



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.27

A G E N D A

December 10, 2002

1:45 p.m.

Opening prayer by Reverend Roy Davis of Cypress Crossings Christian Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. District Attorney
17. Justices of the Peace
18. County Courts
19. Probate Courts
20. District Courts
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court approve a change in contract with NetVersant adding 35 calendar days to provide additional electrical and HVAC for the telecommunication rooms and additional voice/data requirements throughout the Baker Street jail.
2. Recommendation for authorization to work with the County Attorney to develop an interlocal agreement with the City of Houston for final analysis of the Cambridge Corridor transportation link near the Texas Medical Center.
3. Recommendation for authorization to negotiate with Geotest Engineering, Inc., for testing coordination and material testing and to seek proposals from laboratories to support Geotest Engineering, Inc., during construction of the Harris County Civil Justice Center.
4. Recommendation for authorization to work with Facilities & Property Management to expand the evaluation of space requirements for the department to include the specific needs of the Engineering Division.
5. Recommendation that status of the Baker Street jail project be acknowledged as substantially complete and for authorization for the Auditor to release payments for utilities services.
6. Recommendation for authorization to work with the County Auditor to develop a condition-based asset management system for county infrastructure to comply with statements of the Government Accounting Standards Board.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Huffmeister Road-6 project, Tracts 001 through 003 in Precinct 3.
 - b. Westpark Corridor project, Tracts F001-001 through F001-012 in Precinct 3.
2. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 003 of the Huffmeister Road-5 project in Precinct 3 in the amount of \$8,818.
 - b. Tract 002 of the Jesse H. Jones Park expansion project in Precinct 4 in the amount of \$72,291.

- c. Tract 007 of the Barker Cypress Road-6 project in Precinct 3 in the amount of \$60,339.
 - d. Tracts D001-022 and D001-055 of the Westpark Corridor project in Precinct 3 in the amount of \$46,498.
3. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to pay pursuant to final judgments, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. F.M. 1960 project, Tract 012 in Precinct 4 in the matter of The State of Texas and Harris County Texas, v. James D. Synott, et al., in the amount of \$89,321.
 - b. F.M. 1960 project, Tract 017A in Precinct 4 in the matter of The State of Texas and Harris County, Texas v. Houston Arts Combined Endowment Foundation, et al., in the amount of \$307,977.
4. Recommendation that the court approve resolutions and orders establishing just compensation for:
 - a. A125-00-00 extension project, Tract 01-031.0 in Precinct 1 in the amount of \$10,658.
 - b. Project Brays, Tract 03-018.0 in Precinct 2 in the amount of \$2,003,775.
5. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for the Halls Bayou flood damage reduction project:
 - a. Tract 08-163.0 in Precinct 1 in the amount of \$18,000.
 - b. Tract 08-100.0 in Precinct 1 in the amount of \$9,500.
 - c. Tract 10-120.0 in Precinct 2 in the amount of \$37,250.
 - d. Tract 10-126.0 in Precinct 2 in the amount of \$27,750.
 - e. Tract 08-093.0 in Precinct 1 in the amount of \$90,500.
6. Recommendation that the court approve resolutions and orders authoring the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. HMGP-1379 project, Tract 25-827.0 in Precinct 1.
 - b. TSA-district buyout project, Tracts 12-815.0 and 28-828.0 in Precincts 1 and 2.
 - c. HMGP-1379 project, Tracts 02-809.0, 12-842.0 through 12-846.0, 12-851.0, 12-876.0, 13-836.0, 30-810.0, and 30-811.0 in Precincts 1 and 4.
7. Recommendation that the court approve resolutions and orders declaring the tracts surplus property and authorizing Right of Way on behalf of the Flood Control District to sell, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. MC MUD No. 94 utility easement project, Tract 12-601.0 in Precinct 4 to Montgomery County MUD No. 94 in the amount of \$74.

- b. Tomball utilities project, Tracts 01-602.0 and 01-603.0 in Precinct 4 to the City of Tomball in the amount of \$2,049.
8. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
- a. Ernestina Garcia Yager in the amount of \$15,022 for the FMAP-3 project in Precinct 3.
 - b. Mitchell Mortgage Company fbo Bobby L. and Beverly A. Nunley in the amount of \$33,500 for the HMGP-1379 project in Precinct 1.
 - c. Bobby L. and Beverly A. Nunley in the amount of \$1,500 for the HMGP-1379 project in Precinct 1.
 - d. First American Title Company fbo Waymon and Cynthia Daughtery in the amount of \$2,000 for the HMGP-1379 project in Precinct 1.
 - e. Commonwealth Title Company fbo Cecelia Woods in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - f. Jesus and Adelaida Benitez in amounts of \$15,000 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - g. Oscar and Laura Sanchez in the amount of \$1,335 for the Halls Bayou flood damage reduction project in Precinct 2.
 - h. Natividad Perez and Maria Perez in the amount of \$1,450 for the Halls Bayou flood damage reduction project in Precinct 2.
 - i. Oycie E. Hanson in the amount of \$15,569 for the Halls Bayou flood damage reduction project in Precinct 2.
 - j. Eloisa Amet in the amount of \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
 - k. Connie G. Salazar in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
 - l. Luciano and Maria Rodriguez in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 1.
 - m. William and Betty Ford in the amount of \$9,900 for the Halls Bayou flood damage reduction project in Precinct 1.
 - n. Ruth Morin in amounts of \$44,939 and \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
 - o. Sidney Simpson in amounts of \$25,256 and \$350 for the Sims Bayou project in Precinct 1.
 - p. Shirley and Edward King, Jr., in the amount of \$350 for the Sims Bayou project in Precinct 1.
 - q. Leo Gonze in amounts of \$4,230 and \$1,975 for the FMAP-4 project in Precinct 3.
 - r. John Briseno and Rose Sanchez in amounts of \$15,400 and \$3,797 for the Halls Bayou flood damage reduction project in Precinct 2.
 - s. Rita Nakagawa in the amount of \$20,812 for the Halls Bayou flood damage reduction project in Precinct 2.

- t. Raul and Janie Hernandez in amounts of \$61,500 and \$1,950 for the Halls Bayou flood damage reduction project in Precinct 2.
- u. Florentino Hernandez and Dawn Warfield in the amount of \$10,206 for the Halls Bayou flood damage reduction project in Precinct 2.
- v. David and Flor E. Rodriguez in amounts of \$28,400, \$950, and \$990 for the Halls Bayou flood damage reduction project in Precinct 1.
- w. Jesus Moreno in amounts of \$24,000 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- x. First Southwestern Title Company fbo Viola Gaddy in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
- y. Charter Title fbo Robert and Jacquelyn Hill in the amount of \$34,900 for the HMGP-1379 project in Precinct 4.
- z. Principal Residential Mortgage, Inc., fbo Dorman and Sherry Scott in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
- aa. Fitzgerald Williams and Ladira Pena in amounts of \$26,670 and \$500 for the Halls Bayou flood damage reduction project in Precinct 1.
- bb. Debra Lopez in the amount of \$1,050 for the Halls Bayou flood damage reduction project in Precinct 1.
- cc. J.T. and Manuela Hargrove in amounts of \$28,337 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- dd. Jose and Guadalupe Rodriguez in the amount of \$971 for the Halls Bayou flood damage reduction project in Precinct 1.
- ee. Daniel and Evilia Osmeyer in amounts of \$41,480 and \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
- ff. Ramiro and Josefa Lopez in amounts of \$11,650 and \$2,150 for the Halls Bayou flood damage reduction project in Precinct 2.
- gg. Victor and Eglantina Salas in amounts of \$21,900 and \$1,550 for the Halls Bayou flood damage reduction project in Precinct 2.
- hh. Margie Ann Maxwell in amounts of \$17,900 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
- ii. A-1 Allstate Moving, Inc., in the amount of \$2,000 for the Halls Bayou flood damage reduction project in Precinct 2.
- jj. Texas American Title Company fbo Mildred Bibie in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
- kk. Brad L. and Dena L. Schulz in the amount of \$15,790 for the HMGP-1041 project in Precinct 4.
- ll. Thomas Transfer and Storage Co., in the amount of \$2,844 for the Halls Bayou flood damage reduction project in Precinct 1.
- mm. Sergio and Rufina Rosas in amounts of \$24,000 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
- nn. Miguel and Maria Mendez in amounts of \$19,900 and \$1,050 for the Halls Bayou flood damage reduction project in Precinct 2.

9. Recommendation that the court approve a resolution and order authorizing the County Judge to execute an agreement with the Port of Houston Authority for reconstruction and realignment of Port Road in Precinct 2 to facilitate the exchange of the fee interest, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order authorizing the FC-1002 project, decreeing a public necessity and convenience, and directing Right of Way to acquire Tracts 12-847.0, 12-848.0, 12-850.0, 12-852.0 through 12-872.0, 12-874.0, 12-875.0, 12-877.0 through 12-882.0, 12-884.0 through 12-889.0, 12-893.0 through 12-899.0, 13-812.0 through 13-815.0, 13-817.0 through 13-819.0, 13-821.0, 13-822.0, 13-837.0, and 17-802.0 in Precinct 4 on behalf of the Flood Control District, and for payment of relocation benefits up to \$35,000 to income eligible households according to the Median Family Income Limits, and for appropriate officials to take necessary actions to complete the transactions.
11. Recommendation that the court approve a resolution and order authorizing the Willow Waterhole detention basin project, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tract 02-067.0 in Precinct 1 on behalf of the Flood Control District, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
12. Recommendation for authorization for an assistant county attorney to attend an eminent domain conference February 6-7 in Austin at a cost not to exceed \$1,000.
13. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public an easement for public utility purposes across Tracts B001-058A and B001-058B for the Westpark Corridor project in Precinct 3, and for the County Judge to execute the easement.
14. Recommendation that the court accept and approve the donation warranty deed for Tract 001 of the Hardy Toll Road Airport Connector in Precinct 4.
15. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 001 of Old Genoa Red Bluff in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
16. Recommendation that the county be authorized to cancel a billboard lease agreement between Philip J. Matranga and Foster & Kleiser, a Metromedia Company, effecting Tract 030 of the Homestead Road project in Precinct 1.

17. Recommendation that the court approve an order authorizing the acceptance of desired roads in Amberwood Subdivision in Precinct 4 by prescription into the county road system, and for appropriate officials to take necessary actions to complete the transaction.
18. Recommendation that the court approve a resolution and order declaring Tract 001 to be surplus property, and authorizing and directing Right of Way on behalf of the county to sell Tract 001 of Springbrook Subdivision in Precinct 4 to KB Home Lone Star LP, a Texas Limited Partnership, for \$46,764, and for appropriate officials to take necessary actions to complete the transactions.
19. Recommendation that the court authorize the county to pay \$350 to Wells Fargo Home Mortgage for a release of lien processing fee as part of the Garth Road outfall channel project in Precinct 1.
20. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to accept a minimum bid of \$2,300 from Sanchez Oil & Gas Corporation for a geophysical exploration permit for Tract 001 in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
21. Recommendation that the County Judge be authorized to execute an agreement with Woody Nelson for appraisal services in support of real estate transactions on behalf of the Flood Control District.

c. **Toll Road Authority**

1. Request for authorization for:
 - a. Five employees to attend a conflict management skills seminar December 20 in Houston at a total cost of \$520.
 - b. Six employees to attend a communication skills seminar January 15 in Houston at a total cost of \$924.
 - c. An employee to attend an administrative assistant conference January 24 in Houston at a cost of \$214.
 - d. An employee to attend a management conference February 5 in Houston at a total cost of \$214.
 - e. An employee to attend a communication skills seminar February 12-13 in Houston at a total cost of \$429.
 - f. Six employees to attend a business writing seminar February 27 in Houston at a total cost of \$1,224.
2. Recommendation that payments be made to AECOM for construction management services and for appropriate officials to take necessary actions to complete the transactions for the awards for improvements to the Westpark Tollway to:
 - a. Mastec North America, Inc., for signing, striping, and signalization in the amount of \$2,609,157.

- b. Mastec North America, Inc., for roadway illumination in the amount of \$949,295.
 - c. Jerdon Enterprise, L.P., for Bishop Fiorenza Park site in the amount of \$174,604.
3. Request for authorization to change the salary maximums for six positions and the titles of five of the positions.
 4. Request for approval of an amendment to an agreement with Terra-Mar, Inc., for additional material testing services in connection with construction of a screen wall for the Hardy Toll Road connector project, and for appropriate officials to take necessary actions to complete the transaction.
 5. Request for approval of an agreement with Michael Baker, Jr., Inc., for engineering services in the amount of \$551,879 in connection with implementing a geographical information system.
 6. Request for authorization for new utility service for water to be set up at 4010 S. Dairy Ashford.
 7. Request for approval of an amendment to an agreement with PBS&J Consulting Engineers for engineering services in the additional amount of \$351,000 in connection with the Barker Cypress roadway permit across Barker Cypress reservoir.
 8. Recommendation for approval of an agreement with Cobb, Fendley & Associates, Inc., for engineering services in the amount of \$100,000 for the Fort Bend Parkway extension from US 90A to the Sam Houston Toll Road.
 9. Recommendation for authorization for the County Judge to execute an agreement between the county and CenterPoint Energy Houston, LLC, for reimbursement to CenterPoint Energy Houston, LLC, in the amount of \$73,750 for relocation of utility improvements for construction of the Westpark Tollway.
- d. **Flood Control District**
1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Atser LLC, for additional environmental engineering services in the amount of \$6,700 in support of the district's engineering and maintenance programs (amendment).
 - b. Dannenbaum Engineering Corporation for additional engineering services in the amount of \$360,000 in support of the Tropical Storm Allison Recovery project (amendment).
 - c. Dannenbaum Engineering Corporation for additional hydrologic and hydraulic engineering services in the amount of \$75,000 in support of district-sponsored projects (amendment).

- d. Epsilon Engineering, Inc., for engineering services in the amount of \$20,000 to include final layout and plans and specifications for excavation of basin E532-01-00 at the junction of Units E132-00-00 and E132-02-00 in Precinct 3 (amendment).
 - e. HVJ Associates, Inc., for additional geotechnical engineering services in support of the district's engineering and maintenance programs to be performed within the existing limit of appropriation (amendment).
 - f. Paradigm Consultants, Inc., for cost per test for particle size analysis test without hydrometer to be performed within the existing limit of appropriation (amendment).
 - g. Southwestern Bell Telephone, L.P. & RMT, Inc., for temporary right of entry for Unit D512-01-00 in Precinct 1.
2. Request for authorization for:
 - a. An employee to attend an engineering seminar January 9-10 in Reno at an approximate cost of \$1,800.
 - b. An employee to attend a management seminar February 5 in Houston at a cost of \$199.
 3. Recommendation that the County Judge be authorized to execute an amendment to an agreement between the county and the Texas Water Development Board to extend the flood mitigation assistance grant through June 30, 2003.
 4. Recommendation for authorization to purchase two cellular telephones with airtime service and one replacement without airtime service.
 5. Recommendation for authorization to negotiate an agreement with Jerry Bramwell to provide digitizing services in connection with engineering services performed by the district and in support of the district's geographical information services.
 6. Recommendation that the court acknowledge receipt of funds for impact fees for October.
- e. **Engineering**
1. Recommendation for approval to seek bids for:
 - a. Mowing and maintenance of various roads in Precinct 1 for a three-week period at an estimated cost of \$300,000.
 - b. Repair of bridge on Shaver Street at Vince Bayou in Precinct 2 for a three-week period at an estimated cost of \$42,000.
 - c. Widening of roadway consisting of asphalt pavement, existing asphalt removal and storm sewer placement on Clay Road from west of Lakes of Bridgewater Drive to west of Westfield Village Drive for a five-week period at an estimated cost of \$2,628,523.

2. Recommendation for approval of the following plats:
 - a. New Quest Town Center in Precinct 4; Texas Engineering and Mapping Company.
 - b. Westfield, Section 12 in Precinct 3; ESOR Consulting Engineers, Incorporated.
 - c. Westfield, Section 14 in Precinct 3; ESOR Consulting Engineers, Incorporated.
 - d. Quantum Subdivision in Precinct 4; South Texas Surveying Associates, Incorporated.
 - e. Westbrook Lakes, Section 1 amending plat in Precinct 4; R. G. Miller Engineers.
 - f. Vision Storage-14 in Precinct 3; Wadhwa & Associates, Incorporated.
 - g. Atascocita Self Storage in Precinct 4; McKinley Co., Incorporated.
 - h. Barker Cypress Limited in Precinct 3; Tri-Tech Surveying Company, Incorporated.
 - i. FM 1960 Animal Hospital in Precinct 4; PCI Provident Consulting, Incorporated.
 - j. Silverglen North, Section 1 in Precinct 4; Dannenbaum Engineering Corporation.
 - k. Silverglen North, Section 2 in Precinct 4; Dannenbaum Engineering Corporation.
 - l. Coles Crossing Drive North Section 2 STD in Precinct 3; Jones & Carter, Incorporated.
 - m. Rolling Creek U.D. water plant site in Precinct 3; LJA Engineering & Surveying, Incorporated.
 - n. Salyers Elementary School in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - o. Newport Elementary in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - p. Westheimer Place, Section 3 in Precinct 3; Sherrington, Incorporated.
 - q. Viet Hoa Estates in Precinct 3; Paksima Group.
 - r. Jones Road Commercial Subdivision, Section 1 in Precinct 3; Windrose Land Services, Incorporated.
 - s. Exxon-Aldine Mail Route at US Hwy. 59 in Precinct 1; Brewer & Escalante Associates, Incorporated.
 - t. Kwik at Fry Road in Precinct 3; Brooks & Sparks, Incorporated.
 - u. Tomball ISD Rosehill Elementary School in Precinct 3; Brooks & Sparks, Incorporated.
 - v. Klein Crossing Shopping Center, Section 1 in Precinct 4; Terra Surveying Company.
 - w. Azalea Homes Office Park in Precinct 4; R. M. Atkinson, Jr., Engineers, Incorporated.
 - x. CVS Houston Northwest in Precinct 4; Carter & Burgess, Incorporated.
 - y. Westfield, Section 19 in Precinct 3; ESOR Consulting Engineers, Incorporated.
3. Recommendation for authorization for the County Judge to execute agreements for engineering services with:
 - a. Binkley & Barfield, Inc., in the amount of \$987,975 for construction of Sens Road from north of Spencer Highway to north of North H Street in Precinct 2.

- b. Binkley & Barfield, Inc., in the additional amount of \$64,033 for construction of Space Center Boulevard to Genoa-Red Bluff Road in Precinct 2 (amendment).
 - c. Jaymark Engineering Corporation in the amount of \$122,470 for construction of various asphalt roads in Galena Park in Precinct 2.
 - d. Jaymark Engineering Corporation in the amount of \$246,819 for construction of various concrete roads in Deer Park in Precinct 2.
 - e. Klotz Associates, Inc., in the amount of \$189,908 for construction of the Pasadena Ferry Road Bridge over Little Vince Bayou and the west approach to the Washburn Tunnel Bridge over Vince Bayou in Precinct 2.
 - f. Klotz Associates, Inc., in the amount of \$425,524 for construction of Shaver Street from SH 225 to south of Southmore Avenue in Precinct 2.
 - g. R. W. Patrick and Associates, Inc., in the amount of \$468,287 for construction of Crestlane Street from SH 146 to Barbours Cut Terminal in Precinct 2.
 - h. R. W. Patrick and Associates, Inc., in the amount of \$110,083 for construction of various streets within the City of South Houston in Precinct 2.
 - i. SCL Engineering, Inc., in the amount of \$447,499 for construction of Racoon Drive from Lynchburg-Cedar Bayou Road to Massey Tompkins Road in Precinct 2.
4. Recommendation for deposit of funds received from:
- a. Harris County Hospital District in the amount of \$1,072 for wage rate compliance services for October.
 - b. Southwestern Bell Telephone in the amount of \$1,992 for reimbursement for work performed on traffic signal improvements to Pine Forest Lane at SH 6 in Precinct 3.
 - c. Metro in the amount of \$1,100,000 for participation in the construction of Ella Boulevard from Louetta to Spring-Cypress in Precinct 4.
 - d. Metro in the amount of \$1,845,000 for participation in the construction of Theiss Mail Route from Louetta to Champion Forest in Precinct 4.
5. Recommendation for cancellation of bonds for:
- a. Legend Classic Homes, Ltd., executed by Western Surety Company for Brenwood, Section Five in Precinct 3 in the amount of \$18,000.
 - b. Riata Ranch Development I executed by Independence Casualty and Surety Company for Cypress Point Lake Estates, Section One in Precinct 3 in the amount of \$66,630.
 - c. Gordon & Associates, Inc., executed by Federal Insurance Company for Raintree Village, Section Two in Precinct 3 in the amount of \$6,998.
 - d. WLH Elatex, L.P., executed by Travelers Casualty & Surety Company of America for Atasca Woods, Section Two in Precinct 4 in the amount of \$38,000.
 - e. Spring 60, Ltd., executed by Federal Insurance Company for Village of Spring Oaks, Section One in Precinct 4 in the amount of \$32,010.

- f. Friendswood Development Company executed by Universal Surety of America for Windrose Auburn Ridge, Section Three in Precinct 4 in the amount of \$16,013.
6. Recommendation for authorization to negotiate with:
 - a. Klotz & Associates, Inc., for a drainage study at the intersection of Winfield and Nightingale in Precinct 1.
 - b. Lockwood, Andrews, Newnam, Inc., for engineering services for Beamer Road from Dixie Farm Road to FM 528 in Precinct 1.
 - c. SCL Engineering, Inc., for engineering services for construction of Port Road from SH 146 to Todville Road in Precinct 2.
 - d. Richard Carter & Associates for engineering services for Dyess Park sanitary sewer system in Precinct 4.
 - e. McDonough Engineering Corporation for engineering design services in connection with Lexington Woods outfall erosion control project from Bellchase Boulevard to Spring Creek in Precinct 4.
 7. Recommendation for approval of changes in contracts with:
 - a. Centurion Construction, Inc., contractor for wash facilities, adding 11 calendar days and resulting in a reduction of \$135,232 from the contract amount (27832).
 - b. Firemen Construction Company, contractor for construction of Barbara Bush Branch Library in Precinct 4, adding 63 calendar days and resulting in an addition of \$64,247 to the contract amount (27826).
 - c. Neon Electric Corporation, contractor for signage and graphics for Barbara Bush Branch Library in Precinct 4, resulting in an addition of \$6,007 to the contract amount (27853).
 - d. Hubco, Inc., contractor for asphalt overlay and base repair of Garrett Road and Long Road in Precinct 1, resulting in an addition of \$5,480 to the contract amount (27789).
 - e. Angel Brothers Enterprises, Inc., contractor for roadway reconstruction of East 8th, 13th, and Center Streets in the City of Deer Park in Precinct 2, resulting in an addition of \$7,500 to the contract amount (27782).
 - f. Angel Brothers Enterprises, Inc., contractor for Lazy Lake Lane improvements from Lagoon Drive to Sandy Cove, Baycrest Drive, and Sandy Cove in Precinct 2, adding 20 calendar days and resulting in an addition of \$22,890 to the contract amount (27768).
 - g. Angel Brothers Enterprises, Inc., contractor for Lazy Lake Lane improvements from Lagoon Drive to Sandy Cove, Baycrest Drive, and Sandy Cove in Precinct 2, resulting in an addition of \$13,041 to the contract amount (27783).
 - h. Angel Brothers Enterprises, Inc., contractor for South Texas Avenue from Nasa Road 1 to M. Kobayashi Road and M. Kobayashi Road from Magnolia Avenue to IH 45 in Precinct 2, resulting in an addition of \$5,682 to the contract amount (27795).
 - i. Angel Brothers Enterprises, Inc., contractor for Space Center Boulevard extension from Genoa Red Bluff to existing Space Center Boulevard in Precinct 2, resulting in an addition of \$77,117 to the contract amount (27790).

- j. Pedko Paving, Inc., contractor for asphalt overlay and drainage improvements in Sylvan Beach Park in Precinct 2, resulting in an addition of \$21,919 to the contract amount (27800).
 - k. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers from Morton Road to north of Clay Road in Precinct 3, adding five calendar days and resulting in an addition of \$11,479 to the contract amount (27781).
 - l. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers from Morton Road to north of Clay Road in Precinct 3, resulting in an addition of \$57,010 to the contract amount (27793).
 - m. Hubco, Inc., contractor for Howell-Sugarland from south of Beechnut to north of Empanada in Precinct 3, resulting in an addition of \$40,821 to the contract amount (27792).
 - n. Hubco, Inc., contractor for Pine Forest Lane intersection improvements at SH 6 in Precinct 3, resulting in an addition of \$5,437 to the contract amount (27788).
 - o. Hubco, Inc., contractor for South Greenhouse Road from south of Kingsland Boulevard to IH 10 in Precinct 3, resulting in an addition of \$780 to the contract amount (27797).
 - p. Hubco, Inc., contractor for construction of Spring-Cypress Road, Section 10 from west of Foster Road to FM 2920 in Precinct 4, adding 15 calendar days and resulting in an addition of \$54,420 to the contract amount (27491).
 - q. Lehne & Forbes Construction Company, contractor for Cypress Wood Estates, Grant Road, and Kitzman offsite drainage improvements in Precinct 4, resulting in an addition of \$21,482 to the contract amount (27775).
8. Recommendation for authorization for reimbursement in the amount of \$95 for expenses incurred by an employee to attend an energy code training seminar in Houston.
9. Recommendation for authorization for an employee to attend a wetland delineation training course February 3-7 in Houston at a cost of \$875.
10. Recommendation that the County Auditor be authorized to pay monthly utility bills from Reliant Energy and the City of Houston for electrical and water services for the Harris County Parking Garage.
11. Recommendation that technical defects be waived and the award for upgrades to the central plant control systems and replacement of the existing controls to the connected buildings be made to United Environmental Services, L.P., lowest and best bid in the amount of \$155,580, and for appropriate officials to take necessary action relating to the award.
12. Recommendation for approval to reclassify a position.

13. Recommendation that the award for Deussen Park Pavilion renovation and additions for Alexander Deussen Park in Precinct 1 be made to C.H.C. and Sons, Inc., lowest and best bid in the amount of \$397,742, and for appropriate officials to take necessary actions relating to the award.
14. Recommendation that a technical defect be waived and the award for the fitness center off Lookout Court between South Braeswood Street and Brays Bayou in Precinct 1 be made to Greenway Enterprises, Inc., best bid in the amount of \$50,182, and for appropriate officials to take necessary actions relating to the award.
15. Recommendation that the award for the left hand turn lane on Wade Road serving the J.D. Walker Community Center in Precinct 2 be made to Pedko Paving, Inc., lowest and best bid in the amount of \$152,576, and for appropriate officials to take necessary actions relating to the award.
16. Recommendation for authorization for the County Judge to execute a takeover agreement with Mountbatten Surety Company, Inc., for completion of the construction of Channelview Sports Complex expansion in Precinct 2.
17. Recommendation that the court accept a five-year bond executed by Gulf Insurance Company for pavers in Cypress Falls Section 1 in Precinct 3 in the amount of \$3,465.
18. Recommendation that the court issue a disclaimer regarding an unaccepted right of way easement in Precinct 3.
19. Recommendation that the award for traffic signal and roadway improvements for the intersection of Barker Cypress Road at Spring Cypress Road in Precinct 3 be made to Hubco Construction, Ltd., low bid in the amount of \$183,100, and for appropriate officials to take necessary actions relating to the award.
20. Recommendation that the award for traffic signal system for the intersections of Bissonnet Road at Howell-Sugarland Road and Beechnut Street at Hemlock Hill Drive in Precinct 3 be made to Traf-Tex, Inc., lowest and best bid in the amount of \$165,928, and for appropriate officials to take necessary actions relating to the award.
21. Recommendation that a technical defect be waived and the award for refurbishing two north lanes of Westheimer Parkway from east of South Fry Road to Buffalo Bridge by hot in place recycling of existing asphalt surface and overlay in Precinct 3 be made to Cutler Repaving, Inc., sole bid in the amount of \$161,528, and for appropriate officials to take necessary actions relating to the award.

22. Recommendation for approval of a preliminary engineering report by Wilson & Company for drainage improvements of Evergreen Woods Subdivision in Precinct 3, and authorization to proceed with the design phase.
23. Recommendation that the court establish a public hearing for January 7 to consider street name changes and corrections for Hidden Forest Drive to Yaupon Mist Drive, Somerset Hollow Lane to Rock Creek Villa Drive, Tuckerton Drive to Tuckerton Road, and Miners Bend Drive to Canyon Oak Drive in Precincts 3 and 4.
24. Recommendation that the court abandon its interest in certain portions of Louedd Road in Precinct 4.
25. Recommendation for authorization for the County Judge to execute an indemnity agreement with Travelers Casualty & Surety Company of America for final payment to SCI Constructors, Inc., in the amount of \$16,158 for the North Eldridge Parkway and Gregson Road project in Precinct 4.
26. Recommendation that the County Auditor be authorized to pay monthly utility bills from Cypress-Klein Utility District and Reliant Energy for water and electrical service for the new Barbara Bush Library in Precinct 4.
27. Recommendation that the award for cleaning of existing storm sewer system in the North Forest Subdivision in Precinct 4 be made to AAA Flexible Pipe Cleaning Company, Inc., lowest and best bid in the amount of \$67,649, and for appropriate officials to take necessary actions relating to the award.
28. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$7,101; settlement of 12 tort claims in the total amount of \$45,800; denial of three claims for damages; and transmittal of claims for damages received during the period ending December 3.
- b. Transmittal of investment transactions for the period of November 13-December 3 and maturities for November 20-December 10, and request for approval of changes in securities pledged for county funds.
- c. Request for authorization to pay interest due for a commercial paper project, and to increase the amount for Facilities & Property Management to fund architectural services for the Chimney Rock Center project, and to provide FPM with reimbursement funding for various projects.
- d. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Central Technology Center**

- a. Transmittal of agreements with the cities of Dickinson, Manvel, Southside Place, and University of Houston-Clear Lake Campus for use of the county's 800 MHz public radio system.
- b. Request for authorization for an employee to attend a government technology conference January 27-31 in Austin at a cost of \$831.
- c. Request for authorization for two employees to attend a computer system training course and certification exam January 17 in Houston at a cost of \$1,498.
- d. Request for authorization for the County Attorney's Office to assist the department in applying for a visa for an open position within the JIMS division at a cost of \$1,130.
- e. Request for approval of an agreement with Houston Community College for the county to allow access to information maintained by the SouthEast Texas Crime Information Center.

4. **Facilities & Property Management**

- a. Request for authorization for six employees representing FPM, PID, the Sheriff, and Precinct 4 to travel to Fort Worth December 11 to view the construction and operation of the Tarrant County College Fire and Police Training Center at an approximate cost of \$205 each.
- b. Request for authorization for an employee to travel to Dallas December 20 to meet with a records archivist of the City of Dallas at an approximate cost of \$200.
- c. Request for approval of an annual agreement with Tomball Emergency Assistance Ministries for lease of space at 300 West Main for a Public Health WIC clinic.
- d. Request for authorization to renew an annual agreement with the City of Tomball for lease of space at 101 South Walnut for the Tax Office.
- e. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- f. Request for authorization to destroy certain records of Court Services and Public Health.

5. **Public Health & Environmental Services**

- a. Request for approval of an agreement with the City of Seabrook for the county to issue permits, collect fees and regulate food establishments within the city limits.

- b. Request for approval of additional mileage reimbursement in the amount of \$258 for a TB outreach worker who exceeded the monthly limit in October.
- c. Request for authorization for an employee to attend a meeting and seminar of the Houston Area Health Information Management Association December 13 in Houston at a cost of \$50.
- d. Request for approval to fund a registered nurse position to implement a new Tuberculosis Prevention and Control Program.
- e. Request for approval of payment in the amount of \$1,123 for expenses in connection with coordination of a parent involvement facilitator training workshop December 11 in Houston.
- f. Request for authorization to increase the salary maximums of two positions in connection with the Population Base Public Health Nursing grant.
- g. Request for approval of cellular telephone allowances for 13 positions.

6. **Community Development Services**

a. **Community Services**

Request for authorization to submit an application to the Guardianship Alliance of Texas for grant funds to develop alternative programs for incapacitated individuals.

b. **Housing & Economic Development**

- 1. Request for approval of mutual termination of a tax abatement agreement with Valeron Strength Films L.P., for expansion of a manufacturing and warehouse facility in Precinct 4.
- 2. Request for approval of the 2001 Consolidated Annual Performance and Evaluation Report as required by the U.S. Department of Housing and Urban Development.
- 3. Request for approval of amendments to the annual action plans for program years 1998, 1999, 2000, 2001, and 2002.
- 4. Request for approval of agreements with Roberson Mortgage, Inc., and Novastar Home Mortgage, Inc., to administer a mortgage buydown, down payment, and closing cost assistance program for low- and moderate-income residents to purchase homes.
- 5. Request for approval of a deferred down payment assistance loan to a disabled homebuyer in Precinct 4.

6. Request for approval of a request for a deferment regarding a small business microloan granted to Geraldine Baker in Galena Park to January 15.
7. Request for approval of an order authorizing execution of a subordination agreement with Countrywide Home Loans, Inc., to allow a homeowner to take advantage of refinancing at a lower interest rate.
8. Request for approval of an agreement with the City of South Houston for an asphalt street project in Precinct 2 using Community Development Block Grant funds in the amount of \$225,000.
9. Request for approval of an agreement with Harris County Precinct 2 requesting that \$312,500 of Community Development Block Grant funds be allocated to the North Shore Rotary Park project.
10. Request for approval of payment in the amount of \$100 for notary fees and supplies for an employee.
11. Request for approval of the FY 2002 Community Development Block Grant, Emergency Shelter Grant, and HOME Investment Partnerships Act funding approval/agreements and local grant agreements for each grant program.
12. Request for approval of additional relocation funds for four clients, moving and storage funds, and hotel payments for participants of the Lead Based Paint Program.

7. **Library Services**

- a. Request for authorization for an employee of the County Library to attend a legislative training session of the Texas Library Association December 10 in Austin at an approximate cost of \$250.
- b. Request for authorization for the County Judge to execute an agreement with the City of Piney Point Village for \$2,500 to purchase library materials and other items for the Spring Branch Memorial Library.
- c. Request for authorization for the County Judge to execute an agreement with Job View to provide classified ads on an interactive kiosk for 12 county branch libraries.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization for the director to attend a policy forum and board meeting of the National Child Support Enforcement Association February 1-3 in Washington, D.C., at an approximate cost of \$1,350.

b. **Cooperative Extension**

1. Request for authorization for two employees to attend a horticultural/entomology training seminar December 10-11 in College Station at a cost of \$470.
2. Request for authorization for an employee to travel to College Station December 17 to pick up poultry projects for 4-H members at a cost of \$70.

c. **Juvenile Probation**

1. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for funds in connection with the Juvenile Accountability Incentive Block Grant program.
2. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for continuation of the Residential Substance Abuse Treatment Program at the Burnett-Bayland Reception Center.

d. **Children's Protective Services**

1. Request for authorization to renew annual agreements with Cypress Fairbanks and Houston Independent School Districts for assignment of youth service specialist positions.
2. Request for approval of payment in the amount of \$155 for expenses incurred by an employee to attend a cost report training seminar in Austin.
3. Request for approval of payment in the amount of \$4,201 for expenses in connection with an annual meeting with superintendents and related school personnel involved in a shared funding agreement for 76 youth service specialists.
4. Request for authorization for an employee to attend a training conference December 16-17 in Austin at an approximate cost of \$312.
5. Request for authorization for the director to engage in a capital fundraising campaign to secure funds for construction of and enhancements for the Youth Services Center.

e. **Children's Assessment Center**

1. Request for authorization for an employee to attend a training conference of the Texas Association Against Sexual Assault February 23-24 in Austin at an approximate cost of \$350.
2. Request for authorization for an employee to attend a forensic evaluation training seminar January 6-8 in Huntsville, Ala., at an approximate cost of \$1,000.

3. Request for authorization for six employees to attend a forensic interview training seminar December 16-18 in Houston at a total cost of \$2,700.
4. Request for authorization to accept additional funding in the amount of \$3,725 from Children's Advocacy Centers of Texas.

9. **Constables**

- a. Request by the constables' systems manager for approval of payroll maximum adjustments for clerical and communication officer personnel in connection with the career development program.
- b. Request by Constable Abercia, Precinct 1, for approval of a change in the department's authorized list of regular deputies.
- c. Request by Constable Freeman, Precinct 2, for approval of a change in the department's authorized list of regular deputies.
- d. Request by Constable Freeman for approval of a car allowance for a position.
- e. Request by Constable Hickman, Precinct 4, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- f. Request by Constable Hickman for approval of an amendment to an agreement with Harris County Water Control and Improvement District No. 110 for an additional deputy position with a car allowance.
- g. Request by Constable Hickman for authorization to accept donations in the total amount of \$5,025 for the department.
- h. Request by Constable Hickman for authorization to accept a forfeiture check in the amount of \$1,709.
- i. Request by Constable Cheek, Precinct 5, for authorization to appoint a deputy to fill a vacant position.
- j. Request by Constable Cheek for approval of changes in the department's authorized list of regular deputies.
- k. Request by Constable Trevino, Precinct 6, for approval of changes in the department's authorized list of reserve officers.
- l. Request by Constable Butler, Precinct 7, for authorization for five employees to attend alcohol testing operator certification classes January 27-31 and five employees to attend February 3-7 in Houston at a total cost of \$1,250.

- m. Request by Constable Bailey, Precinct 8, for approval of changes in the department's authorized lists of regular deputies and reserve officers.

10. **Sheriff**

- a. Request for approval of changes in the department's authorized list of regular deputies.
- b. Request for approval of increases for qualifying civilian personnel and educational incentive pay adjustments for peace officers who have met requirements for the increases.
- c. Request for authorization to accept a donation for the department.
- d. Request for authorization to work with the Auditor's Office and the Treasurer to return unused confidential funds in the amount of \$2,943 from the Domestic Terrorist Unit.
- e. Request for authorization to increase the maximum salary of a special assistant position.
- f. Request for approval of the annual use of a vehicle donated to the department by Gulf States Toyota, Incorporated.
- g. Request for approval of payment in the amount of \$679 for truck weight enforcement training for the department and for authorization to pay instructors to conduct in-house training.
- h. Request for authorization to initiate an online data agreement with the Texas Workforce Commission in the amount of \$3,375.
- i. Request for authorization to submit an application to the Texas Department of Health for an annual substance abuse grant in the amount of \$519,205, and for authorization to reclassify a clerk position.
- j. Request for authorization to extend the HIV/Prevention Grant with the Texas Department of Health and to pay salaries from the general fund pending execution of the agreement.
- k. Request for authorization for an employee to attend a grant summit December 3-6 in Washington D.C., at an approximate cost of \$3,000.
- l. Request for authorization for an employee to attend the Project Spotlight Conference December 3-6 in Galveston at a cost of \$381, with travel by county vehicle.
- m. Request for authorization for five employees to attend a seminar on school violence issues December 12 in Houston at a cost of \$1,170.

- n. Request for authorization for an employee to attend the FBI National Academy January 12-March 21 in Quantico, Va., at a cost of \$1,500, with travel by county vehicle.
- o. Request for authorization for two employees to attend a latent prints comparison seminar January 13-17 in Houston at a cost of \$490.
- p. Request for authorization for three employees to attend a family assistance seminar January 13-16 in Salt Lake City at an approximate total cost of \$2,505.

11. **Fire & Emergency Services**

- a. Request for authorization for the Fire Marshal to attend a committee meeting of the Texas Commission on Fire Protection December 11-12 in Austin at a cost of \$150, with travel by county vehicle.
- b. Request for approval of a bilingual incentive pay adjustment for an employee.
- c. Request for approval of payments in the amount of \$40 to the Texas Commission on Fire Protection for certifications for the Fire Marshal.
- d. Request for authorization for the Fire Marshal to travel to Dallas December 10-11 to visit the Tarrant County Fire Training Facility at a cost of \$150, with travel by county vehicle.
- e. Request for authorization to issue a refund in the amount of \$100 for an inspection administered at a home that was not required to have an occupancy load evaluation.
- f. Request for approval of a contract with the state for office space for two employees of the Texas Fire Marshal.

12. **Medical Examiner**

- a. Request for approval of payment in the amount of \$400 for a presentation to the department's staff of physicians concerning spinal cord injuries.
- b. Request for authorization for an employee to attend a medicolegal death investigation course January 27-31 in St. Louis at an approximate cost of \$2,000.

13. **County Clerk**

- a. Request for authorization for the County Clerk and an employee to attend a meeting of the Joint Election Officials Liaison Committee January 8-11 in Washington, D.C., at an approximate total cost of \$2,400.

- b. Request for authorization for the County Clerk and four employees to attend an annual continuing education seminar for County and District Clerks January 13-16 in College Station at an approximate total cost of \$2,880.
- c. Transmittal of executed documents required of elected officers for Judge Bradshaw-Hull, County Civil Court No. 3; Judge Adams, J.P. 4.1; Judge Olson, Probate Court No. 3; and Judge Ditta, J.P. 8.2.
- d. Transmittal of minutes for the court's meetings of November 5, 8, and 12 and request for authorization for the County Judge to execute the minutes of November 5.
- e. Transmittal of an affidavit of substantial interest filed by Commissioner Radack regarding an item on the court's agenda of November 19.
- f. Request for authorization for two employees to attend a technology conference of the Texas Association of Counties January 28-31 in Austin at a cost of \$2,000.
- g. Request for authorization for an employee to attend the Votec Users Group meeting December 16-17 in Denton at an approximate cost of \$350.

14. **District Clerk**

- a. Request for authorization for an employee to attend the 2002 Open Government Conference of the Attorney General December 12-13 in Austin at a cost of \$600.
- b. Request for authorization to correct the payroll records of three employees.
- c. Request for authorization for the District Clerk to travel to Austin December 14 to attend transition meetings at the office of the Attorney General at a cost of \$275.
- d. Request for authorization for the District Clerk to travel to Austin December 18 to conduct child support business at the office of the Attorney General at a cost of \$175.
- e. Request for approval of applications and agreements for use of the county's Subscriber Access Program.
- f. Request for authorization for the District Clerk and an employee to attend a continuing education seminar of the County and District Clerks Association January 13-16 in College Station at an approximate cost of \$1,200.
- g. Request for authorization for the District Clerk to travel to Washington, D.C., January 4-8 to conduct legislative business regarding privacy and child support issues at an approximate cost of \$1,500.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 61st, 234th, and 334th District Courts, U.S. District Court, and the Texas Workforce Commission.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 2306 Verhalen in Precinct 1, 27122 Logenbaugh Road in Precinct 3, and 9322 Oakland Drive and 13403 Ann Louise Road in Precinct 4.
- c. Request for authorization for two employees to attend a trial preparation seminar February 6 in Houston at a cost of \$378.
- d. Recommendation that the court revise an order concerning county personnel regulations as they apply to employees of various divisions of the Public Infrastructure Department.

16. **District Attorney**

Request for approval of payment in the amount of \$400 for expenses incurred by an employee to attend a child abuse seminar in Dallas.

17. **Justices of the Peace**

- a. Request by Judge Risner, J.P. 2.2, for authorization to purchase a cellular telephone.
- b. Request by Judge Polumbo, J.P. 3.2, for approval of payment in the amount of \$525 for expenses incurred to attend classes for justices of the peace in Tyler.
- c. Request by Judge Adams, J.P., 4.1, for approval of payment of renewal fees for 10 licensed court interpreters at a cost of \$100 each.
- d. Request by Judge Adams for approval of payment in the amount of \$5,000 to purchase uniform shirts for employees.
- e. Request by Judge Adams for approval of payment in the amount of \$230 for expenses incurred by an employee to attend a court training session in Tyler.
- f. Request by Judge Adams for authorization to purchase a replacement computer at a cost of \$1,300.
- g. Request by Judge Adams for authorization to purchase a Kardex Lektriever filing unit at an approximate cost of \$25,000.

- h. Request by Judge Adams for approval of payment in the amount of \$45 for expenses incurred by an employee to attend a justice court training seminar in Austin.

18. **County Courts**

Request for approval of payment in the amount of \$3,600 for expenses incurred by the 16 justices of the peace, assistant county attorney for justice courts, and court manager to attend a justice court retreat in Montgomery.

19. **Probate Courts**

- a. Request by Judge Austin, Court No. 1, for authorization for two employees to attend a clinical supervision skills seminar January 24 in Houston at a total cost of \$288.
- b. Request by Judge Austin for authorization to attend a civil litigation seminar January 4-10 in Aspen at an approximate cost of \$3,236.

20. **District Courts**

- a. Request for approval of payments to the Harris County Department of Education and Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization for Judge Hellums and Associate Judge Parks, 247th Court, to attend a juvenile and family court training conference January 8-11 in Washington, D.C., at an approximate total cost of \$2,890.
- c. Request for authorization for Judge Campbell, 248th Court, and an employee to attend a task force meeting regarding indigent defense January 17 in Austin at an approximate total cost of \$600.
- d. Request for authorization for Judge Cospers, 339th Court, and the court administrator to attend a drug court initiative program January 19-22 in Lansing, Mich., at an approximate total cost of \$2,600.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Angel Brothers for asphalt overlay and base repairs of various roads in Precinct 1.
 - b. Four Seasons Development for concession addition at the Lindsay/Lyons Sports Complex in Precinct 4.
 - c. J.J. Contracting, Inc., for renovation of the district's Brookhollow Building at 9900 Northwest Freeway.

- d. Ryan Landscaping for mowing and maintenance contract for various roads in Alief and Cypress areas in Precinct 3.
 - e. The Trevino Group for addition and renovation of Annex 17.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
 3. Request by the Auditor and the Purchasing Agent that certain items be removed from inventory.
 4. Request for approval to establish a petty cash account for Constable, Precinct 4.
 5. Request for approval of payroll payments for the periods ending January 10, 24, and 31.
 6. Transmittal of audited claims.
- b. **Tax Assessor-Collector**
1. Request for approval for two employees to attend the annual Open Government Conference December 11-12 in Austin at an approximate total cost of \$340.
 2. Request for approval of tax refund payments.
 3. Request for approval of payment of quarterly assessments to the Appraisal District for the county and flood control.
- c. **Purchasing**
1. Transmittal of projects scheduled for advertisement:
 - a. Furnish, deliver, and install service body and telescopic aerial platform lift for Precinct 3.
 - b. Community Youth Development Project for Children's Protective Services.
 - c. Busses with 27 and 39 passenger capacity for Precinct 4.
 - d. Provide services for female offenders at risk of being removed from the home and receiving intensive supervision services, and services relating to gang involvement, youth violence, substance abuse, self-esteem, and poor family communication skills for Juvenile Probation.
 2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the County Library, Flood Control District, and District Clerk.
 3. Request for approval of changes in contracts with:
 - a. National Window Cleaning Co., contractor for exterior window cleaning services for the county, resulting in an addition of \$4,100 to the contract amount (00632).

- b. Helena Chemical Company, contractor for horticultural chemicals for the county, resulting in an addition of \$7,721 to the contract amount (00637).
 - c. The Wackenhut Company, contractor for security guard services for the county, resulting in an addition of \$2,312 to the contract amount (00638).
4. Transmittal of notice of contract awards to Aid to Victims of Domestic Abuse, Hispanic Counseling Center, Life Strategies Center, and The Turning Point for domestic violence outpatient-treatment services for Community Supervision & Corrections.
5. Transmittal of notice of award to Arena Counseling Center, Hispanic Counseling Center, and The Turning Point, Inc., for anger management treatment services for Community Supervision & Corrections.
6. Recommendation that the award for custom printed file folders for the County Clerk's Office be made to Der Graphics, Inc., low complete bid in the amount of \$32,760 for the period of December 10-November 30, 2003.
7. Recommendation that a bid for maintenance of 3COM routers for the Central Technology Center be rejected and the project cancelled.
8. Recommendation that the award for capacity building project LEAP services for Ryan White Title I for the county be made to AIDS Research Consortium of Houston dba The Center for AIDS in an approximate amount of \$73,212, and authorization for the County Attorney to prepare an agreement for the period of March 1-February 29, 2004.
9. Request for approval of renewal options with:
 - a. City Supply Company, Inc., for plumbing supplies and related items for the county for the period of February 1-January 1, 2004.
 - b. Rush Farms for cultivation for agricultural purposes, including maintenance and upkeep of undeveloped farm land in Precinct 4 for the period of March 1-February 28, 2004.
 - c. Hart Intercivic for printed election supplies and related items for County Clerk for the period of January 1-May 31, 2003.
 - d. Texas Legislative Services at an estimated cost of \$46,185 and Gallery Watch.com for \$7,100 for legislative information services for the county for the period of January 1-December 31, 2003.
 - e. Computer Generated Solutions for call center services for the District Clerk for the period of January 1-December 31, 2003 in the approximate amount of \$165,000.
 - f. The OFIS By Powell, Corporate Express, Contract Resource Group, Office Furniture Unlimited, Office By Design, and Office Furniture Innovations for office furniture for the county for the period of January 1-December 31, 2003.

- g. Trantex, Inc., for glass reflective spheres for traffic paint, reflective and non-reflective pavement markers, and Epoxy adhesive for the county for the period of March 1-February 28, 2004.
 - h. Outsource Data Center for data entry services for the voter registration section of the Tax Assessor-Collector for the period of December 19-December 18, 2003.
 - i. Houston Auto Auction for full service asset recovery and related items for the county for period of March 1-February 28, 2004.
 - j. Brault Auto Paint & Supply for automotive paint and related items for the county, Flood Control District, Hospital District, and Community Supervision & Corrections Department for the period of March 1-February 28, 2004.
 - k. Lason, Inc., for off-site document imaging for the Flood Control District for the period of March 1-February 28, 2004 in the approximate amount of \$30,000.
 - l. Houston Dictating and Steno Machine Company for dictating supplies and stenographic paper for the county for the period of March 1-February 29, 2004.
 - m. Cabredon Animal Disposal for pick up, transporting, and disposal of animal carcasses for the county for the period of March 1-February 28, 2004.
 - n. Graphic Control/LTP for thermal printer paper for the Toll Road Authority for the period of March 1-February 28, 2004.
 - o. ARAMARK for turn-key maintenance, repair, and replacement services at jail facilities for the county for the period of March 1-February 28, 2004.
10. Request for authorization for the Auditor to make payment to Triple D Security in the amount of \$6,850 for armored car service for the county.
11. Transmittal of notice of a renewal option with Texas Outdoor Sports, Inc., and Skaggs Uniforms for clothing and related items for Community Supervision & Corrections Department for the period beginning March 1.
12. Transmittal of notice of a renewal option with ICS for personal supplies and related items for residents at Community Supervision & Corrections Department for the period beginning March 1.
13. Request for authorization to correct the company name from Southeast Texas Legal Clinic to Bering Omega Community Services for hospice care and adult dental-oral health services for Ryan White Title I Services.
14. Request that Stan Schlueter be granted a personal services exemption from the competitive bid process for legislative liaison services for the county in the amount of \$95,000 for the period ending September 30, and for the County Judge to take necessary action relating to the agreement.

15. Request that certain appraisers and outsourcing agents be granted personal services exemptions from the competitive bid process for real estate appraisal services and acquisition outsourcing for the Right of Way Section of Public Infrastructure at a cost not to exceed \$25,000 per individual for the period of March 1-February 28, 2004.
16. Request that Dawn Hill, LMSW-ACP be granted a personal services exemption from the competitive bid process for therapeutic services for child sexual abuse victims and their families for the Children's Assessment Center in the amount of \$15,000 for the period ending October 31.
17. Request for approval of an order authorizing the County Judge to execute an agreement and an addendum with Phonoscope Communications, Inc., for Internet services provider for the County Library in the amount of \$55,500 for the period of December 15-December 14, 2005.
18. Request for approval of an order authorizing the County Judge to execute a software license agreement with Rational Software Corp., for a software upgrade for the Central Technology Center in the amount of \$71,924.
19. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with WorldCom for two Internet connectivity lines for the Central Technology Center, increasing the monthly cost from \$7,900 to \$12,475 for an approximate total amount of \$87,325 for the period of November 11-May 31, 2003.
20. Request that Hugo R. Gonzalez & Associates, P.A., be granted a professional services exemption from the competitive bid process for medical examination services for patients for Public Health & Environmental Services in the amount of \$47,000 for the period of December 19-December 19, 2003, and for the County Judge to take necessary action relating to the agreement.
21. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with North Pasadena Community Outreach for the Community Youth Development Project for Children's Protective Services for the period ending August 31.
22. Request for approval of orders authorizing the County Judge to execute amendments to agreements with the City of Pasadena for Rusk Park and Red Bluff recreation programs for the Community Youth Development Project for Children's Protective Services for the period ending August 31.

23. Request for approval of orders authorizing the County Judge to execute amendments to agreements with The Assistance Fund, Saint Hope Foundation, Montrose Clinic, Bering Omega Community Services, and Harris County Hospital District for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 28.
24. Request that Dan Shelley be granted a personal services exemption from the competitive bid process for legislative liaison services for the county in the amount of \$65,000 for the period ending September 30, and for the County Judge to take necessary action relating to the agreement.
25. Request that Verizon Wireless be granted a sole source exemption from the competitive bid process for wireless data/voice customer service for the county for an estimated annual usage of \$480,000 for the period of January 11-January 10, 2004.
26. Request that Exigen USA, Inc., be granted a sole source exemption from the competitive bid process for VisiFlow products used by the District Clerk's Office, and approval of a renewal option for software licenses and maintenance for the period of January 1-December 31, 2003 at a cost of \$45,751.
27. Request for authorization for reimbursement in the amount of \$150 to the Purchasing Agent for travel to Austin December 4 to attend the TBPC Co-op Focus Group.
28. Request for authorization for the Purchasing Agent to attend the annual California Association of Public Purchasing Officers Conference January 20-25 in Monterey, Ca., at an estimated cost of \$1,600.
29. Transmittal of notice of receipt of funds in the total net amounts of \$86,211 and \$5,130 for county equipment sold at Houston Auto Auction October 23 and 30 and November 6.
30. Transmittal of notice by the Purchasing Agent of a time change for bid returns from 1:00 p.m. to 9:00 a.m. effective January 7.
31. Recommendation that the award for small gas engine repair parts for the county be made to S & W Engines, Inc., low bid in the amount of \$74,200 for the period beginning January 1.
32. Recommendation that the award for modernization of existing elevator for the Toll Road Authority be made to Elevator Maintenance Co., Inc., low bid in the amount of \$33,650.

33. Recommendation that the award for ozone monitors and related items for the county be made to Thermo Environmental Instruments, low bid in the amount of \$70,950 for the period beginning January 1.
34. Recommendation that the award for facility security services for the county be made to Weiser Security Services, Inc., low bid in the amount of \$2,499,963 for the period beginning February 1.
35. Recommendation that the award for various foods for county jails be made to Bee Bee Que, Bernard Food Industries, Inc., Ditta Meat Co., Glazier Foods Co., McKee Foods Corporation, Mims Meat Company, Inc., Performance Food Group, Petheriotes Bros., Coffee Co., and Premium Foods, Inc., for the period beginning January 1-September 30, 2003.
36. Request for approval of a month-to-month extension of a contract with Fire Protection Service, Inc., for inspecting of fire protection systems and equipment for the county, Harris County Hospital District, Flood Control District, and Community Supervision & Corrections for the period of January 1-March 31, 2003.
37. Request for approval of a month-to-month extension of a contract with The Wackenhut Corporation for security guard services for the county for the period of January 1-January 31, 2003.
38. Request that Tineace Taylor be granted a personal services exemption from the competitive bid process for DNA analysis services for the Medical Examiner's Office in the amount of \$33,150 for the period ending August 31, and for the County Judge to take necessary action relating to the agreement.
39. Request that Unisys be granted a sole source exemption from the competitive bid process for purchase of Unisys CS7412 computer system, hardware/software maintenance for the Central Technology Center, and for the County Judge to execute an amendment to an agreement in the total amount of \$2,916,161.
40. Request that Ridgway's be granted a sole source exemption from the competitive bid process for distribution of addenda to the original drawings and technical specifications for the Harris County Civil Justice Center at an estimated cost of \$70,000.
41. Request that Gary Hawkins and Richard W. Head be granted personal services exemptions from the competitive bid process for security services for the Children's Assessment Center for the period beginning December 1.
42. Request for approval of an order authorizing the County Judge to execute an agreement with Sam Houston State University for quarterly updates of jail population forecast for Management Services in the amount of \$10,000 for the period ending October 31.

43. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
44. Transmittal of notice of receipt of funds in the total amount of \$36,661 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction in November.

22. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution commending and recognizing Alfred Davis IV for his leadership of the Harris County Historical Commission.
2. Consideration of a resolution designating the month of December as AIDS Awareness Month.
3. Consideration of resolutions commending The League of Women Voters of Houston and election judges for assistance in implementation of the new eSlate electronic voting system for the November 2002 elections in the county.
4. Consideration of a resolution designating December 12 as Judge Neel Richardson Day on the occasion of his retirement from Harris County Criminal Court at Law No. 8.
5. Request for discussion and possible action regarding appointments to the Houston-Galveston Area Council Board of Directors for a one year term effective January 1.
6. Request for discussion and possible action regarding appointments to the Purchasing Agent Committee.
7. Request for approval for a staff member of the Ryan White Planning Council Office of Support to attend software training December 16-19 in San Francisco at a cost not to exceed \$650.
8. Request by the Office of Emergency Management for the court to authorize a mutual aid agreement with counties in the Houston-Galveston Area Council region, and for the County Judge to take necessary action relating to the agreement.
9. Request by the Office of Emergency Management for authorization for two employees to attend an exercise design course sponsored by the State Division of Emergency Management January 6-10 in Austin at an approximate total cost of \$300.

10. Request by the Office of Emergency Management for authorization for an employee to attend a volunteer resources course sponsored by the State Division of Emergency Management December 9-13 in Austin at an approximate cost of \$150.

b. **Commissioner, Precinct 1**

1. Request for approval of the reappointment of Delsie Stoute to the Area Planning Advisory Council on Aging.
2. Request for approval for an employee to attend a management skills seminar February 25 in Houston at an estimated cost of \$169.
3. Request for consideration and approval of an interlocal agreement between the county and Pasadena ISD for design, construction, and use of a baseball field and related improvements at El Franco Lee Park, and wetlands mitigation at Challenger 7 Park.

c. **Commissioner, Precinct 2**

1. Request for approval for three employees to attend a recertification training class of the Texas Department of Agriculture and the Structural Pest Control Board December 17 in Anahuac at an estimated total cost of \$117.
2. Request for approval for an employee to attend a vegetation management conference January 10 in Houston at an estimated cost of \$54.
3. Request for consideration for the reappointment of Janet Stansbury to the Children's Protective Services Board.

d. **Commissioner, Precinct 3**

1. Request for authorization for the County Judge to execute a concession agreement with Westbury Soccer Club for use of and improvements to a portion of Bayland Park.
2. Request for authorization for the County Judge to execute a concession agreement with Katy Pony Baseball Association for use of and improvements to a portion of Four Seasons Park.
3. Request for authorization for payment of a notary license fee in the amount of \$89.
4. Request for authorization for the County Judge to execute agreements with Cub Scout Pack No. 987 for cleanup along the roadsides of Highland Knolls from Mason Road to Peek Road, and Mason Road from Highland Knolls to the end of county line in connection with the Adopt a County Road program for the period of November 1-October 31, 2003.

5. Request for approval to reclassify three positions and establish a mechanic position.
6. Request for approval of an allowance in connection with the Cellular Allowance Program.
7. Request for approval of a fatality marker on FM 1093 at Westheimer Parkway.
8. Request for authorization for the County Judge to execute an agreement with Central Baptist Youth Group for cleanup along the roadsides of Greenhouse Road from Saums Road to Morton Road in connection with the Adopt a County Road program for the period of November 3-November 2, 2003.
9. Transmittal of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Request for discussion and possible action relating to the appointment of Mike Montgomery as the Harris County Fire Marshal effective January 1 for a two-year term through December 31, 2004.
2. Request for approval to appoint Charles M. Lusk III to the Harris County Housing Finance Corporation Board.
3. Request for approval of certain appointments to boards of Harris County Emergency Services Districts Nos. 5, 7, and 28.
4. Request for approval of certain appointments to boards of Harris County Rural Fire Prevention Districts Nos. 8, 10, 13, 16, 24, 29, and 46.
5. Request for approval for precinct vehicles to travel outside of the county for the period of January 1-December 31 in connection with the Senior Adult Program bus trips.
6. Request for approval for the Cy-Fair Girls Athletic Association to complete the development of sports fields Nos. 7 and 8 at Dyess Park by installing fencing, scoreboards, and infield dirt.
7. Request for authorization for two employees to attend a purchasing seminar January 31 in Houston at an approximate total cost of \$358.
8. Request for authorization for three employees to attend a report training workshop December 30 in Houston at an approximate total cost of \$850.
9. Request for authorization for two employees to attend a management skills seminar January 16 in Houston at an approximate total cost of \$338.

10. Request for authorization for six employees to take a recertification training course for applicators licensed by the Texas Department of Agriculture and Structural Pest Control Board January 7 at Bear Creek Park at a total cost of \$90.
11. Request for authorization for the County Judge to execute an agreement with A Maid Today for cleanup along the roadsides of Louetta Road from IH 45 to Lexington Boulevard in connection with the Adopt a County Road program for the period of November 1-October 31, 2002.
12. Request for authorization to purchase an additional multi-user/pool cellular phone.
13. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 61st, 164th, 165th, 281st, and 334th District Courts, County Civil Court No. 4, and U.S. District Court.
- b. Request for approval for the County Judge to execute an approval form on behalf of Cypress Creek Volunteer Fire Department for a financing transaction with Oshkosh Capital to finance acquisition of fire equipment in an amount not to exceed \$429,481.
- c. Request by the Harris County Sports & Convention Corporation for authorization to procure property and casualty insurance for all Reliant Park facilities, and for the county to provide necessary funding.
- d. Request by the Harris County Sports & Convention Corporation that the court approve a draft letter agreement with the Houston Livestock Show and Rodeo, Inc., for development of Carruth Plaza at Reliant Park.
- e. Transmittal of a petition from Fulbright & Jaworski, L.L.P., for organization of Municipal Utility District No. 396.

24. **Emergency items.**

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Shajuana Pope (3)
- b. Ruth Holdman Wesley (3)

- c. Steve Williams (3)
- d. R.J. Bob Taylor (3)
- e. Richard Phillips (3)
- f. Walter Protheroe (1)
- g. Charles Hixon (1)
- h. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

27. **Executive Session**

- a. Request by the County Judge for an executive session for consideration of reappointment of Sonny Flores, Daniel Louie, and Danny Jackson and appointment of Gloria Gonzales Roemer to the Harris County Hospital District Board of Managers.
- b. Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract 10-034.0 of Halls Bayou flood damage reduction project, Phase I in Precinct 2.

Adjournment.