



Apartment Checklist/IFC 2012

Date: _____

Key Map: _____

Occupancy Name: _____

Email: _____

Address: _____

Contact Name: _____

Phone: _____

Pass Fail N/A

General Precautions

- General Housekeeping Hazard – 304.1
- Vacant premises safeguarded – 311.2
- Combustible Material Stored In Electrical, Boiler or Mechanical Room – 315.3.3

Pass Fail N/A

Emergency Planning & Fire Service Features

- Compliant fire safety and evacuation plans – 404
- Compliant fire drills – 405.2
- Address visible from street (min. size 4 inches) – 505.1
- Fire department hindered from gaining access to fire hydrant – 507.5.4
- Fire apparatus access obstructed (veh. parked in fire lane) – 503.4
- Knox lock where immediate access is necessary – 503.4
- Rooms that contain air conditioning controls, fire alarm, fire sprinkler equipment labeled – 509.1
- Fire department hindered from gaining access to fire protection equipment -509.2
- Fuel-fired appliances installed in accordance with *International Mechanical Code or International Fuel Gas Code* – 603.1

Pass Fail N/A

Electrical

- Electrical wiring in accordance with electrical code – 605.1
- No storage of any materials shall be located within the designated working space in front of electrical service equipment – 605.3
- Extension cords used in place of permanent wiring – 605.5
- Covers provided for all switch and electrical outlet boxes – 605.6

Pass Fail N/A

Rated Construction / Fire Rated Materials

- Penetrations sealed in floors / walls / ceilings (no missing ceiling tiles) – 703.1
- Curtains, draperies, hangings and other decorative materials suspended from walls and ceilings are flame resistant – 807.1

Additional Comments:

HCFMO Inspector: _____

(Signature)

Fire Protection Systems

	N/A	Current	Expired	None	Not Accessible
Fire Alarm	<input type="checkbox"/>				
Sprinkler	<input type="checkbox"/>				
Fire Extinguishers	<input type="checkbox"/>				

Pass Fail N/A

- Fire suppression (cooking equip) maintained in an operative condition – 901.6
- Fire sprinkler maintained in an operative condition – 901.6
- Fire alarm maintained in an operative condition – 901.6
- Portable fire extinguishers maintained in an operative condition – 906.2
- Portable fire extinguisher mounted no higher than 5 feet above the floor – 906.9
- Access available to fire department connection – 912.3
- Fire department connection labeled – 912.2.2 & 912.4
- Private fire hydrants inspected, tested and maintained annually - 507.5.3

Pass Fail N/A

Egress

- Occupant load sign posted in a conspicuous place – 1004.3
- Means of egress obstructed (reduced / blocked) – 1003.6
- Emergency lighting installed / in good repair – 1006.1
- Doors swing in direction of egress (50 or more) – 1008.1.2
- Exit doors readily openable from egress side without the use of A key or special knowledge or effort – 1008.1.9
- Lock indicator / signage needed – 1008.1.9.3
- Additional locks installed on exit doors – 1008.1.9.4
- Panic & Fire exit hardware installed/maintained – 1008.1.10
- Exit signage installed / in good repair – 1011.1

Pass Fail N/A

Miscellaneous

- Compressed gas cylinders secured from falling – 5303.5.3
- Additional IFC Deficiencies (see attached supplement)

Property Representative: _____

(Signature)

In accordance with Local Government Code, Chapter 352.016, all fire and life safety inspections in unincorporated Harris County must be performed by a fire inspector, or approved designee. The Fire & Life Safety Inspection Standard is "International Fire Code 2012 ed", NFPA 101 current ed. and other referenced codes and standards. This quick checklist is provided as a service to help property owners maintain a fire safe environment. The information is based on the Harris County Fire & Life Safety Inspection Standard. This standard may be different from building codes and fire codes in cities or other jurisdictions. Use of this checklist by others DOES NOT substitute for a required fire & life safety inspection, performed by a fire inspector, or approved designee.

