



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Sylvia R. Garcia  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 04.07

### AGENDA

March 30, 2004

10:00 a.m.

Opening prayer by Pastor Glen Cooper of Uvalde Baptist Church in Houston.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Right of Way
  - c. Toll Road Authority
  - d. Flood Control District
  - e. Engineering
2. Management Services
3. Facilities & Property Management
4. Public Health Services
5. Community & Economic Development
6. Library Services
7. Youth & Family Services
8. Constables
9. Sheriff
10. Fire & Emergency Services
11. County Clerk
12. District Clerk
13. County Attorney
14. District Courts
15. Travel & Training
  - a. Out of Texas
  - b. In Texas
16. Grants
17. Fiscal Services & Purchasing
  - a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
18. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
19. Miscellaneous
20. Emergency items
21. Appearances before court

*Adjournment*

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization to negotiate a continuation of professional services agreement with DMJM+HARRIS to explore the potential for commuter rail operations on existing freight railroad corridors along SH 3, Mykawa Road, FM 521, Hardy Road, and US 59 North.
2. Recommendation for authorization to create an administrative assistant position effective April 3.
3. Request for approval of payment in the amount of \$93 for a notary license and supplies for an employee.
4. Recommendation that the court adopt the Tropical Storm Allison recovery project releases as best available data and authorize use for regulatory purposes under the county regulations for flood plain management effective immediately.

b. **Right of Way**

1. Recommendation for approval of resolutions and orders authorizing the county to accept donations of Tracts 003 and 003D1 from the intersection of House Hahl Road and Fry Road south to north of Langham Creek and Tracts 004 and 004D1 from the Union Pacific Railroad near Cypress Rosehill Road south to Mound Road for the Fry Road-5 project in Precinct 3.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. A specific tract at 1445 Moritz Drive for the Westview Pocket Park addition project in Precinct 3.
  - b. A specific tract on Wallisville Rd. at John Martin Road and Haney Road for the Wallisville Road left turn lane project in Precinct 2.
3. Recommendation for approval of a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell Tract 01-602.0 at Little Cypress Creek and Cypress Green Drive to Harris County MUD No. 5 in connection with the Cypress Creek project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
4. Recommendation for approval of a resolution and order authorizing the Flood Control District to accept the dedication of a drainage easement for maintenance purposes, Tract 01-006.0 west of Settegast Road between Lakemont Drive and Greens Bayou in Precinct 1.

5. Recommendation for approval of a resolution and order authorizing the Casa de Amigos Health Center expansion project, a specific tract at the intersection of North Main Street and Harrington Street in Precinct 2, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the Harris County Hospital District, and for appropriate officials to take necessary actions to complete the transactions.
6. Recommendation that the court approve a resolution and order authorizing the Battleground Road project, a specific tract at 4411 Battleground Road in Precinct 2, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the county, providing landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Request for authorization for the County Judge to execute an agreement with American Traffic Solutions, Inc., for software and hardware solutions that support efforts to record toll violations.
2. Recommendation for appropriate officials to take necessary actions and awards be made for the Fort Bend Parkway extension project to:
  - a. Florida Traffic Control Devices, Inc., in the amount of \$619,782 for roadway illumination south of Carey Chase Drive to US 90A.
  - b. Spawglass Civil Construction, Inc., in the amount of \$2,550,876 for toll and Transtar facilities south of Carey Chase Drive to US 90A.
3. Recommendation that the County Judge be authorized to execute an interlocal agreement with TxDOT to undertake and complete highway improvement construction of interchanges at Beltway 8 and US 90A for the Fort Bend Parkway, Phase 1 project, and to provide funding for design, construction, operation, and maintenance in the amount of \$12,604,575.
4. Request for authorization to correct the payroll record of an employee.
5. Request for authorization to establish a 55 MPH maximum speed limit for cars and trucks on the newly constructed Westpark Tollway effective May 1.
6. Request for approval of new utility services for the Hardy Toll Road airport connector enhancement project.
7. Request for authorization to negotiate surveying contracts with RODS, Landtech, and Baseline for right of way mapping services for segments of the Grand Parkway.
8. Request for authorization to create a sergeant and three deputy positions for Constable Cheek, Precinct 5 for the Westpark Toll Road effective April 3.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. City of Houston for construction and maintenance to allow the district to construct certain improvements on a portion of Mason Park in Precinct 2 and use district personnel and equipment to perpetually maintain the project with permission to enter the land.
  - b. Gunda Corporation, Inc., for engineering services in the amount of \$240,000 to develop the Carpenters Bayou channel restoration plan from Woodforest Boulevard to Woodford in Precinct 2.
  - c. Huitt-Zollars, Inc., for engineering and architectural services in the amount of \$500,000 in support of the district's engineering and maintenance programs.
  - d. SWCA, Inc., for additional environmental engineering services in the amount of \$100,000 in support of development of the district's Green Bayou wetlands mitigation bank in Precinct 4 (amendment).
  - e. Turner Collie & Braden Inc., for additional engineering services in the amount of \$100,000 to conduct flood plain studies for currently unstudied channels in the county for inclusion in the new flood insurance rate maps produced as part of the Tropical Storm Allison recovery project (amendment).
  - f. Vicente and Rita Aguilar for landscaping maintenance services for the property at 11031 Sageriver, Lot 8, Block 19, Sagemont Subdivision, Section 5, Unit A119-00-00, Tract 04-809.0.
  
2. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for:
  - a. Vogel Creek conveyance improvements, Phase 1, from Cypress Grove Lane to White Oak Bayou in Precinct 1 at an estimated cost of \$334,000.
  - b. Channel conveyance improvements, enclosure from Indian Trails Road to K140-05-00 in Precinct 4 at an estimated cost of \$55,000.
  - c. Channel modification at Channelwood Park in Precinct 2 at an estimated cost of \$241,000.
  - d. Channel conveyance improvements, enclosure from W130-00-00 to San Felipe in Precinct 4 at an estimated cost of \$6,865,000.
  - e. General repairs in eastern Greens Bayou watershed in Precincts 1 and 4 at an estimated cost of \$350,000.
  - f. General repairs in western Greens Bayou watershed in Precinct 4 at an estimated cost of \$343,000.
  
3. Request for approval of change in contracts for:
  - a. Excalibur Construction, Ltd., for general repairs countywide, resulting in an addition of \$12,000 to the contract amount (02/0240-01).
  - b. Lecon, Inc., for general repairs in Precincts 1 and 4, resulting in an addition of \$6,000 to the contract amount (03/0137-02).

4. Recommendation for authorization to refund impact fees of \$2,607 to Chang Huoy and Phe Khim Sok due to the Texas Department of Transportation requiring onsite detention after the district signed the construction plans.
5. Recommendation for approval of contract and bonds with Lecon, Inc., in the amount of \$105,268 for general repairs to Unit F101-03-00 in Precinct 2.

e. **Engineering**

1. Recommendation for authorization to seek bids for a two or three week period for:
  - a. Pavement improvements on N. Silvergreen at Pennygent in Precinct 2 at an estimated cost of \$68,700.
  - b. Greenhouse Road improvements from West Little York Road to FM 529 in Precinct 3 at an estimated cost of \$964,679.
  - c. Construction of Fry Road southbound lanes from south of West Little York to FM 529 in Precinct 3 at an estimated cost of \$3,463,012.
  - d. Erosion protection and channel repair for the bridge on Addicks-Clodine over the south fork of Brays Bayou in Precinct 3 at an estimated cost of \$81,000.
  - e. Traffic signal installation at the intersection of Barker Cypress Road and Westgate Park Drive in Precinct 3 at an estimated cost of \$106,000.
  - f. Traffic signal installation at the intersection of Mason Road and Cypresswood Drive in Precinct 3 at an estimated cost of \$140,000.
  - g. Repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Humble and Lyons Camp areas in Precinct 4 at an estimated cost of \$500,000 each.
  - h. On-site wastewater treatment and disposal system for A.D. Dyess Park in Precinct 4 at an estimated cost of \$490,000.
  - i. Furnish cement stabilized sand in Precinct 4 at an estimated cost of \$82,000.
2. Recommendation for approval of the following plats:
  - a. Princeton Place, Section One in Precinct 4; VanDeWiele Engineering, Incorporated.
  - b. Klein ISD Klein Forest High School in Precinct 4; American Engineering Surveys.
  - c. Tealbrook Reserves Reserve L replat in Precinct 3; Terra Surveying Company.
  - d. Augusta Pines, Sections Six, Eight, and 10 in Precinct 4; R.G. Miller Engineers.
  - e. Windrose West, Section Seven in Precinct 4; Carter & Burgess, Incorporated.
  - f. Childers Acres in Precinct 3; Charles E. Bates.
  - g. Rock Creek, Section Three partial replat in Precinct 4; Edminster Hnshaw Russ and Associates.
  - h. Mt. Zion-Bowden in Precinct 4; E.I.C. Surveying Company.
    - i. Cypress Stone Village in Precinct 3; Texas Engineering and Mapping Company.
    - j. Vitulli Acres in Precinct 4; Gamble Engineering & Associates, Inc., and South Texas Surveying Associates, Incorporated.
    - k. Grand Oaks, Section Three in Precinct 3; Costello, Incorporated.



- k. Cutler Repaving contractor for refurbishing Astascocita Road by hot in place recycling of existing asphalt surface and overlay in the Humble Camp area in Precinct 4, resulting in a reduction of \$117,877 from the contract amount (28116).
  - l. Hubco, Inc., contractor for Brittmoore Road to Tanner Road and Tanner Road from Brittmoore Road to Beltway 8 in Precinct 4, adding 103 calendar days and resulting in an addition of \$53,541 to the contract amount (28088).
  - m. Hubco, Inc., contractor for Spring-Cypress Road, Sections 7E and Eight from Carrot Drive to west of Falvel Road in Precinct 4, adding 67 calendar days and resulting in an addition of \$413,052 to the contract amount (28087).
  - n. L.N. McKean, contractor for reinforced concrete structure within Unit E135-01-00 in Precinct 4, adding 43 calendar days and resulting in an addition of \$4,805 to the contract amount (28122).
5. Recommendation for authorization for the County Judge to execute architectural/engineering services agreements with:
    - a. Morris Architects, Inc., in the additional amount of \$122,672 in connection with renovation of the existing criminal courts building for the Juvenile Justice Center (amendment).
    - b. Edminster, Hinshaw, Russ & Associates, Inc., in the amount of \$42,441 in connection with construction of Orem Drive from Telephone Road to the west in Precinct 1.
    - c. Arcadis G&M, Inc., in the amount of \$185,476 in connection with construction of Stuebner-Airline Road from Spring-Cypress Road to north of Thora Lane in Precinct 4.
    - d. SCL Engineering in the amount of \$21,859 in connection with construction of Fallbrook Drive from east of Antoine Drive to Ann Louise Road in Precinct 4.
    - e. Van De Wiele Engineering, Inc., in the amount of \$12,799 in connection with construction of Spring-Cypress Road from SH 249 to west of the B&NO Railroad in Precinct 4.
  6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
    - a. Paradigm Consultants in the additional amount of \$17,480 for Greenhouse Road from Saums Road to Spanish Needle Drive in Precinct 3 (amendment).
    - b. PSI, Inc., in the amount of \$100,000 for on-call projects in Precinct 3.
  7. Recommendation for authorization to negotiate for engineering services with Charles D. Gooden, Consulting Engineers, Inc., in connection with El Dorado Boulevard from Beamer Road to Blackhawk Boulevard.
  8. Recommendation that initial wage rate determinations be made for violation to pay county prevailing wage rates on:
    - a. A&L Mechanical, for their subcontractor Inland Environments, Ltd., on the District Attorney's Building project.

- b. J.T. Vaughn Construction, for their subcontractor CAI Metals, Ltd., on the Civil Justice Center project.
  - c. Satterfield & Pontikes, for their subcontractor Kilgore Mechanical on the Juvenile Justice Center project.
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
    - a. DOW Construction, Inc., best bid in the amount of \$17,895 for storm sewer repairs at Hay Meadow and Unit P-118-19-4 in Precinct 1.
    - b. TJ&T Enterprises, Inc., best bid in the amount of \$7,530,499 for paving and drainage improvements for Orem Drive from east of Mykawa Road to Foxton Road in Precinct 1.
    - c. Silva, Inc., lowest and best bid in the amount of \$215,548 for reconstruction of five streets in the City of Shoreacres in Precinct 2.
    - d. Forde Construction Company, Inc., lowest and best bid in the amount of \$51,250 for asphalt overlay and base repair of various roads in the City of Webster in Precinct 2.
    - e. Texas Sterling Construction, LP, best bid in the amount of \$1,456,266 for concrete base repair on various roads and reconstruction of an existing ditch in the City of Deer Park in Precinct 2.
    - f. DOW Construction, Inc., lowest and best bid in the amount of \$97,864 for repair of bridges on Huffmeister Road at Horsepen Creek and Trailside Drive at Horsepen Creek in Precinct 4.
  10. Recommendation for authorization for appropriate officials to take necessary actions and renew contracts with IGL Landscape Services for mowing and maintenance of the east and south parks in Precinct 2 in amounts of \$66,151 and \$71,846, respectively.
  11. Recommendation for approval of a drainage study prepared by Klotz Associates, Inc., for the Windfield Road area in Precinct 1.
  12. Recommendation for authorization for the County Judge to reduce the retainage from 5% to 2% for TJ&T Enterprises, Inc., contractor for construction of Space Center Boulevard extension completion in Precinct 2.
  13. Recommendation that a technical defect be waived and the award for Mason Road from north of Franz Road to Morton Road in Precinct 3 be made to TJ&T Enterprises, Inc., lowest bid in the amount of \$4,559,627, and for appropriate officials to take necessary actions relating to the award.
  14. Transmittal of the semi-annual report for revised rules of county on-site sewerage facilities.
  15. Transmittal of notices of road and bridge log changes.

## 2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$111,755 and six workers compensation recoveries in the total amount of \$5,037; settlement of four tort claims in the total amount of \$8,834; denial of two claims for damages; and transmittal of claims for damages received during the period ending March 23.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$4,416 in connection with an accident claim.
- c. Transmittal of investment transactions for the period of March 10-23 and maturities for March 17-30, and request for approval of changes in securities pledged for county funds.
- d. Request for authorization to correct the payroll record of an employee.
- e. Request for approval of interest payments for commercial paper projects.
- f. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- g. Recommendation that the court approve the change in name of the Office of Court Services to Harris County Pretrial Services.
- h. Recommendation that the court approve positions for the Clear Lake City-County Freeman Branch Library, and transmittal of a status report from the director.

## 3. Facilities & Property Management

- a. Request for authorization to renew annual agreements with:
  1. Northhampton Municipal Utility District for lease of space at 23010 Northcrest in Spring for the Constable of Precinct 4.
  2. H N Property Investments, Inc., for space at 11509 Veterans Memorial in Houston for a Public Health WIC clinic.
  3. Houston West Town, Ltd., for space at 4204 Decker Drive in Baytown for a Public Health WIC clinic.
  4. Red Bluff Associates, LLC, for space at 3737 Red Bluff in Pasadena for a Public Health WIC clinic.
- b. Request for authorization to change the payment address from 1502 Augusta, Suite 100, to 2401 Fountainview, Suite 510, for the lease of space at 8080 El Rio for the County Public Library administration office.

- c. Request for approval of change in ownership from 2920 Partnership, Ltd., to I.D.S.S., Inc., for the lease of space at 701 E. Main in Tomball for a Public Health WIC clinic.
- d. Request for approval of an annual purchase order in the amount of \$6,120 to Central Parking Systems for six assigned parking spaces at 1311 Preston.

4. **Public Health & Environmental Services**

- a. Request for approval of an amendment to an agreement with the Texas Department of Health for additional funds in the amount of \$137,840 for family planning services.
- b. Request for authorization to waive the immunization administration fee for individuals who attend special immunization drives April 3, May 1, and May 15-16.
- c. Request for authorization to accept donations in the total amount of \$971 for the Animal Control Shelter.
- d. Request for approval of an annual agreement with Baylor College of Medicine to provide healthcare services for teens and adolescents for the period of April 1-March 31, 2005 in the amount of \$293,672.
- e. Request for approval of additional mileage reimbursements in amounts of \$44, \$69, \$77, \$230, \$317, and \$712 for TB outreach workers who exceeded monthly limits in January and February.

5. **Community & Economic Development**

- a. Request for approval of a subordination agreement with Community Home Loan to allow a low-income homeowner in Precinct 2 to refinance for a lower interest rate.
- b. Request for approval of an amendment to an agreement with Bread of Life, Inc., for renovation of the Resurrection House Homeless Facility to clarify requirements for matching funds and correct line item allocations for emergency shelter and transitional housing for homeless men and women at 4124 Kolb Street in Precinct 1.
- c. Request for approval of an amended order to clarify the project delivery and population to be served through the Precinct One Seniors Drama Program at Tom Bass Park Community Center.
- d. Request for approval of an amendment to an agreement with the City of Galena Park to allocate additional Community Development Block Grant funds in the amount of \$50,000 for the Galena Park Community Swimming Pool project.
- e. Request for approval of 10 deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 3 and 4 in the total amount of \$154,400.

- f. Request for approval of amendments to annual action plans.
- g. Request for approval of amendments to agreements with Bridge Over Troubled Waters, Inc., and New Horizon Family Center to increase the funding and revise the scope of services for homeless women and children.
- h. Request for approval of designation of the TAPCO International Reinvestment Zone and a tax abatement agreement with TAPCO International, Inc., and Don L. and Martha L. Tuffli Trust for construction of a manufacturing facility in Precinct 4.

6. **Library Services**

- a. Request by the County Library for authorization for the County Judge to execute a system application form for continuing membership in the Texas State Library System.
- b. Request for approval of a cellular phone allowance for an employee.

7. **Youth & Family Services**

a. **Protective Services for Children & Adults**

- 1. Request for authorization to correct the payroll records of two employees.
- 2. Request for authorization for the County Judge to approve a change in designation for management of the Title V Truancy Program of the Criminal Justice Division of the Office of the Governor, from Juvenile Probation to Protective Services.

b. **Children's Assessment Center**

- 1. Request for approval of a memorandum of understanding with the Children's Assessment Center Foundation to recognize income and allocations from various grants associated with FYs 2004 and 2005.
- 2. Request for approval of a memorandum of understanding with the Children's Assessment Center Foundation recognizing security expenses at 2500 Bolsover paid by the foundation and authorizing reimbursement.

8. **Constables**

- a. Request by the constables' systems manager for approval of educational incentive pay adjustments for law enforcement officers who met requirements for the changes.
- b. Request by Constables Abercia and Bailey, Precincts 1 and 8, for approval of changes to authorized lists of regular deputies and reserve officers.

- c. Request by Constable Jones, Precinct 3, for approval to change the authorized number of hours for a part-time deputy position and a part-time clerk position.
- d. Request by Constable Hickman, Precinct 4, for authorization to waive late fees assessed to Cypress Fairbanks ISD for January and February in connection with a law enforcement agreement for the D.A.R.E. program.
- e. Request by Constable Hickman for authorization to accept an annual allocation from the Texas Law Enforcement Officer Standards and Education account in the amount of \$20,137.
- f. Request by Constable Butler, Precinct 7, for authorization to extend positions for the Gang Related Education and Training program pending receipt of grant funds.

9. **Sheriff**

- a. Request for approval of employee name changes and changes to the department's authorized list of regular law enforcement officers.
- b. Request for authorization to accept an annual allocation from the Law Enforcement Officer Standards and Education account in the amount of \$236,598.
- c. Request for approval of a cellular phone allowance for an employee.

10. **Fire & Emergency Services**

- a. Request for approval of payment in the amount of \$79 for a notary designation for an employee.
- b. Request for authorization to accept a pneumatic pump donated to the department for the Hazmat Team.
- c. Request for approval of payment in the amount of \$758 to reimburse an employee for the emergency purchase of a floor safe for storage of seized property.

11. **County Clerk**

- a. Transmittal of the minutes for the court's meeting of March 2.
- b. Transmittal of affidavits of substantial interest filed by Commissioner Radack regarding items on the March 16 agenda.
- c. Request that the court adopt the official early voting schedule and approve a change to an early voting location for the April 13 primary runoff elections.

- d. Request that the court approve for the April 13 primary runoff elections payments for operation of the Central Counting Station; an interdepartmental transfer to the Constable, Precinct 1, for law enforcement supervision of early voting ballots; rental fees for facilities during the early voting period and for election judge training; installation of telephone service; payment for overtime; publication of notice of equipment test; payments for election officials; and delivery of voting equipment.

12. **District Clerk**

Request for approval of a programmer analyst position to be funded by the Office of the Attorney General.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 269th District Court, and U.S. District Court.
- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with the Texas Administrative Code and a state environmental quality permit for a catalyst plant at 13000 Bay Park Road.
- c. Request for approval of an order authorizing the County Judge to execute an agreement with South Texas College of Law to provide legal interns under a federal work-study program.
- d. Request for approval of an order authorizing the County Attorney to negotiate with Linebarger Goggan Blair & Sampson, LLP, for collection of debts owed to the Toll Road Authority and false alarm fees owed to the county.
- e. Request for approval of orders imposing penalties and interest for delinquent taxes pursuant to sections of the Tax Code and authorizing an additional collection fee for tax years 2003 through 2007.

14. **District Courts**

Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.

15. **Travel & Training**

a. **Out of Texas**

1. Request by the **PID Flood Control District** for authorization for:
  - a. Three employees to attend a hydrology conference June 14-18 in Pagosa Springs, Colo., at an approximate cost of \$7,135.

- b. Three employees to attend a conference of the Association of State Floodplain Managers May 16-21 in Biloxi, Miss., at an approximate cost of \$5,665.
2. Request by **PID Engineering** for authorization for an employee to attend a conference of the Association of State Floodplain Managers May 16-21 in Biloxi, Miss., at an approximate cost of \$2,000.
3. Request by **Human Resources & Risk Management** for authorization for an employee to attend a customer advisory group meeting concerning the county's employee assistance program April 19-21 in St. Louis at an approximate cost of \$700.
4. Request by **Facilities & Property Management** for authorization for an employee to travel to Quebec City, Canada April 19-21 to review the mock up of courtrooms for the jury box and judge's bench for the Civil Justice Center.
5. Request by **Public Health & Environmental Services** for authorization for:
  - a. Two employees to attend an HIV prevention conference of the U.S. Office of Population Affairs May 4-7 in San Diego at an approximate cost of \$2,800.
  - b. An employee to attend a national conference of the American Academy of Nurse Practitioners June 11-16 in New Orleans at a cost of \$1,230.
  - c. An employee to attend a conference of the Environmental Systems Research Institute August 8-13 in San Diego at an approximate cost of \$1,900.
  - d. Three PHES employees to attend the Ryan White Grantees Conference August 21-26 in Washington, D.C.
6. Request by **Community & Economic Development** for authorization for an employee to attend a federal funds management training seminar June 7-10 in St. Louis at a cost of \$2,209.
7. Request by **Protective Services for Children and Adults** for authorization for an employee to attend the National Immunization Conference May 11-14 in Nashville at an approximate cost of \$978.
8. Request by the **Children's Assessment Center** for authorization for an employee to attend a leadership conference of the National Children's Alliance May 2-5 in Washington, D.C., at an approximate cost of \$1,600.
9. Request by **Constable Hickman, Precinct 4**, for authorization for an employee to attend a training conference of the National Narcotic Detector Dog Association April 18-23 in Fayetteville, Ark., at an approximate cost of \$914.
10. Request by the **Sheriff** for authorization for:
  - a. Certain employees to attend the FBI National Academy during the fiscal year in Quantico, Va., at an approximate cost of \$1,500 each, with travel by county vehicle.

- b. An employee to attend a law enforcement grants seminar April 14-16 in Las Vegas at an approximate cost of \$2,585.
11. Request by the **Medical Examiner** for authorization for an employee to attend the Medicolegal Death Investigator School April 26-30 in St. Louis at a cost of \$1,940.
  12. Request by the **District Attorney** for authorization for an employee to attend a board of directors meeting of the National District Attorneys Association/American Prosecutors Research Institute March 18-20 in Fort Lauderdale at an approximate cost of \$1,400.
  13. Request by the **County Judge** for authorization for an employee of the Office of Support or a volunteer of the Ryan White Planning Council to attend the Ryan White Grantees Conference of the Health Resources and Services Administration August 21-27 in Washington, D.C., at a cost not to exceed \$1,950.
  14. Request by **Commissioner of Precinct 3** for authorization for an employee to attend the National Association of Fleet Administrators Professional Fleet Management Institute April 17-20 in Atlanta at an approximate cost of \$1,500.
- b. **In Texas**
1. Request by **PID** for authorization for an employee to attend a skills workshop for assistants June 9 in Houston at a cost of \$199.
  2. Request by **PID Right of Way** for authorization for:
    - a. Four employees to attend a real estate appraisal course of the International Right of Way Association April 22-23 in Houston at a cost not to exceed \$1,500.
    - b. Four employees to attend an ethics course of the International Right of Way Association April 21 in Houston at a cost not to exceed \$1,000.
  3. Request by **he PID Flood Control District** for authorization for 12 employees to attend software seminars of Total CAD Systems, Inc., April 12-13 and April 19-20 in Houston at a cost of \$4,000.
  4. Request by **PID Engineering** for authorization for four employees to attend an annual conference of the Texas Floodplain Management Assn., April 26-29 in Fort Worth at a total cost of \$3,200.
  5. Request by **Management Services** for authorization for three employees to attend a cash management conference April 18-20 in San Antonio at an approximate cost of \$3,000.
  6. Request by **Human Resources & Risk Management** for authorization for:
    - a. Two employees to participate in collegiate job fairs of MTI College of Business and Technology April 15 and Kingwood College April 21 at a cost of \$50.

- b. An employee to attend a symposium of the Houston Human Resource Management Assn., April 13-14 in Houston at a cost of \$130.
7. Request by **Information Technology** for authorization for:
    - a. An employee to attend a board meeting and planning session of the Texas Association of Governmental Information Technology Managers March 31 in Arlington.
    - b. An employee to attend the Motorola Trunked Users Group workshop April 4-6 and the Texas Regional MTUG Conference April 7 in Austin at a cost of \$644.
    - c. Three employees to attend radio network training classes May 3-7 in Houston at a total cost of \$3,825.
    - d. An employee to attend a storage area network certification class May 25-28 in Houston at a total cost of \$2,310.
  8. Request by **Facilities & Property Management** for authorization for:
    - a. An employee to attend a symposium regarding the Battle of San Jacinto April 23 in Houston at a cost of \$35.
    - b. An employee to attend a software training course April 26-29 in Houston at an authorized cost of \$795.
    - c. Two employees to attend a conference of the Association of Records Managers and Administrators April 27-29 in Stafford at a cost of \$575.
  9. Request by **Public Health & Environmental Services** for authorization for:
    - a. Eight employees to use two county vehicles for travel to Angleton April 1 to attend a workshop of the Texas Mosquito Control Association at no additional cost.
    - b. An employee to use a county vehicle for travel to Round Rock April 21-22 to attend the annual meeting of the Texas Environmental Health Association, with expenses paid by the association.
    - c. Three employees to attend an educational conference of the Texas Environmental Health Association April 21-23 in Round Rock at an approximate cost of \$1,050.
    - d. An employee to attend the Texas Water 2004 Conference April 5-8 in Arlington at an approximate cost of \$400.
    - e. An employee to attend an annual conference on transportation/roadway safety for children April 14-16 in South Padre Island in the amount of \$850.
    - f. The department to participate with an exhibit at the annual education conference of the Texas Public Health Association April 18-20 in Houston at a cost of \$250.
    - g. The director to attend various events of the Texas Public Health Association Annual Education Conference April 18-21 in Houston at a cost of \$300.
    - h. Eight employees to attend the educational conference of the Texas Public Health Association April 18-20 in Houston at a cost of \$1,615.
    - i. Four employees to attend the annual infant nutrition education conference of the Texas Department of Health April 19-22 in Austin at a cost of \$2,501.
    - j. Two employees to attend a medical records seminar concerning federal privacy requirements April 21 in Houston at a cost of \$178.

- k. An employee to attend a conference of the Texas Federation of Humane Societies April 25-27 in Austin at a cost of \$365.
  - l. Two employees to attend a pediatric assessment training program May 17-19 in Houston at a cost of \$600.
10. Request by **Community & Economic Development** for authorization for an employee to attend a community development finance summit April 13 in Dallas at an estimated cost of \$350.
11. Request by the **County Library** for authorization for 12 employees to attend a conference of the Houston Area Association for the Education of Young Children April 17 in Houston at a cost of \$600.
12. Request by **Cooperative Extension** for authorization for:
- a. An employee to attend a conference of the Texas Council on Family Relations April 1-2 in College Station at a cost of \$328.
  - b. An employee to attend the Water Quality for Houston Symposium April 7 in Houston at a cost of \$50.
  - c. An employee to attend a district agricultural training seminar and a meeting of the Texas County Agricultural Agents Association April 13-14 in Beaumont at an approximate cost of \$95.
  - d. An employee to participate in the State Master Gardener Conference of the Nueces County Master Gardener Association and Texas Cooperative Extension May 5-9 in Corpus Christi at an approximate cost of \$811.
13. Request by **Protective Services for Children and Adults** for authorization for:
- a. Two employees to attend a training seminar regarding current regulations for safe nursing practice April 7-8 in Houston at a cost of \$180.
  - b. An employee to attend a conference of the National Businesswomen's Leadership Association April 13-14 in Houston at a cost of \$340.
  - c. Five employees to attend a counseling forum April 13-16 in League City at a estimated cost of \$1,135.
  - d. An employee to attend a team building skills seminar April 22-23 in Houston at a cost of \$395.
  - e. Two employees to attend a workshop concerning working with suicidal clients April 23 in Houston at a cost of \$278.
  - f. An employee to attend the annual Texas Title IV-E Roundtable Conference June 9-11 in New Braunfels at an estimated cost of \$515.
  - g. An employee to attend quarterly meetings of the CPS Training Council March 1-February 28, 2005 in Austin at an estimated cost of \$1,652.
14. Request by the **Children's Assessment Center** for authorization for:
- a. Certain employees to attend an ethics training seminar April 6 in Houston at a cost of \$375.
  - b. Certain employees to attend a training seminar regarding treatment of disorders April 21 in Houston at a cost of \$200.

- c. Two employees to attend a phone software training conference May 26 in Houston at a cost of \$500.
15. Request by **Constable Abercia, Precinct 1**, for authorization for two employees to attend a seminar of the Texas Criminal Justice Information Users Group April 19-23 in Galveston at an approximate cost of \$1,600.
16. Request by **Constable Butler, Precinct 7**, for authorization for six employees to attend training courses at Houston Community College and Rice University-Police Department on various dates between April 13-25 at a cost of \$250.
17. Request by **Constable Bailey, Precinct 8**, for approval of payment in the amount of \$45 for expenses incurred by three employees to attend an emergency communications training class March 10 in Houston.
18. Request by the **Sheriff** for authorization for:
  - a. Certain employees to travel out of the county to perform family assistance duties during the fiscal year, with travel by county vehicle.
  - b. An employee to attend a diabetes education workshop March 22-24 in Houston at a cost of \$555.
  - c. Ten employees to attend a data retrieval system training seminar March 31-April 2 in Houston at a cost of \$5,000.
  - d. Thirty employees to attend a media relations seminar for law enforcement personnel April 1 in Houston at an approximate cost of \$2,500.
  - e. Twenty employees to attend an all terrain vehicle rider course in April in Houston at an approximate cost of \$2,500.
  - f. Two employees to attend a sexual misconduct prevention seminar April 6-7 in Austin at an approximate cost of \$460.
19. Request by **Fire & Emergency Services** for authorization for an employee to attend the Juvenile Firesetter Intervention Conference June 16-18 in Austin at a cost not to exceed \$500, with travel by county vehicle.
20. Request by the **County Clerk** for authorization for:
  - a. An employee to attend an educational workshop April 19-20 in Houston at a cost of \$490.
  - b. The County Clerk and an employee to attend an advisory committee meeting of the Secretary of State concerning electronic recording April 20-21 in Austin at a total cost of \$500.
  - c. An employee to attend a legal education conference April 28-30 in Austin at an approximate cost of \$745.
  - d. Two employees to attend a regional meeting of the Texas College of Probate Judges May 12-14 in El Paso at an approximate total cost of \$1,680.
21. Request by **Judge Patronella, JP 1.2**, for authorization to meet with legislators and committee staff April 7-8 and 22-23 in Austin at a cost of \$350 for each trip.

22. Request by **Judge Adams, JP 4.1**, for authorization for:
  - a. Approval of payment in the amount of \$700 for expenses incurred by five employees to attend a seminar of the Texas Justice Court Training Center in San Antonio.
  - b. An employee to attend a workshop concerning designing training programs April 16 in Houston at a cost of \$179.
  
23. Request by the **County Courts** for authorization for:
  - a. Judge Cagle, County Civil Court No. 1, to attend a Civil Justice Center furniture committee preview at the Kimball Showroom March 8 in Dallas at an approximate cost of \$200.
  - b. The Judges of the County Criminal Courts to attend the Criminal/Appellate Bench Bar Conference April 23-24 in Galveston at a cost of \$375 each.
  
24. Request by **Judge Austin, Probate Court No. 1** for authorization for an employee to attend an ethics course April 17 in Houston at a cost not to exceed \$254.
  
25. Request by **Judge Wood, Probate Court No. 2** for authorization for an employee to attend a workshop of the Texas College of Probate Judges May 13-14 in El Paso at an approximate cost of \$1,472.
  
26. Request by **Judge Olsen, Probate Court No. 3**, for authorization for:
  - a. Two employees to attend a workshop of the Texas College of Probate Judges May 13-14 in El Paso at an approximate cost of \$1,850.
  - b. An employee to attend a guardianship conference May 14-15 in El Paso at an approximate cost of \$800.
  
27. Request by the **District Courts** for authorization to reimburse:
  - a. Judge Ray, 165th District Court, \$400 for expenses incurred to attend a continuing education seminar February 9 in Austin.
  - b. Judge Jamison, 164th District Court, \$55 for expenses incurred to attend a regional conference February 22 in Dallas.
  
28. Request by the **County Auditor** for authorization for:
  - a. An employee to attend a class of the Institute of Internal Auditors April 2 in Houston at no cost to the county.
  - b. Ten employees to attend the County Auditors Institute of the LBJ School of Public Affairs May 18-21 in Austin at an approximate cost of \$8,100.
  - c. Four employees to attend a public funds investment act workshop of the University of North Texas May 26-27 in Bellaire at a cost of \$400.
  
29. Request by the **County Judge** for authorization for:
  - a. Two employees of the Ryan White Planning Council and a maximum of 19 volunteers to host two committee meetings of the Houston Eligible Metropolitan Area during the fiscal year at a cost not to exceed \$1,080.

- b. An employee of the Office of Support and a volunteer of the Ryan White Planning Council to attend monthly meetings of the State of Texas Assembly Group East and a volunteer to attend a retreat during the fiscal year at a total cost not to exceed \$200 for each meeting and \$250 for the retreat.
  - c. Two employees of the Office of Support and two volunteers of the Ryan White Planning Council to attend four meetings of the Texas/New Orleans Eligible Metropolitan Area during the fiscal year at a total cost not to exceed \$4,720.
  - d. An employee of the Office of Support for the Ryan White Planning Council to attend 10 monthly meetings of the Statewide Coordinated Statement of Need during the fiscal year in various locations throughout Texas at a cost not to exceed \$3,500.
30. Request by the **Office of Emergency Management** for authorization for certain employees to attend comprehensive training seminars and skill improvement workshops during the fiscal year in Houston at a cost of \$1,500.
31. Request by **Commissioner of Precinct 1** for authorization for:
- a. An employee to attend a management skills seminar April 28 in Houston at a cost of \$179.
  - b. Reimbursement in the amount of \$131 for expenses incurred by an employee to attend a conference of the Texas Water Utilities Association March 8-10 in College Station.
  - c. Reimbursement in the amount of \$75 for expenses incurred by an employee to attend a continuing education class to renew an electrician's license.
32. Request by **Social Services of Precinct 1** for authorization for 30 employees to attend the Harris County Youth & Family Services Division Conference May 6-7 in Houston at an approximate cost of \$2,250.

16. **Grants**

- a. Request by the **County Library** for authorization to accept grant funds in the amount of \$5,000 from the Albert & Ethel Herzstein Charitable Foundation for the Read for Your Life program.
- b. Request by the **Fire Marshal** for authorization to submit an application to the Federal Emergency Management Agency for grant funds in the amount of \$750,000 for the Assistance to Firefighters Grant program.
- c. Request by the **District Clerk** for authorization to accept grant funds in the amount of \$5,000 from the Albert and Ethel Herzstein Charitable Foundation to preserve and restore historic court records.
- d. Request by **Social Services of Precinct 1** for authorization to accept grant funds in the amount of \$482,994 from the United Way for the Emergency Food and Shelter Program.

17. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. Angel Bros. Enterprise, Inc., for road reconstruction in the Miller Road Camp area in Precinct 2.
  - b. Bio Landscape & Maintenance for mowing and maintenance for various roads in the Alief and Cypress areas in Precinct 3.
  - c. Dow Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, and related items in the City of Deer Park in Precinct 2.
  - d. Durwood Greene Construction for asphalt overlay and emulsified asphalt slurry seal with base repairs of various roads in the Westside area in Precinct 3.
  - e. Excalibur Construction, Ltd., for general flood control repairs in east Harris County.
  - f. Hubco, Inc., for improvements to Westheimer Parkway from east of Fry Road to Buffalo Bayou in Precinct 3.
2. Request for approval of payroll payments for the periods ending April 2, 16, and 30.
3. Request for approval of an order for indemnification of Commissioner of Precinct 2 for \$50 in connection with a returned money order.
4. Transmittal of the unaudited and unadjusted monthly financial report for February.
5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Vegetation establishment and turf promotion for the east and west regions of the county for the Flood Control District.
  - b. Provide a substance abuse treatment capacity building program for Public Health & Environmental Services.
  - c. Extradition services for prisoners for the Sheriff's Department.
  - d. Maintenance and minor repair of water wells in the county.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the County Library.

3. Recommendation for approval of changes in contracts with:
  - a. Boyd, Smith & Assoc., LLP, contractor for clinical polygraph testing for sex offenders for Community Supervision & Corrections, resulting in no change to the contract amount (00752).
  - b. Hendricks Polygraph, Inc., contractor for clinical polygraph testing for sex offenders for Community Supervision & Corrections, resulting in no change to the contract amount (00753).
  - c. John Swartz Polygraph Service, contractor for clinical polygraph testing for sex offenders for Community Supervision & Corrections, resulting in no change to the contract amount (00754).
  - d. OD's Printing, contractor for printed forms for the county, resulting in a reduction of \$20,809 from the contract amount (00757).
  
4. Recommendation that awards be made to:
  - a. Donald R. Watkins Memorial Foundation for Ryan White Title I professional counseling services targeted to African American and Hispanic people living with HIV/AIDS at an approximate amount of \$71,438, and for the County Attorney to prepare an agreement for the period of April 1-February 28, 2005.
  - b. Diagnostixx of California dba Immunalysis Corporation for an enzyme-linked immunosorbent assay testing system for the Medical Examiner's office for the period of April 1-March 31, 2005, with four one-year renewal options.
  - c. Snyder Mfg. Co., for furnishing, delivering, and installing canine and feline cage units for Public Health & Environmental Services/Animal Control Division in the amount of \$35,687.
  - d. Oil Mop, LLC, for furnishing emergency response for hazardous material incident handling for the county in the amount of \$186,813 for the period beginning June 1.
  - e. Wm. Rigg, Co., for insurance for county ferryboats in the amount of \$58,088 for coverage with \$10,000 deductible for the period beginning April 21.
  - f. Persohn/Hahn Associates, Inc., for contract compliance audit services for the county in the amount of \$23,650.
  - g. Electritek/AVT, Inc., for Items 1 and 2 in the amount of \$45,940 for battery packs for electronic voting for the period of March 30-March 29, 2005, and rescind the bid for Item 2 from National Power Corporation.
  - h. Relizon, low bid in the amount of \$70,058 for custom envelope jackets for the county for the period beginning May 1.
  - i. Bio Landscape & Maintenance, Inc., low bid in the amount of \$467,430 for mowing services for the Flood Control District for the period beginning May 1.
  
5. Request for approval of renewal options with:
  - a. MGK Company for mosquito control fogging concentrate for the county for the period of July 1-June 30, 2005.
  - b. McGriff, Seibels & Williams of Texas, Inc., for all risk property insurance for the county and the Flood Control District for the period of June 21-June 21, 2005.

- c. Adapco, Inc., for furnishing and delivering real-time monitoring and tracking systems for Mosquito Control for the period of July 1-June 30, 2005.
  - d. Baywood Exterminating, Co., for pest control services and related items for the Toll Road Authority for the period of July 1-June 30, 2005.
  - e. Johnson Supply for HVAC repair parts for the county for the period of July 1-June 30, 2005.
  - f. O D's Printing for printed forms for the county for the period of June 1-May 31, 2005.
  - g. Omega Cleaning Concepts, Inc., for janitorial services at the Children's Assessment Center for the period of July 1-June 30, 2005.
  - h. University of Texas Health Science Center for psychiatric services for juveniles for the Juvenile Probation Department in the amount of \$2 million for the period of May 1-April 30, 2005.
6. Transmittal of extension to an agreement with Turning Point, Inc., for psychological testing and counseling services for Community Supervision & Corrections through March 31, or until a new contract is awarded.
  7. Request for approval for extension of an agreement with Randall's Food and Pharmacy for outpatient pharmaceutical drug dispensing for institutionalized children for Juvenile Probation until April 30, or until a new contract is awarded.
  8. Request for authorization for the county to use Harris County Hospital District agreements for temporary healthcare personnel for the period ending September 30.
  9. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
    - a. SIS Technologies, Inc., for equipment maintenance for the Toll Road Authority.
    - b. Agilent Technologies, Inc., for a corrected Agilent life sciences and chemical analysis services special valued customer discount program for the Medical Examiner's office.
    - c. Inner Wisdom, Inc., Compression Health Care Specialists, International Ambassador Ministries, Vietnamese Culture & Science Association, and Greater Houston Area Health Education Center for tobacco free projects for Public Health & Environmental Services for the period of April 1-August 31, 2004.
  10. Request for approval of sole source, personal, and professional services exemptions from the competitive bid process for:
    - a. Nancy Cook in the amount of \$24,000; Gene Daniel, \$20,000; Linda Fitzwater, \$24,000; Sylvia Franzmeier, \$12,000; Twila Ross, \$19,000; Elizabeth Scarborough, \$18,000; Pattye Spezia, \$17,000; James Whitehead, \$37,000; Regina Harris, \$38,000; Suzette Marshall, \$6,400; Beverly Nelson, \$36,000; and Alyson Roberts, \$38,000 for permanency planning team meetings for Protective Services for Children and Adults, and for the County Judge to execute the agreements for the period ending February 28, 2005.

- b. InfoUSA for purchase of Reference USA Online databases for the County Library at an estimated cost of \$46,250 for the period of March 1-February 28, 2005.
  - c. Electronic Transaction Consultants Corporation for a toll collection computer system, including software and maintenance for the Toll Road Authority, and for the County Judge to execute an amendment to an agreement with ETC to expand the scope of services at an additional cost of \$326,215 for a total of \$18,349,544 for the period of July 25, 2001-July 24, 2006.
  - d. TransCore, LP, for purchase of violation enforcement system components, and integration, installation, and spare parts for the Toll Road Authority for the period of March 30-March 29, 2005 at an estimated cost of \$107,379 with \$79,540 being reimbursed by Fort Bend County.
  - e. Magnetic Automation Corporation for barrier gates for the Fort Bend Parkway and connector for the Toll Road Authority at an estimated cost of \$68,040.
  - f. Unisys for maintenance of Data Capture servers and various other servers for the County Clerk's Office, and for renewal of the agreement for the period ending December 31 at an approximate cost of \$34,867.
11. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
  12. Transmittal of notice of receipt of funds in the total net amount of \$9,875 for county equipment sold at Houston Auto Auction February 28.
  13. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened March 22 and 29, and request for approval of recommendations for disposition.
  14. Consideration of a policy permitting the county to refuse to enter into a contract or other transaction with a person indebted to the county.
18. **Commissioners Court**
- a. **County Judge**
    1. Consideration of resolutions designating:
      - a. March 30 as Webelos Scouts, Den 5 Pack 1040 Day.
      - b. March 31 as Genaro B. Prieto, Chyrel Parker-Hudson, and Nina K. Welsh Day upon the occasion of their retirement from the Sheriff's Department.
      - c. April 1 as a day of recognition for Pete C. Alfaro, Mayor of Baytown.
    2. Recommendation by the Office of Emergency Management that the Harris County Basic Plan be modified to allow the City of Galena Park to enter into an interjurisdictional comprehensive emergency management resolution with the county, and for authorization to submit it to the State of Texas Department of Public Safety, Division of Emergency Management.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing April 10 as William I. Prince, Sr. Day.
2. Request for approval for fundraising activities by South Belt Youth Soccer Club and Sagemont Beverly Hills Little League at El Franco Lee Park, Sheldon Youth Athletic Association at Sheldon Sports Complex, and Parkwood National Little League at Dow I Park.
3. Request by Social Services for approval of an agreement with Michael Cleveland for computer consulting services for the period of March 30-December 31, 2004 at a maximum amount of \$12,000.
4. Request by Social Services for approval of an agreement with Oswaldo Gallegos for internet and intranet services, website and graphic design, and website search engine marketing for the period of March 30-December 31, 2004 with a maximum cost of \$18,000.

c. **Commissioner, Precinct 2**

1. Request for discussion and possible action to approve resolutions honoring:
  - a. Charles H. Milby High School Basketball team for winning the state championship.
  - b. Samantha Broadway for winning the Houston Live Stock Show and Rodeo Grand Champion Steer contest.
2. Request for approval of a resolution designating April 4 as Uvalde Baptist Church Day for its 50th anniversary celebration.
3. Request for approval of an agreement with Cobb Leaders on Campus for cleanup along the roadsides of Uvalde Road from Wallisville to Beltway 8 for the period of March 1-February 28, 2005 in connection with the Adopt a County Road program.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept reimbursement from Millie St. John in the amount of \$370 for the cost of materials to replace a driveway with concrete at 12602 Archwood as part of a drainage improvement project.
2. Request for approval to pay \$110 to the Texas Department of Health, General Sanitation Division, for an employee to take two tests necessary to receive a vector control applicator license.
3. Request for approval to transfer road sign materials to Precinct 2.

4. Request for discussion and possible action to recover money from illegal use of county gas card numbers.

e. **Commissioner, Precinct 4**

1. Request for approval to accept donation of a printer from the Crosby Advisory Council for the Crosby Community Center.
2. Request for authorization for Constable Hickman, Precinct 4, to upgrade a sergeant position to lieutenant for the Toll Road Authority.
3. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Northview Place and Hambledon Subdivisions.
4. Request for authorization to execute agreements with:
  - a. Cy-Fair Sports Association for use of and improvements to a portion of Bane Park.
  - b. Cypress Creek Christian Community Center of Houston for use of and improvements to a portion of Collins Park.
  - c. Spring Klein Girls Softball League for use of and improvements to a portion of Collins Park.
5. Request for authorization for agreements for the Adopt a County Road program to be executed with:
  - a. Darul Arqam Student Council for cleanup along the roadsides of Adel Road from Hugh Road to Gears Road for the period of March 1-February 28, 2005.
  - b. Cub Scout Pack No. 1999 for cleanup along the roadsides of Cypresswood Drive from Stuebner Airline Road to East Strack Drive for the period of March 1-February 28, 2005.
  - c. Jersey Village FFA, for cleanup along the roadsides of Rodney Ray Boulevard from Windfern Road to Fairbanks North Houston Road for the period of January 1-December 31, 2004.
  - d. Boy Scouts of American Venturing Crew No. 1131-2 for cleanup along the roadsides of Lutheran School Road from Lutheran Church Road to Lutheran Cemetery Road for the period of March 1-February 28, 2005.
  - e. Boy Scouts of America Venturing Crew No. 1131 for cleanup along the roadsides of Lutheran Church Road from FM 2920 to Lutheran School Road for the period of March 1-February 28, 2005.
  - f. The Williams-McKeand Family for cleanup along the roadsides of Kenswick Drive from Jesse Jones Park to Old FM 1960 for the period of March 1-February 28, 2005.
  - g. Air Brush Magic for cleanup along the roadsides of Old Humble Road from Greens Road to Beltway 8 for the period of March 1-February 28, 2005.
6. Transmittal of notice of traffic sign installations.

19. **Miscellaneous**

- a. Transmittal of a copy of a petition to the Texas Commission on Environmental Quality for creation of Harris County Municipal Utility District No. 410.
- b. Request by the Harris County Resource Management Program Council for county participation in the annual Clean Your Files Day on April 22, and that the period of April 19-23 be proclaimed as Harris County Clean Your Files Week.

20. **Emergency items.**

21. **Appearances before court**

a. **3 minutes**

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.*

b. **1 minute**

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).*

**Adjournment.**



**Commissioners Court**

**County Judge**

**Commissioners (4)**

**Services**

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

**Fiscal Services & Purchasing**

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

**Administration of Justice**

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

**Elected**

**Appointed**

**Calendar 2004**

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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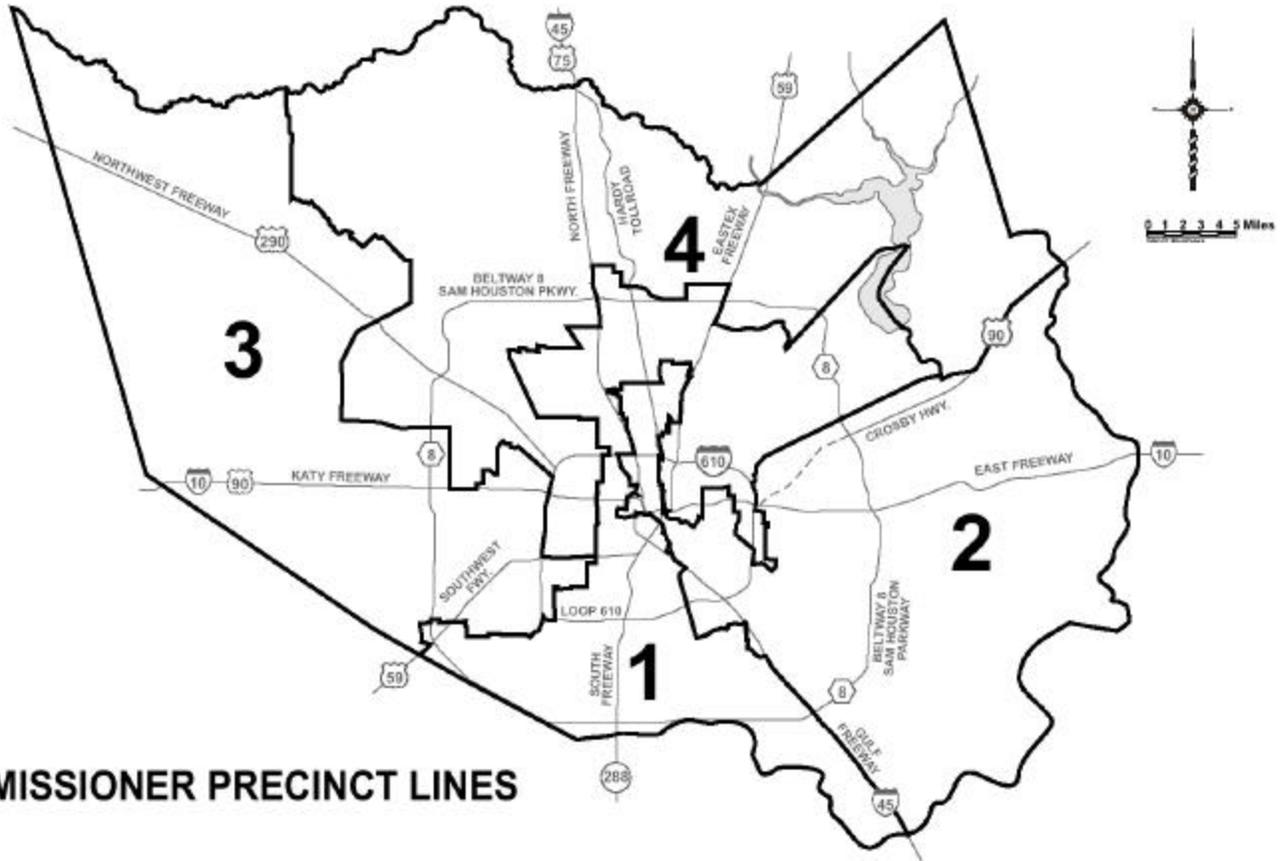
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

**Calendar 2005**

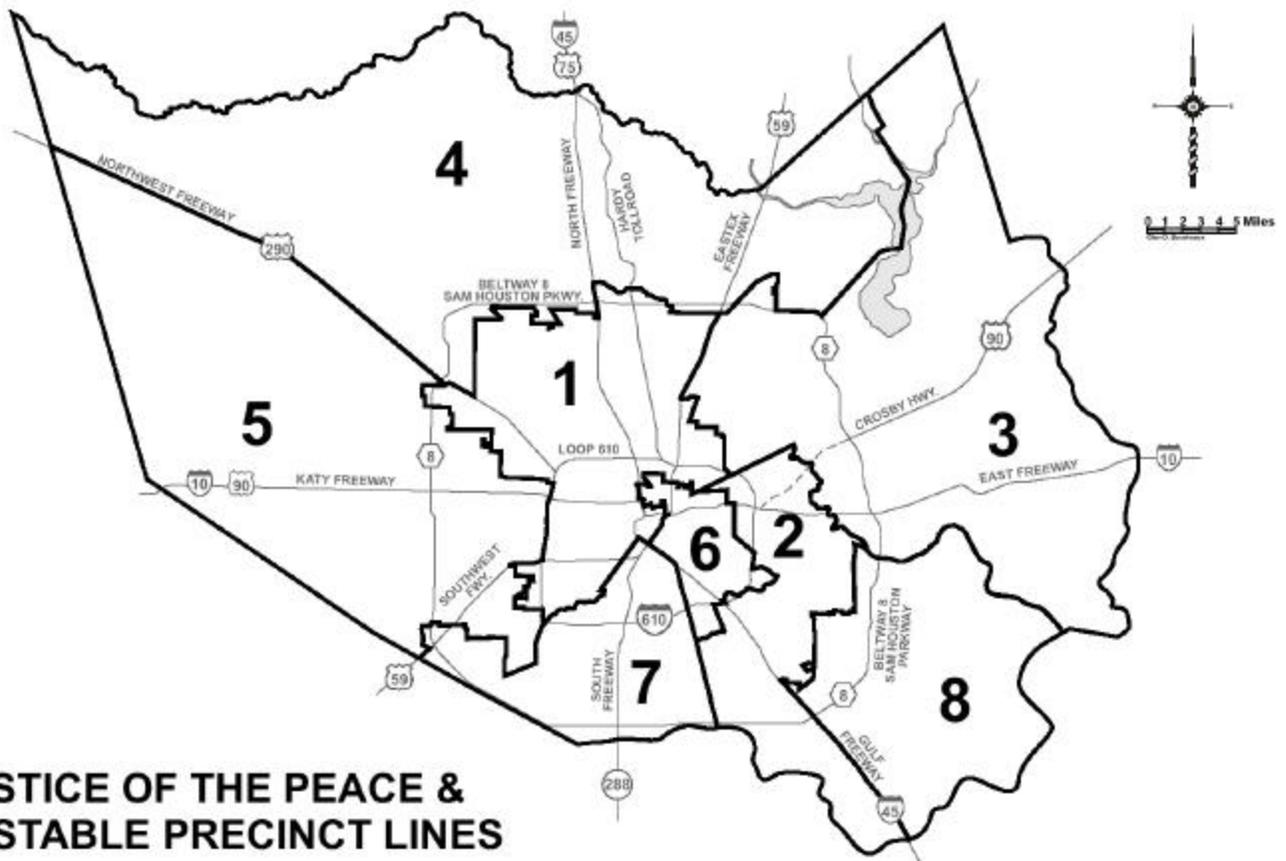
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July	August	September	October	November	December
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# HARRIS COUNTY PRECINCT BOUNDARIES



**COMMISSIONER PRECINCT LINES**



**JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES**