



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.02

AGENDA

January 15, 2002

1:45 p.m.

Opening prayer by Pastor Royce Measures of Golden Acres Baptist Church in Pasadena.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Flood Control District
 - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Social Services
8. Community Development Services
9. Library Services
10. Youth & Family Services
11. Constables
12. Sheriff
13. Fire & Emergency Services
14. County Clerk
15. District Clerk
16. County Attorney
17. District Attorney
18. Court Services
19. Justices of the Peace
20. Probate Courts
21. District Courts
22. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
23. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
24. Miscellaneous
25. Emergency items
26. Appearances before court
27. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an agreement with Vanessa Hendrickson for appraisal services in support of real estate transactions on behalf of the Flood Control District.
2. Recommendation that the award for Baker Street water and sanitary sewer improvements be made to Jimerson Underground, Inc., lowest and best bid in the amount of \$399,787, and for appropriate officials to take necessary actions relating to the award.
3. Recommendation for authorization for two employees to attend the annual conference of the International Erosion Control Association February 25-March 1 in Orlando at an approximate total cost of \$3,100.
4. Recommendation for authorization for an employee to attend a household hazardous waste management seminar of the TNRCC January 24 in Austin at an approximate cost of \$140.
5. Recommendation that the County Judge be authorized to execute an amendment to an agreement with Joseph Stanfield for appraisal services in support of real estate transactions on behalf of the Flood Control District.
6. Recommendation that the court approve resolutions and orders declaring certain tracts as surplus properties, and authorizing Right of Way on behalf of the Flood Control District to sell to Houston Area Water Corporation Greens Bayou Tract 01-601.0 in the amount of \$5,191, Tract 19-601.0 for \$257,693, and Tract 22-601.0 for \$3,767 in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
7. Recommendation that the court approve resolutions and orders authorizing Flood Control to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Jose B. Aguilar in the amount of \$16,000 for the Sims Bayou project in Precinct 1.
 - b. Joannette and Kwame Brown in amounts of \$12,500 and \$1,250 for the Sims Bayou project in Precinct 1.
 - c. Era Pittman in the amount of \$2,877 for the Sims Bayou project in Precinct 1.
 - d. Margery Williams in the amount of \$488 for the FMAP-3 project in Precinct 3.
 - e. Juan M. and Cleotilde Sanchez in the amount of \$2,046 for the Sims Bayou project in Precinct 1.
 - f. Paul E. Guenther in the amount of \$170 for the HMGP-1041 project in Precinct 4.

8. Recommendation that the court authorize the County Judge to execute a division order concerning payment of royalties from an oil and gas lease with ETOCO, Inc., in the Rio Villa Park project, Tract 002 in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell a water main easement, Unit T101-01-00-R001, Tract 02-601.0 in Precinct 3, to MUD No. 345 for \$310, and for appropriate officials to take necessary actions to complete the transaction.
10. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Atser, LP, for geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - b. Geotest Engineering, Inc., for materials engineering and testing services in the amount of \$75,000 in support of public works construction projects within the district.
 - c. HBC Engineering for geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - d. Hendricks Interests, LLC, and Northwest MUD No. 22 to acknowledge a contribution to the district for development of Briarchase, Section 3, and to establish system capacity in the Greens Bayou watershed, Unit P145-00-00 in Precinct 4.
 - e. Huitt-Zollars, Inc., for engineering services in the amount of \$300,000 in support of the district's engineering and maintenance programs.
 - f. HVJ Associates, Inc., for geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.
 - g. HVJ Associates, Inc., for materials engineering and testing services in the amount of \$75,000 in support of public works construction projects within the district.
 - h. Professional Service Industries, Inc., for materials engineering and testing services in the amount of \$75,000 in support of public works construction projects within the district.
 - i. Severn Trent Laboratories, Inc., for additional environmental engineering services in the amount of \$50,000 in support of the district's engineering and maintenance programs (amendment).
 - j. Turner, Collie & Braden, Inc., for additional environmental engineering services in the amount of \$100,000 in support of the district's engineering and maintenance programs (amendment).

2. Recommendation that the court acknowledge final approval of certain applications in connection with the Tropical Storm Allison hazard mitigation grant program, and for authorization for the district to proceed with voluntary acquisition and demolition of flood prone homes in all precincts at a total project cost of \$90.2 million.
3. Request for authorization for three employees to attend the annual Texas Wetlands Conference February 21-22 in Austin at an approximate total cost of \$3,488.
4. Recommendation that the award for general repairs for Cypress Creek watershed from Oxted to Old Louetta in Precinct 4 be made to Lindsey Construction, Inc., low bid in the amount of \$258,205.
5. Recommendation that the County Judge be authorized to execute an interlocal agreement between the City of Hunters Creek Village and the district for certain improvements within the city and Unit W141-00-00 in Precinct 3.

c. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Asphalt overlay and base repair for various roads in the Miller Road Camp area in Precinct 2 at an estimated cost of \$960,000.
 - b. Mowing and maintenance contract for Central Parks in Precinct 2 at an estimated cost of \$122,000.
 - c. Paving and storm sewer repairs for Addicks-Clodine Road from Westheimer Road to Unit D100-00, Westpark Drive from Green Crest to Unit D100-00, Colonial Parkway from Mason Creek to Mason Road, and Logenbaugh Drive from Barker-Cypress Road to Queenston Drive in Precinct 3 at an estimated cost of \$167,500.
 - d. Clearing of Spring-Cypress Road, Sections 7E and 8, from east of K131-03-00 to west of Falvel Road in Precinct 4 at an estimated cost of \$255,739.
2. Recommendation for approval of the following plats:
 - a. Kwik Scarsdale Boulevard in Precinct 1; Brooks & Sparks, Incorporated.
 - b. Lake Forest Village Section Two in Precinct 1; Costello, Incorporated.
 - c. Riverstone Ranch Section Two in Precinct 1; Van De Wiele Engineering, Incorporated.
 - d. Klein ISD Schindewolf Intermediate School in Precinct 4; American Engineering Surveys.
 - e. Classic Pines Estates Section One partial replat in Precinct 4; United Engineers, Incorporated.
 - f. RPC Commercial Reserve in Precinct 4; Landtech Consultants.
 - g. Northgate Family Church in Precinct 4; Glezman Surveying, Incorporated.
 - h. Moorhouse-Houston Section One in Precinct 1; Texas Engineering and Mapping Company.
 - i. SWBT Klein Complex in Precinct 4; Eby Engineers, Incorporated.

- j. Villages of Northgate Crossing Section Nine in Precinct 4; Century Engineering, Incorporated.
3. Recommendation for cancellation of bonds for:
 - a. NWMUD No. 9, executed by Insurance Company of North America for Regency Green, Section One in Precinct 3 in the amount of \$3,050.
 - b. NWMUD No. 9, executed by Insurance Company of North America for Regency Green, Section Two in Precinct 3 in the amount of \$1,350.
 - c. Friendswood Land Development Company, executed by American Casualty Company of Reading, Pennsylvania for Pinecrest Forest, Section Four in Precinct 4 in the amount of \$17,010.
 - d. Friendswood Land Development Company, executed by Universal Surety of America for Pinelakes Boulevard, T.C. Jester Boulevard, and Alvin Klein Drive in Precinct 4 in the amount of \$112,830.
 - e. N.D.C., Inc., executed by Universal Surety of America for River Laurel Drive, Laurel Valley Drive, and Laurel Bay Drive in Precinct 4 in the amount of \$1,100.
4. Recommendation for approval of a change in contract for Hubco, Inc., contractor for West Lake Houston Parkway improvements from Beltway 8 to Flood Control District Unit G103-15-00 in Precinct 1, resulting in a reduction of \$48,231 from the contract amount (27377).
5. Recommendation for authorization for the County Judge to execute an agreement with Sander Engineering Corporation for engineering services in the additional amount of \$38,630 in connection with Theiss Mail Route Road from south of Hidden Trail Drive to Champion Forest Drive in Precinct 4 (amendment).
6. Recommendation for authorization to renew an annual agreement with Batterson, Inc., for striping of various roads in Precinct 2 in the amount of \$500,000, and for appropriate officials to take necessary actions relating to the agreement.
7. Recommendation that the award for county cemetery paving and drainage improvements in Precinct 2 be made to Hubco, Inc., lowest and best bid in the amount of \$59,545, and for appropriate officials to take necessary actions relating to the award.
8. Recommendation for approval of a preliminary engineering report by Alexander Engineering, Inc., for construction of South Barker Cypress at IH-10 right turn lane in Precinct 3, and authorization to proceed with the design phase.

9. Recommendation that a technical defect be waived and the award for construction of the Westheimer Parkway bridge at Willow Fork of Buffalo Bayou in Precinct 3 be made to Lone Star Construction, Inc., lowest responsible bid in the amount of \$613,788, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation that the current retainage in the amount of \$259,212 for underpayments and penalties relating to a wage rate dispute be released to Manhattan Construction Company for construction of the Criminal Justice Center.
11. Recommendation for authorization for three employees to attend a meeting of the Institute of Transportation Engineers January 24-26 in Irving at an approximate total cost of \$1,350, with travel by county vehicle.

2. **Toll Road Authority**

- a. Request for authorization to negotiate with URS/Dannenbaum for development of engineering data necessary to enter into a multi-party agreement with Galveston County and the Texas Department of Transportation for design and construction of the State Highway 87 toll bridge from Bolivar peninsula to Galveston Island.
- b. Request for approval of an agreement with Pepe Engineering, Ltd., for engineering services in the amount of \$419,500 in connection with the Westpark Tollway project, and for appropriate officials to take necessary actions relating to the agreement.
- c. Request for approval of an amendment to an agreement with TEDSI Infrastructure Group for additional engineering services in connection with the Westpark Tollway project, resulting in an addition of \$88,210 to the contract amount.
- d. Recommendation that the award for construction of Westpark Tollway from west of Fondren Road to west of Hillcroft Avenue be made to Champagne Webber, Inc., in the amount of \$15,778,602; for approval of payment in the amount of \$623,255 to AECOM Enterprises for construction management services; and for appropriate officials to take necessary actions relating to the award.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$4,499 and five workers compensation recoveries in the total amount of \$25,999; settlement of two tort claims in the total amount of \$2,195; denial of four claims for damages; and transmittal of claims for damages received during the period which ended January 8.
- b. Request for authorization for an employee to attend a meeting of coordinators for the Americans with Disabilities Act January 22 in Austin at a cost of \$160.

- c. Request for authorization for two employees to attend the annual conference of the Society for Human Resource Management June 23-26 in Philadelphia at an approximate cost of \$3,950.
- d. Request for authorization to extend through May 3 the policy regarding supplemental pay and benefit provisions for employees who are military reservists and National Guard members called to active duty in connection with the War on Terrorism.
- e. Transmittal of investment transactions for the period of January 2-8 and maturities for January 9-15, and request for approval of changes in securities pledged for county funds.
- f. Request for approval of an amendment to a commercial paper project for renovation and repairs to the Criminal Justice Center due to Tropical Storm Allison, authorizing an increase of \$600,000.
- g. Transmittal of the county's quarterly investment report.
- h. Request for authorization for an employee to attend a public finance conference January 29-30 in Houston at a cost of \$225.
- i. Request for authorization for an employee to travel to Fort Worth between January 16 and 25 to meet with representatives of the U.S. Housing and Urban Development Department at an approximate cost of \$250.
- j. Consideration of adoption of an order approving an agreement between the county and the Children's Assessment Center Foundation relating to the operation of the Children's Assessment Center and other matters.
- k. Request for approval of an agreement with Deloitte & Touche for consulting services related to implementation of a governmental reporting model to comply with GASB Statement 34.
- l. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

- a. Request for approval of an agreement with the Port of Houston Authority for use of the county's 800 MHz public radio system.
- b. Request for authorization for two employees to attend a technical systems training course February 11-15 in Houston at a total cost of \$4,996.
- c. Request for approval of a purchase order in the amount of \$500 for Microsoft certification testing services.

- d. Request for authorization for an employee to attend the Government Technology Conference February 11-15 in Austin at a total cost of \$1,020.
- e. Request for authorization to correct the payroll records of an employee.
- f. Request for approval of an agreement with the City of Dickinson to allow access to information maintained by the SouthEast Texas Crime Information Center.

5. **Facilities & Property Management**

- a. Request for approval of an annual purchase order in the amount of \$47,940 to Allright Parking for renewal of 47 assigned parking spaces at 1309 Commerce.
- b. Request for authorization to terminate an agreement with Green Coast Enterprises, Inc., for lease of space at 16000 Stuebner Airline for the Gang Intervention and Education Program of the Constable of Precinct 4.

6. **Public Health & Environmental Services**

- a. Request for authorization for five employees to attend a process technology course February 18-22 and March 25-27 in Texas City at an approximate total cost of \$3,380.
- b. Request for authorization for an employee to attend a nutrition conference February 1 in College Station at an approximate cost of \$153.
- c. Request for authorization for certain employees to use a county vehicle for weekly travel to Galveston during the year for testing in connection with the West Nile virus.
- d. Request for approval of an agreement with the Texas Health and Human Services Commission for the county to operate community-based outreach services for the Children's Health Insurance Program and for approval of the budget, positions, and extension of the current salary schedules.
- e. Request for approval of an annual agreement with the Texas Department of Health to fund the HIV Prevention, Counseling, Partner Elicitation/Health Education Risk Reduction Program in the amount of \$445,053.
- f. Request for approval for reimbursement of expenses in the amount of \$143 for an employee for travel to Colorado to transport four adult tigers and a tiger cub.
- g. Request for authorization to accept donations in the amount of \$312 for the Animal Control Shelter.
- h. Request for authorization to conduct a rabies vaccination clinic January 26 at 612 Canino Road at a fee of \$5 per animal.

- i. Request for approval of additional mileage reimbursement in the amount of \$218 for a TB outreach worker who exceeded the monthly limit in November.
- j. Request for approval of an annual agreement with the Texas Department of Health for grant funds in the amount of \$99,909 for the Title V Teen Abstinence Education Program.

7. **Social Services**

Request for authorization to submit an application to United Way for Federal Emergency Management Agency grant funds in the amount of \$550,000 for the Emergency Food and Shelter Program.

8. **Community Development Services**

Request for approval of orders authorizing execution of subordination agreements with New Freedom Mortgage Corp., and Chase Manhattan Mortgage Corp., to allow low-income families to take advantage of home refinancing at a lower interest rate.

9. **Library Services**

Request for approval of an order confirming the county's intent to negotiate and complete an interlocal agreement with North Harris Montgomery Community College District for construction and operation of a joint county/college library at the site of the new Cy-Fair College, and authorizing certain initial expenditures subject to reimbursement.

10. **Youth & Family Services**

- a. Request by Cooperative Extension for authorization for an employee to travel to San Antonio February 5-17 to assist and supervise 4-H members exhibiting projects at the San Antonio Livestock Show at an approximate cost of \$1,575.
- b. Request by Cooperative Extension for authorization for an employee to travel to College Station January 17 to attend a 4-H food show preparation meeting at an approximate cost of \$70.
- c. Request by Cooperative Extension for authorization for two employees to travel to Rosenberg January 22 to attend a training seminar for 4-H agents at an approximate cost of \$75.
- d. Request by Children's Protective Services for authorization for an employee to attend a meeting of the Texas Network of Youth Services January 10-11 in Kerrville at an approximate cost of \$288.

- e. Request by CPS for authorization for an employee to attend the annual Safe and Drug Free Schools Conference February 10-12 in Corpus Christi at an approximate cost of \$668.
- f. Request by CPS for authorization for three employees and two board members to attend the annual conference of the Child Welfare League of America March 6-8 in Washington, D.C., at an approximate total cost of \$7,200.
- g. Request by CPS for authorization for seven youth of the Preparation for Adult Living Program and three employees to attend an orientation conference February 8-9 in Commerce at an approximate cost of \$2,500, with expenses reimbursed by the Texas Department of Protective and Regulatory Services.
- h. Request by CPS for authorization for two employees to attend a consortium of the Texas Integrated Funding Initiative January 25 in Austin at no cost to the county.
- i. Request by CPS for authorization for an employee to attend a workshop concerning strategies for working with oppositional defiant disorders January 29 in Houston at a cost of \$119.
- j. Request by Children's Assessment Center for authorization to reclassify a position.

11. **Constables**

- a. Request by the constables' systems manager for approval of funds in the amount of \$3,699,910 to purchase video and audio equipment for patrol vehicles.
- b. Request by the constables' systems manager for approval of educational incentive pay for certain peace officers who have met requirements for the changes.
- c. Request by Constable Abercia, Precinct 1, for authorization for two employees to attend a board meeting of the Texas Criminal Justice Information Users Group February 8 in Austin at an approximate total cost of \$300.
- d. Request by Constable Abercia for authorization for two employees to attend an environmental investigations course January 14-17 in Nashville at no cost to the county.
- e. Request by Constable Freeman, Precinct 2, for authorization for an employee to attend a telecommunications class January 28-February 1 in Houston at a cost of \$50.
- f. Transmittal of notice by Constable Hickman, Precinct 4, of changes in the department's authorized list of reserve officers and regular deputies.
- g. Request by Constable Cheek, Precinct 5, for authorization to delete a position.

- h. Request by Constable Trevino, Precinct 6, for approval of an amendment to a law enforcement agreement with the Housing Authority of the City of Houston to add a deputy and increase the hours of service for a sergeant and two deputy positions.

12. **Sheriff**

- a. Request for approval of annual career development pay adjustments for law enforcement personnel.
- b. Request for authorization to apply for annual State Criminal Alien Assistance Program grant funds to reimburse the county for housing illegal aliens.
- c. Request for authorization for three employees to attend a grant seminar January 17 in Houston at no cost to the county.
- d. Request for approval of payment in the amount of \$4,298 to reimburse a detention officer for back pay due to an error regarding an effective date.
- e. Request for approval of an annual agreement with Timber Creek Place Property Owners' Association for law enforcement services.
- f. Request for authorization for 25 employees to use a county vehicle for travel to Texas City to attend a seminar of the Texas Department of Public Safety at no additional cost to the county.
- g. Request for authorization to delete a deputy position from the Winchester Country law enforcement agreement, and a deputy position from the Coles Crossing agreement.
- h. Request for authorization for two employees to attend a homicide investigations seminar January 14-18 in New Orleans at an approximate cost of \$1,329, with travel by county vehicle.
- i. Request for authorization for four employees to attend a supervisory skills seminar January 28-29 in San Antonio at an approximate cost of \$1,600, with travel by county vehicle.
- j. Request for authorization for three employees to attend the International Conference of Police Chaplains February 25-27 in San Antonio at an approximate cost of \$540, with travel by county vehicle.
- k. Request for authorization for four employees to attend the Sex Offender Registration Conference April 1-4 in Galveston at an approximate cost of \$1,190, with travel by county vehicle.

13. **Fire & Emergency Services**

- a. Request for authorization for two employees to attend an electrical fire investigation seminar February 6-8 in Houston at a total cost of \$550.
- b. Transmittal of the treasurer's bond for Rural Fire Prevention District No. 17.
- c. Request for authorization for the County Judge to execute an agreement with the Tri-County Volunteer Fire Department for fire fighting and protection services.

14. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of January 8.
- b. Transmittal of the court's minutes for the meeting of November 20.

15. **District Clerk**

- a. Request for authorization for the District Clerk to attend a training conference of the National Child Support Enforcement Association February 24-27 in Washington, D.C., at an approximate cost of \$2,500.
- b. Request for authorization for two employees to attend a conference of the Texas Commission on Human Rights February 13 in Lufkin at an approximate total cost of \$450.

16. **County Attorney**

- a. Request for approval of an order authorizing suit and litigation expenses to enforce flood plain management regulations at 10550 Windfern.
- b. Request for authorization for an employee to attend an expert witness course February 6-8 in Houston at a cost of \$465.
- c. Request for approval of orders authorizing litigation expenses in connection with cases in the 55th and 189th District Courts and County Civil Court No. 1.
- d. Request for approval of an order authorizing termination of certain lease agreements in connection with a case in County Civil Court No. 3 in connection with the Reliant Park expansion project.
- e. Request for approval of a letter of engagement with Bracewell & Patterson L.L.P., as special counsel for intervention in a lawsuit against the U.S. Environmental Protection Agency pending in U.S. District Court for the District of Columbia.

17. **District Attorney**

Request for authorization to destroy certain records in accordance with a records control schedule.

18. **Court Services**

Request for authorization for the director to attend a pretrial detention meeting of the American Bar Association February 1-2 in Philadelphia at an approximate cost of \$500.

19. **Justices of the Peace**

- a. Request by Judge Patronella, JP 1.2, for authorization to travel to Dallas January 30-31 to attend a course of the University of Houston Law Foundation at a cost of \$411.
- b. Request by Judge Adams, JP 4.1, for approval of payment in the amount of \$170 for expenses incurred to conduct a meeting with superintendents and police chiefs of five school districts concerning programs for youth.
- c. Request by Judge Adams for approval of payment of expenses incurred to attend a retreat for justices of the peace in Del Lago and a justice court training seminar in Corpus Christi.
- d. Request by Judge Patronella, presiding JP, for approval of payment through a model position for the chief clerk of JP 4.1 to assist in purging old cases from a computer file for JP 5.1.

20. **Probate Courts**

Request by Judge Wood, Court No. 2, for authorization for two employees to attend a wills and probate seminar of the Houston Bar Association February 1 in Houston at a total cost of \$240.

21. **District Courts**

- a. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization for Judge Anderson, 262nd Court, to attend a trial procedure and management conference of the American Academy of Judicial Education August 17-23 in Whitefish, Mont., at an approximate cost of \$2,520.
- c. Request for authorization to compensate an hourly employee for time worked for the administrative office during the pay period that ended November 30.

- d. Request for Judge Davidson, 11th Court, and an employee to attend legislative meetings January 24 and 28 in Austin at a total cost of \$450.

22. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for authorization to increase the change fund for Judge Maness-Barnes, JP 8.1.
2. Request for approval of payrolls for the periods ending February 8, 22, and 28.
3. Transmittal of audited claims.

b. **Treasurer**

1. Request for approval for the Treasurer and an employee to attend the annual Bond Buyer Conference January 29-30 in Houston at a cost of \$450.
2. Request for approval for an employee to attend the City and County 2002 Innovations Summit February 24-27 in San Diego at an approximate cost of \$1,750.

c. **Tax Assessor-Collector**

1. Consideration of resolutions honoring Bennie Marie Grizzaffi, Ophelia M. Batiste, and Gemma R. Guevara on the occasion of their retirement.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. All risk property insurance for Sam Houston Tollway Ship Channel Bridge and use and occupancy insurance coverage for the county.
 - b. Steam kettles for the county jail.
 - c. X-ray supplies for the Sheriff's Department.
 - d. Horticultural chemicals, fertilizers, and related items for the county.
 - e. Psychological testing services for Children's Protective Services.
 - f. Family therapy services for Children's Protective Services.
 - g. Furnish and deliver self-contained breathing apparatus for the Sheriff's Department.
 - h. Printed forms for Community Supervision & Corrections.
 - i. Dictating supplies and stenographic paper for the District Courts.
 - j. Air filtration media and related items for the county.
 - k. Interpreter services for hearing-impaired persons for the county.
 - l. Psychological testing and counseling services for Community Supervision & Corrections.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Children's Protective Services.
3. Transmittal of a list of changes in contract with:
 - a. Siemens Information, contractor for maintenance of 3COM routers for the Central Technology Center, resulting in a reduction of \$22,393 from the contract amount (00558).
 - b. Ondeo Nalco Company, contractor for water treatment chemicals and services for Facilities & Property Management, resulting in a reduction of \$5,000 from the contract amount (00569).
4. Recommendation that bids for purchase of security equipment for the county be rejected and the specifications be readvertised at a later date.
5. Recommendation that the award for three autopsy wall-mounted sinks for the Medical Examiner's Office be made to Jewett in the amount of \$42,639.
6. Request for approval of a renewal option with Computer Associates International, Inc., for Platinum Report Facility CICS & TSO, Panvalet One MVS & ACF2 MVS, Panvalet TSO MVS, Panvalet ISPF MVS, Panvalet MVS, and Networkit Netmaster for TCP/IP, Netmaster for SNA & Networkit Netmaster for automation in the amount of \$204,753 for the period of April 1-March 31, 2003.
7. Request for approval of a month-to-month extension with Wackenhut Security Systems and Services for furnishing, delivering, installing, operating, and maintaining security equipment and providing labor for the county for the period of January 1-May 31.
8. Request for approval of a renewal option with Graphic Designs Int., for decals for police vehicles for the county for the period of April 1-March 31, 2003.
9. Request for approval of a renewal option with Century Business Equipment for facsimile machines for the county and the Harris County Hospital District for the period of April 1-March 31, 2003.
10. Request for approval of a renewal option with Chicago Title Insurance Company for abstract services for the county for the period of April 1-March 31, 2003.
11. Request for approval of a renewal option with Skaggs Public Safety Uniforms and Equipment for uniforms and related items for Precinct 1 for the period of May 1-April 30, 2003.
12. Request for approval of a renewal option with Sam's Club No. 6367 for color televisions for the county for the period of April 1-March 31, 2003.

13. Request for approval of a renewal option with AGC Carpet Company for carpeting for the county for the period of April 1-March 31, 2003.
14. Request for approval of a renewal option with Brodart Co., for library materials and technical services for the county for the period of April 1-March 31, 2003.
15. Request for approval of orders authorizing the County Judge to execute agreements with Cross in the City and San Jacinto YMCA for a community youth development project for Children's Protective Services in amounts of \$64,885 and \$37,962, respectively, for the period ending August 31.
16. Request for approval of orders authorizing the County Judge to execute agreements with Angela Lewis, Marie Price, and Darryl Ashford for counseling services for youth and their families for the Truancy Learning Camp for Children's Protective Services for the period ending August 31 at a cost not to exceed \$2,000 each.
17. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with David Read for Internet home page design services for the Office of Emergency Management in an additional amount of \$8,000, for a maximum of \$33,000, for the period ending April 23.
18. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with IBM Corporation for trade-in of machines and statement of work for the Central Technology Center.
19. Request that Wyeth-Ayerst Pharmaceuticals be granted a sole source exemption from the competitive bid process for purchase of family planning supplies for Public Health & Environmental Services in the amount of \$50,000.
20. Request that Memotec Communications Corporation be granted a sole source exemption from the competitive bid process for DSU/CSU network equipment maintenance for the Central Technology Center in the amount of \$61,215 for the period ending August 31, and for the County Judge to take necessary action relating to the agreement.
21. Request that Compuware Corporation be granted a sole source exemption from the competitive bid process for software products upgrade for the Central Technology Center in the approximate amount of \$82,600, and for the County Judge to take necessary action relating to the agreement.
22. Transmittal of notice of receipt of funds in the net amount of \$16,577 from the sale of county equipment at Houston Auto Auction November 21 and December 5, 12, and 15.
23. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.

23. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating January 31 as Jeanne Pantermuehl Day in the county on the occasion of her retirement from the Central Technology Center.
2. Consideration of a resolution designating January 24 as Nancy Palm and Billie Carr Day in honor of these political pioneers.

b. **Commissioner, Precinct 1**

1. Request for consideration and approval of a resolution recognizing January 31 as Mamie H. Ewing Day on the occasion of her retirement from the Texas Department of Human Services.
2. Consideration of approval of a resolution recognizing January 31 as Calvin Porter Day on the occasion of his retirement from Precinct 1.
3. Consideration of approval of a resolution recognizing January 31 as Jessie May Day on the occasion of his retirement from Precinct 1.
4. Consideration of approval of a resolution recognizing January 31 as William Headley Day on the occasion of his retirement from Precinct 1.
5. Consideration of approval of a resolution recognizing January 25 as Anvil Malbrough Day on the occasion of his retirement from Precinct 1.
6. Request for discussion, consideration, and approval of an urban redevelopment interlocal agreement between the City of Houston, Harris County, the Harris County Flood Control District, and the Land Assemblage Redevelopment Authority.

c. **Commissioner, Precinct 2**

1. Request for approval of a salary schedule for the precinct as prepared by the Office of Human Resources & Risk Management, and approval to create a regular position.
2. Recommendation for approval of the reappointment of Janet Stansbury to the Joint City County Commission on Children, Position No. 14.

d. **Commissioner, Precinct 3**

1. Request for approval for the County Judge to execute an agreement with the U.S. Department of the Army, Corps of Engineers, for renewal of an easement along Groeschke Road for the period of December 1-November 30, 2004.
2. Request for approval for an employee to attend the TexITE winter meeting January 24-26 in Fort Worth at a cost of \$300, with travel by county or personal vehicle.
3. Request for approval for three employees to attend continuing education classes for licensed pesticide applicators February 21 in Houston at a total cost of \$225.

e. **Commissioner, Precinct 4**

1. Request for approval of an agreement with Houston Independent School District in the amount of \$10,000 for park improvements at Stevenson Elementary School.
2. Request for approval to reappoint Calvin Shaw and appoint Wayne Lueckemeyer to the board of Harris County Rural Fire Prevention District No. 20.
3. Request for approval for the Spring Klein Girls Softball League to construct a materials storage area and raise cement slabs for improved drainage in eight sports field dugouts at Collins Park.
4. Transmittal of notice of receipt of funds in the amount of \$6,041 from Cypresswood, Ltd., in connection with commissions from the Cypresswood Golf Club Tradition Golf Course.
5. Request for authorization for the County Judge to execute an agreement with Animal Hospital for cleanup along the roadsides of Jones Road from West Road to Fallbrook Drive in connection with the Adopt a County Road program.
6. Request for authorization for the County Judge to execute an agreement with Air Brush Magic for cleanup along the roadsides of Old Humble Road from Greens Road to Beltway 8 in connection with the Adopt a County Road program.
7. Request for authorization for the County Judge to execute an agreement with Alternative Learning Students for cleanup along the roadsides of Windfern Road from Bobcat Lane to Perry Road in connection with the Adopt a County Road program.

24. **Miscellaneous**

1. Transmittal of petition filed with the 165th District Court.

2. Consideration of an order prepared by the County Attorney adopting revisions to boundary lines for certain election precincts and creating new election precincts.

25. **Emergency items.**

26. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

a. Robert J. Taylor (3)

b. Charles Hixon (1)

c. Others

27. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.