



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.09

A G E N D A

April 27, 2004

10:00 a.m.

Opening prayer by Father Rivers Patout of St. Alphonsus Catholic Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Community & Economic Development
 7. Youth & Family Services
 8. Constables
 9. Sheriff
 10. Fire & Emergency Services
 11. Medical Examiner
 12. County Clerk
 13. District Clerk
 14. County Attorney
 15. Pretrial Services
 16. Justices of the Peace
 17. Travel & Training
 - a. Out of Texas
 - b. In Texas
 18. Grants
 19. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 20. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 21. Miscellaneous
 22. Emergency items
 23. Public Hearing
 24. Executive Session
 25. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

Recommendation for approval of changes in contracts with Satterfield & Pontikes Construction, Inc., for the Juvenile Justice Center, resulting in additions of \$587,185 and \$524,704 to the contract amount.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. South Street project, a specific tract at 2118 South Street in Precinct 2.
 - b. Buffalo Bayou parksite project, a specific tract at Staff Sgt. Macario Garcia Drive and Buffalo Bayou in Precinct 2.
 - c. Mercer Arboretum buffer strip project, a specific tract west of Aldine Westfield on the north side of Mercer Arboretum in Precinct 4.
 - d. Brittmoore Road detention pond project, a specific tract south of Clay Road to south of Tanner Road in Precinct 4.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Redell Road outfall ditch project, two specific tracts between Redell Road and the north side of Unit O111-00-00 in Precinct 2.
 - b. Channel repair project, four specific tracts at Peachtree Street north of Mayle in Precinct 1.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, provide payment of relocation benefits up to \$35,000 to income eligible households according to the median family income limits, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, a specific tract in the Wood Shadows Subdivision in Precinct 2.
 - b. TSA-RL project, six specific tracts in the Arbor Oaks, Woodland Trails West, and Woodland Oaks Subdivisions in Precinct 4.

4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and provide payment of relocation assistance up to \$35,000 or lesser amounts according to federal guidelines, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Arbor Oaks project, seven specific tracts in the Arbor Oaks Subdivision in Precinct 1.
 - b. Grantwood acquisition mandatory project, 16 specific tracts in the Grantwood Subdivision in Precinct 3.

5. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 030 at 14134 Huffmeister Road for the Telge Road outfall drainage project in Precinct 3 in the amount of \$32,581, \$8,510 over the appraised value.
 - b. Tract 024E north of FM 1960 between Kuykendahl Road and Fritz Road for a grade separation project in Precinct 4 in the amount of \$9,500, \$896 over the appraised value.

6. Recommendation that the court approve resolutions and orders authorizing the county to accept the donation of:
 - a. Tract 001 at the northeast corner of Franz Road and Goodwin Drive for the Franz Road at Goodwin Drive project in Precinct 3.
 - b. Tracts 001(DE) through 003(DE) west of Stuebner Airline to west of Robbie for the Spring Cypress Road, Section 4 project in Precinct 4.
 - c. Tract 003D1 from the intersection of House Hahl Road and Fry Road south to north of Langham Creek for the Fry Road-5 project in Precinct 3.
 - d. Tract 004D1 from the Union Pacific Railroad near Cypress Rosehill Road south to Mound Road for the Fry Road-5 project in Precinct 3.

7. Recommendation that the court approve a resolution and order authorizing the county to convey to Southwestern Bell Telephone Company an easement, Tract 001 at the southeast corner of the Rehabilitation Center, and license for installation, operation, and maintenance of telecommunication facilities for service to the Rehabilitation Center-1 project in Precinct 4.

8. Recommendation for authorization for the county to pay \$350 to Wells Fargo Home Mortgage, Inc., for a partial release of lien processing fee as part of the Franz Road at Goodwin Drive project, Tract 001 in Precinct 3.

9. Recommendation that the court approve a resolution and order authorizing the Flood Control District to accept donation of Lot 11 in Block 4, Tract 36-816.0 in the Belleau Woods Subdivision, Section One in Precinct 1, and to pay property taxes of \$24.

10. Recommendation that the court approve a resolution and order declaring Tract 20-602.0 to be surplus property, and authorizing Right of Way on behalf of the Flood Control District to sell the tract on the east side of FWD Railroad at Cypress Creek for the Cypress Creek project in Precinct 4 to North Harris County Regional Water Authority for the appraised value of \$6,599, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court approve a resolution and order declaring Tract 003A to be surplus property, and authorizing Right of Way on behalf of the county to sell the tract south of Cypresswood Drive at Cutten Road for the Cutten Road drainage channel project in Precinct 4 to North Harris County Regional Water Authority for the appraised value of \$1,395, and for appropriate officials to take necessary actions to complete the transaction.

c. **Toll Road Authority**

1. Request for authorization to purchase five vehicles for the Incident Management Section at a total cost of \$151,567.
2. Request for approval of a revised toll rate schedule for the Westpark Tollway to include a new ramp.
3. Request for authorization to seek bids for lane widening of the Sam Houston Tollway from south of Beechnut to south of Town Park at an estimated cost of \$13.5 million.
4. Request for authorization to upgrade cellular phones for two employees, purchase 16 cellular phones, and transfer service for 13 employees.
5. Request for approval of a change in contract and settlement agreement with Austin Bridge & Road, LP, for construction work on the Westpark Tollway, resulting in an addition of \$642,714 to the contract amount (01/0164).

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Austin/Texas Golf Ventures, LP, for construction and maintenance of a public hike, bike, and golf cart trail and related appurtenances for property along both sides of Unit K131-04-00 in Precinct 4.
 - b. Brown & Gay Engineers, Inc., for additional engineering services in the amount of \$10,000 in support of the district's engineering and maintenance programs (amendment).
 - c. Camp Dresser & McKee, Inc., for additional engineering services in the amount of \$300,000 in support of the district's watershed master plan (amendment).
 - d. Ground Technology, Inc., for materials engineering and testing services in amounts of \$55,000 and \$20,000 in support of public works construction projects within the district.

- e. Klotz Associates, Inc., for additional engineering services in the amount of \$300,000 in support of implementation of Sims Bayou federal project in Precinct 1 (amendment).
 - f. J.F. Thompson, Inc., for professional services in the amount of \$400,000 in support of the district's watershed master plan (amendment).
 - g. QC Laboratories, Inc., for materials engineering and testing services in amounts of \$55,000 and \$20,000 in support of public works construction projects within the district.
 - h. Talley-Pope & Associates, Inc., for specialized services in the amount of \$50,000 involving landscape architecture, including governmental and private entity coordination for multi-purpose use of flood control facilities.
 - i. The SWA Group for additional landscape architectural services in the amount of \$100,000 in support of projects throughout the district (amendment).
 - j. Terracon, Inc., dba HBC/Terracon, Inc., for materials engineering and testing services in amounts of \$20,000 and \$55,000 in support of public works construction projects within the district.
 - k. Weatherford Excavation, Inc., for excavation of regional detention basin P545-01-00, Phase 1 in the amount of \$5,000 in the Greens Bayou watershed in Precinct 4.
2. Request for approval of construction documents and authorization to seek bids for a three-week period for:
 - a. General repairs of Brays Bayou in Precincts 1, 2, and 3 in the amount of \$695,000.
 - b. Detention basin improvements, E132-00-00 at E132-02-00 in Precinct 3 in the amount of \$330,000.
 - c. Detention basin excavation for W. Lynchburg-Cedar Bayou Road at Goose Creek in Precinct 2 in the amount of \$2,243,000.
 3. Recommendation that Units O105-04-03 and K124-02-04 in Precincts 2 and 4 be added to the flood control district's stormwater management system for identification purposes in anticipation of future incorporation into the district's maintenance system.
 4. Recommendation that the court acknowledge deposit receipts for impact fees for March.
 5. Recommendation that awards be made to:
 - a. Hard Rock Construction, Inc., for channel restoration in Precinct 2 in the amount of \$130,956.
 - b. HC Services, for Beaver Dam Road culvert drainage improvements in Precinct 4 in the amount of \$123,522.
 6. Recommendation for authorization to negotiate an interlocal agreement with the Texas Department of Transportation for improvements to Units W156-00-00 and W156-02-00 as ancillary drainage construction for the proposed IH-10 reconstruction in Precinct 3.

7. Recommendation that a court order be adopted for dedication of an easement, Unit D100-00-00, Tract 11-601.0 to the public for road purposes for Bertner Street in Precinct 1.

e. **Engineering**

1. Recommendation for authorization to seek bids for:
 - a. Various size reinforced concrete pipes, saddle inlet riser, and related items in Precinct 2 for a two-week period at an estimated cost of \$60,000.
 - b. Various size black corrugated plastic pipe and related items in Precinct 2 for a two-week period at an estimated cost of \$30,000.
 - c. Asphalt overlay of various roads in the Wade Road Camp area in Precinct 2 for a three-week period at an estimated cost of \$312,000.
 - d. Installation of sidewalks on Cypresswood Drive from Treaschwig Road to Cypresswood Green Drive in Precinct 4 for a three-week period at an estimated cost of \$126,000.
 - e. 10,000 tons of Type D asphaltic concrete material furnished in Precinct 4 for a two-week period at an estimated cost of \$265,000.
 - f. 5,000 tons of hot mix asphaltic concrete base course in Precinct 4 for a two-week period at an estimated cost of \$120,000.
2. Recommendation for approval of the following plats:
 - a. N. Eldridge Plaza in Precinct 3; Accurate Surveys of Texas, Incorporated.
 - b. Commons of Westfield Parkway in Precinct 3; Weisser Engineering Company.
 - c. Gillman Acura Mitsubishi Subaru in Precinct 4; Civil-Surv Land Surveying, L.C.
 - d. Covenant Lutheran Church in Precinct 3; E.I.C. Surveying Company.
 - e. Stonefield Manor, Section Five in Precinct 1; Pate Engineers.
 - f. Imperial Green, Section One in Precinct 4; Provident Engineers, Incorporated.
 - g. Champion's Gate in Precinct 4; HRS and Associates.
 - h. Easthaven Baptist Church in Precinct 1; Hughes-Southwest Surveying Company.
 - i. Kirtley Acres in Precinct 4; Weisser Engineering Company.
 - j. Viking Floor in Precinct 4; Thomas Land Surveying.
 - k. Villages on Grant in Precinct 4; Provident Engineers, Incorporated.
 - l. Highland Glen, Section One in Precinct 4; Hovis Surveying Company.
 - m. Windrose West, Sections 12 and 13 in Precinct 4; Carter & Burgess, Incorporated.
 - n. Cordoba Drive Commercial Subdivision, Section One in Precinct 4; Windrose Land Services, Incorporated.
 - o. United TKD in Precinct 4; Thomas Land Surveying.
 - p. Remington Grove, Section One in Precinct 3; Terra Associates, Inc., and Terra Surveying Co., Incorporated.
 - q. Barren Spring Town Homes in Precinct 4; Surv-Tex Surveying Company.
 - r. Highland Knolls Plaza in Precinct 3; Hovis Surveying Company.

3. Recommendation for cancellation of bonds for:
 - a. Kirkglen-Morstan executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Meadows of Clear Creek, Section One in Precinct 1 in the amount of \$44,500.
 - b. JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Coles Crossing, Section 18 in Precinct 3 in the amount of \$31,275.
 - c. Copper Lakes Development, L.P., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Copper Lakes Sections Nine and 11 in Precinct 3 in amounts of \$33,000 and \$25,515, respectively.
 - d. 529 Partners, Ltd., executed by Independence Casualty and Surety Company for Westgate, Section Six in Precinct 3 in the amount of \$20,250.

4. Recommendation for approval of changes in contracts for:
 - a. Gulf Utility Services, Inc., contractor for maintaining and operating wastewater treatment plants at the Detention Center and Juvenile Boot Camp, resulting in an addition of \$6,942 to the contract amount (27508).
 - b. G&N Enterprises, contractor for rehabilitation of two lift stations in MUD No. 50, resulting in an addition of \$2,052 to the contract amount (32221).
 - c. Hubco, Inc., contractor for Eisenhower Park road and bike lane in Precinct 1, adding 25 calendar days and resulting in an addition of \$32,552 to the contract amount (28148).
 - d. Stephens Construction Services, contractor for new open-air pavilions/restroom for Challenger Seven Memorial Park in Precinct 1, adding 10 calendar days and resulting in no change to the contract amount (28180).
 - e. Windsor Contracting, LLC, contractor for concrete repairs and related items for various roads in the City of El Lago in Precinct 2, resulting in an addition of \$14,909 to the contract amount (28127).
 - f. Conrad Construction Company, Inc., contractor for Franz Road from Katy Hockley to Grand Parkway in Precinct 3, adding 27 calendar days and resulting in an addition of \$65,489 to the contract amount (28150).
 - g. Harris Construction Company, contractor for construction of Westgreen Boulevard from IH 10 to Park Row in Precinct 3, resulting in a reduction of \$127,142 from the contract amount (28133).
 - h. South Coast Construction, contractor for Westheimer Parkway from Buffalo Bayou to Barker Reservoir Levee in Precinct 3, adding 91 calendar days and resulting in an addition of \$3,300 to the contract amount (28093).
 - i. South Coast Construction, contractor for Westheimer Parkway from Buffalo Bayou to Barker Reservoir Levee in Precinct 3, adding 4 calendar days and resulting in an addition of \$16,145 to the contract amount (28126).
 - j. Traf-Tex, Inc., contractor for roadway modification and traffic signal installation for Morton Road at Greenhouse Road in Precinct 3, resulting in an addition of \$22,962 to the contract amount (26377).

5. Recommendation for authorization for the County Judge to execute on-call traffic/engineering services agreements with:
 - a. LJA Engineering & Surveying, Inc., in the amount of \$250,000 in connection with various projects in Precinct 2.
 - b. TEDSI Infrastructure Group in the amount of \$250,000 in connection with various projects in Precinct 2.
 - c. Landtech Consultants, Inc., in the amount of \$82,868 in connection with construction of Spring-Cypress Road from west of the B&NO Railroad to east of Memorial Chase Drive in Precinct 4.
 - d. Michael Baker Jr., Inc., in the amount of \$399,933 in connection with construction of T.C. Jester Boulevard from north of Spears Road to south of FM 1960 in Precinct 4.

6. Recommendation for authorization to issue purchase orders for testing and inspection services to:
 - a. HTS, Inc., in the amount of \$296,540 for paving and drainage improvements for Mason Road from north of Franz Road to Morton Road in Precinct 3.
 - b. Atser Corporation in the amount of \$122,549 for refurbishing various roads by hot in place recycling of existing asphalt surface and overlay in the Lyons Camp area in Precinct 4.
 - c. HTS, Inc., in the amount of \$28,299 for pavement construction for Fallbrook Drive from east of Ann Louise Road to Halls Bayou in Precinct 4.

7. Recommendation for deposit of funds received from TSC Engineering Company in the amount of \$14,382 for reimbursement for an overpayment on Spring-Cypress, Section Nine from west of Flavel to west of Foster in Precinct 4.

8. Recommendation for authorization to negotiate with:
 - a. James A. Davis, AIA, for architectural services for Burnett-Bayland cottages.
 - b. Klotz Associates, Inc., for preliminary, design, and contract phase services for Katy-Fort Bend Road from Franz to north of Morton Road in Precinct 3.
 - c. LMB Engineering, Inc., for preliminary, design, and contract phase services for Kickapoo Road bridge over Spring Creek bridge in Precinct 3.
 - d. Pate Engineers, Inc., for engineering services for Will Clayton Parkway from Aerobic Drive to West Lake Houston Parkway in Precinct 4.

9. Recommendation that an initial wage rate determination be made on J.T. Vaughn Construction Company, Inc., for violation to pay county prevailing wage rates on the Civil Justice Center project.

10. Recommendation that the only bid received for 2,000 cubic yards of ready mix concrete in Precinct 1, be rejected and the project readvertised.

11. Recommendation that the construction completion schedule be extended 27 calendar days for Durotech, Inc., on the Clear Lake Freeman Library project in Precinct 2.

12. Recommendation that the County Judge be authorized to execute an agreement with the City of Taylor Lake Village for road maintenance services on Kirby Boulevard from Nasa Road One to the city limit and Old Kirby Road from Kirby Boulevard northeast to the city limit in Precinct 2 in the amount of \$2,500.
13. Recommendation that the court find that South Coast Construction, Inc., has discontinued prosecution of the work and neglected or refused to perform anew work rejected as defective or unsuitable for the construction of West Little York Road from Sta. 35+00 to east of SH 6 in Precincts 3 and 4, and for appropriate officials to take necessary actions to have the project completed and collect any damages to the county.
14. Recommendation for appropriate officials to take necessary actions and awards be made to:
 - a. Lone Star Road Construction, Ltd., lowest and best bid in the amount of \$792,141 for Fallbrook Drive from east of Ann Louise Road to Halls Bayou in Precinct 4.
 - b. Angel Brothers Enterprises, Ltd., lowest responsible bidder in the amount of \$3,325,791 for paving and drainage improvements for Spring-Cypress Road, Section One from SH 249 to West B & RR, Sta. 15+18.50 to Sta. 68+20 in Precinct 4.
15. Recommendation that the award for Spring-Cypress Road, Section Two from east of Memorial Chase Drive in Precinct 4, be rescinded and the award be made to Angel Brothers Enterprises, Ltd., second low bidder in the amount of \$2,781,024, and for appropriate officials to take necessary actions relating to the award.
16. Transmittal of notices of road and bridge log changes.

2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$39,293 and six workers compensation recoveries in the total amount of \$3,577; settlement of seven tort claims in the total amount of \$20,809; denial of 16 claims for damages; and transmittal of claims for damages received during the period ending April 20.
- b. Request for authorization for the County Judge to execute releases in exchange for payments to the county in amounts of \$164, \$545, \$2,866, and \$2,965 in connection with settlement of accident claims.
- c. Transmittal of investment transactions for the period of April 6-20 and maturities for April 14-27, and request for approval of changes in securities pledged for county funds.
- d. Request for approval of interest payments for commercial paper projects.

- e. Request for approval of an order to ratify and confirm certified terms and provisions relating to Toll Road Senior Lien Revenue Refunding Bonds, Series 2004B, and other related matters.
- f. Request for approval of an order authorizing procedures for and issuance of Tax Anticipation Notes, Series 2004.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- h. Request for approval of agreements for legislative services.
- i. Request for approval of payment of dues to seven organizations for the county's continued membership.
- j. Request for approval of detention officer positions for Juvenile Probation.

3. **Information Technology**

- a. Request for approval of cellular phone allowances for seven employees and to transfer seven assigned phones to the multi-user/loaner category.
- b. Request for approval of agreements with Nassau Bay, Friendswood, Deer Park, Missouri City/Sugar Land, and Liberty County for use of the county's 800 MHz public radio system.
- c. Request for approval of an agreement with the Port of Houston for the county to install radio systems at the port's Emergency Command Center.

4. **Facilities & Property Management**

- a. Request for approval of cellular phone allowances for six employees.
- b. Request for approval of an order to exempt the Sweeney Building at 301 Main and the Pillot Building at 300 Fannin from certain ad valorem taxation in 2004.
- c. Request for authorization to reduce the retainage from 5% to 2% for A&L Mechanical Services, Inc., for work on the Lincoln Park Community Center project in Precinct 1.
- d. Request for approval of four temporary summer positions.
- e. Request for authorization to destroy certain records of the County Judge and Constable of Precinct 3 in accordance with a records control schedule.

- f. Request for authorization to renew an annual agreement with DLC Properties, Inc., for lease with option to purchase space for Annex B at 3330 Old Spanish Trail at \$52,924 per month.
- g. Request for approval of a payment address change for lease of space at 5300 Griggs Road for various county departments.
- h. Request for authorization for the County Judge to execute a special warranty deed conveying a parcel of land and to accept two parcels of land in Precinct 2 in exchange in connection with an agreement with Jefferson Davis Artist Lofts Limited Partnership.
- i. Request for approval of an annual agreement with the City of Webster for lease of space at 311 Pennsylvania in Webster for a Public Health clinic.

5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations in the total amount of \$762 for the Animal Control Shelter.
- b. Request for approval of additional mileage reimbursements in amounts of \$44, \$103, \$111, and \$142 for TB and immunization surveillance outreach workers who exceeded monthly limits in February and March.

6. **Community & Economic Development**

- a. Request for approval of amendments to agreements with Harris County Fresh Water Supply District No. 1-A for certain sanitary sewer and water system projects that will benefit low- to moderate-income households using Community Development Block Grant funds in the total amount of \$1,325,192.
- b. Request for approval of an amendment to an agreement with the Public Infrastructure Department to partially fund the Fallbrook Drive road construction and Tasfield and North Houston Heights water and sewer system engineering design projects to benefit low-to-moderate income households in Precincts 1 and 2 using Community Development Block Grant funds in the total amount of \$1.53 million.
- c. Request for approval of an amendment to an agreement with Harris County Municipal Utility District No. 50 for a water and sewer system rehabilitation project using Community Development Block Grant funds in the amount of \$479,275.
- d. Request for authorization for the County Judge to execute subordination agreements with James B. Nutter and Company and Wells Fargo Home Mortgage to allow low-to moderate-income homeowners in Precincts 2 and 4 to refinance at a lower interest rate.
- e. Request for approval of seven deferred mortgage down payment assistance loans for low-income homebuyers in all precincts in the total amount of \$144,500.

- f. Request for approval of amendments to annual action plans.
- g. Request for approval of an agreement with the Association for the Advancement of Mexican Americans for the AAMA House Center Americans with Disabilities Act renovations project using TIRZ Affordable Housing bond proceed funds in the amount of \$100,000.
- h. Request for approval of an amendment to an agreement with Catholic Charities of the Diocese of Galveston-Houston for renovation of the Villa Guadalupe Transitional Housing Community Center project using Community Development Block Grant funds in the amount of \$196,000.

7. **Youth & Family Services**

a. **Youth & Family Services Division**

Recommendation by the coordinating committee that the court approve extension of the current appointment of David Simpson as chairman and Dr. Steve Schnee as co-chair of the division through December 2004.

b. **Cooperative Extension**

Recommendation by the District Administrator of the Texas Cooperative Extension that the court approve the appointment of Bouche Mickey as director of the Harris County program.

c. **Juvenile Probation**

Request for authorization to correct the payroll record of an employee.

d. **Protective Services for Children & Adults**

Request for authorization to submit an application to the Texas Department of Human Services to renew participation in the National School Lunch/School Breakfast Program.

e. **Children's Assessment Center**

Request for approval of a memorandum of understanding between the county and the Children's Assessment Center Foundation recognizing income from various grants associated with fiscal years 2004 and 2005 and their allocation to the facility usage fee.

8. **Constables**

- a. Request by Constables Freeman, Trevino, and Butler, Precincts 2, 6, and 7, for approval of changes to the departments' authorized lists of regular deputies and reserve officers.

- b. Request by Constable Hickman, Precinct 4, for authorization to appoint three deputies to fill vacant positions.
- c. Request by Constable Hickman for approval of an amendment to a law enforcement agreement with Dove Meadows Homeowners' Association and for approval of an agreement with Northwest Harris County MUD No. 28.
- d. Request by Constable Cheek, Precinct 5, for authorization to accept the donation of certain computer equipment from Deerfield Property Association.
- e. Request by Constable Cheek for approval of a car allowance for a deputy position.
- f. Request by Constable Trevino, Precinct 6, for authorization to reclassify a deputy position to sergeant.
- g. Request by Constable Bailey, Precinct 8, for authorization to accept renewal of official bonds and oaths for two reserve officers.

9. **Sheriff**

- a. Transmittal of changes to the department's authorized list of regular law enforcement officers and an employee name change.
- b. Request for approval of revisions to the Harris County Water Safety Rules and Regulations.
- c. Request for authorization to initiate an agreement with the Texas National Guard for members to be used in the Detective Bureau in connection with the Guard's program for support of law enforcement counterdrug activities.
- d. Request for approval of a law enforcement agreement with West Harris County MUD No. 11.

10. **Fire & Emergency Services**

- a. Request for approval of a resolution proclaiming May 2-8 as Arson Awareness Week.
- b. Request for approval of payment of dues in the amount of \$200 to renew the Fire Marshal's professional membership with the International Association of Fire Chiefs.
- c. Transmittal of notice of delivery and acceptance of an HM-1 hazardous materials response vehicle.
- d. Request for approval of payment in the amount of \$35 to reimburse Channin Henry in connection with an inspection for a foster home application.

- e. Request for authorization to purchase additional cellular phones at a cost of \$1,200.

11. **Medical Examiner**

Request for approval of payment in the amount of \$300 for annual membership in the National Association of Medical Examiners.

12. **County Clerk**

Request for approval of payments for rental of training facilities for election judges, early voting communications, publication of notice of public test of tabulating equipment, election day workers, and delivery of voting equipment to early voting and election day polling locations in connection with special elections on May 15 for the City of Houston and Emergency Services District No. 11.

13. **District Clerk**

Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 133rd, 270th, and 281st District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 12000 SH 249 and 13317 Sundale in Precinct 4, 25440 Bechendorf in Precinct 3, and 2400 Aldine Bender in Precinct 1; the Texas Water and Health & Safety Codes at 11337 Hartley Road in Precinct 2; and the Texas Administrative Code at 23000 Cypresswood, the 8400 block of Spring Cypress, and the intersection of Louetta and Old Holzwarth Cypresswood in Precinct 4.
- c. Request for approval of an additional \$300,000 in support of a special counsel agreement with Fulbright & Jaworski, L.L.P., in connection with Toll Road projects.
- d. Request for approval of an order authorizing settlement and execution of release in connection with a vehicle accident case in the 189th District Court.

15. **Pretrial Services**

Request for approval of a temporary summer intern position.

16. **Justices of the Peace**

Request by Judge Bell, JP 7.1, for authorization to reclassify a part-time clerk position.

17. **Travel & Training**

a. **Out of Texas**

1. Request by the **PID Flood Control District** for authorization for three employees to attend the annual ESRI International User Conference August 9-13 in San Diego at an approximate total cost of \$7,615.
2. Request by **PID Engineering** for authorization for an employee to attend the annual ESRI International User Conference August 9-13 in San Diego at a cost of \$2,200.
3. Request by **Management Services** for authorization for an employee to attend the annual Government Finance Officers Association Conference June 11-16 in Milwaukee, Wisc., at an approximate cost of \$1,700.
4. Request by **Public Health & Environmental Services** for authorization for:
 - a. An employee to attend training in incident response to terrorist bombings June 7-11 in Socorro, N.M., at an approximate cost of \$40 for airport parking, with no additional cost to the county.
 - b. An employee to attend a national health summit April 29-30 in Baltimore, Md., at an approximate cost of \$1,200, with expenses provided by St. Luke's Episcopal Health Charities.
5. Request by **Community & Economic Development** for authorization for an employee to attend a training and certification course to effectively manage and monitor federal grants May 24-25 in New Orleans at an approximate cost of \$457.
6. Request by **Cooperative Extension** for authorization for an employee to travel May 1-7 to the Arlington, Va./Washington, D.C., area to attend and participate in a public issues leadership development conference at an approximate cost of \$337, with partial funding paid by the Texas Extension Association of Family & Consumer Sciences.
7. Request by the **Sheriff** for authorization for:
 - a. Six employees to attend a training conference of the American Jail Association April 25-29 in Birmingham, Ala., at an approximate total cost of \$8,276.
 - b. Seven employees to attend the National Corrections and Law Enforcement Training and Technology Conference April 29-May 7 in Moundsville, West Virginia at an approximate total cost of \$4,775, with travel by county vehicle.

8. Request by the **Medical Examiner** for authorization to change the date of previously approved travel for an employee to attend the Medicolegal Death Investigator School in St. Louis, Mo., from April 26-30 to October 4-8.
 9. Request by the **County Clerk** for authorization for an employee to attend an educational conference of the National Association of County Recorders May 25-28 in Ogden, Utah at an approximate cost of \$1,090.
 10. Request by the **District Attorney** for authorization to attend the Fighting the Terror Within Conference May 16-18 in Washington, D.C., at a cost of \$1,200.
 11. Request by the **County Treasurer** for authorization to attend the Association for Financial Professionals Conference November 7-10 in San Diego at a cost of \$2,350.
 12. Request by the **Purchasing Agent** for authorization for an employee to attend the American Society of Health System Pharmacist Conference June 19-23 in Las Vegas at an estimated cost of \$2,095.
 13. Request by the **Joint City County Commission on Children** for authorization for the executive director to attend the After-School Corporation's Working Conference May 6-7 in New York City at no cost to the county.
 14. Request by **Commissioner of Precinct 3** for authorization for an employee to attend the Transportation Expo 2004 June 15-17 in Seattle at a cost of \$1,000.
 15. Request by **Commissioner of Precinct 4** for authorization for an employee to attend the Transportation Expo June 15-17 in Seattle at a cost of \$900.
- b. **In Texas**
1. Request by the **PID Toll Road Authority** for authorization for an employee to attend the Intelligent Transportation Society of America Conference April 27-28 in San Antonio at no cost to the county.
 2. Request by the **PID Flood Control District** for authorization for an employee to attend an employment law seminar May 18-19 in Houston at a cost of \$590.
 3. Request by **Management Services** for authorization for:
 - a. Three employees to attend a seminar of the Houston Treasury Management Association May 6 in Houston at a total cost of \$230.
 - b. Three employees to attend the Texas Association of Counties County Investment Officer Conferences June 10-11 in Corpus Christi and November 18-19 in Houston at an approximate total cost of \$1,200.

4. Request by **Human Resources & Risk Management** for:
 - a. Two employees to attend the Harris County Youth & Family Services Conference May 6-7 in Houston at no cost to the county.
 - b. Two employees to attend a job fair June 2 in Houston at no cost to the county.
5. Request by **Information Technology** for authorization for two employees to attend the Texas Association of Governmental Information Technology Managers Conference May 18-21 in San Antonio at an approximate total cost of \$1,280.
6. Request by **Facilities & Property Management** for authorization for two employees to attend an annual meeting of the Society of Southwest Archivists May 27-29 in San Antonio at an approximate total cost of \$820.
7. Request by **Public Health & Environmental Services** for authorization for:
 - a. Two employees to attend a meeting of the Texas Commission on Environmental Quality April 19 in Austin at no cost to the county.
 - b. The director and an employee to use a county vehicle for travel to Austin to attend a meeting with the Texas State Division of Emergency Management April 22 at no additional cost to the county.
 - c. Two employees to participate in an Environmental Protection Agency industrial flyover project April 19-20 in Freeport at an approximate total cost of \$125.
 - d. Three employees to attend a workshop of the Texas Public Health Training Center April 29 in Austin at an approximate total cost of \$160.
 - e. An employee to attend a governmental accounting and reporting standards update class May 3 in Houston at a cost of \$100.
 - f. Five employees to attend a conference of the Texas Commission on Environmental Quality May 3-5 in Austin at an approximate cost of \$1,572.
8. Request by **Community & Economic Development** for authorization for:
 - a. Five employees to attend an economic symposium May 6 in Houston at a total cost of \$400.
 - b. An employee to attend a task force meeting of the Texas Department of Health Childhood Lead Poisoning Prevention Program May 12-14 in Austin at an approximate cost of \$443.
 - c. Two employees to attend a technical assistance seminar May 18-19 in Houston at an approximate cost of \$900.
9. Request by the **County Library** for authorization for an employee to attend a workshop of the Texas State Library Association May 6 in Cleveland at an approximate cost of \$35.
10. Request by **Domestic Relations** for authorization for:
 - a. Two employees to attend an annual luncheon of the Greater Houston Collaborative for Children May 12 in Houston at a total cost of \$80.
 - b. An employee to attend a board meeting of the Association of Family and Conciliation Courts June 11 in Dallas at no cost to the county.

11. Request by **Cooperative Extension** for authorization for:
 - a. An employee to attend a board meeting of the Texas Extension Association of Family & Consumer Sciences April 26-28 in Brownwood at an approximate cost of \$429.
 - b. Five employees to assist with the District 9 4-H Fashion Show and Consumer Decision Making Contest and supervise 4H participants May 1 in Conroe at an approximate total cost of \$180.

12. Request by **Protective Services for Children and Adults** for authorization for:
 - a. Six employees to attend a workshop in connection with the Services to At-Risk Youth program May 10 in Houston at a total cost of \$48.
 - b. Two employees to attend the annual luncheon of the Greater Houston Collaborative for Children May 12 in Houston at a total cost of \$70.
 - c. Twelve employees and 20 youth of the Preparation for Adult Living program to attend the Texas Teen Conference June 2-4 in Arlington at an approximate total cost of \$5,400, with reimbursement from the Texas Department of Family and Protective Services.

13. Request by the **Children's Assessment Center** for authorization for an employee to make a presentation at the Texas District and County Attorneys Association Crimes Against Kids Conference May 13 in San Antonio at no cost to the county.

14. Request by **Constable Freeman, Precinct 2**, for authorization for an employee to attend a training coordinator workshop September 14-16 in Corpus Christi at an approximate cost of \$235.

15. Request by **Constable Hickman, Precinct 4**, for authorization for four employees to attend the Texas D.A.R.E. Officers Association Conference June 7-11 in Wichita Falls at an approximate total cost of \$1,959.

16. Request by **Constable Cheek, Precinct 5**, for authorization for:
 - a. An employee to attend a personnel law conference May 12-13 in Houston at a cost of \$399.
 - b. An employee to attend the Texas Gang Investigators Association training conference June 28-July 2 in Austin at an approximate cost of \$354.

17. Request by the **Sheriff** for authorization for:
 - a. An employee to attend the Police Executive Research Forum April 21-23 in San Antonio at an approximate cost of \$1,072, with travel by county vehicle.
 - b. Five employees to attend a writing skills seminar April 23 in Houston at a total cost of \$445.
 - c. Four employees to attend the Texas Homicide Symposium April 26-29 in Plano at an approximate total cost of \$1,160, with travel by county vehicle.
 - d. Two employees to attend a performance and accountability training workshop April 28-29 in Fort Worth at an approximate total cost of \$850, with travel by county vehicle.

- e. Certain employees of the Emergency Response Team to travel out of the county as needed throughout the fiscal year to transport high risk prisoners to the Texas Department of Corrections.
18. Request by the **Medical Examiner** for approval of payment in the amount of \$626 to Carol Allan, M.D., for expenses incurred to conduct a cardiac sarcoidosis and sudden death lecture for staff at the Forensic Center in Houston.
19. Request by the **District Clerk** for authorization for:
 - a. An employee to attend the Conference of Urban Counties Education and Policy Conference May 5-7 in Galveston at an approximate cost of \$670.
 - b. Two employees to attend the Governmental Collectors Association of Texas Conference June 2-4 in Galveston at an approximate cost of \$950.
 - c. An employee to attend The Women's Conference June 9 in Houston at a cost of \$149.
20. Request by the **County Attorney** for authorization for:
 - a. An employee to attend a seminar of the South Texas College of Law April 22-23 in Houston at a cost of \$375.
 - b. An employee to attend an employment law seminar May 6-7 in Austin at an approximate cost of \$605.
 - c. Five employees to attend a seminar of the Texas District and County Attorneys Association concerning crimes against kids May 10-14 in San Antonio at a cost of \$3,170.
21. Request by **Judge Patronella, JP 1.2**, for authorization to travel to Dallas to attend an employment law seminar April 29-30 at a cost of \$555 and a collections and creditors' rights class May 6-7 in Dallas at a cost of \$504.
22. Request by **Judge Olsen, Probate Court No. 3** for authorization for an employee to attend an estate planning and probate course June 9-11 in San Antonio at an approximate cost of \$545.
23. Request by the **District Courts** for authorization for Judge Malazzo, Juvenile Referee, to attend the Harris County Youth & Family Services Conference May 6-7 in Houston at a cost of \$75, and a juvenile law seminar July 22-23 in Austin at an approximate cost of \$525.
24. Request by the **County Treasurer** for authorization for the Treasurer and an employee to attend a seminar of the Houston Treasury Management Association May 6 in Houston at a total cost of \$255.
25. Request by the **Purchasing Agent** for authorization for five employees to attend the Texas County Purchasing Association workshop May 18-19 in Austin at an approximate total cost of \$2,500.

26. Request by the **Office of Emergency Management** for authorization for two employees to attend a meeting of the Environmental Protection Agency May 4-6 in San Antonio at an approximate total cost of \$900.
27. Request by **Commissioner of Precinct 1** for authorization for:
 - a. An employee to attend a continuing education class to renew a waste water license May 11-13 in Pearland at an approximate cost of \$165.
 - b. Two employees to attend an electrical troubleshooting seminar June 11 in Houston at a total cost of \$790.
28. Request by **Commissioner of Precinct 2** for authorization for:
 - a. An employee to attend the Harris County Youth & Family Services Conference May 6-7 in Houston at a cost of \$75.
 - b. Certain employees to be reimbursed for attendance at various functions as necessary during the fiscal year at a cost not to exceed \$2,000.

18. **Grants**

- a. Request by the **Public Infrastructure Department** for authorization to accept grant funds in the amount of \$200,000 from the U.S. Environmental Protection Agency to study the effectiveness of best management practices implemented to reduce pollutants in receiving streams.
- b. Request by the **Flood Control District** for authorization to submit an application to the Texas Water Development Board for Flood Mitigation Assistance Program grant funds in the amount of \$1,197,690 to purchase and demolish flood prone residential properties.
- c. Request by **Constable Hickman, Precinct 4**, for authorization to submit an application to the Cintas Corporation for \$5,980 for acquisition and training in the use of four automated electronic defibrillators.
- d. Request by **Constable Trevino, Precinct 6**, for authorization to submit an application to the Texas Comptroller of Public Accounts for grant funds in the amount of \$8,000 for a tobacco education and prevention program.
- e. Request by the **Sheriff's Department** for authorization to accept grant funds in the total amount of \$970,180 from the Office of National Drug Control Policy for the 2004 High Intensity Drug Trafficking Area programs.
- f. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$709,524 from the Criminal Justice Division of the Office of the Governor for the Organized Crime and Narcotics Task Force.

- g. Request by the **Office of Emergency Management** for authorization to accept grant funds in the amount of \$227,769 from the Office of the Governor, Division of Emergency Management, for the county's emergency management program.

19. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. AAA Asphalt Paving, Inc., for sidewalk repairs at the intersection of Aldine Mail Road and Luthe Road in Precinct 1.
 - b. Dow Construction, Inc., for Hudson Oaks sidewalk extension in Precinct 3.
 - c. Excalibur Construction, Inc., for the Little White Oak Bayou demonstration project at Moody Park.
 - d. Mountbatten Surety Company for Channelview Sports Complex expansion.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payroll payments for the periods ending May 14, 28, and 31.
4. Request for approval of an order for indemnification of Charles Bacarisse, District Clerk, for \$166 in connection with a returned check.
5. Request for approval of orders establishing new bank accounts for the Office of Financial Services.
6. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval of resolutions honoring Jim Haymon and Gloria Corvin on the occasion of their retirement.
2. Request for approval to purchase four replacement handsets and wall chargers for radio use.
3. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Supply of pouches for the Medical Examiner.
 - b. Outpatient pharmaceutical drug dispensing for institutionalized children.
 - c. Supply of various trees for the Flood Control District.

- d. Drug and alcohol testing for Human Resources & Risk Management.
 - e. Furnish, deliver, and install miscellaneous water spray play equipment for Mary Jo Peckham Park in Precinct 3.
 - f. Furnish, deliver, and install miscellaneous playground equipment for A.E. Dyess Park in Precinct 4.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Flood Control District, Information Technology, and Public Infrastructure.
 3. Recommendation for approval of changes in contracts with:
 - a. Xerox Corporation, contractor for photocopier services for the county, Flood Control District, and the Harris County Hospital District, resulting in no change to the contract amount (00745).
 - b. Storage Technology Corp., contractor for maintenance of storage technology equipment for Information Technology, resulting in a monthly addition of \$7,554 to the contract amount (00758).
 - c. Dynix, contractor for an automated library system for the County Library, resulting in an addition of \$26,758 to the contract amount (00759).
 - d. Gulf Coast Presort, contractor for pickup, processing, and delivery of mail for the county, resulting in no change to the contract amount (00767).
 - e. OD's Printing, contractor for printed forms for County Courts, resulting in an addition of \$1,200 to the contract amount (00768).
 4. Request for approval of a purchase exception to the Harris County Hospital District Purchasing Manual requirements for boiler and machinery coverage from The Traveler Indemnity Company of Connecticut through John L. Wortham & Son, L.P., for the period of January 13, 2004-January 13, 2005 at an estimated cost of \$52,945.
 5. Recommendation that bids received for vehicle body shop repair for the county be rejected and the job readvertised at a later date.
 6. Recommendation that awards be made to:
 - a. Rocal, Inc., low bid in the amount of \$26,188 for sign faces and related items for the county for the period beginning May 1, with no award for Items 22-33.
 - b. L & L Services, low bid in the amount of \$348,300 for turf establishment, vegetation promotion, mowing, and irrigation for the east region of the county, for the period beginning May 1.
 - c. SBC Datacom in the amount of \$72,503, The Revenue Markets, Inc., \$191,267, and Florida Traffic Control Devices, \$45,288, for various equipment for the Fort Bend County Parkway for the Toll Road Authority.
 7. Transmittal of notice of award to Engraphix Imaging Systems, low bid in the amount of \$756,662 for imaging equipment and maintenance for the District Clerk.

8. Request for approval to terminate an agreement with QUDEL Promotions, Inc., for operations and management of Tom Bass I Arts Pavilion for Precinct 1 effective immediately.
9. Request for approval to terminate an agreement with Texas Center for Adolescent Rehabilitation and Education, Inc., for exceptional care residential services for Protective Services for Children and Adults effective June 10.
10. Request for approval of renewal options with:
 - a. Myriad Systems, Inc., for processing, printing, and mailing of voter confirmation forms for the Tax Assessor-Collector for the period of July 1-June 30, 2005.
 - b. Diamond Ice Company, Inc., for furnishing, maintaining, and delivering ice and ice boxes for the county for the period of June 1-May 31, 2005.
 - c. National Window Cleaning, Co., Inc., for exterior cleaning of buildings for the county for the period of August 1-July 31, 2005.
 - d. ICS for inmate blankets for the county for the period of July 1-June 30, 2005.
 - e. Waste Management, Inc., for refuse removal services for the county and the Flood Control District for the period of July 1-June 30, 2005.
 - f. Central Transportation Systems, Inc., for transportation of voting machines and related election equipment for the county for the period of August 1-July 31, 2005.
 - g. Century Marking, Inc., for rubber stamps and related items for the county for the period of August 1-July 31, 2005.
 - h. The Greater Houston Convention and Visitors Bureau for general promotion and tourist advertising for the county for the period of July 1-June 30, 2005 at an estimated cost of \$795,000.
 - i. Defran Systems for Evolv CS software for Protective Services for Children and Adults for the period of June 1-May 31 2005 at an approximate cost of \$29,600.
 - j. SBC Global Services, Inc., for long distance services for the county and the Harris County Hospital District for the period of June 5-June 4, 2005 at an annual renewal cost for the county of \$120,000.
11. Request for approval of a month-to-month extension beginning June 1 not to exceed July 31 with Champion Chevrolet and Associated Carpro Collision for body shop repairs for the county.
12. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Mental Health and Mental Retardation Authority of Harris County for psychiatric services in the amount of \$145,184 for youth in the custody of Juvenile Probation at county institutions or any other location approved by the Chief Probation Officer for the period ending August 31.
 - b. IBM for Linux support line services on the OS/390 platform for Information Technology in the amount of \$28,188 for the period of May 1-April 30, 2005.

- c. DePelchin Children's Center for professional evaluation, treatment, and parent education services to clients in the TRIAD prevention program for Protective Services for Children and Adults at a cost not to exceed \$15,000 for the period ending February 28, 2005.
 - d. Carrier Commercial Service for a four-year service maintenance agreement for coverage for Carrier heating and cooling equipment owned by the county at 1303 Preston at an annual cost of \$46,000 for the period beginning May 1.
13. Request for approval of sole source, personal, and professional service exemptions from the competitive bid process for:
 - a. Gloria Batiste-Roberts to convene and conduct permanency planning team meetings for Protective Services for Children and Adults, and for the County Judge to execute an agreement in the amount of \$5,000 for the period ending February 28, 2005.
 - b. Wayne A. Bowling for computer consulting services for the County Courts, and for the County Judge to execute an agreement in the amount of \$61,920 for the period of May 1-April 30, 2005.
 - c. XIOtech for Magnitude hard drives and Magnitude data service upgrades for Information Technology, with trade-in of original hard drives at a value of \$32,000, for an estimated total of \$59,000.
 - d. SensIR Technologies for a HazMat ID chemical identifier system for Fire & Emergency Services at an estimated cost of \$49,000.
 - e. Transcore LP for violation enforcement system enhancements for the Toll Road Authority for the Fort Bend County Atlas application, image review services, County Attorney payment breakdown, invoice aging, manual payment reversal, and reject review queue services at an estimated cost of \$227,227, with reimbursement from Fort Bend County in the amount of \$114,377.
 - f. TASER International, manufacturer, and G T Distributors, Inc., local distributor, for certain TASER stun guns and associated cartridges.
 - g. Applied Biosystems for purchase of maintenance and repair of certain instruments for the Medical Examiner's office at an estimated cost of \$28,312.
14. Request for authorization for renewal of the annual membership with the State of Texas Cooperative Purchasing Program at a cost of \$100, and appointment of the Purchasing Agent as the county's authorized representative.
15. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
16. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened April 19 and 26, and request for approval of recommendations for disposition.

20. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions on the occasion of retirements for:
 - a. April 27 for Joe Ruffino, Jr., from the Sheriff's Department.
 - b. April 30 for Steven Conroy, Robert L. Baker, and John Mullens from the Sheriff's Department, and Horace Manning from Information Technology.
 - c. May 31 for Leon Gottselig from the Flood Control District.
2. Request for approval of resolutions for:
 - a. April 29 as Employee Transit Coordinators' Day for providing commute solutions for employees.
 - b. August 5 as Harris County Night with the Houston Astros.
3. Request for approval to submit an application for renewal of notary license for an employee at an approximate cost of \$90.
4. Request for approval to assign a county vehicle to a position and add a \$525 car allowance to another position.
5. Request for discussion and possible action regarding appointments to the Children's Assessment Center Foundation Board, and to fill an unexpired term on the Harris County Hospital District Board of Managers.
6. Request that the Harris County Sports & Convention Corporation provide an update to the court on the activities of the corporation at the May 11 court meeting.
7. Request by the Office of Emergency Management that the Harris County Basic Plan be modified to allow the Cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Hunters Creek Village, Piney Point Village, and Spring Creek Village to enter into an interjurisdictional comprehensive emergency management resolution with the county for submission to the State of Texas Department of Public Safety, Division of Emergency Management.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing May 3 as the Houston Chapter of the Top Ladies of Distinction, Inc., Founders Day.
2. Consideration of a recommendation for approval of an interlocal agreement and order between the county and the City of Houston for proposed design and construction of a natatorium project, and authorization for appropriate officials to take necessary actions to complete the transactions, pending approval by Houston's City Council.

3. Request for approval to reimburse an employee \$55 for renewal of an electrician's license.
4. Request for approval to replace 30 cellular phones that are no longer under warranty, and purchase a new one at an estimated cost of \$4,000.
5. Request for approval of a resolution to develop a plan to end homelessness.

c. **Commissioner, Precinct 2**

1. Request for authorization for the County Judge to execute agreements with Harris County Water Control District No. 84 for cleanup along the roadsides of Ashland from Woodforest to Sheldon, Wood Drive from Sheldon to Park Street, and Bear Bayou from Sheldon to Park Street in connection with the Adopt a County Road program for periods of March 1-February 28, 2005.
2. Request for discussion and possible action to approve a resolution in honor of Rev. Helen Morris Havens on the occasion of her retirement from St. Stephen's Episcopal Church.

d. **Commissioner, Precinct 3**

1. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program with:
 - a. Knights of Columbus Council No. 8771 for cleanup along the roadsides of Huffmeister from Fluer De Lis to Cypress North Houston for the period of April 1-March 31, 2005.
 - b. Girl Scout Troop No. 5841 for cleanup along the roadsides of Mason Road from Morton Ranch to Franz Road for the period of May 1-April 30, 2005.
2. Request for approval to install a fatality marker in the 6400 block of Barker Cypress.
3. Request for authorization to create five Deputy I-Parks positions for the Constable of Precinct 5.
4. Transmittal of notice of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Request for approval for Mary Latta to fill the unexpired term of Tommy Latta as a commissioner for Emergency Services District No. 5 for the period ending December 31, 2004.
2. Request for authorization to change the title of a position effective May 1.

3. Request for authorization to create summer intern positions for the period of May 10-August 20 with a maximum hourly rate of \$7.50.
4. Request for approval to accept donation of a computer software program, two credit card terminals, a vice for an engraving machine, three benches, and two computers from The Mercer Society for the Mercer Arboretum and Botanic Gardens.
5. Request for approval to post signs lowering the speed limit to 20 MPH in the Belleau Woods East Subdivision.
6. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack No. 1565 for cleanup along the roadsides of Old Aldine Westfield Road from Aldine Westfield Road to Cypresswood Drive in connection with the Adopt a County Road program for the period of April 15-April 14, 2005.
7. Transmittal of notice of traffic sign installations.

21. **Miscellaneous**

- a. Transmittal of petitions filed with the 61st, 127th, 164th, 281st, and 295th District Courts, and County Civil Courts Nos. 1, 3, and 4.
- b. Transmittal of a petition to the Texas Commission on Environmental Quality for creation of Harris County Municipal Utility District No. 401.
- c. Request for approval of a resolution approving Harris County Health Facilities Development Corporation Hospital Revenue Bonds, Memorial Hermann Healthcare System, Series 2004A and 2004B.
- d. Transmittal of notice by the City of Pearland of its intent to annex certain property near the southwest corner of Beltway 8 and SH 288, west of Anagost Road, south of Riley Road, and east of Hooper Road in the Allison-Richey Gulf Coast Home Company Subdivision effective June 28.

22. **Emergency items.**

23. **Public Hearing**

Request by Public Infrastructure for approval of street name changes and corrections: Star Hollow Lane to be designated for an unnamed stub street; Silver Knoll Drive to be changed to Hasina Knoll Drive; and Laguna Falls (PVT) to be changed to Laguna Bay Court (PVT) in Precincts 1, 3, and 4.

24. **Executive Session**

- a. Request by the County Attorney for an executive session for a briefing on the status of litigation in the matter of Harris County Flood Control District vs. Avi Ron, Trustee, et al in County Civil Court No. 3, and for the court to take appropriate action upon return to open session.
- b. Request by the County Attorney for an executive session to discuss acceptance of the resignation of Perry Wooten as Constable of Precinct 7, and discussion of appointment of an individual to fill the office of Constable, Precinct 7 for the balance of the unexpired term, and for the court to take appropriate action upon return to open session.

25. **Appearances before court**

a. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Information Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Community & Economic Development
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Pretrial Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2004

January S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

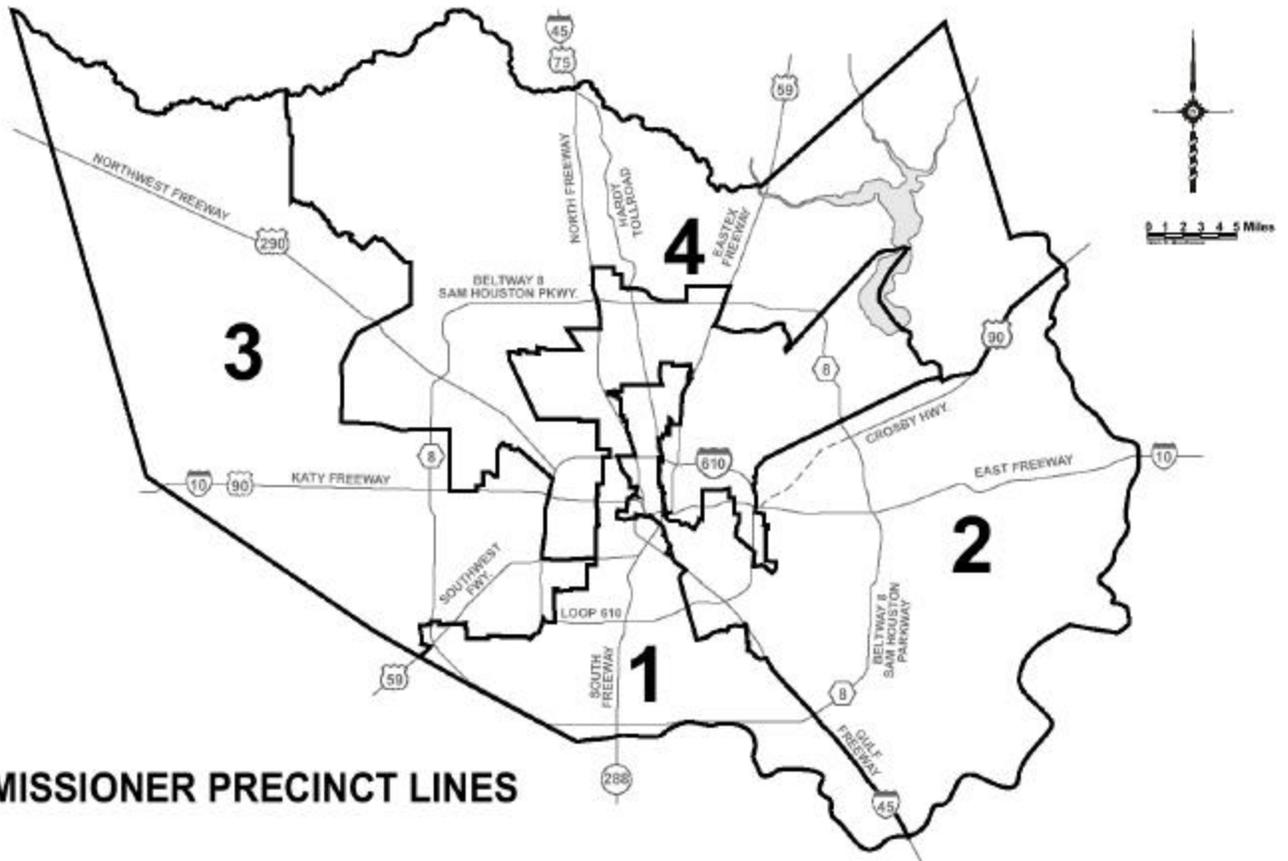
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by ☐.
 Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

Calendar 2005

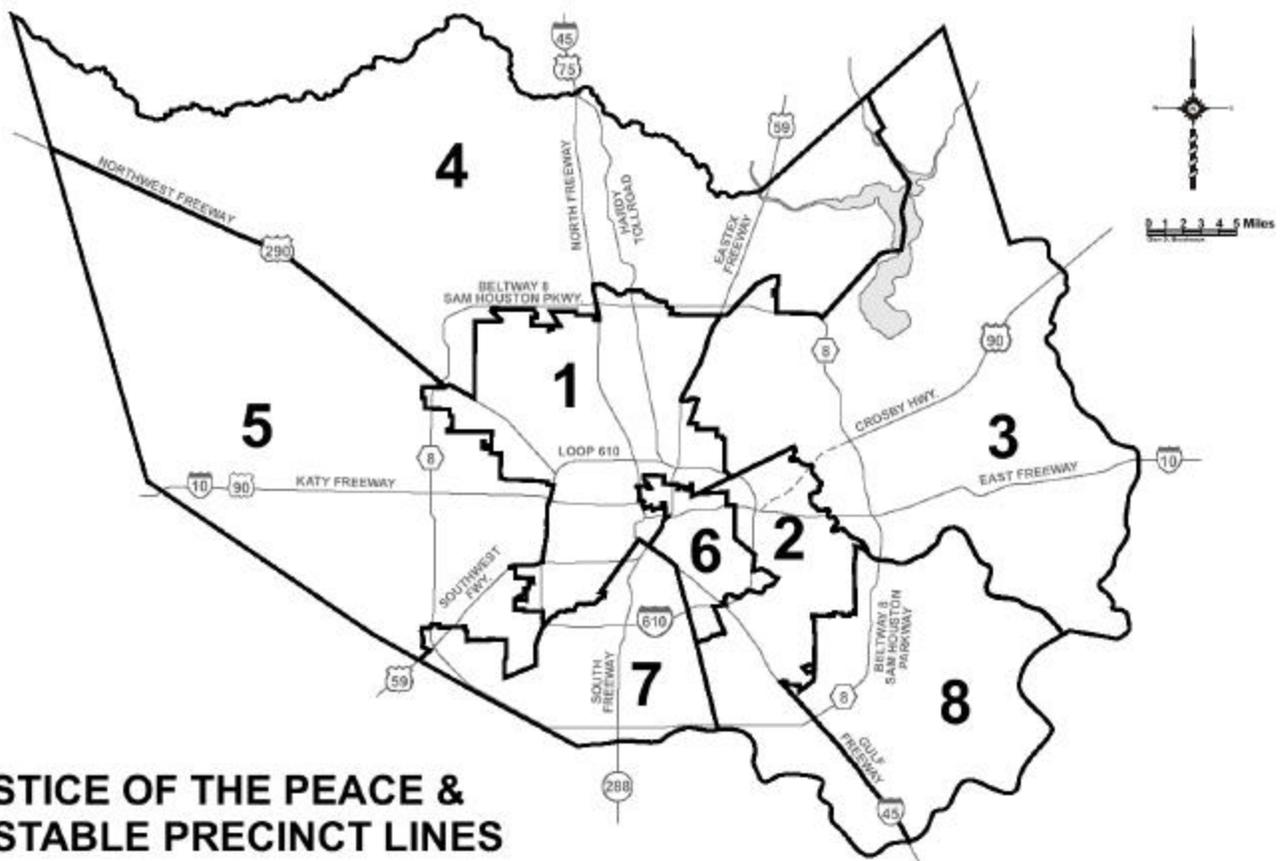
January S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONER PRECINCT LINES



JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES