



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.24

AGENDA

November 18, 2003

10:00 a.m.

Opening prayer by Intern Pastor Lisa Beth White of Bering Memorial United Methodist Church.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Community & Economic Development
 7. Youth & Family Services
 8. Constables
 9. Sheriff
 10. Fire & Emergency Services
 11. Medical Examiner
 12. County Clerk
 13. District Clerk
 14. County Attorney
 15. District Attorney
 16. Justices of the Peace
 17. District Courts
 18. Travel & Training
 19. Grants
 20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
 21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 22. Miscellaneous
 23. Emergency items
 24. Executive Session
 25. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization to negotiate with PBS&J for consulting services for storm water quality monitoring to study the effects of an existing dry basin.
2. Recommendation that the County Judge be authorized to execute amendments to agreements with Gary Brown, Joseph Stanfield, S. Louis Smith, and Michael J. Urban for appraisal services in support of real estate transactions on behalf of the county.
3. Recommendation that the County Judge be authorized to execute amendments to agreements with Edward B. Schulz, Vannessa Hendrickson, Michael J. Urban, and S. Louis Smith for appraisal services in support of real estate transactions on behalf of the Flood Control District.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and provide payment of relocation benefits up to \$35,000 to income-eligible households, and for appropriate officials to take necessary actions to complete transactions for:
 - a. TSA-RL project, 38 specific tracts in the Burger Estates, Jersey Village, Ponderosa Forest, Woodland Oaks, and Woodland Trails West Subdivisions in Precinct 4.
 - b. TSA-District Buyout project, a specific tract in the Arbor Oaks Subdivision in Precinct 1.
 - c. Vogel Creek conveyance improvement project, seven specific tracts in the Inwood Forest Subdivision in Precinct 1.
 - d. HMGP-1379 project, three specific tracts in the Lake Forest and Wood Shadows Subdivisions in Precincts 1 and 2.
 - e. HMGP-2 project, a specific tract in the Sandbar Estates Subdivision in Precinct 2.
 - f. Grantwood Buyout-Phase 1 project, a specific tract in the Grantwood Subdivision in Precinct 3.
2. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 001 on U.S. 59 between Buffalo Bayou and Nance Street for the Hardy Toll Road extension project in Precinct 1 for the negotiated purchase price of \$4,250,000, 72% of the appraised value, and for appropriate officials to take necessary actions to complete the transaction.

3. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 001 on Hall Road east of Telephone Road for the Hall Road project in Precinct 1, and for appropriate officials to take necessary actions relating to the transaction.
4. Recommendation that the court approve a resolution and order authorizing the Flood Control District to make payment of \$225,000 for moving expenses to CE Shepherd Company for landowner relocation assistance provided for the Brays Bayou project, Tract 03-018.0 at 7206 Dallas Street in Precinct 2, and for appropriate officials to take necessary actions relating to the transaction.
5. Recommendation that the court approve a resolution and order authorizing the Flood Control District to make payment of \$14,500 for moving expenses to Texas Par Golf Academy for landowner relocation assistance provided for the Schiller Road Detention Basin project, Tract 29-041.0 at 4035 Highway 6 South in Precinct 2, and for appropriate officials to take necessary actions relating to the transaction.
6. Recommendation that the court authorize payment of \$9,200 to TxDOT to partially fund agreements to contribute funds for the US 290-1 project in Precinct 3, and for appropriate officials to take necessary actions relating to the transaction.

c. **Toll Road Authority**

1. Recommendation for authorization for the appropriate officials to execute an exchange agreement with Metro for right of way acquisitions in the amount of \$2,216,811 and for the county to place in escrow an additional \$16,430,000 for future construction by Metro.
2. Recommendation for authorization for the County Judge to execute an agreement with Advanced Technology Science Engineering Research for materials testing services in the amount of \$75,000 for the Westpark Tollway extension project from west of SH 6 to east of Bridge Crest, and for appropriate officials to take necessary actions relating to the agreement.
3. Recommendation that appropriate officials be authorized to execute amendments to agreements for additional services for the Westpark Tollway project with Washington Group, International, Inc., in the amount of \$20,603; S & B Infrastructure, Ltd., \$36,216; and AIA Engineers, Ltd., \$15,893.
4. Recommendation for authorization to seek bids for the Fort Bend Parkway extension project from north of West Orem Drive to Main Street at an estimated cost of \$17,765,532.

5. Recommendation that the award for the Fort Bend Parkway extension project from north of Sam Houston Toll Road to south of US 90A be made to W. W. Webber, Inc., in the amount of \$14,045,829, and for appropriate officials to take necessary actions relating to the award.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Beazer Homes Texas, L.P., for flood control improvements on district property to mitigate the impact of development of land on Remington Grove, Section One, Unit U520-01-00 in Precinct 3.
 - b. Dannenbaum Engineering Corporation, for engineering services in the amount of \$400,000 in support of the district's stormwater management plan for the Greens Bayou Watershed in all precincts.
 - c. LJA Engineering & Surveying, Inc., for surveying services in the amount of \$150,000 in support of the district's engineering and maintenance programs.
 - d. Obra Homes, Inc., for flood control improvements on district property to mitigate the impact of development of land on Cypress Springs, Section Four, Unit U520-01-00 in Precinct 3.
 - e. The Department of the Army, Corps of Engineers Department, for the Buffalo Bayou and tributaries project, Addicks Dam, for access to Unit U107-00-00 for maintenance purposes in Addicks Reservoir in Precinct 4.
 - f. U.S. Geological Survey, Texas District, for a well drilling/sampling license agreement to install, monitor, and maintain water sampling on certain properties owned and maintained by the district in Precincts 1, 3, and 4.
 - g. Weisser Engineering, Co., for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
2. Request for approval of construction documents and authorization to seek bids for a three-week period for:
 - a. Channel enclosures in Precinct 1 at estimated costs of \$79,000 and \$703,500.
 - b. Channel erosion repairs in Precinct 4 at an estimated cost of \$410,000.
3. Recommendation that awards be made to:
 - a. L. N. McKean, Inc., for channel rehabilitation from Orange Grove to P118-19-04 in Precinct 1 in the amount of \$466,900.
 - b. NBG Constructors, Inc., for Martin Luther King Boulevard bridge replacement over Sims Bayou in Precinct 1 in the amount of \$3,343,182.
 - c. Stewart Builders, Ltd., for North Service Center, Phase 2 in Precinct 4 in the amount of \$3,643,513.
4. Recommendation for approval of a change in contract with Excalibur Construction, Inc., for general repairs in all precincts, adding 10 working days and resulting in an addition of \$42,500 to the contract amount (02/0064-02).

5. Recommendation for approval of a change in contract with Lecon, Inc., for general repairs in Precincts 1 and 4, adding 20 working days and resulting in an addition of \$29,900 to the contract amount (03/0137-01).
6. Recommendation for authorization for the County Judge to execute the contract and accept bonds with Lecon, Inc., for general repairs on White Oak, Vince, and Little Vince Bayous in Precincts 1, 2, and 4.
7. Recommendation that the court acknowledge deposit receipts for impact fees for July-October.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Grace Lane drainage improvements in Precinct 2 at an estimated cost of \$111,000.
 - b. Spring-Cypress Road, Section Two from west of B&NO RR to east of Memorial Chase Drive in Precinct 4 at an estimated cost of \$2,422,000.
2. Recommendation for approval of the following plats:
 - a. Barkers Branch, Section One in Precinct 3; Brown & Gay Engineers, Incorporated.
 - b. JIB No. 3976 Subdivision in Precinct 4; Rekha Engineering, Incorporated.
 - c. J&M Estate in Precinct 4; Mash/Jalayer & Associates.
 - d. Westpark Hwy 6 Properties in Precinct 3; TKE Inc./Belinda King.
 - e. Theiss Market in Precinct 4; Eby Engineers, Incorporated.
 - f. Silver Oaks Trails, Section Two in Precinct 4; Edminster Hinshaw Russ and Associates.
 - g. Golden Corral-FM 529 and Hwy 6 in Precinct 3; Cotton Surveying Company.
 - h. Yorktown Crossing, Section Two in Precinct 3; Pate Engineers.
 - i. Cypress Falls, Section Two in Precinct 3; Jones & Carter, Incorporated.
 - j. FM 529 at Sommerall Shopping Center in Precinct 3; Terra Associates, Incorporated.
 - k. Glenn Haven Estates, Section Two in Precinct 4; Eby Engineers, Incorporated.
 - l. Northwood Pines, Section Four in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - m. Eastloch Drive street dedication plat in Precinct 4; Costello, Incorporated.
 - n. Villas at Lakewood Park, Section One in Precinct 4; Century Engineering, Incorporated.
 - o. Bilma PUD Kuykendahl lift station in Precinct 4; Jones & Carter, Incorporated.
 - p. Louetta Lakes, Section Three in Precinct 4; Alexander Engineering, Incorporated.
 - q. Plantation Lakes, Section One in Precinct 3; Turner Collie & Braden, Incorporated.
 - r. E.P. King Services Corporation unrestricted reserve in Precinct 4; The Porter Drafting Company.

- s. Rapier Subdivision in Precinct 4; Pinnel Survey, Incorporated.
 - t. Chateaux at Pinehurst apartments in Precinct 4; Century Engineering, Incorporated.
 - u. Cypresswood Center in Precinct 4; Final Design.
3. Recommendation for cancellation of bonds for:
- a. Lennar Homes of Texas Land and Construction, Ltd., executed by The Montbatten Surety Co., Inc., for Stonefield Terrace, Section One in Precinct 1 in the amount of \$22,712.
 - b. Lennar Homes of Texas Land and Construction, Ltd., executed by Federal Insurance Company for Fairfield Village West, Section Eight in Precinct 3 in the amount of \$21,225.
 - c. Normandy Forest Limited executed by Hartford Fire Insurance Company for Normandy Forest, Section Five in Precinct 4 in the amount of \$22,865.
4. Recommendation for approval of changes in contracts for:
- a. Stephens Construction Services, contractor for Riley Chambers Community Center expansion, resulting in an addition of \$21,471 to the contract amount (33217).
 - b. Arrow Services, Inc., contractor for domestic water piping replacement for the Family Law Center, resulting in an addition of \$7,275 to the contract amount (28102).
 - c. Hubco, Inc., contractor for Eisenhower Parkway and bike lane for Eisenhower Park Road in Precinct 1, adding nine calendar days and resulting in an addition of \$3,134 to the contract amount (28032).
 - d. JFT Construction, Inc., contractor for concrete repairs and related items on Purple Sage Boulevard in the Miller Road Camp area in Precinct 2, resulting in no change to the contract amount (28035).
 - e. Hubco, Inc., contractor for Clay Road construction from west of Westfield Village to Fry Road in Precinct 3, resulting in an addition of \$8,500 to the contract amount (28025).
 - f. Harris Construction, contractor for construction of Westgreen Boulevard from IH-10 to Park Row in Precinct 3, adding 12 calendar days and resulting in no change to the contract amount (28040).
 - g. Hubco, Inc., contractor for Greenhouse Road proposed paving and storm sewers from Morton Road to north of Clay Road in Precinct 3, resulting in an addition of \$14,039 to the contract amount (28014).
 - h. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in the Alief and Cypress areas in Precinct 3, resulting in an addition of \$8,911 to the contract amount (28034).
 - i. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, resulting in an addition of \$4,071 to the contract amount (28033).
 - j. Windsor Contracting, LLC, contractor for ADA major thoroughfare improvements in Precinct 3, resulting in an addition of \$8,498 to the contract amount (28030).

- k. Batterson, LLP, contractor for a renewable term contract for paint striping in the E.A. Lyons Camp in Precinct 4, resulting in no change to the contract amount (28024).
 - l. Sumco, Inc., contractor for A.D. Dyess Park expansion in Precinct 4, resulting in an addition of \$41,144 to the contract amount (28062).
5. Recommendation for authorization to negotiate with:
 - a. Clark Condon Associates for landscape architectural services for a master plan for parks in Precinct 2.
 - b. SWA Group for architectural services for Tony Marron Park in Precinct 2.
 - c. Manley Consultants, Inc., for engineering services for Kieth Harrow Boulevard from Mountain Forest to Fry Road in Precinct 3.
 - d. Ratnala & Bahl, Inc., for engineering services for Morton Road from west of Willamette to west of Mason in Precinct 3.
 - e. Sparks-Barlow-Barnett, Inc., for engineering services for Cypress-Rosehill Road from north of Cypress Mill Park to north of Manor Bend in Precinct 3.
 - f. CivilTech Engineering, Inc., for engineering services for T.C. Jester Boulevard from Ivy Falls Drive to Cypresswood Drive in Precinct 4.
 - g. Rives Carlberg for graphic design services for Mercer Arboretum in Precinct 4.
 6. Recommendation for deposit of funds received from Triton Lots, Inc., in the amount of \$1,600 for construction of Clay Road from west of Elrod to west of the Lakes of Bridgewater in Precinct 3.
 7. Recommendation for authorization for the County Judge to execute agreements with:
 - a. C.J. Hensch & Associates, Inc., for on-call data collection engineering services in the amount of \$25,000 for various county projects.
 - b. Gerry de Camp, P.E., for on-call engineering services in the amount of \$25,000 for various locations throughout the county.
 - c. Klotz Associates, Inc., for on-call engineering services in the amount of \$100,000 for various county projects.
 - d. Traffic Engineers, Inc., for on-call engineering services in the amount of \$100,000 for various county projects.
 - e. Huitt-Zollars, Inc., for engineering services in the additional amount of \$26,580 for Greenhouse Road from Misty Cove to Clay Road in Precinct 3 (amendment).
 - f. J.F. Thompson, Inc., for engineering services in the amount of \$71,506 for construction of Telge Road from north of Jarvis Road to Little Cypress Creek in Precinct 3.
 - g. Pepe Engineering, Ltd., for engineering services in the additional amount of \$240,000 for construction of Huffmeister Road from Ravensway Drive to Telge Road in Precinct 3 (amendment).

8. Recommendation for appropriate officials to take necessary actions and awards be made to:
 - a. AAA Asphalt Paving, Inc., best bid in the amount of \$13,025 for sidewalk repairs at the intersection of Aldine Mail Road and Luthe Road in Precinct 1.
 - b. Butler, Felder, Lockhart & Associates, L.L.C., lowest and best bid in the amount of \$71,655 for replacing vinyl flooring at six community centers in Precinct 2.
 - c. Southern Crushed Concrete, Inc., only bid in the amount of \$87,300 for 5,000 tons of cement stabilized crushed concrete base material in Precinct 3.
 - d. Martin Marietta Materials Southwest, lowest and best bid in the amount of \$107,860 for 10,000 tons of crushed limestone base material for any plant or jobsite in Precinct 3.
 - e. Durwood Greene Construction, L.P., lowest and best bid in the amount of \$565,368 for reconstruction of eight road in the Humble Camp area in Precinct 4.
 - f. AAA Asphalt Paving, Inc., lowest and best bid in the amount of \$29,277 for additional parking lot lighting for Crosby Park in Precinct 4.
 - g. AAA Asphalt Paving, Inc., lowest and best bid in the amount of \$533,948 for Breen Road from west of West Montgomery Road to SH 249 in Precinct 4.
9. Recommendation that the technical defect be waived and the award for repairs and renovations at Mercer Arboretum and Botanical Gardens in Precinct 4 be made to G&Z Contracting, Inc., lowest and best bid in the amount of \$130,000, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation that initial wage rate determinations be made on:
 - a. Pavecon, Inc., for violation to pay county prevailing wage rates to subcontractor City of Nassau Bay Protection for repairs/replacement of various roads in the City of Nassau Bay in Precinct 2.
 - b. J.T. Vaughn Construction for violation to pay county prevailing wage rates to subcontractor Taylor Lighting Protection on the Civil Justice Center.
11. Recommendation that the County Judge be authorized to approve the assignment by Cemex USA to Century Asphalt Materials of contracts for the supply of asphaltic concrete material in Precinct 1.
12. Recommendation for authorization for the County Judge to reduce the retainage from 5% to 1% for G&Z Contracting, Inc., contractor for construction of restrooms three and four at Alexander Deussen Park in Precinct 1.
13. Recommendation for authorization to renew an annual contract with Batterson, L.L.P., for thermoplastic striping and related items in Precinct 3 in the amount of \$200,000, and for appropriate officials to take necessary actions relating to the renewal.

14. Recommendation that the court approve the address change of 2 Abercrombie Drive to 3033 Bear Creek Drive and 3 Abercrombie Drive to 3055 Bear Creek Drive in Precinct 3.
15. Recommendation that bids be rejected and the project readvertised at a later date on the award for Woodedge Drive storm sewer joint repairs in Precinct 3 and 4.
16. Recommendation that the court authorize the County Judge, on behalf of the county, to execute an amendment to a certain easement pertaining to drainage, detention, waste water treatment plant, access, and sanitary sewer easements in Cole Crossing Business Park, Section One in Precinct 4.
17. Request for authorization to correct the payroll record of an employee.
18. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$40,235; settlement of six tort claims in the total amount of \$9,340; denial of five claims for damages; and transmittal of claims for damages received during the period ending November 11.
- b. Consideration of a request for payment in the amount of \$313 in connection with a claim for property damage caused by a county inmate performing work on behalf of the county.
- c. Request for authorization for Human Resources & Risk Management to conduct training for benefit coordinators November 18 at the Martin L. Fluckinger Community Center and December 2 at 1310 Prairie at a cost not to exceed \$1,900.
- d. Consideration of the Texas County and District Retirement System plan study of retirement benefits and options for 2004, and recommendation that the court adopt the option for no plan change effective January 1.
- e. Request for approval of maximum salary adjustments for the County and District Attorneys and their first assistants.
- f. Transmittal of investment transactions for the period of October 29-November 10 and maturities for November 5-17, and request for approval of changes in securities pledged for county funds.

- g. Request for approval of interest payments for commercial paper projects, and for authorization to reduce two library project notes in the total amount of \$1,005; and for approval for extension to the letter of credit and agreement in connection with Harris County Hospital District Commercial Paper Subordinate Lien Revenue Notes, Series A.
- h. Request for approval of quarterly remarketing fees for Toll Road variable rate bonds.
- i. Request for approval of payment of invoices in the total amount of \$95,525 for July-September as approved by the Sports & Convention Corporation Board for the Reliant Park construction project.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of agreements with Clear Creek Independent School District and South Lake Houston EMS for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for approval of a purchase order for continuation of a monthly lease in the amount of \$25,000 for space for the Sheriff at 1307 Baker Street.
- b. Request for authorization to renew an annual license agreement with James G. Bergman for an antenna site at 1153 Old Phelps Road in Huntsville for Information Technology.
- c. Request for authorization to renew annual agreements with:
 - 1. DLC Properties, Inc., for lease/purchase of space at 10585 West Office Drive in Houston for Community Supervision and Corrections.
 - 2. Betty Jo and William H. Kindred, Jr. for lease of space at 3000 Wilson Road in Humble for the Sheriff's Department.
 - 3. City of Tomball for lease of space at 101 South Walnut in Tomball for the Tax Office.
 - 4. DLC Properties, Inc., for lease/purchase of space at 1000 Lee Drive in Baytown.
- d. Request for approval of the connection of utilities for a warehouse at 700 North San Jacinto.
- e. Request for authorization for Purchasing to reopen a purchase order and amend the contract to replace and/or repair the HVAC system at Lincoln Park in Precinct 1 at an approximate cost of \$30,000.

- f. Request for approval of an annual agreement with CARLYLE/FR Houston Investors, L.P., for lease of space at 17427 Village Green Drive for the Sheriff's Department Auto Theft Unit.
- g. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- h. Request for authorization to negotiate a consultant services agreement with PGAL Architects to update the master plan for the downtown courthouse complex for Phase III developments following completion of the Civil and Juvenile Justice Centers.

5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations from the Bayou Preservation Association for the Supplemental Environmental Project Fund to assist in a waterway cleanup project.
- b. Request for approval of additional mileage reimbursements in amounts of \$233, \$85, and \$192 for TB and immunization surveillance outreach workers who exceeded the monthly limit in September and October.
- c. Request for approval of payment in the amount of \$450 for an employee to become credentialed in emergency management through the International Association of Emergency Managers in connection with the bioterrorism grant program.

6. **Community & Economic Development**

- a. Request for approval of a federal exemption waiver agreement with Michelin North America for continued payment of ad valorem taxes in the expansion of Foreign Trade Zone No. 84 at 8800 City Park Loop in Precinct 1.
- b. Request for approval of mutual termination of a tax abatement agreement with Celanese, Ltd., for construction of a manufacturing facility at 9502 Bayport Road in Pasadena in Precinct 2.
- c. Request for approval of mutual termination of a tax abatement agreement with Allen-Stuart Properties, Ltd., for construction of a fabrication and distribution facility at 11611 Tanner Road in Houston in Precinct 4.
- d. Request for approval of eight deferred mortgage down payment assistance loans for homebuyers in the total amount of \$134,400.
- e. Request for approval of an order authorizing execution of a subordination agreement with Financial Freedom Senior Funding Corporation to allow low- to moderate-income homeowners in Precinct 2 to take advantage of a reverse mortgage loan.

- f. Request for approval of an amended order to increase the amount of Community Development Block Grant funds allocated to Precinct 2 for the Channelview Sports Complex Project and to update certain administrative information and provisions.
- g. Request for approval of an intern position.
- h. Request for approval of an order authorizing services by Public Health using \$1.2 million in Community Development Block Grant funds for operation of a lead-based paint abatement program to assist low-income homeowners.
- i. Request for approval of an amended order to correct the program year in connection with an added allocation of \$100,000 of Community Development Block Grant funds to Public Health for the Humble Health Center HIPAA improvements project in Precinct 4.
- j. Request for authorization to allocate additional relocation funds in the amount of \$3,388 to cover storage fees on behalf of a housing rehabilitation client for a project at 510 North 5th Street in LaPorte in Precinct 2.
- k. Request for approval of amendments to the consolidated plan of projects and programs for submission to the U.S. Department of Housing and Urban Development.
- l. Request for approval of payment in the total amount of \$278 for notary licenses for two employees and renewal of a notary commission for an employee.
- m. Request for approval of orders authorizing execution of subordination agreements with Irwin Mortgage Corporation and Countrywide Home Loans to allow certain low-income homeowners in Precinct 4 to refinance at a lower interest rate.
- n. Request for approval of a resolution approving issuance of multifamily housing revenue bonds by the Harris County Housing Finance Corporation to finance acquisition and rehabilitation of an affordable housing multifamily residential rental development in Precinct 2.
- o. Request for approval of assignment of a tax abatement agreement from Compaq Computer Corporation to Hewlett-Packard Company for property in the Compaq Computer Reinvestment Zone at 205555 State Highway 249 in Precinct 4.
- p. Request for approval of assignment of a tax abatement agreement from Frank's Tubular International, Inc., to Delta Tubular International, L.P., at 9518 East Mount Houston Road in Precinct 1.

- q. Request for approval of an agreement with Primrose Houston 7 Housing, L.P., for payments to the county in lieu of taxes in connection with a tax exemption for Primrose Skyline Apartments, and for adoption of a resolution approving issuance of multifamily housing revenue bonds by Harris County Housing Finance Corporation to finance construction of the apartments by Primrose Houston 7 Development, L.L.C., in Precinct 1.

7. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization to increase the hourly rate billed for attorney time from \$100 per hour to \$150 per hour effective January 1.

b. **Protective Services for Children & Adults**

1. Request for authorization to renew annual agreements with Klein and Houston Independent School Districts for assignment of youth service specialists.
2. Request for authorization to renew an annual agreement with Houston Independent School District for educational services at Chimney Rock Center.
3. Request for approval of payment in the amount of \$500 for a Thanksgiving celebration for 20 youth of the Preparation for Adult Living Aftercare Program, and \$5,500 for a Christmas celebration for 200 youth of the PAL Program.
4. Request for approval of payment in the amount of \$2,250 to purchase bus passes for youth of the Preparation for Adult Living Aftercare Room and Board Program.

8. **Constables**

- a. Transmittal of notice by Constables Abercia, Freeman, Jones, Hickman, Cheek, Butler, and Bailey, Precincts 1, 2, 3, 4, 5, 7, and 8, of their opposition to changes in the Texas Tax Code to allow constables and the Tax Assessor-Collector to use outside advertisement and private auctioneers to conduct sales on property levied upon under a tax warrant.
- b. Request by Constable Abercia for approval of two positions with allowances in connection with an agreement with Royden Oaks for law enforcement services in accordance with a change by redistricting.
- c. Request by Constables Freeman, Cheek, Trevino, and Bailey, Precincts 2, 5, 6, and 8, for approval of changes to authorized lists of regular deputies and reserve officers.

- d. Request by Constable Hickman, Precinct 4, for authorization to delete four deputy positions and a sergeant position in connection with cancellation of an agreement with Memorial Northwest Homeowners Association.
- e. Request by Constable Hickman for authorization to accept a donation in the amount of \$1,000 from the Wal-Mart Foundation.

9. **Sheriff**

- a. Request for authorization to accept a \$300 donation from the Katy VFW.
- b. Request for approval of a law enforcement agreement with Emerald Forest Utility District.
- c. Request for authorization to increase the cellular phone allowance for a captain position.
- d. Request for approval of an annual agreement with the Juvenile Justice Alternative Education Program for six deputies and a sergeant to provide law enforcement services.
- e. Request for approval of corrections to the payroll records for certain employees.

10. **Fire & Emergency Services**

Request for approval of payment in the amount of \$20 to the Texas Commission on Fire Protection for an application for certification for an employee.

11. **Medical Examiner**

- a. Transmittal of notice that the Houston Police Department Crime Laboratory has requested assistance in toxicological testing of samples collected by the Houston Police Department, and for training of two HPD crime lab employees.
- b. Transmittal of notice that Sam Houston State University has requested that the department participate in a forensic evidence toxicological analysis research program that will be funded by the U.S. Department of Justice.

12. **County Clerk**

Transmittal of minutes for the court's meetings of October 21 and request for approval of correction to the minutes of the court's September 9 meeting.

13. **District Clerk**

Request for authorization for the County Judge to execute an agreement with the Office of the Attorney General for the department to perform child support customer service and provide state case registry.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with U.S. Equal Employment Opportunity Commission and Harris County Sheriff's Department Civil Service Commission cases and cases in County Civil Courts Nos. 1, 3, and 4, the 11th, 55th, 61st, 113th, 125th, 157th, 165th, and 270th District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expense to compel compliance with the Texas Health & Safety Code at 7610 East Mount Houston Road in Precinct 1 and flood plain management regulations at 10926 Keith in Precinct 1.
- c. Request for authorization to file suit to collect monies due to the county and authorizing litigation expenses in connection with a payroll direct deposit error.
- d. Consideration of approval of a settlement agreement in connection with a case in the 152nd District Court.
- e. Request for authorization to compel removal of billboards from county property and authorizing litigation expenses.
- f. Request for approval of litigation expenses and authorization to compel removal of public nuisances from 16421 1st Street and 16225 N. Shore Drive in Channelview and 251 Hollyvale and 2223 Rainy River Drive in Houston.
- g. Request for approval of litigation expenses and authorization to compel removal of Roberto and Melissa Saucedo from county property at 10305 Dodson Street in Houston and Alfredo and Carmen Saucedo from 10309 Dodson Street in Houston.
- h. Request for authorization for the County Judge to execute a release in connection with settlement of a case in U.S. District Court.
- i. Request for approval of an order authorizing the County Judge to execute a mutual settlement, release, and indemnity agreement in connection with storm sewer work in the Londonderry Subdivision at 24807 Butterwick Drive in Spring.

15. **District Attorney**

- a. Request for authorization to pay a former assistant district attorney to review the organizational restructuring of the department at an hourly rate of \$56.

- b. Request for authorization for the Auditor's Office to issue a check to the Sheriff's Department in the amount of \$2,139,165 to pay for one-half of the second installment for upgrade of the automated fingerprint identification system.
- c. Request for authorization to accept a forfeited vehicle in connection with a case in the 152nd District Court.
- d. Request for authorization to purchase Encase software to analyze a seized computer without altering the computer at a cost of \$1,995.

16. **Justices of the Peace**

Request by Judge Ridgway, JP 5.1, for authorization to purchase two Kardex Lektriever filing systems at a cost of \$42,000.

17. **District Courts**

Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.

18. **Travel & Training**

- a. Request for authorization for an employee of the **Toll Road Authority** to travel to Plano to review modifications and verify inventory of new toll road electronic equipment for the Westpark Tollway and the existing system at an estimated cost of \$200, with travel by county vehicle.
- b. Request by the **Flood Control District** for authorization for:
 - 1. Payment in the amount of \$600 for expenses incurred by two employees to attend a seminar regarding concrete block systems and sediment control in Houston.
 - 2. An employee to attend a seminar of the Del Verde Group November 21 in Houston at a cost of \$245.
 - 3. Twenty-eight employees to attend a vegetation management conference January 9 in Houston at a cost of \$560.
 - 4. An employee to attend an emergency response seminar January 26 in Houston at a cost of \$199.
 - 5. The executive director and staff to travel to Washington, D.C., Dallas, and Denton during 2004 to meet with the U.S. Army Corps of Engineers, FEMA, and others regarding implementation and coordination of active federal projects at an estimated annual cost of \$8,000.
- c. Request by **Management Services** for authorization for two employees to attend a financial seminar December 8-9 and two employees to attend a financial seminar February 23 in Houston at a total cost of \$980.

- d. Request for authorization for an employee of **Information Technology** to attend a board meeting and planning session of the Texas Association of Governmental Information Technology Managers November 19-20 in San Antonio at no cost to the county.
- e. Request by **Public Health & Environmental Services** for authorization for:
 - 1. Two employees to attend a meeting of the Texas Environmental Education Partnership November 14 in Austin, with travel by county vehicle and no additional cost to the county.
 - 2. Participation in a health fair of the National Black Caucus of State Legislators to provide health screening services and health information December 2-4 in Houston at no cost to the county.
 - 3. Ten employees to attend crisis media training December 10-11 in Houston at a cost of \$4,750.
 - 4. Two employees to attend an air-permitting seminar of the Texas Commission on Environmental Quality December 16-17 in Austin at an estimated cost of \$470.
- f. Request for authorization for the director of the **County Library** and three employees to attend a conference of the Public Library Association February 23-28 in Seattle at an approximate cost of \$8,600.
- g. Request by **Domestic Relations** for authorization for:
 - 1. Eight employees to attend a parental alienation syndrome seminar November 18 in Houston at no cost to the county.
 - 2. The director to attend a policy forum and board meeting of the National Child Support Enforcement Association January 24-26 in Washington, D.C., at an approximate cost of \$1,400.
- h. Request by **Cooperative Extension** for authorization for:
 - 1. Three employees to attend training on changes in the 4-H program November 19-20 in Burton at an approximate total cost of \$359.
 - 2. An employee to attend and participate in a meeting of District 9, Texas Extension Education Association November 21 in League City at a cost of \$38.
 - 3. An employee to travel to College Station January 30 to pick up junior market broilers for Houston Livestock Show and Star of Texas Fair 4-H exhibitors at an approximate cost of \$72.
- i. Request by **Protective Services for Children and Adults** for authorization for:
 - 1. Two employees to attend a family group conferencing training seminar of the Texas Department of Protective and Regulatory Services November 12-13 in Austin at a cost of \$588.
 - 2. An employee to attend a quarterly basic skills development meeting November 20 in Austin at an estimated cost of \$258.
 - 3. An employee to attend a weight loss conference December 4 in Houston at a cost of \$79.

- j. Request by **Children's Assessment Center** for authorization for:
 - 1. An employee to attend a nonprofit training conference November 20 in Houston at a cost of \$75.
 - 2. An employee to attend a financial seminar of the Texas Society of Certified Public Accountants December 8-9 in Houston at a cost of \$235.
 - 3. An employee to attend a crime victims assistance conference January 12-14 in Austin at an approximate cost of \$800.

- k. Request by **Constable Abercia, Precinct 1**, for authorization for an employee to attend a motorcycle instructor's school December 1-19 in Houston at a cost of \$1,600.

- l. Request by **Constable Jones, Precinct 3**, for authorization to reimburse two employees \$400 for expenses incurred to attend resource officer training October 21 in San Marcos.

- m. Request by **Constable Cheek, Precinct 5**, for approval of payment in the amount of \$1,925 to Houston Community College System for expenses incurred by employees for attending law enforcement training.

- n. Request by the **Sheriff** for authorization for:
 - 1. An employee to attend a preparatory class of the Polygraph Examiners Board November 11-13 and the licensing examination November 18 in Austin at a total cost of \$385, with travel by county vehicle.
 - 2. An employee to attend a blood alcohol workshop of the Texas Transportation Institute November 13 in Austin, with travel by county vehicle at no additional cost to the county.
 - 3. Six employees to attend a jail management conference December 2-5 in Huntsville at an approximate cost of \$3,835, with travel by county vehicle.
 - 4. Two employees to attend a skeletal death investigation seminar December 17-19 in Galveston at a cost of \$250, with travel by county vehicle.
 - 5. Two employees to attend the Regional Counterdrug Training Academy January 5-16 in Meridian, Miss., with travel by county vehicle at no additional cost to the county.
 - 6. An employee to attend the FBI National Academy January 11-March 19 in Quantico, Va., at an approximate cost of \$1,500, with travel by county vehicle.

- o. Request for authorization for a **County Clerk** employee to attend the Open Government Conference December 15-17 in Austin at an approximate cost of \$490.

- p. Request for authorization for the **District Clerk** and an employee to conduct child support business at the office of the Attorney General November 13-14 in Austin at a cost not to exceed \$500.

- q. Request for authorization for an employee of the **County Attorney** to attend a trial seminar November 17 in Houston at a cost of \$325.

- r. Request for authorization for the **County Courts** manager to attend a meeting of the Urban Court Managers December 4-7 in Denver, Colo., at an approximate cost of \$500.
- s. Request for authorization for **Judge Austin, Probate Court No. 1**, to attend the National CLE Conference January 3-8 in Aspen, Colo., at a total cost of \$2,179.
- t. Request by **Judge Wood, Probate Court No. 2**, for authorization to reimburse an employee \$296 for additional expenses incurred to attend the annual conference of the National Guardianship Association October 26-29 in Baltimore, Maryland.
- u. Request by the **County Auditor** for authorization for:
 - 1. An employee to attend a management seminar February 5-6 in Houston at a cost of \$336.
 - 2. Two employees to attend a conference of the American Payroll Association April 25-29 in Nashville at an approximate cost of \$5,700.
- v. Request by the **Purchasing Agent** for authorization for two employees to attend a government technology conference January 28-30 in Austin at a cost of \$2,700.
- w. Request by the **County Judge** for authorization for an employee to attend a vital statistics conference December 7-9 in Austin at a cost not to exceed \$500.
- x. Request by the **Office of Emergency Management** for authorization for:
 - 1. Four employees to attend the State of Texas Emergency Management Training Conference March 7-10 in Waco at an approximate cost of \$2,000, with travel by county vehicle.
 - 2. Certain employees to attend training seminars and skill improvement workshops on an as needed basis at a cost of \$1,500.
- y. Request by **Commissioner of Precinct 3** for authorization for an employee to attend a traffic safety convention February 2-3 in San Antonio at an approximate cost of \$550, with travel by county vehicle.
- z. Request by **Commissioner of Precinct 4** for authorization for two employees to attend a training workshop January 12-13 in Houston at a cost of \$1,790.

19. Grants

- a. Request by **Public Infrastructure**, Storm Water Quality Section, for authorization to submit an application to H-GAC in the amount of \$53,000 to fund the collection of electronic waste at household hazardous waste collection events in 2004.
- b. Request by **Public Health & Environmental Services** for authorization to accept grant funds in the amount of \$111,025 from the Texas Department of Health for TB control and prevention activities in 2004.

- c. Request by **PHES** for authorization to accept grant funds in the amount of \$152,915 from the Texas Department of Health for the HIV Targeted Prevention Program.
- d. Request by the **County Library** for authorization to submit an application to the American Library Association for a non-cash /non-revenue grant for the We the People Bookshelf Program.
- e. Request by the **County Library** for authorization to submit applications to the Cockrell Foundation, Bob and Vivian Smith Foundation, Albert and Ethel Herzstein Charitable Foundation, and the Gordon and Mary Cain Foundation for grant funds in the total amount of \$40,000 for the Read for Your Life program.
- f. Request by the **County Library** for authorization to accept a non-cash/non-revenue grant in the amount of \$105,064 from the Houston Area Library System for procurement of library materials.
- g. Request by the **Sheriff's Department** for authorization to accept grant funds in the amount of \$2,000 from the U.S. Drug Enforcement Administration for the Organized Crime Drug Enforcement Task Force.
- h. Request by the **Sheriff's Department** for authorization to accept reimbursement funds from the U.S. Department of Justice for overtime expenses associated with the Anti-Violent Crime Initiative.
- i. Request by the **Sheriff's Department** for authorization to submit an application to H-GAC for grant funds in the amount of \$53,033 for the Regional Law Enforcement Officer Training program.
- j. Request by the **Medical Examiner** for authorization to accept grant funds in the amount of \$246,823 from the Texas Department of Public Safety for the DNA Lab for analysis of old criminal cases with no known suspects.
- k. Request by the **County Judge** for authorization to accept a grant award in the amount of \$78,913 from the Texas Engineering Extension at Texas A&M for the Urban Area Security Initiative Part II project.
- l. Request by the **Office of Emergency Management** for authorization to accept funds in the amount of \$227,769 from the Office of the Governor, Division of Emergency Management, for support of the county's emergency management program.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Cutler Repaving, Inc., for refurbishing two north lanes of Westheimer Parkway from east of South Fry Road to the Buffalo Bayou bridge by hot in place recycling of existing asphalt surface and overlay for Precinct 3.
 - b. DCE Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Road Camp area in Precinct 4.
 - c. D&W Contractors, Inc., for paving and drainage improvements of Blackhawk Boulevard from southeast of Scarsdale Boulevard in Precinct 1.
 - d. Frost Constructors, Inc., for the control building at Gated Structure Clear Lake second outlet.
 - e. The Guarantee Co. of North America for construction for the completion of Lincoln Park pool.
 - f. Jamail Construction, Inc., for furnishing labor materials, equipment, and incidentals necessary to remove and install concrete poles and lights in Precinct 1.
 - g. Lecon, Inc., for channel rehabilitation of Flood Control Units E121-00-00-X003 and P118-12-00-X002.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of orders establishing bank accounts for the Office of Financial Services for cost of issuance and debt service for Harris County Flood Control District Contract Tax Refunding Bonds, Series 2003B, Unlimited Tax Road Refunding Bonds, Series 2003B, and Permanent Improvement Refunding Bonds, Series 2003B.
4. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of September.

c. **Tax Assessor-Collector**

1. Request for approval to levy the alcoholic beverage license and permit fees, hotel occupancy tax, and the occupation tax on coin-operated machines for the year 2004.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Installing miscellaneous playground equipment for Jack Fields Community Park for Precinct 4.
 - b. Emergency response equipment and supplies for Fire & Emergency Services.
 - c. Interment services for the county.
 - d. Rental of commercial, industrial, and construction equipment and related items for the county and the Flood Control District.
 - e. Website/Intranet design and development for the Flood Control District.
 - f. Job number corrections for vinyl cases for audiovisual materials for the County Library and telephone and data cable for the county and the Harris County Hospital District.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Information Technology, the Sheriff's Department, County Clerk, and Flood Control District.
3. Request for approval of changes in contracts with:
 - a. Fire Protection Service, Inc., contractor for inspecting of fire protection systems for Precinct 2, resulting in an addition of \$438 to the contract amount (00687).
 - b. OD's Printing, contractor for various printed forms for the Sheriff's Department, resulting in a reduction of \$40 from the contract amount (00716).
 - c. DecisionOne, contractor for maintenance of ITT courier and IBM equipment for Information Technology, resulting in a monthly reduction of \$826 from the contract amount (00717).
 - d. Cypress Lawn & Turf Equipment, contractor for commercial lawn and garden equipment for the county, resulting in an addition of \$1,749 to the contract amount (00720).
 - e. Glazier Foods Company, contractor for various foods for county jails for the Sheriff's Department, resulting in an addition of \$11,008 to the contract amount (00721).
4. Recommendation that the court terminate Class 11, Item 8 from the Performance Food Group award for various foods for county jails at an approximate reduction of \$7,214.
5. Recommendation that awards be made to:
 - a. FleetCor Technologies, Inc., for fleet fuel monitoring and dispensing system for the county and the Flood Control District, low bid meeting specifications in the amount of \$286,325 for the period beginning December 1.
 - b. Surveying Equipment Specialists, Inc., for furnishing and delivering surveying equipment for the county, low complete bid in the amount of \$37,268.
 - c. Executive Printing for letterhead and matching envelopes for the county in the amount of \$66,185, lowest and best bid at an additional cost of \$20,289 for the period beginning January 1, 2004.

- d. Silicon Valley Shelving & Equipment Co., Inc., for furnishing, delivering, and installing new storage shelving sections, and dismantling, relocating, and reinstalling existing storage shelving sections for the county in the amount of \$566,121.
 - e. The Arms for janitorial services for various community centers in Precinct 2, lowest bid in the amount of \$123,492 for the period beginning December 1.
6. Request for approval of renewal options with:
- a. AIDS Foundation Houston, Inc., The Assistance Fund, Amigos Volunteers in Education & Services, Inc., Baylor College of Medicine Health Care, Bering Omega Community Services, Donald R. Watkins Memorial Foundation, Family Services of Greater Houston, Houston Area Community Services, Inc., Montrose Clinic, Inc., Montrose Counseling Center, Inc., People with AIDS Coalition-Houston, Inc., The University of Texas Health Science Center at Houston, Visiting Nurses Association of Houston, Inc., and AIDS Research Consortium of Houston dba The Center for AIDS for Ryan White Title I Services for the county for the period of March 1, 2004-February 28, 2005.
 - b. SunGard Bi-Tech, Inc., for software maintenance and support fees for the IFAS Accounting and Financial Reporting System for the county for the period of January 1-December 31, 2004.
 - c. Lutheran Social Services of the South, Inc., and Shiloh Treatment Center, Inc., for residential treatment program for non-custodial youth of the TRIAD Prevention Program for Protective Services for Children and Adults in the approximate amount of \$80,000 for the period of March 1, 2004-February 28, 2005.
 - d. The Xerox Corporation and Savin Corporation for photocopier service for the county and the Flood Control District for the period of March 1, 2004-February 28, 2005.
 - e. Advanced Mobile Technologies for communication consoles and related items for various police vehicles for the county for the period of March 1, 2004-February 28, 2005.
 - f. Helfman Dodge, primary contractor, and Greenspoint Dodge of Houston, Inc., secondary contractor, for repair parts, labor, and related items for Daimler Chrysler automobiles and trucks for the county, the Flood Control District, and the Harris County Hospital District for the period of March 1, 2004-February 28, 2005.
 - g. The Jamail Construction and A&L Mechanical Services, Inc., for job order contracting for the county for the period of January 1-December 31, 2004.
 - h. Phonoscope Communications, Inc., for internet service for the County Library in the approximate amount of \$78,300 for the period of December 15-December 14, 2004.
 - i. Outsource Data Center for data entry services for the Tax Assessor-Collector in the approximate amount of \$59,095 for the period of December 19-December 18, 2004.

- j. Broadwing Telecommunications, Inc., for internet services for the Juvenile Justice Education Charter School in the approximate amount of \$32,782 for the period of January 29, 2004-January 28, 2005.
7. Request for approval of orders authorizing the County Judge to execute agreements or amendments with:
- a. Avenue Community Development Corporation and Al Morin for educational, vocational, and on-the-job training in construction-related trades for juveniles for the Juvenile Probation Department at costs not to exceed \$24,000 and \$10,000, respectively, for the period ending July 31, 2004.
 - b. John White & Associates for additional computer consulting services for the Sheriff's Department in the amount of \$7,500, for a total amount of \$15,000 (amendment).
 - c. Verizon Wireless for CDMA express network wireless services and aircards in the amount of \$284,127 for the period of November 18-November 17, 2004 (amendment).
 - d. Houston Area Community Services in the additional amount of \$5,348 for housing coordination, and Montrose Clinic for \$41,060 for primary care, and Houston Area CS in the amount of \$41,060 for primary care, for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2004.
8. Request for approval of sole source exemptions from the competitive bid process for:
- a. Mobile Vision Sight and Sound for upgrade packages for Mobile Vision System 7 in-car video systems for the Sheriff's Office at an estimated cost of \$40,000.
 - b. CMI, Inc., for Intoxilyzer 5000EN units for the Sheriff's Department at an estimated cost of \$75,920.
 - c. DynaSource, Inc., for a DS database conversion script for the Sheriff's Department at an estimated cost of \$39,370.
 - d. United Environmental Services for automated logic webcontrol software for Facilities & Property Management for the period of February 4, 2004-February 3, 2005.
 - e. Compuware Corporation for renewal of annual maintenance of certain software products for Information Technology at an estimated cost of \$65,155 for the period of February 1, 2004-January 31, 2005.
9. Request that certain appraisers and agents be granted personal services exemptions from the competitive bid process for real estate appraisal services and acquisition outsourcing for the Public Infrastructure/Right of Way Division at an approximate cost of \$25,000 each for the period of March 1, 2004-February 28, 2005.

10. Request that Veronique Delattre, DDS, be granted a professional services exemption from the competitive bid process for forensic dental services for the Medical Examiner's Office, and for the County Judge to take necessary action relating to the agreement in the amount of \$45,000 for the period of November 1-October 31, 2004.
 11. Transmittal of notice of receipt of funds in total net amounts of \$32,198 and 23,708 for county equipment sold at Houston Auto Auction September 24 and October 1, 8, and 15.
 12. Transmittal of notice of receipt of funds in the total net amount of \$77,447 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of September 29-October 30.
 13. Request that certain items be removed from inventory of Constable, Precinct 4 and Information Technology.
 14. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 15. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened November 10 and 17, and request for approval of recommendations for disposition.
21. **Commissioners Court**
- a. **County Judge**
 1. Request for approval of resolutions for:
 - a. Designating December 1 as World AIDS Day.
 - b. November 23-29 as National Family Week.
 - c. Congratulating Mia Magness on receiving the second annual Lone Star Award from the Texas District and County Attorneys Association.
 2. Consideration for discussion and possible action regarding the appointment of Betty Anne Sullivan-Szuts to fill the unexpired term of Jan Abbey on the Houston/Harris County Area Agency on Aging's Advisory Council for the term ending December 2005.
 3. Consideration of a request for acceptance of a donated gift from Fern Y. Lyons for the county's archives.
 - b. **Commissioner, Precinct 1**

c. **Commissioner, Precinct 2**

Request for approval to create a regular position with an hourly salary maximum of \$20 effective November 29.

d. **Commissioner, Precinct 3**

1. Request for approval for the appointment of Barbara Borland as commissioner for Emergency Services District No. 48 for the term ending December 31, 2004.
2. Request for approval to accept a check in the amount of \$800 from the Westchester/Nottingham Forest VIII Women's Club for purchase of trees to be planted along Buffalo Bayou.
3. Request for authorization to name a new building that will house the precinct's senior education programs in Bayland Park.
4. Request for discussion and possible action authorizing the County Auditor to audit expenditures of the Harris County Hospital District.

e. **Commissioner, Precinct 4**

1. Request for approval of resolutions for:
 - a. Frank Jacob Hieden on the occasion of his 81st birthday on October 30.
 - b. January 16-18 as Columbian Squires Days in the county in support of the official youth group of the Knights of Columbus during their annual mid-year convention.
2. Transmittal of partial repayment of prepaid dues to the county in the amount of \$30,052 from Public Power Pool, a project of the Texas Conference of Urban Counties.
3. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program for the period of November 1-October 31, 2004 with:
 - a. Cub Scout Pack No. 1878 for the roadsides of Shalom Creek Lane from North Tangle Creek Lane to the east cul-de-sac.
 - b. Post Wood Civic Association for the roadsides of Cypresswood Drive from Treaschwig Road to one mile north of Treaschwig Road.
 - c. Columbus Council No. 3229 for the roadsides of Crosby-Dayton Highway from Pecan Road to Highway 90.
4. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Courts Nos. 1, 2, and 3.
- b. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.
- c. Request for authorization to appoint Tyrone Dorian, Antoinette M. Jackson, and Jeremy Ratcliff to the Land Assemblage Authority for terms ending December 31, 2005.
- d. Request for approval of a resolution authorizing issuance of Harris County Health Facilities Development Corporation Revenue Bonds, Series 2003, to finance health facilities for Seven Acres Jewish Senior Care Services, Incorporated.
- e. Transmittal of a petition for creation of Harris County Municipal Utility District No. 393.
- f. Transmittal of notice by the U.S. Justice Department that no objection has been interposed to the county's redistricting plan for constable and justice of the peace precincts.

23. **Emergency items.**

24. **Executive Session**

- a. Request by Commissioner, Precinct 3 for an executive session for the purpose of making a recommendation for appointment to the Board of Directors of the Housing Finance Corporation for a term ending September 14, 2005.
- b. Request by the County Attorney for an executive session to discuss contemplated litigation regarding the City of Houston's charges for drainage services, and for the court to take appropriate action upon returning to open session, including authorizing litigation.

25. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Elected

Appointed

Calendar 2003

January S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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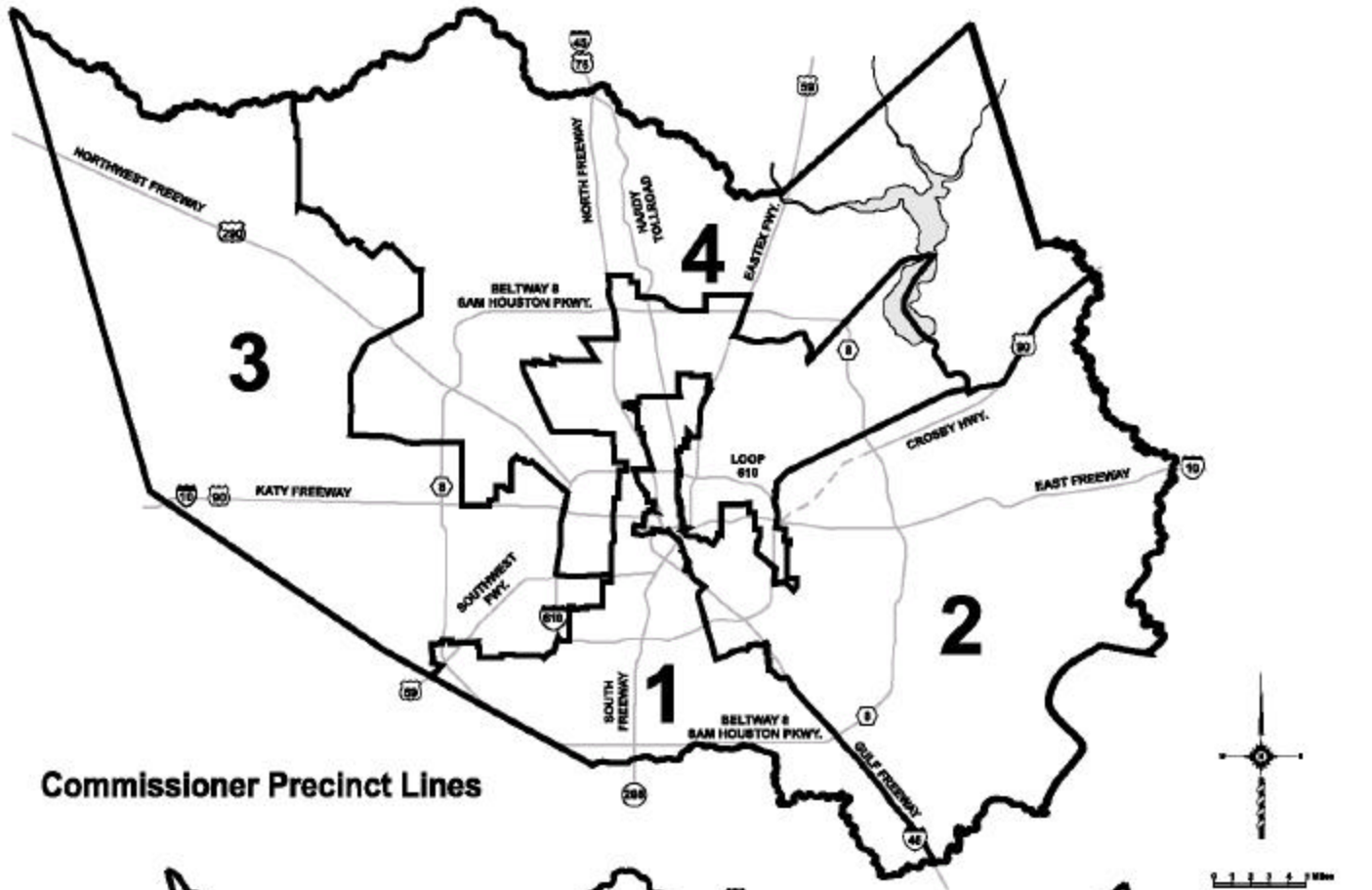
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■.

Calendar 2004

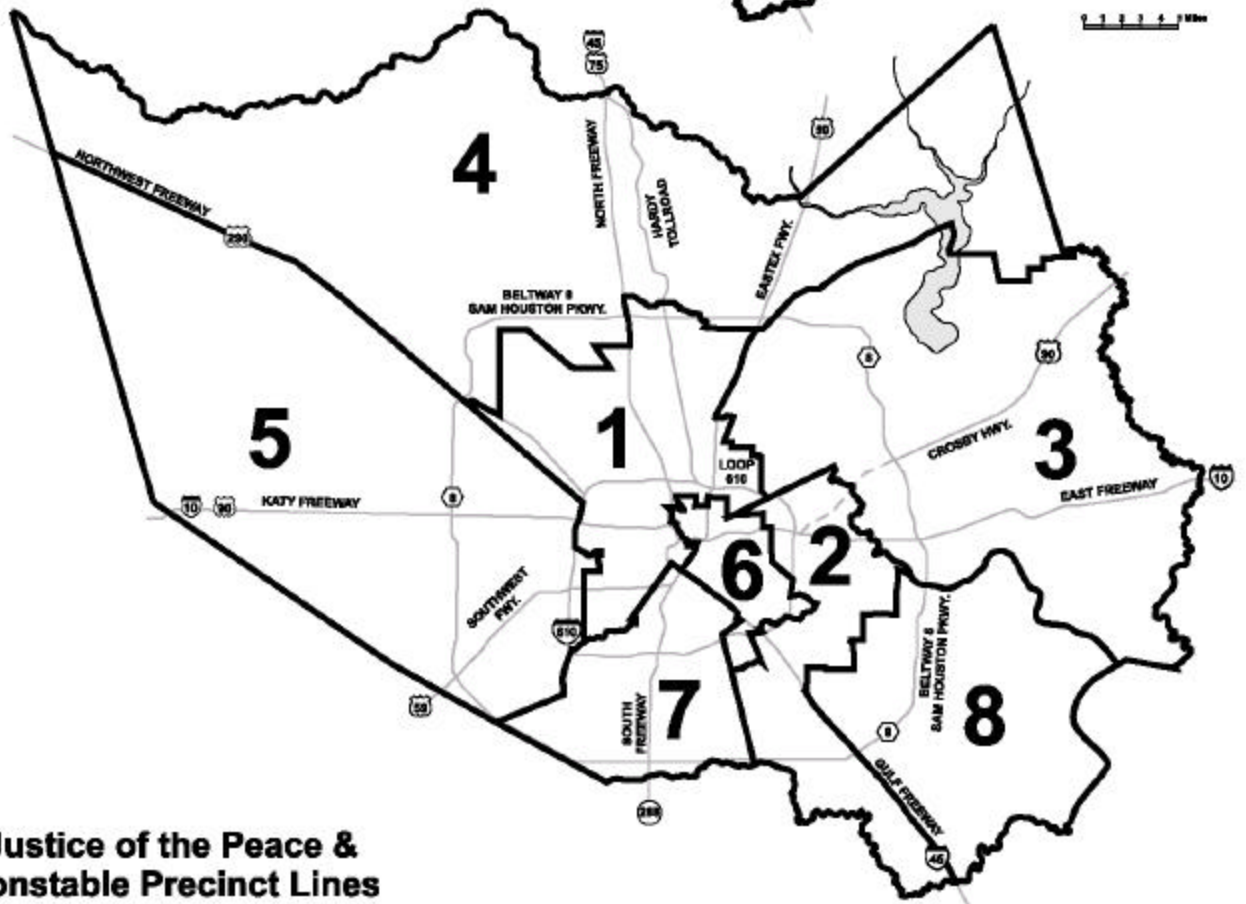
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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines