



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Sylvia R. Garcia  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 04.21

### A G E N D A

October 12, 2004

10:00 a.m.

Opening prayer by Father Bill Davis of Immaculate Heart of Mary Church in Houston

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Right of Way
  - c. Toll Road Authority
  - d. Flood Control District
  - e. Engineering
2. Management Services
3. Public Health & Environmental Services
4. Community & Economic Development
5. Youth & Family Services
6. Constables
7. Sheriff
8. Fire & Emergency Services
9. County Clerk
10. District Clerk
11. County Attorney
12. District Attorney
13. Justices of the Peace
14. District Courts
15. Travel & Training
  - a. Out of Texas
  - b. In Texas
16. Grants
17. Fiscal Services & Purchasing
  - a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
18. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
19. Miscellaneous
20. Emergency items
21. Appearances before court

*Adjournment*

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

*The agenda is available on the internet at [www.co.harris.tx.us/agenda](http://www.co.harris.tx.us/agenda).*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court approve a change in contract with J.T. Vaughn Construction Company for additional improvements to the Civil Justice Center, resulting in an addition of \$94,686 to the contract amount.
2. Recommendation that the County Judge be authorized to execute an amendment to an agreement with Pierce, Goodwin, Alexander & Linville for architectural and engineering services in the amount of \$129,000 in connection with the build-out of levels six and seven of the Civil Justice Center to accommodate the County Clerk's Office.
3. Recommendation that the court approve a resolution and order authorizing increases in fee schedules for contract services for appraisers and related specialists.

b. **Right of Way**

1. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 002 on Huffmeister Road between Ravensway Drive and Cypress Creek for the Huffmeister Road-7 project in Precinct 3 for the negotiated price of \$6,394, and for appropriate officials to take necessary actions to complete the transaction.
2. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract F001-030 at 16902 Alief Clodine Road for the Westpark Corridor Phase 4 project in Precinct 3 for the negotiated price of \$855,000 pursuant to an agreed final judgment in County Civil Court No. 2, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Request for approval of an amendment to an agreement with MACTEC Engineering and Consulting, Inc., for additional environmental services in the amount of \$27,716, and for appropriate officials to take necessary actions to complete the transaction.
2. Request for authorization to purchase a replacement cellular phone for an employee.
3. Request for authorization to allow the Muscular Dystrophy Association non-revenue passage on the Sam Houston Tollway for the annual Vettes and V-Twins benefit ride November 6.

d. **Flood Control District**

Recommendation that the award for slope failure repairs in Precinct 3 be made to D & V Leasing, low bid in the amount of \$258,983.

e. **Engineering**

1. Recommendation for authorization to seek bids for a two-week period at an estimated cost of \$25,000 for repair of a bridge at Longenbaugh Road at Bear Creek in Precinct 3.
2. Recommendation for approval of the following plats:
  - a. Michael Patrick May replat in Precinct 3; Godinich Surveyor's, LLC.
  - b. Poutous Estates in Precinct 4; Hovis Surveying Company.
  - c. Harris County MUD No. 400 water plant No. 1 in Precinct 4; Jones & Carter, Incorporated.
  - d. Canyon Village at Park Lakes, Sections One, Four, Five, and Six in Precinct 4; Jones & Carter, Incorporated.
  - e. Highland Creek Ranch, Section Four in Precinct 3; Brown & Gay Engineers, Incorporated.
  - f. Memorial Springs, Section 10 in Precinct 4; Turner Collie & Braden, Incorporated.
  - g. Davis Estates in Precinct 4; Accurate Surveys of Texas, Incorporated.
  - h. Gleannloch Farms, Sections 30 and 33 in Precinct 4; Costello, Incorporated.
  - i. Graceland Subdivision in Precinct 3; South Texas Surveying Associates, Incorporated.
  - j. Deerbrook Estates, Section One in Precinct 4; LJA Engineering and Surveying, Incorporated.
  - k. Sunmart No. 445 Subdivision in Precinct 3; E. I. C. Surveying Company.
  - l. Beltway 8 Park in Precinct 4; South Texas Surveying Associates, Incorporated.
  - m. Sydney Harbour, Section Two in Precinct 3; R.G. Miller Engineers and Miller Survey Group.
3. Recommendation for authorization for the County Judge to execute amendments to engineering services agreements with:
  - a. Freese and Nichols, Inc., in the additional amount of \$7,000 for construction of Greenhouse Road from FM 529 to West Little York Road in Precinct 3.
  - b. McDonough Engineering Corporation in the additional amount of \$18,283 for construction of George Bush Park Bicycle Trail and associated structures in Precinct 3.
4. Recommendation for authorization to negotiate for engineering/architecture services with:
  - a. Waller Marine in connection with Lynchburg Ferry boat replacements in Precinct 2.
  - b. Urban Architecture Houston in connection with renovation of Annex 60.

- c. AutoArch Architects, LLC, in connection with Annex 10.
  - d. Archi\*Technics/3, Inc., in connection with Annex 67.
5. Recommendation for cancellation of bonds for development projects for:
    - a. 120 Greenbriar North executed by The Hartford Fire Insurance Company for Greenbriar North, Section 13 in Precinct 1 in the amount of \$3,060.
    - b. Houston Coventry, LLC, executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Coventry, Section 3, Phase 4 in Precinct 4 in the amount of \$20,595.
    - c. Spring 60, Ltd., executed by Federal Insurance Company for Villages of Spring Oaks, Section 2 in Precinct 4 in the amount of \$38,000.
  6. Recommendation for authorization to issue purchase orders for testing and inspections services to:
    - a. HVJ Associates, Inc., for repair/replacement of concrete, pavement, curbs, driveways, sidewalks, and related items in the Spring Camp area in Precinct 4 in the amount of \$30,000.
    - b. Geotech Engineering for reconstruction of Aldine-Westfield Road, Segment A-south of Beltway 8 to Simmans Road in Precinct 4 in the amount of \$160,332.
  7. Recommendation for appropriate officials to take necessary actions and awards be made to:
    - a. Pedko Paving, Inc., lowest and best bid in the amount of \$1,352,673 for reconstruction in Precinct 2 for Forest Avenue from Old Highway 146 to East Bayou Drive; Shadylawn Avenue from Byway Avenue to Westview Drive; Baywood Avenue from Old Highway 146 to Westview Drive; and Oakdale Avenue from Miramar Drive to Sunrise Drive in the City of Shoreacres.
    - b. Cutler Repaving, Inc., only bid in the amount of \$1,416,592 for refurbishing various roads by hot-in-place recycling of existing asphalt surface and overlay in the Crosby and Humble camp areas in Precinct 4.
    - c. Conrad Construction Co., Inc., lowest and best bid in the amount of \$4,541,907 for Tanner Road paving and drainage improvements segment B from west of Brittmoore Park Drive to west of Brittmoore Road in Precinct 4.
  8. Recommendation that the County Judge be authorized to execute an interlocal agreement with the City of El Lago for construction of McNair Park basketball pavilion in Precinct 2.
  9. Recommendation that bids for the Jim and JoAnn Fonteno Family Park, Northshore, in Precinct 2 be rejected and the project readvertised for a four-week period.
  10. Transmittal of notices of road and bridge log changes.

## 2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$42,572 and two workers compensation recoveries in the total amount of \$390; settlement of two tort claims in the total amount of \$2,792; denial of four claims for damages; and transmittal of claims for damages received during the period ending October 5.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$15,000 in connection with settlement of an accident claim.
- c. Recommendation that the court authorize the Office of Human Resources & Risk Management to enter into an agreement with the Texas Department of Public Safety to gain access to electronic records for criminal background checks and drivers' records to assist elected officials and department heads.
- d. Transmittal of investment transactions for the period of September 29-October 5 and maturities for October 6-12.
- e. Transmittal of the quarterly investment report.
- f. Request for authorization for the County Judge to execute an agreement with Jennifer Shelley for legislative services in an amount not to exceed \$21,700.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.

## 3. **Public Health & Environmental Services**

- a. Request for authorization to purchase gift cards in the total amount of \$6,400 from Wal-Mart, McDonalds, and Pizza Hut for participants attending HIV Prevention Program activities.
- b. Request for approval of additional mileage reimbursements in amounts of \$119, \$170, \$321, and \$341 for TB outreach workers who exceeded the monthly limit in August and September.

## 4. **Community & Economic Development**

- a. Request for approval of an additional cellular phone allowance for an employee.
- b. Request for approval of three deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$38,300.

5. **Youth & Family Services**

**Protective Services for Children and Adults**

- a. Request for authorization to reclassify a youth service specialist position.
- b. Request for authorization to renew an annual agreement with Cypress Fairbanks Independent School District for assignment of youth service specialists.
- c. Request for authorization to renew an agreement with Cypress Creek Christian Community Center for lease of a facility for the Saturday Title V Truancy Learning Camp Program.
- d. Request for approval of a model position for the Children's Crisis Care Center Program and a model position for the Guardianship Program.
- e. Request for authorization to expend funds in the amount of \$36,500 for the balance of the fiscal year to provide room and board for six wards of the Guardianship Program who are without benefits.

6. **Constables**

- a. Request by Constable Abercia, Precinct 1, for approval of a car allowance for a sergeant position.
- b. Request by Constable Hickman, Precinct 4, for approval of a monthly car allowance for a patrol deputy position.
- c. Request by Constable Hickman for authorization to correct the payroll records of six employees.
- d. Request by Constable Cheek, Precinct 5, for authorization to hire two deputies to fill vacant positions.

7. **Sheriff**

- a. Transmittal of changes to the department's authorized list of regular deputies.
- b. Request for approval of payment in the amount of \$1,440 to certify three employees as homeland security specialists by the American College of Forensic Examiners Institute.

8. **Fire & Emergency Services**

- a. Request for authorization to purchase six cellular phones, eight cigarette lighter adapters, and four replacement cigarette lighter adapters at a cost of \$725.

- b. Request for authorization for the County Judge to execute a tax exempt loan application on behalf of Sheldon Community Volunteer Fire and Rescue, Incorporated.
- c. Request for authorization to seek bids for maintenance of a hazmat materials response vehicle.

9. **County Clerk**

- a. Transmittal of minutes for the court's meeting of September 14.
- b. Request that the court approve for the November 2 general election payments for operation of the Central Counting Station; an interdepartmental transfer to the Constable, Precinct 1, for law enforcement supervision of early voting ballots; rental fees for facilities during the early voting period and for election judge training; installation of telephone service; payment for information materials; publication of notices of equipment test and polling places; and payments for election officials.

10. **District Clerk**

Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.

11. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2, 3, and 4.
- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with flood plain management regulations at 2225 Marcia Street in Precinct 1.

12. **District Attorney**

Request for authorization for the County Auditor to issue a check in the amount of \$13,000 from discretionary funds for 165 pagers for certain employees.

13. **Justices of the Peace**

Request by Judge Adams, JP 4.1, for approval of payment in the amount of \$135 for renewal of his bond.

14. **District Courts**

- a. Request for authorization to accept donations in the total amount of \$15,000 from the Houston Bar Association and the City of Houston for the STAR Program.

- b. Request for authorization to correct the payroll records of two employees.

15. **Travel & Training**

a. **Out of Texas**

1. Request by **Information Technology** for authorization for an employee to attend a customer center operation of Motorola Integration Services October 27 in Schumburg, Ill., at no cost to the county.
2. Request by **Public Health & Environmental Services** for authorization for:
  - a. An employee to attend a TB course of the National Jewish Medical and Research Center October 13-16 in Denver at an approximate cost of \$1,530.
  - b. An employee to attend annual meetings of the Society for Public Health Education and the American Public Health Association November 4-10 in Washington, D.C., at an approximate cost of \$1,600.
3. Request by **Fire & Emergency Services** for authorization for an employee to attend a homeland security conference October 12-14 in Washington, D.C., at a cost not to exceed \$1,500.
4. Request by the **County Clerk** for authorization for:
  - a. The County Clerk and an employee to attend The National Association of County Recorders Election Officials and Clerks Southeastern Educational Conference December 1-3 in Atlanta, Ga., at an approximate total cost of \$1,660.
  - b. Three employees to attend an annual meeting of the Hart InterCivic eSlate Users Group December 1-4 in Charlottesville, Va., at an approximate total cost of \$2,985.

b. **In Texas**

1. Request by **PID** for authorization for two employees to attend an electrical code training seminar October 6-7 in Houston at a total cost of \$420.
2. Request by the **PID Toll Road Authority** for authorization for:
  - a. Two employees to attend a meeting of the North Texas Turnpike Authority and the Texas Turnpike Authority October 19 in Austin at no cost to the county, with travel by county vehicle.
  - b. Two employees to attend a meeting of the Texas Transportation Commission October 28 in Austin at an approximate total cost of \$130, plus use of a county vehicle.
3. Request by **Human Resources & Risk Management** for authorization for an employee to attend an emergency management seminar January 24-28 in Austin at an approximate cost of \$125.

4. Request by **Information Technology** for authorization for:
  - a. An employee to attend a board meeting of the Texas Association of Governmental Information Technology Managers October 27-29 in Corpus Christi at an approximate cost of \$528.
  - b. Nine employees of ITC and other departments to travel to Dallas October 13 to review a justice case management system at Tyler Technology at an approximate total cost of \$1,795.
  
5. Request by **Facilities & Property Management** for authorization for an employee to attend a security and building safety meeting November 9 in Westlake at a cost of \$226.
  
6. Request by **Public Health & Environmental Services** for authorization for:
  - a. Twelve employees to attend the Texas Environmental Health Association Educational Conference November 3-5 in Conroe at a total cost of \$900.
  - b. An employee to attend a seminar of the Texas Commission on Environmental Quality November 1-3 in Austin at an approximate cost of \$425.
  - c. An employee to attend an investigator training seminar of the Texas Commission on Environmental Quality October 27-29 in San Antonio at an approximate cost of \$425.
  - d. An employee to attend an annual meeting of the Texas Association of Local WIC Directors October 18-21 in Plainview at an approximate cost of \$923.
  - e. An employee to attend an infant nutrition training seminar November 2-3 in San Antonio at an approximate cost of \$459.
  - f. Two employees to attend a grant meeting of the Texas Department of State Health Services October 19-20 in Austin at an approximate total cost of \$810, with travel by county vehicle.
  - g. Eight employees to attend the annual Healthcare Tri Symposium October 8 in Houston at a total cost of \$120.
  - h. An employee to attend the annual education conference of the Texas Association for Healthcare Quality October 14-15 in Irving at no cost to the county.
  
7. Request by **Protective Services for Children and Adults** for authorization for:
  - a. Eight employees and 24 shelter youth to participate in fall and winter holiday events November 1-December 20 at a cost of \$2,000.
  - b. Two employees to attend a luncheon for Children at Risk October 28 at a total cost of \$150.
  - c. Two employees to attend a training seminar of the Region IV Education Service Center October 29 in Houston at a total cost of \$190.
  
8. Request by **Children's Assessment Center** for authorization for two employees to attend a leadership conference October 29 in Houston at a total cost of \$50.

9. Request by **Constable Freeman, Precinct 2**, for authorization for:
  - a. An employee to attend a law enforcement seminar October 25-29 in Alvin at an approximate cost of \$125.
  - b. An employee to attend a background investigation seminar October 25-26 in San Antonio at an approximate cost of \$478.
10. Request by **Constable Hickman, Precinct 4**, for authorization for an employee to attend regional computer forensic lab training courses in and out of Texas at no cost to the county.
11. Request by **Constable Cheek, Precinct 5**, for authorization for nine employees to attend an accident investigation seminar October 25-29 in Houston at a total cost of \$900.
12. Request by the **Sheriff** for authorization for:
  - a. Two employees to attend a content analysis seminar November 8-10 in New Braunfels at an approximate total cost of \$985, with travel by county vehicle.
  - b. Six employees to attend the annual Texas Department of Health HIV/STD Conference December 13-17 in Houston at a total cost of \$3,444.
  - c. Three employees to attend a rape aggression defense training seminar March 7-9 in Houston at a total cost of \$1,200.
13. Request by **Fire & Emergency Services** for authorization for:
  - a. Two employees to attend a seminar October 18-19 in Clute at a cost not to exceed \$250, with travel by county vehicle.
  - b. Fire Marshal and six employees to attend the annual Hotzone Conference October 13-14 in Houston at a cost not to exceed \$1,350, with travel by county vehicle.
  - c. Two employees to attend a training seminar on building safety October 21 in Houston at a cost not to exceed \$415, with travel by county vehicle.
14. Request by the **Medical Examiner** for authorization for five employees to attend a child death investigation seminar November 5 in South Padre Island at an approximate total cost of \$100, with travel by county vehicle.
15. Request by the **County Clerk** for authorization for two employees to attend an election law seminar November 30-December 3 in Austin at an approximate total cost of \$1,060.
16. Request by the **District Courts** for authorization for:
  - a. Judge Annette Galik, 245th Court, to attend a legal services seminar November 20 in Houston at a cost of \$125.
  - b. An employee to attend the Council of Appellate Lawyers & Appellate Judges Summit November 12-14 in Dallas at an approximate cost of \$850.

17. Request by the **County Auditor** for authorization for:
  - a. An employee to attend a public purchasing conference of the Lyndon B. Johnson School of Public Affairs October 26-27 in Austin at an approximate cost of \$750.
  - b. Two employees to attend an accounting and audit audio conference October 13 in Houston at a cost of \$220.
  
18. Request by the **Tax Assessor-Collector** for authorization for three employees to attend a seminar of the Gulf Coast Chapter of the Texas Association of Assessing Officers October 21-22 in Galveston at an approximate total cost of \$750.
  
19. Request by the **Purchasing Agent** for authorization for a maximum of 12 employees to travel in and out of Texas in connection with proposals for the Regional CAD/RMS System at no cost to the county.
  
20. Request by the **Office of Homeland Security and Emergency Management** for authorization for:
  - a. Two employees to attend the State of Texas Emergency Management Training Conference March 21-24, 2005 in Waco at an approximate total cost of \$1,200.
  - b. Two employees to attend the annual InfraGard security conference October 26-27 in Houston at a total cost of \$390.
  
21. Request by **Commissioner of Precinct 1** for authorization for an employee to attend the National Trails Symposium October 22-24 in Austin at an approximate cost of \$758.
  
22. Request by **Social Services of Precinct 1** for authorization for four employees to attend a grants administration seminar November 14-17 in Fort Worth at an approximate total cost of \$3,884.
  
23. Request by **Commissioner of Precinct 2** for authorization for two employees to attend an InfraGard security conference October 26-27 in Houston at a total cost of \$195.
  
24. Request by **Commissioner of Precinct 4** for authorization for:
  - a. An employee to take a structural pest control board exam December 9 in Houston at a cost of \$240.
  - b. Two employees to attend a software conference November 11-12 and November 22-23 in Houston at a total cost of \$3,180.
  - c. Certain employees to travel to Lake Creek Field to cut palmettos for the park's Pioneer Day Festival October 18 and 22 in Montgomery County, with travel by two county vehicles.
  - d. Certain employees and volunteers to travel to the Brazoria County Historical Museum October 30 and to Hempstead's Liendo Plantation November 20 in Waller County, with travel by county vehicle.

16. **Grants**

- a. Request by **Public Health & Environmental Services** for approval of a budget appropriation transfer for prior year carry over funds advanced under the Dental Foundation Grant.
- b. Request by the **County Library** for authorization to accept Lone Star Libraries grant funds in the amount of \$120,454 from the Texas State Library and Archives Commission.
- c. Request by **Protective Services for Children and Adults** for authorization to accept grant funds in the amount of \$115,235 from the Criminal Justice Division of the Office of the Governor for the Delinquency Prevention Program.
- d. Request by **Constable Trevino, Precinct 6**, for authorization to accept grant funds in the amount of \$52,475 from the U.S. Department of Justice for the Gang Resistance Education and Training program.
- e. Request by **Constable Butler, Precinct 7**, for authorization to accept grant funds in the amount of \$92,708 from the U.S. Department of Justice for the G.R.E.A.T. program.
- f. Request by the **Sheriff** for authorization to:
  1. Extend the grant and salary schedules for the New Choices Substance Abuse grant from the Criminal Justice Division of the Office of the Governor, pending receipt of the grant award.
  2. Accept grant funds in the amount of \$50,723 from the Criminal Justice Division of the Office of the Governor for the Police Training for Violent Crimes Against Women program.
  3. Apply for and accept grant funds in the amount of \$88,887 from the Texas Department of State Health Services for the Early Medical Intervention Grant program.
- g. Request by the **Medical Examiner** for authorization to:
  1. Accept grant funds in the amount of \$195,799 from the U.S. Department of Justice for the DNA Capacity Enhancement Program.
  2. Accept grant funds in the amount of \$698,700 from the U.S. Department of Justice to assist with DNA casework.
- h. Request by the **District Attorney** for authorization to:
  1. Accept grant funds in the amount of \$54,639 from the Criminal Justice Division of the Office of the Governor for the Felony Family Violence Caseworker Project.
  2. Accept grant funds in the amount of \$80,000 from the Criminal Justice Division of the Office of the Governor for the Caseworker Intervention Expansion Project.
  3. Accept grant funds in the amount of \$80,000 from the Criminal Justice Division of the Office of the Governor for the Protective Order Prosecutor Project.

- i. Request by the **District Courts** for authorization to submit an application to the Texas Task Force on Indigent Defense for grant funds in the amount of \$21,100 for the Drug Court program.

17. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. DCE Construction, Inc., for repair/replacement of concrete pavement, curbs, driveways, sidewalks and related items in Precinct 3.
  - b. DCE Construction, Inc., for repair/replacement of concrete pavement, curbs, driveways, sidewalks and related items in the Humble Camp area in Precinct 4.
  - c. Dow Construction for on-call concrete repairs in Genoa Camp in Precinct 2.
  - d. Durwood Greene Construction for reconstruction of eight roads in the Humble Camp area in Precinct 4.
  - e. L. N. McKean, Inc., for a reinforced concrete structure on Castlebridge Drive in Precinct 4.
  - f. Pavecon, Inc., for paint striping various roads in the Lyons Camp area in Precinct 4.
  - g. Pavecon, Inc., for paint striping various roads in the Spring Camp area in Precinct 4.
  - h. Texas Sterling Construction, LP, for channel enclosure for the Flood Control District.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of an order for indemnification of Charles Bacarisse, District Clerk, for \$44,952 in connection with 86 returned items.
4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Pick up, processing, and delivery of mail for the county.
  - b. Processing, printing, and mailing of jury summons material for the District Clerk and Constables.
  - c. A capital improvements management and tracking software system for the Toll Road Authority.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Social Services, Information Technology, and the Auditor's Office.
3. Recommendation that awards be made to:
  - a. All Play, Inc., in the amount of \$70,000 for furnishing, delivering, and installing miscellaneous skateboard equipment for Collins Park in Precinct 4.
  - b. Groves Industrial Supply in the amount of \$50,912 for safety supplies and related items for the county for the period beginning November 1.
  - c. Lone Star Uniforms, low bid in the amount of \$69,844 for uniforms and related items for Precinct 2 for the period beginning November 1.
  - d. Ampco System Parking for parking facilities management services for the county.
  - e. J&B Computer Maintenance, Inc., low bid for maintenance of ITT courier equipment and IBM equipment for Information Technology for the period ending September 30, 2005.
  - f. GE Betz, option 2, in the amount of \$66,465 for water treatment chemicals and services for the county.
4. Request for approval of renewal options with:
  - a. The Groce Company, Inc., for vacuum truck service for the county for the period of January 1-December 31, 2005.
  - b. Thermo Environmental Instruments for ozone monitors and related items for the county for the period of January 1-December 31, 2005.
  - c. C. R. Kirkpatrick for sale of surplus worn out, damaged books, audio and video tapes, and other library materials in various formats for the county for the period of January 1-December 31, 2005.
  - d. Wm. Rigg Company for excess occupational and accident insurance for reserve deputies and volunteer fire/arson investigators for the county for the period of November 1-October 31, 2005.
  - e. Commercial Metals Company for sale of scrap metal material for the county, Flood Control District, and Harris County Hospital District for the period of January 1-December 31, 2005.
  - f. IBM for AS400 hardware maintenance, software subscription, and support line services for Information Technology in the amount of \$76,326 for the period of October 1-September 30, 2005.
  - g. Computer Tech for Cisco SMARTnet maintenance for the Toll Road Authority at an annual cost of \$33,290 for the period of October 7-October 6, 2005.
5. Transmittal of notice of final renewal option with One Source Toxicology Laboratory, Inc., for screening and confirmation testing for urinalysis samples for Community Supervision & Corrections for the period of October 1-September 30, 2005.

6. Request for approval of sole source exemptions from the competitive bid process with:
    - a. Electronic Transaction Consultants Corporation for a toll collection computer system including software and maintenance for the Toll Road Authority, and for the County Judge to execute an amendment to an agreement for expanded services in the amount of \$1,671,900.
    - b. Locus Location Systems for purchase of the SafePoint Radio Location System for Information Technology at an estimated cost of \$682,200.
    - c. TransCore, LP, for purchase of electronic toll collection tags for the Toll Road Authority at an estimated cost of \$154,750.
  7. Recommendation that the County Judge be authorized to execute an amendment to an agreement with ADP, Inc., for an upgraded computerized time and attendance system for the Tax Assessor-Collector at no additional cost, and approval of a final renewal option in the approximate amount of \$26,011 for the period ending October 9, 2005.
  8. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
  9. Transmittal of notice of receipt of funds in the amount of \$28,418 for county equipment sold at Houston Auto Auction September 15.
  10. Transmittal of notice of receipt of funds in the total amount of \$43,565 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of September 1-30.
  11. Recommendation that the award for armored car services for the county be made to Brink's U.S. beginning November 1.
  12. Transmittal of bids and proposals for advertised jobs that were opened October 11 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.
18. **Commissioners Court**
- a. **County Judge**

Request for approval of resolutions designating:

    1. November 9-11 as Harris County Employees' Fall Blood Drive Days and November 18 as Dress Down Day.
    2. October 24-30 as Red Ribbon Week for substance abuse prevention.
  - b. **Commissioner, Precinct 1**
  - c. **Commissioner, Precinct 2**

d. **Commissioner, Precinct 3**

1. Request for approval of a resolution celebrating the annual Harris County Fair & Rodeo sponsored by the Houston Farm & Ranch Club and benefiting 4-H, FHA, FAAP, and the Fair Scholarship Program.
2. Request for authorization for the County Judge to execute an agreement with Cy-Fair High School-Earth Rescue for cleanup along the roadsides of Cypress North Houston from Highway 290 to Telge Road in connection with the Adopt a County Road program for the period of October 31-October 30, 2005.
3. Request for authorization for the County Judge to execute an agreement with Mayde Creek Senior High School-FFA Chapter for cleanup along the roadsides of Dulaney Road from Cherry Tree Grove to Saums Road in connection with the Adopt a County Road program for the period of October 15-October 14, 2005.
4. Request for authorization for the County Judge to execute an agreement with Crime Stoppers of Houston for allocation by the county of \$25,000 for the Safe Schools Program.
5. Request for approval to transfer a utility vehicle to the Constable of Precinct 5.

e. **Commissioner, Precinct 4**

1. Request for approval of a resolution recognizing and congratulating the Chinese American Citizens Alliance on the occasion of the 50th anniversary of the Houston Lodge.
2. Request for authorization to post 20 mph speed limit signs in the Westbrook Lakes Subdivision.
3. Request for authorization for the County Judge to execute an agreement with Kerr-McGee Oil & Gas Corporation for cleanup along the roadsides of Spring Cypress Road from I-45 to Border Street in connection with the Adopt a County Road program for the period of October 1-September 30, 2005.
4. Transmittal of notice of traffic sign installations.

19. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Court No. 4, and the 129th and 334th District Courts, and U.S. District Court.

- b. Request by the Harris County Resource Management Program for authorization to sponsor a recycled ornament contest for county employees for the period of November 22-December 10 with prizes to be awarded during the Harris County Sing Along December 16.
- c. Request for consideration of appeal of a grievance by an employee of Public Health & Environmental Services.

20. **Emergency items.**

21. **Appearances before court**

a. **3 minutes**

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.*

b. **1 minute**

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).*

**Adjournment.**



**Commissioners Court**  
**County Judge**  
**Commissioners (4)**

**Administration of Justice**

**Constables (8)**

**Sheriff**

Sheriff's Civil Service

Fire & Emergency Services

Medical Examiner

**County Clerk**

**District Clerk**

**County Attorney**

**District Attorney**

Community Supervision & Corrections

Pretrial Services

**Justices of the Peace (16)**

**County Courts (19)**

**Probate Courts (4)**

**District Courts (59)**

**Courts of Appeals (2)**

**Services**

Public Infrastructure

Management Services

Information Technology

Facilities & Property Management

Public Health & Environmental Services

Community & Economic Development

Library Services

Youth & Family Services

**Fiscal Services & Purchasing**

Auditor

Treasurer

Tax Assessor-Collector

Purchasing

**Elected**

**Appointed**

**Calendar 2004**

**January**

S	M	T	W	T	F	S
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**February**

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29						

**March**

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**April**

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**May**

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**June**

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**July**

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**August**

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**September**

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**October**

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**November**

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**December**

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Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2004 and Calendar 2005 on the dates noted by □. Court-approved county holidays are noted by ■.

**Calendar 2005**

**January**

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**February**

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**March**

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**April**

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**May**

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**June**

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**July**

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**August**

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**September**

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**October**

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**November**

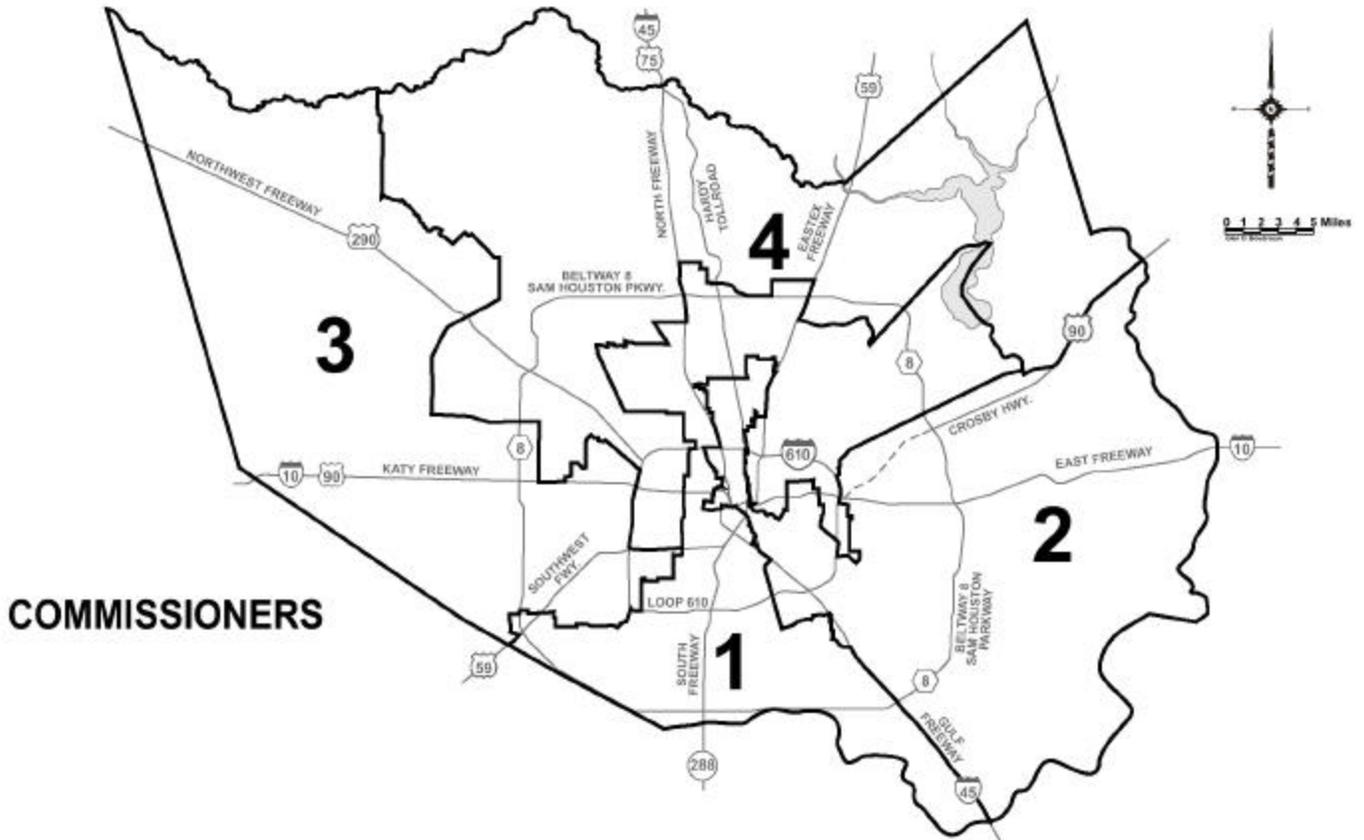
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**December**

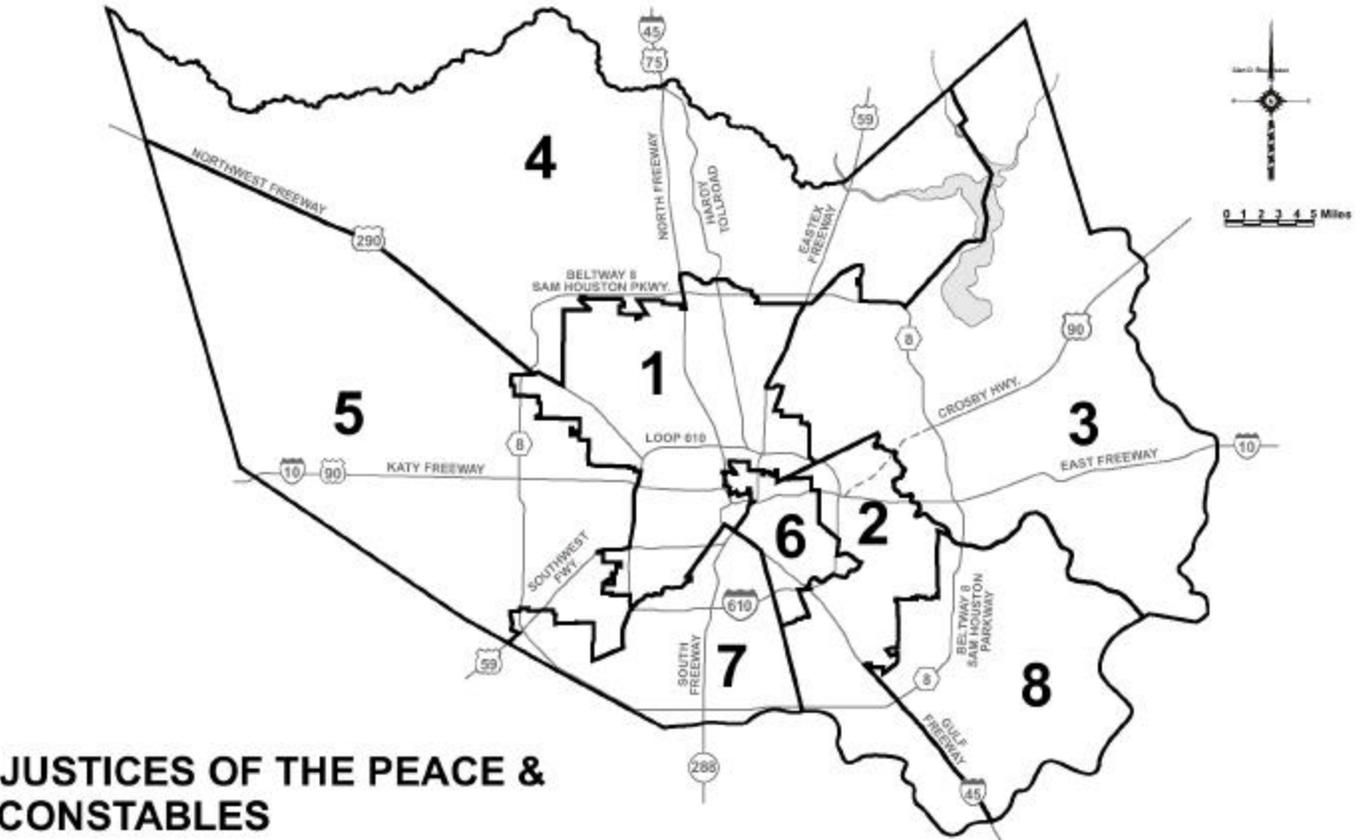
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# HARRIS COUNTY PRECINCT BOUNDARIES



**COMMISSIONERS**



**JUSTICES OF THE PEACE & CONSTABLES**