

HARRIS COUNTY GIS TASK FORCE



MINUTES OF THE May 19th, 2005 COMMITTEE MEETING

Held at the Precinct 3 Senior Education Center
6600 Bissonet

Present:

Andre Bally	Harris County PID - Engineering
Travis Conner	Harris County ITC - JIMS
Melvic Degracia	Harris County PID - Engineering
David Dignum	ESRI
Bryan Dunaway	Harris County Tax Office
Roger Forshee	Harris County ITC - JIMS
Carol Gaines	Harris County ITC - Education and Career Development
Samuel Garcia	Harris County PID - Engineering
Christina Hailey	Harris County PHES - Mosquito Control Division
Vince Hamilton	Michael Baker Corporation
Barry Hughes	Harris County Tax Office
Bob Kendrick	Harris County Precinct 3
Scott Lamon	Harris County PID - Flood Control District
Candace Marullo	Harris County ITC - Education and Career Development
Charles Monney	Harris County PHES - Epidemiology
Stefan Nawrocki	Harris County PHES - Mosquito Control Division
Ashli Prejean	Harris County ITC - JIMS
Max Samfield	Houston Galveston Area Council
Daniel Shen	Harris County CSCD
Mike Walters	Harris County PID - Flood Control District
John Wong	Harris County ITC - JIMS

Agenda Item	Action/Discussion/Information	Responsibility	Due Date
Call to Order	Roger Forshee - HC-JIMS called the meeting to order at 2pm	Roger Forshee	Monthly
Adoption of Meeting Minutes for April 21st, 2005 Meeting	With 2 changes from the Introductions Section (should read as 3 visitors) and the HGAC Meeting Review of Remote Sensing Data (should read as demo by Michael Baker Corp.), the minutes were unanimously approved and accepted.	All	Monthly
Introductions	There were three visitors: Melvic Degracia from HCPID Engineering, Daniel Shen from HC CSCD and Max Samfield from the HGAC.	All	Monthly
Items of Note from the May 4th, 2005 H-GAC GDC Meeting			
- Meeting Details	Please see HGAC GDC meeting minutes.	Roger Forshee Andy Bally	Quarterly
-Aerial Photography	Mr. Forshee needs input and suggestions for upcoming RFP for aerial photography vendor selection.	Roger Forshee	Annually
- New Policy Committee	Mr. Bally has detailed meeting minutes from first Policy Committee meeting. Please let him know if you need a copy. Meets monthly as needed Primary goal is to coordinate efforts to make data available to the public and private industries.	Andy Bally Max Samfield	Monthly
Old Business			
- Task Force Participation	Ms. Hailey proposed a training session for current GIS users that need supplemental instruction. This could include a brief tutorial in Geocoding for ArcGIS, using GPS data in ArcGIS and creating forms in ArcPad. She also suggested asking Precinct 3 for permission to use the Senior Education Center for the training. Mr. Forshee suggested we consider the Harris County Employee training in November.	Christina Hailey Roger Forshee	On-going

Old Business Cont. - Task Force Participation	Mr. Kendrick is concerned that by advertising training we will create demand for purchasing more technology. Ms. Hailey suggested we only train those we know already have the software and are in need of training.	Bob Kendrick	
	To use the Senior Education Center, Mr. Kendrick has to be able to justify the training with the mission of the facility. Meetings need to be held to discuss it further. Ms. Marullo suggested the ITC training facility. There are currently 2 rooms available. Ms. Gaines proposes tracks for the fall HC Employee conference. There are two technology times on November 2nd and 3rd. Mr. Bally suggested that we note the need for training that was addressed in the 2010 Technology Task Force GIS Committee Report.	Candace Marullo Carol Gaines Andy Bally	
New Business			
- BaseMap Address Standardization	Mr. Forshee noted that there is a problem with the Star*Map street names and verification. He suggests that some kind of standardization subcommittee be formed to address this issue.	Roger Forshee	On-going
- Address Locator Application	Mr. Forshee reports that the address locator application will be online soon.	Roger Forshee	On-going
Open Forum			
- 2010 GIS Report Subcommittee	Mr. Bally agreed to coordinate a subcommittee to address the 2010 Technology Task Force GIS Committee Report. This group would gather more detailed information about the responses. This would allow HC GIS Task Force to show support or make suggestions for the 2010 Technology Task Force.	Andy Bally	On-going
Announcements			
- Next HC GIS Task Force Meeting	Next HC GIS Task Force Meeting will be held at the HCPHES Mosquito Control Offices on Thursday June 16th at 2pm. The address is 3330 Old Spanish Trail Building D.	All	Monthly

Adjournment			
	Mr. Forshee adjourned the meeting at 3pm. Followed by brief tour of the Precinct 3 Senior Education Center.	Roger Forshee	Monthly