



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.19

AGENDA

September 28, 2004

10:00 a.m.

Opening prayer by Pastor Stephen Tiemann of St. Theresa Catholic Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health & Environmental Services
 6. Community & Economic Development
 7. Library Services
 8. Youth & Family Services
 9. Constables
 10. Sheriff
 11. Fire & Emergency Services
 12. Medical Examiner
 13. County Clerk
 14. District Clerk
 15. County Attorney
 16. District Attorney
 17. Community Supervision & Corrections
 18. Justices of the Peace
 19. County Courts
 20. District Courts
 21. Travel & Training
 - a. Out of Texas
 - b. In Texas
 22. Grants
 23. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 24. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 25. Miscellaneous
 26. Tax Rates: Public Hearing and Adoption
 27. Emergency items
 28. Public Hearing: Street Name Changes
 29. Executive Session
 30. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.co.harris.tx.us/agenda.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for approval of an amendment to regulations of on-premise signs in the area of municipal extraterritorial jurisdiction in the county for additional scenic districts.
2. Recommendation for authorization to participate in a grant-funded study of areas not having public utilities service in Precinct 2, and to provide funding in the amount of \$114,348 for required local match.
3. Recommendation that the court approve a change in contract with Satterfield & Pontikes Construction, Inc., for improvements to the Juvenile Justice Center, resulting in an addition of \$184,343 to the contract amount.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Main Street Pasadena project, 31 specific tracts located from Southmore to SH 225 in Precinct 2.
 - b. Katy Tollway project, a specific tract located at 13000 Old Katy Road in Precinct 3.
 - c. Grant Road-4 project and Perry Road project, 22 specific tracts located from Copeland Road to SH 249 and two specific tracts located south of Grant Road to north of Grant Road, respectively, in Precinct 4.
 - d. FM 2100-1 project, a specific tract located from Diamondhead Boulevard to south of First Street in Crosby in Precinct 4.
2. Recommendation that the court approve resolutions and orders declaring the tracts to be surplus property, and authorizing Right of Way on behalf of the county to sell, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Tract 001A located between Louetta Road and Old Holzwarth Road, Abraham Scales Survey project in Precinct 4 to Property & Storage of Texas, LC, in the amount of \$21,362.
 - b. Tract 001B located between Louetta Road and Old Holzwarth Road, Abraham Scales Survey project in Precinct 4 to Janeth Elizabeth Hall Smith and Karen Lee Hall Cook in the amount of \$13,959.
 - c. Tract 001C located between Louetta Road and Old Hozwarth Road, Abraham Scales Survey project in Precinct 4 to Robert S. Brackman, Trustee, and Adam and Lauren Brackman in the amount of \$35,480.

- d. Tract 001D located between Louetta Road and Old Holzwarth Road, Abraham Scales Survey project in Precinct 4 to Prin-Tex, Inc., a Texas corporation, in the amount of \$42,724.
 - e. Tracts 004, 006, and 008A located at Vista Road and Beltway 8, Vista Road project in Precinct 2 to the City of Pasadena in the total amount of \$19,244.
3. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 018 located between Pine Drive and Cedar Point Drive for the Grant Road-1 project in Precinct 3 in the amount of \$7,640, \$3,500 over the appraised value.
 - b. Tract 001 located at the northwest corner of Clay Road and Brittmoore Road for the Brittmoore Road detention pond project in Precinct 4 in the amount of \$620,000, 103% of the appraised value.
4. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to sell Tract 003 at 4333 Hanley, Bond Forfeiture Properties project in Precinct 1 by sealed bid for an appraised value minimum bid of \$20,000, and for appropriate officials to take necessary actions to complete the transaction.
5. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell Tract 31-601.0 at P100-00-00 west of Greenchase Boulevard of the Greens Bayou project in Precinct 1 to the City of Houston at an appraised value of \$5,256, and for appropriate officials to take necessary actions to complete the sale.
6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 02-016.0 between South Post Oak and Clematis Lane of the Willow Waterhole detention basin project in Precinct 1 for the negotiated price of \$330,750 pursuant to an agreed judgment in connection with a case in County Civil Court No. 1, and for appropriate officials to take necessary actions to complete the transactions.
7. Recommendation that the court approve a resolution and order authorizing the county to accept donation of a storm sewer easement across Tract 001 for the Keith Harrow storm sewer outfall project in Precinct 3, and for the County Judge to execute the warranty deed.

c. **Toll Road Authority**

1. Recommendation for authorization to negotiate engineering services agreements with:
 - a. TEDSI Infrastructure Group to update the system for directional sign replacement improvements on the Sam Houston Tollway and the Hardy Toll Road.
 - b. HNTB Corporation to prepare a feasibility study for the southbound to westbound direct connector, SH249 at Beltway 8 project.
2. Recommendation that the County Judge be authorized to execute an amendment to an agreement with the City of Houston to undertake and complete the scenic enhancement project along the airport connector.
3. Recommendation for approval of a request by Community & Economic Development that the \$600 corporate deposit to open an EZ tag account for their vehicles be waived.
4. Request for approval of an amendment to an agreement with TEDSI Infrastructure Group for additional engineering services in connection with the Westpark Tollway project in the amount of \$62,154, and for appropriate officials to take necessary actions to complete the transaction.
5. Request for authorization for Facilities & Property Management to coordinate with the County Attorney and Purchasing Department for advertisement of available rental units in the 11246 South Post Oak Business Park.
6. Request for approval for a cellular phone allowance for an employee and replacement of two cellular phones.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. City of Houston for the fire department to use certain property for the limited purpose of a fire protection training session.
 - b. City of Southside Place and the City of West University Place to conduct an engineering study in the amount of \$110,000 to address area flooding associated with extreme event sheet flow in the College Street area within the City of West University Place and in the Auden Avenue area within the City of Southside Place in Precinct 3.
 - c. Danny and Barbara Pedigo for lease of Lot 11, Block 6, 14607 Honeycomb Lane in Cypress in Precinct 3.
 - d. Geotest Engineering, Inc., for on-call geotechnical engineering services in the amount of \$80,000 in support of the district's engineering and maintenance programs.

- e. Grant Marblestone for computer programming and application development services in the amount of \$92,160 in connection with engineering services performed by the district.
 - f. Jeffrey S. and Ellen W. Roeth and Dale G. Oostermeyer for encroachment along the southern line of Lot 38, Block 3, Fleetwood Subdivision, Section 5, Unit W100-00-00, Tract 32-001.0 in Precinct 3.
 - g. Kerry Smith dba Molina Construction and Materials for clearing, excavation, and spoil removal from a portion of the P500-02-00 project in Precinct 4 in the amount of \$1,000.
 - h. McDonough Engineering Corporation for preparation of utility abandonment and relocation plans in Precincts 1 and 2 in the amount of \$92,000 (amendment).
 - i. Nora J. Klein for landscaping maintenance at 4054 Tartan Lane, Lot 12, Block 24, Ayrshire Subdivision, Section 2, Unit D100-00-00, Tract 14-809.0 in Precinct 1.
 - j. Sueba Investments No. 26, Ltd., for development of additional acreage, Unit D129-00-00 in Precinct 3 (amendment).
 - k. W.M Trucking and Excavating, Inc., for clearing, excavation, and spoil removal from a portion of the P500-02-00 project in Precinct 4 in the amount of \$1,000.
2. Request for approval of change in contracts for:
 - a. H.N.B. Landscape for mowing channels in Precincts 2 and 4, resulting in an addition of \$15,453 to the contract amount (02/0423-01A).
 - b. P-Ville, Inc., for mowing channels in Precincts 3 and 4, resulting in an addition of \$45,106 to the contract amount (02/0059-01A).
 - c. P-Ville, Inc., for mowing in the northwest region of the county, resulting in an addition of \$106,390 to the contract amount (99/0875-01B).
 3. Recommendation that Units K111-03-02, K111-03-03, K166-03-00, L112-02-00, M130-00-00, P130-14-00, P130-15-00, P130-15-01, P118-33-01, and U101-14-00 in Precincts 3 and 4 be added to the district's stormwater management system for identification purposes only.
 4. Recommendation for authorization to negotiate an interlocal agreement with Galveston County and Brazoria Drainage District No. 4 to prepare a flood plain management plan as required by Water Resources Development Act 1996, Section 402, Unit A100-00-00 in connection with the Clear Creek federal flood damage reduction project in Precincts 1 and 2.
 5. Recommendation that the court acknowledge deposit receipts for impact fees for July 2004.
 6. Recommendation for authorization to terminate an agreement with BraeBurn Country Club for general repairs within BraeBurn Country Club in Precinct 3 and that all bids be rejected.

7. Recommendation for authorization to purchase airtime service for two cell phones and replace a cellular phone without airtime service.
8. Recommendation that the court approve contract and bonds for Grisham Grading & Excavating for the Arthur Storey Park, Compartments 3 & 4, and Unit D122-00-00, Phase 4, Discrete Segment 18 project in Precinct 3 in the amount of \$4,194,341.
9. Recommendation for approval of payment of \$9,500 to the Clear Creek watershed steering committee for the district's prorata share of the committee's annual budget for Unit A100-00-00 in Precincts 1 and 2.
10. Recommendation for adoption of a court order for abandonment of casting easement Unit P147-00-00, Tract 01-501.0 in Precinct 4.

e. **Engineering**

1. Recommendation for authorization to seek bids for a three-week period for:
 - a. Traffic signal installation at the intersections of West Road at Queenston Boulevard, at Lake Crystal Drive/Sunny Ridge Drive, and at Pebble Lake Drive in Precinct 3 at an estimated cost of \$420,000.
 - b. Grade separation clearing project for Kuykendahl/FM 1960 in Precinct 4 at an estimated cost of \$515,000.
2. Recommendation for approval of the following plats:
 - a. Northside Christian Church in Precinct 4; Thomas Land Surveying.
 - b. Westfry Partners, Ltd., in Precinct 3; United Engineers, Incorporated.
 - c. Woodland Gate in Precinct 4; Final Design.
 - d. Pinecrest Commercial Reserve in Precinct 4; Texas Engineering and Mapping Company.
 - e. Cy-Fair Marine in Precinct 3; Hovis Surveying.
 - f. Dance Factory Subdivision in Precinct 3; Terra Surveying Co., Incorporated.
 - g. Waldron Estates Subdivision in Precinct 4; Civil-Surv Land Surveying, L.C.
 - h. Wyndham Trail in Precinct 4; Carter & Burgess, Incorporated.
 - i. Hollister at West Little York Apartments, partial replat in Precinct 4; R.G. Miller Engineers.
 - j. Leinco Subdivision in Precinct 4; Civil-Surv Land Surveying, L.C.
 - k. Cornerstone Village Apartments in Precinct 4; Brown & Gay Engineers, Incorporated.
 - l. BRI/Spring Cypress Center in Precinct 4; Lin Engineering, Incorporated.
 - m. Cypress-Fairbanks ISD Educational Campus in Precinct 3; West Belt Surveying, Inc., and Brooks & Sparks, Incorporated.
 - n. Greens Landing, Section 11 in Precinct 4; Survcon, Incorporated.
 - o. Yaupon Ranch, Section Four in Precinct 3; LJA Engineering & Surveying, Incorporated.
 - p. Villages of Langham Creek, Section Five, replat in Precinct 3; Pate Engineers.
 - q. Kings Manor Patio Homes, Section Three in Precinct 4; LJA Engineering & Surveying, Incorporated.

- r. Stone Forest, Section Four in Precinct 4; Jones & Carter, Incorporated.
 - s. Cypress Creek Lakes, Section Four in Precinct 3; Turner Collie & Braden, Incorporated.
 - t. Sonoma Ranch, Section Three in Precinct 2; Huitt-Zollars, Inc., and Coastal Bend Property Development, LLC.
3. Recommendation for cancellation of bonds for:
- a. CyMill Partners, Ltd., executed by Independence Casualty and Surety Company for Cypress Mill Park, Section Three in Precinct 3 in the amount of \$8,250.
 - b. Bridgewater, Ltd., executed by Gulf Insurance Company for Lakes of Bridgewater, Section 10 in Precinct 3 in the amount of \$32,900.
 - c. Remington Development executed by Hartford Fire Insurance Company for Queenston Boulevard, Section Three street dedication in Precinct 3 in the amount of \$20,745.
 - d. Remington Development executed by Developers Surety and Indemnity Company for Queenston Boulevard, Section Four street dedication in Precinct 3 in the amount of \$9,833.
 - e. Woodmere Development Company, Inc., executed by Universal Surety of America for Foxwood, Section Five in Precinct 4 in the amount of \$32,000.
4. Recommendation for approval of changes in contracts for:
- a. Aquautility Construction, LP, contractor for water well No. 1 for Tom Bass III Park in Precinct 1, adding 80 calendar days and resulting in a reduction of \$1,483 from the contract amount (03/0088-2).
 - b. IGL Landscape Services, contractor for mowing and trimming for various east parks in Precinct 2, resulting in an addition of \$1,144 to the contract amount (03-0087-1).
 - c. Hunter Allied of Texas, Inc., contractor for hike and bike bridges at George Bush Park in Precinct 3, adding 62 calendar days and resulting in no change to the contract amount (03/0415-5).
 - d. AAA Asphalt Paving, contractor for traffic signal improvement for East Hardy Roadway in Precinct 4, adding 10 calendar days and resulting in a reduction of \$116,729 from the contract amount (02-0431-5).
5. Recommendation for authorization for the County Judge to execute engineering/on-call services agreements with:
- a. Carter & Burgess, Inc., to upgrade existing video surveillance systems at four Juvenile Probation sites at no additional cost (amendment).
 - b. J.F. Thompson, Inc., in the amount of \$43,330 in connection with construction of flood proofing improvements to the jail at 1301 Franklin Street.
 - c. Norex Engineering, Inc., in the amount of \$40,000 in connection with design and evaluation of on-site sewerage facilities within the county.
 - d. Waterengineers, Inc., in the amount of \$40,000 in connection with design and evaluation of on-site sewerage facilities within the county.

- e. R.W. Patrick and Associates, Inc., in the amount of \$639,119 in connection with construction of Crestlane Street from SH 146 to Barbours Cut Terminal in Precinct 2.
 - f. Wilson & Company, Inc., Engineers & Architects in the amount of \$41,198 in connection with construction of drainage improvements in the vicinity of Evergreen Wood Subdivision in an area bounded by Tower Oaks Boulevard, Jones Road, Forest Valley Drive, and Unit E132-02-00 in Precinct 3.
 - g. SCL Engineering in the amount of \$99,814 in connection with construction of Aldine-Westfield Road from Beltway 8 to Simmans Road in Precinct 4.
6. Recommendation for deposit of funds received from:
- a. City of Houston in the amount of \$80,230 for reimbursement for work performed on the reconstruction of Orem Drive from Telephone Road to east of Mykawa in Precinct 1.
 - b. City of Houston in the amount of \$147,629 for reimbursement for reconstruction of Orem Drive from east of Mykawa to Foxtan Road in Precinct 1.
7. Recommendation for authorization to negotiate with:
- a. Idea Integration, Michael Baker, PBS&J, Dannenbaum, Parsons, and The Asset Management Consultants for an asset management system.
 - b. Klotz & Associates for engineering services for Park Avenue Bridge repairs or replacement in Precinct 2.
 - c. IDC, Inc., for preliminary, design, and contract phase services for Eldridge Parkway from the Harris/Fort Bend County line to Bissonnet in Precinct 3.
 - d. WCCM Engineering Co., for engineering services for North Eldridge Parkway from north of Cypress North Houston to Cypress Creek in Precinct 3.
8. Recommendation for appropriate officials to take necessary actions and awards be made to:
- a. Hard Rock Construction, lowest and best bid in the amount of \$95,500 for bridge repair on Woodford Drive at Carpenter's Bayou in Precinct 2.
 - b. Hard Rock Construction, lowest and best bid in the amount of \$441,781 for construction of Fry Road from Station 394+91.44 to Station 401+68.39 in Precinct 3.
 - c. Southwest Signal Supply, Inc., lowest and best bid in the amount of \$372,850 for ADA improvements at signalized intersections on major thoroughfares for various locations in Precinct 3.
 - d. Statewide Traffic Signal Company, second low bid in the amount of \$583,494 for proposed traffic signals and left turn improvements for various locations in Precinct 4.
9. Recommendation that bids for Alexander Deussen Park T and auxiliary pier repairs in Precinct 1 be rejected and the project readvertised.

10. Recommendation that the award for construction of a parking lot at J.D. Walker Community Center in Precinct 2 be corrected to reflect the contractor as Menendez-Donnell & Associates, Incorporated.
11. Recommendation that the court grant a request for waiver of certain requirements pertaining to the approval and recording of plats out of Brown Shipbuilding Industrial Park in Precinct 2.
12. Recommendation for approval of the preliminary engineering report prepared by SCL Engineering for construction of Hollister Road from Beltway 8 to West Greens Road in Precinct 4, and for authorization to proceed with design phase.
13. Recommendation that an initial wage rate determination be made on J.T. Vaughn Company, Inc., for their subcontractor Southwest Network for failure to pay county prevailing wage rates on the Civil Justice Center.
14. Recommendation for authorization to renew an annual contract with NetVersant for maintenance of traffic signal communication system and related equipment in the county in the amount of \$100,000, and for appropriate officials to take necessary actions relating to the agreement.
15. Request for approval to change the title and increase the monthly salary maximum for an engineer position, and create another engineering position and add a vehicle to the department's fleet.
16. Transmittal of notices of road and bridge log changes.

2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$47,865 and two workers compensation recoveries in the total amount of \$420; settlement of 12 tort claims in the total amount of \$21,080; denial of five claims for damages; and transmittal of claims for damages received during the period ending September 21.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$533 in connection with settlement of an accident claim.
- c. Transmittal of investment transactions for the period of September 8-21 and maturities for September 15-28, and request for approval of changes in securities pledged for county and flood control funds.
- d. Request for approval of interest payments for commercial paper projects and transmittal of the quarterly commercial paper status report.

- e. Request for approval of payment in the amount of \$136,023 to the Houston-Galveston Area Council for the county's continued membership dues for 2004.
- f. Transmittal of notice of payment to H.I.S.D. for property taxes for the Pillot and Sweeney Buildings.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

- a. Request for approval of a plan for development of the JIMS2 project, and for a project manager position.
- b. Request for authorization to correct the payroll record of an employee.

4. **Facilities & Property Management**

Request for authorization to renew annual agreements with DLC Properties, Inc., for lease of space at 1000 Lee Drive in Baytown for various county departments and 10585 West Office Drive in Houston for Community Supervision and Corrections.

5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations in the total amount of \$260 for the Animal Control Shelter.
- b. Request for approval of additional mileage reimbursements in amounts of \$229 and \$464 for TB outreach workers who exceeded the monthly limit in August.
- c. Request for authorization to accept donations in the total amount of \$8,000 from local school districts and agency members of the Houston-area Suicide Prevention Coalition to underwrite a youth suicide prevention workshop for area educators.
- d. Request for authorization to proceed with establishment of policies regarding temporary assignment of non-emergency county personnel during large-scale public health emergencies, and to coordinate with officials of departments to identify and train the appropriate personnel.

6. **Community & Economic Development**

- a. Request for authorization for the County Auditor to make payment of \$215,243 from the TIRZ affordable housing set-aside fund to the U.S. Department of Housing and Urban Development to replace federal funds expended for rehabilitation of the Gateway Transitional Housing Facility at 6309 Martin Luther King Boulevard in Precinct 1.

- b. Request for authorization to accept recapture payment in the amount of \$170,686 from Southeast Texas Housing Finance Corporation as a result of violations of the HOME Investment Partnership Program, and for authorization for the County Auditor to certify the revenues associated with the recapture collection for use in repairs to housing units to meet HUD requirements.
- c. Request for approval of an amendment to an agreement with the City of Galena Park for a community swimming pool project in Precinct 2.
- d. Request for approval of seven deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$100,800.
- e. Request for approval of subordination agreements with New Freedom Mortgage Corporation and Wells Fargo Home Mortgage to allow low-income homeowners in Precincts 1 and 3 to refinance at a lower interest rate..
- f. Request for authorization to increase funding for three housing repair projects in Precincts 2, 3, and 4 in the total amount of \$12,620.

7. **Library Services**

Request for authorization to correct the payroll record of a County Library employee.

8. **Youth & Family Services**

a. **Protective Services for Children & Adults**

- 1. Request for authorization to renew annual agreements with Houston and LaPorte Independent School Districts for assignment of youth service specialists.
- 2. Request for authorization for the County Judge to execute an authorized signature designation for a contract billing voucher form for the Services to At-Risk Youth and Community Youth Development agreements with the Texas Department of Family and Protective Services.
- 3. Request for authorization to increase the maximum salaries for six model positions to comply with revisions in the Fair Labor Standards Act that require reclassification of certain positions from exempt to non-exempt.
- 4. Request for authorization to correct the payroll records of certain employees.

b. **Children's Assessment Center**

- 1. Request for authorization to recognize members of the Children's Assessment Center Partner Council for their continued efforts and service.

2. Request for approval of a funding contract between the county, Children's Advocacy Centers of Texas, and the Children's Assessment Center Foundation in the amount of \$285,474.

9. **Constables**

- a. Request by the constables' systems manager for approval of career development increases for law enforcement personnel who have met requirements for the changes.
- b. Request by Constables Abercia, Cheek, Trevino, and Butler, Precincts 1, 5, 6, and 7, for approval of changes to authorized lists of regular deputies and reserve officers.
- c. Request by Constable Abercia, Precinct 1, for authorization to delete a deputy position in connection with a law enforcement agreement with Rice Area Constable Service.
- d. Request by Constable Abercia for approval of an agreement with the First and 14th Courts of Appeals for a deputy to provide law enforcement services.
- e. Request by Constable Jones, Precinct 3, for approval of payment of notary fees for an employee.
- f. Request by Constable Cheek, Precinct 5, for approval of reimbursement in the amount of \$111 for a holster purchased by an employee.
- g. Request by Constable Cheek for authorization to appoint two deputies to fill vacant positions.
- h. Request by Constable Bailey, Precinct 8, for authorization to renew an annual subscription with TCLEDDS for off-site training at a cost of \$600.
- i. Request by Constable Bailey for authorization to reclassify a deputy position to sergeant for the Patrol Division.

10. **Sheriff**

- a. Request for authorization to transfer a grant position to the general fund effective October 1 in connection with expiration of the Crime Analysts Grant.
- b. Request for approval of a law enforcement agreement with West Harris County Municipal Utility District No. 17.
- c. Request for approval of a cellular phone allowance for an employee.
- d. Request for approval of a purchase order in the amount of \$5,100 for five monthly parking permits for unmarked vehicles assigned to the Inmate Processing Center.

11. **Fire & Emergency Services**

- a. Transmittal of the annual financial report for Emergency Services District No. 47 and the treasurer's bond for Emergency Services District No. 28.
- b. Request for approval of an education incentive pay adjustment for a fire/arson investigator who met requirements for advanced peace officer certification.
- c. Request for authorization to reimburse Agape Outreach Church \$50 and Bear Creek Group Home \$100 for inspection fees paid in error.
- d. Request for authorization to purchase six replacement cellular phones and accessories at a total cost not to exceed \$775.
- e. Request for authorization to reimburse an employee for mileage for use of a personal vehicle for business related travel during the fiscal year.

12. **Medical Examiner**

- a. Request for approval of payment in the amount of \$400 to the Intersociety Committee on Pathology Information, Inc., for a full-page fellowship ad in their directory of pathology training programs.
- b. Request for approval of payment in the amount of \$5,101 for relocation services for an assistant medical examiner.
- c. Request that authorization be given for a study of the process by which outside agencies procure organs and tissue from the Medical Examiner's Office.
- d. Request for approval of an agreement with the City of Houston Police Department for certain lab testing services to be provided by the county.

13. **County Clerk**

Transmittal of minutes for the court's meetings of August 24 and September 2, and an affidavit of substantial interest filed by Commissioner Lee regarding an item on the September 14 agenda.

14. **District Clerk**

Request for authorization to correct the payroll records of two employees.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in Dallas County Civil Court No. 3, Harris County Civil Courts Nos. 1, 2, 3, and 4, and the 129th District Court.

- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with the Texas Administrative Code at 9602 Birdseye Maple Lane in Precinct 4.
- c. Consideration of approval of settlement of a business tax controversy in connection with a lawsuit arising from business personal property taxes assessed against Hercules Concrete Pumping, Incorporated.
- d. Recommendation that the court waive penalty and interest for tax year 2000 in connection with a case in the 280th District Court.
- e. Request for approval of an order authorizing suit in connection with an accident case in Probate Court No. 1.
- f. Request for approval of an educational incentive pay adjustment for an employee who met requirements for the increase.
- g. Consideration of approval of a memorandum of understanding for Constables 4 and 5 and the Sheriff to assign staff to participate in the FBI's Regional Computer Forensic Lab program.

16. **District Attorney**

- a. Request for authorization to increase the hourly maximum rate for two model investigator positions in the 24-Hour Intake Division.
- b. Request for authorization to accept a forfeited vehicle in connection with a case in the 152nd District Court.

17. **Community Supervision & Corrections**

Request for approval of a cellular phone for the director.

18. **Justices of the Peace**

Request by Judge Yeoman, JP 5.2, for authorization to pay overtime to certain employees through the end of 2004 because of a backlog.

19. **County Courts**

Request for approval to correct the maximum salary levels for criminal law hearing officer positions and the chief hearing officer.

20. **District Courts**

- a. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization to correct the payroll record of an employee.

21. **Travel & Training**

a. **Out of Texas**

1. Request by **PID Engineering** for authorization for an employee to attend the board of directors meeting of the National Association of County Park and Recreation Officials October 15-17 in Reno at an approximate cost of \$273.
2. Request by **Information Technology** for authorization for:
 - a. An employee to attend a systems management conference October 3-6 in Orlando at an approximate cost of \$2,445.
 - b. An employee to attend the Citrix IForum Conference October 4-7 in Orlando at an approximate cost of \$2,671.
 - c. Two employees to attend the CSI Security Conference November 7-10 in Washington, D.C., at an approximate total cost of \$4,878.
3. Request by **Public Health & Environmental Services** for authorization for:
 - a. An employee to attend the Public Health Information Network Conference October 3-6 in Boston at an approximate cost of \$1,900.
 - b. An employee to attend an annual retreat of the Centers for Disease Control and Prevention October 4-5 in Birmingham, Ala., at no cost to the county.
4. Request by **Domestic Relations** for authorization for an employee to attend a symposium of the Association of Family and Conciliation Courts October 14-17 in Nashville at an approximate cost of \$1,150.
5. Request by **Protective Services for Children and Adults** for authorization for:
 - a. An employee to attend a training seminar of the Council on Accreditation October 28-29 in Miami at an approximate cost of \$1,020.
 - b. An employee to attend a non-violent crisis intervention training program November 1-5 in Chicago at an approximate cost of \$1,529.
6. Request by **Constable Freeman, Precinct 2**, for authorization for an employee to attend an internal affairs conference November 29-December 3 in Las Vegas at an approximate cost of \$1,521.
7. Request by **Constable Hickman, Precinct 4**, for authorization for:
 - a. An employee to attend the National Patrol Dog Training Conference October 4-8 in Millington, Tenn., at a cost of \$725, with travel by county vehicle.

- b. An employee to attend a police instructor patrol rifle program October 4-8 in Wichita, Kans., at an approximate cost of \$495.
8. Request by the **Sheriff** for authorization for eight employees to attend an international SWAT training program November 28-December 3 in Orlando at an approximate total cost of \$5,686, with travel by county vehicle.
9. Request by the **District Clerk** for authorization for an employee to attend an e-court conference of the National Center for State Courts December 13-15 in Las Vegas at an approximate cost of \$2,050.
10. Request by the **County Courts** for authorization for the courts manager to travel to Portland October 17-20 to meet with judges and probation officials regarding implementation of progressive sanctions and treatment programs for persons with drug and alcohol dependencies at an approximate cost of \$900.
11. Request by the **Tax Assessor-Collector** for authorization for three employees to travel to Oklahoma City during October to review quality control for printing of annual tax statements at an approximate cost of \$1,150.

b. **In Texas**

1. Request by **PID** for authorization for:
 - a. Four employees to attend a constructed wetlands for water quality improvement course October 19-21 in Clear Lake at a total cost of \$800.
 - b. An employee to attend a management seminar October 21 in Houston at a cost of \$265.
2. Request by the **PID Toll Road Authority** for authorization for:
 - a. Two employees to attend a software seminar October 4-5 and November 18-19 in Houston at a total cost of \$2,600.
 - b. Four employees to attend a quarterly meeting of Team TX November 3-4 in San Antonio at an approximate total cost of \$2,000.
3. Request by the **PID Flood Control District** for authorization for:
 - a. An employee to attend an ecological training seminar October 18-21 in Houston at a cost of \$889.
 - b. An employee to attend a personnel law training seminar November 3 in Houston at a cost of \$199.
 - c. Ten employees to attend a constructed wetlands seminar October 19-21 in Houston at a cost of \$2,000.
4. Request by **PID Engineering** for authorization for an employee to attend a plant identification seminar November 9-12 in Houston at a cost of \$675.

5. Request by **Human Resources & Risk Management** for authorization for:
 - a. Two employees to participate in the Gulf Coast Community Services Association Career Fair October 5 in Houston at a total cost of \$50.
 - b. Five employees to attend a conference of the Texas County & District Retirement System October 6-7 in Austin at a total cost of \$1,000.

6. Request by **Information Technology** for authorization for:
 - a. An employee to attend a conference and exposition of the Texas Association Public-Safety Communications Officers October 18-21 in Dallas at an approximate cost of \$709.
 - b. An employee to attend a steering committee meeting of the Texas Criminal Justice Information Users Group October 15 in Austin at a cost of \$272.

7. Request by **Public Health & Environmental Services** for authorization for:
 - a. Reimbursement of \$492 for expenses incurred by an employee to attend a symposium of the Children's Environmental Health Institute in Austin.
 - b. An employee to attend a workshop of the Texas Department of State Health Services September 28-29 in Dallas at no cost to the county.
 - c. An employee to attend a meeting of the Bureau of Chronic Disease and Tobacco Prevention September 29 in Austin at an approximate cost of \$130.
 - d. Approval of payment of \$100 to participate in the University of Texas School of Public Health Career/Internship Fair October 27 in Houston.
 - e. Two employees to attend database training for surveillance of childhood lead poisoning October 12 in Austin at an approximate cost of \$223.

8. Request by **Community & Economic Development** for authorization for:
 - a. Four employees to attend a training course of the U.S. Department of Housing and Urban Development October 7 in Houston at a total cost of \$142.
 - b. Four employees to attend a regional conference of the National Community Development Association and a community development grant course October 10-15 in Plano at an approximate total cost of \$4,400.
 - c. Six employees to attend an economic symposium November 4 in Houston at a total cost of \$450.

9. Request by the **County Library** for authorization for the director and an employee to attend a training session of the Texas Library Association October 19 in Austin at an approximate cost of \$550.

10. Request by **Domestic Relations** for authorization for:
 - a. Seven employees to attend a conference of the Texas Association of Domestic Relations Offices October 18-20 in Austin at a total cost of \$2,340.
 - b. Two employees to attend a child trauma training series October 23, November 20, and December 11 in Houston at a total cost of \$350.

11. Request by **Cooperative Extension** for authorization for:
 - a. Reimbursement of \$90 for expenses incurred by an employee for travel to Dayton to pick-up and drop-off a malfunctioning polycom unit August 26 and September 24.
 - b. An employee to attend a conference on professional development for women September 23 in Houston at a cost of \$175.
 - c. An employee to attend a GIS workshop October 18-20 in College Station at an approximate total cost of \$593.
 - d. An employee to travel to College Station October 19 to select Houston, San Antonio, and Star of Texas Livestock Show market turkeys for 10 exhibitors at an approximate cost of \$72.

12. Request by **Protective Services for Children and Adults** for authorization for:
 - a. Eleven employees to attend a conference of the Texas Guardianship Association November 1-2 in San Antonio at an approximate total cost of \$3,016.
 - b. Six employees to attend a conference of the Texas Department of Family and Protective Services November 17-19 in Austin at a total cost of \$1,976.

13. Request by **Constable Jones, Precinct 3**, for approval of reimbursement of \$230 for expenses incurred by an employee to attend the National Training Seminar and Competition September 11-18 in Pasadena.

14. Request by **Constable Cheek, Precinct 5**, for authorization for an employee to attend a bicycle certification course October 4-8 in Houston at a cost of \$50.

15. Request by **Constable Trevino, Precinct 6**, for authorization for an employee to attend a police media training seminar September 22 in Houston at a cost of \$199.

16. Request by the **Sheriff** for authorization for:
 - a. Ten employees to attend a substance abuse conference October 1-3 in Houston at a total cost of \$2,511.
 - b. Sixteen employees to attend a crime scene reconstruction training seminar October 4-6 in Pasadena at an approximate total cost of \$5,600.
 - c. An employee to attend a conference of the Association of State Uniform Crime Reporting October 4-6 in Austin at an approximate cost of \$743.
 - d. Nine employees to attend a jail management conference October 5-8 in Huntsville at an approximate total cost of \$3,020, with travel by county vehicle.
 - e. Four employees to attend a death and homicide investigation training seminar October 7-8 in San Antonio at an approximate total cost of \$1,560, with travel by county vehicle.
 - f. An employee to attend a HIDTA executive board meeting October 13-15 in Corpus Christi at an approximate cost of \$21, with travel by county vehicle.
 - g. An employee to attend a conference of the Sheriff's Association of Texas for administrative assistants October 18-21 in Austin at an approximate cost of \$361.

17. Request by **Fire & Emergency Services** for authorization for an employee to attend a conference of the Texas Association of Property and Evidence Inventory Technicians October 20-22 in Amarillo at an approximate cost of \$395, with travel by county vehicle.
18. Request by the **District Clerk** for authorization for two employees to attend a training conference of the Texas Association of Domestic Relations Offices October 18-20 in Austin at an approximate cost of \$1,016.
19. Request by **Judge Olsen, Probate Court No. 3** for authorization for an employee to attend a conference of the Texas Guardianship Association November 2 in San Antonio at an approximate cost of \$750.
20. Request by **Judge McCulloch, Probate Court No. 4**, for approval of payment in the amount of \$975 for expenses incurred by three employees to attend the annual conference of probate judges in Houston.
21. Request by the **County Auditor** for authorization for two employees to attend a seminar of the American Payroll Association October 25 in Houston at a cost of \$700.
22. Request for authorization for the **County Treasurer** and an employee to attend a continuing education seminar for county treasurers April 4-8 in Austin at an approximate cost of \$1,300.
23. Request by the **Tax Assessor-Collector** for authorization for:
 - a. Certain employees to travel by county vehicle to Austin to attend the Registered Tax Assessor/Collector Review and Exam October 6-11.
 - b. An employee to attend the Institute on Property Taxation Conference October 18-19 in Austin at an approximate cost of \$225.
 - c. Sixty employees to attend a customer care training seminar during the month of October in Houston at a total cost of \$950.
24. Request by the **County Judge** for authorization for an employee to attend a public policy conference for the 79th Legislature September 30 in Houston at a cost of \$30.
25. Request by **Commissioner of Precinct 1** for authorization for:
 - a. An employee to attend a naturalist training program August 26-November 11 in Dickinson at an approximate cost of \$110.
 - b. An employee to attend backflow tester certification courses October 12-13 and 19-20 in Houston at a cost of \$485.
 - c. Two employees to attend an electrical troubleshooting seminar October 13 in Houston at a total cost of \$790.
 - d. An employee to attend HR Houston monthly meetings October 14, November 10, December 9, and January 13 in Houston at a cost of \$132.

- e. An employee to attend a Texas Chapter conference of the Public Risk Management Association November 10-12 in Galveston at an approximate cost of \$497.
26. Request by **Commissioner of Precinct 3** for authorization for:
- a. Reimbursement of \$200 for expenses incurred by an employee for an examination fee for the Certified Automotive Fleet Manager Program of the National Association of Fleet Administrators October 22 in Houston.
 - b. An employee to attend a conference of the Texas Association of County Engineers and Road Administrators October 26-28 in San Antonio at an approximate cost of \$375, with travel by personal or county vehicle.
27. Request by **Commissioner of Precinct 4** for authorization for:
- a. An employee to attend a software conference October 4-5 in Austin at an approximate cost of \$626.
 - b. An employee to attend a conference of the State Association of Fire and Emergency Districts October 22-23 in Austin at an approximate cost of \$235.
 - c. An employee to attend a conference of the Texas Association of County Engineers and Road Administrators October 25-28 in San Antonio at an approximate cost of \$715.

22. **Grants**

- a. Request by **Information Technology** for authorization to accept grant funds in the amount of \$1,484,216 from the U.S. Department of Justice for upgrades to the county's regional radio system.
- b. Request by **Public Health & Environmental Services** for authorization to extend the Texas Department of State Health Services Family Planning program grant and salary schedules through October 31 pending receipt of the grant award.
- c. Request by **PHES** for authorization to accept grant funds in the amount of \$300,000 per year for five years from the U.S. Department of Health & Human Services for the HIV Outreach, Care, and Prevention program.
- d. Request by **PHES** for authorization to accept grant funds in the amount of \$898,446 from the Texas Department of State Health Services for refugee health screening and assessment services.
- e. Request by **PHES** for authorization to accept grant funds in the amount of \$2,278,236 from the Texas Department of State Health Services for the Bioterrorism Preparedness Program.
- f. Request by **PHES** for authorization to accept grant funds in the amount of \$5,856,000 from the Texas Department of State Health Services to provide nutrition and counseling services for low-income women, infants and children.

- g. Request by **Constable Abercia, Precinct 1**, for approval to accept grant funds in the amount of \$95,095 from Houston-Galveston Area Council to purchase equipment for enforcement of environmental laws and regulations.
- h. Request by **Constable Cheek, Precinct 5**, for authorization to accept grant funds in the amount of \$40,998 from the U.S. Department of Justice for the Gang Resistance Education and Training Program.
- i. Request by **Constable Cheek** for authorization to accept grant funds in the amount of \$99,503 from the Texas Department of Transportation for enforcement activities related to seat belt, child safety, and traffic control regulations.
- j. Request by the **Sheriff's Department** for authorization to submit an application to the U.S. Department of Justice for grant funds in the amount of \$450,000 for investigation of persons engaged in human trafficking and the identification of victims.
- k. Request by the **Fire Marshal** for authorization to submit an application with the Harris County Department of Education to the Federal Emergency Management Agency for grant funds in the amount of \$280,000 for a fire prevention and safety program focusing on children under 14 years of age.
- l. Request by the **Medical Examiner** for authorization to submit an application to the U.S. Department of Justice for grant funds in the amount of \$255,600 to purchase equipment and related items for analysis of illicit drugs.
- m. Request by **Social Services** for authorization to extend the U.S. Department of Justice Weed and Seed Program grant period through October 31, 2004.

23. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. AAA Asphalt Paving for roadway and traffic signal improvements for the intersections of East Hardy Road at Farrell Road, West Hardy Road at Lemm Road, and Atasca Oaks Drive at FM 1960 in Precinct 4.
 - b. A&L Mechanical Services, Inc., for renovating the 4th and 5th floors of the District Attorney building.
 - c. Angel Brothers Ent., Ltd., for construction of Jana Lane from Fairmont Parkway north of Spencer Highway in Precinct 2.
 - d. Dow Construction for sinkhole repair at 719 Overbluff Drive in Precinct 2.
 - e. Lecon, Inc., for general repairs of Unit F101-03-00 for Flood Control.
 - f. Statewide Traffic Signal for traffic signal installation for Fairmont Parkway at Luella Avenue in Precinct 2.
 - g. Sumco, Inc., for expansion of A.D. Dyess Park in Precinct 4.

- h. Windsor Contracting for on-call contract for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 1.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payroll payments for the periods ending September 3, 17, and 30 and October 1, 15, 29, and 31.
4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Facsimile maintenance for the county.
 - b. Tree planting and maintenance for the Flood Control District.
 - c. Bulk gasoline and related items for the county.
 - d. Periodical subscription services for the County Library.
 - e. Furnish, deliver, and install miscellaneous playground equipment for Precinct 3.
 - f. Furnish and deliver a forklift for Precinct 1.
 - g. Professional services of architect/engineer for design of the Houston/Harris County Aquatics Center for Precinct 1.
 - h. Lead based paint hazard control contract services for Public Health & Environmental Services.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Information Technology, Toll Road Authority, Flood Control District, and Sheriff's Department.
3. Transmittal of changes in contracts with:
 - a. High Sierra Electronics, contractor for field maintenance of rain gauge calibration services for the Office of Homeland Security and Emergency Management, resulting in no change to the contract amount (00800).
 - b. Placation Pools, Inc., contractor for furnishing, delivering, and installing water spray play equipment for Facilities & Property Management, resulting in an addition of \$15,300 to the contract amount (00802).
 - c. Alanton Group, contractor for janitorial services at various locations in Region No. 5 for Facilities & Property Management, resulting in an addition of \$1,088 to the contract amount (00803).
 - d. Unisource, contractor for office paper for the county, resulting in an addition of \$1,988 to the contract amount (00806).

4. Transmittal of notice of rejection of proposals for substance abuse treatment services and other cognitive, criminogenic interventions for female offenders referred by Community Supervision & Corrections, and that the project has been readvertised with revised specifications.
5. Recommendation that proposals or bids be rejected for:
 - a. Temporary healthcare personnel for the county and the Harris County Hospital District.
 - b. Urinalysis collection, screening, and confirmation program for non-institutionalized probationers for Juvenile Probation.
6. Recommendation that awards be made to:
 - a. Allied Tube & Conduit, Osburn Associates, Vulcan, Inc., and 3M Company for sign material and related items for the county in the total amount of \$547,108 for the period beginning November 1.
 - b. TNT Construction Company, Inc., for furnishing, delivering, and installing miscellaneous water spray play equipment for Mary Jo Peckham Park in Precinct 3 in the amount of \$134,800.
 - c. SBC Datacom in the amount of \$9,208; The Revenue Markets, Inc., \$39,316; Florida Traffic Control Devices, Inc., \$17,240; and Tolltex, Inc., \$35,048 for various equipment for the Fort Bend Parkway extension project for the Toll Road Authority.
 - d. Ortho McNeil Pharmaceutical, Inc., low bid in the amount of \$28,482 for family planning supplies for Public Health & Environmental Services for the period of October 1-September 30, 2005.
 - e. Pendragon Associates, low bid in the amount of \$36,250 for promotional items for the county for the period beginning October 1.
 - f. Print Rite, Inc., low bid in the amount of \$17,635 for printed brochures and flyers for the county for the period beginning October 1.
7. Request for approval of renewal options with:
 - a. SBC Global Services, Inc., for internet provider services for the county at an annual cost of \$92,400 for the period of September 12-September 11, 2005.
 - b. Youth Advocate Programs, Inc., for placement alternatives for Juvenile Probation for the period of October 1-September 30, 2005 in the approximate amount of \$1,000,000.
 - c. Verizon Wireless for CDMA express network wireless services and aircards for the county for the period of November 18-November 17, 2005 in the approximate amount of \$300,000.
 - d. Myriad Systems, Inc., for processing, printing, and mailing of voter registration certificates for the Tax Assessor-Collector for the period of December 1-November 30, 2005.
 - e. Lone Star Uniforms for uniforms for Constable, Precinct 3 for the period of January 1-December 31, 2005.
 - f. Amtech Elevator Services for maintenance and repair of elevators for the county for the period of January 1-December 31, 2005.

- g. P-Ville, Inc., for mowing services for the Flood Control District for the period of January 1-December 31, 2005 with an annual increase of \$17,218.
 - h. S & W Engines, Inc., for small gas engine repair parts for the county for the period of January 1-December 31, 2005.
8. Transmittal of notice of renewal options with The Brown Schools Education Corporation for the Juvenile Justice Charter School and Juvenile Justice Alternative Education Program for Juvenile Probation in the approximate amount of \$8,591,779 for the period of August 1-July 31, 2005.
9. Request for approval of sole source, personal, and professional service exemptions from the competitive bid process, and approval of orders authorizing the County Judge to execute agreements with:
- a. Myrna Engler, MSW, for therapeutic services for the Children's Assessment Center in the amount of \$19,000 for the period ending February 28, 2005.
 - b. Transcore, LP, for ATTLAS application modifications for the violation enforcement system for the Fort Bend County Parkway for the Toll Road Authority at an estimated cost of \$9,908.
 - c. ParaGard Direct for family planning services for Public Health & Environmental Services in the amount of \$37,450.
 - d. Houston Chronicle for purchase of printing and distribution of voter awareness and education information for the County Clerk at an estimated cost of \$29,360.
10. Recommendation that the court approve termination of an agreement with James Whitehead to convene and conduct permanency planning team meetings for Protective Services for Children and Adults effective immediately.
11. Recommendation that the County Judge be authorized to execute agreements and/or amendments with:
- a. Sungard Bi-Tech, Inc., for 7i software upgrade, license, and support services for Information Technology in the additional amount of \$430,200 (amendment).
 - b. Check Point Technologies, Ltd., for purchase and support of Check Point products in the amount of \$36,672 for the period of September 1-July 31, 2005.
 - c. Xerox Corporation for a universal scanner system for the Flood Control District in the amount of \$36,211.
 - d. Donald R. Ward for additional buyout consulting services for the Flood Control District in the amount of \$25,000 for the period ending June 14, 2005 (amendment).
 - e. Harris County Department of Education for development, implementation, and delivery of after-school educational programs designed to enhance child safety and protection in the amount of \$200,000 for the period ending August 31, 2005.
 - f. Sam Houston State University for quarterly updates of the county jail population forecast for Management Services in the amount of \$12,800 for the period of November 1-October 31, 2005.

- g. Glicksman Consulting, LLC, for an actuarial study of the county's post-retirement benefits at a cost not to exceed \$24,500 per year for the period beginning September 14, with four additional one-year terms.
 - h. Demsey, Filliger & Associates, LLC, for an actuarial report of the county's self-insured medical and prescription drug plan at a cost not to exceed \$11,500 per year for the period beginning September 14, with four additional one-year terms.
- 12. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 - 13. Transmittal of notice of receipt of funds in the amount of \$501 for sale of a retired mounted patrol horse for Precinct 3.
 - 14. Transmittal of bids and proposals for advertised jobs that were opened September 20 and 27 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

24. **Commissioners Court**

a. **County Judge**

- 1. Request for approval of resolutions designating:
 - a. September as Leukemia & Lymphoma Awareness Month.
 - b. October 3-9 as Archives Week in recognition of the importance of preserving permanent records.
- 2. Request for approval for the annual Harris County Christmas Carol Sing to be held December 16 in the lobby of the Family Law Center.
- 3. Consideration of the presentation of the Civil Justice Center Time Capsule.
- 4. Request for discussion and possible action on an appointment to the Harris County Hospital District Board to replace Gloria Roemer.

b. **Commissioner, Precinct 1**

- 1. Request for approval of election judges for the 2004-2005 term.
- 2. Request for approval for installation of school flashers on approaches to Carroll Academy on West Gulf Bank Road at an estimated cost of \$16,000.

3. Request for authorization for the County Judge to execute an agreement between the county and the University of Houston-Clear Lake for student internships with the Social Services Department for the period of September 1-August 31, 2006.

c. **Commissioner, Precinct 2**

1. Request for consideration and approval of a resolution commemorating October 47 as the 30th Anniversary of the Greater Baytown Area Senior Olympics.
2. Request for approval to renew notary licenses for five employees at a total cost of \$355.

d. **Commissioner, Precinct 3**

1. Request for approval to accept checks for reimbursement of material costs to replace driveways with concrete as part of drainage improvement projects for:
 - a. Teresa C. Black, 12502 Dermott, in the amount of \$294.
 - b. Max E. Thorson, 16526 Tejas Trail, \$319.
 - c. Kathleen Straker, 13015 King Circle, \$129.
2. Request for authorization to accept donation of a check in the amount of \$100 from Texas Alpha Delta Kappa.
3. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program with:
 - a. Severn Trent Environmental Services, Inc., for cleanup along the roadsides of Longenbaugh Road from Highway 6 to Queenston Boulevard for the period of October 1-September 30, 2005.
 - b. Covenant Lutheran Church, Inc., for cleanup along the roadsides of Barker Cypress Road from Clay Road to Saums Road for the period of October 15-October 14, 2005.

e. **Commissioner, Precinct 4**

1. Request for authorization to execute agreements with Humble Area Football League, Inc., Texas Heat Wave Soccer, Humble Girls Softball League, and East Lake Houston Youth Soccer Association for use of and improvements to portions of Lindsay/Lyons and Crosby Parks.
2. Request for authorization to post 20 MPH speed limit signs in the subdivisions of Normandy Forest and Champions Place.
3. Request for approval for the Jesse Jones Park Volunteers to sell food and non-alcoholic beverages during Pioneer Day November 6 at Jesse Jones Park.
4. Transmittal of notice of traffic sign installations.

25. **Miscellaneous**

- a. Transmittal of petitions filed with the 133rd, 151st, and 313th District Courts and County Civil Courts Nos. 1 through 4, and U.S. District Court.
- b. Request for approval of an amendment to an agreement between the Harris County Hospital District and South Loop Associates, LP, for lease of additional space at 2636 South Loop West.
- c. Consideration of a request and approval to extend an agreement with North Harris Montgomery College District for technical supervisory services for intoxilizer equipment at various locations for one year effective October 1 in the amount of \$261,692.

26. **Tax Rates**

a. **Public Hearing**

Consideration of 2004 tax rates for Harris County, Harris County Flood Control District, Port of Houston Authority, and Harris County Hospital District.

b. **Adoption of Rates**

Request for approval of orders adopting 2004 tax rates for Harris County, Harris County Flood Control District, Port of Houston Authority, and Harris County Hospital District.

The following 2004 tax rates have been recommended for approval by the court.

	2003	2004		2003	2004	2003	2004
	<u>Adopted</u>	<u>Proposed</u>	<u>Difference</u>	<u>M&O</u>	<u>M&O</u>	<u>Debt</u>	<u>Debt</u>
County M&O	\$.34490	\$.33117	- \$.01373	\$.34490	\$.33117		
County Debt	.04313	.06869	+ .02556			\$.04313	\$.06869
FCD M&O	.02981	.02553	- .00428	.02981	.02553		
FCD Debt	.01193	.00765	- .00428			.01193	.00765
Port Debt	.02000	.01673	- .00327			.02000	.01673
HCHD M&O	<u>.19021</u>	<u>.19021</u>	<u>.00000</u>	<u>.19021</u>	<u>.19021</u>		
Total	\$.63998	\$.63998	\$.00000	\$.56492	\$.54691	\$.07506	\$.09307

27. **Emergency items.**

28. **Public Hearing: Street Name Changes**

Request by Public Infrastructure for approval of certain street name changes and corrections: designate the name Summercliff Court for the cul-de-sac adjacent to Summercliff Lane; Mike's Way (PVT) to Indian Mound Court (PVT); Granite Springs Drive to Rustic Springs Drive; and Sable Tree Lane to Misty Crossing Lane in Precinct 4.

29. **Executive Session**

- a. Request by the County Attorney for an executive session for a briefing on the status of litigation in the matter of *Harris County, Texas v. Pavilion Place Apartments, Inc., a Texas non-profit corporation, et al.*, in County Civil Court No. 3, and to take appropriate action, including possible approval of a settlement agreement, upon return to open session.
- b. Request by the County Judge for an executive session for discussion and possible action regarding the vacancy caused by the resignation of Judge Cynthia Crowe from County Civil Court at Law Number Four.

30. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Pretrial Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Fiscal Services & Purchasing

- Auditor
- Treasurer*
- Tax Assessor-Collector*
- Purchasing

Elected
Appointed

Calendar 2004

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
July	August	September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

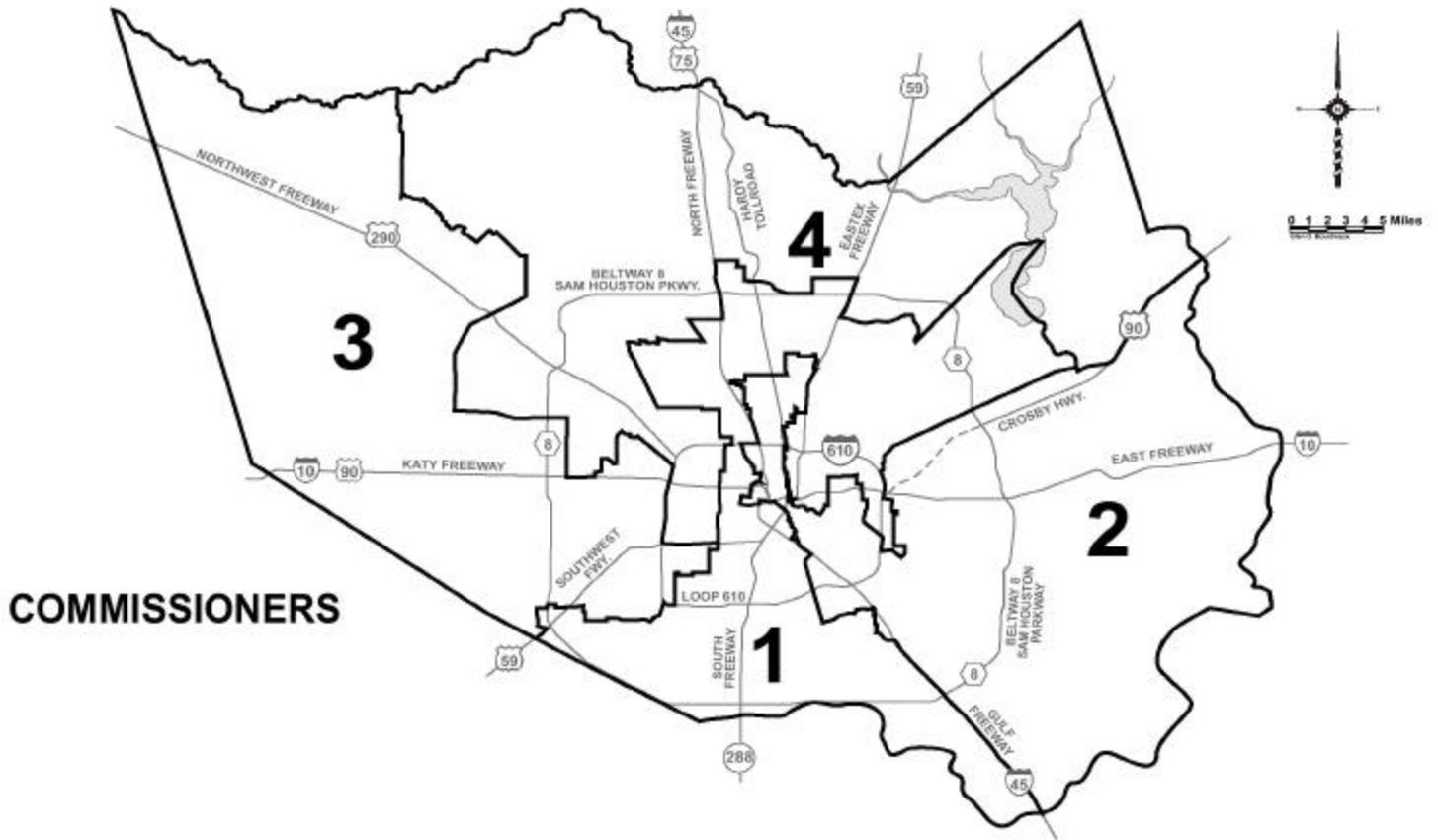
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2004 and Calendar 2005 on the dates noted by . Court-approved county holidays are noted by .

Calendar 2005

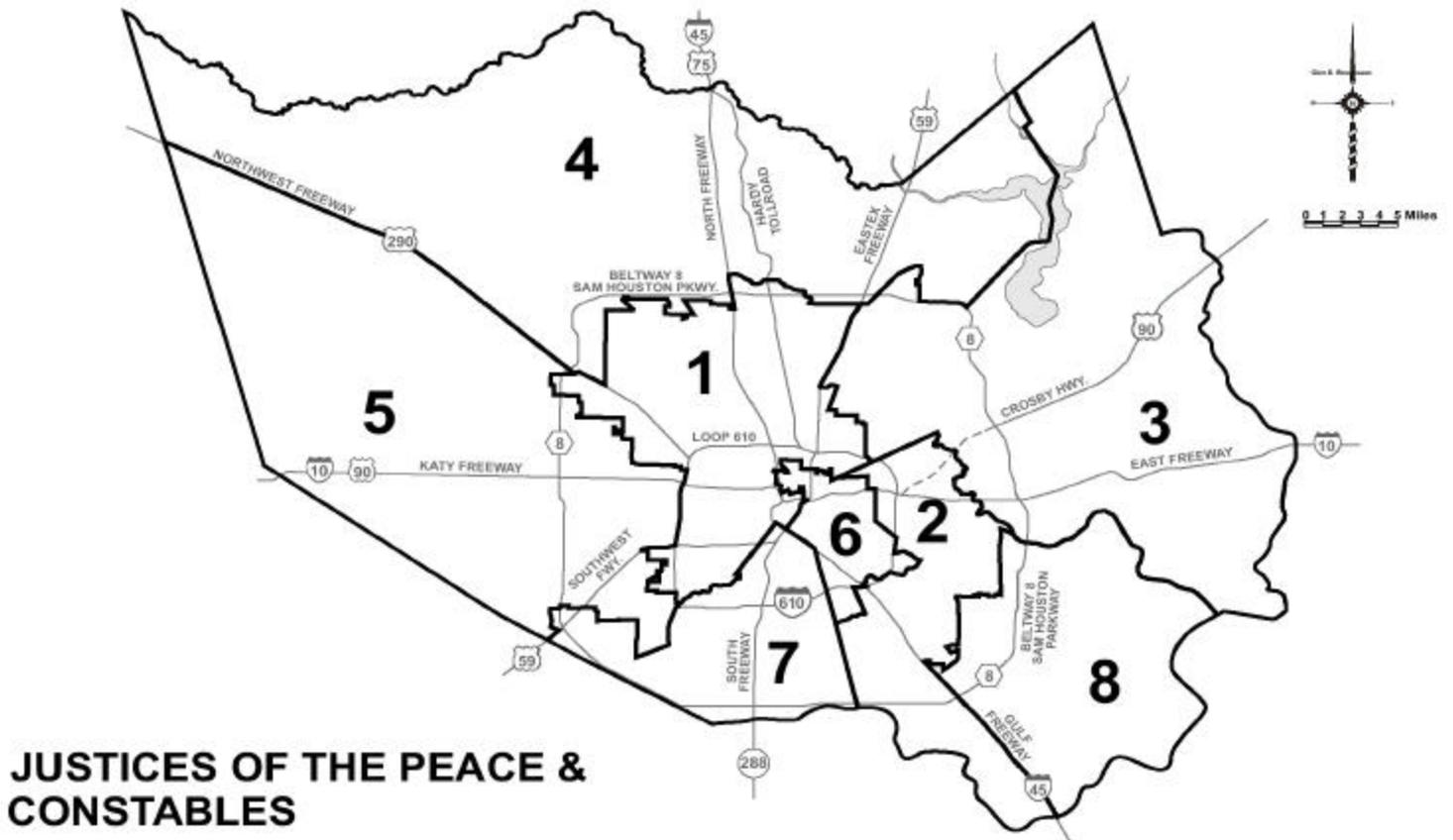
January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
July	August	September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONERS



JUSTICES OF THE PEACE & CONSTABLES