



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.25

AGENDA

December 2, 2003

10:00 a.m.

Opening prayer by Pastor Steve Woody of United Methodist Church in Channelview.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Information Technology
4. Facilities & Property Management
5. Public Health Services
6. Community & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. County Clerk
13. District Clerk
14. County Attorney
15. Community Supervision & Corrections
16. Justices of the Peace
17. District Courts
18. Travel & Training
19. Grants
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Executive Session
25. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court approve a change in contract with Jamail Construction for the Washburn Tunnel ceiling tile repairs, resulting in an addition of \$8,920 to the contract amount (28101).
2. Recommendation that the County Judge be authorized to execute an agreement between the county, Harris County Sports & Convention Corporation, and Metro granting a METRORail easement at Reliant Park.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 17-028.2 on the north side of Sims Bayou adjoining the west line of S.H. 288 in Precinct 1 in the amount of \$408,647, 110% over the appraised value.
 - b. Tract 17-030.2 on the south side of Sims Bayou west of S.H. 288 in Precinct 1 in the amount of \$166,126, 110% over the appraised value.
2. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 001 located from Union Pacific Railroad to US 290, Huffmeister Road-6 project in Precinct 3 for the negotiated purchase price of \$2,800, \$1,008 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
3. Recommendation that the court approve a resolution and order authorizing the Sims Bayou project, Tract 19-043.1 in the Meredith Manor Subdivision, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire certain property on behalf of the Flood Control District, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.
4. Recommendation that the court approve a resolution and order authorizing the Fort Bend Parkway extension project, two specific tracts located north of Gasmer on South Post Oak in Precinct 1, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire certain property on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.

5. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to pay \$69,310 pursuant to an agreed final judgment in the matter of Harris County, Texas v. Exxon Corporation, a New Jersey Corporation, et al., in Civil Court at Law No. 3 in connection with the Spring Cypress Road-3 project, Tract 001 in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.

c. **Toll Road Authority**

1. Recommendation for approval of amendments to agreements with:
 - a. Fugro South LP, dba Fugro South, Inc., for additional laboratory testing services to finish Phase 1 of the Westpark Tollway project in the amount of \$90,000.
 - b. TrasCore ITS, Inc., for additional services for the implementation of a geographical information system in the amount of \$400,000.
2. Recommendation for approval of agreements with:
 - a. WP Engineering Consultants, Inc., for engineering services to design a toll facility along IH-10 from Loop 610 to SH 6 in the amount of \$2,868,403.
 - b. WP Engineering Consultants, Inc., for general engineering consultant services to provide engineering, project coordination, and maintenance services in the amount of \$1,050,000.
 - c. HNTB Corporation for additional capacity lanes on the Sam Houston Tollway from US 59S to north of Bissonnet in Precinct 3 in the amount of \$190,684.
3. Request for authorization to issue purchase orders to Project Surveillance, Inc., in the amount of \$18,975 for civil inspection services and Aviles Engineering Corporation in the amount of \$10,604 for materials testing in connection with the Sam Houston Tollway slope rehabilitation northeast of Fellows Road overpass in Precinct 1.
4. Request for authorization for electrical utility service to be set up at 4012 S. Dairy Ashford and 9238½ Westpark Drive for the Westpark Tollway and at 700 W. Sam Houston Parkway South for the PEAT storage yard.
5. Request for approval to upgrade a cellular phone, replace two damaged phones, and for approval of a \$50 cell phone allowance for an employee.
6. Request for authorization to seek bids for the widening of Sam Houston Tollway from west of Veterans Memorial Drive to east of Ella Boulevard at an estimated cost of \$3,917,616 and widening of the Sam Houston Tollway eastbound from Toll Plaza to east of Ella Boulevard west bound from Station 1471+00 to Station 1587+30 at an estimated cost of \$4,909,299.
7. Request for authorization to issue purchase orders to Roy Jorgensen Associates, Inc., in the amount of \$900,000 and TD Industries for \$600,000 for contingency, spare parts and materials for facilities and roadway maintenance.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. David C. Fabling and Marie Gilbert-Fabling for encroachment extending 80 feet along the southern line of Lot 48, Block 1, Nottingham Forest Subdivision, Unit W100-00-00, Tract 30-003.0 in Precinct 3.
 - b. Federal Bureau of Investigation to use certain property on an on-going basis approximately three times during a 12-month period for SWAT training sessions.
 - c. Huitt-Zollars, Inc., for additional architectural and engineering consulting services related to the district's service center in Precinct 4 in the amount of \$300,000 (amendment).
 - d. J.F. Thompson, Inc., dba Thompson for additional engineering services to mitigate channel improvement design on Goose Creek in Precinct 2 in the amount of \$60,000 (amendment).
 - e. M2L Associates, Inc., for landscape architectural services in the amount of \$20,000 in support of the district's county-wide programs.
 - f. Rods Surveying, Inc., for surveying services in the amount of \$150,000 in support of the district's engineering and maintenance programs.
 - g. Turner Collie & Braden Inc., for additional engineering services in the amount of \$250,000 to conduct flood plain studies for currently unstudied channels in the county for inclusion in the Federal Emergency Management Agency's new flood insurance rate maps produced as part of the Tropical Storm Allison Recovery Project (amendment).
 - h. Western Group Consultants for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
2. Recommendation that court orders be adopted affecting district property rights for:
 - a. Abandonment of drainage easement, Unit K145-00-00, Tracts 04-504.0 and 04-505.0 in Precinct 3.
 - b. Abandonment of drainage easement, Unit D129-01-00, Tract 01-502.0 in Precinct 3.
3. Recommendation that the County Judge authorize the director to terminate an encroachment agreement with Daniel and Melinda Guerra for the property at 2713 Lone Oak in Precinct 2.
4. Recommendation that the award for channel restoration in Precinct 3 be made to Hulcher Services, Inc., low bid in the amount of \$597,396.
5. Recommendation for authorization to negotiate an agreement with the Texas Environmental Center for participation in the Texas Flood video for a cost not to exceed \$20,000.
6. Recommendation for authorization to purchase a cellular phone with airtime service and a replacement phone without airtime service.

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. 2,500 cubic yards of ready mix concrete in Precinct 3 for a two-week period at an estimated cost of \$152,500.
 - b. Fry Road pavement improvements for Cypress Creek Bridge in Precinct 3 for a five-week period at an estimated cost of \$802,000.
 - c. Joint repairs for Woodedge Drive storm sewer in Precincts 3 and 4 for a three-week period at an estimated cost of \$100,000.
 - d. Paving and drainage improvements of Spring-Cypress Road, Section One from SH 249 to west of BNRR in Precinct 4 for a five-week period at an estimated cost of \$2,906,000.
 - e. Parking lot lighting for Meyer Park, South Section in Precinct 4 for a three-week period at an estimated cost of \$127,000.
 - f. Asphalt overlay of north parking lot for Elizabeth K. Meyer Park in Precinct 4 for a three-week period at an estimated cost of \$253,300.

2. Recommendation for approval of the following plats:
 - a. McKendree Park, Section Two in Precinct 4; Brown & Gay Engineers, Incorporated.
 - b. Oak Ridge Place, Section Five amending plat in Precinct 3; Brown & Gay Engineers, Incorporated.
 - c. St. Edith Stein Catholic Community in Precinct 3; C.L. Davis and Company.
 - d. Westgate, Section Seven in Precinct 3; Jones & Carter, Incorporated.
 - e. Bellows Falls in Precinct 4; Brown & Gay Engineers, Incorporated.
 - f. CVS Woodwind Lakes in Precinct 4; Carter & Burgess, Incorporated.
 - g. Mills Walk partial replat in Precinct 4; McKinley Co., Incorporated.
 - h. Fry Business Center in Precinct 3; South Texas Surveying Associates, Incorporated.
 - i. Silver Oaks Trails, Section Three in Precinct 4; Edminster Hinshaw Russ and Associates.
 - j. Summerwood, Section 21 in Precinct 1; Costello, Incorporated.
 - k. Plantation Lakes, Section Four in Precinct 3; Turner Collie & Braden, Incorporated.
 - l. Harms Road addition in Precinct 4; Rekha Engineering, Incorporated.
 - m. Mills Run in Precinct 4; John W. Gilligan.
 - n. Village of Kings Lake, Section One in Precinct 2; Brown & Gay Engineers, Incorporated.
 - o. Cypresswood Landing Shopping Center in Precinct 4; Jones & Carter, Incorporated.
 - p. Fall Creek Apartments in Precinct 4; Brown & Gay Engineers, Incorporated.
 - q. Bank of America-Barker Cypress Road in Precinct 3; The Samuels Group.
 - r. Cascade Creek, Section One in Precinct 3; Benchmark Engineering Corporation.

3. Recommendation for cancellation of bonds for:
 - a. Legend Classic Homes, Ltd., executed by Western Surety Company for Stonelodge, Section One in Precinct 3 in the amount of \$28,600.
 - b. Friendswood Development Company executed by Universal Surety of America for T.C. Jester Boulevard South in Precinct 4 in the amount of \$53,370.

4. Recommendation for approval of changes in contracts for:
 - a. Jamail Construction, contractor for Texas House refurbishing, adding three calendar days and resulting in an addition of \$875 to the contract amount (28106).
 - b. G&Z Contracting, contractor for construction of two restroom buildings for Deussen Park in Precinct 1, resulting in a reduction of \$2,000 from the contract amount (28105).
 - c. Durwood Greene Construction, LP, contractor for cold in place recycling and reconstruction of North Lake Houston Parkway in Precinct 1, resulting in an addition of \$4,165 to the contract amount (28046).
 - d. Vossler Electric Services, contractor for additional field lighting for Dad's Club in Precinct 2, resulting in an addition of \$1,108 to the contract amount (28065).
 - e. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, resulting in an addition of \$7,938 to the contract amount (28048).
 - f. Hubco, Inc., contractor for construction of Katy-Fort Bend County Road from Colonial Parkway to Franz Road in Precinct 3, resulting in a reduction of \$167,463 from the contract amount (28044).
 - g. South Coast Construction, Inc., contractor for paving and improvements of Barker-Cypress Road and Huffmeister Road in Precinct 3, resulting in an addition of \$13,978 to the contract amount (28029).
 - h. South Coast Construction, Inc., contractor for West Little York Road from Station 35+00 to east of SH 6 in Precinct 3, adding 14 calendar days and resulting in a reduction of \$14,009 from the contract amount (28050).
 - i. Jamail Construction, contractor for Mercer Arboretum Hickory Bog Bridge in Precinct 4, adding 15 calendar days and resulting in an addition of \$6,472 to the contract amount (28104).
 - j. Hubco, Inc., contractor for Ella Boulevard construction from north of Spring-Cypress Road to north of Seals Gully in Precinct 4, resulting in an addition of \$63,351 to the contract amount (28043).
 - k. Beyer Construction, contractor for construction of Aldine Westfield Road from south of Farrell Road to FM 1960 in Precinct 4, resulting in a reduction of \$229,038 from the contract amount (28031).
 - l. South Coast Construction, Inc., contractor for West Little York Road from Station 35+00 to east of SH 6 in Precinct 4, adding 30 calendar days and resulting in an addition of \$1,887 to the contract amount (28072).

5. Recommendation for authorization to negotiate with Gunda Corporation, Inc., for engineering services in connection with traffic signal installation on Clay Road at Lakes of Bridgewater Drive in Precinct 3.

6. Recommendation for deposit of funds received from the State Comptroller of Public Accounts in the total amount of \$4,098,103 for CMAQ equipment reimbursement.
7. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Land Surveying, Inc., for surveying services in the amount of \$50,000 in connection with preparation of deed note drawings for various county facilities.
 - b. Landscape Architectural Studio for architectural services in the amount of \$67,800 in connection with the master plan for development of Beltway 8 Sports Park in Precinct 2.
 - c. Nathelyne A. Kennedy & Associates for engineering services in the amount of \$23,000 in connection with construction of Breen Road from West Montgomery Road to SH 249 in Precinct 4.
 - d. Jones & Carter, Inc., for engineering services in the additional amount of \$31,705 for construction of an outfall channel from south of FM 2920 to Seals Gully to serve Gosling Road from Spring-Stuebner to Kuykendahl in Precinct 4 (amendment).
 - e. TSC Engineering Company for engineering services in the amount of \$11,331 in connection with construction of Spring-Cypress Road from west of Falvel Road to west of Foster Road in Precinct 4.
8. Recommendation for appropriate officials to take necessary actions and awards be made to:
 - a. AAA Asphalt Paving, Inc., best bid in the amount of \$1,542,514 for asphalt overlay and base repair of various roads in Precinct 1.
 - b. DCE Construction, Inc., lowest and best bid in the amount of \$400,000 for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Road Camp area in Precinct 4.
9. Recommendation that a technical defect be waived and the award for construction of Spring-Cypress Road, Section Three from east of Old Louetta Road to west of Stuebner Airline Drive, Station 121+30 to Station 174+50 in Precinct 4, be made to Hubco, Inc., lowest and best bid in the amount of \$2,345,191, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation for approval of the preliminary engineering report prepared by Pate Engineers for the construction of Orem Drive from SH 288 to Martin Luther King Boulevard in Precinct 1.
11. Recommendation that an initial wage rate determination be made on Durotech, Inc., for failure to pay county prevailing wage rates to a subcontractor for work on the Freeman Branch Library project in Precinct 2.

12. Recommendation that the award to G&Z Contracting, Inc., be rescinded, that technical defects be waived, and the award for repairs and renovations at Mercer Arboretum and Botanical Gardens in Precinct 4 be made to Centurion Construction, Inc., best bid in the amount of \$134,800, and for appropriate officials to take necessary actions relating to the award.
13. Recommendation that authorization be granted for the waiving of permit fees for reconstruction of flood damaged homes from the November 17, 2003 storm.
14. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$17,758; settlement of five tort claims in the total amount of \$14,754; denial of six claims for damages; and transmittal of claims for damages received during the period ending November 21.
- b. Consideration of a request for approval of a payroll deduction for the Concerns of Police Survivors, Inc., with a recommended monthly minimum deduction of \$25.
- c. Recommendation that the court adopt a schedule of premium payments for health benefits for dependents of law enforcement officers killed in the line of duty effective December 16.
- d. Transmittal of the county employee training class schedule for January-February.
- e. Transmittal of investment transactions for the period of November 11-21 and maturities for November 18-December 2.
- f. Request for approval of an order ratifying and confirming the terms and provisions of Unlimited Tax Road Refunding Bonds, Series 2003-B, Permanent Improvement Refunding Bonds, Series 2003-B, and Flood Control District Contract Tax Refunding Bonds, Series 2003-B, as established by pricing certificates, and containing other related matters.
- g. Request for approval of interest payments for commercial paper projects, and for authorization to increase the project note for purchase of property from the Flood Control District for the Sheriff's District Five Patrol Station.
- h. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of agreements with Burlington Northern Santa Fe Railway and Community Protection Agency, Inc., for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for approval of salary and title changes for certain positions effective December 13.
- b. Request for authorization to renew an annual agreement with Atascocita Volunteer Fire Department, Inc., for lease of space at 4000 Atascocita Road for the Hazardous Material Response team of the Fire Marshal.

5. **Public Health & Environmental Services**

- a. Request for approval of payment in the amount of \$400 to Pizza Hut to purchase meals for individuals attending HIV prevention workshops.
- b. Request for authorization to reimburse Northwest Assistance Ministries for security guards on duty during extended hours of operation for clients of the WIC Program.

6. **Community & Economic Development**

- a. Request for adoption of a resolution approving issuance of Multifamily Housing Revenue Bonds by Harris County Housing Finance Corporation to finance acquisition and construction of Wellington Park Apartments as an affordable housing multifamily residential rental development in Precinct 4.
- b. Request for approval of mutual termination of a tax abatement agreement with Introgen Therapeutics, Inc., for construction of a research and development facility at 6600 Alameda Street in Precinct 1.
- c. Request for approval Community Development Block Grant fund agreements with:
 1. Harris County Water Control & Improvement District No. 36 for the Barbara Mae wastewater lift station project in the amount of \$908,025 in Precinct 2.
 2. City of Galena Park for an infrastructure rehabilitation project in the amount of \$273,706 in Precinct 2.
 3. City of Jacinto City for the waterline and fire hydrant project in the amount of \$817,180 in Precinct 2.
 4. City of Jacinto City for the senior and multi-service center design project in the amount of \$194,668 in Precinct 2.
- d. Request for approval of four deferred mortgage down payment assistance loans for low income homebuyers in the total amount of \$59,600.

- e. Request for approval of an order authorizing execution of subordination agreements with James B. Nutter and Company and Mortgage Electronic Registration Systems, Inc., to allow low- to moderate-income homeowners in Precincts 1 and 2 to take advantage of refinancing at a lower interest rate.
- f. Request for approval of an amended order to adjust the total award to the Precinct 1 Seniors Drama Program based on a proportion of the percentage of persons to be served from the Harris County Community Development Block Grant service area.
- g. Request for authorization to convert a position as part of a change to the Community & Economic Development Department, and for approval of a salary adjustment correction to the payroll record of an employee.

7. **Library Services**

Request for approval of additional hours for two model positions.

8. **Youth & Family Services**

a. **Youth & Family Services Division**

- 1. Transmittal of a brochure for the Youth & Family Services Division.
- 2. Recommendation that the court adopt a family protection fee to be collected at the time a suit for dissolution of a marriage is filed, with a coordinated plan by the Youth & Family Services Division to be submitted as part of the budget process, and for the County Attorney to provide assistance.

b. **Domestic Relations**

Request for authorization for the County Judge to execute an Integrated Child Support System Cooperative Agreement with the Office of the Attorney General to provide child support monitoring and enforcement services.

c. **Protective Services for Children & Adults**

- 1. Request for authorization to reclassify and upgrade a guardian clerical assistant position to guardian case manager.
- 2. Request for authorization to increase the hours of an administrative model position.
- 3. Request for authorization to purchase gift certificates for holiday presents to be presented to youth in the Chimney Rock Center Emergency Shelter at a total cost of \$1,200.

9. **Constables**

- a. Request by the constables' systems manager for approval of increases to the maximum salaries of certain clerical and communication officer employees in connection with a career development program.
- b. Transmittal of notice by Constables Abercia, Hickman, and Butler, Precincts 1, 4, and 7, of changes to the departments' authorized lists of regular deputies and reserve officers.
- c. Request by Constable Freeman, Precinct 2, for approval of an additional deputy position in connection with a law enforcement agreement with South Belt Security Alliance.
- d. Request by Constable Cheek, Precinct 5, for authorization to transfer certain equipment to Constable Abercia, Precinct 1.
- e. Request by Constable Cheek for authorization to delete a deputy position in connection with an agreement with Brays Village.
- f. Request by Constable Trevino, Precinct 6, for approval of law enforcement agreements with North Forest Independent School District, Houston Humane Society, Central City Industrial Park, East End Improvement Corporation, Houston Independent School District, and the City of Houston Housing Authority.

10. **Sheriff**

- a. Request for approval of educational incentive pay upgrades for qualified law enforcement officers, and career development changes for civilian personnel who have met requirements.
- b. Request for authorization to accept a reimbursement of \$20,160 from the U.S. Customs Service for leased vehicles related to a joint operations task force.
- c. Request for authorization to accept a donation for the D.A.R.E. Program.
- d. Request for approval of changes to the department's cellular phone allowance list.
- e. Request for authorization to cancel a law enforcement agreement with Harris County Department of Education-Highpoint East Campus effective December 31.

11. **Fire & Emergency Services**

- a. Request for authorization to reclassify a fire and arson investigator position.

- b. Request for authorization for the Fire Marshal to conduct criminal background checks on behalf of local fire departments in accordance with SB 1460.
- c. Request for authorization for the County Judge to execute approval for a tax exempt loan for Klein VFD and ESD 16 for purchase of fire-fighting equipment.
- d. Request for authorization to decrease the hours of a model position.
- e. Request for authorization to establish a county policy regarding the use of flame effects inside a building, and to establish permit and inspection fees for the use of such effects.
- f. Request for authorization to purchase additional cellular phones and replace irreparable cellular phones at a cost not to exceed \$800.

12. **County Clerk**

- a. Transmittal of the minutes for the court's meeting of November 4.
- b. Request for authorization to appoint officials and approve expenses for the Central Counting Station for the joint runoff elections, and approval of publication of election notice and notice of equipment test, approval of payments for operation of the central counting station, approval of payments for election officials, staffing of the Early Voting Ballot Board, and delivery of voting equipment for the City of Houston, Houston Community College, and Houston ISD.

13. **District Clerk**

Request for authorization to purchase 10 replacement cellular phones.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1 and 2, and the 314th District Court.
- b. Consideration of approval of an agreement with Haynes and Boone, LLP, for services of special counsel in connection with a case pending in U.S. District Court.
- c. Request for authorization to file suit against Angel Brothers Management, Inc., and Angel Brothers Enterprises, Ltd., and approval of litigation expenses to compel compliance with the Texas Administrative Code in connection with a trench burner at the intersection of Martin Road and State Highway 146.
- d. Consideration of approval of a settlement agreement in connection with a case in the 55th District Court.

15. **Community Supervision & Corrections**

Transmittal of approval by the Judicial Standing Committee for Community Supervision for purchase of a vehicle for the director using state funds.

16. **Justices of the Peace**

Request by Judge Risner, JP 2.2, for authorization to correct the payroll record of an employee.

17. **District Courts**

Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.

18. **Travel & Training**

- a. Request for authorization for use of **Toll Road Authority** vehicles to travel to Waller, Montgomery, Ft. Bend, Brazoria, Liberty, and Galveston Counties for various pooled projects and agreements.
- b. Request by the **Flood Control District** for authorization for:
 1. An employee to attend a construction estimating seminar of Reed Construction Data December 16-17 in San Antonio at an approximate cost of \$900.
 2. Two employees to attend a software course of Landworks, Inc., December 17-19 in Houston at a cost of \$2,000.
 3. Two employees to attend a CLE International seminar February 19-20 in Houston at a cost of \$990.
- c. Request for authorization for an employee of **Engineering** to attend a joint wastewater technology committee meeting of the National Sanitation Foundation December 9-11 in Ann Arbor, Mich., at no cost to the county.
- d. Request for authorization for the director of the **Office of Fleet Services** to attend a meeting of the National Association of Fleet Administrators December 10-12 in San Antonio at an estimated cost of \$250.
- e. Request by **Public Health & Environmental Services** for authorization for:
 1. An employee to attend a workshop of the Texas Economic & Demographic Association December 2 in Houston at a cost of \$30.
 2. An employee to attend a workshop of the National Association of County & City Health Officials January 15-16 in Washington, D.C., at no cost to the county.
 3. An employee to attend various East Texas Community Planning Group meetings of the Texas Department of Health January-December 2004 in Lufkin and other locales in Texas at an approximate cost of \$25 per trip, with travel by county vehicle.

4. An employee to attend a West Nile virus meeting of the Centers for Disease Control and Prevention February 3-5 in Denver at an approximate cost of \$1,200.
- f. Request by **Community & Economic Development** for authorization for:
 1. Two employees to attend advanced HOME program training of the U.S. Department of Housing and Urban Development January 13-15 in Phoenix at a cost of \$1,570.
 2. Two employees to attend HOME program training of the U.S. Department of Housing and Urban Development January 27-29 in Pittsburgh at a cost of \$1,547.
- g. Request by the **County Library** for authorization for:
 1. Reimbursement in the amount of \$60 for expenses incurred by an employee for attending a grant writing seminar at the University of Houston November 20.
 2. An employee to attend a TexShare Advisory Board meeting December 12 in Austin at an approximate cost of \$220.
- h. Request for authorization for an employee of **Domestic Relations** to meet with the director of Tarrant County Family Court Services and observe an orientation program for parents December 16-17 in Fort Worth at an approximate cost of \$330.
- i. Request by **Cooperative Extension** for authorization for:
 1. Three employees to attend a professional development workshop December 3 in Mont Belvieu at an approximate total cost of \$113.
 2. An employee to attend a family and consumer sciences workshop December 9-10 in Brownwood at an approximate cost of \$396.
- j. Request for authorization for an employee of **Protective Services for Children and Adults** to attend a basic skills development meeting January 7 in Austin at an approximate cost of \$262.
- k. Request for authorization for three employees of the **Children's Assessment Center** to attend a child abuse and neglect conference January 29-30 in Austin at a cost of \$1,650.
- l. Request by **Constable Abercia, Precinct 1**, for authorization for:
 1. Two employees to attend and instruct at the Vehicle Fuel Transportation Task Force class December 9-10 in Biloxi, Miss., at a cost not to exceed \$800.
 2. Two employees to attend a bomb identification school November 19-21 in San Antonio at a cost not to exceed \$750.
 3. An employee to attend a property and evidence management school December 9-10 in Huntsville at a cost not to exceed \$420.
 4. Three employees to attend an executive leadership class in College Station December 11-12 at a cost not to exceed \$1,289.
- m. Request for authorization for two employees of the **Sheriff** to attend a violent crime seminar of the FBI school December 1-5 in Baton Rouge, with travel by county vehicle at no additional cost to the county.

- n. Request for authorization for a **County Clerk** employee to attend a seminar of the Texas Association of Election Administrators January 8-11 in Dallas at a cost of \$590.
- o. Request by the **District Clerk** for authorization for:
 - 1. Three employees to conduct business at the Office of the Attorney General regarding child support and the electronic exchange of payment information December 10 in Austin at a cost not to exceed \$230.
 - 2. An employee to attend a meeting of the Texas Judicial Council Committee on Public Access to Court Records December 11 and a Judicial Committee on Information Technology meeting December 12 in Austin at a cost not to exceed \$650.
 - 3. An employee to attend the annual County and District Clerks' continuing education seminar January 12-15 in College Station at an approximate cost of \$680.
- p. Request for authorization for an employee of the **County Attorney** to attend a trial seminar February 6 in Houston at a cost of \$199.
- q. Request by **Judge Patronella, JP 1.2**, for authorization to:
 - 1. Attend a CLE civil trial seminar December 10-12 in Fort Worth at a cost of \$516.
 - 2. Meet with legislators and staff December 29-30 in Austin at a cost of \$298.
- r. Request by **Judge Adams, JP 4.1**, for authorization for an employee to attend a continuing education session of North Harris College in Houston at a cost of \$101.
- s. Request for authorization for the **County Courts** manager and a judge to attend a joint education conference of the National Association for Court Management and the American Judges Association February 1-3 in Savannah, Ga., at an approximate cost of \$2,800.
- t. Request for authorization for **Judge Austin, Probate Court No. 1**, to attend the National CLE Conference January 3-8 in Aspen, Colo., at a cost of \$2,179.
- u. Request by **Judge Wood, Probate Court No. 2**, for authorization to reimburse an employee \$175 for expenses to be incurred while conducting annual visits of wards at Rusk State Hospital in Rusk, Texas.
- v. Request for authorization for **District Judges** of the Criminal Trial Division to attend a mental health law conference December 11 in Houston at an estimated cost of \$500.
- w. Request by the **County Auditor** for authorization for:
 - 1. Two employees to attend continuing education training of the Texas Society of Certified Public Accountants December 8-9 in Houston at a cost of \$855.
 - 2. An employee to attend a management skills seminar sponsored by the State Auditor's Office December 8-9 in Austin at an approximate cost of \$814.

- x. Request for authorization for the **Purchasing Agent** and an employee to attend a meeting of the Texas Conference of Urban Counties December 5 in Austin at an estimated cost of \$200.
- y. Request by the **County Judge** for authorization for an employee to attend a conference of the Texas Association of Partners in Education February 4-6 in Galveston at a cost not to exceed \$850.

19. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to extend and accept additional grant funds in the amount of \$194,284 from the Texas Department of Health & Human Services Commission for CHIP-related Community-Based Outreach Services.
- b. Request by the **County Library** for authorization to submit an application to the Houston Young Lawyers Foundation for grant funds in the amount of \$2,500 for support of training workshops for volunteer tutors.
- c. Request by the **County Library** for authorization to submit an application to Reading is Fundamental, Inc., for grant funds in the amount of \$4,575 to purchase 3,000 books for low-income families who receive literacy instruction from staff.
- d. Request by **Constable Hickman, Precinct 4**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$196,560 for the DWI Selective Traffic Enforcement Program.
- e. Request by the **Fire Marshal** for authorization to submit an application for donation of a John Deere Trail Gator utility vehicle valued at \$10,899 for use at fire scenes and for Hazmat personnel.
- f. Request by the **Medical Examiner** for authorization to apply to the Texas Department of Transportation for grant funds in the amount of \$199,800 for analysis of motor vehicle fatality cases for evidence of alcohol or drugs.
- g. Request by the **Medical Examiner** for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$244,000 for a research project to determine the effectiveness of testing saliva for drugs and alcohol.
- h. Request by the **District Attorney** for authorization to accept grant funds in the amount of \$45,688 from H-GAC for the Specialized Family Violence Caseworkers Project.
- i. Request by **Commissioner, Precinct 3** for authorization for Community Development Block Grant funds in the amount of \$370,000 for the Zube Park Phase 1 Project.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Angel Brothers Enterprise for construction of S. Texas Avenue from Nasa Road 1 to M. Kobayashi Road and M. Kobayashi Road from Magnolia Avenue to IH 45 in Precinct 2.
 - b. Lecon, Inc., for general repairs in the Langham Creek watershed and southern portion of the county.
 - c. Lindsey Construction, Inc., for earthen channel restoration for Greens Bayou watershed at U.S. Highway 90 to Mesa Road.
 - d. Pedko Paving, Inc., for reconstruction of 1999 CEDD Roads in the Wade Road Camp area in Precinct 2.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Transmittal of the unaudited and unadjusted monthly financial report for October.
4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval of payment of quarterly assessments to the Appraisal District for the county and flood control.
2. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Gas chromatograph-mass spectrometer for the Medical Examiner.
 - b. Automated gun shot residue analysis system for the Medical Examiner.
 - c. Cultivation for agricultural purposes, including maintenance and upkeep of approximately 45 acres of undeveloped farm land in Precinct 4.
 - d. Pickup, transporting, and disposal of animal carcasses for the county.
 - e. Repair parts and labor for John Deere tractors, implements, and grounds care equipment for Precinct 1.
 - f. Microcuvettes for Public Health & Environmental Services.
 - g. Furnish, deliver, and install miscellaneous water spray play equipment for Northshore Rotary Park in Precinct 2.
 - h. Furnish, deliver, and install miscellaneous playground equipment for Northshore Rotary Park in Precinct 2.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Sheriff's Department, Flood Control District, Juvenile Probation, Constable of Precinct 4, and Information Technology.
3. Request for approval of changes in contracts with:
 - a. Transcore LP, contractor for violation enforcement system for the Toll Road Authority, resulting in an addition of \$150,000 to the contract amount (00711).
 - b. Unisys, contractor for a hardware support agreement for the County Clerk, resulting in a monthly addition of \$2,218 to the contract amount (00718).
4. Transmittal of an interlocal agreement between the Harris County Juvenile Board and the Harris County Department of Education for financing alternative educational placements in the approximate amount of \$400,000 for the period of August 1-July 31.
5. Recommendation that bids for raincoats for the Sheriff's Office be rejected and the job readvertised with revised specifications.
6. Recommendation that awards be made to:
 - a. Southwestern Bell Telephone L.P., dba SBC Texas/Public Communications Division for coinless inmate, public coin, inmate TDD, and public fax telephone service for the county, the Flood Control District, and/or the Harris County Hospital District, and for the County Judge to take necessary action relating to the agreement for the period ending December 31, 2010, with a three-year renewal option.
 - b. Stericycle, Inc., for medical waste disposal for the county and the Harris County Hospital District at an estimated annual amount of \$459,556.
 - c. Safety-Kleen, low bid in the amount of \$60,831 for cleanup of hazardous and non-hazardous waste for the county for the period beginning January 1, with no award for items 1.E, 2.O-S, and 3.C.
 - d. Myriad Systems, Inc., for processing, printing, and mailing of voter registration certificates for 2004 for the county in the amount of \$47,166 for the period beginning December 1.
 - e. A-Athletic & Medical Supply Co., Inc., for first aid supplies for the county and the Flood Control District in the amount of \$64,330.
 - f. Varian, Inc., for a gas chromatograph/headspace system in the amount of \$55,050 for the Medical Examiner's Office.
 - g. High Tech Equipment Co., low bid in the amount of \$8,699 for Item No. 2 for furnishing, delivering, and installing automotive alignment equipment for Fleet Services, with no award for Item No. 1.
7. Request for approval of a month-to-month extension with City Supply Company, Inc., for plumbing supplies for the county for the period beginning January 2 and not to exceed April 2, 2004.

8. Request for approval of renewal options with:
 - a. The Xerox Corporation and Savin Corporation for photocopier service for the county and the Flood Control District for the period of March 1, 2004-February 28, 2005.
 - b. Precision Dynamics Corporation for identification wristbands for the Sheriff's Department for the period of March 1, 2004-February 28, 2005.
 - c. Advanced Risk Management Techniques, Inc., for actuarial review of the county's workers compensation self-insurance program at a cost of \$4,750 for FY 2004-05.
 - d. Houston Auto Auction for full service asset recovery services and related items for the county for the period of March 1, 2004-February 28, 2005.
 - e. Brault Auto Paint & Supply, Inc., for automotive paint and related items for the county for the period of March 1, 2004-February 28, 2005.
 - f. Lason, Inc., for off-site document imaging for the Flood Control District in the approximate amount of \$25,000 for the period of March 1, 2004-February 28, 2005.
 - g. Helena Chemical Company for horticultural chemicals, fertilizers, and related items for the county for the period of March 1, 2004-February 28, 2005.
 - h. Global Services, LLC, for photocopier service for the county and the Flood Control District for the period of March 1, 2004-February 28, 2005.
 - i. Motorola, Inc., for a software subscription agreement for the county, and for the County Judge to execute the agreement in the amount of \$277,362 for the period of December 1-November 30, 2004.
9. Transmittal of a renewal option with The Turning Point for substance abuse treatment services for the Intensive Residential Substance Abuse program for Community Supervision & Corrections Department at an approximate cost of \$200,000 for the period ending August 31, 2004.
10. Transmittal of a renewal option with ADE Inc., for drug and alcohol evaluation services for Community Supervision & Corrections at an annual cost not to exceed \$30,000 for the period ending October 31, 2004.
11. Request for approval of orders authorizing the County Judge to execute agreements with:
 - a. WinningHabits.com for a wellness program as part of employee benefits for the county and the Flood Control District.
 - b. Robert H. Barr, M.D., R.Ph., for professional liability insurance required for services to Public Health & Environmental Services laboratory in the additional amount of \$197 for a total of \$20,897 (amendment).
 - c. Sam Houston State University for quarterly updates of the county jail population forecast for Management Services in the amount of \$10,000 for the period ending October 31, 2004.
 - d. IBM for hardware maintenance, software subscription, and support line services for Information Technology in the amount of \$76,326 for the period ending September 30, 2004.

- e. SHI Government Solutions for a Microsoft enterprise enrollment agreement for Precinct 4 in the amount of \$27,511, with two one-year renewal options.
 - f. The University of Texas Health Science Center-Houston for developmental and psychological evaluations of children for Protective Services for Children and Adults in the amount of \$48,000 for the period ending August 31, 2004.
12. Request for approval of sole source exemptions from the competitive bid process for:
 - a. Avaya, Inc., for purchase of an interactive voice response system for the Sheriff's Department at an estimated cost of \$381,736.
 - b. EMC Corporation for 5430 disk system hardware maintenance for Information Technology, and for the County Judge to execute an amendment to the agreement at an estimated cost of \$27,720 for the period ending November 18, 2004.
 - c. IBM for the monthly license charge of the IBM System 390 software programs for Information Technology for the period ending October 31, 2004, and annual license software subscriptions for the period of December 18-December 17, 2004 at an estimated cost of \$1,048,483.
13. Request for approval of professional services exemptions from the competitive bid process for:
 - a. Gulf Coast Pathology Associates, P.A., for neuropathology services for the Medical Examiner's Office, and for the County Judge to execute the agreement in the amount of \$50,000 for the period ending August 31, 2004.
 - b. Houston International Health Foundation for medical services to refugees for Public Health & Environmental Services, and for the County Judge to execute the agreement in the amount of \$85,000 for the period ending September 30, 2004.
14. Request that Sidney Anthony Riddle be granted a personal services exemption from the competitive bid process for computer consulting services, and for the County Judge to execute the agreement in the amount of \$16,500 for the period of December 2-December 3, 2004.
15. Transmittal of notice of receipt of funds in the total net amount of \$31,757 for county equipment sold at Houston Auto Auction October 22 and 29.
16. Transmittal of notice of receipt of funds in the total net amount of \$20,566 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of November 3-14.
17. Request that certain items be removed from inventory for Constables of Precincts 4 and 5 and the Toll Road Authority.
18. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.

19. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened November 17 and December 1, and request for approval of recommendations for disposition.

21. **Commissioners Court**

a. **County Judge**

1. Request for authorization to approve a management agreement with the City of Baytown to coordinate organization of donations in the event of a catastrophic incident, such as a hurricane.
2. Request by the Office of Emergency Management for approval to replace a defective cellular telephone.

b. **Commissioner, Precinct 1**

Request for approval to change the title of a master carpenter to master plumber.

c. **Commissioner, Precinct 2**

1. Consideration of a resolution to honor the Houston Yacht Club and the City of Shoreacres for hosting an Olympic qualifying event for the U.S. Sailing Team November 6-17.
2. Request for authorization to create three regular positions and change the titles and salaries of two positions.

d. **Commissioner, Precinct 3**

1. Request for approval of a resolution to congratulate Congregation Or Ami on the dedication of acreage on December 14 on which they will build a new sanctuary, school and social center.
2. Request for approval for the County Judge to execute an amendment to an agreement with Rotary Club of Katy Sunrise for cleanup along the roadsides of Baker Road from Greenwind Chase to Baker Trail instead of Baker Road from Kingland Blvd., to Stone Meadows Lane.
3. Request for approval to correct the payroll record of an employee.
4. Request for authorization to add a cellular phone allowance and two phones and to delete two phones.
5. Transmittal of notice of traffic sign installations.

6. Request for approval of a proposal for the county to accept donation of a historical building known as Juergens Hall together with 1.65 acres of land.
7. Request for discussion and possible action for a policy regarding acquisition of real estate by the Harris County Hospital District.

e. **Commissioner, Precinct 4**

1. Request for authorization to accept the donation of miscellaneous items from an advisory council for Doss Community Center.
2. Request for authorization to accept a donation of four corner marking flags from Houston Women's Soccer Association for the soccer field at Independence Park.
3. Request to create winter intern positions for the period of December 15-January 16.
4. Request for authorization to purchase 42 training vouchers at an approximate cost of \$4,200 through Comp USA for customized technical training for certain employees.
5. Request for approval for the County Judge to execute an agreement with Westfield High School JROTC for cleanup along the roadsides of Ella Boulevard and Mathis Church Road from FM 1960 West to Southridge Road for the period of October 1-September 30, 2004.
6. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Silverglen West Subdivision.
7. Request for approval to reappoint Dr. Ernest Fruge to the board of Harris County Protective Services for Children and Adults.
8. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Court No. 3 and U.S. District Court.
- b. Request for approval of an order authorizing resale of property by Tomball Independent School District in connection with judgment in a delinquent tax suit.

23. **Emergency items.**

24. **Executive Session**

- a. Request by the County Judge for an executive session for discussion and possible action regarding the reappointments of:
 1. Charles Sowell to the Harris County Sports and Convention Corporation for the term ending February 28, 2005.
 2. Billy Burge as chairman of the Harris County Sports Authority Board for the term ending August 31, 2005.
 3. Cecil Strunk, James Olson, David Ng, William Morgan, and Sal Esparza to the Gulf Coast Workforce Development Board for terms ending December 31, 2005.
 4. Paul Bettencourt to the Appraisal District Board for the term ending December 31, 2005.
 5. Mike Rozell to the Board of Directors for the Gulf Coast Economic Development District for the term ending December 31, 2005.
- b. Request by Commissioner, Precinct 3 for an executive session for the purpose of naming an appointee to the Harris County Hospital District Board of Managers to fill the position being vacated by Larry Finder.

25. **Appearances before court**

a. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Elected
Appointed

Calendar 2003

January S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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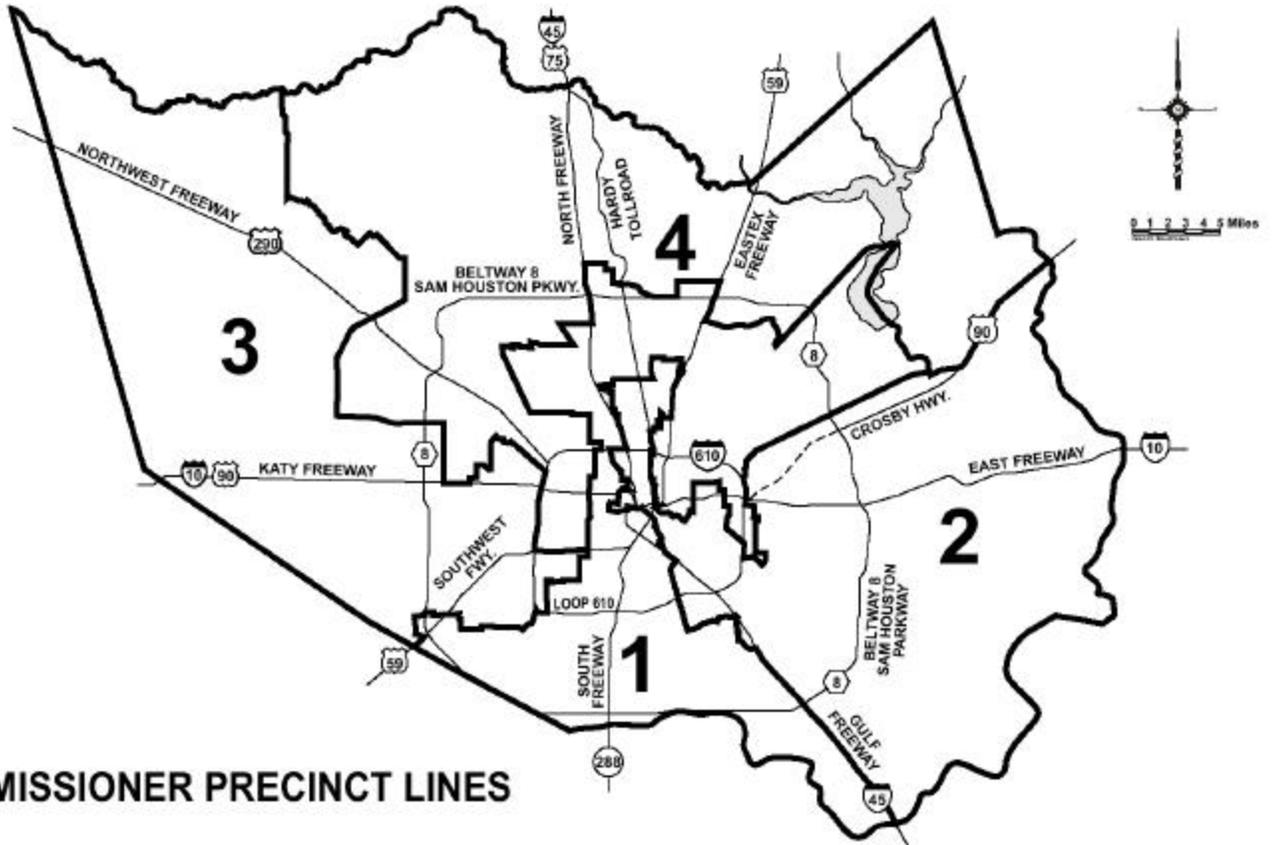
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by ☐. Court-approved county holidays are noted by ■.

Calendar 2004

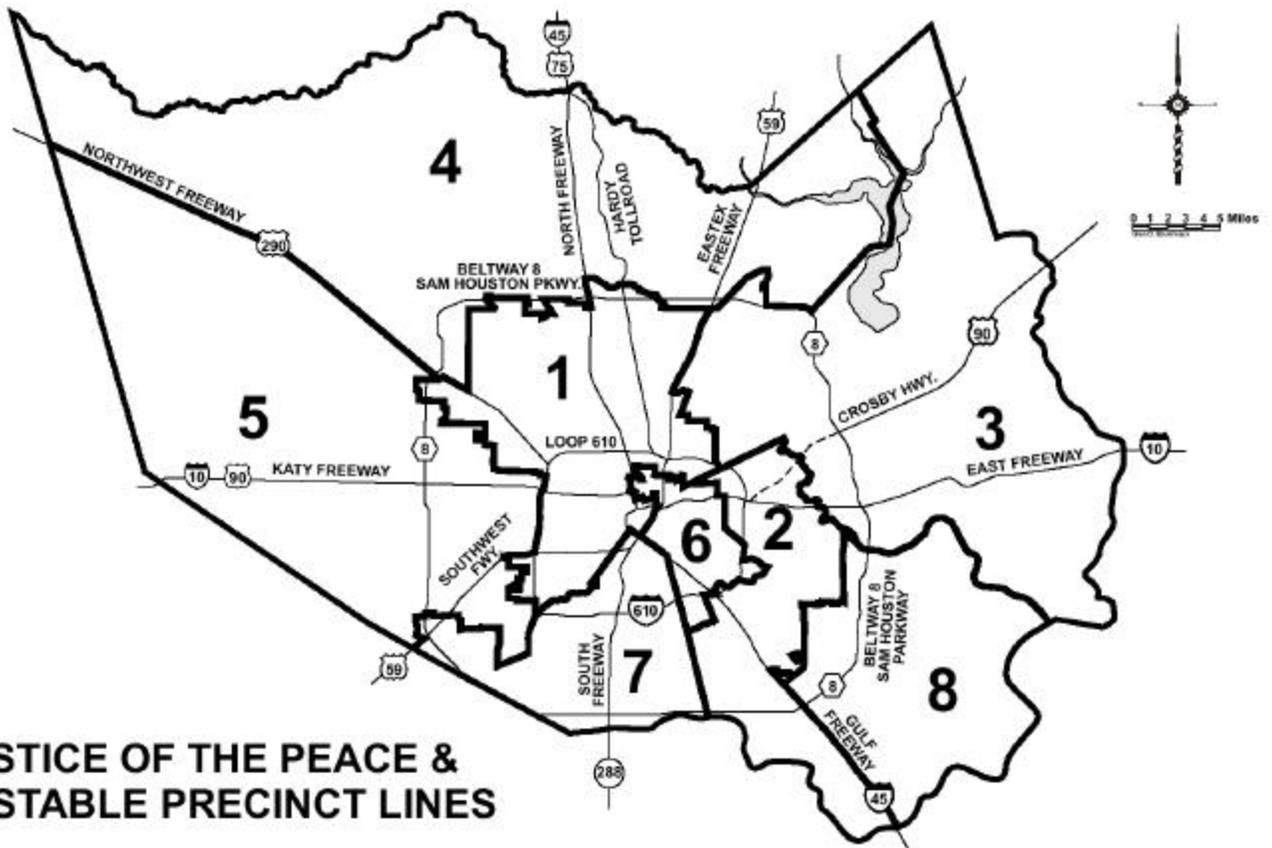
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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONER PRECINCT LINES



JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES