

# NOTICE OF A PUBLIC MEETING

**January 18, 2008**

Notice is hereby given that a meeting of the Commissioners Court of Harris County, Texas, will be held on **Tuesday, January 22, 2008 at 10:00 a.m.** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the office of the Commissioners Court Coordinator, Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at [www.co.harris.tx.us/agenda](http://www.co.harris.tx.us/agenda).

Beverly B. Kaufman, County Clerk  
and Ex-Officio Clerk of Commissioners Court  
of Harris County, Texas



Patricia Jackson, Director  
Commissioners Court Records



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 • Houston, Texas 77002-1817 • (713) 755-5113

Ed Emmett  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Sylvia R. Garcia  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 08.02

### AGENDA

January 22, 2008

10:00 a.m.

Opening prayer by Reverend Dr. Rickie White of Oasis Christian Center in Houston.

#### **I. Departments**

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Right of Way
  - c. Toll Road Authority
  - d. Construction Programs
  - e. Flood Control District
  - f. Architecture & Engineering
  - g. Facilities & Property Management
2. Management Services
3. Information Technology
4. Public Health & Environmental Services
5. Community & Economic Development
6. Youth & Family Services
7. Constables
8. Sheriff
9. Fire Marshal
10. County Clerk
11. County Attorney
12. District Attorney
13. Justices of the Peace

14. District Courts
15. Travel & Training
  - a. Out of Texas
  - b. In Texas
16. Grants
17. Fiscal Services & Purchasing
  - a. Auditor
  - b. Treasurer
  - c. Tax Assessor-Collector
  - d. Purchasing
18. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
19. Miscellaneous

#### **II. Emergency/supplemental items**

#### **III. Public Hearings**

#### **IV. Executive Session**

#### **V. Appearances before court**

*Adjournment*

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

*The agenda is available on the internet at [www.co.harris.tx.us/agenda](http://www.co.harris.tx.us/agenda).*

**I. Departments**

**1. Public Infrastructure Department**

**a. Public Infrastructure**

1. Recommendation that the Construction Programs Division be authorized to salvage and reuse ceiling tile, exit signs, fire alarm strobe lights, and other miscellaneous items from the Harris County District Attorney Building at 201 Fannin Street.
2. Recommendation for authorization to negotiate an interlocal agreement with the City of Shoreacres authorizing the county to assist the city in meeting its new storm water permit requirements at the city's expense.

**b. Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the county to purchase certain tracts for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Tract 009 on the west side of Joyce Street north of Betty Street for the Queenston Boulevard-1 project in Precinct 3 in the amount of \$63,355, \$3,000 over the appraised value.
  - b. Tract 008 on the west side of Joyce Street north of Betty Street for the Queenston Boulevard-1 project in Precinct 3 in the amount of \$48,612, \$3,000 over the appraised value.
  - c. Tract 025 on the west side of Cypress Rose Hill Road between Fenske and Emrose for the Cypress Rose Hill Road-1 project in Precinct 3 in the amount of \$14,190, \$3,000 over the appraised value.
  - d. Tract 007 at Southmore Street and Burke Road for the Burke Road project in Precinct 2 in the amount of \$2,500, \$847 over the appraised value.
  - e. Tract 022 at 16407 Cypress Rose Hill Road for the Cypress Rose Hill Road-1 project in Precinct 3 in the amount of \$15,754, \$3,000 over the appraised value.
  - f. Tract 018 between Bird Road and Shaver Street for the Southmore Street project in Precinct 2 in the amount of \$19,270, \$3,000 over the appraised value.
  - g. Tract 017 between Redman Street and Eastman Street for the Southmore Street project in Precinct 2 in the amount of \$4,098, \$544 over the appraised value.
  - h. Tract 013 between West Bird Street and West Curtis Street for the Southmore Street project in Precinct 2 in the amount of \$13,510, \$1,282 over the appraised value.
  - i. Tract 006 on the west side of East Sam Houston Parkway North between Hornberger Road and Parkfield for the Beltway East detention sites project in Precinct 2 in the amount of \$2,130,122, 108% of the appraised value.

2. Recommendation that the court approve resolutions and orders authorizing the county and the Flood Control District to accept donations, and for the County Judge to execute donation forms for:
  - a. Tract 001 at 11305 Marrs Street for the Reserve C of Tower Oaks Meadows, Section Three project in Precinct 3.
  - b. Tract 01-013.1 on the north side of Carby Road between Carby and Hopper for the Walden Place extension donation project in Precinct 1.
  - c. Tract 30-001.0 at Westheimer Road and Vine Yard Corner for Harris County MUD No. 147 easement donation project in Precinct 3.
  - d. Tracts 21-886.0 and 21-887.0, Lots 149, 150, and 182 of Block 10 of the Humble Road Place, Section Two Subdivision for the Humble Road Place donation project in Precinct 4.
  
3. Recommendation that the court approve resolutions and orders authorizing certain projects, decrees of public necessity and convenience, and acquisition of specific properties on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. One specific tract from US 59 to SH 288 for the Southbelt off site detention project in Precinct 1.
  - b. One specific tract at the southeast corner of the intersection of North Main and Wallisville roads for the intersection improvements project in Precinct 2.
  - c. One specific tract at 1741 Burnett Avenue for the David G. Burnet Park expansion project in Precinct 2.
  - d. Twenty-five specific tracts north of Spencer Highway to north of North H Street and from Sens Road to the Southern Pacific Railroad for the Sens Road-2 project in Precinct 2.
  
4. Recommendation that the court approve resolutions and orders authorizing the County Judge to execute agreements for appraisal services in support of real estate transactions with Gary Brown, Steven H. Clegg, Travis R. Cooper, David Dominy, Tom N. Edmonds, Jr., Tom Kvinta, William D. Kvinta, Edward B. Schulz, S. Louis Smith, Joseph Stanfield, Scott Stephens, and Michael J. Urban on behalf of the county and the Flood Control District; Waldo Luedemann on behalf of the county; and Frank J. Lucco on behalf of the Flood Control District, and that agreements approved by the court on October 26, 2004 be terminated on January 31, 2008.
  
5. Recommendation that the court approve an order authorizing the county to abandon its interest in Tract 001 for the Nystrom Street abandonment project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
  
6. Recommendation for authorization to reimburse Abbott Properties, LLC, \$5,706 for underground electrical relocation to accommodate widening of Spring Cypress Road in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation that the court approve a resolution and order amending the property description for Tract 19-067.0 on the resolution and order approved September 25, 2007 that authorized the C100 Buffalo Speedway Bridge acquisition project in Precinct 1 to be a public necessity and convenience.
8. Recommendation that the court approve a resolution and order declaring Tracts 001 and 001 TCE to be surplus property, and authorizing the county to sell easements across tracts of the West Harris County Regional Water Authority Clay Road easement project to West Harris County Regional Water Authority for the appraised value of \$27,135, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing the P100 lot acquisition project in Precinct 1, a specific tract in the Allen Field Subdivision, with a decree of public necessity and convenience to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions.

c. **Toll Road Authority**

1. Recommendation that the County Judge be authorized to execute engineering services agreements with:
  - a. R.G. Miller Engineers, Inc., in the amount of \$82,900 to evaluate the feasibility of a grade separation and access roads on Cavalcade Road over the Union Pacific Railway in Precinct 1.
  - b. Carter-Burgess, Inc., in the amount of \$345,000 to provide geometric engineering design for existing and future toll roads in all precincts.
2. Recommendation for authorization to seek bids for:
  - a. Highway and bridge construction improvements and enhancement of various locations of the Toll Road Authority roadway in all precincts at an estimated cost of \$1,660,000.
  - b. Installation of toll collection equipment which includes AVI, lane controllers, and observation booths for IH 10 managed lanes in Precinct 3 at an estimated cost of \$800,000.
3. Recommendation that the County Judge be authorized to execute amendments to agreements, and for appropriate officials to take necessary actions to complete transactions with:
  - a. Walter P. Moore and Associates, Inc., for a change in scope of services and additional compensation and payment in the amount of \$84,000 for engineering services for erosion protection for several bents on the Hardy Toll Road Bridge over Union Pacific Railroad/West Hardy Street, for repair/replacement of the existing prestressed concrete beams on IH 45 southbound direct connector to Hardy Toll Road, and repair of existing prestressed concrete beams on the Sam Houston Tollway Bridge over Buffalo Bayou in Precincts 3 and 4.

- b. Walter P. Moore and Associates, Inc., for additional engineering services and payment in the amount of \$161,000 in connection with project management and coordination of construction documents, design of sound barrier walls, and design of landscaping elements along Westpark Tollway in Precinct 3.
4. Recommendation that the court approve closing the Hardy Toll Road, northbound only, and the Airport Connector ramps to and from northbound Hardy Toll Road for the City of Houston Tour de Houston Bike Marathon on March 15, 2008.
  5. Recommendation that the court authorize a suspension of tolls for a period of up to eight consecutive hours at the Fort Bend connector south of 90A and north of the Sam Houston Tollway for installation of an electrical transfer switch.
  6. Recommendation that the court authorize execution of an order approving funding by the authority for prevailing wage services in regard to toll road projects that are provided by the Architecture & Engineering Division of Public Infrastructure.
  7. Request for approval of a cellular phone allowance for an employee.
  8. Request for authorization to correct payroll records of three employees.
- d. **Construction Programs**
1. Recommendation for approval of changes in contracts with:
    - a. Bio-Landscape Maintenance, contractor for mowing and maintenance of various roads in Precinct 1, resulting in a reduction of \$41,416 from the contract amount (07/0009-1).
    - b. ACM Contractors, Inc., contractor for Queenston Boulevard at West Little York and Clay Road at Barker Cypress in Precinct 3, adding 28 calendar days and resulting in an addition of \$31,869 to the contract amount (06/0413-2).
    - c. Jerdon Enterprise, LP, contractor for plans of minor roadway widening, drainage improvements, inlet replacements, intersection improvements, signalization, signage, and striping along the Westpark Corridor, resulting in a reduction of \$106,182 from the contract amount (07/0021-12).
  2. Recommendation for authorization to issue a purchase order to Associated Testing Laboratory in the amount of \$90,420 for testing and inspection services for reconstruction of various roads in the Crosby area in Precinct 4.
  3. Recommendation that the County Judge be authorized to approve additional mileage reimbursement in the amount of \$13 for an employee who exceeded the current limit.

e. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements/amendments with:
  - a. Cobb, Fendley & Associates, Inc., for surveying services in the amount of \$100,000 in support of implementation of the Brays Bayou flood damage reduction plan, Unit D100-00-00, and associated detention facilities in Precincts 1, 2, and 3.
  - b. Geomatrix Consultants, Inc., for engineering services in the amount of \$1,087,356 for development of a representative geomorphological inventory of channels in 22 watersheds and a series of regional empirical fluvial geomorphologic relationship tools for use in future channel assessments and stable channel designs within the county.
  - c. Glenda L. Callaway for additional public information consulting services in the amount of \$100,000 in support of the district's capital improvement program.
  - d. Lockwood, Andrews & Newnam, Inc., for additional engineering services in the amount of \$130,000 to include completion of construction plans and documents for the remainder of John Paul's Landing lake excavation and for initial construction management services in the upper portion of the Addicks Reservoir watershed in Precinct 3.
  - e. Morrison Homes of Texas, Inc., and Harris County Municipal Utility District No. 157 to acknowledge a contribution for development of Oak Landing, Section Two, to the district and to establish system capacity in the Langham Creek watershed, Unit U120-07-00 in Precinct 3.
  - f. Pan, Banki & Associates, Inc., for engineering services in the amount of \$36,000 to expand the scope to include reevaluation and additional design and detailing necessary to implement changes on shelf elevations, and to develop a generic drilled shaft retaining wall design required under TxDOT bridges and other locations in Precinct 2.
  - g. Post, Buckley, Schuh & Jernigan, Inc., for professional services in the amount of \$450,000 to continue to develop a GIS-based application to manage and maintain the hydrology and hydraulic computer models created by the Tropical Storm Allison Recovery Project.
  - h. U.S. Army Corps of Engineers for the Galveston District programmatic agreement for compliance with Section 106 of the National Historic Preservation Act for construction and maintenance of the Brays Bayou federal flood control project in Precincts 1, 2, and 3, with alternative to the diversion separate element.
2. Recommendation that the court approve contract and bonds for Serco Construction Group, Ltd., in the amount of \$1,179,418 for slope repairs on Brays Bayou from Country Creek Drive to Beechnut in Precinct 3.
3. Recommendation that the award for general repairs in the White Oak Bayou watershed in Precincts 1 and 4 be made to Mar-Con Services, LLC, low bid in the amount of \$270,087.

4. Recommendation for approval of construction documents and authorization to seek bids for expansion of a stormwater detention basin, Unit E500-03-00 northeast of the intersection of West Little York Road and Hollister Road in the White Oak Bayou watershed in Precinct 4 at an estimated cost of \$5.24 million, and authorization to advertise for bids for a three-week period and for the director to issue addenda as necessary prior to the date bids are to be received.
5. Recommendation that detention basin Unit E524-01-00 in the White Oak Bayou watershed in Precinct 4 be accepted as part of the district's maintenance system.
6. Recommendation for authorization to renew an annual agency membership with the Association of State Floodplain Managers at a cost of \$250.
7. Request for approval of a cellular phone allowance for an employee.

f. **Architecture & Engineering**

1. Recommendation for approval of the following plats:
  - a. Lakeshore, Sections 12 and 13 in Precinct 1; Carter & Burgess, Inc., and Kerry R. Gilbert & Associates, Incorporated.
  - b. Mackel Subdivision in Precinct 3; Accurate Surveys of Texas, Incorporated.
  - c. Eldridge Parkway Retail Center Subdivision in Precinct 3; Terra Surveying Co., Inc., and Terra Associates, Incorporated.
  - d. Katy ISD Elementary School No. 30 in Precinct 3; West Belt Surveying, Inc., and Brooks & Sparks, Incorporated.
  - e. Canyon Lakes West, Section Two Commercial Tract in Precinct 3; Huitt-Zollars, Incorporated.
  - f. Canyon Village at Cypress Springs, Section 10 in Precinct 3; GBI Partners, LP, and Terra Associates, Inc., and Vernon G. Henry and Associates, Incorporated.
  - g. Zamir Mason Subdivision in Precinct 3; South Texas Surveying Associates, Incorporated.
  - h. Lancaster Apartments in Precinct 3; Lott & Brown Consulting Engineers, Mucasey & Associates, Inc., and Total Surveyors, Incorporated.
  - i. C&R Martin Acres in Precinct 4; Metropolitan Planning, L.P.
  - j. Vintage Royale, Section One in Precinct 4; Brown & Gay Engineers, Inc., and Kerry R. Gilbert & Associates, Incorporated.
  - k. Idlewilde Apartments in Precinct 4; Lott & Brown Consulting Engineers, Mucasey & Associates, Inc., and Total Surveyors, Incorporated.
  - l. CCD Design Eight Limited replat in Precinct 4; Debra Jordan & Associates, Inc., Sander Engineering Corporation, and Windrose Land Services, Incorporated.
  - m. Valplace Airtex, Section One in Precinct 4; McDonough Engineering Corporation and Thompson Surveying Company.
  - n. Auburn Lakes Retreat, Section Three in Precinct 4; Jones & Carter, Incorporated.
  - o. Pine Forest Baptist Church replat in Precinct 4; Hovis Surveying Company.

2. Recommendation for cancellation of bonds for:
  - a. Bridgestone Lakes Development Company, Inc., executed by Federal Insurance Company in the amount of \$26,245 for Bridgestone Lakes, Section One in Precinct 4.
  - b. Fall Creek Development Partners, LP, executed by Fidelity and Guaranty Insurance Underwriters, Inc., in the amount of \$40,800 for Fall Creek, Section Nine in Precinct 4.
  - c. Fall Creek Development Partners, LP, executed by Travelers Casualty and Surety Company of America in the amount of \$16,474 for Fall Creek, Section 17 in Precinct 4.
  - d. RH of Texas, LP, executed by Travelers Casualty and Surety Company of America in the amount of \$37,283 for Linnfield, Section One in Precinct 4.
3. Recommendation for approval of changes in contracts for:
  - a. Southwest Signal Supply, Inc., contractor for maintenance of traffic signal systems and related devices, resulting in an addition of \$134,699 to the contract amount (060036-8).
  - b. J.T. Vaughn Construction Company, Inc., contractor for Hardy Service Center and related civil site improvements in Precinct 1, resulting in an addition of \$60,498 to the contract amount (060366-5).
4. Recommendation for deposit of reimbursement funds received from the Harris County Hospital District in the amount of \$55,519 for contract compliance service.
5. Recommendation for authorization for the County Auditor to pay monthly utility bills and the County Judge to execute service outlet location statements with CenterPoint Energy for installation of electrical meters to provide electrical power for traffic signals at:
  - a. 10802½ Fry Road for the intersection of Fry Road at Cypress North Houston in Precinct 3.
  - b. 8050½ Fry Road for the intersection of Fry Road at Longenbaugh in Precinct 3.
  - c. 14502½ Vintage Preserve Parkway for the intersection of Vintage Preserve Parkway at Chasewood Park Drive in Precinct 4.
6. Recommendation for authorization to retain financial surety and repair and maintain infrastructure for Woodmere Development Company, Ltd., in the amount of \$3,080 for Greensbrook Place, Section One in Precinct 1.
7. Recommendation for appropriate officials to take necessary actions and awards be made to:
  - a. Southern Customs, Inc., lowest and best bid in the amount of \$172,500, including a base bid plus the alternate bid, for ball field lighting at El Franco Lee Park in Precinct 1.
  - b. Mar-Con Services, LLC, lowest and best bid in the amount of \$179,423 for box culvert replacement for Miller Cut-Off Road in Precinct 2.

8. Transmittal of notice that an initial wage rate determination has been resolved for violation of county prevailing wage rates on Frost Construction Company, Inc., for subcontractor JR Clark Framing on the El Franco Lee Community Center project in Precinct 1.
9. Recommendation for authorization for the Sheriff's Department to use vacant space on the first floor of the 1301 Franklin Street jail for the Crime Scene Unit with renovation costs to be funded by the Sheriff's Department.
10. Recommendation that the court approve and authorize the County Judge to execute an addendum to the untreated water supply contract with the City of Houston to serve the East Harris County Soccer Complex in Precinct 2.
11. Recommendation that the court authorize the County Judge to execute a corrected dedication of road easement over and across a certain strip of land in the Washington County Railroad Company Survey, Section 19, Abstract 905 in Precinct 3.
12. Recommendation that the only bid received for furnishing and delivering various sizes of geogrid and geotextile on an as needed basis to the Westside Service Center in Precinct 3 be rejected, and the project be revised and readvertised for a two-week period at an estimated cost of \$50,000.
13. Request for approval of payment for water and wastewater capacity fees in the amount of \$2,971 to the City of Houston for a new restroom building at Terry Hershey Park west of Beltway 8 in Precinct 3, and that the County Auditor be authorized to make monthly utility bill payments.
14. Recommendation that the court authorize the County Judge on behalf of the county to execute an owner's acknowledgement on the plat of Pundt Park in Precinct 4.
15. Request for authorization to issue a request for qualifications to obtain statements from interested professional consulting firms for preparation of an update to the master plan for parks, recreation, and open space.
16. Recommendation that an amendment be made to regulations governing use of the Washburn Tunnel for transportation of hazardous materials and other dangerous articles to prohibit vehicles or trailers with more than two axles.
17. Transmittal of notices of road and bridge log changes.

g. **Facilities & Property Management**

1. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

2. Request for authorization to renew an annual agreement with C.A.C.F. Holdings, Inc., for lease of space at 5925 Kirby Drive for the Sheriff's Department.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$23,844 and six workers compensation recoveries in the total amount of \$42,691; settlement of five tort claims in the total amount of \$5,280; denial of a claim for damages; and transmittal of claims for damages received during the period ending January 15.
- b. Request for approval of an amendment to an agreement with Maxim Health Systems, LLC, to provide health screenings, immunizations, and/or supplemental wellness clinic services to county employees, retirees, and their dependents effective January 30, 2008 at no additional cost to the county.
- c. Request for authorization to accept federal funds in the amount of \$13,761 as partial reimbursement for expenses incurred to activate the Emergency Operations Center to provide public assistance in connection with Hurricane Dean.
- d. Request by Human Resources & Risk Management that the court approve goals and communication efforts with departments to enhance the employee wellness program to reduce the cost of preventable illnesses.
- e. Request for two employees of Human Resources to participate in job fairs of Lee College and DeVry University February 21 at a cost of \$75.
- f. Transmittal of investment transactions and maturities for the period of January 1-15.
- g. Request for approval of interest payments for commercial paper project funds, and changes in allocations and adjustments in funding for various roof replacements, an emergency generator, a computer system upgrade, NPDES storm water projects, and the Atascocita jail project.
- h. Request for approval of debt payments for the month of February.
- i. Request for approval of amendments to orders for issuance of Unlimited Tax Road Refunding Bonds, Series 2008A, and Permanent Improvement Refunding Bonds, Series 2008A.
- j. Request for approval of orders authorizing issuance of Flood Control District Contract Tax Refunding Bonds, Series 2008A and 2008B, preparation of financing documents, award of the sale, preparation and distribution of official statements, and other related matters.
- k. Transmittal of the quarterly investment report.

- l. Request for approval of payment of annual property taxes to the Houston Independent School District for the Sweeney Building at 301 Main in the amount of \$9,599 and the Pillot Building at 300 Fannin in the amount of \$20,182.
- m. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

- a. Request for authorization to purchase a cellular phone, delete an assigned phone, and delete four cellular phone allowances.
- b. Request for authorization to destroy certain records of Public Infrastructure, Toll Road Authority, Pretrial Services, and Community & Economic Development in accordance with records control schedules.
- c. Request for approval of an agreement with Houston County for use of the county's 800 MHz public radio system.

4. **Public Health & Environmental Services**

- a. Request for approval of three grant/loan agreements in the total amount of \$25,261 in connection with the Lead Hazard Control Program.
- b. Request for approval of additional mileage reimbursements in amounts of \$147, \$346, \$411, and \$480 for TB outreach workers who exceeded the monthly limit in November and December.
- c. Request for approval of orders to abate public nuisances at 430 Waterfall Drive in Huffman, 11943 Estes Park Lane in Houston, 14911 Sage Thrasher Drive in Tomball, 14914 Long Oak Drive in Houston, and 20507 Castle Point Lane in Crosby in Precinct 4.
- d. Request for approval of an agreement with the University of Wisconsin-Green Bay for the county to provide internship training for students.
- e. Request for approval of a reimbursement in the amount of \$50 for a temporary food permit payment.

5. **Community & Economic Development**

- a. Request for approval of two deferred down payment assistance loans for certain low- and moderate-income homebuyers in Precinct 4 in the total amount of \$28,400.

- b. Request for authorization to delete three cellular phone allowances.
- c. Request for authorization to extend and reassign grant funded positions to appropriate grant ledger keys for the HUD Program Year 2008-2009 effective March 1.
- d. Request for approval of amendments to the Program Years 2006 and 2007 annual action plans.

6. **Youth & Family Services**

a. **Domestic Relations**

Transmittal of notice that the executive director has been appointed by the Texas Attorney General to the County Advisory Child Support Work Group, and request for authorization for the executive director and an employee to attend quarterly meetings in Austin at a cost not to exceed \$250 each per meeting.

b. **AgriLife Extension**

Transmittal of notice that the official name of the agency has been changed from Texas Cooperative Extension Service-Harris County to Texas AgriLife Extension Service-Harris County.

c. **Protective Services for Children & Adults**

Request for authorization for staff to host the Systems of Hope governing board strategic planning retreat and follow-up meetings for the period of January 24, 2008-September 30, 2008 in Houston for approximately 25 participants at an approximate cost in grant funds of \$15,000.

7. **Constables**

- a. Request by the constables' systems manager for approval of career development increases for peace officers who met requirements for the senior deputy level.
- b. Request by Constables Abercia, Hickman, Trevino, and Walker, Precincts 1, 4, 6, and 7, for approval of changes to lists of regular law enforcement personnel and reserve officers with oaths and/or bonds.
- c. Request by Constable Hickman, Precinct 4, for:
  - 1. Authorization to reclassify three deputy positions to senior deputy for employees who met requirements for the change.
  - 2. Approval of an amendment to a law enforcement agreement with Cypress Hill MUD No. 1 to reclassify a deputy position to sergeant.
  - 3. Approval of an amendment to a law enforcement agreement with Meadowhill Regional MUD to add a senior deputy position with a car allowance.

- d. Request by Constable Camus, Precinct 5, for authorization to reclassify a deputy position to senior deputy to accommodate the transfer of an employee to an open contract patrol position.
- e. Request by Constable Trevino, Precinct 6, for authorization to extend a deputy position assigned to the Houston Humane Society law enforcement agreement through January 4, 2008, and a temporary deputy position through June 20, 2008.
- f. Request by Constable Walker, Precinct 7, for authorization to extend a deputy position through January 18, 2008 pending award of a new law enforcement agreement with the Greater Southeast Management District.

8. **Sheriff**

- a. Request for approval of law enforcement agreements with various civic and homeowner associations and other entities.
- b. Request for authorization to cancel a law enforcement agreement with Shannon Forest Association, Inc., effective December 21, 2007, and for approval to delete a deputy position.
- c. Request for authorization to participate in a job fair to recruit nurses for the Medical Services Bureau April 14 in Houston at a cost of \$1,125.
- d. Request for approval of travel outside of the county and state for members of the Warrants Division to pick up prisoners, and for members of the Detective Bureau to travel outside of Harris County and Texas to conduct investigations during the fiscal year.
- e. Request for authorization to establish a temporary major position for the Detention Bureau for the 701 N. San Jacinto Jail through May 9, 2008.
- f. Request for authorization to purchase a cellular phone for the Auto Theft Task Force.
- g. Request for authorization to correct the payroll records of certain employees.
- h. Request for approval of indemnification for loss of funds in the amount of \$20.
- i. Request for authorization to upgrade certain deputy positions to senior deputy for employees who have met requirements for the change.
- j. Request for authorization to delete five model positions effective January 19, 2008.

9. **Fire Marshal**

- a. Request for authorization to change the title of an administrative manager position to human resources coordinator and decrease the salary maximum.
- b. Request for authorization to purchase 10 replacement cellular phones at a total cost not to exceed \$1,000.

10. **County Clerk**

- a. Transmittal of the minutes of the court's meeting of December 18.
- b. Request for authorization to purchase 389 digital phones to replace analog phones as required by a Verizon Wireless upgrade.
- c. Request for approval of estimated expenses in connection with the March 4 primary elections for an interdepartmental transfer of funds to the Constable, Precinct 1, for law enforcement supervision of the election; payment of rent for facilities; appointment of the manager and tabulation supervisor of the central counting station; publication of notice of tabulation equipment test; pay for election officials and technicians; staff for the early voting ballot board; and delivery of voting equipment.
- d. Request that the court adopt the early voting schedule and location changes for the March 4 primary elections and approve installation of telephone voice lines at each of the 34 branches and the main office for early voting.

11. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, and 4, the 80th, 113th, 129th, 311th, 313th, and 314th District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with the Texas Administrative Code at 2525 Battleground Road and in the 700 block of Barren Springs in Precincts 2 and 4, and flood plain regulations at 11050 West Little York in Precinct 4, and for suits and expenses for various cases for recovery of damages.

12. **District Attorney**

- a. Request for authorization to purchase and have installed bullet resistant glass in the receptionist's area at an approximate cost of \$5,590, using discretionary funds.
- b. Request for authorization to issue a check in the amount of \$2,500 to the Houston Bar Association as a contribution to the Bench Bar Conference, using discretionary funds.

13. **Justices of the Peace**

Request by Judge Adams, JP 4.1, for authorization to transfer duties of local registrar for Precinct 4 of Harris County to the County Clerk effective February 1, 2008 or as soon thereafter as possible, subject to approval and guidelines of the Texas Bureau of Vital Records.

14. **District Courts**

Request for approval of payments to the Houston Bar Association for alternative dispute resolution services.

15. **Travel & Training**a. **Out of Texas**

	<b>Dept.</b>	<b># Emp.</b>	<b>Purpose</b>	<b>Date(s)</b>	<b>Location</b>	<b>Cost</b>	<b>Fund</b>
1	PID/P&O	1	North American Hazardous Materials Mgt. Assn. Conf.	1/31-2/1	Portland, OR	\$325 \$195	General Other
2	PID/FCD	1	Managing cartographic data conference	2/12-17	Vienna, VA	\$2,110	FCD
3	PID/FCD	2	Geographic information systems & water resources conf.	3/16-20	San Mateo, CA	\$4,200	FCD
4	MS/HRRM	1	Public Risk Management Association Conference	6/1-4	Anaheim, CA	\$1,755	Other
5	PHES	1	Institute of Medicine meeting	1/21-22	Washington, DC	\$1,620	Other
6	PHES	1	Natl. Assn. of Co. & City Health Officials annual meeting	4/28-30	Atlanta, GA	\$925	Other
7	CED	1	Basic and advanced pro-forma modeling using Excel	1/27-2/1	San Francisco, CA	\$3,150	Grant
8	CED	1	Federal grants training	2/3-9	Washington, DC	\$2,852	Grant
9	AGL Ext.	1	Southeastern flower show	1/28-30	Atlanta, GA	\$624	Other
10	PSCA	1	Ward visit	1/24-25	Cleveland, OH	\$2,400	General
11	PSCA	6	Children's mental health research conference	2/24-27	Tampa, FL	\$10,720	Grant
12	PSCA	1	Joint Meeting on Adolescent Treatment Effectiveness	3/25-27	Washington, DC	\$1,415	Grant
13	Const. 6	2	Gang Resistance Education & Training Program	3/25-27	Las Vegas, NV	\$1,150	Other
14	Sheriff	1	National Firearms Examiners Academy guest instructor	3/23-28	Ammendale, MD	\$1,675	Other
15	Fire M.	1	Hazardous materials response meetings	2/19-21	Orlando, FL	\$1,020	General
16	M.E.	13	American Academy of Forensic Sciences meeting, with 12 scientific presentations by Harris County	2/18-23	Washington, DC	\$14,456 \$7,697	General Grant
17	Pur. Agt.	1	Purchasing software upgrade training	3/25-28	Atlanta, GA	\$2,950	General
18	Pur. Agt.	1	Best practice procurement conference	3/26-28	Orlando, FL	\$2,970	General
19	OHSEM	2	National Hurricane Conference	3/31-4/4	Orlando, FL	\$4,700	General
<b>Subtotal</b>		<b>39</b>	<b>Out of Texas average cost \$1,767 per employee</b>			<b>\$68,909</b>	

b. In Texas

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/ED	1	Oversize/overweight permitting system meeting	1/30-31	Austin	\$150	General
2.	PID/P&O	2	Texas Water Development Board meeting (one day)	Jan. or Feb.	Austin	\$155	General
3.	PID/TRA	1	Disadvantaged Business Enterprise training*	2/4-5	Austin	\$600	TRA
4.	PID/TRA	1	Business Civic Executive Leadership Forum	2/7-9 4/3-4	Galveston Woodlands	\$1,500	TRA
5.	PID/FCD	1	Texas Trails Network State Conference	1/23	Montgomery Co.	\$307	FCD
6.	PID/FCD	1	Building geodatabases conference	2/5-8	San Antonio	\$2,028	FCD
7.	PID/FCD	1	Personal protective equipment conference*	2/8	Texas City	\$43	FCD
8.	PID/FCD	1	Accident prevention conference*	2/8	Texas City	\$43	FCD
9.	PID/FCD	1	ArcGIS spatial data management training	2/7-8	Houston	\$75	FCD
10.	PID/FCD	1	Successful project management seminar	2/11-12	Houston	\$499	FCD
11.	PID/FCD	1	Map projections & coordinate systems training	2/13-15	Houston	\$125	FCD
12.	PID/FCD	1	Management skills seminar	2/28	Houston	\$135	FCD
13.	PID/FCD	2	Communication skills seminar	3/3-4	Houston	\$449	FCD
14.	PID/FCD	3	Time management seminar	4/7	Houston	\$600	FCD
15.	PID/A&E	2	Oversize/overweight permitting system meeting	1/31	Austin	\$150	General
16.	PID/A&E	1	Institute of Transportation Engineers web seminars	1/31,2/12 & 28	Houston	\$750	General
17.	PID/A&E	12	Houston Land/Water Sustainability Forum	2/6	Houston	\$60	General
18.	PID/A&E	2	Green building principles seminar	2/15	Houston	\$698	General
19.	PID/A&E	2	AutoCAD Map 3D seminar	2/25-27	Houston	\$1,590	General
20.	PID/FPM	2	City of Houston bldg. & new energy code updates conf.	2/7	Houston	\$100	General
21.	MS/OFS	2	Texas Public Finance Conference	2/10-12	Fort Worth	\$1,860	General
22.	MS/OFS	2	Arbitrage Rebate Conference	2/28-29	Austin	\$2,225	General
23.	MS/OFS	3	Treasury management conference	4/13-15	Austin	\$2,710	General
24.	MS/HRRM	2	Houston Claims Association seminar	2/13	Houston	\$120	Other
25.	MS/HRRM	1	Texas Safety Conference & Exposition	3/31-4/1	Houston	\$410	Other
26.	MS/OBM	2	Homeless in Houston Conference	2/1	Houston	\$50	General
27.	MS/Fleet	1	Ford police advisory board meeting	2/3-6	Dallas	\$700	Other
28.	ITC	2	Government Technology Conference	1/28-31	Austin	\$1,392	General
						\$550	Other
29.	ITC	6	Voice over IP product demonstration	2/8	Austin	\$325	General
30.	ITC	1	Microwave network repair technical training	2/17-23	Plano	\$877	General
31.	ITC	1	Microwave network repair technical training (Previously approved 12/18/07. Date change only)	2/18-22	Plano	\$0	General
32.	PHES	7	Family planning community participation meeting	2/7-8	Houston	\$140	General
33.	PHES	2	Texas State Animal Resource Team Summit	2/11-13	San Antonio	\$1,020	Grant
34.	PHES	4	QuarkXpress training	2/27-29	Dallas	\$7,180	General
35.	PHES	3	Texas A&M University meetings (monthly)*	3/1-2/28/09	College Station	\$600	General
36.	PHES	2	Deliver weekly avian specimens for testing to UTMB*	3/1-2/28/09	Galveston	\$1,200	General
37.	PHES	2	Tx. Mosquito Control Assn. meetings (quarterly)*	3/1-2/28/09	Huntsville	\$500	General
38.	CED	2	Tx. Dept. of Housing and Comm. Affairs board meeting	1/31	Austin	\$295	Grant
39.	CED	2	Texas Transportation Forum	4/20-22	Austin	\$1,647	Grant
40.	Library	1	UNT School of Library & Info. Science board meeting	2/4	Denton	\$315	General
41.	Dom. Rel.	2	Houston Bar Association family law meeting	2/6	Houston	\$76	Grant
42.	Dom. Rel.	3	Tx. Assn. of Domestic Relations Offices board meeting	3/7	Austin	\$520	General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
43.	AGL Ext.	2	Ft. Bend County vegetable conference planning meeting	12/5/07	Rosenberg	\$55	General
44.	AGL Ext.	4	Professional improvement meeting	12/12/07	Anahuac	\$158	General
45.	AGL Ext.	1	IT support symposium	1/10	College Station	\$107	General
46.	AGL Ext.	1	South Texas Golf Superintendent's Assn. meeting	1/16	Sealy	\$60	General
47.	AGL Ext.	1	Southwestern Exposition and Livestock Show	1/17-21, 25-27	Tarrant Co.	\$1,500	General
48.	AGL Ext.	1	Montgomery County master gardener class	1/22	Conroe	\$75	General
49.	AGL Ext.	1	Metropolitan Assn. for Teachers of Science Conference	2/2	Houston	\$50	General
50.	AGL Ext.	3	South region family & consumer science retreat	2/11-13	Columbus	\$580	General
51.	AGL Ext.	1	District 9 4-H Fashion Show preparation	2/15	Bryan	\$125	General
52.	AGL Ext.	3	District 9 4-H Fashion Show	2/23	Willis	\$80	General
53.	Juv. Prob.	3	Texas Principal Excellence Program	1/23	San Antonio	\$701	Grant
54.	PSCA	6	Services to At-Risk Youth Program training	1/14	Houston	\$25	General
						\$5	Grant
55.	PSCA	13	Preparation for Adult Living college conference tour	1/31-2/2	Commerce	\$940	Grant
56.	PSCA	26	Children at Risk Children's Summit	2/5	Houston	\$540	General
						\$240	Grant
57.	PSCA	16	Professional in-service training	2/18	Houston	\$1,350	Grant
58.	PSCA	3	State of the Schools Conference	2/19	Houston	\$120	General
59.	CAC	1	Women in Leadership Conference	2/8	Houston	\$50	General
60.	CAC	2	Understanding personality disorders training	2/25	Houston	\$150	General
61.	Const. 4	2	All terrain vehicle instructor preparation workshop	4/16-19	Irving	\$1,620	Other
62.	Const. 4	2	Conference on crimes against women	2/11-13	Dallas	\$960	General
						\$650	Grant
63.	Const. 5	1	Mobile patrol video course	2/11	Humble	\$10	Other
64.	Const. 5	3	New supervisor course	2/12-14	Houston	\$225	Other
65.	Const. 8	2	Intermediate accident investigation course	1/28-30	Baytown	\$50	Other
66.	Sheriff	1	TCLEOSE strategic planning meeting*	1/14-17	Austin	\$600	Other
67.	Sheriff	2	Texas Path to National Information Exchange Model mtg	1/17-19	Austin	\$305	General
68.	Sheriff	50	Litigation skills for police officers seminar	1/24-25	Humble	\$10,000	Other
69.	Sheriff	3	Crash Data Retrieval Users Conference	1/27-31	Houston	\$2,175	Other
70.	Sheriff	1	Texas Commission on Jail Standards meeting*	2/5-8	Austin	\$350	General
71.	Sheriff	2	Industrial fire, safety and security seminar	2/5-9	Houston	\$1,080	Other
72.	Sheriff	75	Excited delirium seminar	2/12	Houston	\$4,800	General
73.	Sheriff	2	Electrical fire/arson investigation training course	2/19-23	Houston	\$550	Other
74.	Sheriff	2	Tactical team leader course*	2/26-3/1	Garland	\$1,480	General
75.	Sheriff	12	Taser instructor recertification training	3/18-19	Humble	\$1,140	General
76.	Sheriff	5	D.A.R.E. officers training conference	3/24-4/4	Katy	\$1,750	General
77.	Sheriff	4	Dental meeting	3/26-30	Houston	\$1,670	Other
78.	Fire M.	2	Instructor training certification class	2/4-8	Texas City	\$720	Grant
79.	Co. Clk.	2	Courts & local government technology conference	1/28-31	Austin	\$3,065	General
80.	Dist. Clk.	2	Travel dealing with child support related issues (monthly)	3/1-2/28/09	Austin San Antonio	\$7,800	Other
81.	Dist. Clk.	2	Courts & local government technology conference	1/28-31	Austin	\$1,646	General
82.	CA	1	Advanced oil and gas short course	2/7-8	Houston	\$263	General
83.	CA	4	Tx. District & Co. Attorneys Assn. Investigator School	2/11-15	Corpus Christi	\$2,060	General
84.	JP 1.2	1	Employment law seminar	2/27-29	Austin	\$705	General
85.	JP 5.2	1	Texas justice court training seminar	1/7-9	Galveston	\$370	General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund	
86.	Co. Cts.	19	Tx. Center for the Judiciary regional conference	1/27-29	San Antonio	\$1,900	General	
87.	Co. Cts.	1	Court registry & court data sharing project meeting	2/1	Austin	\$375	General	
88.	Prob. Ct. 3	2	Tx. College of Probate Judges educational workshop	3/26-29	Corpus Christi	\$1,617	General	
89.	Prob. Ct. 3	1	National Guardianship Association Conference	10/5-7	San Antonio	\$660	General	
90.	Dist. Cts.	1	Prevention of Child Abuse Conference	2/4-5	San Antonio	\$900	General	
91.	Treas.	1	Alliance of Texas Treasury Associations Conference	4/13-15	Austin	\$950	General	
92.	Tax A-C	3	Real property appraisal seminar	2/4-8	Houston	\$475	General	
93.	Tax A-C	2	Income approach to value seminar	2/11-15	Houston	\$325	General	
94.	Tax A-C	1	Property Tax Education Coalition meeting	2/18-20	Fort Worth	\$725	General	
95.	Pur. Agt.	3	Texas Public Purchasing Association workshop	2/26-28	Austin	\$1,980	General	
96.	Com. 1	1	Health and safety meeting	3/11-12	El Paso	\$662	General	
97.	Com. 1	1	Texas Safety Conference	3/31-4/1	Houston	\$315	General	
98.	Com. 2	1	Texas Public Finance Conference	1/15	Ft. Worth/Alliance	\$716	General	
99.	Com. 2	1	National electrical code seminar*	3/15-21	Houston	\$1,865	General	
100.	Com. 2	50	Confined space training*	1-12/08	Houston	\$750	General	
101.	Com. 2	2	Emergency management/safety meetings*	2/29-2/28/09	Out of county	\$500	General	
102.	Com. 3	1	Guest speaker at Bluebonnet Chap. of Tx. German Soc.	1/23	Sealy	\$40	General	
103.	Com. 3	1	Certified interpretive guide training	2/4-7	Houston	\$646	General	
104.	Com. 3	1	Visit various museums to study cataloging & archiving	2/19-22	Fort Worth	\$850	General	
105.	Com. 4	1	State Association of Fire & Emergency Districts conf.*	2/22-23	Cypress	\$175	General	
<b>Subtotal</b>		<b>457</b>	<b>In Texas average cost \$228 per employee</b>			<b>\$104,150</b>		
<b>Total</b>							<b>496</b>	<b>\$173,059</b>

\*Travel by county vehicle

General	Grant	Other	Total
\$91,363	\$33,478	\$48,218	\$173,059

Cumulative	Out of Texas	In Texas	Total
FY 2007-08	\$1,253,547	\$2,092,571	\$3,346,118

16. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to:
1. Accept an amendment to an agreement with Houston Endowment, Inc., to extend three positions and the Coordinated Approach to Child Health Program through May 31, 2008.
  2. Accept grant funds in the amount of \$107,995 from the Texas Department of State Health Services for the Tuberculosis Elimination, Prevention, and Control Program.
  3. Accept an amendment to an agreement with the Texas Department of State Health Services to increase the budget by \$339,944 for the Cities Readiness Initiative to prepare for public health emergencies.
  4. Extend positions funded by the Texas Department of State Health Services for the Ryan White Part A Grant Program for HIV/AIDS services through February 28, 2009.

5. Accept additional grant funds in the amount of \$373,974 from the Texas Department of State Health Services for the low-income Women, Infants, and Children Program.
- b. Request by **Community & Economic Development** for authorization to submit an application to the United Way of the Texas Gulf Coast for grant funds in the amount of \$650,000 for the Emergency Food and Shelter Program to provide emergency utility assistance.
- c. Request by **Juvenile Probation** for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$287,542 for the Juvenile Accountability Block Grant Program for support of the juvenile justice system.
- d. Request by **Protective Services for Children & Adults** for authorization to:
  1. Submit an application to the Ash Institute for Democratic Governance and Innovation for grant funds in the amount of \$100,000 for the Preparation for Adult Living and Aftercare programs.
  2. Submit an application to the Texas Health and Human Services Commission for grant funds in the amount of \$65,000 for the Guardianship Angels Volunteer Program.
- e. Request by **Constable Camus, Precinct 5**, for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$66,724 for the Crime Victims Assistance Unit.
- f. Request by **Constable Trevino, Precinct 6**, for authorization to accept an amendment to an agreement with the Fifth Ward Community Redevelopment Corporation for the Public Housing Safety Initiative Program, extending the program end date through September 30, 2008.
- g. Request by **Constable Walker, Precinct 7**, for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$64,643 for the Victims Assistance Program.
- h. Request by the **Sheriff** for authorization to:
  1. Accept grant funds in the amount of \$179,609 from the Criminal Justice Division of the Office of the Governor for the New Choices Residential Substance Abuse Treatment Program.
  2. Accept grant funds in the amount of \$46,762 from the Texas Department of State Health Services for the Tuberculosis Elimination, Prevention, and Control Program.
  3. Accept grant funds in the amount of \$20,115 from the Houston-Galveston Area Council for the Regional Law Enforcement Officer Training Program.
  4. Submit an application to the U.S. Department of Homeland Security for grant funds in the amount of \$2,257,106 for the Chemical Sector Buffer Zone Protection Program.

5. Submit an application to the U.S. Department of Homeland Security for grant funds in the amount of \$475,000 for the Buffer Zone Protection Program.
  - i. Request by the **Fire Marshal** for authorization to submit an application to the U.S. Department of Homeland Security for grant funds in the amount of \$742,895 for the Chemical Sector Buffer Zone Protection Program.
  - j. Request by the **Medical Examiner** for authorization to submit an application to the National Institute of Justice for grant funds in the amount of \$506,528 for the Solving Cold Cases with DNA Program.
  - k. Request by the **District Attorney** for authorization to accept grant funds in the amount of \$75,000 from the Houston-Galveston Area Council for the Environmental Circuit Rider Project to assist with enforcement and prosecution for illegal dumping and other environmental crimes.

17. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. Bussell & Sons, LLC, for a proposed water plant for Congressman Bill Archer Park in Precinct 3.
  - b. Durwood Greene Construction, LP, for reconstruction of eight roads in the Cypress North Houston area in Precinct 3.
  - c. John Reed Co., Ltd., for construction of Bellaire Boulevard from east of SH 6 to west of Howell-Sugarland Road in Precinct 3.
  - d. Reytec Construction Resource for paving and drainage improvements, Phase 1-A at Orem Drive from Telephone Road to the west in Precinct 1.
  - e. Shaw Environmental, Inc., for detention basin excavation for W. Lynchburg-Cedar Bayou Road at Goose Creek for the Flood Control District.
  - f. Statewide Tree Service for a term contract for tree and limb removal services for the Flood Control District.
2. Request for approval of payroll contributions and payments for the periods ending February 7, 21, and 28, 2008 for the county and Flood Control District.
3. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
4. Transmittal of an unaudited and unadjusted monthly financial report for November.
5. Transmittal of audited claims.

b. **Treasurer**

Transmittal of the Treasurer's report for November for funds received and disbursed.

c. **Tax Assessor-Collector**

Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Management consulting and training for the Flood Control District.
  - b. Antifreeze and related items for Fleet Services.
  - c. Construction of polyurethane foam materials and installation for the county.
  - d. Thermal imaging and measurement camera for Public Health & Environmental Services.
  - e. Battery packs for electronic voting equipment for the County Clerk.
  - f. Purchase of refrigerants for Facilities & Property Management.
  - g. Bathroom and kitchen paper products and related items for the county.
  - h. Horticultural chemicals and related items for the county.
  - i. Fertilizer, grass seed, insecticide, and related items for the county.
  - j. Jury meal service for the county.
  - k. Voice recording system for the Toll Road Authority.
    - l. Content management system software for the Toll Road Authority.
  - m. Installation of lane equipment and upgrades for the Toll Road Authority.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District Clerk, Information Technology, Community Supervision & Corrections, and Flood Control District.
3. Transmittal of changes in contracts with:
  - a. ABM Janitorial, contractor for janitorial services for the county, resulting in an addition of \$6,924 to the contract amount (01134).
  - b. Great Southwest Paper Co., contractor for bathroom and kitchen paper and related products for the county, resulting in no change to the contract amount (01142).
  - c. Oil Mop, LLC, contractor for emergency response for hazardous materials for the county, resulting in no change to the contract amount (01143).
  - d. Olmsted-Kirk Paper Co., contractor for office paper for the county, resulting in an addition of \$333 to the contract amount (01144).
4. Request for approval of a change in contract with Great Southwest Paper Co., contractor for plastic liner bags for the county, resulting in an addition of \$46,162 to the contract amount (01141).
5. Recommendation that awards be made to:
  - a. Tee's Plus, lowest bid meeting specifications in the amount of \$28,840 for D.A.R.E. t-shirts for the county for the period beginning February 1, 2008.

- b. Martin Marietta Materials, low bid in the amount of \$96,300 for Item 1 and Vulcan Construction Materials, low bid in the amount of \$105,900 for Items 2 and 3, for furnishing and delivering crushed limestone base materials for the county for the period beginning February 1, 2008.
  - c. Hertz Equipment Rental Corporation, overall most complete bid meeting specifications in the amount of \$642,637 for rental of commercial, industrial, and construction equipment, and related items for the county for the period beginning March 1, 2008, with Items 1w., 1z., and 1rr., not being awarded.
  - d. Houston Mac Haik Dodge Chrysler Jeep, only bid in the amount of \$45,500 for repair parts, labor, and related items for Daimler Chrysler automobiles and trucks for the county for the period beginning March 1, 2008.
  - e. TransCore, LP, best proposal meeting specifications for violation enforcement system cameras and associated equipment for the Toll Road Authority, and approval of an order authorizing the County Judge to execute an agreement for the period of January 22, 2008-January 21, 2009, with four one-year renewal options.
  - f. Henry Schein, Inc., best bid in the amount of \$27,954 for dental equipment for Public Health & Environmental Services.
  - g. Applera Corporation through its Applied Biosystems Group in the amount of \$268,013 for Profiler Plus/Cofiler PCR amplification kits for the Medical Examiner.
  - h. A-1 Personnel of Houston, Inc., Atser, LP, Elite Personnel Consultants, Inc., dba Evins Temporaries, IT Nexus, Inc., and Search Technology, lowest bids meeting specifications and/or best bids meeting specific resource requirements for supplemental temporary IT personnel for the county.
  - i. A1 Delivery Services, Inc., low bid in the amount of \$15,630 for courier services for the county and the Flood Control District for the period beginning March 1, 2008.
  - j. North Pasadena Community Outreach Center in the amount of \$41,631 and San Jacinto Family YMCA, \$28,781 for a supplemental community youth development project in the Pasadena area for Protective Services for Children & Adults, and approval of an order authorizing the County Judge to execute an agreement with YMCA of the Greater Houston Area in the amount of \$28,781 for the period ending August 31, 2008, with the agreement for North Pasadena Community Outreach Center to be presented at a later date.
6. Transmittal of awards made to:
- a. Flowers Baking Co. of Houston, LLC, lowest offer received in the amount of \$229,330 for bakery items for county institutions for the period of January 1-December 31, 2008.
  - b. Magnolia Fruit and Produce, lowest offer received in the amount of \$69,528 for produce for Juvenile Probation and Protective Services for Children & Adults for the period of January 1-May 30, 2008.

7. Request for authorization for Public Health & Environmental Services to use the Harris County Hospital District contract with Greater Houston Transportation Company, dba Yellow Cab, for transportation services for patients and packages at an estimated cost of \$157,500 for the period ending September 30, 2008.
8. Request for approval to terminate an agreement with A1 Texas Transportation effective February 22, 2008 for second supplemental non-emergency transportation program providers for the county.
9. Recommendation that a bid for antifreeze and related items for the county be rejected and the job readvertised with revised specifications.
10. Recommendation that awards to Face to Face Healthcare Services, LLC, Star Healthcare Services, States Health, Inc., dba States Health Care Services, and The Staffing Connection be rescinded for temporary nursing personnel for the county.
11. Request for approval of renewal options with:
  - a. Vista Fibers of Houston, Ltd., for purchase of recyclable paper products for the county for the period of April 1, 2008-March 31, 2009 at an estimated revenue of \$43,000.
  - b. Centennial Contractors Enterprises, Inc., primary vendor, and Kellogg Brown & Root Services, Inc., secondary vendor, for contracting for certain small and large projects for the county for the period of April 1, 2008-March 31, 2009 at an estimated total cost of \$5 million.
  - c. Hill & Hill Exterminators, Inc., for pest control services for the county for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$68,408.
  - d. Park West Staffing for temporary motor vehicle drivers for the county for the period of January 10, 2008-January 9, 2009 at an estimated cost of \$15,000.
  - e. Idea Integration for web/intranet/application development/hosting for the Flood Control District for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$500,000.
  - f. Quality Service Floorecovering for furnishing and delivering carpet for Facilities & Property Management for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$350,000.
  - g. Vulcan, Inc., dba Vulcan Signs, to fabricate and deliver various signs for the Toll Road Authority for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$43,000.
  - h. United Rentals Highway Technologies, LP, to fabricate and deliver various signs and related items for the Toll Road Authority for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$33,000.
  - i. Brookside Equipment Sales, Inc., for repair parts and labor for John Deere tractors, implements, and ground care equipment for the county for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$449,000.
  - j. Cabredon Animal Disposal for pickup, transporting, and disposal of animal carcasses for the county for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$67,500.

- k. Alanton Group for janitorial services at various locations in Region No. 2 for the county for the period of March 1, 2008-February 28, 2009, with approval of an annual increase of \$5,345 and an estimated total cost of \$453,927.
  - l. Charlotte Donner for family assessment services on an as needed basis for Protective Services for Children & Adults for the period of March 1, 2008-February 28, 2009 at an approximate cost of \$36,000.
  - m. Elizabeth Lubanski, D.D.S., for dental services for Protective Services for Children & Adults for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$79,419.
12. Request for approval of an extension to an agreement with Anixter, Inc., Communication Supply Corp., and Graybar Electric for telephone and data cable for the county and the Harris County Hospital District through February 29, 2008 or until a new contract is awarded.
13. Request for authorization to use Harris County Hospital District contracts with Advanced Health Education Center, dba Medrelief Staffing, Progressive Nursing Staffers of Texas, Inc., and Qualicare Staffing Services, Inc., for additional temporary nursing personnel at an estimated cost of \$4 million for the period ending December 31, 2008.
14. Request for authorization for the County Judge to execute amendments/agreements with:
- a. Legacy Community Health Services, in the additional amount of \$119,000 and Houston Volunteer Lawyers Program, Inc., \$87,000 for Ryan White Part A Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2008.
  - b. Cross Development/Montgomery, LP, dba Montgomery Westland, to revise the term for business recovery location space for Information Technology for the period of August 1, 2007-July 30, 2008.
  - c. Vollmer Public Relations for communications services for Project Brays for the Flood Control District for the period of January 31, 2008-January 31, 2009 at no additional cost.
  - d. ABS Group for a full and comprehensive vulnerability assessment report, port-wide risk management/mitigation plan, and a resiliency/resumption of trade plan of the Port system.
  - e. Gilbane i. Management to add changes for the FC mobile application project in connection with a computerized maintenance management system program for Facilities & Property Management for the period ending July 24, 2008 in the amount of \$12,600.

15. Request for approval of sole source, personal services, and other exemptions from the competitive bid process and approval of orders authorizing the County Judge to execute agreements with:
  - a. International Business Machines for various storage and software products for Information Technology for the period of February 1, 2008-January 31, 2013 in the amount of \$157,743 for the first year.
  - b. Savannah Family Institute, Inc., for the Parenting with Love and Limits® Center of Excellence Program at an approximate cost of \$36,520.
  - c. Comcast Spotlight for purchase of county-wide, multi-channel, local television air time for the Public Infrastructure/Storm Water Quality Section for the 2008-2009 year at an estimated cost of \$114,000.
  - d. Sentry Technology Corporation for purchase of maintenance, services, and upgrades for QuickCheck™ systems for the County Library for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$66,960.
  - e. Immunalysis Corporation for purchase of ELISA drug screens that have been validated on Tecan Miniprep for the Medical Examiner in the amount of \$55,000.
  - f. ChoicePoint Business and Government Services, Inc., for AutoTrackXP for the Sheriff's Department for the period ending November 30, 2008 in the amount of \$60,000.
  - g. Voice4net.com, Inc., for purchase and installation of an upgrade to the IVR system for the District Courts at an approximate cost of \$93,240.
  - h. AT&T for purchase of service associated with Operation Hemisphere for the Sheriff's Department for the period ending July 31, 2008 at an approximate cost of \$944,321.
  - i. TransCore, LP, for purchase of Automatic Vehicle Identification System components for the Toll Road Authority in the amount of \$759,167.
  - j. Electronic Transaction Consultants Corporation for purchase of lane controllers and associated equipment for the Toll Road Authority in the amount of \$85,775.
  - k. Stephen D. Cabler, dba Cabler Polygraph and Investigative Services, LLC, for polygraph testing services for the Sheriff's Department for the period ending December 31, 2008 in the amount of \$50,000.
16. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
17. Request for authorization to delete certain property from inventories of Public Health & Environmental Services and the Commissioner of Precinct 3.
18. Transmittal of notice of receipt of funds in the amount of \$70,675 for county equipment sold at Houston Auto Auction December 5, 12, and 19, 2007.
19. Transmittal of notice of receipt of funds in the total amount of \$11,305 from sale of surplus and confiscated property through the county's internet public auction for the period of December 3-31, 2007.

20. Transmittal of bids and proposals for advertised jobs that were opened January 14, 2008 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

18. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions designating/honoring:
  - a. February as American Heart Month and February 1 as Go Red For Women Day encouraging participation to raise awareness of heart disease.
  - b. February 9 as CERT Rodeo Day on the occasion of an annual event featuring a series of practice exercises designed to enhance life saving skills.
  - c. February 22 recognizing H. Thomas Kornegay, P.E., as 2008 Engineer of the Year.
  - d. Joe M. Martinez on the occasion of his retirement from the Sheriff's Department.
  - e. Hurley Miller, Cooperative Extension Director, in appreciation of his leadership and development of the 4-H Program during his tenure.
  - f. Katy High School football team in appreciation of its 2007 Texas High School 5-A Football Championship win.
  - g. St. Pius X High School football team on the occasion of its TAPPS Division 1-6A State Championship win.
2. Request for approval of an agreement with Volunteer Houston in the amount of \$24,000 for services in support of the Harris County Citizen Corps Council.
3. Request for approval of a joint request from the county and the City of Houston asking the State Comptroller's Office to begin determination of incremental increases in the hotel occupancy tax, mixed beverage tax, and sales and use tax that are directly attributable to preparation for and presentation of the 2008 Grand Prix of Houston.
4. Recommendation for denial of an exception to Toll Road sign regulations requested by Global Signs, Inc., on behalf of Texas Wings, Inc., dba Hooters, at 3656 E. Sam Houston Parkway South.
5. Request for authorization to reimburse Patrick VanPelt, Chairman of the Harris County Historical Commission, for expenses incurred in the amount of \$4,996 in connection with various projects in 2007.

b. **Commissioner, Precinct 1**

1. Request for consideration and approval of a resolution honoring Kenneth Wayne Berry on the occasion of his retirement from the Sheriff's Department.

2. Request for consideration and approval for the privilege of recognizing and giving a moment of silence in memory of and appreciation for the life and service of Deputy Constable David Joubert, Precinct 7.

c. **Commissioner, Precinct 2**

1. Request for approval of a resolution acknowledging the North Channel Area Chamber of Commerce on the occasion of its 31st Annual Membership and Awards Banquet.
2. Request for approval of an amended agreement with Armand Bayou Nature Center, Inc., for removal of buffaloes from the Nature Center.
3. Transmittal of notice of the naming of the Gene Green Beltway 8 Park at Beltway 8 and U.S. 90.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept a check in the amount of \$10,377 from First General Realty Co., for design and construction of a left turn lane on Mueschke Road at Cypriate Trail.
2. Request for authorization to accept donations of books, transcripts, and related materials from various donors for display at Kleb Woods Nature Preserve.

e. **Commissioner, Precinct 4**

1. Request for approval for the County Attorney to take any action necessary in support of Montgomery County's opposition to an application submitted by TexCom Gulf Disposal, LLC, to the Texas Commission on Environmental Quality for an injection well project for underground waste disposal.
2. Request for authorization to accept donations from The Mercer Society for Mercer Arboretum and Botanic Gardens.
3. Request for approval for the Jesse Jones Park Volunteers to sell food, non-alcoholic beverages, small historical and craft items, and small memorabilia items during Homestead Heritage Day February 9 and the NatureFest event March 1 at Jesse H. Jones Park and Nature Center.
4. Request for approval of an order authorizing resale of property sold to a taxing unit pursuant to judgment in a delinquent tax suit.

19. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Courts Nos. 2, 3, and 4.

- b. Request for approval for employees of the Harris County Juvenile Justice Charter Schools to have their union dues deducted from the payroll, and for the county to recognize Houston Federation of Teachers Local 2415 as an authorized labor organization.
- c. Request by the Harris County Sports & Convention Corporation for Management Services to process a reimbursement request for flood insurance invoices under terms of the Reliant Park lease agreement between the county and HCS&CC.

## **II. Emergency/supplemental items**

### **III. Public Hearings**

Recommendation by Public Infrastructure for approval of a street name change in Precinct 3: Huffmeister Road to Glen Cheek Road between the limits of Telge Road and Windshire Road.

### **IV. Executive Session**

1. Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract 015 for the Queenston Boulevard-1 Project in Precinct 3.
2. Request by the County Judge for an executive session for appointments/reappointments of:
  - a. Dr. Mae McMillan to the Mental Health & Mental Retardation Authority Board for a term ending January 18, 2010.
  - b. Jan Baker to the Houston Arts Alliance Board for a term ending December 31, 2010.
3. Request by the Commissioner of Precinct 1 for an executive session for appointments/reappointments of:
  - a. Demetra H. Jones to the Gulf Coast Community Services Association Board to fill an unexpired term for the period ending December 31, 2008.
  - b. Felix Cook to the Harris County Sports & Convention Corporation Board for a three-year term ending January 31, 2011.
  - c. Andrew James and Samuel Jarrett to the Health Facilities & Development Corporation Board for two-year terms ending January 31, 2009.
4. Request by the Commissioner of Precinct 2 for an executive session for appointments/reappointments of:
  - a. Chara Bowie to fill a vacant position on the Houston/Harris County Area Agency on Aging Board for a term of January 22, 2008-December 31, 2010.
  - b. Steven Jarvis Giminez to the Harris County Protective Services for Children & Adults Board for a three-year term of January 1, 2008-December 31, 2010.

- c. James G. Olson to the Harris County Protective Services for Children & Adults Board replacing Angela Mejia for a term ending December 31, 2009.
5. Request by the Commissioner of Precinct 4 for an executive session for appointments/reappointments of:
  - a. Paula Price to the Harris County Protective Services for Children & Adults Board for a term of January 22, 2008-December 31, 2010.
  - b. Kathy Coward to the Old Town Spring Improvement District Board, Position No. 1, for a three-year term ending January 31, 2011.
  - c. Keith Willingham to the Old Town Spring Improvement District Board, Position No. 2, for a two-year term ending January 31, 2010.
  - d. Ed Weddle to the Old Town Spring Improvement District Board, Position No. 3, for a three-year term ending January 31, 2011.

**V. Appearances before court**

1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.*

2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).*

**Adjournment.**

**Commissioners Court**

*County Judge*

*Commissioners (4)*

**Services**

- Public Infrastructure
- Management Services
- Information Technology
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

**Fiscal Services & Purchasing**

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

**Administration of Justice**

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Pretrial Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

*Elected*

*Appointed*

**Calendar 2008**

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2 3 4 5	1 2 3 4 5 6	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5 6 7
6 7 8 9 10 11 12	6 7 8 9 10 11 12	6 7 8 9 10 11 12 13	6 7 8 9 10 11 12	6 7 8 9 10 11 12	8 9 10 11 12 13 14
13 14 15 16 17 18 19	13 14 15 16 17 18 19	13 14 15 16 17 18 19 20	13 14 15 16 17 18 19	13 14 15 16 17 18 19	15 16 17 18 19 20 21
20 21 22 23 24 25 26	20 21 22 23 24 25 26	21 22 23 24 25 26 27	20 21 22 23 24 25 26	20 21 22 23 24 25 26	22 23 24 25 26 27 28
27 28 29 30 31	27 28 29 30 31	28 29 30 31	27 28 29 30	25 26 27 28 29 30 31	29 30
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3 4	1 2 3 4	1 2 3 4 5 6
6 7 8 9 10 11 12	8 9 10 11 12 13 14	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
13 14 15 16 17 18 19	15 16 17 18 19 20 21	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
20 21 22 23 24 25 26	22 23 24 25 26 27 28	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31

Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during Calendar 2008 on the dates noted by ☐.  
 Court-approved county holidays are noted by ■. The 2009 schedule will be established by the court prior to the end of Calendar 2008.

**Calendar 2009**

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2 3 4 5 6 7	1 2 3 4 5 6 7	1 2 3 4	1 2 3 4	1 2 3 4 5 6
6 7 8 9 10 11 12	8 9 10 11 12 13 14	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	15 16 17 18 19 20 21	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	22 23 24 25 26 27 28	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1 2 3 4 5 6 7 8	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7	1 2 3 4 5
5 6 7 8 9 10 11	9 10 11 12 13 14 15	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14	6 7 8 9 10 11 12
12 13 14 15 16 17 18	16 17 18 19 20 21 22	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21	13 14 15 16 17 18 19
19 20 21 22 23 24 25	23 24 25 26 27 28 29	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28	20 21 22 23 24 25 26
26 27 28 29 30 31	30 31	27 28 29 30	25 26 27 28 29 30 31	29 30	27 28 29 30 31

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# HARRIS COUNTY PRECINCT BOUNDARIES

