

**HOUSTON AREA HIV SERVICES  
RYAN WHITE PLANNING COUNCIL**



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

**AGENDA**

12 noon, Thursday, October 10, 2013

Meeting Location: 2223 W. Loop South, Room 416  
Houston, Texas 77027

- I. Call to Order
    - A. Welcoming Remarks and Moment of Reflection
    - B. Adoption of the Agenda
    - C. Adoption of the Minutes
    - D. Training: Marketplace Health Plans Assessment Workbook
- Greg Monk, Chair  
Ryan White Planning Council
- Januari Leo  
Legacy Community Health Services
- Linda Cantu  
Bristol-Myers Squibb
- 
- II. Public Comments and Announcements
- Morénike Giwa, Secretary
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV/AIDS status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to the Council Secretary who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Council members and staff are asked to refrain from asking questions of the person giving public comment.)

### III. Reports from Committees

#### A. Affected Community Committee

Teresa Presley Pruitt &  
Nadine Wallace, Co-Chairs

*Item:* Committee Training: Standards of Care, Why Should I Care?

*Recommended Action:* FYI: Jen Hadayia, Health Planner for the Office of Support, provided training on standards of care and outcome measures, what they are and why consumers should want to provide input into these important work products. There will be a consumer-only workgroup meeting to discuss FY 2014 Standards of Care and Outcome Measures at 12:30 pm on Tuesday, October 22, 2013. All consumers are encouraged to attend, even if they were unable to participate in the training. See attached flyer.

*Item:* Training: Consumer Complaint Process – RW Part B

*Recommended Action:* FYI: Reachelian Ellison, Consumer Liaison for The Resource Group, provided training on the Ryan White Part B consumer complaint process. See attached handouts.

*Item:* Comprehensive Plan: HIV Media & Marketing Plan

*Recommended Action:* FYI: Committee members will be meeting with members of the Community Planning Group (CPG) at 3 pm on Thursday, November 21, 2013 for the purpose of adopting a process for developing an HIV media and marketing plan. See attached update.

*Item:* Monthly Committee Training

*Recommended Action:* FYI: See the attached schedule of 2013 Committee Training Topics.

*Item:* 2013 Community Events

*Recommended Action:* FYI: See the attached list of 2013 Community Events at which the members of the Affected Community Committee will have a presence.

*Item:* 2013 Greeters

*Recommended Action:* FYI: See the attached list of Greeters for the 2013 Council meetings.

#### B. Comprehensive HIV Planning Committee

Chris Escalante &  
Steven Vargas, Co-Chairs

*Item:* Year 2 Comprehensive HIV Plan Implementation Update

*Recommended Action:* FYI: Implementation of the remaining Year 2 Comprehensive HIV Plan Activities is underway, see attached Year 2 Checklist.

*Item:* 2014 HIV/AIDS Needs Assessment Update  
*Recommended Action:* FYI: The Sampling Summary for August 2013 is attached. *Update:* Jen Hadayia is happy to provide updated numbers at the Council meeting since they change on a daily basis. Efforts are underway to sample out-of-care PLWHA by telephone. Council members are encouraged to place flyers and palm cards in community locations to help recruit the out-of-care for the survey, see attached.

*Item:* Results of a Pilot Study: *HIV-Related Health Disparities in Houston/Harris County*  
*Recommended Action:* FYI: Dr. Biru Yang of the HDHHS Bureau of Epidemiology presented the results of a pilot study to examine the relationship between HIV and poverty, see attached Power Point presentation.

*Item:* Committee Timeline and Meeting Schedule  
*Recommended Action:* FYI: The committee will not meet in October. The Analysis Workgroup for the 2014 Needs Assessment will be convened in November. Please see Jen Hadayia if you are interested in serving on this Workgroup. See attached timeline for additional details.

- C. Quality Assurance Committee  
The committee did not meet in September. Cecilia Ross and Michael Bass, Co-Chairs
- Item:* Ryan White Health Insurance Workgroup  
*Recommended Action:* FYI: The Health Insurance Workgroup met on September 24, 2013 to make recommendations regarding the Health Insurance Premium and Cost Sharing Assistance service definition. Attached, please see the recommended changes to the service definition which will be presented to the Quality Assurance Committee at 10 am on Thursday, October 17, 2013. The next Health Insurance Workgroup meeting is scheduled for 3 pm on Tuesday, November 19, 2013. All are welcome to attend. See Tori Williams if you wish to receive meeting reminders. Bruce Turner, Chair  
Health Insurance Workgroup
- D. Priority and Allocations Committee  
No report since the committee did not meet in September. Gabriel Gonzales and Bruce Turner, Co-Chairs
- E. Operations Committee  
*Item:* 2014 Election of Council Officers  
*Recommended Action:* FYI: See the attached policy regarding the election of officers. As stated in the policy, nominations for 2014 officers may be submitted to the Manager of the Office of Support up until the end of the November Steering Committee meeting. After that time, nominations are added from the floor of the election. Kevin Moore and David Watson, Co-Chairs

- |       |   |  |
|-------|---|--|
| V.    | Report from the Office of Support           | Tori Williams, Manager<br>Office of Support                        |
| VI.   | Report from Ryan White Grant Administration | Charles Henley, Manager,<br>Ryan White Grant Admin.                |
| VII.  | Report from The Resource Group              | Sha'Terra Johnson-Fairley<br>Health Planner,<br>The Resource Group |
| VIII. | New Business                                |  |
|       | A. Ryan White Part C Urban and Part D       | Nancy Miertschin   |
|       | B. HOPWA                                    | Melody Barr  |
|       | C. Community Prevention Group (CPG)         | Steven Vargas  |
|       | D. Update from Task Forces:                 |  |
|       | • African American                          | Amber David  |
|       | • Latino                                    | Jerry Garza  |
|       | • MSM                                       | Bruce Turner   |
|       | • Transgender                               |  |
|       | • Youth                                     |  |
|       | • Hepatitis C                               | Steven Vargas  |
|       | • Syphilis                                  | Herman Finley  |
|       | • Urban AIDS Ministry                       |  |
|       | E. AIDS Trial Network                       | Morénike Giwa  |
|       | F. Legislative Updates                      | Januari Leo  |
|       | G. Texas HIV/AIDS Coalition                 | Januari Leo or Bruce Turner  |
|       | H. SPNS Grant: HIV and the Homeless Program | Nancy Miertschin   |
|       | I. Medical Updates                          | Ben Barnett, MD  |
| VIII. | Announcements                               |  |
| IX.   | Adjournment                                 |  |