



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 01.16

A G E N D A

August 21, 2001

1:45 p.m.

Opening prayer by Reverend Tim Ennis of Heights Assembly of God in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Flood Control District
 - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Sheriff's Civil Service
13. Fire & Emergency Services
14. Medical Examiner
15. County Clerk
16. District Clerk
17. County Attorney
18. District Attorney
19. Justices of the Peace
20. Probate Courts
21. District Courts
22. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
23. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
24. Miscellaneous
25. Emergency items
26. Appearances before court
27. Opening of bids and proposals
28. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an amendment to an architectural services agreement with Pierce, Goodwin, Alexander & Linville for a full-sized model of a typical courtroom in the Civil Justice Center at no additional cost to the county.
2. Recommendation for authorization for three employees to attend a conference of the Texas Gulf Coast Emergency Management Association September 17-21 in Nassau Bay at an approximate total cost of \$300.
3. Recommendation that the court adopt the Storm Water Quality Management Guidance Manual, the Regulations of Harris County, Texas for Storm Water Quality Management, and the Storm Water Management Handbook for Construction Activities for county storm water quality measures as required in the implementation process for the NPDES EPA permit.
4. Recommendation that the County Judge be authorized to execute agreements with Frank J. Lucco and Edward B. Schulz for appraisal services in support of real estate transactions related to Tropical Storm Allison.
5. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance and for appropriate officials to take necessary actions to complete transactions for:
 - a. Steven R. and Martha A. Weaver in the amount of \$2,254 for the FMAP-3 project in Precinct 3.
 - b. Allied Van Lines, Inc., in the amount of \$10,095 for the HMGP-2 project in Precinct 2.
 - c. Mitchel and Vicki Ewell in the amount of \$1,350 for the Jackson Bayou improvements project in Precinct 4
6. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Westpark Corridor project, Tract B001-047 in Precinct 3 in the amount of \$39,290.
 - b. Domed Stadium complex expansion project, Tract 004 in Precinct 1 in the amount of \$1,760,000.
 - c. Jana Lane project, Tract 008 in Precinct 2 in the amount of \$14,000.
 - d. Hardy Toll Road extension project, Tract FFF in Precinct 1 in the amount of \$2,626,000 and for the county to pay an additional \$15,093 for closing costs as part of the negotiated settlement.

7. Recommendation that the court approve resolutions and orders authorizing projects, decreeing public necessity and convenience, directing Right of Way to acquire specific property on behalf of the Flood Control District and provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 (TSA-1) project Tracts 08-801.0, 14-801.0, 16-802.0 through 16-822.0, 17-801.0, 21-801.0 through 21-808.0, 22-801.0 through 22-803.0, 23-801.0 through 23-809.0, 28-802.0, and 29-801.0 through 29-706.0 in Precincts 1 and 4.
 - b. HMGP-1379 (TSA-2) project Tracts 08-802.0, 12-801.0, 16-823.0 through 16-848.0, 16-850.0 through 16-853.0, 21-809.0 through 21-813.0, 22-803.0 through 22-822.0, 23-810.0 through 23-823.0, 25-801.0 through 25-811.0, 26-801.0 through 26-804.0, 28-802.0 through 28-808.0, 29-807.0 through 29-810.0, and 31-801.0 through 31-807.0 in Precincts 1 and 4.
8. Recommendation that the court approve a resolution and order authorizing Right of Way to charge and the Flood Control District to pay \$1,500 per tract for acquisition services provided for the HMGP-1379 project to purchase homes flooded during Tropical Storm Allison, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order establishing just compensation in the amount of \$1,334,699 for Tracts 32-001.0 and 32-005.0 of the Flood Control District's Greens Bayou mid-reach regional detention project in Precinct 4.
10. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase for \$392,666 Tract 02-038.0 of the Willow Waterhole detention basin project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court authorize seven employees to attend a course of the International Right of Way Association September 10-11 in Houston at a total cost not to exceed \$1,990.
12. Recommendation that the court approve a resolution and order authorizing the Westgreen Boulevard-7 project in Precinct 3, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire Tracts 001 through 004 on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.
13. Recommendation that the court approve a resolution and order authorizing the general manager of Right of Way to execute the warranty deed and agreement for sale related to the purchase of property in all precincts for the Flood Control District's HMGP-1379 project.

14. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Carter & Burgess, Inc., for additional engineering services in the amount of \$900,000 to continue to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on White Oak Bayou in Precincts 1, 2, and 4 (amendment).
 - b. City of Tomball to construct and maintain a public hike and bike trail at Unit J131-00-00 from Ulrich Road to Inwood Street in Precinct 4.
 - c. CivilTech Engineering, Inc., for additional engineering services in the amount of \$25,000 for design modifications to the proposed culvert at U.S. Highway 90 and Jackson Bayou in Precinct 4 (amendment).
 - d. Dannenbaum Engineering Corporation for additional engineering services in the amount of \$50,000 to assist the Corps of Engineers in refining and evaluating the recommended alternatives to the Clear Creek federal project in Precincts 1 and 2 (amendment).
 - e. Glenda L. Callaway for public information consulting services in the amount of \$25,000 in support of the district's home buyout program as a result of Tropical Storm Allison.
 - f. Jones & Carter, Inc., for engineering services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
 - g. LJA Engineering & Surveying, Inc., for additional engineering services in the amount of \$300,000 to continue to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Brays Bayou in Precincts 1,2, and 3 (amendment).
 - h. Talley Pope & Associates for additional specialized services in the amount of \$100,000 for landscape architecture, including governmental and private entity coordination for multi-purpose use of flood control facilities (amendment).
 - i. Turner Collie & Braden Inc., for additional engineering services in the amount of \$75,000 for phase II of a district-wide flood plain buyout program to produce the tools that will be used to administer the program under non-flood conditions as part of the annual pay-as-you-go funding program and under flood event response conditions immediately in the aftermath of a flooding event (amendment).
 - j. Turner Collie & Braden Inc., for professional services in the amount of \$525,000 to continue demonstrating the advantages and effectiveness of local implementation of the federal flood control project on Hunting Bayou in Precincts 1 and 2 (amendment).
2. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for:
 - a. Channel conveyance improvements from Mile Drive to Marcia Drive in Precinct 3 at an estimated cost of \$546,000.

- b. First Street culvert replacement at Jackson Bayou in Precinct 4 at an estimated cost of \$320,000.
3. Recommendation for authorization for employees to attend the annual:
 - a. Criminal and civil law update seminar of the Texas District & County Attorneys Association September 26-28 in Galveston at an approximate cost of \$325.
 - b. Conference of the International Erosion Control Association September 17-19 in Oklahoma City at an approximate cost of \$1,035.
4. Recommendation that the district be authorized to negotiate an interlocal agreement with the City of Pearland for voluntary acquisition of flood prone properties under the hazard mitigation grant program.
5. Recommendation for approval of contract and bonds with Excalibur Construction, Inc., for channel conveyance improvements from Sens Road to North P Street, Unit F101-00-00 in Precinct 2 in the amount of \$787,390.
6. Request for authorization to renew a notary public license for an employee in the amount of \$92.
7. Recommendation for approval of a change in contract for Champions Hydro-Lawn, Inc., for vegetation establishment and promotion in Precincts 1 and 3, adding a site and increasing the number of working days from 100 to 125 (98/0369).

c. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for pool improvements and related work at Lincoln Park at an estimated cost of \$561,000.
2. Recommendation for approval of the following plats:
 - a. Riverstone Ranch Section Three in Precinct 1; Van De Wiele Engineering Incorporated.
 - b. Riverstone Ranch detention reserve in Precinct 1; Van De Wiele Engineering Incorporated.
 - c. Riata Ranch Section 11 in Precinct 3; Koehn & Associates Engineers, Incorporated.
 - d. Estates of Highland Creek Section Four in Precinct 3; Brown & Gay Engineers, Incorporated.
 - e. Oak Park Trails Section 10 in Precinct 3; Rayburn Cherry Engineers, Incorporated.
 - f. Fairfield Village West Section Seven in Precinct 3; Jones & Carter, Incorporated.
 - g. Fairfield Village West Section Six in Precinct 3; Jones & Carter, Incorporated.
 - h. Richard and Angela Tripp Property in Precinct 3; West Belt Surveying, Incorporated.
 - i. West Key Homes No. 1 in Precinct 3; R.P. & Associates.

- j. Lakes of Bridgewater Section Eight in Precinct 3; Brown & Gay Engineers, Incorporated.
 - k. Polyfoam addition in Precinct 4; South Texas Surveying Associates, Incorporated.
 - l. Eagle Springs water plant site in Precinct 4; Turner Collie & Braden, Incorporated.
 - m. Central Parkway restricted reserve A in Precinct 4; Prejean & Company, Incorporated.
 - n. Harvest Bend Section Nine partial replat in Precinct 4; Landev Engineers.
 - o. Villages of Northgate Crossing Section Seven in Precinct 4; Century Engineering, Incorporated.
 - p. Northampton Forest Section Three in Precinct 4; Jones & Carter, Incorporated.
 - q. Antoine/West/249-33 in Precinct 4; Texas Engineering and Mapping.
 - r. Rock Creek Section Two in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - s. Gleannloch Farms Section 14 in Precinct 4; Costello, Incorporated.
 - t. Canyon Gate at Northpointe Section 10 in Precinct 4; R.G. Miller Engineers.
 - u. Twelve Oaks Section One in Precinct 4; Rekha Engineering, Incorporated.
 - v. Fall Creek Section One in Precinct 4; Brown & Gay Engineers, Incorporated.
 - w. Fall Creek Section Two in Precinct 4; Brown & Gay Engineers, Incorporated.
 - x. Fall Creek Section Three in Precinct 4; Brown & Gay Engineers, Incorporated.
3. Recommendation for cancellation of bonds for:
- a. JDC/Greenleaf, Ltd., executed by Independence Casualty & Surety Company for Coles Crossing Section 11 in Precinct 3 in the amount of \$22,253.
 - b. JDC/Greenleaf, Ltd., executed by Independence Casualty & Surety Company for Coles Crossing Section 12 in Precinct 3 in the amount of \$43,335.
 - c. Copper City, Ltd., c/o Ersra Jrae Corp., executed by Hartford Fire Insurance Company for Copper Village Section Three in Precinct 3 in the amount of \$20,153.
 - d. Friendswood Development Company executed by Federal Insurance Company for Trails of Fairfield Section Seven in Precinct 3 in the amount of \$8,325.
 - e. Friendswood Development Company executed by American Casualty Company of Reading, Pennsylvania for Laurel Creek Section Five in Precinct 4 in the amount of \$15,387.
4. Recommendation for approval of changes in contracts for:
- a. Hubco, Inc., for base repairs/resurfacing and major drainage diversion for Lillja Road and Sellers Road in Precinct 1, adding 20 calendar days and resulting in an addition of \$27,736 to the contract amount (27312).
 - b. Angel Brothers Enterprises, Inc., for asphalt overlay and base repair of various roads in the Genoa Red Bluff Camp area in Precinct 2, resulting in an addition of \$41,466 to the contract amount (27304).
 - c. Angel Brothers Enterprises, Inc., for Texas Avenue paving and drainage improvements in Precinct 2, resulting in a reduction of \$89,486 from the contract amount (27308).

- d. Ramos Industries, Inc., for Dell Dale Street from IH-10 to Woodforest Boulevard in Precinct 2, resulting in an addition of \$77,640 to the contract amount (27313).
 - e. Hanson Concrete South Central for ready mix concrete for any plant or any jobsite in Precinct 3, resulting in a reduction of \$30,000 from the contract amount (27512).
 - f. Hubco, Inc., for Howell-Sugarland from south of Beechnut to north of Empanada in Precinct 3, adding nine calendar days and resulting in an addition of \$58,446 to the contract amount (27307).
 - g. JRC Construction, Inc., for Huffmeister Road from Cypress North Houston to Ravensway Drive in Precinct 3, adding 30 calendar days and resulting in an addition of \$45,580 to the contract amount (27317).
 - h. Kinsel Industries, Inc., for Fry Road bridge over Cypress Creek in Precinct 3, resulting in an addition of \$6,644 to the contract amount (27294).
 - i. Creacom, Inc., for installation of advanced warning or school zone flashers and related improvements for various locations in Precinct 4, resulting in a reduction of \$40 from the contract amount (26339).
 - j. Hubco, Inc., for Old Foltin Road roadway improvements from SH 249 to the north in Precinct 4, resulting in an addition of \$26,823 to the contract amount (27303).
 - k. Hubco, Inc., for West Lake Houston Parkway improvements from the UPRR bridge to Aerobic Drive in Precinct 4, resulting in an addition of \$2,900 to the contract amount (27310).
 - l. Texas Sterling Construction, Inc., for Brittmoore Road paving and drainage improvements from Tanner Road to north of West Little York Road in Precinct 4, adding 17 calendar days and resulting in an addition of \$141,332 to the contract amount (27278).
 - m. Triple B Construction Services, Inc., for Ella Boulevard storm sewer from north of Spring-Cypress Road to outfall at Seals Gully in Precinct 4, adding 15 calendar days and resulting in an addition of \$1,400 to the contract amount (27311).
5. Recommendation for authorization to negotiate with TEDSI Infrastructure, Inc., for design, contract, and construction phase engineering services for traffic signals at the intersection of Highland Knolls Drive and South Peek Road in Precinct 3.
 6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. Geotest Engineering for 2001 asphaltic concrete overlay and base repair of roads in the Genoa Camp area in Precinct 2 in the amount of \$33,073.
 - b. PSI, Inc., for Gears Road from Veterans Memorial Drive to Ella Boulevard and West Greens Loop to West Green Road in Precinct 4 in the additional amount of \$15,000.
 - c. Paradigm Consultants for Gosling Road improvements in Precinct 4 in the amount of \$32,034.

7. Recommendation for authorization for the County Judge to execute an agreement with Binkley & Barfield, Inc., for engineering services in connection with traffic signalization at Fairmont Parkway and Draftwood Drive in Precinct 2 in the amount of \$43,749.
8. Recommendation for authorization to reimburse an employee \$675 for travel expenses incurred to tour a public library in San Jose, Calif., with staff of the County Library.
9. Recommendation for authorization to reimburse two employees \$930 for attending the TextITE Summer Conference in Midland.
10. Recommendation that bids scheduled to be received August 21 for signage and graphics for Barbara Bush Branch Library in Precinct 4 not be accepted and the project be cancelled.
11. Recommendation that the award for 5,000 tons of crushed limestone base material in Precinct 1 be made to Martin Marietta Materials Southwest, Ltd., only bid in the amount of \$55,325, and for appropriate officials to take necessary actions relating to the award.
12. Recommendation that bids for reconstruction of sidewalks at El Franco Lee Park in Precinct 1 be rejected and the project be cancelled.
13. Recommendation that the County Judge be authorized to execute advance funding agreements for transportation enhancement projects with the Texas Department of Transportation for Terry Hershey Park and Mayde Creek pedestrian and bicycle facilities in Precinct 3.
14. Recommendation for approval of the preliminary engineering report prepared by Montgomery and Associates and authorization to proceed with the design phase for Westside Park Chain-of-Lakes in Precinct 3.
15. Recommendation that the county issue an order disclaiming a public utility easement in WCRR Survey No. 7, abstract 891 in Precinct 3.
16. Recommendation that the court accept riders to bonds for Lakewood Trails in the amount of \$38,205 in Precinct 3, Copperbrook Section Three for \$9,990, Covington Bridge Section One for \$33,855, Memorial Creek Estates Section Two for \$23,250, and Memorial Creek Estates Section Three for \$14,000 in Precinct 4.
17. Recommendation that the County Judge be authorized to reduce the retainage from 5% to 2% for Texas Sterling Construction, Inc., contractor for Brittmoore Road paving and drainage improvements from Tanner Road to north of West Little York Road in Precinct 4.

18. Recommendation that a calamity be declared in connection with a storm sewer failure at Schroeder Road between Cypresswood Drive and Durklyn Lane in Precinct 4.
19. Recommendation that the County Judge be authorized to execute amendments to agreements with the Texas Department of Transportation for the Congestion Mitigation and Air Quality Program.

2. Toll Road Authority

- a. Request for approval of agreements with Aviles Engineering Corp., in the amount of \$400,000, Geotest Engineering, Inc., for \$460,000, QC Laboratories, Inc., for \$460,000, Ground Technology, Inc., for \$300,000, and Professional Service Industries, Inc., for \$300,000 for engineering services in connection with the Westpark Tollway project, and for appropriate officials to take necessary actions relating to the agreements.
- b. Request for approval of an agreement with PBS&J in the amount of \$302,211 for engineering services in connection with the Barker Cypress roadway permit across Barker Reservoir, and for appropriate officials to take necessary actions relating to the agreement.
- c. Request for authorization to seek bids for construction of the Westpark Tollway from east of Old Westheimer Drive to west of Boone Road at an estimated cost of \$4,500,000.
- d. Request for approval of payment in the amount of \$608,382 to AECOM Enterprises for construction management services in connection with the Westpark Tollway project.
- e. Request that the award for construction of Westpark Tollway from west of Wilcrest Drive to east of Wilcrest Drive be made to Champagne-Webber, Inc., in the amount of \$5,304,974, and for approval of payment in the amount of \$209,546 to AECOM Enterprises for construction management services, and for appropriate officials to take necessary actions relating to the award.
- f. Request for approval of amendments to agreements with Landtech Consultants, Inc., Edwards & Kelcey, Van DeWiele Engineering, Inc., Klotz Associates, Inc., Lockwood, Andrews & Newnam, Inc., Nathelyne A. Kennedy & Associates, Binkley & Barfield, Inc., and Huitt-Zollars, Inc., for additional engineering services in connection with the Westpark Tollway project at no additional cost.
- g. Request for authorization to negotiate with:
 1. Harding ESE for on-call environmental services in connection with Westpark construction activities at an estimated cost of \$50,000.
 2. CH2M Hill for engineering services for additional lane capacity on Sam Houston Tollway from IH-10 to Clay Road at an estimated cost of \$450,000.

3. Brown & Root Services for erosion protection at Sam Houston Ship Channel Bridge at an estimated cost of \$110,000.
 4. Sunland Engineering Co., for a parking lot for the Sam Houston South toll plaza at an estimated cost of \$30,000.
- h. Request that the award for the Westpark Tollway eastbound exit direct connector to northbound US 59 and westbound entrance direct connector from southbound US 59 be made to Austin Bridge & Road, Inc., in the amount of \$13,228,545, and for approval of payment in the amount of \$522,528 to AECOM Enterprises for construction management services, and for appropriate officials to take necessary actions relating to the award.
 - i. Request for authorization for an employee to attend conferences for administrative assistants October 31 and November 15 in Houston at a total cost of \$348.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$18,064; settlement of four tort claims in the total amount of \$3,323; denial of seven claims for damages; and transmittal of claims for damages received during the period which ended August 14.
- b. Request for authorization for an employee to attend a board meeting of the Public Risk Management Association September 13-14 in Austin at no cost to the county.
- c. Request for authorization for three employees of Human Resources and three employees of the Central Technology Center to attend the MGA Houston Career Expo September 26 in Houston at no cost to the county.
- d. Request for authorization for two employees of Human Resources to attend a SunGuard Bi-Tech training seminar and demonstration September 26 in New Orleans at a cost of \$1,100.
- e. Request for authorization for two employees to attend a seminar of the Texas County and District Retirement System August 29 in San Antonio at a cost of \$350.
- f. Request for approval of a variance to allow construction of improvements to begin prior to execution and delivery of a tax abatement agreement with Sunrise Chemical LLC in Precinct 2, and to set a public hearing for September 11 to consider designation of a reinvestment zone, and request that the County Attorney work with the staff of Management Services and Precinct 2 to prepare the agreement.
- g. Transmittal of investment transactions for the period of August 1-14 and maturities for August 8-21, and request for approval of changes in securities pledged for county funds.

- h. Request for approval of interest payments for commercial paper issues, and for payment of quarterly remarketing fees for Toll Road variable rate bonds, Series BH, in accordance with agreements.
- i. Request for approval of an order authorizing preparation and distribution of a preliminary official statement relating to Harris County Road Refunding Bonds, Series 2001, and making other provisions regarding the bonds and related matters.
- j. Request for approval of an order authorizing issuance of Harris County Flood Control District Contract Tax Commercial Paper Notes, Series F, and making other provisions regarding the notes and related matters, and an order authorizing a flood control projects contract with the Flood Control District, authorizing the issuance of Contract Tax Commercial Paper Notes, Series F, and execution of representation letters to LandesBank Hessen-Thuringen Girozentrale, and Morgan Stanley & Co. Incorporated.
- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- l. Recommendation for approval of an order prepared by the County Attorney's Office calling a Harris County bond election for November 6.

4. **Central Technology Center**

- a. Request for authorization for an employee to attend the Microsoft Exchange and Collaboration Solutions Conference September 30-October 4 in Orlando at an approximate cost of \$2,510.
- b. Request for authorization for two employees to attend a communications users group conference August 21 in Austin at a cost of \$94.
- c. Request for approval of a position for the Training & LAN Services section.

5. **Facilities & Property Management**

- a. Request for authorization to correct payroll records for pay periods ending June 15 and July 13.
- b. Request for authorization to destroy certain records of the County Library and Justices of the Peace 5.2 and 8.2.
- c. Request for approval of a non-disturbance and attornment agreement with HC Maintenance I, LLC, and Bank of Tanglewood, N.A., for lease/purchase of space at 7901El Rio in Precinct 1 for a central maintenance facility.
- d. Request for authorization for an employee to attend a program of Texas A&M University concerning alternative construction delivery methods September 12-14 in College Station at an approximate cost of \$900.

- e. Request for authorization to occupy a portion of a facility at 300 West Main in Tomball on a month-to-month basis pending lease negotiations to relocate a Public Health WIC clinic.

6. **Public Health & Environmental Services**

- a. Request for approval of payment in the amount of \$125 for expenses incurred by an employee for travel to Galveston to review a computerized nurse triage system of the University of Texas Medical Branch.
- b. Request for authorization for an employee to attend a medical records seminar of the Texas Health Information Management Association September 7 in San Antonio at an approximate cost of \$370.
- c. Request for approval of payment of additional mileage reimbursements in amounts of \$123 and \$83 for TB outreach workers who exceeded the monthly limit in June, and in the amount of \$125 for an immunization surveillance outreach worker who exceeded the monthly limit in July.
- d. Request for authorization for an employee to travel to Indianapolis August 30-31 to conduct a site visit of the Wishard Advantage managed care program at an approximate cost of \$490.
- e. Request for approval of payment in the amount of \$375 for expenses incurred by two employees for travel to Austin to attend a meeting regarding development of a physician health network and to visit a telephone triage center at Seton Hospital.
- f. Request for authorization for FPM to assist in the location and negotiation of lease space for WIC sites in Pasadena and Tomball.
- g. Request for approval of corrections to the payroll records of two employees.
- h. Request for authorization for an employee to attend a professional development conference for women October 26 in Houston at a cost of \$175.
- i. Request for authorization to renew an annual agreement with the Texas Department of Health to provide tobacco prevention and cessation programs to county residents in the amount of \$460,000.
- j. Request for authorization for two employees to attend a water works operations course October 2-4 in Humble at a cost of \$230.
- k. Request for authorization for an employee to attend a board of directors meeting of the American Mosquito Control Association September 29-30 in Provo, Utah at an approximate cost of \$597.

- l. Request for authorization for an employee to attend a business writing seminar October 1-2 in Houston at a cost of \$295.
- m. Request for authorization for an employee to attend a computer software training seminar September 30-October 4 in San Diego at an approximate cost of \$1,220.
- n. Request for authorization for an employee to attend a conference of the Texas Department of Health September 11-12 in San Antonio at an approximate cost of \$460.
- o. Request for authorization to renew an annual agreement with the Texas Department of Protective and Regulatory Services for grant funds in the amount of \$6,500 for training purposes for the Houston-Harris County Child Fatality Team.
- p. Request for authorization to increase the salary maximum for a records technician position.
- q. Request for authorization for an employee to attend a course concerning women's health care September 13-15 in Dallas at an approximate cost of \$500.
- r. Request for authorization to extend salary schedules through August 31, 2002 in connection with an agreement with the Texas Department of Health for Title V services.
- s. Request for authorization for an employee to attend a course of the University of Texas Dental Branch September 28-29 in San Antonio at an approximate cost of \$853.
- t. Request for authorization for an employee to attend a meeting of state WIC directors September 3-7 in San Antonio at an approximate cost of \$746.
- u. Request for approval of the budget, position changes, and two positions in connection with the Ryan White Title I grant for HIV services.
- v. Request for approval of annual agreements with the Texas Department of Health for continuation of the TB-Prevention and Control, Regional/Local Health Operations, BCH-Abstinence Education, Immunization Services, BWH-Title X, and Refugee grant programs, and for approval of budgets and extension of salary schedules through August 31, 2002.

7. **Community Development Services**

- a. Request for approval of an amendment to an agreement with Texas A&M University at Kingsville to add \$4,386 in Workforce Investment Act funds for a total amount not to exceed \$26,318.

- b. Request for approval of an agreement with Housing Opportunities of Houston, Inc., for the Emergency Homeownership Gap Financing Assistance Program in the amount of \$4,000,000.
- c. Request for authorization for the County Judge to execute an amendment to the FY 2001 Workforce Programs agreement with HGAC to extend the contract term and three positions through November 2 at no cost to the county.
- d. Request for approval of additional funds in amounts of \$17,257, \$7,057 and \$2,465 for housing construction services as a result of water damage to projects from Tropical Storm Allison.
- e. Request for approval of agreements with Mustard Seed Ministries, Phoenix Outreach Youth Center, and Taping for the Blind, Inc., to provide partial funding for operation of programs that meet certain needs of county residents using Community Development Block Grant funds in the total amount of \$226,000.
- f. Request for approval of six positions and reclassification of five positions in connection with reorganization of the department.
- g. Request for approval of six loan applications for the Lead Based Paint Hazard Control Program in the total amount of \$57,018.
- h. Request for approval of four grant/loan applications for housing construction services using HOME funds in the total amount of \$139,753.
- i. Request for approval of agreements with Bay Area Women's Center, Associated Catholic Charities of the Diocese of Galveston/Houston, The Bridge Over Troubled Water, Inc., and Houston Area Women's Center, Inc., to provide partial funding for operation of programs that meet the shelter and service needs of the homeless population using Emergency Shelter Grant funds in the total amount of \$188,178.
- j. Request for approval of an amendment to an agreement with HiTek Learning Systems, Inc., to add \$2,800 in Workforce Investment Act funds for youth services for a total amount not to exceed \$67,680.
- k. Request for approval of an amendment to an agreement with Hope for Houston, Inc., to add \$2,140 in Workforce Investment Act funds for a summer youth employment program for a total amount not to exceed \$77,028.
- l. Request for approval of an agreement with Melody Ellis in the amount of \$199,987 to manage and operate the Wealth Building Initiative for Self Enhancement program to assist low and moderate income individuals become self-employed

8. **Library Services**

- a. Request for authorization to accept donations for the County Library.
- b. Request for authorization for an employee of the County Library to attend a seminar concerning indexing and the access structure of modern library systems August 27-28 in San Antonio at an approximate cost of \$500.
- c. Request for authorization for two employees of the County Library to attend a family literacy training seminar September 6-7 in Austin at a cost of \$350.
- d. Request for authorization for the director of the County Library and an employee to attend a legislative committee meeting of the Texas Library Association August 30 in Austin at an approximate cost of \$420.

9. **Youth & Family Services**

- a. Request by Domestic Relations for authorization for an employee to attend a training conference of the Western Interstate Child Support Enforcement Council October 21-25 in San Antonio at an approximate cost of \$1,100.
- b. Request by Agricultural Extension for authorization for an employee to travel to South Padre Island September 16-19 to attend a leadership development training seminar at an approximate cost of \$619.
- c. Request by Agricultural Extension for authorization for five employees to attend an agricultural program development training seminar September 12-13 in Rockdale at an approximate cost of \$800.
- d. Transmittal of notice by the Juvenile Board of an annual grant award in the amount of \$688,500 from the Criminal Justice Division of the Office of the Governor for continuation of the Project Spotlight program to provide increased intervention and supervision of juveniles and young adult offenders.
- e. Transmittal of notice by the Juvenile Board of an annual agreement with the Texas Juvenile Probation Commission to recoup federal funds for eligible juvenile probation children through participation in the Title IV-E Federal Foster Care Reimbursement Program.
- f. Transmittal of notice by the Juvenile Board of receipt of annual grant funds in the amount of \$123,798 for continuation of the Safe Schools Healthy Student initiative.
- g. Transmittal of notice by the Juvenile Board that Juvenile Probation will receive \$110,000 from Community & Juvenile Justice Education Department to fund two on-campus probation officers for JJAEP schools.

- h. Transmittal of notice by the Juvenile Board that the Texas Juvenile Probation Commission will award \$9,296,243 for continuation of funds for juvenile services effective September 1.
- i. Request by Community & Juvenile Justice Education for authorization for an employee to attend a charter school grant workshop August 29 in San Antonio at a cost of \$200.
- j. Request by Children's Protective Services for authorization for an employee to attend a family preservation conference September 23-26 in Arlington at a cost of \$807.
- k. Request by CPS for authorization for youth of the Preparation for Adult Living Program to attend conferences and training during the fiscal year with expenses reimbursed by the Texas Department of Protective & Regulatory Services.
- l. Request by CPS for approval of an annual agreement with Texas Department of Protective & Regulatory Services for the county to act as fiscal agent for the Community Youth Development Program in the Gulfton and Pasadena areas and for approval of three positions.
- m. Request by CPS for authorization to increase the hours of a truancy learning camp coordinator position from 20 hours to 28 hours per week and for approval of an increase in the monthly salary in connection with an agreement with the Community Development Department for services to at-risk youth.

10. **Constables**

- a. Transmittal of notice by Constable Abercia, Precinct 1, of the addition of a regular deputy and deletion of three regular deputies in the department's authorized list.
- b. Request by Constable Abercia for authorization for two employees to attend the TCLEOSE Training Coordinator Conference September 18-20 in Corpus Christi at an approximate cost of \$800, with travel by county vehicle.
- c. Request by Constable Freeman, Precinct 2, for authorization to correct the maximum salary of a clerk position.
- d. Transmittal of notice by Constable Freeman of his status as a peace officer and related certification.
- e. Transmittal of notice by Constable Freeman of the addition of a reserve officer to the department's authorized list.
- f. Transmittal of notice by Constable Hickman, Precinct 4, of the deletion of three reserve officers from the department's authorized list.

- g. Request by Constable Hickman for approval of the appointment of two deputies for available positions.
- h. Request by Constable Hickman for authorization for an employee to attend a workshop for training coordinators September 18-20 in Corpus Christi at a cost of \$490.
- i. Request by Constable Hickman for authorization to purchase a 26-user CD-Rom at a cost of \$346.
- j. Request by Constable Hickman for approval of an amendment to an agreement with Cypress-Fairbanks Independent School District for two additional deputies with car allowances.
- k. Request by Constable Cheek, Precinct 5, for authorization for two employees to attend a computer software training seminar September 12-13 in Houston at a total cost of \$698.
- l. Transmittal of notice by Constable Cheek of the termination of an agreement with Huntington Village Community for law enforcement services and deletion of two positions.
- m. Request by Constable Cheek for authorization to renew the Selective Traffic Enforcement grant program.
- n. Request by Constable Cheek for authorization to accept a police bicycle donated to the department.
- o. Request by Constable Trevino, Precinct 6, for authorization to purchase two rescue cargo trucks at a total cost of \$7,955.
- p. Transmittal of notice by Constable Wooten, Precinct 7, of the addition of a regular deputy and seven reserve officers and deletion of a reserve officer and two regular deputies in the department's authorized list.
- q. Request by Constable Wooten for authorization to extend six deputy positions through October 5 in connection with an agreement with Houston Independent School District for the After School Attendance Program.

11. **Sheriff**

- a. Transmittal of notice of personnel name changes and deletion of certain regular law enforcement officers from the department's authorized list.
- b. Request for authorization to accept donations for the department.
- c. Request for authorization to correct the payroll record for an employee.

- d. Request for approval of payment in the amount of \$141 to reimburse an employee for the purchase of a computer part.
- e. Request for authorization to accept grant funds in the amount of \$61,814 from the Criminal Justice Division of the Office of the Governor for continuation of the Violent Crimes against Women program.
- f. Request for authorization to accept grant funds in the amount of \$833,468 from the Automobile Theft Prevention Authority of the Office of the Governor for continuation of the Auto Theft Division.
- g. Request for authorization to reinstate a deputy with no loss of seniority and benefits, but without back pay.
- h. Request for approval of payment in the amount of \$127 to reimburse an employee for county business calls made on a personal cellular telephone during Tropical Storm Allison.
- i. Request for authorization to accept a van for the Support Services Division.
- j. Request for authorization for an employee to attend a leadership development conference for women August 30-31 in Houston at a cost of \$324.
- k. Request for authorization for eight employees to attend a seminar regarding child injury and death investigation September 6-7 in San Antonio at an approximate total cost of \$3,148, with travel by county vehicle.
- l. Request for authorization for an employee to attend a conference for law enforcement administrators September 16-21 in Bandera at an approximate cost of \$650, with travel by county vehicle.
- m. Request for authorization for two employees to attend a critical incident commander training program October 22-26 in Bryan at an approximate total cost of \$1,514, with travel by county vehicle.

12. **Sheriff's Civil Service**

Request for approval of an agreement with Leroy Harvey for preparation of written civil service examinations in the amount of \$10,000.

13. **Fire & Emergency Services**

- a. Request for authorization for the Fire Marshal to attend the Texas State Fire Marshal's Conference October 23-26 in Austin at an approximate cost of \$450, with travel by county vehicle.

- b. Request for approval of the Rural/Urban Fire Protection Program and the funding zone assignment list for unincorporated areas of the county.
- c. Request for authorization to submit an application to the Federal Emergency Management Agency for grant funds in the amount of \$700,000 in connection with a hazard mitigation grant program.
- d. Request for authorization for an employee to attend a fire scene investigation seminar September 25-26 in Arlington at a cost not to exceed \$550.
- e. Request for authorization to reclassify an investigator position.
- f. Request for approval of payment in the amount of \$1,000 to conduct a workshop with the Association of Rural Fire Prevention Districts and Emergency Services Districts September 14-15.

14. **Medical Examiner**

- a. Request for authorization for an employee to attend an annual symposium on crime laboratory development September 17-21 in Phoenix at an approximate cost of \$775.
- b. Request for authorization for an employee to travel to Scottsdale, Ariz., September 22-23 to take a certification examination to become a registered medicolegal death investigator at an approximate cost of \$800.

15. **County Clerk**

- a. Request for authorization for two employees to attend the annual conference of the Texas College of Probate Judges September 5-8 in San Antonio at an approximate total cost of \$1,782.
- b. Request for authorization for an employee to attend Microsoft programming courses September 17-21, October 8-9, and December 3-7 in Houston at a cost of \$3,060.
- c. Transmittal of the court's minutes for the meetings of June 19 and July 9 and 10, and for authorization for the County Judge to execute the minutes for the June 19 meeting and for the term that ended June 19.
- d. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of August 7.
- e. Transmittal of corrections to the court's minutes for the meeting of April 24.
- f. Request for approval of payment in the amount of \$1,047 for additional expenses incurred by the County Clerk and two employees to attend election courses in New Orleans in connection with an annual elections conference.

16. **District Clerk**

Request for approval of corrections to the payroll record of an employee.

17. **County Attorney**

- a. Request for approval of litigation expenses for a cases in the 152nd and 315th District Courts, County Civil Courts Nos. 1, 2, and 4, and U.S. District Court.
- b. Request for approval of an order authorizing settlement of damages to county property and execution of a release in connection with a case in County Civil Court No. 3.
- c. Request for approval of an order authorizing an account in the amount of \$5,000 for litigation expenses in connection with Sheriff's Civil Service Commission cases.
- d. Request for approval of an order authorizing appointment of a review committee for recommendations for court in connection with the juvenile curfew law.
- e. Request for approval of orders authorizing execution of deed of trust instruments covering certain county-owned property to secure note obligations of the Harris County Sports & Convention Corporation.

18. **District Attorney**

- a. Request for authorization for an employee to travel to Austin September 5 for a case before the Court of Criminal Appeals at an approximate cost of \$275.
- b. Request for authorization to restore sick time and docked pay for an employee in connection with a workers compensation claim.
- c. Request for authorization to purchase certain computer equipment and other items in the amount of \$29,000 using Solid Waste Implementation Grant funds.

19. **Justices of the Peace**

- a. Request by Judge Patronella for authorization to create a justice court technology fund to purchase computer equipment and related items, and request that the court impose a fee as a cost of court.
- b. Request by Judge Patronella for creation of a presumption in the prosecution of an offense involving stopping, standing, or parking of a motor vehicle.
- c. Request by Judge Polumbo, JP 3.2, for approval of payment in the amount of \$105 for expenses incurred by three employees to attend a legislative seminar of the Texas Justice Court Training Center in Houston.

20. **Probate Courts**

- a. Request by Judge Wood, Court No. 2, for authorization for an employee to attend the annual meeting of the Texas College of Probate Judges September 6-8 in San Antonio at an approximate cost of \$1,218.
- b. Request by Judge Olsen, Court No. 3, for authorization for an employee to attend a civil appellate practice course September 19-21 in San Antonio at an approximate cost of \$1,400.
- c. Request by Judge Olsen for authorization to attend a meeting of the Statutory Probate Judges September 7 in San Antonio at an approximate cost of \$250.
- d. Request by Judge Olsen for authorization to reclassify an assistant position.

21. **District Courts**

- a. Request for approval of payment in the amount of \$499 for expenses incurred by Judge Craft, 314th Court, to attend a TJDC legislative conference in Austin.
- b. Request for approval of payments to the Houston Bar Association and Harris County Department of Education for alternative dispute resolution services.
- c. Request for authorization for Judge Poe, 228th Court, to attend a criminal and civil law update conference September 26-28 in Galveston at an approximate cost of \$750.
- d. Request for approval of payment in the total amount of \$542 for expenses incurred by Associate Judge Longoria, 314th Court, to attend a TJDC legislative conference and a juvenile law review in Austin.

22. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Angel Bros., for repair of existing storm sewer at East Cedar Bayou-Lynchburg Road in Precinct 2.
 - b. Lone Star Rd., Const., for construction of West Lake Houston Parkway bridges at U.P.R.R. and G103-15-00 in Precinct 4.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of an order for indemnification of Justice of the Peace 4.2, Tom Lawrence, for \$5,000 in connection with a loss.

4. Request for approval for an employee to attend a training seminar sponsored by the National Association of State Boards of Accountancy September 26 in Houston at a cost of \$650.
5. Request for approval for an employee to attend the National Conference on Fraud sponsored by the Texas Society of Certified Public Accountants October 25-26 in Dallas at an approximate cost of \$1,319.
6. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month that ended June 30.

c. **Tax Assessor-Collector**

1. Request for approval of a resolution honoring Mary Lucille Kabot on the occasion of her retirement.
2. Request for approval of an interlocal agreement for the county to provide tax assessment and collection services for the East Downtown Management District.
3. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Polling place coordinator for the County Clerk/Elections.
 - b. Animal feed and related items for the Sheriff's Department and Precinct 3.
 - c. Police pursuit tires for the county.
 - d. Purchase of mortuary racks and body trays for the Medical Examiner.
 - e. Furnish, deliver, and install wireless automotive alignment equipment for Fleet Services.
 - f. Modernization of existing elevator for the Toll Road Authority.
 - g. D.A.R.E. t-shirts for the Sheriff's Department.
 - h. Jacks and associated apparatus for Central Technology Center.
 - i. Temporary personnel for the Toll Road Authority.
 - j. Ryan White Title I HIV services for case management and rural transportation for Public Health & Environmental Services.
2. Transmittal of a list of computer related equipment obtained through the State of Texas vendor program for the Toll Road Authority.

3. Transmittal of changes in contract with:
 - a. Northwest Pest Patrol, contractor for pest control services and related items for Facilities & Property Management, resulting in an addition of \$291 to the contract amount (00530).
 - b. Decision One, contractor for maintenance of ITT and IBM equipment for the county, resulting in an addition of \$1,319 to the contract amount (00531).
 - c. Cole Publications, contractor for address/telephone cross-reference for Central Technology Center/Justice Information Management Systems, resulting in no change to the contract amount (00532).
 - d. Excell Cores, Inc., contractor for sale of surplus used auto parts and related items for Fleet Services, resulting in no change to the contract amount (00533).
 - e. Alanton Group, contractor for janitorial services in region No. 5 for Facilities & Property Management, resulting in an addition of \$35,710 to the contract amount (00534).
 - f. Waste Management, contractor for refuse removal services for Precinct 2 and Community Development, resulting in a reduction of \$1,507 from the contract amount (00535).
 - g. Fire Protection Services, contractor for inspecting fire protection systems and equipment for Precinct 2, resulting in an addition of \$308 to the contract amount (00536).
4. Recommendation that the award for produce for the Sheriff's Department be made to Sysco Food Services of Houston L.P., lowest and most complete bid in the amount of \$304,800 and produce for Juvenile Probation and Children's Protective Services be made to Brothers Produce in the amount of \$176,718 for the period of September 1-December 31.
5. Recommendation that the contract with Atser Systems for furnishing software maintenance for the toll collection computer system for the Toll Road Authority be cancelled effective September 30.
6. Recommendation that awards for electronic monitoring equipment be made to General Security Services Corporation for the Office of Court Services, and Strategic Monitoring Services, Inc., for Juvenile Probation.
7. Recommendation that the award for an asset management contract for the Toll Road Authority be made to Infrastructure Services, Inc., and for the County Judge to take necessary action relating to the award.
8. Recommendation that the award for inmate sheets for the Sheriff's Department be made to Charm Tex, low bid in the amount of \$32,040 for the period beginning September 1.
9. Recommendation that the county be authorized to use contracts for temporary health care personnel on an as needed basis for the period ending June 30, 2002.

10. Recommendation that contracts for residential services for Juvenile Probation be awarded to various vendors, and for appropriate officials to take necessary action relating to the awards.
11. Recommendation that the award for publication of public notices contract for the county be made to the Houston Chronicle, best bid in the amount of \$460,986.
12. Recommendation that the award for vehicle decals for Constable, Precinct 4 be made to Image Net, lowest and best bid in the amount of \$19,850.
13. Recommendation that the award for a swim program for Precinct 1 be made to the American Red Cross-Greater Houston Area Chapter in the amount of \$83,106 for the period of September 1-August 31, 2002, with a one-year renewal option.
14. Recommendation that the award for a laboratory information management system for the Medical Examiner be made to JusticeTrax, Inc., in the amount of \$107,980 and \$12,276 for subsequent annual maintenance for the period of September 1-August 31, 2002.
15. Recommendation that the award for medical professional liability insurance for the county be made to Wisenberg Insurance + Risk Management in the amount of \$91,000 for coverage with a \$50,000 annual aggregate deductible for the period beginning August 25.
16. Recommendation that the award for furnishing and delivering buses with 21 passenger capacity for the county be made to National Bus Sales and Leasing, Inc., low bid in the amount of \$49,437.
17. Recommendation that the award for repair parts and labor for waste water lift station pumps for the county and the Flood Control District be made to Hydro-Dyne Electric, Inc., low bid in the amount of \$19,950 for the period beginning October 1.
18. Recommendation that the award for a supplemental term contract for residential services for Juvenile Probation be made to Cornell Corrections of Texas, Inc., Lutheran Social Services of the South, Inc., Texas Center for Adolescent Rehabilitation and Education, Inc., and New Hope Youth Center, Incorporated.
19. Request for approval of a renewal option with Ada Resources for bulk gasoline for the county for the period of November 1-October 31, 2002.
20. Request for approval of a renewal option with John L. Wortham & Son. L.L.P., for fidelity and combination crime coverage for the Tax Assessor-Collector in the annual amount of \$36,997 for the period of November 1-November 1, 2002.

21. Request for approval of a renewal option with Ecolab, Inc., for furnishing, installing, and maintaining dispensing equipment with cleaning detergents, bleaches, and additives for laundry and dish cleaning for the county for the period of November 1-October 31, 2002.
22. Request for approval of renewal options with The Grid Program, O'Brien Counseling Services, Inc., Joseph M. Peraino, PH.D., and Raymond Johnson Jr., LPC, for sex offender treatment services for Community Supervision & Corrections in the approximate amount of \$120,000 for the period of September 1-August 31, 2002.
23. Request for approval of a renewal option with The Turning Point, Inc., for substance abuse treatment services for Community Supervision & Corrections in the approximate amount of \$542,000 for the period of September 1-August 31, 2002.
24. Request for approval of renewal options with Bay Area Recovery Center, Texas Alcoholism Foundation, Inc., Omega-Alpha House, S & S Counseling Services & Associates, Pathway to Recovery, Dr. Richard Crismon & Associates, Inc., Unlimited Visions Aftercare, Sunrise Recovery Program, The Turning Point, Inc., Continuum Healthcare System, Inc., Make Ready, and Families Under Urban and Social Attack for substance abuse treatment services for Community Supervision & Corrections in the approximate amount of \$2,300,000 for the period of September 1-August 31, 2002.
25. Recommendation that the award for leased vehicles and related items for the county be made to Capps Rent a Car, Inc., low bid in the amount of \$675,020 for the period beginning September 1.
26. Request for approval of a renewal option with DecisionOne for maintenance of ITT courier equipment and IBM equipment for the county in the approximate amount of \$190,000 for the period of November 1-October 31, 2002.
27. Request for approval of a renewal option with Hou-Tex Glass & Mirror Co., for automotive glass and related items for the county for the period of October 1-September 30, 2002.
28. Request for approval of a renewal option with Coverall of Houston for cleaning services for county community centers and pavilions in the approximate amount of \$118,794 for the period of November 1-October 31, 2002.
29. Request for approval of a renewal option with Lawrence Marshall Chevrolet, Lawrence Marshall Ford Mercury, Lawrence Marshall Chrysler, and Philpott Ford for automobiles, trucks, and related items for the county for the period of November 1-October 31, 2002.

30. Request for approval of a renewal option with The Keystone Group, Inc., for lease of office space at 330 Meadowfern Drive in the annual amount of \$7,514 for the period beginning November 1.
31. Request for approval of an order authorizing the County Judge to execute an amendment to a food service provider agreement with Kuchenmeister, Inc., to allow a short-term abatement and reduction of commissions in connection with flood damages from Tropical Storm Allison.
32. Request for approval of an order authorizing the County Judge to execute an agreement with Dr. Steven Lai, O.D., to provide optometry and ophthalmology services for inmates for the Sheriff's Department in the amount of \$23,900 for the period of September 18-September 17, 2002.
33. Request for approval of an order authorizing the County Judge to execute an agreement with the University of Texas Health Science Center at Houston for the provision of medical services at health centers for Public Health & Environmental Services in the amount of \$43,680 for the period of July 1-June 30, 2002.
34. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Phoenix Software International to provide Entrypoint for Windows Plus for the County Clerk in the annual amount of \$4,238 for the period of August 21-August 20, 2002.
35. Request for approval of an order authorizing the County Judge to execute an agreement with Texas Center for Adolescent Rehabilitation and Education, Inc., for the operation of an emergency shelter and residential treatment program for youth of Children's Protective Services, Juvenile Probation, and TRIAD in the amount of \$207,344 for the period of September 1-August 31, 2002.
36. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Hart InterCivic, Inc., to provide printing services for the voter outreach program in connection with the electronic election system for the County Clerk in the amount of \$250,000.
37. Request for approval of orders authorizing the County Judge to execute agreements with Nancy Cook, Gene Daniel, Linda Fitzwater, Ana Ilvento-Scuseria, Regina Harris, Cornelius D. Perry, Dora Rios, Suzette Marshall, Beverly Nelson, Alyson Roberts, Elizabeth Scarborough, James Whitehead, and Pattye Spezia to convene and conduct permanency planning team meetings for children in the custody of Children's Protective Services in the total amount of \$241,000 for the period of September 1-August 31, 2002.
38. Request that ChoicePoint Business and Government Services, Inc., be granted sole source exemptions from the competitive bid process for the Criminal Locator and Warrant System for the Sheriff's Department in the amount of \$28,800.

39. Request for authorization for five employees to attend a software licensing and Internet agreements seminar September 19 in Houston at a total cost of \$2,650.
40. Request for authorization for an employee to attend the annual Southwest Purchasing Conference October 17-20 in Houston at a cost of \$650.
41. Transmittal of notice of receipt of funds in the total amount of \$58,147 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the month of July.
42. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction, and for disposal of unsold surplus items.
43. Transmittal of notice of receipt of funds in the total net amount of \$57,384 from the sale of county equipment at Houston Auto Auction on June 6 and 27 and July 3, 11, 18, and 27.
44. Recommendation that the contract with Hart InterCivic, Inc., for maintenance of VisiFLOW software for the electronic document imaging system for the District Clerk be terminated effective July 14.
45. Recommendation that the award for a digital voice dictation system for the Medical Examiner be made to Voice Products, Inc., low bid in the amount of \$69,695.
46. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Xerox Corporation for maintenance of Xerox PP135 equipment for the Sheriff's Department in the additional amount of \$59,500 for the period of September 1-August 31, 2002.
47. Request for approval of additional funds in the amount of \$1,500 for three payphone site evaluation visits by representatives of the Central Technology Center, Purchasing Department, and the Sheriff's Department.
48. Request that Exigen USA, Inc., be granted a sole source exemption from the competitive bid process for purchase a software license for the VisiFLOW products for the County Clerk, and for the County Judge to execute the agreement.
49. Request that Arthur Anderson be granted a professional services exemption from the competitive bid process for independent quality assurance services in connection with implementation of the new electronic voting system for the County Clerk, and for the County Judge to execute the agreement in the amount of \$37,500 for the period of August 1-December 31.

50. Request that Thomas Evan Peterson be granted a personal services exemption from the competitive bid process to provide software architectural consulting and programming services for the District Clerk in the amount of \$78,080, and for the County Judge to execute the agreement.

23. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating September 5 as Edgar Ortiz Day in the county in recognition of his receipt of the International Executive of the Year award presented by Kiwanis Club of Houston and the Greater Houston Partnership.
2. Consideration of a resolution designating August 31 as Margaret Flanagin Day in the county on the occasion of her retirement.
3. Consideration of a resolution designating September 22 as Law Enforcement Expo at Greenspoint Mall Day promoting public awareness and community involvement in crime prevention and safety awareness.
4. Request for the director of Fire & Emergency Services to develop a plan for placement of automatic external defibrillators in county buildings.
5. Consideration for discussion and possible action regarding a request from the chairman of the Houston/Harris County Regional Substance Abuse Advisory Council for funding in the amount of \$2,000 for costs associated with data gathering and preparation for a report on substance abuse.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing August 23 as Judge Eric Andell Day.
2. Request for approval of a resolution recognizing August 26 as St. John Missionary Baptist Church Day.
3. Request for approval of a resolution recognizing September 7-9 as Brookhollow Baptist Church Annual Women's Conference Days.
4. Request for approval of a resolution recognizing September 15 as Fiestas Patrias Day.
5. Request for approval of a resolution recognizing September 16 as Central Congregational Church Day.

6. Request for approval of a resolution recognizing September 26 as Houston Minority Business Council Expo 2001 Day.
7. Request for approval of the appointment of Sidney J. Braquet as interim director of the Harris County Social Services Department effective August 25.
8. Request for consideration and approval to reappoint Elvin Franklin to the Greenspoint Tax Increment Reinvestment Zone Board of Directors.
9. Request for approval for four employees to attend a water education seminar October 3-6 in Houston at a total cost of \$790, with travel by county vehicle.
10. Request for approval of nuisance abatements at 15734 Dowlwood, 14810 Sweeney, 13002 Vickery, 8774 Mickleton, 138 W. Mitchell, 5006 Hollybrook, and 12301 Lambert at an estimated total cost of \$26,500.

c. **Commissioner, Precinct 2**

1. Request for approval of a salary adjustment for a position and establishment of 13 part-time positions.
2. Request for approval for an employee to attend a reading skills seminar September 24 in Galveston at an approximate cost of \$119.
3. Request for approval for an employee to attend a receptionist skills seminar September 11 in Houston at a cost of \$129.
4. Request for approval to place two fatality markers at South Lake Houston Parkway at Thrasher.
5. Request for approval for two employees to attend a receptionist skills seminar October 19 in Houston at a total cost of \$398.
6. Request for approval for an employee to attend a business writing skills seminar September 28 in Houston at a cost of \$199.
7. Request for approval for an employee to attend a reading seminar September 26 in Houston at a cost of \$99.

d. **Commissioner, Precinct 3**

1. Request for approval of a resolution proclaiming August 2001 as Clean Air Month in the county.
2. Request for approval for an employee to attend a chlorinator maintenance school September 25-27 in Schulenburg at an approximate cost of \$125.

3. Request for approval of payment for a notary bond license and supplies for an employee in the amount of \$89.
4. Request for discussion and possible action to authorize the county to become a partner in an air toxics study conducted by the Mickey Leland National Urban Air Toxics Research Center for a two-year period in the total amount of \$50,000, and for the County Attorney to prepare an agreement.

e. **Commissioner, Precinct 4**

1. Request for approval for the County Judge to execute on behalf of the Atascocita Volunteer Fire Department purchase of a rescue ambulance in an amount not to exceed \$154,000.
2. Request for approval of amendments to the Texas CUC Aggregation Project, Inc., bylaws to clarify authority in connection with contracts for electric power.
3. Request for approval of appointment of a list of election judges for 2001-02.
4. Request for approval for the Burroughs Sports Association to add soccer field lighting at Burroughs Park.
5. Transmittal of notice of receipt of funds in the amounts of \$320 and \$66 in connection with reimbursements for personal telephone calls.
6. Transmittal of notice of receipt of funds in the amount of \$250 in connection with rent and concessions fees for I.T. May Park.
7. Request for authorization for an employee to attend an Internet webmaster seminar September 24-28, October 15-19, and December 3-7 in Houston at a total cost of \$3,825.
8. Request for authorization for an employee take a structural pest control board exam September 11 in Houston at a cost of \$40, and for an employee to attend a certified applicators seminar September 5 in Houston at a cost of \$20.
9. Request for authorization for an employee to attend a plant conservation seminar October 10-14 in Framingham, Mass., at an approximate cost of \$1,350.
10. Request for authorization for the County Judge to execute an agreement with Powder Mills Estates for cleanup along the roadsides of Brown Road from Powder Mill Drive to State Highway 249 in connection with the Adopt a County Road program.

11. Request for authorization for the County Judge to execute an agreement with Kerr-McGee Oil and Gas Corporation for cleanup along the roadsides of Spring Cypress Road from Interstate 45 to Border Street in connection with the Adopt a County Road program.
12. Request for authorization for the County Judge to execute an agreement with Dueitt Middle School National Junior Honor Society for cleanup along the roadsides of Cypresswood Drive from north of Treaschwig Road to northeast of Treaschwig Road in connection with the Adopt a County Road program.
13. Request for authorization for the County Judge to execute an agreement with Cathedral of Peace Christian Worship Center Church for cleanup along the roadsides of Will Clayton Parkway from U.S. Highway 59 to Wilson Road in connection with the Adopt a County Road program.
14. Recommendation for authorization for the County Judge to execute an agreement with Independent Order of Foresters Court San Jacinto No. 1299 for cleanup along the roadsides of Rankin Road from Aldine Westfield Road to Hardy Road in connection with the Adopt a County Road program.
15. Request for authorization to sponsor an education and information booth and a full-page announcement in the commemorative program at the National Hispanic Council on Aging Conference, Houston Chapter, September 14 at the East Harris County Activity Center in the amount of \$250.
16. Transmittal of traffic sign installations.

24. **Miscellaneous**

- a. Transmittal of petitions filed with the 55th District Court and U.S. District Court.
- b. Request for approval of a resolution for issuance of Harris County Health Facilities Development Corporation revenue bonds for a Texas Medical Center Project, Series 2001.
- c. Consideration and possible adoption of an order establishing new boundaries for the four commissioner precincts and authorizing submission of a plan for such new boundaries to the U.S. Department of Justice for preclearance.

25. **Emergency items.**

26. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. John Castillo (3)
- b. Mario Gallegos (3)
- c. Rick Noriega (3)
- d. Rita Ruth (3)
- e. David Vasquez, Hector DeLeon, Richard Castañon, Olga Rodriguez, Richard Ricdovalina, and George Korbel (3 each)
- f. Tony Fuller (3)
- g. Richard Lowter (3)
- h. Charles Hixon (1)
- i. Others

27. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

28. **Executive Session**

- a. Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract 001 of Katy Hockley Cut-Off Road-1 in Precinct 3.
- b. Request by the County Attorney for an executive session to discuss wages owed to a former employee and to take appropriate actions regarding the matter.

Adjournment.