



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.19

AGENDA

September 9, 2003

9:00 a.m.

Mid-Year Review for Harris County, Harris County Flood Control District, Port of Houston Authority, and Harris County Hospital District.

10:00 a.m.

Opening prayer by Pastor John McDuff of Faith Assembly of God in Pasadena.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Housing & Economic Development
7. Youth & Family Services
8. Constables
9. Sheriff
10. District Clerk
11. County Attorney
12. County Courts
13. Courts of Appeals
14. Travel & Training
15. Grants
16. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
17. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
18. Miscellaneous
19. Tax Rates
20. Emergency items
21. Executive Session
22. Appearances before court (3 minutes)
Recess
23. Appearances before court (1 minute)
Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization for Right of Way to reclassify an assistant acquisition manager position.
2. Recommendation that the County Judge be authorized to execute an amendment to an agreement with TxDOT for a parking facility adjacent to Terry Hershey Park to be located in the TxDOT Beltway 8 right of way.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Westpark Corridor project, Tracts A001-001 through A001-026, A001-026A, A001-026B, A001-027 through A001-029, B001-001, B001-002, B001-002A, B001-003, B001-003E, B001-004, B001-005S, B001-005A, B001-005B, B001-006 through B001-011, B001-011A through B001-011C, B001-011H, B001-012, B001-012A through B001-012D, B001-013, B001-014, B011-067, B001-073, B001-074, B511-001, B511-001 A&B, B511-024, B511-028, B511-029, B001-015, B001-015A through B001-015D, B001-016, B001-017, B001-017A, B001-018, B001-019, B001-019A-M, B001-019N, B001-019P, B001-020 through B001-026, B001-026A, B001-027, B001-027A, B001-028 through B001-031, B001-031A, B001-031B, B001-032 through B001-037, B001-050, B001-066, B001-070, B001-075 through B001-079, B516-032 A&B, B517-007, B001-081 through B001-097, B001-081E through B001-096E, B001-100, B001-101, B001-101 Parts 1&2, B001A1, B001A2, C001-001, C001-002, C001-002A, C001-003 through C001-010, C001-010A through C001-010D, C001-011, C001-011A, C001-011B, C001-012, C001-012A, C001-012B, C001-013, C001-013A, C001-013B, C001-013C, C001-014 through C001-025, D001-002 through D001-009, D001-011, D001-011E, D001-012 through D001-015, D001-017, D001-019 through D001-061, D001-061A, D001-062 through D001-064, D001-065A, D001-066, D001-066A, D001-066B, D001-067, D001-068, D001A, D001B1, D001C, E001-001 through E001-004, E001-004E, E001-005 through E001-050, E001-006A through E001-050A, E001-051, E001-052, E001-054 through E001-056, F001-001, F001-002, F001-002A, F001-002B, F001-003 through F001-032, F001-032A, F001-032B, F001-033 through F001-075, and F001-101 through F001-106 in Precinct 3.

- b. Hardy Toll Road extension project, Tracts 000, 001, 001 RR, 002, 004, 005, 007, 008, 011 through 013, 015 through 018, 021 through 023, 025 through 028, 030, 033 through 037, 038 Part 1, 043, 044A, 046 through 054, 058 through 061, 062 RR, 063 RR, 063A RR, 064 RR through 066 RR, 067 Parts 1, 2, 3RR, 068, A through N, P through Z, AA through NN, PP through RR, TT through ZZ, AAA through HHH, III Tracts 1 through 4, JJJ through MMM, Maury Street, NNN, PPP, PPP1, PPP2, QQQ through ZZZ, and AAAA through CCCC in Precinct 1.
 - c. Fort Bend Parkway extension project, Tracts 001 Part A, 001 Part B, 002, 002A, 002B, 003, 004, 004A, 004B, 005 Part A, 005 Part B, and 006 through 021 in Precinct 1.
 2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Willow Waterhole detention basin project, Tracts 02-001.0 through 02-065.0 and 02-067.0 through 02-070.0 in Precinct 1.
 - b. Halls Bayou flood damage reduction project, Tracts 10-002.0 through 10-046.0, 10-050.0 through 10-062.0 10-064.0 through 10-072.0, 10-074.0, 10-075.0, 10-077.0 through 10-081.0, 10-085.0 through 10-088.0, 10-090.0 through 10-094.0, 10-096.0 through 10-100.0, 10-102.0 through 10-120.0, 10-124.0, 10-126.0, 10-128.0 through 10-136.0 and 10-138.0 through 10-146.0 in Precinct 2.
 - c. Halls Bayou flood damage reduction project, Tracts 08-001.0 through 08-009.0, 08-011.0 through 08-047.0, 08-049.0 through 08-074.0, 08-076.0, 08-077.0, 08-079.0 through 08-109.0, 08-111.0 through 08-121.0, 08-123.0 through 08-144.0, 08-146.0, 08-148.0 through 08-160.0, 08-162.0 through 08-170.0, 08-170.0A through 08-174.0, 08-175.0 through 08-184.0, 08-186.0 through 08-188.0, 08-190.0 through 08-196.0, 08-198.0, 08-199.0, 09-001.0 through 09-004.0, and 09-007.0 through 09-009.0 in Precinct 1.
 - d. Sims Bayou Project, Tracts 19-015.0 through 19-028.0, 19-028.1, 19-029.0, 19-029.1 through 19-039.0, 19-039.1 through 19-051.0, 19-053.0 through 19-065.0, 20-041.0 through 20-058.0, 20-059.1 through 20-062.1, 20-063.0 and 20-065.1 through 20-074.1 in Precinct 1.
 - e. Grantwood buyout-Phase 2 project, Tracts 24-826.0, 24-835.0, 24-838.0, 24-848.0, 24-853.0 through 24-855.0 in Precinct 3.
 - f. HMGP-3 project, Tract 37-0066.0 in Precinct 4.
 3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Homestead Road project, Tract 031DE in Precinct 4.
 - b. Homestead Road project, Tracts 032DE, 033DE and 034SSE in Precinct 1.

4. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 18-057.0 of the Sims Bayou project in Precinct 1 for the negotiated purchase price of \$1,081,131, and for appropriate officials to take necessary actions to complete the transaction.
5. Recommendation that the court approve a resolution and order authorizing the county to purchase and the Flood Control District to sell Tract 013 for fair market value as part of the Fort Bend Parkway extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
6. Recommendation that the court approve an order authorizing the acceptance of Tract 001 of Krenek Road in Precinct 2 by prescription into the county road system, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing the county to accept donation of Tract 001, T.C. Jester Boulevard in Precinct 4.
8. Recommendation that the court authorize the county to pay \$200 to CTC Real Estate Services for a release of lien processing fee as part of the Westpark Corridor project, Tract B001-080 in Precinct 3.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 041A of the Valka Road project in Precinct 4 for the negotiated purchase price of \$92,545, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue payment of \$212,270 to PMC Machine Tools for negotiated self-move expenses for landowner relocation assistance provided in the Halls Bayou F.D.R.P. project in Precinct 2, and for appropriate officials to take necessary actions to complete the transactions.
11. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 02-022.0 of the Brickhouse Gully regional detention basin project in Precinct 2 for the negotiated purchase price of \$3,051,386, 103% of the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
12. Recommendation that the court approve a resolution and order authorizing the buyout-San Jacinto watershed project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire Tract 13-831.0 in Precinct 2, provide payment of relocation benefits up to \$35,000 to income eligible households, and for appropriate officials to take necessary actions to complete the transactions.

13. Recommendation that the court approve a resolution and order declaring Tract 001 to be surplus property, and authorizing Right of Way on behalf of the county to sell Tract 001 of Old US 290 in Precinct 3 to Greg Boyd and Ronny Savoie for the appraised value of \$31,376, and for appropriate officials to take necessary actions to complete the transaction.

c. **Toll Road Authority**

1. Request for approval to replace four damaged cellular phones and purchase two additional phones.
2. Request for approval of nine new positions and reclassification of three positions.
3. Request for authorization for the County Judge to execute a consent to encroachment application form between the county and CenterPoint Energy in connection with the Westpark Tollway.
4. Request for approval to seek bids for landscape improvements along Shadow Lake between Dairy Ashford and Old Westheimer Roads for the Westpark Tollway at an estimated cost of \$823,248.
5. Request for approval of an amendment to an agreement with Fugro South L.P., for additional engineering services in the amount of \$90,000 in connection with the Westpark Tollway project, and for appropriate officials to take necessary actions to complete the transaction.
6. Request for authorization to solicit statement of qualifications for SH99 of the Grand Parkway, Segments F-1, F-2 and G.
7. Request for authorization to allow the Muscular Dystrophy Association non-revenue passage on the Hardy Toll Road and Sam Houston Tollway October 18 for their First Annual Vettes and V-Twins benefit ride.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Claunch & Miller, Inc., for additional engineering services in the amount of \$250,000 in support of conceptual and preliminary engineering for Poor Farm ditch, Unit D111-00-00 and Klimarnock ditch, Unit D113-00-00 in Precincts 1 and 3 (amendment).
 - b. Ed and Tara Heil for landscaping maintenance at 2820 River Bend Drive, Northshore extension, Section 2, Unit G103-00-00, Tract 37-054.0.
 - c. Edward M. Son for computer programming and application development services in the amount of \$38,970 in connection with engineering services performed by the district.

- d. Saddle and Spurs Farm & Ranch Association, Inc., for termination of license agreement for Unit C500-01-00 in Precinct 1 and execution of an interlocal agreement between the district and the county addressing certain uses to be made to the property.
 - e. Sarah G. Burtram for encroachment on 3107 Maroneal Street, lot 5, block 4, Southern Oaks, Section 1, Unit D100-00-00, Tract 13-828.0 in Precinct 1.
 - f. Silverglen Partners, L.P., and MUD No. 304 for improvements to be performed on the district property to mitigate the impact of developing land within the MUD for Silverglen North, Sections 4 and 5 in Precinct 4.
 - g. Sumita Prasad for environmental consulting services including wildlife and habitat ecological assessments and surveys in the amount of \$20,000 in support of the district's engineering and maintenance programs.
2. Recommendation for adoption of court orders affecting district property rights for dedication of easements to the public for road purposes for Orem Drive, Unit C100-00-00, Tract 17-601.0 in Precinct 1 and Kingsland Blvd., Unit T101-01-01, Tract 01-604.0 in Precinct 3.
 3. Recommendation that awards for:
 - a. Channel restoration in Precinct 4 be made to Cross Contracting, Ltd., in the amount of \$294,038.
 - b. Jersey Village bypass channel conveyance improvements and Gessner regional detention excavation in Precinct 4 be made to Hays Construction, Inc., in the amount of \$3,846,152.
 4. Recommendation that Unit T501-02-00 be added to the district's stormwater management system for identification purposes.
 5. Recommendation for authorization to acquire right of way for a detention basin for Vogel Creek, Unit E121-00-00 in the White Oak Bayou watershed in Precinct 1.
 6. Request for approval of an order expanding special counsel to include a case filed in the 133rd District Court.
 7. Recommendation for authorization to purchase five cellular phones with airtime service and six replacement phones without airtime service.
- e. **Engineering**
1. Recommendation for approval to seek bids for repairs and renovations at Mercer Arboretum and Botanical Gardens in Precinct 4 for a three-week period at an estimated cost of \$135,000.
 2. Recommendation for approval of the following plats:
 - a. Diamond Star in Precinct 3; VanDeWiele Engineering, Incorporated.
 - b. Tuscany, Section Three in Precinct 4; The Landtech Group, Incorporated.

- c. Fall Creek, Section 10 in Precinct 4; Brown & Gay Engineers, Incorporated.
 - d. Cypress Springs, Section Three in Precinct 3; Terra Surveying Co., Incorporated.
 - e. Astoria Boulevard street dedication in Precinct 1; VanDeWiele Engineering Corporation.
 - f. Augusta Pines, Section Seven in Precinct 4; R.G. Miller Engineers.
 - g. Windrose West, Sections 10 and 11 in Precinct 4; Carter & Burgess, Incorporated.
 - h. Kids 'R' Kids at Barker Cypress in Precinct 3; Texas Engineering & Mapping Company.
 - i. Canyon Village at Cypress Springs, Section Three in Precinct 3; Terra Surveying Co., Incorporated.
 - j. Prestonwood Kennels, Section One in Precinct 4; Texas Engineering and Mapping Company.
 - k. Ravensway Lake in Precinct 3; Clark-Geogram, Incorporated.
 - l. Sun Development in Precinct 4; United Engineers, Incorporated.
 - m. Cypress-Rosehill Walmart in Precinct 3; Bowes Land Surveying.
3. Recommendation for approval of changes in contracts for:
- a. Frost Constructors, Inc., contractor for construction of vehicle/equipment wash facilities at the Washburn Tunnel service center in Precinct 2, adding eight calendar days and resulting in an addition of \$1,171 to the contract amount (28058).
 - b. Greenway Enterprises, Inc., contractor for fitness center off Lookout Court in Precinct 2, adding 85 calendar days and resulting in an addition of \$146 to the contract amount (28056).
 - c. AAA Asphalt Paving contractor for repair of existing storm sewer outfall for East Cedar Bayou-Lynchburg Road at Cary Bayou in Precinct 2, adding 10 calendar days and resulting in no change to the contract amount (28003).
 - d. C&D Constructors, Inc., contractor for concrete repairs for various roads in the Miller Camp area in Precinct 2, resulting in an addition of \$16,783 to the contract amount (27996).
 - e. Eagle Construction & Environmental Services contractor for UST removal at Bay Area Park in Precinct 2, resulting in a reduction of \$5,649 from the contract amount (28053).
 - f. NBG Constructors, Inc., contractor for repairs to the north and south boat landings for the Lynchburg Ferry in Precinct 2, resulting in an addition of \$76,889 to the contract amount (28051).
 - g. AAA Asphalt Paving, Inc., contractor for roadway and traffic signal improvements for East Hardy Road at Farrell Road in Precinct 4, resulting in an addition of \$4,350 to the contract amount (27986).
4. Recommendation for authorization to negotiate with:
- a. Hermes Architects for architectural and engineering services for a fifth patrol station for the Sheriff's Department.

- b. Claunch & Miller, Inc., for engineering services for construction of various roads in Precinct 2.
 - c. Arcadis Engineers for engineering services for construction of Stuebner-Airline from Spring-Cypress Road to Thora Lane in Precinct 4.
 - d. PBS & J for engineering services for construction of Stuebner-Airline from Thora Lane to FM 2920 in Precinct 4.
 - e. Edminster, Hinshaw, Russ & Associates, Inc., for engineering services for construction of Ella Boulevard from Gears Road to Rush Creek Drive in Precinct 4.
5. Recommendation for authorization to issue purchase orders for testing and inspection services to Associated Testing Laboratories in amounts of \$79,002 and \$39,426 for 2001 asphalt overlay and base repair of various roads in the Miller Road Camp area and reconstruction of 14 roads in the Wade Road Camp area in Precinct 2.
6. Recommendation for deposit of funds received from:
- a. Harris County Hospital District in the amount of \$5,561 for wage rate compliance services for June and July.
 - b. City of El Lago in the amount of \$100,000 for participation in the repair or replacement of concrete pavement and curbs on various streets within the City of El Lago in Precinct 2.
 - c. City of Deer Park in the amount of \$24,887 for contribution to construction of sidewalks on various roads in Deer Park in Precinct 2.
7. Recommendation for authorization for the County Judge to execute agreements with:
- a. Gant-Barnard Architects, Inc., for architectural services in the additional amount of \$29,154 in connection with design and construction of the Freeman Library (amendment).
 - b. Environmental Consultants and Management Service, Inc., for environmental services in the amount of \$68,173 in connection with construction of improvements at El Franco Lee Park in Precinct 1.
 - c. Busch, Hutchison & Associates, Inc., for engineering services in the additional amount of \$30,820 in connection with construction of Rio Villa Park in Precinct 2 (amendment).
 - d. Crouch Environmental Services for on-call engineering services in the amount of \$50,000 in connection with construction of various county facilities.
 - e. Dabhi Engineering Associates, Inc., for on-call engineering services in the amount of \$75,000 in connection with construction, maintenance, and repair of various county facilities.
 - f. McDonough Engineering Corp., for engineering services in the amount of \$50,000 in connection with construction, maintenance, and repair of various county facilities.
 - g. Costello, Inc., for engineering services in the amount of \$165,226 in connection with construction of Spring-Cypress Road from SH 249 to FM 2920 in Precinct 4.

8. Recommendation that technical defects be waived, appropriate officials take necessary actions, and awards be made to:
 - a. C.L. Vick Construction Company, Inc., lowest responsible bid in the amount of \$540,000 for new open air pavilion/restroom for Challenger Seven Memorial Park in Precinct 1.
 - b. Universal Glass, Inc., lowest responsible bid in the amount of \$209,000 for storm window replacement for Houston TranStar.
9. Recommendation for authorization for the County Auditor to pay monthly utility bills from CenterPoint Energy for traffic signal electrical service at 19749½ West Lake Houston Parkway and 7803½ Fairbanks North Houston Road in Precinct 4.
10. Recommendation for approval of a preliminary engineering report by Binkley & Barfield, Inc., for construction of Scarsdale Boulevard from Sageking Drive to Yost Boulevard in Precinct 1, and authorization to proceed with design phase.
11. Recommendation that CHC and Sons, Inc., contractor for pavilion renovation and additions at Alexander Deussen Park in Precinct 1 be found in default and the prosecution of the work be taken from them, and the project be readvertised for a two-week period.
12. Recommendation that the Purchasing Agent be authorized to issue a purchase order to Uretek, Inc., in the amount of \$300,000 for concrete slab lifting and undersealing by injecting high density polyurethane at various locations in Precinct 4, and for appropriate officials to take necessary actions relating to the purchase order.
13. Recommendation that the court establish a public hearing date of September 23 to consider certain street name changes and corrections for Lestergate Drive to Raybend Drive, Gayfeather Court to Grayfeather Court, East Augusta Pines Parkway to Augusta Pines Parkway East, North Valley Drive to Brushy Haven Drive, Gateship Drive to Brushy Canyon Drive, Gateship Court to Brushy Canyon Drive, and South Valley Drive to Gateship Drive in Precinct 4.
14. Recommendation that the court approve a waiver of certain construction requirements pertaining to the approval and acceptance of paving and drainage improvements in Walden on Lake Houston Champions Village in Precinct 4.
15. Recommendation that the court abandon and disclaim portions of two embankment easements for Cypresswood Drive in the P.J. Menard Survey in Precinct 4.
16. Recommendation that the County Judge be authorized to execute an agreement with the U.S. Geological Survey for installation of groundwater monitor wells at Meyer Park, Fritsche Park, and Cypresswood Golf Club in Precinct 4.
17. Recommendation that the court accept substitute bonds for Willow Dell, Sections Two and Three in Precinct 4.

18. Recommendation that the award for repair of 'T' Piers at Deussen Park in Precinct 1 be cancelled, and for appropriate officials to take necessary actions relating to cancellation of the contract.
19. Recommendation for authorization to execute proper application forms for obtaining an H-1B Visa for an employee and authorization for the County Auditor to make any necessary payments for submittal of the application.
20. Recommendation for authorization to use the services of Key Maps, Inc., as a reference on the FEMA benchmark information link on the department's website.
21. Recommendation for approval of payment for notary fees and supplies for an employee in the amount of \$92.
22. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$60,060 and two workers compensation recoveries in the total amount of \$11,921; settlement of a tort claim in the amount of \$886; denial of three claims for damages; and transmittal of claims for damages received during the period ending September 2.
- b. Request for authorization for the County Judge to execute releases in exchange for payments to the county in amounts of \$553 and \$282 in connection with accident claims.
- c. Consideration of proposed revisions to the county's drug and alcohol screening policy.
- d. Transmittal of investment transactions for the period of August 20-September 2 and maturities for August 27-September 9, and request for approval of changes in securities pledged for county funds.
- e. Request for authorization to pay interest due for commercial paper funding for road projects; authorization to replenish escrow accounts at Deutsch Bank in the amount of \$79,100; authorization to increase a commercial paper project note by \$3.5 million for the Sheriff's Academy/Fire Training facility; approval of a project to provide funding to prepare County Engineer's One Stop Shop Permit facility in the amount of \$803,000; and authorization to increase a commercial paper project note for the JIMS2 upgrade by \$1.1 million, and decrease a project note by \$1.1 million for another management system project.
- f. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Central Technology**

- a. Request for approval of agreements with Klein Volunteer Fire Department, Cypress Creek Emergency Medical Services Association, City of Mont Belvieu, and City of Jacinto City Police Department for use of the county's 800 MHz public radio system.
- b. Request for authorization for Facilities & Property Management to negotiate an annual license agreement with James G. Bergman for the antenna site at 1153 Old Phelps Road in Huntsville at an estimated annual cost of \$12,000.
- c. Request for authorization for Purchasing to dispose of obsolete or damaged computer equipment, parts, and office furniture.

4. **Facilities & Property Management**

- a. Request for authorization to renew an annual agreement with Mayde Partners, Ltd., for lease of space at 2431 Fry Road in Katy for the Sheriff's Department.
- b. Request for authorization to negotiate with First Industrial for lease of space at 17427 Village Green Drive for relocation of the Sheriff's Auto Theft Unit from Annex 11, 16715 Clay Road.
- c. Request for approval of an amendment to an agreement with TCP Delta Partners, L.P., for lease of 31 parking spaces at 10555 Northwest Freeway for Public Infrastructure.
- d. Request for authorization to renew an annual license agreement with the United States Coast Guard for an antenna site at the Washburn Tunnel.
- e. Request for approval of a building operations manager position for maintenance and operation of the TranStar facility subject to reimbursement by the TranStar consortium.
- f. Request for approval of an annual agreement with Carl Yueal Thomas for lease of space at 524 Pasadena Boulevard for a Public Health WIC clinic.

5. **Public Health & Environmental Services**

- a. Request for approval of 10 grant/loan applications in the total amount of \$158,491 in compliance with the policies and procedures of the Lead Hazard Control Program.
- b. Request for approval of additional positions and equipment for Mosquito Control, and for approval of title changes and salary adjustments for certain positions.
- c. Request for approval of an agreement with the City of Spring Valley for the county to issue permits, collect fees, and regulate food establishments within the city limits.

6. **Housing & Economic Development**

Request for approval of a deferred mortgage down payment assistance loan in the amount of \$10,000 for a low-to moderate-income homebuyer in connection with the Mortgage Assistance Program.

7. **Youth & Family Services**

a. **Protective Services for Children & Adults**

1. Request for authorization to accept additional funding in the amount of \$26,360 from the Texas Department of Protective and Regulatory Services for the TeleLegal Education Project.
2. Request for authorization to renew agreements with Goose Creek, Houston, Humble, Sheldon, and Spring Independent School Districts, Pasadena Police Department, and Juvenile Probation-Juvenile Justice Alternative Education Program for assignment of youth service specialists.

b. **Children's Assessment Center**

Request for authorization to continue a contract with the University of Texas Health Science Center-Houston, Department of Pediatrics, until a new contract is completed.

8. **Constables**

- a. Requests by Constables Abercia, Freeman, Jones, and Cheek, Precincts 1, 2, 3, and 5, for approval of changes to authorized lists of regular deputies and reserve officers.
- b. Requests by Constable Abercia, Precinct 1, for approval of an agreement with the First and 14th Courts of Appeals for a deputy to provide bailiff and security services.
- c. Request by Constable Abercia for approval of two Clerk V positions in connection with processing warrants.
- d. Request by Constable Freeman, Precinct 2, for authorization to delete a car allowance from a deputy position effective September 20.
- e. Request by Constable Hickman, Precinct 4, for authorization to accept tires and wheels donated by National Tire and Battery for a truck and boat trailer.
- f. Request by Constable Hickman for approval of payment in the total amount of \$463 for expenses incurred by two employees for county business.

- g. Request by Constable Trevino, Precinct 6, for authorization to accept donation of office space from Houston Gulfgate Partners, L.P., for a storefront in the Gulfgate Shopping Center.
- h. Request by Constable Butler, Precinct 7, for authorization for Facilities & Property Management to perform a needs assessment on the department's current office facility.
- i. Request by Constable Bailey, Precinct 8, for approval of a cellular phone allowance.

9. **Sheriff**

- a. Request for authorization to cancel a law enforcement agreement with Westbourne Homeowners Association, Inc., and for authorization to delete a deputy position.
- b. Request for approval of an annual reimbursement agreement with the Texas Department of Public Safety for service of parole revocation warrants.
- c. Request for approval of educational incentive pay adjustments for employees who have met requirements for the changes.
- d. Request for approval of a name change and changes to the department's authorized list of regular law enforcement officers.
- e. Request for approval of interlocal agreements with Hedwig Village, Bunkerhill Village, Shoreacres, Piney Point, Southside Place, Hunters Creek, Nassau Bay, El Lago, Spring Valley, Jersey Village, and Taylor Lake for confinement of municipal prisoners.

10. **District Clerk**

Request for approval of applications and agreements for use of the county's Subscriber Access Program.

11. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in JP Court 1.2, Probate Court No. 3, County Civil Courts Nos. 1 and 4, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 810 Hill Road, and with the Texas Administrative and Health & Safety Codes at 1313 Pasadena Freeway.
- c. Request for authorization to purchase a cellular phone for an employee.

- d. Consideration of an order that would permit elected county officials who have offices on the premises of a building in which a government court or offices used by the court are located to allow themselves and their employees who are licensed to carry concealed firearms to bring such firearms into areas of such buildings controlled by the officials.

12. **County Courts**

Request by the county and district courts for approval of step salary adjustments for certain coordinators in accordance with authorized career salary plans.

13. **Courts of Appeals**

Request by the First Court for authorization to continue a model position for a period of six months.

14. **Travel & Training**

- a. Request for authorization for an employee of **Public Infrastructure** and two employees of the **County Attorney** to attend an eminent domain seminar of the International Right of Way Association September 12 in San Marcos at a total cost not to exceed \$1,000.
- b. Request for authorization for four **PID** employees to attend a hazardous waste operations course September 30 in Houston at a cost of \$400.
- c. Request for authorization for an employee of the **Flood Control District** to attend a management skills seminar October 30 in Houston at an approximate cost of \$149.
- d. Request for authorization for four employees of the **County Engineer** to attend a management skills seminar October 21 and 24 in Houston at a total cost of \$596.
- e. Request for authorization for an employee of the **CE** to attend the annual Public Power Pool Membership meeting September 12 in Austin at no cost to the county.
- f. Request for authorization for an employee of **Human Resources & Risk Management** to attend a benefits seminar of the Houston Business Group on Health September 19 in Houston at a cost of \$35.
- g. Request for authorization for two employees of **HRRM** to attend a career fair of the University of Texas School of Public Health October 28 in Houston at a total cost of \$100.
- h. Request for authorization for an employee of **Central Technology** to attend a meeting of the technical committee of the Texas Conference of Urban Counties September 17 in Fort Worth at an approximate cost of \$225.

- i. Request for approval of payment of mileage reimbursement for two employees of **Facilities & Property Management** to travel to Austin September 12 to assemble historical documentation required for the Old Civil Courts Building renovation master plan project in connection with a grant application.
- j. Request for authorization for an employee of **Public Health & Environmental Services** to attend two meetings of the Texas Environmental Education Partnership in September and October in Austin at an approximate cost of \$500.
- k. Request for authorization for two employees of **PHES** to attend automation training of the Texas Department of Health September 16-17 in Austin at an approximate total cost of \$584.
- l. Request for authorization for an employee of **PHES** to attend a food and nutrition conference of the American Dietetic Association October 25-28 in San Antonio at an approximate cost of \$360.
- m. Request for authorization for 10 employees of **PHES** to attend the Bioterrorism Preparedness Contractor's Conference October 20-22 in Austin at an approximate cost of \$3,226.
- n. Request for authorization for an employee of **PHES** to attend HRSA/HAB Ryan White CARE Act data report training November 10-11 in Phoenix at a cost of \$1,000.
- o. Request for authorization for an employee of **PHES** to attend the annual conference of the Northwest Mosquito and Vector Control Association October 1-3 in Boise, Idaho at no cost to the county.
- p. Request for authorization for 13 employees of **PHES** to attend a hazardous materials waste operations seminar September 30 in Pasadena at a total cost of \$1,300.
- q. Request for authorization for three employees of **PHES** to attend a hazardous materials waste operations seminar October 13-17 in Houston at a total cost of \$1,725.
- r. Request for authorization for three employees of **PHES** to attend an outcome monitoring training workshop October 1-2 in San Antonio at a total cost of \$1,600.
- s. Request for authorization for an employee of **Domestic Relations** to attend an operations training program September 16-18 in Reno, Nev., at no cost to the county.
- t. Request for authorization for four employees of **DR** to attend the annual conference of the Texas Association of Domestic Relations Offices November 3-5 in El Paso at an approximate total cost of \$3,100.

- u. Request for authorization for an employee of **Cooperative Extension** to attend a landscape design study seminar of the Texas Garden Clubs, Inc., September 22-23 in College Station at a cost of \$70.
- v. Request for authorization for an employee of **CE** to attend the Advanced Horticulture Food Crops Symposium September 29-October 1 in College Station at a cost of \$444.
- w. Request for authorization for four employees of **CE** to attend a district agricultural program development retreat and fall TCAAA meeting September 16-17 in Quintana Beach State Park at a total cost of \$541.
- x. Request for authorization for an employee of **Protective Services for Children and Adults** to attend a basic skills development meeting October 15-17 in Austin at an approximate cost of \$390.
- y. Request for authorization for **PSCA** to hold its annual training event for justice of the peace employees September 26 in Houston at a total cost of \$773.
- z. Request for authorization for two employees of the **Children's Assessment Center** to attend a forensic interview training conference September 16 in Austin at no cost to the county.
- aa. Request for authorization for five employees of **Constable Abercia, Precinct 1**, to attend a crime scene training seminar August 27-29 at a total cost of \$250.
- bb. Request by **Constable Hickman, Precinct 4**, for authorization for reimbursement of training expenses incurred by:
 - 1. An employee to attend a crime prevention school in Houston at a cost of \$120.
 - 2. An employee to attend a training coordinators workshop September 9-11 in Corpus Christi at a cost of \$548.
- cc. Request by **Constable Hickman** for authorization for an employee to attend a national training conference for patrol and explosive canine teams October 6-10 in Houston at a cost of \$200.
- dd. Request by the **Sheriff** for authorization for:
 - 1. An employee to attend the Texas Conference on Criminal Justice Information Systems Reporting September 10-12 in Austin at an approximate cost of \$558.
 - 2. An employee to attend the FBI National Academy September 21-December 5 in Quantico, Va., at an approximate cost of \$1,500, with travel by county vehicle.
 - 3. An employee to attend the Law Enforcement and Criminal Justice Summit September 28-30 in Washington, D.C., at an approximate cost of \$2,410.
 - 4. Four employees to attend the National Conference on Correctional Healthcare October 5-8 in Austin at an approximate cost of \$3,552.
 - 5. Three employees to attend the National Association of Bunco Investigators Conference October 5-10 in Houston at a cost of \$1,050.

6. Four employees to attend a media relations seminar October 21 in Huntsville at an approximate cost of \$396, with travel by county vehicle.
- ee. Request for authorization for an employee of the **Medical Examiner** to attend the annual Scientific Assembly for the International Association of Forensic Nurses September 24-28 in Las Vegas, Nev., at an approximate total cost of \$1,239, and for an employee to attend at no cost to the county.
- ff. Request for authorization for the **District Clerk** and 25 employees to attend the annual Leadership Retreat October 12-15 in Galveston at an approximate cost of \$10,200.
- gg. Request for authorization for an employee of the **DC** to attend the National Association for Justice Information Systems Conference September 18-20 in Ft. Worth at an approximate cost of \$990.
- hh. Request for authorization for an employee of the **DC** to attend the Region 8 County & District Clerks' Fall Conference October 2-3 in South Padre Island at no cost to the county.
- ii. Request for authorization for four employees of the **Office of Court Services** to attend the annual conference of the National Association of Pretrial Services Agencies in October in Denver at a total cost of \$5,400.
- jj. Request for authorization for the court manager and three employees of the **County Criminal Courts** to attend the annual Texas Association for Court Administration Conference September 30-October 3 in Austin at an approximate total cost of \$3,200.
- kk. Request for authorization for the **County Criminal Courts** manager to attend the annual Judicial Section Conference September 14-17 in Corpus Christi at an approximate cost of \$500.
- ll. Request for authorization for an employee of the **County Attorney** to take an online FLSA collective actions and state wage seminar at an approximate cost of \$45.
- mm. Request for authorization for an employee of the **CA** to attend an ethics seminar November 7 in Austin at an approximate cost of \$90.
- nn. Request for authorization for an employee of the **CA** to attend a privacy in the workplace seminar October 1 in the Woodlands at an approximate cost of \$291.
- oo. Request for authorization for two employees of the **District Attorney** to attend a DNA course September 15-18 in St. Louis, Mo., at an approximate total cost of \$5,000.
- pp. Request for authorization for two employees of **Probate Court No. 3** to attend an advanced civil trial course November 5-7 in Houston at a total cost of \$1,045.

- qq. Request for authorization for Judge Ellis, 351st District Court, and an employee of the **District Courts** to attend a legal workshop September 12 in Austin at an estimated cost of \$700.
- rr. Request by the **County Auditor** for authorization for:
 - 1. Two employees to attend a payroll conference October 9-11 in San Antonio at a total cost of \$3,000.
 - 2. Two employees to attend a year-end preparation seminar October 28 in Houston at a cost of \$700.
 - 3. An employee to attend a high impact audit report preparation seminar October 27-29 in San Antonio at a cost of \$1,475.
- ss. Request for authorization for an employee of the **Purchasing Agent** to attend the annual Southwest Purchasing Conference October 15-18 in Dallas at a cost of \$1,500.
- tt. Request for authorization for an employee of the **County Judge** to attend an issues conference of the Congressional Hispanic Caucus Institute September 22-23 in Washington, D.C., at a cost not to exceed \$1,550.
- uu. Request for authorization for an employee of **Commissioner of Precinct 1** to attend a human resources conference October 7-10 in Fort Worth at a cost of \$1,100.
- vv. Request for authorization for three employees of **Social Services of Precinct 1** to attend the Office of Justice Programs financial management training seminar October 13-15 in San Antonio at an approximate total cost of \$1,657.
- ww. Request for authorization for two employees of **Commissioner of Precinct 2** to attend a management skills seminar September 4-5 in Houston at a total cost of \$998.

15. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to accept the U.S. Centers for Disease Control Bioterrorism Preparedness Grant from the Texas Department of Health in the amount of \$2,609,885.
- b. Request by **Sheriff's Department** to extend the COPS Integrity Initiative Grant program from August 31, 2003 to June 30, 2004.

16. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. A&G Ebenhardt Enterprises, Inc., for traffic signal system installation for the intersection of Cedar Bayou-Lynchburg Road at Bush Road and left turn lane construction on Fairmont Parkway at Luella Drive in Precinct 2.

- b. A-Tec Engineering, Inc., for expansion of Vera May Community Center in Precinct 4.
 - c. Hubco, Inc., for improvements to West Little York Road from east of Queenston Boulevard to Station 35+00 in Precinct 3.
 - d. Hubco, Inc., for construction of South Greenhouse Road from South Kingsland Boulevard to IH 10 in Precinct 3.
 - e. Hubco Construction, Ltd., for construction of Ella Boulevard from south of Seals Gully to Louetta Road in Precinct 4.
 - f. Lecon, Inc., for general repairs in North Harris County.
 - g. Statewide Traffic Signal Company for roadway widening and traffic signal installation for Barker Cypress Road at Coles Crossing Drive and traffic signal installation for Barker Cypress Road at Queenston Boulevard and at Barker Cypress Road at Riata Ranch Boulevard in Precinct 3.
 - h. Statewide Traffic Signal Company for traffic signal installation for Fry Road at Keith Harrow Boulevard in Precinct 3.
 - i. W.W. Webber, Inc., for Brays Bayou federal flood control project detention element for Brays Bayou to Eldridge Road.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
 3. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of July.

c. **Tax Assessor-Collector**

1. Request for approval of tax refund payments.
2. Transmittal of determination of the total appraised value, assessed value, and taxable value of property in the county for use in the setting of property tax rates for 2003, and request that the court designate the Auditor to calculate the effective and rollback tax rates, the notice and hearing limit, and to ensure compliance with any other Truth-in-Taxation provisions of the Texas Property Tax Code.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. A forensic digital imaging system for the Sheriff's Department.
 - b. Refrigerants for Facilities & Property Management.
 - c. Medical waste disposal for the county and the Harris County Hospital District.
 - d. An asset tracking system for the Medical Examiner's Office.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Community Supervision & Corrections and the Flood Control District.
3. Request for approval of changes in contracts with:
 - a. The Groce Company, Inc., contractor for vacuum truck service for Precinct 2, resulting in an addition of \$7,800 to the contract amount (00684).
 - b. Transcore, LP, contractor for a violation enforcement system for the Toll Road Authority, resulting in an addition of \$299,928 to the contract amount (00689).
 - c. Unisys, contractor for maintenance of data capture servers for the County Clerk, resulting in a monthly addition of \$1,178 to the contract amount (00690).
 - d. Don Patron Bar & Grill, contractor for jury meal service for the Sheriff's Department, resulting in the addition of the service (00691).
4. Transmittal of notice of the purchase of electronic voting system mobile ballot boxes from Hart InterCivic for the County Clerk's Office in connection with the November 4 election.
5. Recommendation that awards for:
 - a. Furnishing, delivering, and installing miscellaneous playground equipment for Mercer Arboretum Park in Precinct 4 be made to Wade Contractors, Inc., in the amount of \$98,600, and for the County Judge to take necessary action relating to the agreement.
 - b. Furnishing, delivering, and installing miscellaneous playground equipment for Southwell Park in Precinct 4 be made to Little Tikes Commercial Play Systems, Inc., c/o All Play, Inc., in the amount of \$49,979, and for the County Judge to take necessary action relating to the agreement.
 - c. Interior office building glass, desktop glass, and related items for the county be made to Apple Glass Company, Ltd., low bid in the amount of \$47,813 for the period beginning October 1.
 - d. Armored car service for the county be made to Triple D Security in the amount of \$145,704 for the period beginning November 1.
 - e. Life and accidental death & dismemberment benefits for the county and the Flood Control District be made to The Prudential Insurance Company of America for Option E in the amount of \$1,592,724 for the period beginning March 1, 2004.
 - f. Steam distilled and drinking bottled water and rental of water coolers for the county be made to Sparkletts Water, low bid in the amount of \$107,839 for the period beginning November 1.
 - g. Motorola radio depot repair services for the Central Technology Center be made to Sat Radio Communications, LTD dba Industrial Communications, low bid in the amount of \$60,000 for the period of September 9-August 31, 2004.

- h. A tobacco free project for Public Health & Environmental Services be made to Inner Wisdom, Inc., Compression Health Care Specialists, International Ambassador Ministries, Vietnamese Culture & Science Association, and Greater Houston Area Health Education Center for the period of September 1-August 31, 2004, and for the County Judge to take necessary action relating to the agreements.
 - i. Ambulance services for the county and the Harris County Hospital District be made to K&K Best Care Ambulance Services, Inc., low bid meeting specifications in the amount of \$1,455,125.
 - j. Alcohol and substance abuse education and counseling services for the Juvenile Probation Department be made to Houston Council on Alcoholism and Drug Abuse in the amount of \$144,338 for the period ending June 30, 2004, and for the County Judge to take necessary action relating to the agreement.
 - k. Various foods for the county jails be made to certain vendors for the period of October 1-September 30, 2004, and for the court to draw lots to determine award for Class 13, Item B1, between Mims Meat Company, Inc., and Premium Foods, Incorporated.
 - l. Flood warning station telemetry equipment for the Office of Emergency Management be made to High Sierra Electronics.
6. Recommendation that proposals received for long-term care insurance for the county, the Flood Control District, and the Harris County Hospital District be rejected and the job cancelled.
7. Request for approval of renewal options with:
 - a. Chipco Environmental Services, Inc., for thick sod cutting and relocating of vegetation for the county for the period of December 1-November 30, 2004.
 - b. Lawrence Marshall Chevrolet, Lawrence Marshall Ford-Mercury, and Philpott Ford for automobiles, trucks, and related items for the county, the Flood Control District, and/or the Harris County Hospital District for the period of November 1-October 31, 2004.
 - c. Asplundh Tree Expert for tree and tree limb removal service for the Flood Control District and Precinct 3 for the period of December 1-November 30, 2004.
 - d. Oil Patch-Brazos Valley, Inc., for bulk gasoline and related items for the county for the period of November 1-October 31, 2004.
 - e. Elevator Maintenance Company for maintenance and repair of elevators for the county for the period of January 1-December 31, 2004.
 - f. Lone Star Uniforms for uniforms and related items for Constable, Precinct 5 for the period of December 1-November 30, 2004.
 - g. Texas Center for Adolescent Rehabilitation and Education, Inc., Cornell Companies, Inc., and Lutheran Social Services for supplemental residential services for the Juvenile Probation Department for the period of September 1-August 31, 2004 in the approximate amount of \$650,000.

- h. Louisiana Binding Service, Inc., for restoration and preservation of historical records for the District Clerk's Office for the period of September 17-September 16, 2004 in the approximate amount of \$50,000.
 - i. The Houston Chronicle for publication of public notices for the county for the period of September 11-September 10, 2004.
 - j. Barbara Thomas, Kathleen Fallon, Virginia Lara, and Murillo Enterprises for counseling services for the Juvenile Probation Department for the period of September 1-August 31, 2004 in the approximate amount of \$320,000.
 - k. Certain vendors for residential services for the Juvenile Probation Department for the period of September 1-August 31, 2004 in the approximate amount of \$1,100,000.
 - l. NetVersant-Texas for Avaya for cable labor, parts, materials, and related equipment for the Central Technology Center for the period of November 1-October 22, 2004 in the amount of \$500,000.
8. Recommendation for approval of a month-to-month extension to a term contract with C+R Awards Incentive, Inc., for service awards for the county for the period of November 1-January 31, 2004.
9. Recommendation to cancel a renewal contract with Coverall of Houston for cleaning services for county community centers and pavilions.
10. Transmittal of notice of renewal options with One Source Toxicology Laboratory, Inc., for screening and confirmation testing of urinalysis samples for Community Supervision & Corrections for the period of October 1-September 30, 2004 in the approximate amount of \$1,500,000.
11. Transmittal of notice of renewal options with Arena Counseling Center, Joseph M. Peraino, Ph.D., O'Brien Counseling Services, Inc., Greater Houston Psych. Institute, and Breakthrough for sex offender treatment services for Community Supervision & Corrections for the period of September 1-August 31, 2004 in the approximate amount of \$80,000.
12. Request for approval of an order authorizing the County Judge to execute an agreement with Baylor College of Medicine for Project Cloud Search program for Protective Services for Children and Adults in the amount of \$54,138 for the period ending August 31, 2004.
13. Request for approval of an order authorizing the County Judge to execute an interlocal agreement between Public Health & Environmental Services and the Texas Department of Health/Women's Health Laboratories for laboratory testing services in the amount of \$50,000 for the period September 1-August 30, 2004.
14. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with The City of Houston to conduct the Campo del Sol Summer Day Camp program at Burnett-Bayland Park for Protective Services for Children and Adults in the additional amount of \$2,503 for a total of \$89,543.

15. Request for approval of an order authorizing the County Judge to execute a master software license agreement annual usage fee installment payment rider and an amendment to the master software license agreement with Information Builders, Inc., for upgrade of WebFOCUS software products for the Central Technology Center in the total amount of \$368,220 for the period of September 1-August 31, 2008.
16. Request for approval of personal services exemptions from the competitive bid process for:
 - a. Sylvia Franzmeier and Twila Ross to convene and conduct permanency planning team meetings for Protective Services for Children and Adults, and for the County Judge to take necessary action relating to the agreements in amounts of \$6,900 and \$8,100, respectively, for the period ending February 29, 2004.
 - b. Janet Ashworth, Eve Helleotes, Luis Valdez, and Jeffrey A. Walker to conduct face-to-face psychological assessments of children in custody of Protective Services for Children and Adults, and for the County Judge to take necessary action relating to the agreements in amounts of \$25,000, \$15,000, \$6,000, and \$25,000, respectively, for the period ending August 31 2004.
 - c. Leory Harvey for preparation of written civil service examinations for the ranks of detective, sergeant, lieutenant, and captain for the Sheriff's Department, and for the County Judge to take necessary action relating to the agreement in the amount of \$12,500.
17. Request that Bich Ngoc Nguyen, D.D.S., be granted a professional services exemption from the competitive bid process for dental services for Public Health & Environmental Services, and for the County Judge to take necessary action relating to the agreement in the amount of \$21,000 for the period of September 1-August 31, 2004.
18. Request for approval of sole source exemptions from the competitive bid process for:
 - a. Unisys for maintenance of the Unisys CS7412 computer system hardware/software and software licenses for the Central Technology Center, and approval of a renewal option at an estimated cost of \$738,366 for the period of December 1-November 30, 2004.
 - b. International Business Machines for extended warranty maintenance of Strohl Systems Software for living disaster recovery planning system for the Central Technology Center, and approval of a renewal option at an estimated cost of \$16,198 for the period of December 1-November 30, 2004.
 - c. International Business Machines for an OS/390 software upgrade for the Central Technology Center at an estimated cost of \$22,008 for the period ending December 26.

19. Request by the County Auditor and Purchasing Agent that certain items be removed from county inventory that have been damaged, destroyed, stolen, or lost for Constable of Precinct 7, Toll Road Authority, JP 5.1, Purchasing Agent, Tax Assessor-Collector, and Juvenile Justice Education.
20. Transmittal of notice of receipt of funds in the total net amount of \$173,635 for county equipment sold at Houston Auto Auction July 16, 30, and August 6.
21. Request for authorization to sell surplus voting equipment to Montgomery County, City of Spring, and Huffman and Alief ISDs in the total amount of \$20,417.
22. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
23. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened September 8, and request for approval of recommendations for disposition.

17. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions commending services of Mildred Hart of Protective Services, and Tammy Urban of Children's Assessment Center.
2. Consideration of a resolution designating September 22 as Family Day in the county.
3. Consideration of a request for Management Services to review the probable impact of implementation of a property tax revenue cap on Harris County, Harris County Hospital District, Port of Houston Authority, and the Harris County Flood Control District.
4. Consideration of a request for Management Services to work with Facilities & Property Management to review current parking services in the county's downtown complex, and after review of effects and costs to departments, for Management Services to report its findings to the court.
5. Consideration of approval for reappointments of Frank E. Nadolney and Joe M. Stevens, Jr., to the Sheriff's Civil Service Commission.
6. Request for approval for the county's annual Christmas Carol Sing to be held December 2 in the lobby of the Family Law Center.
7. Request for the court to consider the possible creation of a Harris County peace officers' memorial near the Family Law Center.

8. Request for authorization to accept \$10,000 from the Houston-Harris County Area Agency on Aging for the Harris County Coordinated Transportation Project for services for elderly, disabled, and low-income residents in unincorporated Harris County.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution recognizing September 9 as Alpha Kappa Omega Chapter of Alpha Kappa Alpha Sorority Incorporated Day.
2. Request for approval for Humble High School to host a cross country meet and conduct fund-raising activities October 10 at Deussen Park, and transmittal of a price list.
3. Request for approval of an agreement with Houston Youth Ranch, Inc., for a tract of land in the C. W. Adams Survey, Abstract No. 101, known as Blue Ride detention site.

c. **Commissioner, Precinct 2**

1. Request for approval to execute an agreement with the City of La Porte for construction of a fence around a skate park facility at Sylvan Beach Park.
2. Request for authorization for payment of \$50 to the City of Houston for a fire alarm permit for the Northeast Harris County Community Center at 10918½ Bentley.
3. Request for approval of a notary license in the amount of \$71.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept a donation of card tables and a freezer from the Spring Branch Duplicate Sanctioned Bridge group for use at the Spring Branch Community Center.
2. Transmittal of notice of traffic sign installations.
3. Request for authorization to increase the salary maximums for two positions.
4. Request for authorization to accept the donation of a sheep from Foy Ranch to be housed at the Bear Creek Park Wildlife Habitat.
5. Request for approval for the County Judge to execute an agreement with Martin Card/Re/Max Fry Road for cleanup along the roadsides of Baker Road from Kingsland Blvd., to Greenwind Chase for the period of July 15, 2003-July 14, 2004.

6. Request for approval for the County Judge to execute an agreement with Severn Trent Environmental Services for cleanup along the roadsides of Longenbaugh Road from Highway 6 to Queenston Blvd., for the period of October 1-September 30, 2004.
7. Request for approval to accept a check in the amount of \$16,097 from GO. Weiss, Inc., for construction of two driveways in connection with the Greenhouse Road/Morton to Clay Road project.

e. **Commissioner, Precinct 4**

1. Request for approval of supplemental payrolls for three employees.
2. Request for authorization to create a part-time Operator position with a maximum hourly rate of \$14.83 effective September 20.
3. Request for approval of certain election judge resignations for the 2003-2004 term.
4. Request for authorization to transfer certain equipment to the Sheriff's Department.
5. Request by the Volunteers In Action Committee to hold a fund-raiser event November 7 at May Community Center, with proceeds benefiting the center's programming efforts.
6. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Sablechase II Subdivision.
7. Request for approval for the County Judge to execute an agreement with Waste Management Services for cleanup along the roadsides of Fairbanks North Houston Road from Bell Road to Breen Road, Atascocita Road from Wilson Road to Ygnacio Road, Wilson Road from Atascocita Road to Viscaro Lane, and Tanner Road from Dancy Road to Triway Lane for the period of September 1-August 31, 2004.
8. Transmittal of notice of traffic sign installations.

18. **Miscellaneous**

- a. Transmittal of petitions filed with the 80th and 334th District Courts, County Civil Courts Nos. 2 and 4, and U.S. District Court.
- b. Consideration of an order clarifying the boundary description of Harris County Emergency Services District No. 8, and finding and stating other matters relating to the order.

- c. Consideration of approval of proposed changes in certain precinct boundary lines for justices of the peace and constables, and for submission of the changes to the U.S. Justice Department for its required review and preclearance.
- d. Transmittal of notice from the City of Houston of its intent to create a Tax Increment Investment Zone.

19. **Tax Rates**

Consideration of orders adopting 2003 tax rates for Harris County, Harris County Flood Control District, Port of Houston Authority, and Harris County Hospital District.

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>Proposed 2003</u>
Harris County	.41660	.39483	.35902	.38393	.38814	.38803
Flood Control	.08000	.08000	.06173	.04758	.04174	.04174
Port Authority	.02132	.02040	.01830	.01826	.01989	.02000
Hospital District	<u>.12381</u>	<u>.14650</u>	<u>.20268</u>	<u>.19021</u>	<u>.19021</u>	<u>.19021</u>
Total	\$.64173	\$.64173	\$.64173	\$.63998	\$.63998	\$.63998

20. **Emergency items.**

21. **Executive Session**

Request by the County Attorney for an executive session for a briefing on the status of litigation in the case of Burlington Northern & Santa Fe Railway Co. v. Harris County in County Civil Court No. 2, and Burlington Northern & Santa Fe Railway Co. v. Harris County Flood Control District in County Civil Court No. 1.

22. **Appearances before court** (3 minutes)

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

Recess.

23. **Appearances before court** (1 minute)

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
Management Services
Central Technology
Facilities & Property Management
Public Health & Environmental Services
Housing & Economic Development
Library Services
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)
Sheriff
Sheriff's Civil Service
Fire & Emergency Services
Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
Community Supervision & Corrections
Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
5 6 7 8 9 10 11	9 10 11 12 13 14 15	9 10 11 12 13 14 15	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
12 13 14 15 16 17 18	16 17 18 19 20 21 22	16 17 18 19 20 21 22	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
19 20 21 22 23 24 25	23 24 25 26 27 28	23 24 25 26 27 28 29	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
26 27 28 29 30 31		30 31	27 28 29 30	25 26 27 28 29 30 31	29 30
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2 3 4 5 6 7 8 9	1 2 3 4 5 6	1 2 3 4	1	1 2 3 4 5 6
6 7 8 9 10 11 12	7 8 9 10 11 12 13	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
	31			30	

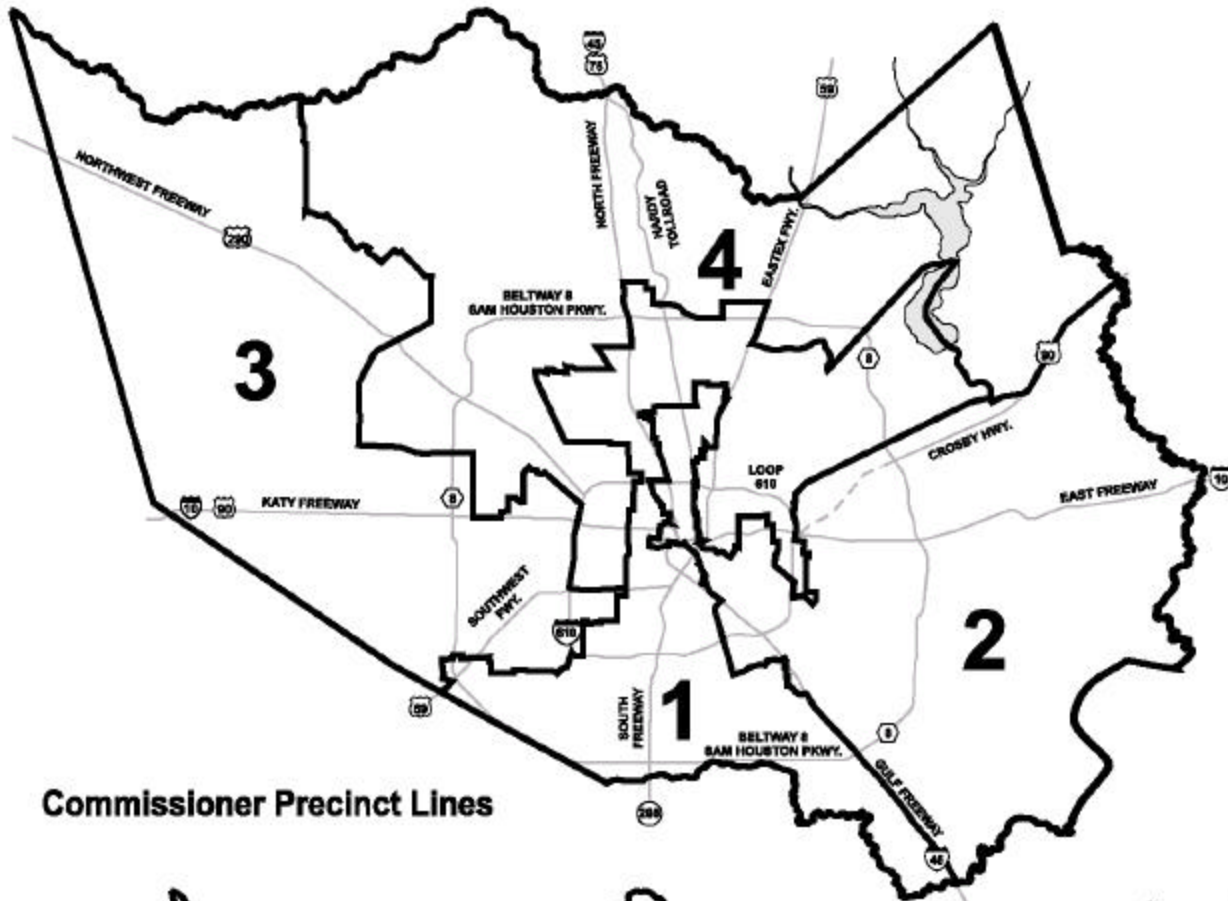
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

Calendar 2004

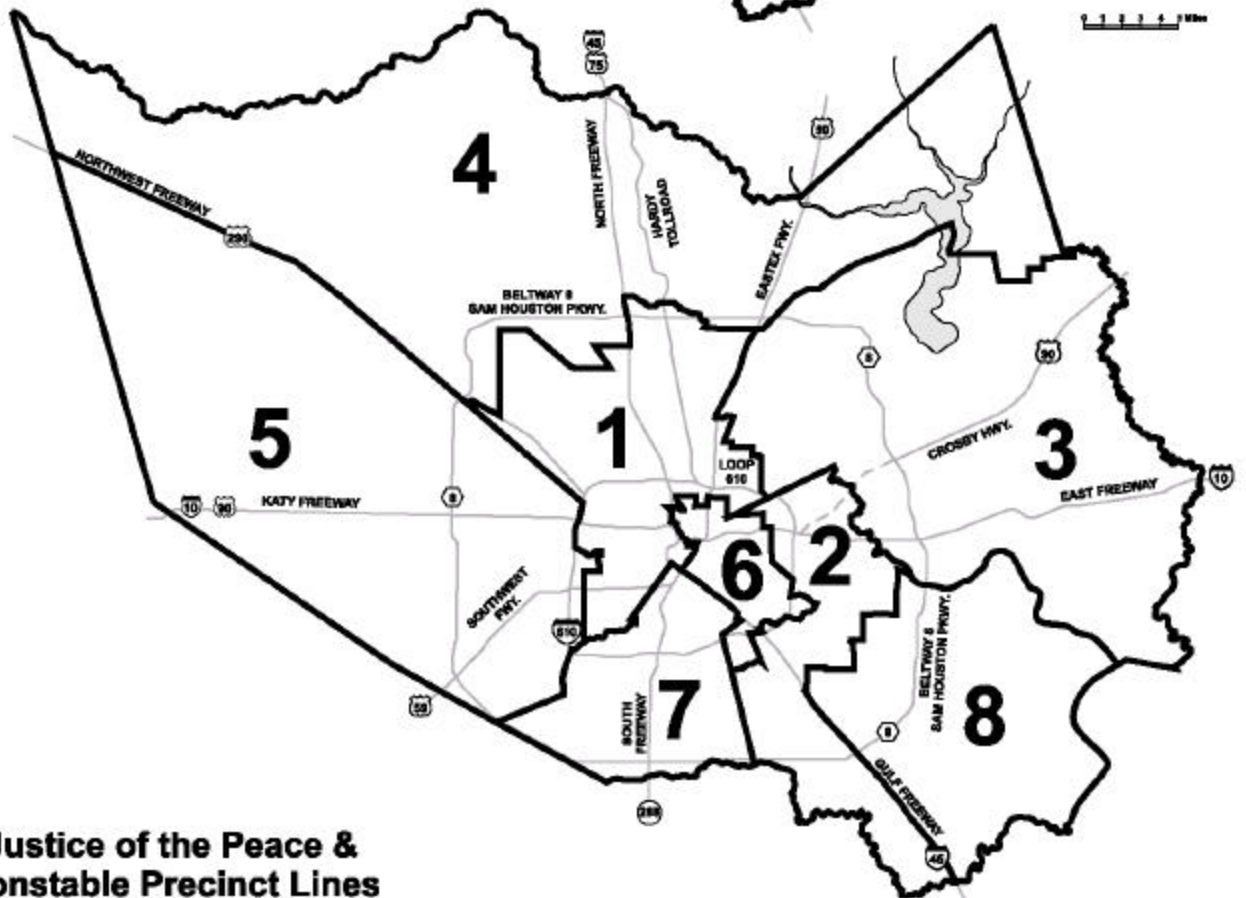
January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	15 16 17 18 19 20 21	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	22 23 24 25 26 27 28	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30 31	29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
				30 31	
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	21 22 23 24 25	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
			31		

The agenda is available on the Internet at <<http://www.co.harris.tx.us/>> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines