

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, April 12, 2012

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Morénike Giwa, Chair	Roland Amboree, excused	Kalvin Marshall, Greeter
Ben Barnett, Vice-Chair	David Benson, excused	Teresa Presley Pruitt, Greeter
Venita Ray	Amber David, excused	Cecilia Smith-Ross, Greeter
Claudine Alexandre-McGill	David Garner	Ardry Boyle
Ruth Atkinson	Gabriel Gonzalez, excused	Ramiro Hernandez
Melody Barr	Tracy Gorden, excused	Ella Collins-Nelson
Michael Bass	Melvin Johnson	Chevonne Potter, Bering Omega Community Services
Bianca Burley	Billie Lackins, excused	
Chris Escalante	Ernesto Macias, excused	STAFF PRESENT
Jerry Garza	Osaro Mgbere, excused	<i>Ryan White Grant Administration</i>
Linda Hollins	Nancy Miertschin, excused	Charles Henley
J. Hoxi Jones	Greg Monk, excused	Carin Martin
Januari Leo	Lyla Ordonez, excused	Heather Keizman
Kevin Moore	Ryan Rushing, excused	
Terrence Redix	Dr. Beverlee Solomon	<i>The Resource Group</i>
Carl Tennill	Eric Twombly, excused	Anna Langford
C. Bruce Turner	Lena Williams, excused	
Nadine Wallace		<i>Office of Support</i>
David Watson		Tori Williams
Pat Weatherspoon		Jen Hadayia
Larry Woods		Georgette L. Monaghan

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Morénike Giwa, Chair, Ryan White Planning Council, called the meeting to order at 12:14 p.m. and asked for a Moment of Reflection.

Welcoming Remarks: Giwa state that former Council Member Lisa Tallent passed away. She was well liked and will be missed. In an effort to further develop a cohesive leadership team, Giwa has asked Vice-Chair Barnett to Chair today’s meeting. Barnett agreed and assumed the role of meeting chair. Barnett reminded members that the *How to Best Meet the Need* Training will be held after the Planning Council meeting adjourns. All members are encouraged to participate.

Training: 2012 Houston Area Comprehensive HIV Prevention and Care Services Plan: Jennifer Hadayia, Health Planner, walked members through several tools related to the Plan (see attached documents). Hadayia explained that the process has taken over eight months with over 100 people providing feedback, including many of the people in the meeting room. Members received their copy of the draft document several weeks ago. The document entitled “Executive Map” summarizes the big picture and includes the vision for the community, goals and objectives for the next three years. It also provides details about the priority populations and strategies. The “Roadmap of the Plan” outlines each section of the document. Then Hadayia walked the Council through all of the activities that have been assigned to the Council and Office of Support.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Barr, Garza) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Turner, Watson) to adopt the March 8, 2012 minutes. Motion carried.* Abstentions: Alexandre-McGill, Burley, Garza, Hollins, Ray, Tuner, Wallace.

Public Comments and Announcements: Calvin Marshall presented information on an upcoming Kidney Walk sponsored by the Kidney Disease National Foundation that will be held on Saturday, April 14, 2012.

Reports from Committees:

Quality Assurance Committee: Bianca Burley, reported on the following:

Criteria for Justifying the FY 2013 Ryan White Service Categories: **Motion #3**: *To accept the attached chart listing the criteria to be used to justify the need for the FY 2013 Ryan White service categories. Motion carried.* Abstentions: Alexandre-McGill, Wallace.

FY 2013 *How To Best Meet the Need* Process: See Georgette to sign up for the FY 2013 *How To Best Meet the Need* training and/or workgroups.

New Idea Form re: Housing Services: Because of alternative resources available to fund this service, the new idea form describing housing with medical support was not approved.

Reports from the Administrative Agent – Part A: See the attached:

- FY 2011 Part A & MAI Procurement Summary, 03/07/12
- 2012 Survey regarding Medical Nutritional Supplements

Reports from the Administrative Agent – Part B: See the attached:

- FY11/12 Ryan White Part B Procurement Report, 04/01/11 – 02/29/12
- FY11/12 DSHS State Services Report, 09/01/11 – 02/29/12
- Health Insurance Assistance Service Utilization, 04/01/11 – 01/29/12
- 2011 Chart Reviews
 - Case Management
 - Home and Community Based Services
 - Hospice Services
 - Mental Health Services
 - Oral Health Care Services
 - Outpatient Ambulatory Medical Care

2012 Assessment of the Ryan White Part A Administrative Mechanism: **Motion #4**: *To approve the attached checklist for the 2012 Assessment of the Ryan White Part A Administrative Mechanism. Motion carried unanimously.*

Comprehensive HIV Planning: Michael Bass, Co-Chair, reported on the following:

2012 Comprehensive Plan: **Motion #5:** *To approve the 2012 Houston Area Comprehensive HIV Prevention and Care Services Plan with the understanding that there may be some additional edits based upon a review by the Community Prevention Group (CPG/PPG).* **Motion carried unanimously.**

Affected Community: Chris Escalante, Chair, gave the following reports:

Committee Training Topics: At the March Committee meeting, members received training on the following:

1.) the purpose of the Planning Council and 2.) Planning Council participation in Health Fairs.

April Committee Meeting: The April Committee meeting is cancelled so that members can attend the *How To Best Meet the Need* training and workgroups.

In the packets, please note that there is information on the HIV Vaccine Awareness Day and the National Asian/Pacific Islander Day.

Operations Committee: David Watson, Co-Chair, gave the following reports:

2012 Council Orientation Evaluation: See the attached results of the evaluation of the 2012 Council Orientation. Carl Tennell was elected to be the committee Vice-Chair.

Priority and Allocations: Linda Hollins, Co-Chair, reported on the following:

2012 Policy for Addressing Unobligated and Carryover Funds: **Motion #5:** *To approve the attached 2012 Policy for Addressing Unobligated and Carryover Funds.* **Motion carried.** Abstention: Alexandre-McGill.

Letter of Agreement Among Part B Stakeholders: Members of the Priority and Allocations Committee have been reviewing the attached *Letter of Agreement* among Part B stakeholders. Discussion will continue at the April 26, 2012 meeting before recommended changes to the Agreement are forwarded to the Operations Committee for their review and approval.

Report from the Office of Support: Tori Williams, Manager, summarized the attached report and discussed two items not on the report: 1.) the dates of the two Public Hearings will be: Tuesday evening, May 22, 2012 and Tuesday, June 26, 2012. Chairs Giwa, Escalante and Benson are needed for the May Public Hearing to present the *How to Best Meet the Need* data. Ray, Hollins and Monk are needed for the June Public Hearing to present the Priority and Allocations data. 2.) All are encouraged to distribute Project LEAP application forms before the May 9, 2012 due date.

Report from Ryan White Grants Administration: Charles Henley, Manager, summarized the attached report.

Report from The Resource Group: Anna Langford, Health Planner, summarized the attached report.

New Business:

SIRR: Langford stated the next SIRR meeting will be at 9 a.m. on April 25, 2012 at the Montrose Counseling Center.

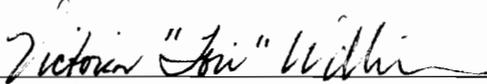
AIDS Trial Network: Giwa stated that an RFP has been issued, but only five clinical trials will be funded in this fiscal year. In April, the ACC sent a proposal to the Health and Human Services Department asking them to designate July 2012 as HIV Clinical Trials month. Please note the upcoming Clinical Vaccine Awareness Day. All of these awareness days are an effort to reengage the community. The Vaccine and HIV Clinical Trials Awareness Days are designed to make the public aware that clinical trials are still going on.

Legislative Updates: Leo stated that she wanted folks to keep an eye on the Texas Women's Health Program. The State of Texas turned down federal funds because they did not want to fund service providers who provided abortions, i.e. Planned Parenthood. 90% of the Women's Health Fund is federally funded and costs about \$35 million a year. Governor Perry has verbally guaranteed that there will be full funding for the program. This means that the funds are going to have to come from other State funded programs.

Announcements: Barnett reminded members to participate in the *How To Best Meet the Need* Training starting at 1:30 am today.

Adjournment: The meeting adjourned at 1:05 p.m.

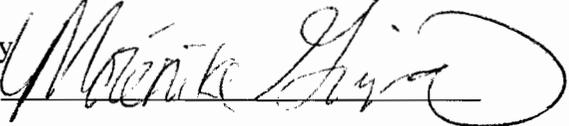
Respectfully submitted,


Victoria Williams, Manager

05-04-12
Date

Draft Certified by
Council Chair: 

Date 05-10-12

Final Approval by
Council Chair: 

Date 05-10-12

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #4				Motion #5					Motion #4				Motion #5			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS																	
Claudine Alexandre-McGill								X	Ernesto Macias	X							
Roland Amboree	X								Osaro Mgbere	X							
Ruth Atkinson		X				X			Nancy Mietschin	X							
Ben Barnett		X				X			Greg Monk	X							
Melody Barr		X				X			Kevin Moore		X				X		
Michael Bass		X				X			Lyla Ordonez	X							
David Benson	X								Venita Ray		X				X		
Bianca Burley		X				X			Terrence Redix		X				X		
Amber David	X								Ruben Rosas	X							
Chris Escalante		X				X			Ryan Rushing	X							
David Garner	X								Dr. Beverlee Solomon	X							
Jerry Garza		X				X			Carl Tennill		X				X		
Morénike Giwa		X				X			Bruce Turner, 12:55		X			lm			
Gabriel Gonzalez	X								Eric Twombly	X							
Tracy Gorden	X								Nadine Wallace		X				X		
Linda Hollins		X				X			David Watson		X				X		
Melvin Johnson	X								Pat Weatherspoon		X				X		
J. Hoxi Jones		X				X			Lena Williams	X							
Billie Lackins	X								Larry Woods		X				X		
Januari Leo		X				X											