

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

AGENDA

11:30 a.m., Thursday, December 13, 2012

Meeting Location: 2223 W. Loop South, Room 101
Houston, Texas 77027

- I. Call to Order Morénike Giwa, Chair
Ryan White Planning Council
- A. Moment of Reflection
 - B. Welcoming Remarks
 - C. Adoption of the Agenda
 - D. Adoption of the Minutes

- II. Public Comments and Announcements Venita Ray, Secretary
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV/AIDS status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to the Council Secretary who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Council members and staff are asked to refrain from asking questions of the person giving public comment.)

- III. Reports from Committees
- A. Quality Assurance Committee David Benson and
Chris Escalante, Co-Chairs
Item: FY 2012 Mid-Year Outcomes Report
Recommended Action: FYI: See the attached highlights of the FY 2012 Mid-Year Outcomes Report. The full report is available on the information table.

Item: FY 2013 RW Part A & Joint Standards of Care and Outcome Measures

Recommended Action: Motion: Approve the attached recommendations outlined in the summary of changes regarding the FY 2013 Ryan White Part A and Joint (Part B and State Services) Standards of Care and Outcome Measures. (Please note the attached Consumer Feedback Report.)

Item: FY 2013 RW Part B & State Services Standards of Care & Outcome Measures

Recommended Action: Motion: Approve the attached recommendations outlined in the summary of changes regarding the FY 2013 Ryan White Part B & State Services Standards of Care and Outcome Measures.

Item: Reports from the Administrative Agent – Part A

Recommended Action: FYI: See the attached:

- FY 2012 Procurement Report (revised: 10/23/12)
- Update on the Medical Nutritional Supplement Formulary

Item: Reports from the Administrative Agent – Part B/State Services

Recommended Action: FYI: See the attached:

- FY 11/12 State Services Procurement Report (04/01/12 – 08/31/12)
- FY 12/13 State Services Procurement Report (09/01/12 – 08/31/13)
- FY 11/12 RW Part B Procurement Report (04/01/12 -08/31/12)
- FY 12/13 RW Part B Utilization Report (09/01/12 – 03/31/13)

Item: 2012 Quarterly Committee Report

Recommended Action: FYI: See the attached 2012 quarterly committee report.

B. Comprehensive HIV Planning

Michael Bass, Chair

Item: 2014 HIV/AIDS Needs Assessment

Recommended Action: FYI. The Needs Assessment Group (NAG) held its inaugural meeting on December 11, 2012, see attached diagram of the approved 2014 Needs Assessment structure.

Recommended Action: FYI. The workgroup to design the survey questions for the 2014 Needs Assessment will meet in February 2013. Please see Jen Hadayia in the Office of Support to sign up for this workgroup.

Item: Update on Special Studies

Recommended Action: FYI. The Transgender Special Study is closing soon with 117 respondents. The Provider Survey for the SIRR Special Study will also be closing soon. To date,

34 providers have participated. The Consumer Survey component of the study included 83 participants and will close in December, please see the attached consumer recruitment flyer.

Item: Quarterly Committee Report

Recommended Action: FYI. See attached

Item: 2012 – 2013 Committee Timetable

Recommended Action: FYI. See attached updated timetable of major activities for the Comprehensive HIV Planning Committee for November 2012 – June 2013.

C. Affected Community

Item: Universal Statement about Non-Discrimination

Recommended Action: FYI: One of the activities of the Comprehensive Plan is to develop a universal statement about non-discrimination toward Special Populations in the provision of HIV prevention and care services. The Committee will continue to discuss this in 2013.

Melvin Johnson and
Teresa Presley Pruitt,
Co-Chairs

Item: 2012 World AIDS Day Events

Recommended Action: FYI: See the attached list of events.

Item: Quarterly Committee Report.

Recommended Action: FYI: See the attached report.

D. Operations

Item: 2013 Elections

Recommended Action: FYI: See the attached Slate of Officers for the 2013 Ryan White Planning Council.

Roland Amboree and
David Watson, Co-Chairs

Item: Ad Hoc EIIHA Strategy Committee

Recommended Action: Motion: Restructure the Comprehensive HIV Planning Committee so that the Ad Hoc EIIHA Strategy Committee is a Workgroup under the Committee. See the attached memo with justification.

Item: 2012 Attendance Records

Recommended Action: FYI: See the attached summary report regarding Council and Committee member attendance in 2012.

Item: Important Meeting Dates in 2013

Recommended Action: FYI: Please note the following important meeting dates in 2013:

- Mentor/Mentee Luncheon – Thurs. January 7, 2013
- Council Orientation – Thursday, January 24, 2013

E. Priority and Allocations

No report.

Linda Hollins & Greg Monk
Co-Chairs

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| V. | Report from the Office of Support | Tori Williams, Manager
Office of Support |
| VI. | Report from Ryan White Grant Administration | Charles Henley, Manager,
Ryan White Grant Admin.,
HCPHS |
| VII. | Report from The Resource Group | Patrick Martin, Program
Development Director,
The Resource Group |
| VIII. | New Business | |
| | A. Ryan White Part C Urban | Nancy Miertschin |
| | B. HOPWA | Melody Barr |
| | C. HIV Prevention Group (HPG) | Bruce Turner |
| | D. Update from Task Forces: | |
| | • African American | Amber David |
| | • Latino | Jerry Garza |
| | • MSM | Bruce Turner |
| | • Transgender | |
| | • Youth | |
| | • Hepatitis C | |
| | • Syphilis | |
| | • Urban AIDS Ministry | |
| | E. AIDS Trial Network | Morénike Giwa |
| | F. Legislative Updates | Januari Leo |
| | G. Texas HIV/AIDS Coalition | Januari Leo or Bruce Turner |
| | H. SPNS Grant: HIV and the Homeless Program | Nancy Miertschin |
| | I. Medical Updates | Ben Barnett, MD |
| VIII. | Announcements | |
| IX. | Adjournment | |