



# FIRE SPRINKLER CHECKLIST

Date:	Facility Name:	Permit Number:
Phone:	Address:	Key Map:
On-site Contact:	E-mail:	Phone:
Name of Sprinkler Company:	SCR#:	Last Inspection:

*Items marked are fire and/or life safety hazards identified during an on-site inspection on the date noted.*

## STATUS OF SYSTEM

- System is not monitored off site – 903.4.1
- Monitoring station not notified prior to testing - AHJ
- Occupants not notified to testing – 901.5

## GENERAL INFORMATION

- Riser room not maintained above 40 degrees –NFPA 13 8.15.3
- Gauges are not in good condition or showing abnormal air or water pressure – NFPA 13 7.1.1
- Sprinkler wrench and /or spare heads not supplied – NFPA 13 6.2.9
- Improper number or type spare heads supplied – NFPA 13 6.2.9
- Hydraulic nameplate not supplied or securely attached – NFPA 13 16.5
- Alarm devices are damaged – NFPA 13 6.9

## CONTROL VALVES

- Control valves are not in good condition – NFPA 13 6.7
- Incorrect position or not properly identified – NFPA 13 6.7.4
- Valves are not locked or supervised and accessible – 903.4

## DRY PIPE VALVE

- Not free from physical damage – NFPA 13 6.7
- Trim valve is not in appropriate (open or closed) position – NFPA 13 6.7.4
- Leakage from intermediate chamber

## FIRE DEPARTMENT CONNECTIONS

- Not visible and accessible - AHJ
- Gasket not in place or good condition – NFPA 13 6.8
- FDC sign not in place or correct size - AHJ
- Couplings and swivels are damaged or do not rotate smoothly – NFPA 13 6.8.4
- Plugs or caps are not in place or damaged – NFPA 13 6.8.4

## SPRINKLERS

- Not free from corrosion – NFPA 13 6.2
- Obstructions in spray pattern – 903.3.3
- Not free from foreign materials, including paint – NFPA 13 6.2, 6.2.6.2
- Physically damaged – NFPA 13 6.2.8
- Stock or storage is not 18 inches below sprinkler head –NFPA 13 8.5.6.1
- Escutcheons and cover plates, if required are not installed – NFPA 13 6.2.7

## PIPE

- Not in good condition – NFPA 13 6.3
- Leaking or mechanical damage – NFPA 13 6.3
- Not properly aligned – NFPA 13 6.6
- Visible pipe hangers are damaged or loose – NFPA 13 6.6

## TESTING

- Flow alarm did not actuate within 90 seconds – NFPA 13 6.9
- Supervisory / tamper did not actuate – 903.4
- Low air pressure failed to signal – 903.4
- Quick opening devices failed to operate – 903.4

## CERTIFICATION

- No installation tag attached – SFMO 34.718
- No service tag attached – SFMO 34.719
- No inspection, test, and maintenance tag attached – SFMO 34.720
- No As-Built plans – original signature of APS or PE – SFMO 34.717

Inspector Signature

On-site Contact Signature