents with serious emotional issues, and support for efforts for the University of Houston to be classified as a Tier 1 research university.

3. **Central Technology Center**

- a. Request for approval of agreements with the City of Alvin and Union Pacific Railroad for use of the county's 800 MHz public radio system.
- b. Request for authorization for the director to attend a meeting of the Harvard Policy Group concerning computer network services February 3 in Boston at a cost of \$425.
- c. Request for authorization for an employee to attend a web services conference March 3-6 in Santa Clara, Calif., at an approximate cost of \$2,853.
- d. Request for authorization for an employee to attend a board meeting of the Texas Criminal Justice Information Users Group January 31 in Austin at a cost of \$250.
- e. Request for authorization for an employee to attend a government technology conference January 27-31 in Austin at a cost of \$250.
- f. Request for authorization for the director and an employee to attend a homeland security conference January 28 in Houston at a cost of \$100.

4. **Facilities & Property Management**

- a. Request for approval of an annual license agreement with American Tower, Inc., for an antenna site at 8696 Longmire Road in Conroe.

- b. Request for authorization to renew an annual agreement with Pavilion Village, Ltd., for lease of space at 7043 Highway 6 South for the Sheriff's Department.
- c. Request for authorization to renew an annual agreement with the Harris County Department of Education for record storage service at 600 Crosstimbers.
- d. Request for authorization to renew an annual agreement with Western General Holding Company for lease of space at 8080 El Rio for the administrative office of the County Library at a cost of \$24,893 per month effective February 1.
- e. Request for authorization to continue to occupy a suite at 480 N. Sam Houston Parkway on a month-to-month basis for the Fire Marshal at a cost of \$1,482 per month pending approval of lease negotiations for additional space.
- f. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- g. Request for authorization for the county to provide, and seek from other entities, tax exemptions on all of the assessed value of the Sweeney Building and land at 1001 Congress and the Pillot Building and land at 300 Fannin, both of which have been designated as historical structures.

5. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend an infant nutrition conference of the Texas Department of Health February 18-20 in Houston at a cost of \$60.
- b. Request for authorization for an employee to attend a West Nile virus conference of the Centers for Disease Prevention and Control February 8-12 in New Orleans at an approximate cost of \$1,190.
- c. Request for authorization to conduct a low cost rabies vaccination clinic at \$5 per animal February 2 at 612 Canino Road.
- d. Request for authorization for two employees to use a county vehicle for travel to Dallas January 28 to participate in a panel discussion at a Dallas City Council meeting on spraying mosquitoes for West Nile virus control, with no additional cost to the county.
- e. Request for authorization for an employee to attend a conference of the Houston Area Lactation Consultants and Educators Association February 28-March 1 in Houston at a cost of \$220.
- f. Request for approval of payment in the amount of \$656 for expenses incurred by an employee to attend an infant nutrition clinical practicum January 8-10 in Austin.
- g. Request for authorization for an employee to attend a nutrition conference February 7 in College Station at a cost of \$181.

- h. Request for authorization for an employee to attend an obesity prevention conference February 13-14 in San Antonio at an approximate cost of \$564.
- i. Request for approval of an annual agreement with the Texas Department of Health for funding of HIV prevention services in the amount of \$152,915.
- j. Request for approval of payment in the amount of \$5,510 to the Texas Department of Health for certified pesticide applicator licenses for 30 employees.
- k. Request for authorization to accept donations in the total amount of \$421 for the Animal Control Shelter.
- l. Request for authorization for two employees to attend a refugee assistance conference February 6-7 in Dallas at a cost of \$925.
- m. Request for authorization for an employee to attend a committee meeting of the state Child Fatality Review Team January 17 in Austin at a cost of \$130.
- n. Request for authorization for an employee to use a county vehicle for travel to Conroe to participate in a conference of the Texas Environmental Health Association February 6.
- o. Request for authorization for an employee to attend a meeting of the Epidemiology Working Group January 30 in Port Arthur at a cost of \$75.
- p. Request for authorization for an employee to attend a national conference on the West Nile virus February 8-12 in New Orleans at an approximate cost of \$1,200.
- q. Request for authorization for the County Judge to execute an agreement with the Texas Department of Health for the TB Control and Prevention Program.
- r. Request for authorization to accept a donation in the amount of \$305 for expenses associated with the annual nurses day education program.
- s. Request for approval of additional mileage reimbursements in amounts of \$306, \$370 and \$234 for TB outreach workers who exceeded the monthly reimbursement limit.
- t. Request for authorization for an employee to attend a hazardous materials course May 12-16 in Houston at a cost of \$795.
- u. Request for authorization for two employees to attend a health surveillance workshop February 14 in Houston at a cost of \$70.
- v. Request for authorization to have a vehicle transferred from Fleet Services to Public Health for use as a pool car for the department.

- w. Request for authorization for an employee to attend Childhood Lead Poisoning Prevention Program Network and Lead Screening advisory meetings February 11 in Austin at a cost of \$250.
- x. Request for approval of corrections to the payroll records of five employees.
- y. Request for authorization to increase the hours of two model positions for the Mosquito Control division for West Nile virus control activities.
- z. Request for approval to establish the Emergency Medical Services Office in the Public Health & Environmental Services Department, and for approval of an EMS Medical Director position in connection with development of a regional emergency medical system, as authorized by the court in December.
- aa. Request for approval for an employee to attend a health surveillance workshop February 14 in Houston at a cost of \$25.
- bb. Request for authorization for an employee to attend a census data symposium January 22 in Houston at a cost of \$30.

6. **Community Development Services**

a. **Community Services**

- 1. Request for approval of an amendment to an agreement with Service of the Emergency Aid Resource Center for the Homeless, Inc., to provide housing and supportive services to disabled homeless persons using Shelter Plus Care Program funds.
- 2. Request for authorization to renew an agreement with Mental Health and Mental Retardation Authority to provide housing and supportive services to homeless persons with disabilities using Shelter Plus Care Program funds in the amount of \$394,560.
- 3. Request for authorization for the County Veterans Service Officer to attend a disabled veterans conference February 22-28 in Washington, D.C., at an approximate cost of \$1,236.

b. **Housing & Economic Development**

- 1. Request for approval of a cellular telephone allowance for an employee and for authorization to purchase four additional cellular phones and replace two cellular phones.
- 2. Request for approval of amendments to the Annual Action Plans for program years 2000 and 2002.

3. Request for approval of additional relocation funds in the amount of \$8,000 for homeowners receiving assistance through the Housing Rehabilitation Program at 1334 Old Greens Road in Precinct 4 and 14122 Nightingale in Precinct 1.
4. Request for approval of four deferred mortgage down payment assistance loans to homebuyers in Precincts 1 and 3, and for approval of a deferred loan application for the Housing Construction Services Program for a homebuyer in Precinct 4.
5. Request for approval of orders authorizing execution of subordination agreements with Countrywide Home Loans, Inc., and New Freedom Mortgage Corporation to allow homeowners to take advantage of refinancing at a lower interest rate.
6. Request for authorization for mutual termination of an agreement with Housing Opportunities of Houston, Inc., for down payment and closing cost assistance to low-income residents in the unincorporated areas that were affected by Tropical Storm Allison.
7. Request for authorization for two employees to attend a seminar on January 13 regarding use of the 2000 U.S. Census, and six employees to attend a census seminar of the Texas Economic & Demographic Association January 22 in Houston at no cost to the county.
8. Request for approval of payment in the amount of \$239 for expenses incurred by an employee to attend a local demographic analysis workshop in Houston.
9. Request for approval of a note modification agreement and intercreditor agreement regarding a small business microloan granted to Southern Sales Company, a plumbing supply distributor in Precinct 2.
10. Request for approval of mutual termination of a tax abatement agreement with Ethyl Corporation for construction of a manufacturing facility in Precinct 2.
11. Request for approval of an amendment for correction of funding required for an agreement with Accountemps for certain accounting services.
12. Request for approval of payment in an amount not to exceed \$20,000 for relocation of families in the Housing Rehabilitation Program for temporary housing during construction.
13. Request for authorization to submit refund payments in amounts of \$59,213 and \$187,705 to the U.S. Department of Housing and Urban Development for reimbursement of certain costs from findings in previous grant periods.

14. Request for approval of an agreement with Oaklake Community Housing Development Corporation to partially fund the acquisition of an apartment complex at 15330 Bammel North Houston using Community Development Block Grant funds to provide affordable housing for low and moderate income families.

7. **Library Services**

- a. Request for authorization to add hours to model positions for County Library staff who work on Sundays at five branch libraries.
- b. Request for approval of payment of \$239 for expenses incurred by an employee of the County Library to attend a demographic analysis workshop in Houston.
- c. Request for authorization for an employee of the County Library to attend a leadership development committee meeting of the Texas Library Association February 1 in Austin at a cost of \$140.

8. **Youth & Family Services**

a. **Domestic Relations**

1. Request for authorization for an employee to attend a family law conference of the South Texas College of Law February 6-7 in Houston at a cost of \$335.
2. Request for authorization for a staff attorney to provide legal information services to pro se litigants at a minimum of three hours per day at the Family Law Center, as requested by the Family Division of the District Courts.

b. **Cooperative Extension**

1. Request for authorization for an employee to attend the Houston Conference for Women February 7 in Houston at a cost of \$149.
2. Request for authorization for six employees to travel to Waller January 25 to assist in coordination of the annual District 4-H Food Show and supervise the county 4-H delegation at an approximate cost of \$120.
3. Request for authorization for an employee to travel to San Antonio February 4-16 to supervise and chaperone 4-H members exhibiting their livestock projects at the San Antonio Livestock Show at an approximate cost of \$1,460.
4. Request for authorization for an employee to travel to College Station January 28 to pick up poultry projects for 4-H members who will show their projects at the Houston Livestock Show & Rodeo at an approximate cost of \$70.

5. Request for authorization for six employees to attend an urban legislative leadership training seminar February 5-6 in Austin at an approximate total cost of \$1,620.

c. **Juvenile Probation**

1. Request for approval of payments in amounts of \$130 and \$400 to the Texas Youth Commission for child support paid by parents for two juveniles committed to the commission.
2. Request for approval of a monthly car allowance for the executive director, and for authorization to transfer an assigned vehicle to Fleet Services.
3. Request for authorization to increase the hours for a counselor position to correct a clerical error.
4. Request for authorization to continue seven positions in connection with the Residential Substance Abuse Treatment Program pending receipt of grant funds from the Criminal Justice Division of the Office of the Governor.

d. **Children's Protective Services**

1. Request for authorization for an employee to attend a management seminar January 24 in Houston at a cost of \$179.
2. Request for authorization to accept \$27,360 from the Texas Department of Protective and Regulatory Services for the Tele-Legal Education Project.
3. Request for authorization to pay the American Red Cross for first aid and CPR training for host families who volunteer to provide temporary homes for at-risk youth at a cost of \$35 per class.
4. Request for authorization for an employee to attend meetings of the PRS Statewide Legal Representation Task Force Committee in Austin during a one-year period beginning February 1 at an estimated total cost of \$510.
5. Request for authorization for four employees to attend a conference of the National Network of Youth Services February 9-11 in Washington, D.C., at a cost of \$2,268.
6. Request for authorization to reclassify a curfew coordinator position to program specialist in connection with supervision of CPS staff assigned to justice of the peace courts.
7. Request for authorization to increase the hours of two model positions for the balance of the fiscal year.

8. Request for authorization for nine youth of the Preparation for Adult Living Program and two employees to attend a conference February 7-8 in Commerce at an approximate cost of \$1,550.

e. **Children's Assessment Center**

1. Request for authorization for two employees to attend a conference of the Texas Association of Marriage and Family Therapists January 22-25 in Dallas at an approximate total cost of \$1,200.
2. Request for authorization for five employees to attend an annual conference regarding the prevention of child abuse February 3-4 in Houston at a cost of \$900.
3. Request for authorization for four employees to attend a training conference February 3-7 in San Diego at an approximate total cost of \$5,750.
4. Request for authorization for Facilities & Property Management to review the possibility of leasing office space at 5925 Kirby for the Sheriff's Child Abuse Unit.
5. Request for authorization for an employee to travel to Wiesbaden, Germany to testify as an expert in a criminal hearing at the request of the U.S. military January 23-30 at an approximate cost to the county of \$1,500, subject to reimbursement to the county for the employee's services.

9. **Constables**

- a. Request by the constables' systems manager for approval of increases to the maximum salaries of two law enforcement employees in connection with the Career Development Program.
- b. Request by Constable Abercia, Precinct 1, for authorization for two employees to attend computer classes February 3-4 and three employees to attend a digital image class March 29-30 in Houston at a total cost of \$1,375.
- c. Request by Constable Abercia for authorization for two employees to attend a government technology conference January 30-31 in Austin at a cost of \$600.
- d. Request by Constable Abercia for authorization to add a regular deputy to the department's authorized list.
- e. Request by Constable Abercia for approval of a deputy position in the Warrants Division subject to deletion of the position upon the return of an employee from active military duty.
- f. Request by Constable Freeman, Precinct 2, for authorization to replace three cellular phones with newer models with digital service.

- g. Request by Constable Jones, Precinct 3, for authorization for three employees to attend a homeland security conference January 28 in Houston at a total cost of \$135.
- h. Request by Constable Jones for authorization to accept \$6,000 for the Tobacco Grant.
- i. Request by Constable Hickman, Precinct 4, for authorization to add a regular deputy and two reserve officers to the department's authorized lists.
- j. Request by Constable Hickman for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for the Domestic Violence Enhancement Grant, with review by Grants Coordination.
- k. Request by Constable Hickman for approval of payment in the amount of \$750 for expenses incurred by two employees to attend a tactical pistol skills training course in Humble.
- l. Request by Constable Hickman for authorization to appoint a deputy to fill a vacant position.
- m. Request by Constable Hickman for authorization to use a county vehicle for travel to Austin during the legislative session to meet with legislators, legislative staff, and appear before certain committees that have issues affecting the county constables.
- n. Request by Constable Hickman for approval of payment in the amount of \$375 to reimburse an employee for items purchased for a K-9 unit.
- o. Request by Constable Hickman for approval of an amendment to a law enforcement agreement with Cy-Champ Public Utility District.
- p. Request by Constable Cheek, Precinct 5, for authorization to delete three positions in connection with cancellation of agreements for law enforcement services.
- q. Request by Constable Cheek for authorization for two employees to attend an instructor certification course March 10-14 in San Bernardino, Calif., at an approximate total cost of \$4,345.
- r. Request by Constable Trevino, Precinct 6, for approval of additional hours for two model positions.
- s. Request by Constable Trevino for approval of payment in the amount of \$1,655 to The Productivity Center for technical support for the department's computer linkage with TCLEOSE.
- t. Request by Constable Trevino for authorization to submit an application for grant funds for the School Child Safety Awareness Program.

- u. Request by Constable Butler, Precinct 7, for authorization for the County Judge to execute a law enforcement services agreement with the Houston Independent School District for the Absent Student Assistance Program.
- v. Request by Constable Butler for approval of changes to the department's authorized lists of regular deputies and reserve officers.
- w. Request by Constable Butler for authorization for the County Judge to execute an agreement with Midtown Management District for law enforcement services.
- x. Request by Constable Bailey, Precinct 8, for authorization to add a regular deputy to the department's authorized list and for approval of an official bond and oath for a reserve officer.

10. **Sheriff**

- a. Request for approval of changes in the department's authorized list of reserve officers.
- b. Request for approval of travel outside of the county during the fiscal year for:
 - 1. Certain employees to use county vehicles to attend monthly meetings of the Texas Jail Commission in Austin.
 - 2. Employees of the Warrants Division to pick up prisoners.
 - 3. Employees of the Technical Services Bureau to conduct firearms investigations.
 - 4. Certain employees to attend meetings of the Commission on Accreditation for Law Enforcement Agencies.
 - 5. Members of the Honor Guard to use a county van to attend peace officer memorial services to perform ceremonial duties.
 - 6. Employees of the Detective Bureau to conduct investigations.
 - 7. Employees of the Human Resources Bureau to attend local job fairs at a cost of \$25 to \$200 per event.
 - 8. Certain employees to attend training sessions of the National Institute of Corrections.
 - 9. Certain employees of the Patrol Bureau to obtain statements from suspects and witnesses in criminal investigations.
 - 10. Certain employees of the Social Security Unit to attend training seminars.
 - 11. Certain employees to attend meetings of the Texas Commission on Law Enforcement Officers Standards and Education.
- c. Request for authorization for the Sheriff and/or members of his command staff to attend law enforcement related meetings in the county at an annual cost of \$1,500.
- d. Request for approval of law enforcement agreements with various organizations effective January 1; for authorization to delete deputy positions from agreements with Clay Road Homeowners' Association, Inc., and Villages of Pheasant Run Homeowners' Association, Inc.; and for authorization to extend the deadline to February 28, 2003 for renewal of agreements with certain organizations.

- e. Request for approval of payroll adjustments for law enforcement personnel who have met requirements for the changes, and for authorization to increase the maximum salary for a communications officer.
- f. Request for authorization to purchase three police-package vehicles for the Criminal Warrants Division.
- g. Request for authorization for an employee to attend a High Intensity Drug Trafficking Area meeting January 8-10 in Corpus Christi at an approximate cost of \$188, with travel by county vehicle.
- h. Request for authorization for an employee to attend an investigative analysis seminar February 10-14 in Austin at a cost of \$165, with travel by county vehicle.
- i. Request for authorization for five employees to attend a fingerprint technology class February 10 in Conroe at a cost of \$645, with travel by county vehicle.
- j. Request for authorization for two employees to attend the annual Shooting, Hunting, and Outdoor Trade Show February 13-16 in Orlando at a cost of \$1,855.
- k. Request for authorization for two employees to attend a seminar regarding techniques of developing latent prints February 17-19 in Austin at an approximate cost of \$290, with travel by county vehicle.
- l. Request for authorization for two employees to attend the annual COPS Technical Assistance Conference February 25-27 in San Diego at a cost of \$3,000.

11. **Sheriff's Civil Service**

Request by the chairman of the Civil Service Commission for approval to fill the director's position by appointment of William H. Mims, Jr., to replace John T. Peoples.

12. **Fire & Emergency Services**

- a. Request for authorization for the County Judge to execute an agreement with the Harris County Firefighters' Association for fire fighter training at a cost of \$18,000.
- b. Request for approval of payment in the amount of \$59 to reimburse an employee for fees to complete a Spanish language competency exam.
- c. Request for authorization for two employees to attend a computer crimes training class February 25-27 in Austin at a cost of \$550, with travel by county vehicle.
- d. Request for approval of payment in the amount of \$316 to renew notary commissions for four employees, and for approval of payment of \$158 for notary stamps for two new employees.

- e. Request for authorization for two employees to attend a fire inspector certification class January 20 through April in Tomball at a cost of \$1,200, with travel by county vehicle.
- f. Request for authorization for the Fire Marshal to attend an inspector workshop January 23 in Austin at an approximate cost of \$150, with travel by county vehicle.
- g. Request for authorization for the Fire Marshal to attend the Fire Department Instructors Conference February 9-13 in Sacramento, Calif., at an approximate cost of \$800, with travel by county vehicle.
- h. Request for approval of payment of \$60 to the Texas Criminal Justice Information Users Group for annual dues for two employees.

13. **County Clerk**

- a. Transmittal of oaths of office and statements of elected/appointed officer for various county officials.
- b. Transmittal of corrected minutes for the court's meeting of September 10 and the minutes of the court's meetings of December 10 and 17.
- c. Transmittal of affidavits of substantial interest filed by Commissioners Lee and Eversole regarding items on the January 7 agenda.
- d. Request for authorization for an employee to attend an election workshop February 14-18 in Atlanta at an approximate cost of \$1,790.

14. **District Clerk**

- a. Request for authorization for the District Clerk to attend a seminar of the National Center for State Courts March 25-28 in Orlando at an approximate cost of \$1,100.
- b. Request for approval of an assigned county vehicle for the District Clerk rather than a monthly car allowance.
- c. Request for authorization for the District Clerk and two employees to attend work group meetings of the Attorney General State Case Registry and Disbursement Unit throughout the calendar year in Austin or San Antonio at a cost not to exceed \$250 per trip per person.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 61st, 157th, and 281st District Courts, and U.S. District Court.

- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 13624 Forest Acres Drive, 13719 Avalon Court, and 10800 Willie Street in Precinct 1, and 27044, 27040, and 27046 FM 529 in Katy in Precinct 3.
- c. Request for authorization for an employee to attend an eminent domain conference February 6-7 in Austin at a cost of \$920.
- d. Request for authorization for two employees to attend an investigator school February 10-14 in Arlington at a total cost of \$1,530

16. **District Attorney**

- a. Request for authorization for an employee to attend a juvenile law conference February 12-14 in San Antonio at an approximate cost of \$650.
- b. Request for authorization to issue a check in the amount of \$35,500 from discretionary funds to the Medical Examiner's Office to purchase computer software and related hardware for the medical transcription division.

17. **Justices of the Peace**

- a. Request by Judge Adams, JP 4.1, for authorization for two employees to attend a seminar of the Texas Justice Court Training Center May 5 in Houston at a total cost of \$70.
- b. Request by Judge Adams for approval of payments in the total amount of \$1,129 for expenses incurred by seven employees to attend a justice court training seminar in San Antonio.

18. **County Courts**

Request for authorization for Judge Hughes, Court No. 15, and an employee to attend a workshop of the U.S. Department of Justice January 26-29 in Orange County, Calif., at an approximate total cost of \$2,800.

19. **Probate Courts**

- a. Request by Judge Olsen, Court No. 3, for authorization for an employee to attend the Volunteer Management Academy February 13-April 10 in Houston at a cost of \$300.
- b. Request by Judge Olsen for authorization for an employee to attend a probate seminar January 23 in Houston at a cost of \$110.

20. **District Courts**

- a. Request for approval of payments to the Harris County Department of Education and Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization for Judge Motheral, 257th Court, and Associate Judge Parks, 247th Court, to attend a family law seminar February 7-9 in Sedona, Ariz., at an approximate cost of \$2,380.
- c. Request for authorization for Associate Judge Jamal, 314th Court, to attend a seminar January 30 in Houston at a cost of \$89.
- d. Request for authorization for three juvenile court judges, four associate judges, and three employees to attend a juvenile law conference February 12-14 in San Antonio at an approximate total cost of \$6,750.

21. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Centurion Constr., Inc., for maintenance vehicle/equipment wash facilities at Miller Road, Wade Road, Genoa Red Bluff Road, and Washburn Tunnel Service Centers in Precinct 2.
 - b. Excalibur Constr., Inc., for repairs on White Oak, Vince, and Little Vince Bayous for Flood Control.
 - c. Pedko Paving, Inc., for asphalt overlay and drainage improvements of parking lots and roads in Sylvan Beach Park in Precinct 2.
 - d. SCI Constructors, Inc., for updated construction plans for completion of paving and drainage for the intersection at North Eldridge Parkway and Gregson Road in Precinct 4.
 - e. Simplex/Grinnell, LP, for upgrades of the fire alarm, door controls, and lighting control systems at the Juvenile Detention Center for Facilities & Property Management.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for authorization to increase a petty cash account for the Ryan White Planning Council.
4. Request for approval of orders for indemnification of Charles Bacarisse, District Clerk, for \$22,752 in connection with 63 returned items, and Paul Bettencourt, Tax Assessor-Collector, for \$200 for two counterfeit bills.
5. Transmittal of the unaudited and unadjusted monthly financial report for December.

6. Request for approval of payroll payments for the periods ending February 7, 21, and 28.
7. Request for authorization for an employee to attend a communication skills seminar March 28 in Houston at a cost of \$149.
8. Request for authorization for three employees to attend a government technology conference January 28-31 in Austin at an approximate cost of \$3,000.
9. Transmittal of audited claims.

b. **Treasurer**

1. Request for authorization for the Treasurer to attend a government technology conference January 27-29 in Austin at an approximate total cost of \$750.
2. Request for approval to create an administrator position effective February 1, and to delete another position effective March 1.

c. **Tax Assessor-Collector**

1. Request for approval of resolutions honoring Olivia English and Lucy L. Menefee on the occasion of their retirement.
2. Request for approval of payment in the amount of \$237 for notary fees for three employees.
3. Request for authorization for five employees to attend an election law workshop February 21 in Houston at a cost of \$280.
4. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. A mobile medical vehicle retrofitted for Public Health & Environmental Services.
 - b. Platform scales for the Sheriff's Department.
 - c. Microcuvettes for Public Health & Environmental Services.
 - d. Color televisions for the Sheriff's Department.
 - e. Repair parts and labor and related items for Daimler Chrysler automobiles and trucks for the county, the Flood Control District, and the Harris County Hospital District.
 - f. Communication consoles and related items for various police vehicles for the county.
 - g. Fertilizer, grass seed, insecticide, and related items for the county.

- h. Furnish, deliver, and install miscellaneous playground equipment for Precinct 1.
 - i. Provide juvenile justice charter school and juvenile justice alternative education program for the Juvenile Board.
 - j. Inspecting of fire protection systems and equipment for the county.
 - k. Consulting services to review specifications and responses to an upcoming request for proposal for group, medical, life, and long-term care for the county and the Flood Control District.
 - l. Furnish, deliver, and install miscellaneous playground equipment for Little Cedar Bayou Park, Keene Street Park, and Wilke Park for the Engineering Division.
 - m. Furnish, deliver, and install miscellaneous playground equipment for North Gessner Pocket Park in Precinct 3.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Tax Assessor-Collector, Constable of Precinct 3, and the Sheriff's Department Traffic Enforcement Division.
3. Transmittal of changes in contracts with:
 - a. Texas Legislative Services, contractor for legislative information services for the county, resulting in no change to the contract amount (00636).
 - b. Transcore, contractor for a violation enforcement system for the Toll Road Authority, resulting in an addition of \$3,900,000 to the contract amount (00639).
4. Recommendation that the award for produce for Juvenile Probation and Children's Protective Services be made to Allstar Produce Company, Inc., low offer in the amount of \$50,293 for the period of January 1-April 30, 2003.
5. Recommendation that the court terminate Class 3, Item 1 from an award to Premium Foods, Inc., for various foods for the county jails.
6. Recommendation that a bid for services relating to the needs of female juvenile offenders be rejected and authorize the Purchasing Agent to readvertise the specifications with changes.
7. Request for approval of renewal options with:
 - a. Coin Copiers, Inc., for coin operated photocopiers, computer printers, and vending card systems for the period of April 1-March 31, 2004.
 - b. Great Southwest Paper Co., Inc., for food service products for the county for the period of April 1-March 31, 2004.
 - c. Great Southwest Paper Co., Inc., for bathroom and kitchen paper related products for the county for the period of April 1-March 31, 2004.
 - d. Unisource Worldwide for carbonless paper for the county and the Flood Control District for the period of April 1-March 31, 2004.

- e. G.O. Weiss, Inc., for landfill service for the dumping of Type IV non-putrescible, non-compacted waste for Precinct 3 for the period of April 2-April 1, 2004.
 - f. Xerox Corporation for mainframe printing subsystem for the Central Technology Center for the period of March 1-February 28, 2004 in the approximate amount of \$160,000.
 - g. The Turning Point, Inc., for psychological testing and counseling services for the Community Supervision & Corrections Department for the period of March 1-February 28, 2004 at an approximate amount of \$75,000.
8. Request that Mary Ann Descant, LMFTA, TLPC, be granted a personal services exemption from the competitive bid process for therapeutic services for the Children's Assessment Center in the amount of \$30,000 for the period ending October 31.
 9. Request for approval of orders authorizing the County Judge to execute agreements with the City of Houston for the Campo del Sol Program and a Youth Advisory Committee for the Community Youth Development project for Children's Protective Services in amounts of \$87,040 and \$14,066 respectively for the period ending August 31.
 10. Request for approval of an order authorizing the County Judge to execute a Library eBook agreement with OCLC Online Computer Library Center, Inc., for the County Library at an estimated amount of \$11,591 for a one-year period.
 11. Request for approval of an order authorizing the County Judge to execute an amendment to an IBM customer agreement for Peregrine Systems software for the Central Technology Center for the period of January 1-December 31, 2004 in the amount of \$38,100.
 12. Request for approval of an order authorizing the County Judge to execute an agreement with Iconixx Web Development, Inc., for installation of AssetCenter 4.1, ConnectIT, and modifications to ServiceCenter 4.03 for the Central Technology Center for the period of January 6-April 18, 2003 in the amount of \$138,228.
 13. Request that Candice Walker, PhD, be granted a personal services exemption from the competitive bid process for research services for the Children's Assessment Center in the amount of \$46,000 for the period ending December 31.
 14. Request that Printrak International, Inc., be granted a sole source exemption from the competitive bid process for purchase of hardware and software maintenance for the automated fingerprint identification system for the Sheriff's Department at an annual approximate cost of \$478,102 for the period of March 1-February 29, 2004.

15. Request that Peregrine Systems Corporation be granted a sole source exemption from the competitive bid process for purchase of proprietary software maintenance services for the Central Technology Center in the approximate amount of \$35,094 for the period of December 1-November 30, 2003.
16. Request for authorization for the Purchasing Agent and an employee to attend a board meeting of the Texas Association of Counties January 30 in Austin at an estimated cost of \$75, with travel by county vehicle.
17. Transmittal of notice of receipt of funds in the total net amount of \$44,495 for county equipment sold at Houston Auto Auction December 4, 11, 18, and 27.
18. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.

22. **Commissioners Court**

a. **County Judge**

1. Consideration of discussion and possible action authorizing application for grants from the Texas Historical Commission for courthouse restoration.
2. Request for approval of resolutions designating January 31 as Neoma M. Harris, Jim Taylor, Michael Hayes, and Sandra Tucker Day in the county on the occasion of their retirement from the county.
3. Request for approval of a resolution designating January 22-23 as Harris County Employees' Winter Blood Drive Days and January 30 as Dress Down Day allowing county employees to wear blue jeans for donating blood.
4. Request for approval of a resolution authorizing appropriate departments and the Flood Control District to work with the Buffalo Bayou Partnership to implement recommendations for the Buffalo Bayou Master Plan.
5. Request for approval of a resolution designating February 4-March 16 as Go Texas Days and further designating February 21 as Go Texas Day for county employees to dress western.
6. Request for approval of the proposed membership for the Harris County Historical Commission for the 2003-04 term.
7. Consideration of appointments of county representatives and alternates to the Transportation Policy Council and the Technical Advisory Committee of the Houston-Galveston Area Council.

8. Request by the Office of Emergency Management for authorization for two employees to attend the H-GAC Regional Homeland Security Conference January 28 in Houston at a total cost of \$90.
9. Request by the Office of Emergency Management for authorization for employees to attend required courses of the State Division of Emergency Management in 2003 at a cost of \$150 per trip per person, with travel by county vehicle.

b. **Commissioner, Precinct 1**

c. **Commissioner, Precinct 2**

1. Request for approval to create a car allowance in the amount of \$395 per month for a regular position.
2. Request for approval for an employee to attend an electrical code seminar March 24-28 in Houston at an estimated cost of \$1,290.
3. Request for approval for five employees to attend the annual TRAPS Region IV workshop January 28 in Conroe at an estimated total cost of \$205, with travel by county vehicle for three employees and mileage reimbursement for the other two.
4. Request for approval of an agreement with Sharon Adams for management consultant services for Precinct 2 effective January 21.

d. **Commissioner, Precinct 3**

1. Request for authorization for an employee to use a county vehicle to travel to government and community sites in the Houston-Galveston Area Council for study of operational best practices for possible adoption and implementation in Precinct 3.
2. Request for authorization for an employee to attend the Volunteer Management Academy one night a week during the period of February 13-April 10 at Rice University in Houston at a cost of \$300.
3. Request for authorization to reimburse an employee \$239 for attending a demographic analysis workshop January 17 in Houston.
4. Request for approval to accept checks in amounts of \$75 from Seniors of SFDS and \$50 from Houston Deaf Senior Citizen Project Love.
5. Request for authorization for the County Judge to execute an agreement with Garland McMeans Junior High-Student Council for cleanup along the roadsides of Westheimer Parkway from Fry to the county line in connection with the Adopt a County Road program for the period of January 1-December 31, 2003.

6. Request for authorization for the County Judge to execute an agreement with Cy-Fair High School-Earth Rescue for cleanup along the roadsides of Cypress North Houston from Highway 290 to Telge Road in connection with the Adopt a County Road program for the period of October 31-October 30, 2003.
7. Request for discussion and possible action to request the County Attorney to file suit and for expenses regarding well water contamination on and near Jones Road in Precincts 3 and 4.
8. Request for approval for the County Judge to execute a program contract with the Houston-Galveston Area Council for a solid waste implementation grant in the amount of \$78,000.

e. **Commissioner, Precinct 4**

1. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Fox Hollow, Section One Subdivision.
2. Request for approval for execution of an agreement with Crosby Sports Association for use of and improvements to a portion of Crosby Sports Complex; for termination of another contract with the association; and for approval of a utilities service transfer from the association to the county.
3. Request for approval for the Jesse Jones Park Volunteers to sell food and non-alcoholic beverages during a Texas Heritage Day festival February 15 at Jesse Jones Park.
4. Request for authorization for an employee to attend a conference on aging March 12-16 in Chicago at an approximate cost of \$1,712.
5. Request for authorization for the County Judge to execute an agreement with Spring Masonic Lodge No. 1174 for cleanup along the roadsides of Lexington Road from Spring Cypress Road to Cypresswood Drive in connection with the Adopt a County Road program for the period of December 1-November 30, 2003.
6. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack No. 1999 for cleanup along the roadsides of Cypresswood Drive from Stuebner Airline to East Strack in connection with the Adopt a County Road program for the period of November 1-October 31, 2003.
7. Transmittal of notice of traffic sign installations.
8. Request for approval of the appointment of Mike Ubias to the board of Rural Fire Prevention District No. 10.

9. Transmittal of notice of receipt of funds from Cypresswood, Ltd., in the amount of \$7,888 in connection with commission from the Cypresswood Golf Club for Cypress and Creek Golf Courses.
10. Request for authorization for 10 employees to attend a professional technician workshop February 3-4 in Houston at an approximate total cost of \$1,250.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 113th, 129th and 280th District Courts and County Civil Court No. 4.
- b. Transmittal of the Reliant Park quarterly report of operations from the Harris County Sports & Convention Corporation.
- c. Request by the Harris County Hospital District for the county to issue identification numbers for various vehicles for purchase of fuel through Fleet Services.
- d. Request by the Winchester Country Maintenance Association board of directors for the addition of Willow Point and the deletion of Winchester Trails to an existing contract for law enforcement services by the Sheriff's Department, and decreasing the number of assigned deputies.
- e. Request for approval of an order authorizing a public hearing on February 18 for consideration of a petition for creation of Rural Fire Prevention District No. 5, and for appropriate officials to take necessary actions relating to the hearing.
- f. Consideration of a request for travel authorization for members and staff of the Joint City/County Commission on Children to attend the Texas Network of Youth Services January 29, April 11, and August 12-14, and the Center for Public Policy Priorities January 24, May 16, and September 12-14 in Austin, with expenses to be paid in accordance with an agreement between the City of Houston and the county.

24. **Emergency items.**

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Steve Williams (3)
- b. Charles Hixon (1)

c. Joseph Charles (1)

d. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

27. **Executive Session**

Request by the County Attorney for an executive session for briefing on the status of litigation in the matter of Kimii Valentine and Robert Casey, individually and on behalf of all others similarly situated v. Harris County and Perry Wooten in U.S. District Court, and for appropriate action to be taken upon return to open session.

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Central Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community Development Services
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

Elected

Appointed

Calendar 2003

| January | February | March | April | May | June |
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Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by . Court-approved county holidays are noted by . The 2004 schedule will be established by the court prior to the end of Calendar 2003.

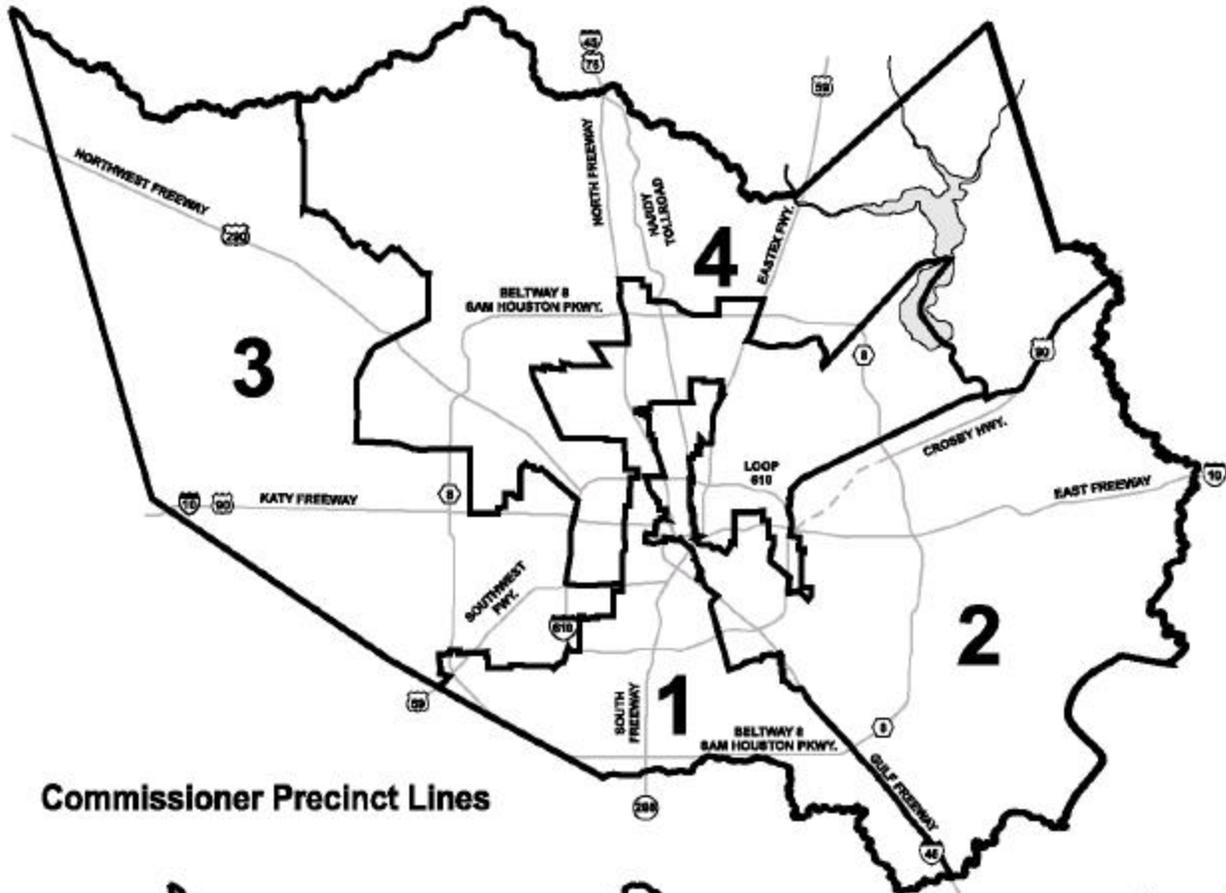
Calendar 2004

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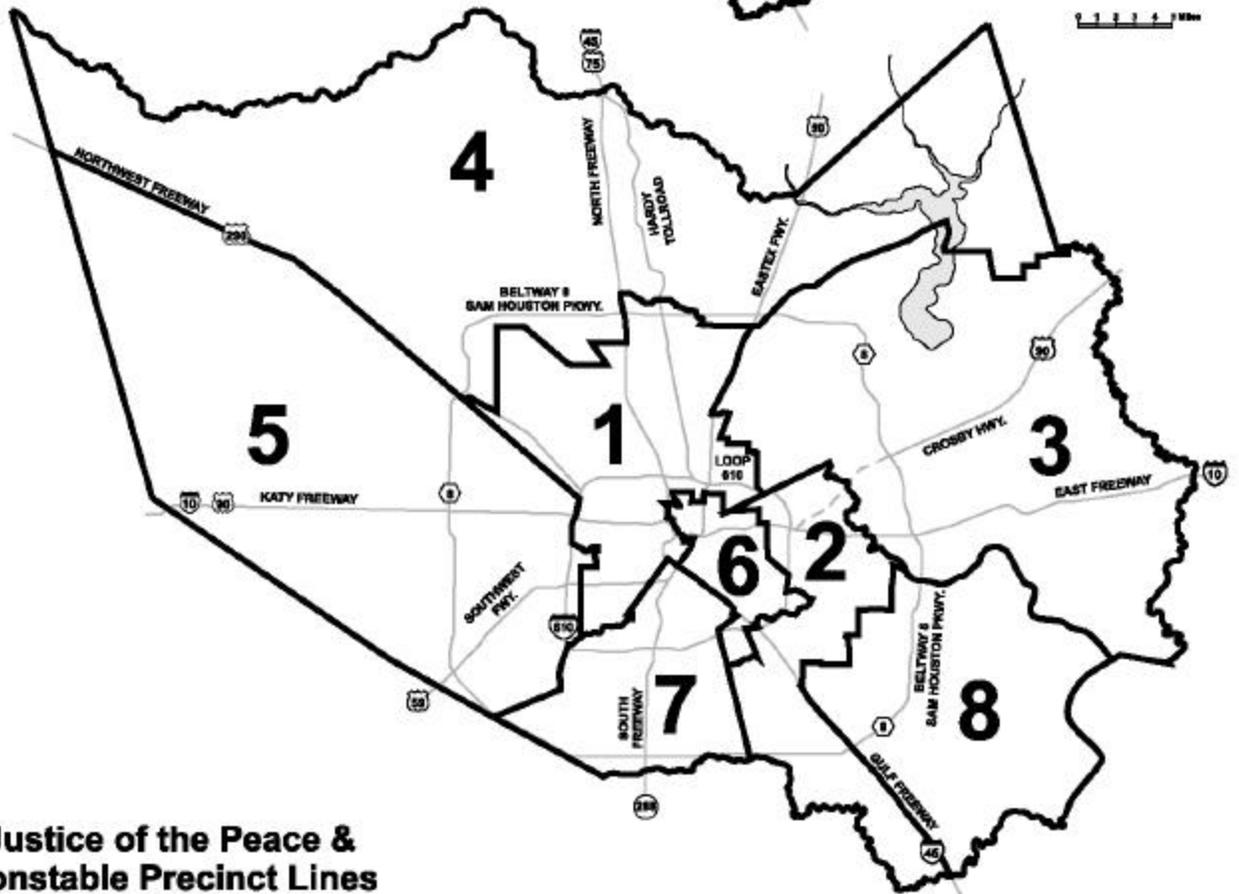
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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines