



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.23

AGENDA

November 4, 2003

10:00 a.m.

Opening prayer by Reverend Scott Harbison of Presbyterian Church of Tomball.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Information Technology
4. Facilities & Property Management
5. Public Health Services
6. Community & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. Justices of the Peace
17. Travel & Training
18. Grants
19. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
20. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
21. Miscellaneous
22. Emergency items
23. Executive Session
24. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that a proposed realignment of executive salaries be referred to the director of Management Services for review and submittal to Commissioners Court, including two new positions for direction of the toll road program.
2. Recommendation that the executive director be authorized to sign documents related to the county's storm water quality application renewal.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchases prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tracts 005A and 004 on Binford Road between St. Nicholas and Binford Drive for the Binford Road Drainage Improvement Phase 3 project in Precinct 3 in amounts of \$6,985, \$220 over the appraised value, and \$2,825, \$200 over the appraised value, respectively.
 - b. Tracts F001-014 and F001-015 from Clodine FM 1464 to Addicks Clodine Road for the Westpark Corridor project in Precinct 3 in the amount of \$1,997,500, 107% of the appraised value.
 - c. Tract 001 on US 59 between Buffalo Bayou and Nance Street for the Hardy Toll Road extension project in Precinct 1 in the amount of \$2,525,000, \$106% of the appraised value.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide payment of relocation benefits up to \$35,000 to income-eligible households, and for appropriate officials to take necessary actions to complete transactions for:
 - a. TSA-RL project, five specific tracts in the Northline Terrace, Woodland Trails West, and Woodsdale Subdivisions in Precincts 1, 2, and 4.
 - b. TSA-District Buyout project, a specific tract in the Arbor Oaks Subdivision in Precinct 1.
 - c. Vogel Creek Conveyance Improvement project, 11 specific tracts in the Inwood Forest Subdivision in Precinct 1.
3. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to accept donations of:
 - a. Tract 02-101.0, Unit P118-31-00 for right of way acquisition purpose from West Road to north of Northville Road in Precinct 1.
 - b. Tract 17-030.0, Unit E122-00-00 for conveyance improvements on White Oak Bayou between Windstream Drive and Fairbanks North Houston in Precinct 4.

4. Recommendation that the court approve a resolution and order authorizing the Evergreen Woods Subdivision drainage project, decreeing public necessity and convenience, and directing Right of Way to acquire on behalf of the county two specific tracts at the intersection of Oak Valley Drive and Timber Crest Drive in Precinct 3, and for appropriate officials to take necessary actions to complete the transactions.
5. Recommendation that the court approve a resolution and order authorizing the Westpark Corridor project, decreeing public necessity and convenience, and directing Right of Way to acquire on behalf of the county two specific tracts on Alief Clodine Road west of SH 6 in Precinct 3, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete the transactions.
6. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public a utility easement across 16 tracts from Synott Road to Dairy Ashford for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions relating to the transaction.
7. Recommendation that the court approve a resolution and order authorizing an assignment by Appaloosa Land Company, L.P., to Deerbrook Estates, Ltd., for Appaloosa's rights and obligations under an agreement by and between the county and Appaloosa Land Company, L.P., and Deerbrook Estates, Ltd., assignment to Residential Funding Corporation for Jesse H. Jones Park and Nature Center expansion project, Tracts 001 and 003 at 20634 Kenswick Drive in Precinct 4.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 19-017.0 north of Sims Bayou between Buffalo Speedway and Alameda Road for the Sims Bayou project in Precinct 1 for the negotiated purchase price of \$655,715, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 001 along the west side of Spring Gully south of Fairmont Parkway and Tracts 002A and B north of Red Bluff Road between Spring Gully and Underwood Road for the Spring Gully project in Precinct 2 for the negotiated purchase price of \$5,606,500, 106% of the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order establishing just compensation in the amount of \$5,565 for Binford Road drainage improvement phase 3 project, Tract 005A between Vining Road and St. Nicholas in Precinct 3.

11. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue payment of \$22,500 for housing supplement expenses to D. K. and Justina Thornton for landowner relocation assistance for the Greens Bayou Floodplain Acquisition-Dyerdale project, Tract 17-011.0 at 13400 Millhouse Road in Precinct 1.
12. Recommendation that the court approve a resolution and order authorizing the county to issue payment of \$126,000 for actual moving expenses to Arthur Herrera for landowner relocation assistance for the Westpark Corridor project, Tract F001-033 at 16602 Alief Clodine in Precinct 3.
13. Recommendation that the court approve a resolution and order authorizing the county to convey to CenterPoint Energy Houston Electric, LLC, an easement for installation, operation, and maintenance of electrical lines and facilities for electrical service to the Clear Lake Freeman Branch Library, Tract 001 in Precinct 2.

c. **Toll Road Authority**

1. Recommendation for approval of an engineering services agreement with QC Laboratories, Inc., for material testing management services in the amount of \$425,000 for the Westpark Tollway extension project in Precinct 3, and for appropriate officials to take necessary actions relating to the agreement.
2. Recommendation for approval of an amendment to an agreement with Survcon, Inc., in the additional amount of \$30,000 for completion of right of way mapping of the Westpark Tollway adding new tracts needed for fee acquisition and permanent or temporary easements, and for appropriate officials to take necessary actions relating to the amendment.
3. Recommendation for approval of an amendment to an agreement with Cobb Fendley & Associates, Inc., for additional services in the amount of \$400,000 in connection with the MCI, HCTRA, and Metro facility design, and ITS, toll collections, and video enforcement of the Westpark Tollway project, and for appropriate officials to take necessary actions relating to the amendment.
4. Recommendation that appropriate officials take necessary actions and awards for the Westpark Tollway extension project be made to:
 - a. W. W. Webber, Inc., in the amount of \$7,480,538 from west of Addicks-Clodine Road to east of Addicks-Clodine Road.
 - b. Texas Sterling Construction, L.P., in the amount of \$4,689,376 from west of FM 1464 to east of Bridge Crest.
 - c. Texas Sterling Construction, L.P., in the amount of \$9,584,144 from west of existing Westheimer Place to east of El Greco Road.
 - d. Texas Sterling Construction, L.P., in the amount of \$5,090,775 along SH 6.

5. Recommendation for authorization to compensate CenterPoint Energy in the amount of \$8,876 for underground gas service for a lift station at 5751½ Ranchester Drive in Precinct 3 in connection with construction of Westpark Toll Road.
6. Request for approval for two cellular phone allowances and a cell phone in connection with the Cellular Allowance Program.
7. Recommendation that the court approve Tolunay-Wong Engineers, Inc., for site concrete services in the amount of \$400,000 for the Westpark Tollway extension project from west of SH 6 to east of Bridge Crest, and for appropriate officials to take necessary actions relating to the agreement.
8. Recommendation that the court approve Associated Testing Laboratories, Inc., for soil services in the amount of \$300,000 for the Westpark Tollway extension project from west of SH 6 to east of Bridge Crest, and for appropriate officials to take necessary actions relating to the agreement.
9. Recommendation that the court approve Aviles Engineering Corp., for concrete batch plant services in the amount of \$225,000 for the Westpark Tollway extension project from west of SH 6 to east of Bridge Crest, and for appropriate officials to take necessary actions relating to the agreement.
10. Recommendation that the court approve a purchase order to Project Surveillance, Inc., for civil inspection services in the amount of \$57,192 in connection with Sam Houston Tollway Ship Channel Bridge closure signs, emergency u-turn, and plaza modifications in Precinct 2.
11. Recommendation that the award for Sam Houston Tollway slope rehabilitation northeast of Fellows Road overpass be made to NBG Constructors, Inc., in the amount of \$374,015, and for appropriate officials to take necessary actions relating to the award.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Brown & Gay Engineers, Inc., for engineering services in the amount of \$870,598 for design of discrete segments 101 and 104 to accommodate planned channel modifications in support of implementation of the Brays Bayou Flood Damage Reduction Plan in Precincts 1, 2, and 3.
 - b. Carter & Burgess, Inc., for additional engineering services in the amount of \$750,000 to continue to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on White Oak Bayou in Precincts 1, 2, and 4 (amendment).

- c. LJA Engineering & Surveying, Inc., for engineering services in the additional amount of \$200,000 to continue to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Brays Bayou in Precincts 1, 2, and 3 (amendment).
 - d. Post, Buckley, Schuh & Jernigan, Inc., for environmental engineering services in the additional amount of \$200,000 in support of the district's engineering and maintenance programs (amendment).
 - e. Post, Buckley, Schuh & Jernigan, Inc., for engineering services in the additional amount of \$250,000 in support of the district's watershed master plan for the Cypress Creek Watershed in Precincts 3 and 4 (amendment).
 - f. Robert W. and Linda P. Morrow for a lease agreement for 1,500 square feet along the westerly line of Lot 12, Buffalo Bayou Bend Townhomes in Precinct 3.
 - g. Teppco Crude Pipeline, L.P., and Copano NGL Services, L.P., for right of way utility adjustments in the amount of \$291,143 for adjustment, relocation, and removal of facilities west of Scott Street to accommodate the reconstruction of Unit C100-00-00 in Precinct 1.
2. Recommendation that court orders be adopted affecting district property rights for:
 - a. Abandonment of drainage easement, Unit C117-00-00, Tract 01-505.0 in Precinct 1.
 - b. Acceptance of detention basin for maintenance purposes, Unit T501-02-00, Tract 04-001.0 in Precinct 3.
 - c. Abandonment of drainage easement, Unit W167-01-00, Tract 04-502.0 in Precinct 4.
 3. Recommendation for authorization to negotiate interlocal agreements with the cities of Houston, Bellaire, Southside Place, and West University Place for flood damage reduction projects in the vicinity of Poor Farm and Kilmarnock ditches in Precinct 3.
 4. Recommendation for approval of construction documents and authorization to seek bids for a four-week period for channel erosion repairs for Strang Road to downstream end in Precinct 2 at an estimated cost of \$606,800.
 5. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for conveyance improvements, E122-00-00 to Beltway 8, and E500-03-00 basin expansion in Precinct 4 at an estimated cost of \$5,695,000.
 6. Recommendation that the district be authorized to refund Darrel Fowler an amount of \$5,600 from the Cypress Creek Watershed Impact Fee Fund for an identified ditch that does not belong to the district, Unit L100-00-00 in Precinct 3.
 7. Recommendation that the district be authorized to refund Lockwood, Andrews & Newnam, Inc., an amount of \$7,502 from the White Oak Bayou Watershed Impact Fee Fund due to an existing impact, Unit E133-01-00 in Precinct 3.

8. Recommendation that Unit W167-01-01 in the Buffalo Bayou Watershed in Precinct 4 be added to the district's stormwater management system for identification purposes only.

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Onsite water quality monitoring contract for a two-week period at an estimated cost of \$25,000.
 - b. Asphalt overlay with base repair on various roads in the City of Galena Park in Precinct 2 for a three-week period at an estimated cost of \$554,000.
 - c. 719 Overbluff Drive sinkhole in Precinct 2 for a three-week period at an estimated cost of \$20,500.
 - d. Hudson Oaks sidewalk extension in Precinct 3 for a three-week period at an estimated cost of \$35,000.
 - e. Reconstruction of five roads in the Crosby Camp area in Precinct 4 for a three-week period at an estimated cost of \$1,236,000.
 - f. Spring-Cypress Road, Section Four from west of Stuebner-Airline Drive to west of Robbie Road in Precinct 4 for a three-week period at an estimated cost of \$2,562,000.
 - g. Storm sewer realignment in the 24,000 block of Butterwick in Precinct 4 for a three-week period at an estimated cost of \$46,000.
2. Recommendation for approval of the following plats:
 - a. CVS Spring Creek in Precinct 4; Carter & Burgess, Incorporated.
 - b. Sydney Harbour, Section One in Precinct 3; R.G. Miller Engineers.
 - c. Cypress Trace in Precinct 4; VanDeWiele Engineering, Incorporated.
 - d. Northbrooke Apartments in Precinct 4; Brown & Gay Engineers, Incorporated.
 - e. West Road street dedication plat in Precinct 3; Cobourn Linseisen & Ratcliff, Incorporated.
 - f. Stonefield Manor, Section Four in Precinct 1; Pate Engineers.
 - g. Kingsland Office Plaza in Precinct 3; The Interfield Group.
 - h. Greensbrook, Section Five in Precinct 1; Brown & Gay Engineers, Incorporated.
 - i. Willow Falls, Section One in Precinct 4; Pate Engineers.
 - j. Berkeley Capital at the Race Park in Precinct 4; Edminster Hinshaw Russ and Associates.
 - k. Stone Gate Commons in Precinct 3; Sander Engineering Corporation.
 - l. Satsuma Lake Villas in Precinct 3; Benchmark Engineering Corporation.
 - m. Lakecrest, Section Four in Precinct 3; Edminster Hinshaw Russ and Associates.
 - n. Cypresswood Lake, Section Six in Precinct 4; Sherrington, Incorporated.
 - o. Windstone Colony, Section Eight in Precinct 3; Sherrington, Incorporated.
 - p. Memorial Springs, Sections Five and Six in Precinct 4; VanDeWeile Engineering, Incorporated.
 - q. Breckenridge Forest, Section Four in Precinct 4; VanDeWeile Engineering, Incorporated.

- r. Willow Falls, Section Two in Precinct 4; Pate Engineers.
 - s. Klein ISD Theiss Elementary School in Precinct 4; American Engineering Surveys.
 - t. Copper Grove Blvd. street dedication plat in Precinct 3; Edminster Hinshaw Russ & Associates.
 - u. Cypresswood Lake, Section Five in Precinct 4; Sherrington, Incorporated.
 - v. New Forest, Section One in Precinct 2; R.M. Atkinson, Jr., Engineers, Incorporated.
 - w. Windfern Burger Subdivision in Precinct 4; Godinich Surveyor's, L.L.C.
 - x. Cypresswood Point, Section One in Precinct 4; Pate Engineers.
 - y. White Cemetery replat in Precinct 2; E.R. Consultants Land Surveying & Engineering.
 - z. Sproule Manufacturing at Jacintoport in Precinct 2; Clark-Geogram, Incorporated.
 - aa. Gleannloch Farms Towne Center in Precinct 4; L. Michael Huelsebusch, P.E.
 - bb. Cypresswood at Cuten in Precinct 4; Civil-Surv Land Surveying, L.C.
 - cc. CVS Westcreek in Precinct 3; Carter & Burgess, Incorporated.
 - dd. Kingsland office park in Precinct 3; Robert T. Deden, Services.
3. Recommendation for cancellation of bonds for:
- a. Yorktown Estates Limited Partnership executed by Seaboard Surety Company in the amount of \$19,770 for Berkshire, Section Three in Precinct 3.
 - b. Wheatstone Investments, L.P., executed by Frontier Insurance Company in the amount of \$56,450 for Bridgewater Village, Section One in Precinct 3.
 - c. Elan Development, L.P., executed by RLI Insurance Company in the amount of \$19,600 for Estates of Highland Creek, Section Four in Precinct 3.
 - d. Lennar Homes of Texas Land and Construction, Ltd., executed by Federal Insurance Company in the amount of \$32,625 for Fairfield Village West, Section Three in Precinct 3.
 - e. Branch Trust Development executed by Seaboard Surety Company in amounts of \$5,000 and \$5,000 for Heatherwood Park, Section One in Precinct 3.
 - f. Wheatstone Investments, L.P., executed by Gulf Insurance Company in amounts of \$13,860 and \$27,800, for Lakes of Bridgewater, Sections Six and Eight, in Precinct 3.
 - g. Devco Land Development, Ltd., executed by National Union Fire Insurance Company of Pittsburgh in the amount of \$33,150 for Sheffield Estates, Section Two in Precinct 3.
 - h. Normandy Forest Limited executed by Hartford Fire Insurance Company in the amount of \$7,275 for Normandy Forest, Section Four in Precinct 4.
 - i. Westfield Village, L.P., executed by Fidelity and Guaranty Insurance Underwriters, Inc., in the amount of \$18,075 for Westfield Glen Village, Section One in Precinct 4.

4. Recommendation for approval of changes in contracts for:
 - a. Four Seasons Development Company, contractor for renovating the men's restroom at the Wade Road Maintenance Camp in Precinct 2, resulting in an addition of \$2,444 to the contract amount (28061).
 - b. Hubco, Inc., contractor for Clay Road from west of Westfield Village Drive to Fry Road in Precinct 3, adding 16 calendar days and resulting in an addition of \$45,468 to the contract amount (27947).
5. Recommendation for authorization to negotiate for engineering services in Precinct 4 with:
 - a. Binkley & Barfield, Inc., for Cutten Road from south of FM 1960 to Bourgeois Road.
 - b. Michael Baker, Jr., Inc., for T.C. Jester Boulevard from north of Spears Road to south of FM 1960.
6. Recommendation for deposit of funds received from:
 - a. Harris County Hospital District in the amount of \$1,842 for wage rate compliance services for August.
 - b. J&J Concepts in the amount of \$1,680 for wage rate penalties on the Freeman Library.
 - c. Harris County in the amount of \$840 to redeposit the review and inspection fee paid to the city for review, filing fee, and inspection for ADA in connection with the Guadalupe Transitional Housing Program.
7. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. Gunda Corporation, Inc., in the amount of \$103,246 in connection with construction of traffic signalization at the intersection of Cypress-North Houston Road and Raven South Drive/Cypress Park Drive in Precinct 3.
 - b. Sander Engineering Corporation in the additional amount of \$25,000 for Theiss Mail Route from Louetta Road to Champion Forest Drive and Theisswood Road from Theiss Mail Route Road to the east in Precinct 4 (amendment).
8. Recommendation that the County Judge be authorized to execute an agreement with the City of La Porte in connection with construction of a traffic signal system at the intersection of Underwood Road and Rustic Gate in Precinct 2.
9. Recommendation that the County Judge be authorized to execute a settlement and indemnity agreement for payment to National American Insurance Company in the amount of \$198,744, that the purchase order be cancelled, and for appropriate officials to take necessary actions relating to the settlement.
10. Recommendation for appropriate officials to take necessary actions and the award be made to Hunter Allied of Texas, Inc., lowest and best bid in the amount of \$822,400 for hike and bike trail bridges at George Bush Park in Precinct 3.

11. Recommendation for authorization to renew a contract with Gulf Utility Service, Inc., to maintain and operate wastewater treatment plants at the Detention Center and Juvenile Boot Camp in the amount of \$104,730, and for appropriate officials to take necessary actions relating to the renewal.

12. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$43,406; settlement of six tort claims in the total amount of \$18,900; denial of six claims for damages; and transmittal of claims for damages received during the period ending October 28.
- b. Request for authorization for the County Judge to execute releases in exchange for payments to the county in amounts of \$2,636, \$4,198, and \$15,000 in connection with settlements of accident claims.
- c. Request for approval of a change to the county's drug and alcohol screening policy for a clarification in Section IV regarding prohibitions.
- d. Request for approval of a deposit of funds via wire transfer into the claims payment account administered by Ward North America, Inc., in connection with the county's self-insured workers compensation program during the period of December 16-January 13.
- e. Request for approval of certain title and salary classification changes for positions in the Fire & Emergency Services Department.
- f. Consideration of a summary of the reorganization of the Information Technology Center as authorized at Mid-Year Review, and request for approval of a revised salary classification schedule.
- g. Request for approval of positions for the EBusiness Results Team effective January 10 as authorized by court at Mid-Year.
- h. Transmittal of investment transactions for the period of October 15-28 and maturities for October 22-November 4, and request for approval of changes in securities pledged for county funds.
- i. Transmittal of the quarterly county investment report.

- j. Request for authorization to replenish commercial paper escrow accounts at Deutsche Bank; for approval of interest payments for commercial paper projects; and authorization to increase funding for the District Clerks' records conversion project at 1301 Franklin.
- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for authorization to correct the payroll record of an employee.

4. **Facilities & Property Management**

- a. Request for authorization to correct the payroll records of three employees.
- b. Request for authorization to renew annual license agreements with Pinnacle Towers, Inc., for antenna sites at 330 Shady Meadow Lane in the Woodlands and 1000 Louisiana in Houston for radio communications equipment for Information Technology.
- c. Request for authorization to renew an annual agreement with Greater Harris County 9-1-1 Emergency Network for lease of space at 1301 Franklin.
- d. Request for authorization to renew an annual agreement with the Harris County Department of Education for lease of donated space at 7613A Wade Road in Baytown.
- e. Request for authorization to renew mutually contingent annual agreements with Community Supervision and Corrections for lease of space at 1307 Baker Street and 600 San Jacinto.
- f. Request for authorization to negotiate a consultant services agreement with PGAL Architects to update the master plan for the downtown courthouse complex for Phase III developments following completion of the Civil and Juvenile Justice Centers.
- g. Request for approval of an amendment to an agreement for lease of space at 9111 Eastex Freeway for the Texas Department of Human Services and the Texas Department of Protective and Regulatory Services.

5. **Public Health & Environmental Services**

- a. Request for authorization to use a county vehicle as may be required for emergency medical transportation of tuberculosis patients to a state-sponsored hospital.
- b. Request for approval of salary adjustments and title changes for certain positions in connection with the department's compensation review.

- c. Request for authorization to accept donations in the total amount of \$514 for the Animal Control Shelter.

6. **Community & Economic Development**

- a. Request for approval of an order authorizing execution of an amendment to a grant agreement with the U.S. Department of Housing and Urban Development to change the project sponsor of a Supportive Housing project from the University of Texas-Health Science Center to SEARCH.
- b. Request for authorization to reimburse \$8,500 to the county's local HOME Investment Partnerships treasury account in connection with two down-payment assistance projects that failed to meet the mandated affordability requirements of the U.S. Department of Housing and Urban Development.
- c. Request for approval of an amendment to an agreement with the Coalition for the Homeless of Houston/Harris County, Inc., for HMIS planning, implementation, and technical assistance.
- d. Request for approval of six deferred mortgage down payment assistance loans for low income homebuyers with HOME funds.
- e. Request for approval of an order allocating \$259,321 of FY 2003 Community Development Block Grant funds to Harris County Public Health & Environmental Services for abatement of certain abandoned, unsafe and unsanitary structures.

7. **Library Services**

Request for authorization for the County Judge to execute concession agreements with individual friends' groups for deposit of two percent of gross receipts from funds raised on county property.

8. **Youth & Family Services**

a. **Youth & Family Services Division**

Request by directors of departments in the Youth & Family Services Division that the court instruct the division to evaluate the possible levy of a family protection filing fee as authorized by the Texas Legislature in connection with suits filed for dissolution of a marriage, and for preparation of a coordinated plan for use of the funds for services to families that are at risk of experiencing or that have experienced family violence or the abuse or neglect of a child.

b. **Juvenile Probation**

Request for authorization to reclassify two positions for supervision of detention facilities.

c. **Protective Services for Children & Adults**

Request for authorization to renew an annual agreement with Spring Independent School District for assignment of youth service specialists.

d. **Children's Assessment Center**

Request for approval of an amendment to an agreement between the county and the Children's Assessment Center Foundation recognizing through a usage fee the value of space provided to county employees.

9. **Constables**

- a. Request by Constables Abercia, Jones, Hickman, and Butler, Precincts 1, 3, 4, and 7, for approval of changes to the authorized lists of regular deputies and reserve officers.
- b. Request by Constable Jones, Precinct 3, for authorization to pay a car allowance to an employee for the period of September 15-19 to correct a clerical error.
- c. Request by Constable Hickman, Precinct 4, for approval of payment in the amount of \$181 to reimburse an employee for items purchased for department business.
- d. Request by Constable Hickman for approval of a car allowance for a sergeant position.
- e. Requests by Constable Cheek, Precinct 5, for authorization to transfer two positions to the Constable of Precinct 1, and 10 positions and certain equipment to the Constable of Precinct 7 effective November 29.
- f. Request by Constable Cheek for authorization to accept 144 mobile video cameras acquired through a state grant.
- g. Request by Constable Butler, Precinct 7, for approval of four county vehicles in connection with contract patrol areas acquired in redistricting.
- h. Request by Constable Bailey, Precinct 8, for authorization to purchase certain items from the Texas Department of Public Safety.

10. **Sheriff**

- a. Request for approval of employee name changes and changes to the department's authorized list of regular law enforcement officers.
- b. Request for authorization to accept a donation for the Honor Guard Program.
- c. Request for approval of a cellular phone allowance for a captain position.

- d. Request for authorization to transfer to the department's seized funds account proceeds from the sale of six helicopters that were auctioned on November 1.
- e. Request for authorization to initiate an agreement with the U.S. Secret Service for payment of overtime expenditures in connection with a joint operations task force.
- f. Request for approval of law enforcement agreements with The Commons of Lake Houston Property Owners Association, Memorial Northwest Homeowners' Association, and Northwest Harris County Municipal Utility District No. 10.

11. **Fire & Emergency Services**

- a. Request for authorization to accept resolutions in connection with conversions of certain rural fire prevention districts into emergency services districts.
- b. Request for authorization to create a model position not to exceed 960 hours for fire investigative and/or inspection duties.
- c. Request for approval of a modified contract with the Seabrook Volunteer Fire Department.
- d. Transmittal of the annual financial report for Harris County Rural Fire Prevention District No. 10, and treasurers' bonds for Emergency Services District No. 3 and Rural Fire Prevention Districts Nos. 47 and 48.
- e. Request for approval of education incentive pay for a fire/arson investigator who met requirements for the change.
- f. Transmittal of a certified copy of an order of Emergency Services District No. 2 accepting the appraisal roll and setting a tax rate and levying the tax for the year 2003.

12. **Medical Examiner**

- a. Request for approval of payments in amounts of \$334 and \$420 to the Texas State Board of Medical Examiners and the American Medical Association for renewal fees for the Chief Medical Examiner, and for approval of payment in the amount of \$145 to the American Academy of Forensic Sciences for membership dues for an assistant medical examiner.
- b. Request for approval of additional positions in connection with the staffing plan authorized by the court at the Mid-Year Review effective on various dates between December 1, 2003-December 1, 2004.
- c. Request for approval of a correction to the payroll record of an employee.

13. **County Clerk**

- a. Request for approval of payment of overtime expenses incurred for personnel at the Moody Park Community Center in connection with the conduct of early voting for the September 13 constitutional amendments election and the November 4 joint elections.
- b. Transmittal of the minutes for the court's meetings of September 18 and October 7.

14. **District Clerk**

- a. Request for approval of applications and agreements for use of the county's Subscriber Access Program and for authorization for the County Judge to execute e-Clerk applications and agreements.
- b. Request for approval to increase the records management and preservation fee from \$5 to \$10 effective January 1 as authorized by HB1905.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2, 3, and 4, the 61st District Court, and U.S. District Court.
- b. Request for approval of an order authorizing suit and litigation expense to compel compliance with flood plain management regulations at 6009 Ridgedale in Precinct 1.
- c. Consideration of approval of a settlement agreement with Progressive County Mutual Insurance Company in connection with an accident case in County Civil Court No. 1.

16. **Justices of the Peace**

Request by Judge Adams, JP 4.1, for authorization to purchase a service agreement for a mail machine at a cost of \$904, and for authorization to renew state licenses of 11 certified court interpreters at a cost of \$1,100.

17. **Travel & Training**

- a. Request for authorization for an employee of **Right of Way** to attend a course of the International Right of Way Association November 12-13 in Houston, and for two employees to attend a course on November 14, at a total cost not to exceed \$750.
- b. Request for authorization for three employees of the **Flood Control District** to attend an annual GIS technology conference November 5 in Austin at an approximate cost of \$350.

- c. Request for authorization for eight employees of **FCD** to attend seminars regarding concrete block systems and sediment control November 12-13 in Houston at an approximate cost of \$2,000.
- d. Request for authorization for four employees of **Information Technology** to attend a programming class November 17-21 in Houston at a cost of \$5,100.
- e. Request for authorization for six **Facilities & Property Management** employees and a **Purchasing** employee to travel to Austin November 10 to evaluate computerized maintenance management system software at an approximate cost of \$260.
- f. Request for authorization to reimburse a **Public Health & Environmental Services** employee for expenses incurred in the amount of \$457 to attend a disaster preparedness seminar in Fort Worth.
- g. Request for authorization for two **PHES** employees to attend an annual Gulf Coast analytical chemists conference October 21-23 in Galveston at a cost of \$250.
- h. Request for authorization for additional funds for expenses incurred by a **PHES** employee in the amount of \$208 to attend an annual meeting of Texas Association of Local WIC Directors in Odessa.
- i. Request for authorization for a **PHES** employee to attend a board meeting of the Texas Assn. of Local WIC Directors November 18-20 in Austin at an approximate cost of \$375.
- j. Request for authorization for seven **PHES** employees to attend the Texas SARS Summit November 18-19 in Austin at an approximate cost of \$1,161.
- k. Request for authorization for a **PHES** employee to attend an abstinence education meeting of the Texas Department of Health December 8-9 in Austin at a cost of \$340.
- l. Request for authorization for the director of **PHES** to attend a meeting of the NACCHO Community Health and Prevention Advisory Committee December 15-16 in Miami Beach at no cost to the county.
- m. Request for authorization for a **PHES** employee to attend a meeting of the American Mosquito Control Association February 21-26 in Savannah, Ga., at a cost of \$1,675.
- n. Request for authorization for two employees of **Community & Economic Development** to attend a seminar of Lorman Education Services November 11 in Houston at a cost of \$458.
- o. Request for authorization for 11 employees of **CED** to attend a nonprofits management conference November 20 in Houston at a cost of \$495.

- p. Request for authorization for an employee of **CED** to attend a graphic design seminar December 11-12 in Houston at a cost of \$399.
- q. Request for authorization for an employee of the **County Library** to attend a meeting of the Texas Library Association November 12 in Austin at a cost of \$150.
- r. Request for authorization for an employee of **Cooperative Extension** to attend a recognition luncheon and awards program November 15 in College Station at a cost of \$58.
- s. Request for authorization for eight employees of **Protective Services for Children and Adults** and 20 Chimney Rock Shelter youths to attend a seasonal recreational event November 1-December 11 in Houston at a cost of \$2,100.
- t. Request for authorization for two employees of **PSCA** to attend a national youth summit November 6-8 in Washington, D.C., at an approximate cost of \$2,245.
- u. Request for authorization for a **PSCA** employee to attend an annual retreat of the Texas Network of Youth Services board of directors November 7-9 in Amarillo at an approximate cost of \$497.
- v. Request by **PSCA** for approval of payment in the amount of \$600 for expenses to send two youths of the Youth Leadership Committee to a statewide committee meeting November 8 at the Dallas-Fort Worth Airport.
- w. Request for authorization for an employee of the **Children's Assessment Center** to attend play therapy training seminars November 6-7 in Houston at a cost of \$350.
- x. Request for authorization for two **CAC** employees to attend a conference of the Children's Advocacy Centers of Texas November 12-14 in Midland at a cost of \$1,600.
- y. Request for authorization for two **CAC** employees to attend the National Philanthropy Day awards luncheon November 13 in Houston at a cost of \$130.
- z. Request for authorization for a **CAC** employee to attend a training seminar of the Mental Health Association of Greater Houston November 13-14 in Houston at a cost of \$100.
- aa. Request for authorization for two **CAC** employees to attend the annual Women on the Move luncheon November 14 in Houston at a cost of \$130.
- bb. Request for authorization for two **CAC** employees to attend The Woman's Club of Houston luncheon December 4 in Houston at a cost of \$120.

- cc. Request by **CAC** for approval of payment in the approximate amount of \$25,000 to John E. Reid and Associates, Inc., to conduct child abuse training for staff February 17-19 in Houston.
- dd. Request by **Constable Abercia, Precinct 1**, for authorization for an employee to attend a terminal agency coordinator training conference October 21 in Victoria at a cost not to exceed \$150, and for three employees to attend a dispatcher's suicide prevention school November 14 in New Braunfels at a cost not to exceed \$876.
- ee. Request by **Constable Bailey, Precinct 8**, for authorization to reimburse an employee for expenses incurred in the amount of \$50 to attend a regional training conference of Texas Gulf Coast Crime Prevention.
- ff. Request by the **Sheriff** for authorization for:
 - 1. Two employees to attend a meeting to observe in-car camera systems of Fleet Safety Equipment, Inc., October 30-31 in Little Rock at no cost to the county.
 - 2. Eleven employees to attend an interview and interrogation training seminar November 10-12 in Houston at a cost of \$4,675.
 - 3. Payment in the amount of \$325 for an instructor to conduct a basic crime prevention school November 10-14 in Houston.
 - 4. Five employees to attend the sex offender registration conference November 17-20 in Galveston at an approximate cost of \$1,505, with travel by county vehicle.
 - 5. Two employees to attend a crash data retrieval certification training seminar November 18-21 in Jacksonville, Fla., at an approximate cost of \$2,286.
 - 6. Four employees to attend an officer-involved shootings training seminar November 24-26 in San Antonio at an approximate cost of \$2,014, with travel by county vehicle.
- gg. Request for authorization to reimburse three employees of **Fire & Emergency Services** for expenses incurred in the total amount of \$585 to attend a conference of the InfraGard in Houston.
- hh. Request for authorization for the **Fire Marshal** to attend a fire inspector curriculum committee meeting of the Texas Commission on Fire Protection December 2 in Austin at a cost not to exceed \$175, with travel by county vehicle.
- ii. Request for approval for two **FM** employees to travel to Appleton, Wisc., for a scheduled design and pre-construction conference at Pierce Manufacturing of a hazardous materials response vehicle at a cost not to exceed \$400.
- jj. Request for approval of payment in the additional amount of \$380 for an employee of the **Medical Examiner** to attend the Southwestern Association of Forensic Scientists Conference November 3-6 in Fort Worth.

- kk. Request for authorization for the **ME** to conduct a training seminar for the narcotics affairs section of the U.S. Embassy November 3-7 in Mexico City and to lecture at the International Symposium on Narcotics and Criminality November 12-14 in Ecuador at no cost to the county.
- ll. Request for authorization for an employee of the **ME** to attend a workshop of the Center for Transportation Safety November 13 in Austin with travel by county vehicle and at no additional cost to the county.
- mm. Request for authorization for two **ME** employees to attend a media relations seminar November 13-14 in Houston with travel by county vehicle and at no additional cost to the county.
- nn. Request by the **ME** for approval of additional payment in the amount of \$350 for expenses incurred for a training presentation to department staff by an anthropologist from the New York City Medical Examiner's Office.
- oo. Request for authorization for an employee of the **ME** to attend an annual pediatric forensic issues conference December 2-6 in Orlando, Fla., at an approximate cost of \$1,667.
- pp. Request for authorization for three **County Clerk** employees to attend the Region 7 County & District Clerks Conference November 21 in Conroe at a total cost of \$225.
- qq. Request for authorization for the **District Clerk** and four employees to attend the Region 7 County & District Clerks Conference November 21 in Conroe at a cost not to exceed \$350, with travel by county vehicle.
- rr. Request for authorization for a **DC** employee to attend the Government Collectors Association of Texas workshop and training session November 20-21 in Austin at an approximate total cost of \$600.
- ss. Request by the **District Attorney** for authorization to host a DNA seminar November 6-7 in Houston at an approximate cost of \$12,000.
- tt. Request by **Judge Gorczynski, JP 1.1**, for authorization for five employees to attend a Justices of the Peace and Constables Association training seminar December 10-12 in Dallas at an estimated total cost of \$450.
- uu. Request by **Judge Parrott, JP 3.1**, for authorization to attend a justice court training seminar January 27-30 in Austin at an approximate cost of \$169 plus expenses.
- vv. Request by **Judge Austin, Probate Court No. 1**, for authorization for an employee to attend the annual Texas Guardianship Association Conference November 4 in San Antonio at an estimated cost of \$445.

- ww. Request for authorization for **Judge Rynd, 309th District Court**, to attend a family law program October 24-25 in Dallas at an estimated cost of \$600.
- xx. Request for authorization for three employees from the **District Courts** to attend the National Drug Court Institute's regional evaluation training November 14-15 in Dallas at an estimated total cost of \$1,200.
- yy. Request for authorization for two **Auditor** employees to attend a seminar of the Houston Chapter of the Texas Society of Certified Public Accountants November 12 in Houston at a cost of \$380.
- zz. Request for authorization for a **Tax Assessor-Collector** employee to attend the annual Secretary of State's Election Law Seminar for Cities, Schools, & Other Political Subdivisions December 3-5 in Austin at an approximate cost of \$565.
- aaa. Request by **Commissioner of Precinct 2** for authorization for five employees to attend the Recertification Classes & Vegetation Management Conference December 11 in Baytown at an estimated cost of \$100.
- bbb. Request by **Commissioner of Precinct 2** for authorization for an employee to travel to Port Aransas to observe ferry boat operations November 13-14 at an estimated cost of \$400.
- ccc. Request by **Commissioner of Precinct 3** for authorization to reimburse two employees for registration fees incurred to attend a code class of I.E.C. Texas Gulf Coast, Inc., to renew journeyman certifications at a total cost of \$120.

18. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to carry over unexpended grant funds in amounts of \$466,866 and \$5,348 to the next fiscal period for the Ryan White Title I Grant program.
- b. Request by the **County Library** for authorization to accept Lone Star Libraries grant funds in the amount of \$108,433 from the Texas State Library and Archives Commission.
- c. Request by **Constable Cheek, Precinct 5**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$99,503 for the Comprehensive Selective Traffic Enforcement Program.
- d. Request by **Constable Cheek** for authorization to accept grant funds in the amount of \$138,252 from the Office of the Governor, Criminal Justice Division, for the Crime Victims Assistance program.

- e. Request by the **Sheriff's Department** for authorization to accept grant funds from the Criminal Justice Division, Office of the Governor, for the Runaway Investigative Unit, Regional Ballistics Lab, Crime Victim Assistance Program, and Sex Crimes Offender Registration Unit.
- f. Request by the **Fire Marshal** for authorization to submit an application to FEMA for grant funds in an amount of \$750,000 or less for the Juvenile Firestopper Program.
- g. Request by the **District Attorney** for authorization to accept a grant award in the amount of \$125,770 from the Criminal Justice Division of the Office of the Governor for the Harris County Truancy Program.
- h. Request by **Social Services of Precinct 1** for authorization to submit an application to Public Health & Environmental Services for funds in the amount of \$415,279 for a Ryan White Title I Grant program for non-emergency transportation services for HIV positive residents.

19. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Arriola Paving, Inc., for overlay for hike and bike trail on Bay Area Boulevard and Red Bluff Road in Precinct 2.
 - b. Champions Hydro-Lawn, Inc., for vegetation establishment and promotion for the Flood Control District.
 - c. Greenway Enterprises, Inc., for a fitness center off Lookout Court between South Braeswood Street and Brays Bayou in Precinct 1.
 - d. South Coast Construction for entrance and exit ramp for the Riley Fuzzel Road on the Hardy Toll Road.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Transmittal of financial statements for the fiscal year that ended February 28, 2003.
- 4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

- 1. Request for approval of tax refund payments.
- 2. Request for approval of a notary license for an employee at an estimated cost of \$79.

3. Request for approval of an addendum to a court letter approved October 7 adding additional equipment and authorizing the Purchasing Agent to assign purchase orders and tag assets that have been purchased by State Chapter 19 funds, and also for future equipment purchases, and for equipment of no value to be auctioned by the Purchasing Agent according to county and Secretary of State guidelines.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Spring Cypress Road, Sections six and 7W from west of Klein Cemetery Road for Precinct 4.
 - b. Uniforms and related items for Commissioner, Precinct 2 and Constables, Precincts 3 and 4.
 - c. Antifreeze and related items for the county.
 - d. Ryan White Title I Services for the county.
 - e. Provide capacity building case management training services for Ryan White Title I for the county.
 - f. Various sizes of reinforced concrete pipe, furnished and delivered for Precinct 3.
 - g. Service awards for the county.
 - h. Hygiene kits for Juvenile Probation.
 - i. Vinyl cases for audiovisual materials for the County Library.
 - j. Telephone and data cable for the county and the Harris County Hospital District.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Sheriff's Office, Bayland Community Center, Public Infrastructure, and Social Services.
3. Request for approval of changes in contracts with:
 - a. Laboratory Corporation of America, contractor for laboratory testing of jail inmates for the Sheriff's Department, resulting in an addition of \$30,000 to the contract amount (00702).
 - b. Dynix, contractor for the automated library system for the County Library, resulting in an addition of \$11,057 to the contract amount (00705).
 - c. Elevator Maintenance Company, contractor for maintenance and repairs of elevators for Facilities & Property Management, resulting in an addition of \$290 to the contract amount (00707).
 - d. The Revenue Markets, Inc., contractor for collection lane controller equipment for the Toll Road, resulting in a reduction of \$15,493 from the contract amount (00708).
 - e. Triple D Security, contractor for armored car services for Management Services, Financial Services Division, resulting in an addition of \$3,900 to the contract amount (00710).

- f. Alanton Group, contractor for janitorial services in Region Nos. 3 and 5 for the county, resulting in additions of \$1,760 and \$1,201 to the contract amounts, respectively (00712/00713).
 - g. Global Services, LLC, contractor for photocopier service for the county, resulting in an addition of \$2,745 to the contract amount (00714).
 - h. Gulf Coast Presort, Inc., contractor for pick-up, processing, and delivery of mail for the county, resulting in a reduction of \$2,280 from the contract amount (00715).
4. Recommendation that awards be made to:
- a. Communication Supply Company and Graybar Electric in the amount of \$60,000 for jacks and associated apparatus for Information Technology for the period of November 4-September 30, 2004.
 - b. Bernard Food Industries, Inc., low bid in the amount of \$96,657 for various foods for the county jails for the period ending September 30, 2004.
 - c. PC Professionals, Inc., dba PC Pros, lowest bid in the amount of \$117,929 for a forensic digital imaging system for the Sheriff's Department.
 - d. Ditta Meat Company, Inc., lowest offer in the amount of \$73,854 for meat products for county institutions for the period of December 1-May 31, 2004.
 - e. P-Ville, Inc., low bid in the amount of \$566,107 for mowing services for the Flood Control District for the period beginning January 1, 2004.
 - f. EBSCO Information Services in the amount of \$164,848 for periodical subscriptions for the County Library for the period beginning January 1, 2004.
 - g. Lansdowne-Moody Company, Inc., overall low bid in the amount of \$1,693,187 for tractors, mowers, and related items for the county for the period beginning December 1.
 - h. Hall's Landscaping & Maintenance, low bid in the amount of \$411,313 and Bownds Wholesale Nursery in the amount of \$447,440 for supply of various trees for the county for the period beginning December 1.
 - i. 4 D Productions, best bid in the amount of \$17,460 for digital color printed map books for the county for the period beginning November 1.
5. Request for authorization to immediately terminate agreements with Skaggs Public Safety Uniform & Equipment for uniforms for Commissioner, Precinct 1 and Constables, Precincts 3 and 4.
6. Request for approval of renewal options with:
- a. Dade Behring, Inc., for an immunoassays and chemistry testing system for the Medical Examiner's Office for the period of January 1-December 31, 2004.
 - b. Corporate Thermographers for printing standard business cards for the county for the period of February 1, 2004-January 31, 2005.
 - c. Gulf Coast Presort, Inc., for pickup, processing, and delivery of mail for the county for the period of January 1-December 31, 2004.
 - d. Alanton Group for janitorial services at various locations in Region No. 2 for the county for the period of February 1, 2004-January 31, 2005, and approval of a monthly increase of \$681, for a total of \$25,912 per month for renewal.

- e. Thermo Environmental Instruments for ozone monitors and related items for the county for the period of January 1-December 31, 2004.
 - f. Northwest Drive Train, Inc., for repair parts and labor for drive train services for the county for the period of January 1-December 31, 2004.
 - g. Heitman Truck Repair for chassis and front-end work and related items for the county for the period of February 1-January 31, 2005.
7. Request for approval to correct a start date from November 4 to December 1 for sign material and related items for the county.
 8. Transmittal of two agreements between the Harris County Juvenile Board and The Brown Schools Education Corporation in the amount of \$9,490,330 for the period of August 1-July 31, 2004, and the Phoenix Houses of Texas for professional services in the amount of \$44,663 for the period of September 1-August 31, 2004.
 9. Request that Mary Ann Descant, LMFTA, TLPC, be granted a personal services exemption from the competitive bid process for therapeutic services for child sexual abuse victims and their families for the Children's Assessment Center, and for the County Judge to take necessary action relating to the agreement in the amount of \$35,000 for the period ending October 31, 2004.
 10. Request that David M. Glassman, Ph.D., be granted a personal services exemption from the competitive bid process for forensic anthropology services for the Medical Examiner's Office, and for the County Judge to execute the agreement in the amount of \$5,000 for the period ending July 31, 2004.
 11. Request that Verizon Wireless be granted a sole source exemption from the competitive bid process for purchase of wireless data/voice customer service for the county at an estimated cost of \$700,000 for the period of January 11, 2004-January 10, 2005.
 12. Request for approval of an order authorizing the County Judge to execute an agreement between the county and Cardinal Health as primary wholesale pharmaceutical supplier for the period ending April 30, 2004, with four renewal options.
 13. Request for approval of orders authorizing the County Judge to execute amendments to agreements with:
 - a. Kuchenmeister, Inc., for substitution of a new Exhibit G for cafeteria equipment inventory and clarification of certain rights and obligations.
 - b. The Assistance Fund in amounts of \$142,948 and \$50,000, UT Health Science Center, \$33,169, Bering Omega Community Services, \$7,462, Harris County Hospital District, \$198,112, and Montrose Clinic, \$50,000 for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2004.

- c. Donald R. Watkins Memorial Foundation for the reduced amount of \$21,000; Houston Area Community services, reduction of \$45,810; Saint Hope Foundation, reduced by \$82,120; and Montrose Counseling Center, reduced by \$35,000, for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2004.
 - d. Bich V. Nguyen, M.D., for professional liability insurance required for services for Public Health & Environmental Services Laboratory in the amount of \$300, for a total of \$2,100.
 - e. Thuan V. Tran, M.D., for professional liability insurance required for services for Public Health & Environmental Services Laboratory in the amount of \$3,300, for a total of \$23,100.
14. Recommendation that the award for landscape maintenance service for various county locations be made to Bio Landscape & Maintenance, Inc., in the amount of \$217,664, lowest bid meeting specification at an additional cost of \$37,944, or 17% more than the apparent low bid, for the period beginning November 1.
 15. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 16. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened October 27 and November 3, and request for approval of recommendations for disposition.
 17. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Jacquelyn Johnson-Minter, M.D., M.B.A., M.P.H., for professional liability insurance required for services for Public Health & Environmental Services in the amount of \$2,812 for a maximum total of \$60,012.
20. **Commissioners Court**
- a. **County Judge**
 1. Request for approval of resolutions for:
 - a. Congratulating the Harris County Purchasing Department on receiving the National Purchasing Institute's 2003 Achievement of Excellence in Procurement Award.
 - b. Congratulating ITC's Harris County Regional Radio Center on receiving the Best of Texas Award for Most Innovative Use of Technology from the Center for Digital Government.
 - c. Recognizing the Harris County Toll Road Authority's 20th Anniversary.
 - d. November 11-13 as Harris County Employees' Fall Blood Drive Days and further designating November 20 as Dress Down Day allowing employees to wear blue jeans for donating blood.

2. Consideration and approval of reappointments of John O. Smith and Carl Warwick to the board of the Harris County/Houston Sports Authority for terms ending August 31, 2005.

b. **Commissioner, Precinct 1**

1. Consideration and approval of the appointment of Sharon Berryman to the Harris County Children's Protective Services Board to serve an unexpired term ending March 2004, and a full term expiring December 31, 2007.
2. Request by Social Services for authorization to create 10 grant positions in connection with the Medical Transportation Program.

c. **Commissioner, Precinct 2**

1. Request for authorization to change the name of Northshore Family Park to the Jim and JoAnn Fonteno Family Park at a dedication ceremony on November 19.
2. Request for acceptance of resignations from Wanda Asbeck and Janet Schulze and appointments of Robert W. Royall, Jr., and Kristy Aiken to the board of Highlands Emergency Services District No. 14 for the terms ending December 31, 2003.
3. Request for approval to reimburse an employee \$324 for expenses incurred for hosting a renaming ceremony at the Raul C. Martinez Annex September 17.
4. Request for approval to reimburse an employee \$27 for expenses incurred for hosting a town hall meeting October 2.

d. **Commissioner, Precinct 3**

1. Request for authorization to create a regular position and change the title and maximum salary of another position effective November 15.
2. Request for authorization for the County Judge to execute an agreement with Mayde Creek Senior High School, FFA Chapter, for cleanup along the roadsides of Dulaney Road from Cherry Tree Grove to Saums Road in connection with the Adopt a County Road program for the period of October 15-October 14, 2004.

e. **Commissioner, Precinct 4**

1. Request for approval of resolutions for:
 - a. Richard Berry on the occasion of his retirement as superintendent of the Cypress-Fairbanks ISD.
 - b. Judge Ted Poe on the occasion of his retirement on October 31 as Judge of the 228th District Court.

- c. James Bud McCune Day on November 13 in recognition of his community service.
 - d. 2003 Support Meals on Wheels Days for the period of November 13-December 31.
 - e. Laurene Ragsdale on the occasion of her 90th birthday on November 9.
2. Transmittal of funds for:
 - a. Lindsay Lyons Park in the amount of \$250 in connection with rent and concession fees.
 - b. Fall Festival Fundraiser at Doss Community Center in the amount of \$672.
 3. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program for the periods of October 1-September 30, 2004 or November 1-October 31, 2004 with:
 - a. Klein Forest FFA for the roadsides of Champions Forest Drive from West Richey Road to Lorino Woods Drive.
 - b. Boy Scouts of America Troop No. 1987 for the roadsides of North Eldridge Parkway from Spring Cypress Road to Louetta Road.
 - c. Wells Middle School for the roadsides of Gladridge Drive from Fernglade Drive to Gladebrook Drive.
 - d. San Jacinto Girl Scouts, Brownies Troops Nos. 7010 and 7103, for the roadsides of Foley Road from FM 2100 to Steele Point Drive.
 - e. National Charity League-Wildflower Chapter for the roadsides of Spring Cypress Road from Kuykendahl Road to Mountain Spring Drive.
 - f. Boy Scouts of America Troop No. 1659 for the roadsides of Bammel North Houston Road from Veterans Memorial Drive to Richey Road.
 - g. Dueitt Middle School, National Junior Honor Society, for the roadsides of Cypresswood Drive from north of Treaschwig Road to northwest of Treaschwig Road.
 - h. Crosby Area Democratic Club for the roadsides of Hare Road from North Main Street to Miller Wilson Road.
 4. Request for authorization to issue payment to Jan Glenn in the amount of \$250 for personal services in connection with a Jesse H. Jones Park & Nature Center video project.
 5. Transmittal of notice of traffic sign installations.

21. **Miscellaneous**

- a. Transmittal of petitions filed with the 313th District Court, County Civil Courts Nos. 2, and 3, Justice of the Peace Court 5.2, and U.S. District Court.
- b. Request for approval of an order adopting revisions to boundary lines for certain existing Harris County election precincts and creating new election precincts as drafted by the County Attorney.

- c. Request by the Harris County Hospital District for consideration and approval of an urban redevelopment agreement between the county, the City of Houston, the Harris County Flood Control District, Houston Community College System, Houston Independent School District, Port of Houston Authority, Harris County Department of Education, and the Harris County Hospital District, and including the Land Assemblage Redevelopment Authority, with respect to collection of ad valorem taxes.
- d. Request for approval of an order authorizing resale of property in connection with judgment in a delinquent tax suit in Precinct 2.
- e. Request by the Harris County Appraisal District for approval of a resolution authorizing HCAD to proceed with the lease/purchase of a headquarters building at 13013 Northwest Freeway.

22. **Emergency items.**

23. **Executive Session**

- a. Request by Commissioner, Precinct 4 for an executive session regarding reappointment of Charlotte Mangum to the Harris County Area Planning and Advisory Council, the advocacy and advisory council to the Harris County Area Agency on Aging, for a three-year term.
- b. Request by Public Infrastructure for an executive session to review trust information in connection with purchase of two tracts located at Synott to South Greenpark for the Westpark Corridor in Precinct 3.

24. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Elected

Appointed

Calendar 2003

January S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

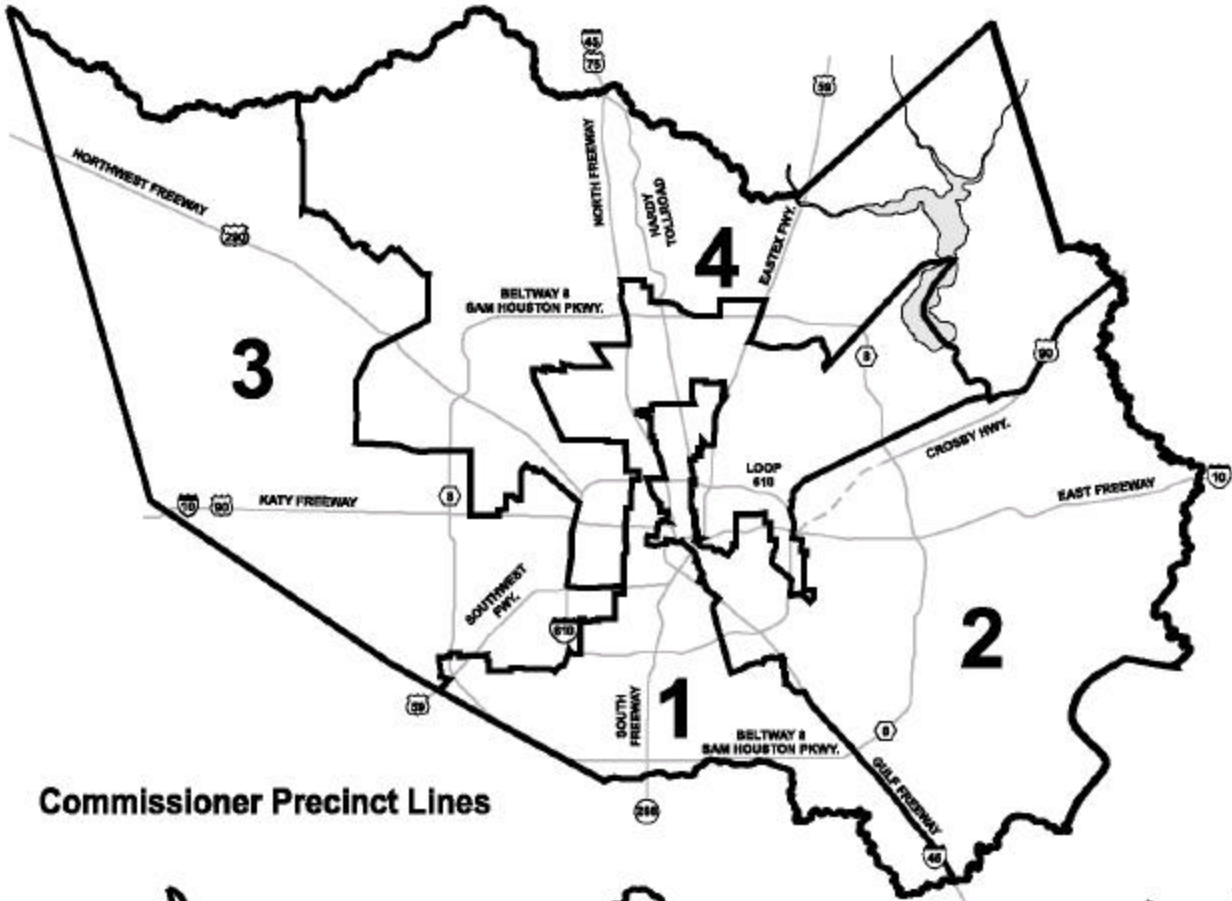
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■.

Calendar 2004

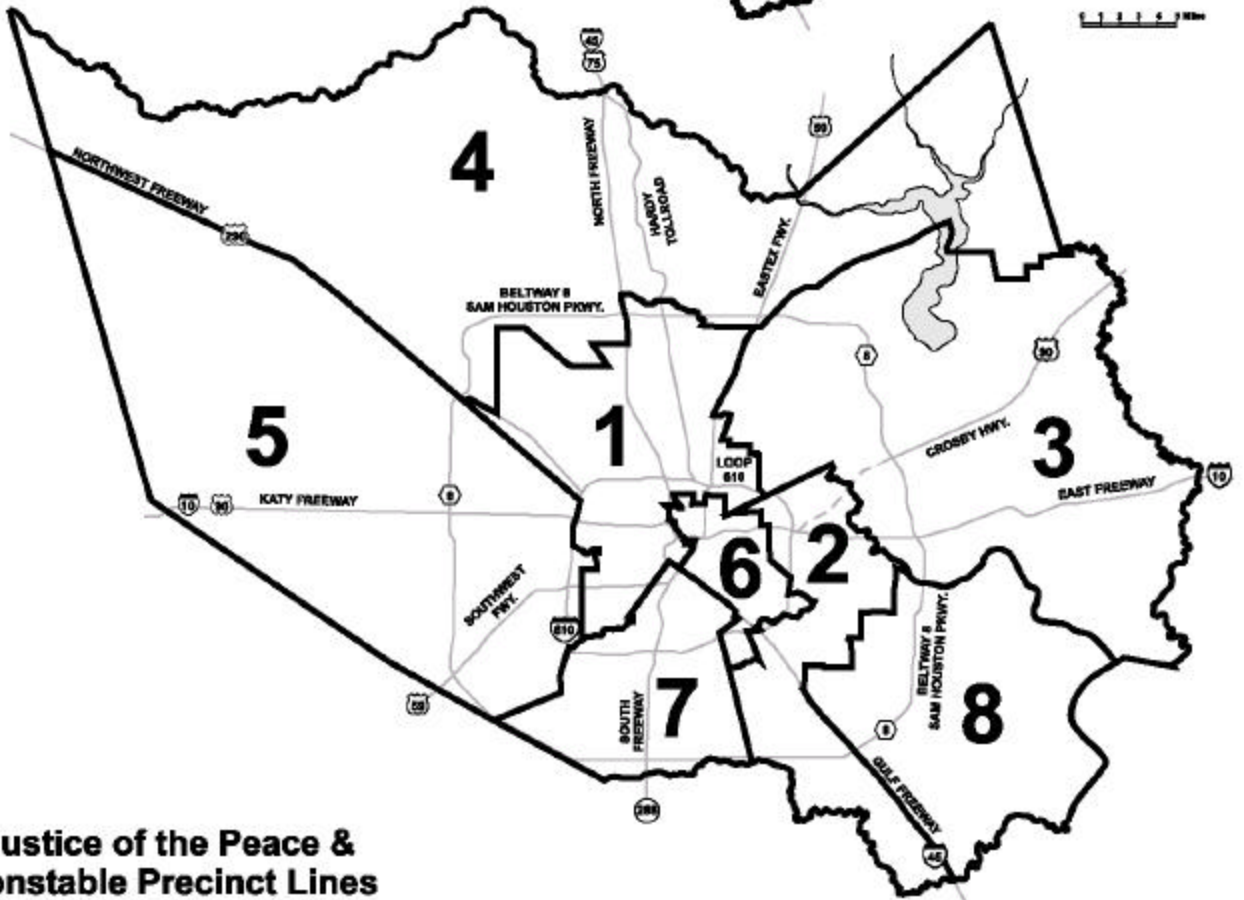
January S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines