



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.02

AGENDA

January 27, 2004

10:00 a.m.

Opening prayer by Pastor R. C. Rivera of Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Community & Economic Development
 7. Library Services
 8. Youth & Family Services
 9. Constables
 10. Sheriff
 11. Fire & Emergency Services
 12. County Clerk
 13. District Clerk
 14. County Attorney
 15. Justices of the Peace
 16. County Courts
 17. District Courts
 18. Travel & Training
 19. Grants
 20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 22. Miscellaneous
 23. Emergency items
 24. Executive Session
 25. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

Recommendation that the County Judge be authorized to execute a revised City of Houston water supply and groundwater reduction plan retail agreement for regulatory area 3 of Harris-Galveston Coastal Subsidence, replacing the agreement approved by court on August 26, 2003, but never executed by Houston City Council.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to sell, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 15-601.0 at Gulf Bank Road and E500-04-00 for the White Oak Bayou project in Precinct 4 in the amount of \$3,480.
 - b. Tract 09-601.0 at the north boundary of K500-04-00 and Timberlane Subdivision for the Cypress Creek project in Precinct 4 in the amount of \$10,000.
2. Recommendation that the court approve a resolution and order authorizing the Brays DS 101 project, two specific tracts between Lawndale Street and Navigation Boulevard in Precinct 2, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire the property on behalf of the Flood Control District, to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.
3. Recommendation that the court approve a resolution and order authorizing the county to issue payment of \$1,125 to Citibank, N.A., for transferring a letter of credit to the county for the Hardy Toll Road extension project, Tract 001 in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
4. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 007 of the Spring Creek Park expansion project in Precinct 4 for the negotiated purchase price of \$253,000 and the discharge of the county's claim for property damages resulting from the removal of timber from nine acres of county owned land by the landowner of the tract, and for appropriate officials to take necessary actions to complete the transaction.
5. Recommendation that the court approve a resolution and order authorizing the Clay Road at Westgreen Road project in Precinct 3, a specific tract located at Clay Road and Westgreen Road, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.

6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to issue payment of \$2,788 on Tract 046 at 3006 Maury Street for the Hardy Toll Road extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing the county to accept donation of Tract 003 at Spring Branch Creek between Lofland Drive and Panatella Drive for the Westview Pocket Park addition project in Precinct 3.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 007 on Old Greenhouse Road from Clay Road to the south for the Greenhouse Road project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.

c. **Toll Road Authority**

1. Recommendation for approval of agreements with:
 - a. Terra-Mar, Inc., for engineering services in the amount of \$100,111 for widening of the Sam Houston Tollway eastbound from Toll Plaza to east of Ella Boulevard.
 - b. Fugro South L.P., dba Fugro South, Inc., for construction materials testing services in the amount of \$367,351 for the Fort Bend Parkway extension north of West Orem Drive to Main Street, and for appropriate officials to take necessary actions to complete the transaction.
 - c. Carter & Burgess, Inc., for inspection services in the amount of \$113,967 for widening of the Sam Houston Tollway eastbound from Toll Plaza to east of Ella Boulevard.
 - d. Jones & Carter, Inc., for inspection services in the amount of \$113,070 for widening of the Sam Houston Tollway from west of Veterans Memorial Boulevard to east of Ella Boulevard.
2. Recommendation that the County Judge be authorized to execute an agreement with the Fort Bend County Toll Road Authority for joint construction, maintenance, and operation of the Fort Bend Parkway Toll Road.
3. Recommendation that the award for Westpark Tollway extension from west of FM 1464 to west of Dairy Ashford Road be made to Florida Traffic Control Devices, Inc., in the amount of \$2.4 million, and for appropriate officials to take necessary actions to complete the transaction.
4. Request for approval for Facilities & Property Management to locate space and negotiate a lease agreement for a new EZ-Tag store in Fort Bend County.
5. Request for approval to upgrade cellular phones for six employees.

6. Request for approval of an amendment to an agreement with Turner Collie & Braden Inc., for additional engineering services in the amount of \$570,000 in connection with the IH 610 to FM 1464 project for the Westpark Tollway.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Actington of Texas Corporation and Mission Bend MUD No. 2 to acknowledge a contribution to the district for the development of Beechnut Meadows and to establish system capacity in the Brays Bayou watershed, Unit D122-00-00 in Precinct 3.
 - b. Asit Sen and Aparajita Sen for lease of Unit W100-00-00, Tract 32-001.0 along the southern line of Lot 38, Block 3, Fleetwood Subdivision, Section 5 in Precinct 3.
 - c. Blante Evans for livestock grazing license to lease a lesser amount of property near Unit M500-01-00, Tract 12-001.0 in Precinct 4 (amendment).
 - d. Bruce Broussard for additional computer database management and programming services in the amount of \$160,000 in connection with engineering services performed by the district (amendment).
 - e. Elaine Britt for landscaping maintenance on the east half of 3106 Glen Haven, Lot 14, Block 4, Southern Oaks Section 1, Unit D100-00-00, Tract 13-831.0.
 - f. Elan Development, L.P., by its general partner Elan, L.C., and Shasla Public Utility District to acknowledge a contribution to the district for development of Forest North, Section 5 and to establish system capacity in the Cypress Creek watershed, Unit K124-02-00 in Precinct 4.
 - g. Environmental Consulting Services, Inc., for environmental engineering services in the amount of \$40,000 in support of the district's engineering and maintenance programs.
 - h. Fry Road MUD to construct and maintain a 6-foot wide public hike and bike trail along the channel of Unit U101-19-00 between Saums Road and the upstream end in Precinct 3.
 - i. Gar Associates, VI, L.P., to continue leasing property at 9800 Northwest Freeway, Suite 410, in Precinct 4 for February 1-January 31, 2005 in the amount of \$28,112 (amendment).
 - j. Klotz Associates, Inc., for additional engineering services in the amount of \$120,000 in support of implementation of the Brays Bayou flood damage reduction plan, Units D100-00-00 and D512-01-00 in Precinct 1 (amendment).
 - k. Langham Crossing, Ltd., a Texas Partnership, by its general partner Camcorp Management, Inc., and Langham Creek Utility District to acknowledge a contribution to the district for development of crossing at Stone Creek Section 2 and to establish system capacity in the Langham Creek watershed, Unit U100-00-00 in Precinct 3.
 - l. LJA Engineering & Surveying Inc., for additional engineering services in the amount of \$100,000 in support of implementation of the Brays Bayou flood damage reduction plan, Unit D100-00-00 in Precincts 1 through 3 (amendment).

- m. Marwood Development Co., Ltd., and MUD No. 278 to acknowledge the allocation of a portion of detention capacity from the Williams Gully Weir project and the P500-03-00 regional detention basin in Precinct 4.
 - n. Moore Archeological Consulting for archeological services in the amount of \$100,000 in support of district projects.
 - o. Post, Buckley, Schuh & Jernigan, Inc., for environmental engineering services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
 - p. Professional Service Industries, Inc., for additional materials engineering and testing services in the amount of \$13,500 in support of public works construction projects within the district (amendment).
 - q. Robert Covington for lease of Unit D111-00-00, Tract 02-001.0 along the western line of Lot 12, Block 2, Kent Place Subdivision in Precinct 3.
 - r. SCL Engineering, Inc., for engineering services in the amount of \$96,000 to construct conveyance improvements to G103-27-00 from Lake Houston to Cuba Libra Drive in Precinct 4.
 - s. Terra-Mar, Inc., for environmental engineering services in the amount of \$40,000 in support of the district's engineering and maintenance programs.
 - t. The SWA Group for landscape architectural services in the amount of \$50,000 in support of district projects.
 - u. Turner Collie & Braden Inc., for additional engineering services in the amount of \$500,000 to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Hunting Bayou in Precincts 1 and 2 and identify and define an alternative to the currently authorized project developed by the U.S. Army Corps of Engineers (amendment).
2. Recommendation that court orders be adopted affecting district property rights for MUD No. 276 to move the sanitary sewer force and water main easements, Unit U100-00-00, Tracts 10-603.0 and 10-604.0 in Precinct 3.
 3. Recommendation that the County Judge be authorized to execute contract and bonds with Stewart Builders, Ltd., in the amount of \$3.6 million for the North Service Center, Phase 2 project in Precinct 4.
 4. Recommendation that the award for channel enclosure for the Brays Bayou watershed in Precinct 1 be made to Texas Sterling Construction, L.P., low bid in the amount of \$481,800.
 5. Recommendation that the court acknowledge deposit receipts for impact fees for December.
 6. Recommendation for approval of a correction to a court letter and agenda item of January 13 for Unit B509-03-00 to be added to the district's stormwater management system for identification and maintenance purposes.
 7. Recommendation that the district be authorized to purchase three replacement cellular phones without airtime service.

8. Request for approval of payment in the amount of \$83 for a notary license for an employee.
9. Request for approval for Entex to provide gas connection at 7522 Prairie Oak Drive for the North Service Center, Phase 1.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Pavement construction for Fallbrook Drive from east of Ann Louise Road to Halls Bayou at an estimated cost of \$736,401.
 - b. Mason Road from north of Franz Road to Morton Road in Precinct 3 at an estimated cost of \$5,706,400.
2. Recommendation for approval of the following plats:
 - a. Klein Meadows, Section One in Precinct 4; VanDeWiele Engineering, Incorporated.
 - b. Northern Point, Section One in Precinct 4; Turner Collie & Braden, Incorporated.
 - c. Mills Crossing in Precinct 4; John W. Gilligan Consulting Civil Engineer.
 - d. Gatebrook Drive in Precinct 2; Terra Associates, Incorporated.
 - e. Tealbrook, Section Two in Precinct 3; Terra Associates, Incorporated.
 - f. Brenwood, Section Eight in Precinct 3; Edminster Hinshaw Russ and Associates.
 - g. Kleinwood MUD water plant No. 2 site in Precinct 4; Jones & Carter, Incorporated.
 - h. Berkshire, Section Eight in Precinct 3; Pate Engineers.
 - i. Pinecrest Forest, Section 12 in Precinct 4; Pate Engineers.
 - j. Fall Creek, Sections 12 and 14 in Precinct 4; Brown & Gay Engineers, Incorporated.
 - k. Port of Houston-Port Road plat in Precinct 2; Civil Concepts, Incorporated.
 - l. Blue Creek partial replat in Precinct 4; Edminster Hinshaw Russ and Associates.
 - m. Presidential Auto Glass in Precinct 4; Thomas Land Surveying, Incorporated.
 - n. Golden Wrench Auto Service in Precinct 3; Chesterfield Engineering.
 - o. Vallee 17.41 acres in Precinct 2; Busch Hutchison and Associates.
 - p. Kings Manor, Section 15 in Precinct 4; LJA Engineering & Surveying, Incorporated.
 - q. Tanner Freeport Business Park in Precinct 4; CDC Clay Development & Construction, Incorporated.
 - r. Sterling Ridge at Northampton in Precinct 4; RODS Surveying, Incorporated.
 - s. Timber Forest Drive street dedication in Precinct 4; Turner Collie & Braden, Incorporated.
 - t. Eagle Springs, Sections 19 and 21 in Precinct 4; Turner Collie & Braden, Incorporated.
 - u. Eagle Springs drainage reserves, Section Three in Precinct 4; Turner Collie & Braden, Incorporated.

- v. MUD No. 290 Lift Stations Nos. 1 and 2 in Precinct 4; Turner Collie & Braden, Incorporated.
 - w. Windstone Colony, Section Six in Precinct 3; Texas Engineering and Mapping & Sherrington, Incorporated.
 - x. Atasca Woods, Sections Six and Seven in Precinct 1; Pate Engineers.
 - y. Linnfield, Section Three in Precinct 4; Jones & Carter, Incorporated.
 - z. Park at Northgate Crossing, Section Three in Precinct 4; R.G. Miller Engineers.
3. Recommendation for cancellation of bonds for:
- a. N.W. Copper, Ltd., executed by Travelers Casualty and Surety Company of America for Copper Grove, Section 10 in Precinct 3 in the amount of \$4,200.
 - b. Lennar Homes of Texas Land and Construction, Ltd., executed by Federal Insurance Company for Fairfield Green Drive street dedication in Precinct 3 in the amount of \$7,350.
 - c. Sun Texas Financial, L.L.C., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for American Plaza, Section Two in Precinct 4 in the amount of \$26,206.
 - d. RH of Texas Limited Partnership executed by Travelers Casualty and Surety Company of America for Covington Bridge, Section Two in Precinct 4 in the amount of \$28,013.
 - e. AMB Partners II Local, L.P., executed by Safeco Insurance Company of America for Port Northwest, Section One in Precinct 4 in the amount of \$89,909.
4. Recommendation for approval of changes in contracts for:
- a. Stephens Construction Services, contractor for Riley Chambers Community Center expansion, resulting in an addition of \$15,360 to the contract amount (32220).
 - b. Firemen Construction Company, contractor for construction of Barbara Bush Branch Library, adding 98 calendar days and resulting in an addition of \$481 to the contract amount (28108).
 - c. Universal Glass, Inc., contractor for storm window replacement at Transtar, resulting in a reduction of \$2,250 from the contract amount (28110).
 - d. C&D Constructors, Inc., contractor for concrete repairs for various roads in the Miller Camp area in Precinct 2, resulting in an addition of \$7,501 to the contract amount (28038).
 - e. Dow Construction, Inc., contractor for drainage improvements and concrete repairs for Posthorn Lane in Precinct 2, resulting in an addition of \$1,030 to the contract amount (28067).
 - f. Statewide Traffic Signal Company, contractor for traffic signal installation for Fairmont Parkway at Luella Avenue in Precinct 2, resulting in an addition of \$12,992 to the contract amount (26369).
 - g. Conrad Construction Company, Inc., contractor for Franz Road from Katy Hockley cutoff to Grand Parkway, adding 13 calendar days and resulting in an addition of \$41,749 to the contract amount (28075).

- h. Hubco, Inc., contractor for Clay Road from west of Westfield Village Drive to Fry Road in Precinct 3, adding 37 calendar days and resulting in an addition of \$63,871 to the contract amount (28037).
 - i. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers to north of Clay Road in Precinct 3, adding 85 calendar days and resulting in an addition of \$31,241 to the contract amount (28070).
 - j. South Coast Construction, Inc., contractor for West Road from west of Barker-Cypress Road South Half Boulevard in Precinct 3, adding 11 calendar days and resulting in an addition of \$13,263 to the contract amount (28019).
 - k. Hubco, Inc., contractor for construction of paving and drainage for Theiss Mail Route Road in Precinct 4, adding 50 calendar days and resulting in an addition of \$94,305 to the contract amount (28045).
 - l. Meiners Construction, Inc., contractor for on-site wastewater treatment and disposal system for Mercer Park in Precinct 4, resulting in an reduction of \$5,068 from the contract amount (28107).
5. Recommendation for authorization to negotiate for engineering services in Precinct 4 with:
 - a. Cobourn, Linseisen & Ratcliff, Inc., for an alignment study and report on Spring-Cypress Road from SH 249 to Telge Road.
 - b. SCL Engineering for Hollister Road from West Greens Road to Bourgeois Road.
 - c. Othon, Inc., for East Richey Road from Hardy Street to Aldine-Westfield.
 - d. Cobb, Fendley & Associates for Hollister Road from Bourgeois Road to FM 1960.
6. Recommendation for authorization to issue purchase orders for testing and inspection services to:
 - a. Geoscience Engineering in the amount of \$36,313 for asphalt overlay with base repair on various roads in the City of Galena Park in Precinct 2.
 - b. HTS, Inc., in the amount of \$43,972 for Brittmoore Road from south of Tanner Road to Tanner Road and Tanner Road from Brittmoore Road to Beltway 8 in Precinct 4.
 - c. QC Laboratories, Inc., in the amount of \$86,782 for reconstruction of five roads in the Crosby Camp area in Precinct 4.
7. Recommendation for deposit of funds received from:
 - a. Harris County Hospital District in the amount of \$2,967 for wage rate compliance services for November 2003.
 - b. SBC in the amount of \$7,108 for work performed on Greenhouse Road in Precinct 3.
 - c. SBC in the amount of \$127,413 for work performed on Spring-Cypress Road, Sections Seven East, Eight, and Nine in Precinct 4.

8. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Bricker + Cannady Architects in the amount of \$1,541,759 for architectural services in connection with construction of the Harris County Downtown Transportation Plaza and Jury Assembly Room.
 - b. Siemens Energy & Automation, Inc., in the amount of \$75,000 for on-call engineering services in connection with various locations in the county.
 - c. Pepper-Lawson Construction, L.P., in the additional amount of \$3,648,255 in connection with construction of Lyons Camp and Central Facility (amendment).
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
 - a. Reytec Construction Resources, Inc., lowest and best bid in the amount of \$2,149,780 for paving and drainage improvements for Orem Drive from Telephone Road to the west in Precinct 1.
 - b. Pedko Paving, Inc., lowest and best bid in the amount of \$229,852 for left turn lane construction at the intersections of Fairmont Parkway at Brookwood Drive, Wilmont Drive, and Farrington Boulevard in Precinct 2.
 - c. Vanguard Environments, Inc., for Groups Nos. 1, 2, and 4-6 in the amount of \$225,229 and Rockford Business Interiors for Group No. 3 in the amount of \$10,359 for furnishing and installation of furniture for the Freeman Branch Library in Precinct 2.
 - d. Southern Star Concrete, only bid in the amount of \$155,000 for ready mix concrete for Precinct 3.
 - e. L.N. McKean, Inc., lowest and best bid in the amount of \$793,760 for Fry Road pavement improvements for Cypress Creek Bridge in Precinct 3.
 - f. AAA Asphalt Paving, Inc., lowest and best bid in the amount of \$160,875 for Woodedge Drive storm sewer joint repairs in Precincts 3 and 4.
 - g. Texas Sterling Construction, L.P., lowest bid in the amount of \$2,845,085 for Spring-Cypress Road, Section Four from west of Stuebner-Airline Drive to west of Robbie Road Station 174+50 to 228+00 and offsite detention pond 4A in Precinct 4.
 - h. Forde Construction Co., Inc., best bid in the amount of \$208,361 for asphalt overlay of the north parking lot at Elizabeth K. Meyer Park in Precinct 4.
10. Recommendation that the County Judge be authorized to execute an agreement with CenterPoint Energy for right of way utility adjustments in the amount of \$16,019, including contingency, for the proposed reconstruction of Tanner Road, Segment B, from Brittmoore Park Drive to Brittmoore Road in Precinct 4.
11. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 16010½ West Little York Road in Precinct 3.
12. Recommendation that an initial wage rate determination be made on Design Electric for violation of county prevailing wage rates in the Civil Justice Center project.

13. Request for authorization to purchase two replacement cellular phones in accordance with the Cellular Allowance Program.

14. Transmittal of notices of road and bridge log changes.

2. **Management Services**

a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$38,428 and three workers compensation recoveries in the total amount of \$7,245; settlement of six tort claims in the total amount of \$4,979; denial of 12 claims for damages; and transmittal of claims for damages received during the period ending January 20.

b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$415 in connection with settlement of an accident claim.

c. Request for authorization to correct the payroll record of an employee.

d. Transmittal of investment transactions for the period of January 7-20 and maturities for January 14-27.

e. Request for approval of interest payments for commercial paper projects, and for modification of certain principal repayment schedules.

f. Transmittal of the quarterly commercial paper status report and the quarterly county investment report.

g. Request for approval of debt service expenditures for the month of February.

h. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of agreements with the City of Liberty, Fort Bend County, Port of Houston Authority of Harris County, City of Montgomery, and Texas Medical Center for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

a. Request for authorization to change the meter address for water service for Annex 41 from 1225 Elder Street to 1101½ Dart.

b. Request for authorization to destroy certain records of Public Health & Environmental Services and the County Auditor in accordance with a records control schedule.

- c. Request for approval of an agreement with the Harris County Sports and Convention Corporation for use of a county parking lot at Annex M, 2525 Murworth on February 1 for Super Bowl XXXVIII.
- d. Request for authorization to renew an annual agreement with 3-K Shopping Center for lease of space at 1200 Main in Tomball for the Tomball Branch Library.
- e. Request for approval of a change in ownership for lease of space at 15311 W. Vantage Parkway from Praedium II Star Two, L.P., to Houston R.E. Income Properties XVII, Limited.
- f. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

5. **Public Health & Environmental Services**

- a. Request for approval of an amended sliding scale fee schedule for health services provided by the department.
- b. Request for approval of an agreement with the City of Deer Park for the county to issue permits, collect fees, and regulate food establishments within the city limits.
- c. Request for approval of agreements with certain independent school districts for school facilities to be made available for use in connection with mass immunizations or treatment when necessary for control of an outbreak of communicable disease.
- d. Request for approval of a subordination agreement with DMC Residential Mortgage in connection with a deferred loan for lead hazard control work in the amount of \$12,354.
- e. Request for authorization to accept donations in the total amount of \$2,558 for the Animal Control Shelter.

6. **Community & Economic Development**

- a. Request for approval for designation of the Universal Steel Reinvestment Zone and a tax abatement agreement between the county, Universal Steel America Houston, Inc., and Universal Steel America, Inc., for a manufacturing and administrative facility at 1230 Richey Road in Precinct 4.
- b. Request for authorization to terminate an agreement for grant services by Fathers and Children United, Inc., due to an inability to meet contractual obligations.
- c. Request for approval of amendments to annual action plans.

- d. Request for approval of an order authorizing execution of a subordination agreement with American General Financial Services to allow a low-income homeowner in Precinct 2 to take advantage of refinancing at a lower interest rate.
- e. Request for approval of an agreement with Harris County Street Olympics, Inc., for the Summer Games and Discovery Camp Program at parks in Precinct 1 using Community Development Block Grant funds in the amount of \$150,000.
- f. Request for approval of eight deferred mortgage down payment assistance loans for low-income homebuyers in the total amount of \$114,300.
- g. Request for approval of an amendment to an agreement with New Horizon Family Center to allocate Community Development Block Grant funds for design of an emergency shelter in Precinct 2, and for approval of an agreement with Brave/Architecture for architectural design services.

7. **Library Services**

Request for authorization for the County Judge to execute an agreement with the City of Hedwig Village and for authorization to accept a donation in the amount of \$2,000 to purchase library materials for the Spring Branch Memorial Library.

8. **Youth & Family Services**

a. **Juvenile Probation**

Request for authorization to correct the payroll record of an employee and for approval of a one-time payment in the amount of \$231.

b. **Children's Assessment Center**

- 1. Request for approval of a temporary technician position to facilitate therapy and psychological services for clients.
- 2. Request for authorization to reclassify a full-time director of development position to part-time.
- 3. Request for authorization to accept \$500,000 from The Children's Assessment Center Foundation.
- 4. Request for approval of a memorandum of understanding between the county and The Children's Assessment Center Foundation recognizing certain grant income from various sources for allocation within the current fiscal year.
- 5. Request for authorization to replace a damaged cellular phone.

9. **Constables**

- a. Request by the constables' systems manager for authorization to accept the donation of patrol vehicle video cameras from the state for constable precincts 1, 2, 3, 4, 6, 7, and 8.
- b. Transmittal of notice by Constables Abercia, Freeman, Jones, and Bailey, Precincts 1, 2, 3, and 8, of changes to the departments' authorized lists of regular deputies and reserve officers.
- c. Request by Constable Abercia, Precinct 1, for approval of an additional deputy position and a county vehicle in connection with a law enforcement agreement with Meadows of Northwest Park and Northwest Park Place.
- d. Request by Constable Abercia for approval of an agreement with the First and 14th Courts of Appeals for a deputy to provide law enforcement services.
- e. Request by Constable Abercia for authorization to purchase a replacement cellular phone for an employee.
- e. Request by Constable Hickman, Precinct 4, for authorization to appoint two deputies to fill vacant positions.
- f. Request by Constable Cheek, Precinct 5 for approval of a law enforcement agreement with Nottingham Country Fund, Inc., and a deputy position; and for cancellation of law enforcement contract services with Westchase District effective March 31.

10. **Sheriff**

- a. Request for approval of changes to the department's cellular telephone allowance list.
- b. Request that the court adopt a county policy regarding K-9, rescue, and service dogs.
- c. Request for authorization to accept four trucks purchased by the Houston Automobile Dealer's Association for use by the Sheriff's Motorist Assistance Program.
- d. Request for authorization to renew annual agreements with various associations for law enforcement services, and to extend certain agreements to February 29 so that contracts can be executed.

11. **Fire & Emergency Services**

- a. Request for approval of payment in the amount of \$50 to the National Association of Fire Investigators for membership dues for an employee.

- b. Request for authorization to pay the application fee in the amount of \$40 to the Texas Commission on Fire Protection for certification of an employee as an intermediate level fire inspector and arson investigator.
- c. Transmittal of annual financial statements for Harris County Emergency Services District No. 2.

12. **County Clerk**

Transmittal of the minutes for the court's meeting of December 16.

13. **District Clerk**

- a. Request for authorization to correct the payroll records of four employees.
- b. Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 127th, 165th, 189th and 270th District Courts, and U.S. District Court; and authorizing suits and litigation expenses to compel compliance with the Texas Administrative Code in the 300 block of Oakhaven in Precinct 2; the 20500 block of Parkrow and the intersections of Huffmeister and Spring Road and Morton Road and Fry Road in Precinct 3; and in the 22200 block of Aldine Westfield, 23800 block of Cypresswood, 22600 block of Rothwood, 21200 block of Kuykendahl, 11380 block of Windfern, 800 block of Baker Road, 22251 Aldine Westfield, and the intersections of Tomball Parkway and Highlife Drive, Greenhouse Road and Old Greenhouse Road, and Beltway 8 and Gessner in Precinct 4.
- b. Request for approval of an order authorizing acceptance of payment of \$60,000 from Linebarger Goggan Blair & Sampson for settlement of outstanding attorney fees awarded to the County Attorney.

15. **Justices of the Peace**

- a. Request by Judge Adams, JP 4.1, for authorization to extend an annual agreement with Safeguard Self Storage for lease of storage space.
- b. Request by Judge Adams for authorization to reclassify a clerk position.

16. **County Courts**

Request by the County Criminal Court Judges for appointment of Judge Mike Fields to the Harris County Bail Bond Board effective February 1.

17. **District Courts**

Request for approval of payments to the Houston Bar Association and the Harris County Department of Education for alternative dispute resolution services.

18. **Travel & Training**

- a. Request by **PID Engineering** for authorization for:
 1. An employee to attend the TexITE Summer Conference January 29-31 in San Antonio at a cost not to exceed \$405.
 2. An employee to attend a seminar regarding easements, licenses, and encumbrances March 23 in Houston at a cost of \$249.
 3. Approval of payment in the amount of \$300 for expenses incurred by an employee who attended OSSF classes in Houston.
- b. Request by **PID Right of Way** for authorization for an employee to attend a course of the International Right of Way Association February 26-27, and for three employees to attend a course February 23 in Houston at a total cost of \$1,125.
- c. Request for authorization for three employees of the **Toll Road Authority** to attend a management workshop of the International Bridge, Tunnel, and Turnpike Association March 20-24 in Long Beach, Calif., at an estimated cost of \$6,900.
- d. Request by the **Flood Control District** for authorization for:
 1. An employee to attend a computer software course March 22-25 in Houston at a cost of \$2,500.
 2. An employee to attend a conference of the International Erosion Control Association February 16-20 in Philadelphia, Pa., at an approximate cost of \$2,885.
- e. Request by **Management Services** for authorization for:
 1. Two employees to attend the Texas Public Finance Conference February 2-3 in Austin at an approximate total cost of \$1,300.
 2. An employee to attend a demographic analysis workshop March 19 in Houston at a cost of \$249.
- f. Request by **Human Resources & Risk Management** for authorization for:
 1. An employee to attend basic emergency management workshops March 22-25 in Austin, April 5-9 in Houston, and June 15-18 in Austin at an approximate total cost of \$400.
 2. Approval of payment in the amount of \$25 for expenses incurred by an employee who attended a Houston Compensation Association seminar in Houston.
 3. Approval of payment in the amount of \$45 for expenses incurred by an employee who attended a basic emergency management workshop in Austin.
 4. Two HRRM employees and 11 employees of the County Judge and Commissioners to attend meetings and orientation with Aetna representatives January 29-30 in Arlington at an approximate total cost of \$2,800, with expenses paid by each department.

- g. Request for authorization for two employees of **Information Technology** to attend a vendor meeting of the Texas Department of Criminal Justice January 12 in Austin with costs to be paid by Community Supervision & Corrections.
- h. Request by **IT** for authorization to purchase three IBM education cards for unlimited annual IBM courses for three employees at a total cost of \$26,985.
- i. Request by the director of **Public Health & Environmental Services** for authorization for the executive director to attend:
 - 1. Four meetings of the Texas Association of Local Health Officials June 9-10, August 11-12, October 6-7, and December 8-9 at a cost of \$1,400.
 - 2. A TeleWeb terrorism response seminar January 23 at a cost of \$225.
 - 3. Four meetings of the Texas Department of Health Tuberculosis Funding work group, with the first meeting in Austin February 10, at a total cost of \$1,200.
 - 4. An annual conference of the National Association of County and City Health Officials July 13-16 in St. Paul, Minn., at an approximate cost of \$1,300.
- j. Request by **PHES** for authorization for:
 - 1. An employee to attend the annual EPA National Air Quality Conference February 22-25 in Baltimore, Md., at an estimated cost of \$1,070.
 - 2. An employee to attend a class of the Texas Commission on Environmental Quality January 21 in Galveston at an approximate cost of \$40.
 - 3. An employee to attend a wildlife rehabilitation workshop February 10 in Sealy at no cost to the county, with travel by county vehicle.
 - 4. Two employees to attend an annual conference on the prevention of child abuse February 16-17 in Houston at a total cost of \$350.
 - 5. Two employees to attend a seminar of the Greater Houston Dental Hygienists' Society February 13 in Houston at a total cost of \$290.
 - 6. Two employees to attend a meeting of the Department of Homeland Security National BioWatch February 9-12 in Washington, D.C., at an approximate cost of \$2,000.
 - 7. Five employees to attend a diabetes prevention and control conference February 6 in College Station at an approximate total cost of \$905.
- k. Request for authorization for two employees of **Community & Economic Development** to attend the Community Development Institute of the Texas Economic Development Council March 1-5 in The Woodlands at an estimated total cost of \$2,000.
- l. Request by the **County Library** for authorization for:
 - 1. An employee to attend the Texas Association for Literacy and Adult Education Conference January 29-31 in San Antonio at an approximate cost of \$420.
 - 2. An employee to attend two TexShare meetings January 20-22 in Austin at an approximate cost of \$392.
 - 3. Forty employees to attend one of two workshops by the Texas State Library January 30 in Conroe and February 5 in Richmond at an approximate total cost of \$1,400.

- m. Request by **Domestic Relations** for authorization for:
1. The director and an employee to attend the annual Association of Family and Conciliation Courts Conference May 12-15 in San Antonio at an approximate total cost of \$2,400.
 2. An employee to attend a workshop of the Office of the Attorney General January 30 in Austin at no cost to the county.
- n. Request by **Cooperative Extension** for authorization for:
1. An employee to assist 4-H members participating in livestock entries for the San Antonio Livestock Show February 10-21 at an approximate cost of \$1,528.
 2. Two employees to attend a Landscape Design Study Course II February 23-24 in College Station at a total cost of \$411.
- o. Request by **Protective Services for Children and Adults** for authorization for:
1. An employee to attend a Guardianship Task Force meeting January 28 in Austin at an estimated cost of \$136.
 2. An employee to attend a meeting of the Family & Youth Service Bureau February 22 in Washington, D.C., at an estimated cost of \$203.
 3. Four employees and 24 youth to attend day-trips at various times in order to participate in educational and recreational outings for the period of March 1-February 28, 2005 in Galveston, Seabrook, and Kemah at an estimated total cost of \$300.
 4. Five employees to attend training by the Texas Network of Youth Services February 9 in Houston at a total cost of \$50.
 5. Ten employees to attend the annual conference on Prevention of Child Abuse February 16-17 in Houston at a total cost of \$1,750.
- p. Request by the **Children's Assessment Center** for authorization for:
1. An employee to attend a demographic analysis workshop March 18 in Houston at an approximate cost of \$260.
 2. An employee to attend a conference of the National Children's Advocacy Center and Southern Regional Children's Advocacy Center March 15-16 in Huntsville, Al., at an approximate cost of \$1,200.
- q. Request by **Constable Cheek, Precinct 5**, for authorization for:
1. An employee to attend a supervisory skills seminar March 11-14 in Houston at a cost of \$50.
 2. An employee to attend a commercial crime prevention class March 15-19 in Houston at a cost of \$75.
 3. Three employees to attend a bike certification course March 22-26 in Houston at a total cost of \$150.
 4. Nine employees to attend an advanced accident investigation class February 2-13 in Houston at a total cost of \$1,000.

- r. Request by the **Sheriff** for approval of travel outside of the county during FY 2004-05 for certain employees of the:
 - 1. Detective Bureau to conduct investigations.
 - 2. Social Security Unit for training.
 - 3. Technical Services Bureau, Firearms Laboratory, for firearms investigations.
 - 4. Honor Guard to perform ceremonial duties at peace officer memorial services, with travel by county vehicle.
 - 5. Patrol Bureau to obtain statements from suspects and witnesses in criminal investigations.
 - 6. Department to travel to Austin to attend jail commission meetings, with travel by county vehicle.
 - 7. Department to attend U.S. Department of Justice Homeland Security Initiative Training for sworn deputy personnel at no cost to the county.

- s. Request by the **Sheriff** for authorization for:
 - 1. Payment of \$3,000 to the Center for Counseling Resolutions for three traumatic stress reaction seminars at the Sheriff's Academy.
 - 2. Five employees to attend the Government Technology Conference January 28 in Austin at an approximate cost of \$140, with travel by county vehicle.
 - 3. Eleven employees to attend the Skillpath Women's Conference February 9 in Houston at an approximate cost of \$1,639.
 - 4. Four employees to attend the Star of the South Dental meeting February 12-14 in Houston at a cost of \$1,025.
 - 5. Two employees to attend an annual show of the National Shooting Sports Foundation February 12-15 in Las Vegas at an approximate cost of \$1,874.
 - 6. An employee to attend a conference concerning racial profiling February 17-18 in Sacramento, Calif., at no cost to the county.

- t. Request by **Fire & Emergency Services** for authorization for certain employees to attend the Texas Department of Public Safety Auto Theft School March 15-19 and May 17-21 in Austin at a total cost of \$240, with travel by county vehicle.

- u. Request for authorization for an employee of the **Medical Examiner** to attend a drug enforcement training class of the U.S. Department of Justice Drug Enforcement Administration February 9-13 in Sterling, Va., at an approximate cost of \$1,331.

- v. Request for authorization for two **County Clerk** employees to attend the Texas College of Probate Judges workshop March 3-6 in South Padre Island at an approximate total cost of \$1,760.

- w. Request by the **County Attorney** for authorization for:
 - 1. An employee to attend a seminar on eminent domain February 19-20 in Austin at an approximate cost of \$992.
 - 2. Four employees to attend classes of the Texas District and County Attorneys Association February 9-13 in Austin at an approximate total cost of \$2,000.

- x. Request by the **District Attorney** for authorization for:
 - 1. An employee to attend the Courts and Local Government Technology Conference January 28-29 in Austin at a cost of \$275.
 - 2. An employee to attend the National District Attorneys Association National Conference on Juvenile Justice March 28-31 in Las Vegas at an approximate cost of \$1,735.
 - 3. Four employees to attend a course of the National District Attorneys Association February 8-12 in San Diego, Calif., at an approximate cost of \$8,400.
 - 4. Five employees to attend a course of the National District Attorneys Association March 21-25 in Williamsburg, Va., at an approximate cost of \$8,050.
 - 5. Reimbursement of \$359 for expenses incurred by the District Attorney to attend the annual Elected Prosecutor Conference December 10-12 in San Antonio.
 - 6. Reimbursement of \$275 for expenses incurred by the District Attorney to attend the Courts and Local Government Technology Conference January 26-29 in Austin.

- y. Request by the **Office of Court Services** for authorization for an employee to attend the Texas Conference of Urban Counties Common Integrated Justice System workshops February 18-20 in Dallas at an approximate cost of \$423.

- z. Request by **Judge Gorczynski, JP 1.1**, for authorization for:
 - 1. The judge to attend a Justice of the Peace and Constables' Association training seminar March 30-April 2 in Corpus Christi at a cost of \$20.
 - 2. Six employees to attend a Justice of the Peace and Constables' Association training seminar February 25-27 in San Antonio at an estimated cost of \$570.

- aa. Request by **Judge Ditta, JP 8.2**, for authorization for four employees to attend a clerks seminar April 26-28 in San Antonio at a cost not to exceed \$1,250.

- bb. Request for authorization for an employee of the **Office of Court Management** to attend a seminar of the Texas Justice Court Training Center January 27-30 in Austin at an approximate cost of \$600.

- cc. Request by the **District Courts** for authorization for:
 - 1. Judge McSpadden, 209th Court, to attend a conference of the Texas Center for the Judiciary February 22-24 in Dallas at a cost of \$35.
 - 2. Judge Motheral, 257th Court, to attend a conference of the Association of Family and Conciliation Courts May 12-15 in San Antonio at an approximate cost of \$1,785.
 - 3. Twenty-two district judges to attend a conference concerning offender risk assessment January 22 in Houston at an estimated total cost of \$250.

- dd. Request by the **County Judge** for authorization for:
 - 1. An employee to attend a focus group for the Citizen Corps Best Practices Profiles January 27-29 in Washington, D.C., at a cost not to exceed \$200.
 - 2. An employee of the Ryan White Planning Council to attend software training February 9-10 in Dallas at a cost not to exceed \$1,500.

- ee. Request by the **Office of Emergency Management** for authorization for travel during FY 2004-05 for:
 - 1. Employees to attend required courses by the State Division of Emergency Management at a cost not to exceed \$150 per employee, per trip.
 - 2. The Emergency Management Coordinator and/or employees to meet with various government agencies or to testify at legislative sessions at a cost not to exceed \$300 per trip, with travel by county vehicle.

- ff. Request by **Commissioner of Precinct 1** for authorization for an employee to attend the annual International Human Resources Management Conference February 10-11 in Houston at an estimated cost of \$650.

- gg. Request by **Social Services of Precinct 1** for authorization for:
 - 1. An employee to attend the Disabled American Veterans Mid-Winter Conference February 21-26 in Washington, D.C., at an approximate cost of \$1,200.
 - 2. An employee to attend a class of the Harris County Department of Education February 3 in Houston at an approximate cost of \$50.

- hh. Request by **Commissioner of Precinct 2** for authorization for nine employees to attend a workshop of the Texas Recreation & Park Society Region IV February 4 in Pasadena at an estimated cost of \$225.

- ii. Request by **Commissioner of Precinct 3** for authorization for:
 - 1. An employee to attend an anger resolution therapy certification training course February 20-21 in Houston at a cost of \$479.
 - 2. Approval of payment in the amount of \$175 for expenses incurred by two employees to attend a human resources seminar in Arlington, Tx., January 30.
 - 3. An employee to attend a continuing education course of the Texas Plumbing Air Conditioning and Mechanical Contractors Association January 17 in Houston at a cost of \$65.

19. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to submit an application to the Houston-Galveston Area Council for criminal justice grant funds in the amount of \$44,361 for the Adult Violent Death Review Team.

- b. Request by the **County Library** for authorization to submit an application to the Texas Book Festival for grant funds in the amount of \$6,246 for library materials.

- c. Request by **Juvenile Probation** for authorization to submit an application to HGAC for criminal justice grant funds in the amount of \$50,789 for the Safe Schools/Healthy Students program.

- d. Request **Juvenile Probation** for authorization to submit a grant application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$579,482 for the Juvenile Accountability Block Grant program.
- e. Request by **Constable Hickman, Precinct 4**, for authorization to submit an application to the Texas Alcoholic Beverage Commission for grant funds in the amount of \$39,083 for the Zero Tolerance Underage Alcohol Sales Enforcement program.
- f. Request by the **Sheriff's Department** for authorization to submit an application to the Bureau of Justice Assistance, U.S. Department of Justice, for funds in the amount of \$292,023 for the Bulletproof Vest Partnership program.
- g. Request by the **Sheriff's Department** for authorization to submit an application to HGAC for criminal justice grant funds in the amount of \$59,717 for the Sex Crimes Offender Registration Unit program.
- h. Request by the **Sheriff's Department** for authorization to submit an application to HGAC for criminal justice grant funds in the amount of \$127,994 for the Crime Victim Assistance program.
- i. Request by the **Sheriff's Department** for authorization to submit an application to HGAC for criminal justice grant funds in the amount of \$70,000 for continuation of the Cold Case Squad program.
- j. Request by the **Medical Examiner** for authorization to submit an application to the National Institute of Justice for grant funds in the amount of \$72,150 for the Investigation of Drug Involvement in Motor Vehicle Fatalities program.
- k. Request by the **County Judge** for authorization to accept a grant in the amount of \$70,000 from HGAC for Federal Emergency Management Agency funds for the Community Emergency Response Teams program.

20. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Angel Brothers Enterprises for road overlays and related work in Precinct 2.
 - b. Asplundh Tree Expert, Co., for tree limb removal service for the Flood Control District.
 - c. Bio Landscape & Maintenance for mowing and maintenance of various roads in Precinct 1.
 - d. DCE Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 3.

- e. Hard Rock Construction, Inc., for traffic signal system and left turn lane installation for the intersection of Red Bluff Road and Underwood Road in Precinct 2.
 - f. Hubco Construction, Ltd., for traffic signal and roadway improvements for the intersection of Barker Cypress Road at Spring Cypress Road in Precinct 3.
 - g. Infrastructure Services, Inc., for on-call repair of flex beam guard rails and appurtenances in Precinct 1.
 - h. Traffic Systems Construction, Inc., for roadway improvements and traffic signal installation for Wallisville Road at Dell Dale Road/Miller Road No. 2 in Precinct 2.
 - i. Vossler Electric Services for Dad's Club additional soccer field lighting in Precinct 2.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
 3. Request for approval of payroll payments for the periods ending January 9, 23, and 31.
 4. Transmittal of the unaudited and unadjusted monthly financial report for December.
 5. Transmittal of audited claims.
- b. **Tax Assessor-Collector**
1. Request for approval of a resolution honoring Minnie Pearl Davidson on the occasion of her retirement.
 2. Request for approval of payment in the amount of \$79 for notary fees for an employee.
 3. Request for approval of tax refund payments.
- c. **Purchasing**
1. Transmittal of projects scheduled for advertisement:
 - a. Furnishing and delivering carpet for Facilities & Property Management.
 - b. Furnishing and delivering color televisions for the Sheriff's Department.
 - c. Battery packs for electronic voting equipment for the County Clerk's Office.
 - d. Cleanup of hazardous and non-hazardous waste for the county.
 - e. Carbonless paper for the county and the Flood Control District.
 - f. Custom envelope jackets for the county.
 - g. Elevator maintenance contract compliance audit services for FPM.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Flood Control District, Public Health & Environmental Services, Criminal Courts, District Clerk, and County Library.
3. Recommendation for approval of a change in contract with Houston Dictating & Steno Machine Co., contractor for dictating supplies and stenographic paper for various county courts, resulting in a reduction of \$150 from the contract amount (00727).
4. Recommendation that awards be made to:
 - a. Bob Barker, Co., Inc., for insulated trays for the Sheriff's Department in the amount of \$25,424.
 - b. BWI Companies, Inc., for fertilizer, grass seed, insecticide, and related items for the county in the amount of \$63,395 for the period beginning March 1.
 - c. Trantex, Inc., for glass reflective spheres for traffic paint, reflective and non-reflective pavement markers, and epoxy adhesive for the county in the amount of \$45,991 for the period beginning March 1.
 - d. Lone Star Uniforms, Inc., for uniforms for Constable, Precinct 1 in the amount of \$58,478 for the period beginning February 1.
 - e. Tabb Textile, Co., Inc., for inmate sheets for the county in the amount of \$29,340 for the period beginning February 1.
 - f. Lone Star Uniforms, Inc., for uniforms for Precinct 1 in the amount of \$24,585 for the period beginning February 1.
 - g. Secure Net, Inc., for maintenance and installation of System Galaxy access control system and burglar alarm systems for the Toll Road Authority in the amount of \$257,608.
5. Transmittal of notice of awards made to:
 - a. Storage Technology Corp., for an IFAS hardware/software upgrade for Information Technology in the amount of \$594,566.
 - b. Dimension Data Inc., for an IFAS hardware/software upgrade for Information Technology in the amount of \$736,461.
6. Recommendation that bids to allow cultivation for agricultural purposes, including maintenance and upkeep, of approximately 45 acres of undeveloped farm land in Precinct 4 be rejected.
7. Recommendation that the bid received for a colposcope with video documentation system for the Medical Examiner be rejected.
8. Request for approval of renewal options with:
 - a. Lead Based Paint Detection Corp., for lead based paint hazard control contract services for Public Health & Environmental Services in the approximate amount of \$100,000 for the period of April 16-April 15, 2005.

- b. Broadwing Telecommunications, Inc., for internet provider services for the Juvenile Justice Education Charter School in the approximate amount of \$32,781 for the period of January 29-January 28, 2005.
 - c. VOTEC Corporation for a voter registration system software warranty and support agreement in the approximate amount of \$102,500 for the period of April 11-April 10, 2005.
 - d. Fleet Safety Equipment, Inc., and Emergency Supplies of Pasadena for push bumpers, siren speakers and lights, electronic siren amplifiers, and related items for the period of May 1-April 30, 2005.
 - e. ADA Resources, Inc., for lubricants and related items for the county and the Flood Control District for the period of May 1-April 30, 2005.
 - f. Graphic Controls, a division of the Ludlow Co., L.P., for thermal printer receipt paper for the Toll Road Authority for the period of March 1-February 28, 2005.
 - g. Great Southwest Paper Co., Inc., for janitorial and household products for the county for the period of May 1-April 30, 2005.
 - h. Bio Landscape & Maintenance, Inc., for mowing and debris removal in the Mason Creek Watershed for the Flood Control District for the period of May 1-April 30, 2005.
9. Request for approval of the immediate termination of a contract with Safety-Kleen for cleanup of hazardous and non-hazardous waste for the county.
10. Request for approval to correct the amount of a contract with Vericenter for disaster recovery site and services, from \$15,000 to \$63,480.
11. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
- a. The Commission on Accreditation for Law Enforcement Agencies, Inc., and the Sheriff's Department for an accreditation program in the amount of \$11,550 for the period of January 27-January 26, 2006.
 - b. The Sheriff's Department and the University of Texas Health Science Center at Houston for medical services at detention facilities in the amount of \$2,400,000 for the period of March 1-February 28, 2005.
 - c. Hart InterCivic, Inc., for aiINDEX software with installation and maintenance for the County Clerk's Office in the amount of \$393,150 for the period of January 27-January 26, 2005.
 - d. SBC Global Services, Inc., for an SBC confirmation of service order amendment for SBC GigaMAN service for the Flood Control District in the amount of \$71,700 for the period of February 1-January 31, 2005.
 - e. Graphic Controls, a division of the Ludlow Co., L.P., for an order permitting assignment from Graphic Controls/LTP for thermal printer receipt paper for the Toll Road Authority.
12. Request for approval of personal services exemptions from the competitive bid process for:

- a. Robert Haeuser for mapper programming and analysis services for the Sheriff's alarm detail permitting, billing, and collection system for Information Technology, and for the County Judge to take necessary action relating to the agreement in the amount of \$30,175 for the period of January 27-January 26, 2005.
 - b. Ernie Hulsey for polygraph testing services at a maximum funding of \$50,000 for the period of May 1-April 30, 2005.
 - c. Joni Ogle, LMSW, for therapeutic services for the Children's Assessment Center, and for the County Judge to take necessary action relating to the agreement in the amount of \$50,000 for the period ending November 30.
 - d. Connie Nelke, Ph.D., for psychology services for the Children's Assessment Center, and for the County Judge to take necessary action relating to the agreement in the amount of \$45,000 for the period ending October 31.
 - e. Keith Gray for AssetCenter programming and training support services for Information Technology, and for the County Judge to take necessary action relating to the agreement in the amount of \$35,980 for the period of January 27-January 26, 2005.
 - f. George E. Fisher for JAVA support services for Information Technology, and approval of a renewal option in the amount of \$110,000 for the period ending January 6, 2005.
13. Request for approval to correct an amount of an amendment with the University of Texas Health Science Center for Ryan White Title I Services for the county, from \$33,169 to \$18,344.
 14. Request for authorization to purchase two replacement telephones with airtime service in accordance with the Cellular Allowance Program.
 15. Recommendation that the court allow the County Travel Card Program to be expanded following a successful pilot program.
 16. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened January 26, and request for approval of recommendations for disposition.
 17. Request for authorization for sale of a surplus ballot box to the City of Spring Valley in the amount of \$7.
 18. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 19. Transmittal of notice of receipt of funds in the total net amount of \$8,585 for county equipment sold at Houston Auto Auction December 17, 20, and 24.

21. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions for:
 - a. Designating February 27 as a day of honor recognizing James Denny Dannenbaum as 2004 Engineer of the Year.
 - b. Recognizing and congratulating Mike Shannon, JIMS Director, ITC, for service on the Texas Conference of Urban Counties Integrated Justice System project.
 - c. Designating January 30 as Bill Cary Day on the occasion of his retirement from Information Technology.
 - d. Designating January 27 as Clara Handy Day on the occasion of her retirement from Social Services.
 - e. Designating January 30 as Ken Temple Day on the occasion of his retirement from Information Technology.
2. Request for authorization to enter into an agreement with Ecology and Environment, Inc., to accommodate Homeland Security planning and other emergency planning services.
3. Consideration of the reappointment of Colleen Morimoto to position 10 of the Joint City/County Commission on Children for a term ending December 31, 2005.
4. Request by the Office of Emergency Management for an additional cellular phone.

b. **Commissioner, Precinct 1**

1. Request for approval for payment of Houston Building Owners and Managers Association, Inc., annual membership dues in the amount of \$625.
2. Request for approval to purchase a cellular phone in accordance with the Cellular Allowance Program.
3. Request for approval of a resolution recognizing January 27 as Joyce M. Johnson Day.

c. **Commissioner, Precinct 2**

1. Discussion and possible action to approve a resolution honoring the North Shore High School football team for winning the Class 5-A Division I State Championship.
2. Request for discussion and possible action to reappoint Bill Teague to the Harris County Sports & Convention Corporation board for a term ending January 26, 2006.

3. Request for discussion and possible action to reappoint Janet Stansbury to Position 14 as a member of the Joint City/County Commission on Children for a term ending December 31, 2005.

d. **Commissioner, Precinct 3**

1. Request for approval to accept a donation of a printer from the Hockley Seniors for use at Hockley Community Center.
2. Transmittal of notice of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Request for approval for various sports associations and leagues to sell tournament items and charge admission at park facilities.
2. Request for approval to appoint Alfred Martinez to serve on the Emergency Services District No. 20 Board of Commissioners with the term to expire December 31, 2005.
3. Request for approval for reappointment of Frank Keith Willingham to the Board of Directors, Position 2, of Old Town Spring Improvement District for a two-year period ending January 31, 2006.
4. Request for approval to accept donation of a color printer from the Doss Advisory Council for the Doss Community Center.
5. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Cutten Green Subdivision.
6. Request for authorization for the County Judge to execute agreements with:
 - a. Steeplechase Corner Property Owners Association for cleanup along the roadsides of Fallbrook Road from FM 1960 to Jones Road in connection with the Adopt a County Road program for the period of January 1-December 31, 2004.
 - b. Boy Scouts of America Troop No. 92 for cleanup along the roadsides of McKay Drive from Humble-Westfield Road to approximately one mile south for the period of August 1-July 31, 2004.
 - c. Alternative Learning Students for cleanup along the roadsides of Windfern Road from Bobcat Lane to Perry Road for the period of January 1-December 31, 2004.
 - d. Citizen X for cleanup along the roadsides of Telge Road from FM 2920 to Cypress Meadows Drive for the period of January 1-December 31, 2004.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 133rd and 295th District Courts, County Civil Courts Nos. 1 and 3, Probate Court No. 3, and U.S. District Court.
- b. Request for approval of an interlocal agreement between the Mental Health and Mental Retardation Authority of Harris County and the Harris County Hospital District for counseling, educational, and referral services for the district's patients.
- c. Request for approval of an order for a public hearing to be held on March 2 for consideration of a petition for creation of Emergency Services District No. 11, and for appropriate officials to take necessary actions relating to the hearing.
- d. Transmittal of notice of the resignation of Judge Al Green as Justice of the Peace, Pct. 7, Pos. 2, and request by Commissioner Lee for consideration and approval of the appointment of Alfred Calloway to fill the vacancy.

23. **Emergency items.**

24. **Executive Session**

Request by the County Judge for an executive session for discussion and possible action regarding the reappointment of Wayne Klotz to the board of the Harris-Galveston Coastal Subsidence District for a term ending January 31, 2006.

25. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

Elected

Appointed

Calendar 2004

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	15 16 17 18 19 20 21	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	22 23 24 25 26 27 28	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30 31	29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
				30 31	
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
			31		

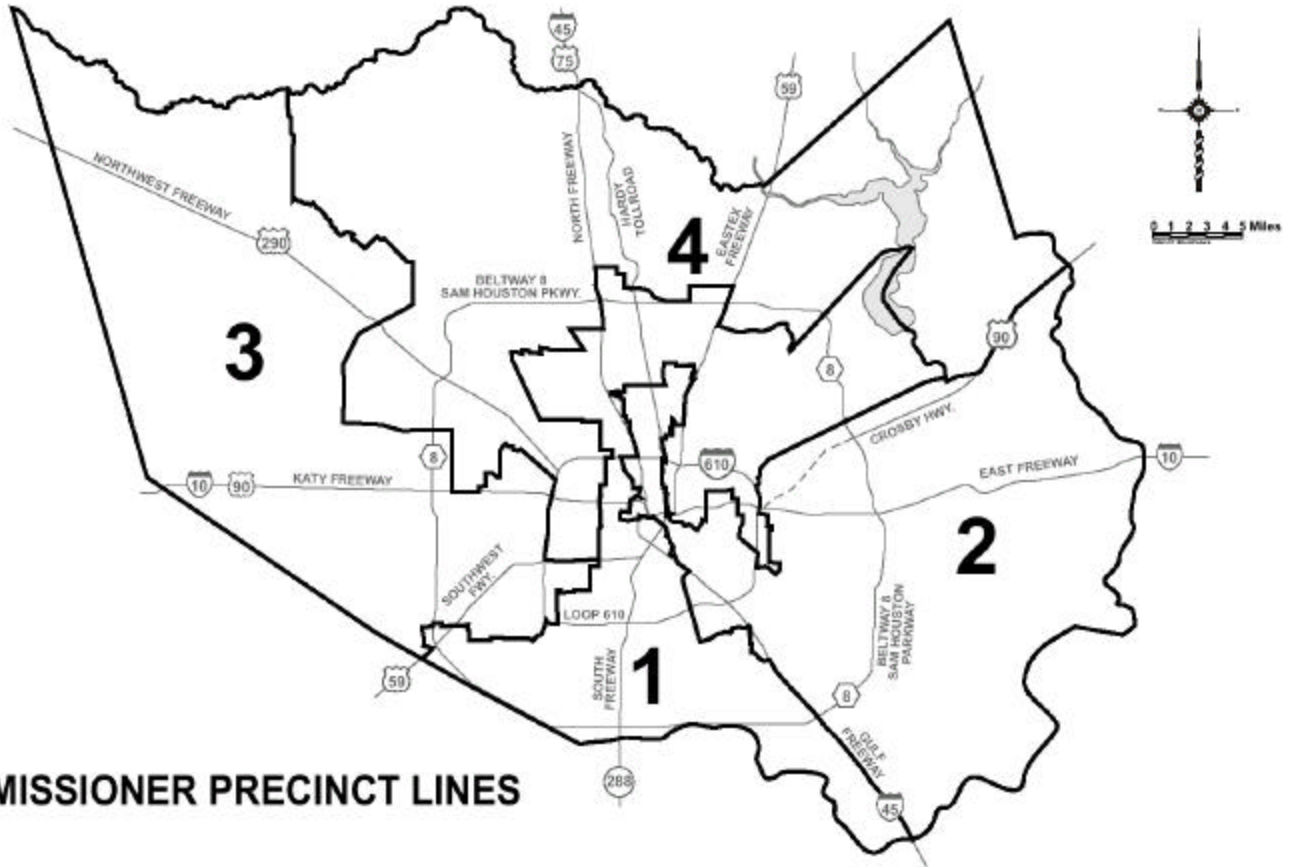
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2005 schedule will be established by the court prior to the end of Calendar 2004.

Calendar 2005

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5	1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4
2 3 4 5 6 7 8	6 7 8 9 10 11 12	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
9 10 11 12 13 14 15	13 14 15 16 17 18 19	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
16 17 18 19 20 21 22	20 21 22 23 24 25 26	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
23 24 25 26 27 28 29	27 28	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30
30 31					
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5	1 2 3
3 4 5 6 7 8 9	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10
10 11 12 13 14 15 16	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17
17 18 19 20 21 22 23	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31
31			30 31		

The agenda is available on the Internet at <http://www.co.harris.tx.us/> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONER PRECINCT LINES



JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES