



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

**Robert Eckels**  
County Judge

**El Franco Lee**  
Commissioner, Precinct 1

**Sylvia R. Garcia**  
Commissioner, Precinct 2

**Steve Radack**  
Commissioner, Precinct 3

**Jerry Eversole**  
Commissioner, Precinct 4

No. 03.04

### AGENDA

February 18, 2003

10:00 a.m.

Opening prayer by Dr. Brett Dutton of Calvary Fellowship Baptist Church in Houston.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Right of Way
  - c. Toll Road Authority
  - d. Flood Control District
  - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. County Clerk
13. District Clerk
14. County Attorney
15. District Attorney
16. Justices of the Peace
17. County Courts
18. District Courts
19. Fiscal Services & Purchasing
  - a. Auditor
  - b. Treasurer
  - c. Tax Assessor-Collector
  - d. Purchasing
20. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
21. Miscellaneous
22. Emergency items
23. Public Hearings
24. Appearances before court
25. Opening of bids and proposals
26. Executive Session

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an agreement between the county and CenterPoint Energy for extension of electrical service to the Civil Justice Center in the amount of \$21,078.
2. Recommendation that the County Judge be authorized to execute an interlocal agreement between the county and the City of Houston for final analysis of the Cambridge Corridor transportation link near the Texas Medical Center.
3. Recommendation that the County Judge be authorized to execute consulting agreements with Pierce, Goodwin Alexander & Linville in the amount of \$526,500, Geotest Engineers, Inc. for \$699,000, and Derek Thomas and Calvin Williams for \$120,000 for the construction phase of the Civil Justice Center, and that the court consider a briefing on the scheduling of six courthouse complex projects.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
  - a. First American Title fbo Agrillion Thompson in the amount of \$35,000 for the FC-1002 project in Precinct 4.
  - b. Antonio and Maria Hernandez in amounts of \$16,002 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
  - c. Raul and Janie Hernandez in the amount of \$2,882 for the Halls Bayou flood damage reduction project in Precinct 2.
  - d. Armando and Deanna Gonzales in the amount of \$2,082 for the Halls Bayou flood damage reduction project in Precinct 2.
  - e. First American Title fbo Barbara L. Middleton in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
  - f. Premier Title Company of Houston fbo Kerry and Patricia A. Smith in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
  - g. Commerce Land Title fbo Jose and Rita Vigil in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
  - h. First American Title fbo Glender Sublet in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
  - i. Ramiro and Josie Lopez in the amount of \$26,500 for the Halls Bayou flood damage reduction project in Precinct 1.
  - j. G.H. Valdez in the amount of \$32,680 for the HMGP-1379 project in Precinct 1.
  - k. American Title fbo Sandra Fields in amounts of \$26,880 and \$2,639 for the HMGP-1379 project in Precinct 2.

- l. First American Title fbo Adrian Campos in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
  - m. B & S Moving & Delivery Company in the amount of \$1,375 for the HMGP-1379 project in Precinct 2.
  - n. Chicago Title fbo Willie E. and Lucy H. Williams in the amount of \$34,900 for the FC-1002 project in Precinct 4.
  - o. Chicago Title Company fbo Johnny L. and Laronza R. Jackson in amounts of \$25,450 and \$4,126 for the FC-1002 project in Precinct 4.
  - p. Johnny L. and Laronza R. Jackson in the amount of \$1,750 for the FC-1002 project in Precinct 4.
  - q. Ninfa R. Alanis in the amount of \$2,150 for the Halls Bayou flood damage reduction project in Precinct 2.
  - r. East End Transfer & Storage, Inc., in the amount of \$6,004 for the Halls Bayou flood damage reduction project in Precinct 2.
  - s. Micki Cantu in the amount of \$2,184 for the Halls Bayou flood damage reduction project in Precinct 1.
  - t. Reinaldo and Reina Alvarenga in amounts of \$21,500 and \$1,350 for the Halls Bayou flood damage reduction project in Precinct 2.
  - u. Texas American Title fbo Peter and Josephine Garza in the amount of \$59,288 for the Halls Bayou flood damage reduction project in Precinct 1.
  - v. James H. Fain in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
  - w. Bekins Moving & Storage Co., LLC, in the amount of \$2,497 for the Halls Bayou flood damage reduction project in Precinct 1.
  - x. Southland Title Company fbo Eric Lambridia in amounts of \$43,000 and \$3,580 for the Halls Bayou flood damage reduction project in Precinct 1.
  - y. Estaban and Blanca Luna in the amount of \$50,091 for the Halls Bayou flood damage reduction project in Precinct 1.
  - z. First American Title Company fbo Noe Cajina in the amount of \$17,500 for the Halls Bayou flood damage reduction project in Precinct 1.
  - aa. Texas American Title Company fbo Maximilano and Maria Borgess in the amount of \$51,920 for the Halls Bayou flood damage reduction project in Precinct 1.
  - bb. A Better Tripp Moving & Storage, Inc., in the amount of \$4,640 for the Grantwood buyout-Phase 2 project in Precinct 3.
  - cc. Buck and Deanna Wilke in the amount of \$17,311 for the Grantwood buyout-Phase 2 project in Precinct 3.
2. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
    - a. Martin and Elizabeth Reyes in the amount of \$5,250 for the Hardy Toll Road extension project in Precinct 1.
    - b. Craig and Lois Beal in the amount of \$2,336 for the Hardy Toll Road extension project in Precinct 1.

3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Westpark Corridor project, Tracts C001-013A through C001-013C, and C001-025 in Precinct 3.
  - b. Hardy Toll Road extension project, Tracts PPP1 and PPP2 in Precinct 1.
  - c. Westview Pocket Park addition project, Tract 002 in Precinct 3.
  - d. Coastal Nature Park project, Tract 001 in Precinct 2.
  - e. Hardy Toll Road extension project, Tracts AAAA through CCCC in Precinct 1.
  
4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Tract 08-169.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$470,000; \$20,000 over the appraised value.
  - b. Tract 08-156.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$35,000; \$24,000 over the appraised value.
  - c. Tract 03-018.0 of the Brays project in Precinct 2 in the amount of \$950,000; 106% of the appraised value.
  - d. Tract 01-033.0 of the A125-00-00 extension project in Precinct 1 in the amount of \$10,649; \$2,000 over the appraised value.
  - e. Tract 10-011.0 of the channel rehabilitation, extension, and detention basin project in Precinct 3 in the amount of \$3,500.
  - f. Tract 08-070.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$10,000; \$2,300 over the appraised value.
  
5. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
  - a. HMGP-1379 project, Tracts 01-817.0, 04-814.0B, 05-864.0, 12-873.0, and 19-808.0 in Precincts 1, 2, and 4.
  - b. TSA-district buyout project, Tracts 03-898.0, 17-864.0, 17-870.0, 23-840.0, 28-009.0, and 29-837.0 in Precinct 4.
  
6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 012 of the Cutten Road-8 project in Precinct 4 for the negotiated purchase price of \$81,688, which is \$1,500 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation that the court approve a resolution and order authorizing the County Judge to execute an agreement between the county and Harris County Utility District No. 6 concerning Tract 001 of Mill Hollow relief ditch project in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing the county to purchase temporary construction easements across Tracts D001-027 through D001-030 for the Westpark Corridor project in Precinct 3 from CenterPoint Energy in the amount of \$23,738, which is \$11,064 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation for authorization to issue payment of \$12,436 to Shiva Investment Group pursuant to an agreed judgment in County Civil Court No. 3 regarding the Greens Road and offsite drainage easement project in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
10. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public a utility or aerial easement across Tracts C001-010A through C001-010C, C001-010E, C001-0011A, C001-011B, C001-012A, C001-012B, and D001-033 through D001-045 for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court approve a resolution and order authorizing the TSA-RL project, decreeing the project a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire various tracts in Precincts 1 and 4, and to provide payment of relocation benefits up to \$35,000 to income eligible households.

c. **Toll Road Authority**

1. Recommendation for authorization to execute amendments to agreements, and for appropriate officials to take necessary actions to complete transactions with:
  - a. Survcon, Inc., for additional surveying services to complete the right of way mapping of the Westpark Tollway, resulting in an addition of \$143,700 to the contract amount.
  - b. HNTB Corporation for additional engineering services for the fiber optic communication equipment project, adding 960 calendar days and resulting in an addition of \$50,669 to the contract amount.
  - c. Washington Infrastructure Services, Inc., for additional construction management, inspection services, and utility coordination for various toll road projects, resulting in an addition of \$1.3 million to the contract amount.
  - d. Geotest Engineering, Inc., for additional engineering services for soil density testing, resulting in no additional cost.

- e. AIA Engineers, Ltd., for additional services to modify drainage design of Section 3 of the Westpark Tollway, resulting in an addition of \$11,600 to the contract amount.
  - f. Claunch & Miller, Inc., and S&B Infrastructure for additional services to redesign the alignment shift for Section 3 of the Westpark Tollway, resulting in additions of \$414,387 and \$393,200 to the contract amount.
2. Recommendation for authorization to execute an amendment to an agreement with Kellogg Brown & Root, Inc., for additional engineering services in connection with revisions to the Fort Bend Toll Road extension project, adding 560 days and resulting in an addition of \$781,900 to the contract amount.
  3. Recommendation that the award for nine mainlane toll plaza computer room HVAC installations on the Sam Houston Tollway and Hardy Toll Road be made to Custom Air Products, low bid in the amount of \$96,884, and for appropriate officials to take necessary actions relating to the award.
  4. Request for authorization for an employee to attend a computer software seminar in connection with the Westpark Tollway project February 19-20 in Scottsdale, Ariz., at an approximate cost of \$575.
  5. Request for approval of a funding agreement with the Texas Department of Transportation for the Hardy Toll Road airport connector enhancement project in the amount of \$601,451, and for appropriate officials to take necessary actions to complete the transaction.
  6. Request for authorization to negotiate an engineering service agreement with Gulf Coast Rail Group, Inc., to assist with issues related to railroad crossings, permits, and facilities coordination on various projects throughout the county.
  7. Recommendation that the County Judge be authorized to execute a contractual agreement for the county to reimburse CenterPoint Energy Houston Electric, LLC, \$127,500 for relocation of utility improvements for construction of the Fort Bend Parkway extension.
  8. Request for authorization to purchase two diesel trucks in the total amount of \$49,922 for the Patron Emergency Assistant Team Program.
  9. Request for authorization for four employees to attend the annual Houston American Records Management Association Conference April 1-2 in Houston at a total cost of \$1,000.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. A.W. Willis for landscape maintenance at 5102 Pickfair Lot 476A, Block 27, Kashmere Gardens Subdivision in Precinct 1.
  - b. Brown & Gay Engineers, Inc., for additional engineering, surveying, and project management services in the amount of \$510,000 to assist in implementation of the Tropical Storm Allison recovery project (amendment).
  - c. Geo Environmental Consultants, Inc., for temporary right of entry for installation of a groundwater monitoring well near the intersection of Fondren Road and Braeswood Drive on the north side of Brays Bayou, Unit D100-00-00, Tract 18-020.0 in Precinct 3.
  - d. Igor Pintchouk, for landscaping maintenance for property at 6034 Woodbrook Land, Lot 15, Block 29, Timbergrove Manor, Section 6, Unit 100-00-00, Tract 05-814.0 in Precinct 4.
  - e. Montgomery & Associates for a study to conduct preliminary analyses, evaluate flood protection alternatives, and develop specific recommendations to reduce flood damage potential along Greens Bayou in Precincts 1 and 4 in the amount of \$350,000.
  - f. URS Corporation, to develop new digital land use maps of the county that track changes in land use through a grant awarded from NASA for applications to utilize spaced-based satellite systems and technology for the benefit of local governments in the amount of \$442,129.
2. Request for approval for:
  - a. An employee to attend an easements, licenses, and encumbrances seminar April 25 in Houston at a cost of \$239.
  - b. Two employees to attend a computer software seminar March 5-6 in Houston at a total cost of \$750.
  - c. An employee to attend a public records and open meetings seminar February 27 in Houston at a cost of \$309.
3. Recommendation that the award for regional detention basin excavation at Red Bluff Road and Spencer Highway at Armand Bayou in Precinct 2 be made to Excalibur Construction, Ltd., in the amount of \$1,967,068.
4. Recommendation for approval of contract and bonds with DT Construction, Inc., for the district's North Service Center in Precinct 4.
5. Recommendation that the County Judge be authorized to execute on behalf of the district a compromise settlement and release of claims agreement with Cherry Environmental Services, Inc., for the payment of \$2,000 to the district.

6. Recommendation that the County Judge be authorized to execute an amendment to an agreement with the Texas Water Development Board to extend a flood protection planning contract through February 28 and change the final report deadline to April 30.
7. Recommendation to acknowledge deposit receipts for impact fees for November, December, and January.
8. Recommendation for authorization to pay \$210 to the Texas Department of Agriculture for renewal of 21 herbicide applicator licenses.
9. Recommendation that Unit G103-05-02.1 in the San Jacinto River watershed in Precinct 2 be added to the district's stormwater management system for identification and maintenance purposes.
10. Recommendation for authorization to purchase three cellular phones with airtime service and a replacement cellular phone without airtime service.
11. Recommendation for authorization for the director to execute and terminate Adopt-A-Lot agreements to manage and maintain district property.
12. Recommendation for approval of contract and bonds with DMS Painting, Inc., for corrosion repairs of the gated structure, Clear Lake second outlet in Precinct 2.

e. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
  - a. Reconstruction of 1999 OHED roads in the Miller Road Camp area in Precinct 2 at an estimated cost of \$692,000.
  - b. North Shore Rotary Park improvements for the Office of Housing & Economic Development at an estimated cost of \$569,358.
  - c. Ball field lighting for El Franco Lee Park in Precinct 1 at an estimated cost of \$70,000.
  - d. Genoa Red Bluff Camp overlays for Seabrook roads and East Meyer Avenue in Precinct 2 at an estimated cost of \$145,000.
  - e. Mowing and maintenance for six parks in Precinct 2 at an estimated cost of \$94,700.
  - f. Asphalt overlay and base repair of various roads in the Miller Road Camp area in Precinct 2 at an estimated cost of \$1,107,000.
  - g. Asphalt overlay and emulsified asphalt slurry seal with base repairs of various roads in the Westside area in Precinct 3 at an estimated cost of \$1,019,000.
2. Recommendation for approval of the following plats:
  - a. Exxon Fallbrook at Sam Houston Tollway in Precinct 4; Total Surveyors, Incorporated.
  - b. Heart of Faith Church in Precinct 1; Hovis Surveying Company.



- c. Blue Creek, Section Three in Precinct 4; Edminster Hinshaw Russ and Associates.
  - d. Fairfax Village, Section Two in Precinct 4; Hovis Surveying Company.
  - e. Branford Park, Section One in Precinct 3; Sander Engineering Corporation.
  - f. Sheffield Estates, Section Four in Precinct 3; Jones & Carter, Incorporated.
  - g. Windsor Park Lakes, Section Six in Precinct 3; R.G. Miller Engineers.
  - h. Summerwood, Section 14 in Precinct 1; Costello, Incorporated.
  - i. Sonoma Ranch, Section One in Precinct 2; Huitt-Zollars, Incorporated.
  - j. Phillips 66 at Franz and Elrod in Precinct 3; E.I.C. Surveying Company.
  - k. Westgreen Park, Section Two in Precinct 3; Rayburn Cherry Engineers, Incorporated.
  - l. McKendree Park, Section One in Precinct 4; Brown & Gay Engineers, Incorporated.
  - m. Gleannloch Farms, Section 25 in Precinct 4; Costello, Incorporated.
  - n. Mason Creek Drive street dedication in Precinct 3; LJA Engineering & Surveying, Incorporated.
  - o. Windrose West, Section Six in Precinct 4; Carter & Burgess, Incorporated.
  - p. Forest North, Section Five in Precinct 4; Brown & Gay Engineers, Incorporated.
  - q. Fairfield Place Drive STD in Precinct 3; Jones & Carter, Incorporated.
  - r. Summerwood Commercial Reserve No. 2 in Precinct 1; Jones & Carter, Incorporated.
  - s. Atasca Woods, Section Four amending plat in Precinct 4; Pate Engineers.
  - t. Wunderlich Meadow in Precinct 4; Texas Engineering and Mapping Company.
  - u. Summerwood, Section 17 in Precinct 1; Jones & Carter, Incorporated.
  - v. Bear Creek Congregation of Jehovah's Witnesses in Precinct 3; Boundary One, L.L.C.
  - w. Aldine ISD Northwest Intermediate School, Section One in Precinct 4; ESPA Corporation.
3. Recommendation for acceptance and cancellation of bonds for:
- a. TMI, Inc, executed by Safeco Insurance Company for paving and drainage improvements for a portion of Park Cypress Drive in Precinct 3 in the amount of \$3,168 (acceptance).
  - b. Fairfield Kingsland Apartments, Ltd., executed by Insurance Company of the West for Fairfield at Kingsland Apartments in Precinct 3 in the amount of \$19,604 (cancellation).
  - c. Stone Creek Estates, Ltd., executed by Fidelity & Deposit Company of Maryland for Stone Creek, Section Three in Precinct 3 in the amount of \$6,800 (cancellation).
  - d. Land Tejas Development Northpointe, L.L.C., executed by Hartford Fire Insurance Company for Canyon Gate at Northpointe, Section Five in Precinct 4 in the amount of \$27,623 (cancellation).
  - e. Houston Coventry, L.L.C., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Coventry, Section Three in Precinct 4 in the amount of \$15,503 (cancellation).

- f. Long Lake Development Co., Ltd., executed by Universal Surety of America for Park at Northgate Crossing, Section One in Precinct 4 in the amount of \$44,491 (cancellation).
    - g. Lennar Homes of Texas Land and Construction, Ltd., executed by Universal Surety of America for Windrose Eaglewood, Sections Two and Five in Precinct 4 in amounts of \$38,610 and \$10,050, respectively (cancellation).
4. Recommendation for approval of changes in contracts for:
  - a. Gulf Star Roofing & Sheet Metal, contractor for roof renovations for Tom Bass Community Center in Precinct 1, adding 14 calendar days and resulting in an addition of \$1,368 to the contract amount (27867).
  - b. Hubco, Inc., contractor for Binford Phase II, resulting in a reduction of \$3,788 from the contract amount (27845).
  - c. Hubco, Inc., contractor for Westheimer Parkway from east of Fry Road to Buffalo Bayou in Precinct 3, adding three calendar days and resulting in an addition of \$7,896 to the contract amount (27851).
  - d. Windsor Contracting, LLC, contractor for ADA major thoroughfare improvements in Precinct 3, resulting in an addition of \$4,980 to the contract amount (27901).
  - e. Hubco, Inc., contractor for Ella Boulevard construction from south of Seals Gully to Louetta Road in Precinct 4, adding 20 calendar days and resulting in an addition of \$42,210 to the contract amount (27839).
  - f. Hubco, Inc., contractor for Spring-Cypress Road, Section 10 from west of Foster Road to FM 2920 in Precinct 4, adding three calendar days and resulting in an addition of \$15,574 to the contract amount (27835).
  - g. T & C Construction, Inc., contractor for I.T. May Park water system in Precinct 4, adding 60 calendar days and resulting in an addition of \$1,675 to the contract amount (27862).
  - h. Texas Environmental & Construction, Inc., contractor for UST closure and removal at Tract 29 in Precinct 4, adding 30 calendar days and resulting in an addition of \$2,100 to the contract amount (27859).
5. Recommendation for authorization to negotiate with Louis Berger Group, Inc., for preliminary, design, and contract phase engineering services for North Eldridge Parkway from north of Cypress-North Houston Road to Cypress Creek in Precinct 3.
6. Recommendation for authorization to increase a purchase order for testing and inspection services to PSI, Inc., in the additional amount of \$17,000 for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Camp area in Precinct 4.
7. Recommendation for deposit of funds received from:
  - a. Harris County Hospital District in the amount of \$643 for wage rate compliance services for December 2002.

- b. HBC Terracon in the amount of \$10,000 for reimbursement for an overpayment for construction of Ella Boulevard north of Spring-Cypress Road to south of Seals Gully in Precinct 4.
  - c. Northwest Harris County MUD No. 36 in the amount of \$18,203 for reimbursement for work performed on Ella Boulevard south of Seals Gully to Louetta Road in Precinct 4.
8. Recommendation for authorization for the County Judge to execute engineering services agreements with:
  - a. McDonough Engineering Corp., in the amount of \$38,000 for design of a wetland study area at Challenger Seven Memorial Park in Precinct 1.
  - b. Huitt-Zollars, Inc., in the additional amount of \$41,067 for Barker-Cypress Road from West Little York Road to FM 529 in Precinct 3 (amendment).
  - c. Sherrington, Inc., in the amount of \$200,205 for construction of Tuckerton Road from east of Telge Road to west of Huffmeister in Precinct 3.
  - d. McDonough Engineering Corp., in the amount of \$98,400 for improvements to the Lexington Woods outfall channel from Bellchase Drive northward to Spring Creek in Precinct 4.
9. Recommendation for approval of a preliminary engineering report by PBS&J, Inc., for construction of C.E. King Boulevard from Beaumont Highway to Tidwell Road in Precinct 1, and authorization to proceed with design phase.
10. Recommendation that the County Judge be authorized to execute an agreement between the county, Texas Department of Transportation, and the Port of Houston Authority for construction of a grade separation on Fairmont Parkway at the UPRR in Precinct 2.
11. Recommendation that the award for upgrade of the HVAC control system at Bay Area Community Center in Precinct 2 be made to United Environmental Services lowest and best bid in the amount of \$58,900, and for appropriate officials to take necessary actions relating to the award.
12. Recommendation that the County Judge be authorized to execute an agreement with Natural Gas Pipeline Company of America for right of way utility adjustments at an estimated cost of \$103,203 for the proposed reconstruction of Clay Road project in Precinct 3.
13. Recommendation that the award for refurbishing Atascocita Road by hot in place recycling of existing asphalt surface and overlay in the Humble Camp area in Precinct 4 be made to Cutler Repaving, Inc., lowest and best bid in the amount of \$1,055,910, and for appropriate officials to take necessary actions relating to the award.

14. Recommendation that the award for roadway and traffic signal improvements for the intersections of East Hardy Road at Farrell Road, West Hardy Road at Lemm Road, and Atasca Oaks Drive at FM 1960 in Precinct 4 be made to AAA Asphalt Paving, Inc., lowest and best bid in the amount of \$747,318, and for appropriate officials to take necessary actions relating to the award.
15. Recommendation that the County Judge be authorized to execute an advance funding agreement with Texas Department of Transportation for FM 2100 at FM 1485 along Huffman-Cleveland Road to north of Wolf Road in Precinct 4 in the amount of \$15,000.
16. Recommendation for authorization for the County Judge to reduce the retainage from 5% to 2% for Hubco, Inc., contractor for construction of Kuykendahl Road from north of Rhodes Road to Spring-Cypress Road and for Ella Boulevard from north of Spring Cypress Road to south of Seals Gully in Precinct 4.
17. Recommendation for authorization for an employee to attend a communication skills seminar May 8 in Houston at a cost of \$149.
18. Recommendation for authorization to renew a contract with Bio Landscape & Maintenance, Inc., for mowing and maintenance of the Central Parks in Precinct 2 in the amount of \$84,662, and for appropriate officials to take necessary actions relating to the agreement.
19. Recommendation that the County Judge be authorized to execute an agreement with Mobil Pipe Line Company for right of way utility adjustments at an estimated cost of \$213,231 for the proposed reconstruction of Spring-Cypress Road from west of Robbie Road to west of Klein Cemetery Road project in Precinct 4.
20. Recommendation that the County Judge be authorized to execute an agreement with CenterPoint Energy for right of way utility adjustments at an estimated cost of \$422,447 for proposed reconstruction of Spring-Cypress Road from west of BNRR to east of Memorial Chase Drive, Section Two in Precinct 4.
21. Recommendation that the court authorize adjustment of permit fees and adoption of a plat review fee.
22. Recommendation that the proposed county fee schedule for construction materials engineering testing and inspection services be approved effective March 1, subject to review after a five-year period.
23. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$14,257 and 10 workers compensation recoveries in the total amount of \$46,522; settlement of four tort claims in the total amount of \$2,633; denial of 10 claims for damages; and transmittal of claims for damages received during the period ending February 11.
- b. Request for authorization for an employee to attend a committee meeting of the Public Risk Management Association February 27-28 in Austin at no cost to the county.
- c. Transmittal of the proposed employee training class schedule for the first quarter of FY 2003-04.
- d. Request for approval of payment in the amount of \$25 for expenses incurred by an employee to attend a seminar of the Houston Compensation Association, and for authorization for an employee to attend an HCA seminar March 17-19 in Houston at a cost of \$775.
- e. Request for authorization for two employees to attend five collegiate job fairs in February and March in Houston at an approximate total cost of \$220.
- f. Recommendation that the court extend the current policy regarding supplemental pay and benefits for employees who are military reservists and National Guard members called to active duty, and that the policy be amended to include mobilization relating to military action against Iraq or other countries as may be ordered, subject to funding and review in September.
- g. Transmittal of investment transactions for the period of January 29-February 11 and maturities for February 5-18, and request for approval of changes in securities pledged for county funds.
- h. Request for approval of interest payments for commercial paper projects, and for authorization to increase notes for NPDES storm water projects, right of way claims, and reimbursements for various Facilities & Property Management projects.
- i. Request for approval of an agreement with Deloitte & Touche for annual audit services for the county and Flood Control District for the year ending February 28, 2003.
- j. Request for approval of an agreement with Melton & Melton for annual audit services for the District Clerk and County Clerk registry funds.
- k. Request for approval of an annual interlocal agreement with the Port of Houston for the county to provide investment services.

- l. Request for approval of an annual agreement with Coastal Securities for financial advisory services.
- m. Request for authorization for an employee to attend an investment officer certification committee meeting of the Texas Association of Counties February 24-25 in Austin at no cost to the county.
- n. Request for approval of an order authorizing procedures for the annual issuance of tax anticipation notes.
- o. Request for approval of recommendations from the first phase report for improvements for the Medical Examiner's department, including certain positions and security enhancements, and for continuation of service contracts with other counties for an interim period pending a phase two comprehensive review, and for authorization to consult with a special advisory committee of outside pathologists as part of the phase two review.
- p. Request that a review committee be designated to consider jury cost options for preparation of a report and recommendations for the court.
- q. Recommendation that a review committee be designated to consider options regarding purchase and location of intoxilyzer equipment, collection of fees, and a contract for technical maintenance services for preparation of a report and recommendations for the court.
- r. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- s. Consideration of and possible action on amendments, additions, and deletions to the county's legislative platform for the 78<sup>th</sup> Session.

3. **Central Technology Center**

- a. Request for approval of an agreement with Metro for use of the county's 800 MHz public radio system.
- b. Transmittal of notice that certain CTC employees are assisting in the Columbia recovery efforts and that a radio site has been constructed in Hemphill at the Sabine County Sheriff's Office, with costs to be reimbursed by the Federal Emergency Management Agency.
- c. Request for authorization for an employee to attend a conference and exposition of the Texas Associated Public-Safety Communications Officers March 3-5 in Wichita Falls at an approximate cost of \$733.

#### 4. **Facilities & Property Management**

- a. Request for authorization to renew a license agreement with American Tower Corporation for an antenna site at 315 Happy Hollow in Dickinson.
- b. Request for authorization to renew annual lease/purchase agreements with Murworth I, LLC, and Murworth II, LLC, for space at 2525 Murworth Drive for Community Development Services, County Attorney, Children's Protective Services, Juvenile Probation, Juvenile Justice Alternative Education Program, and the Texas Department of Protective and Regulatory Services.
- c. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- d. Request for authorization to renew an annual agreement with GAR Associates IX, LLC., for lease of space at 480 Sam Houston Parkway for the Fire Marshal.
- e. Request for authorization to renew an annual agreement with 3-K Shopping Center for lease of space at 1200 Main in Tomball for the County Library.
- f. Request for authorization to file a records control schedule for the Office of Court Services with the Texas State Library and Archives Commission.
- g. Request for approval of an annual agreement with Cynthia Macey Fitzmartin, Stephanie Ann Macey, and Louis A. Macey for lease of warehouse space at 714-720 Bastrop for storage of records for the Tax Office and District Clerk.
- h. Request for approval of payment in the amount of \$40 for expenses incurred by an employee to attend a research skills seminar in Houston.
- i. Request for authorization to destroy certain records of Facilities & Property Management in accordance with a records control schedule.

#### 5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations in the total amount of \$108 for the Animal Control Shelter.
- b. Request for authorization for an employee to attend the National Chronic Disease Conference February 18-21 in St. Louis at no cost to the county.
- c. Request for authorization to extend the salary schedule for the Ryan White Title I grant pending final approval of the FY 2003 Federal Ryan White CARE Act appropriation.
- d. Request for authorization for two employees to attend a conference of the Center for Sustainable Health Outreach March 11-14 in Biloxi at a cost of \$700.

- e. Request for approval of payment in the amount of \$120 for mileage expenses incurred by certain employees to attend a meeting of the Texas Department of Health in Austin.
- f. Request for authorization for an employee to attend a seminar concerning diabetes management February 19 in Houston at a cost of \$88.
- g. Request for authorization for an employee to attend a state health care planning advisory committee meeting February 18 in Austin at a cost of \$145.
- h. Request for authorization for an employee to attend an addictive behavior modification seminar February 26 in Houston at a cost of \$79.
- i. Request for authorization for an employee to participate in an annual conference of the Texas Fire Chiefs' Association April 23-24 in Kerrville at no cost to the county.
- j. Request for authorization for an employee to attend a family health and safety training seminar February 19 in Austin at a cost of \$133.
- k. Request for authorization for three employees to attend a nursing law seminar February 18 and 21 in Houston at a cost of \$147.
- l. Request for approval of additional mileage reimbursement in the amount of \$154 for a TB outreach worker who exceeded the monthly limit in December.
- m. Request for approval of orders to abate nuisances at 13714, 13522, 13830, 13834, and 13838 Darjean, 5234 Hanley, 5326 Hartwick, 5652 Hillside, 4711 and 4906 Hopper, 5601 and 5607 Huse, 4308 Lone Oak, 5721 Mary Francis, 5933 Ridgedale, and 13701 Terlin in Precinct 1 at an estimated total cost of \$34,100.

6. **Community Development Services**

a. **Community Services**

Request for approval of amendments to the annual action plan for program years 2001 and 2002.

b. **Housing & Economic Development**

- 1. Request for authorization for an employee to attend a land development training seminar of the Texas Leadership Institute February 21 in Seguin at a cost of \$129.
- 2. Request for authorization for an employee to attend a strategic planning seminar of the Texas Leadership Institute February 20 in Bastrop at a cost of \$129.



3. Request for approval of an agreement with the City of Shoreacres for partial funding of the construction of an ADA compliant restroom facility in Precinct 2 using Community Development Block Grant funds in the amount of \$30,000.
4. Request for approval of amendments to the annual action plan for program years 1993-2002.
5. Request for approval of a grant and a deferred loan application for two homebuyers in Precincts 1 and 2 in connection with the Housing Construction Services Program.
6. Request for approval of seven deferred mortgage down payment assistance loans and contract payments for homebuyers in Precincts 1, 3, and 4.
7. Request for approval of an order authorizing execution of a subordination agreement with New Freedom Mortgage to allow a homeowner to take advantage of refinancing at a lower interest rate.
8. Request for authorization for the County Auditor to transfer \$90,000 in TIRZ housing increment funds and for the County Treasurer to release the funds to the AIDS Foundation Houston, Inc., as matching funds contribution for the FY 2002 Tenant-Based Rental Assistance Project, and for approval of an agreement with AIDS Foundation Houston, Inc., for funding of a tenant-based rental assistance project using Home Investment Partnerships Program funds and TIRZ housing increment funds in the total amount of \$449,980.

7. **Library Services**

- a. Request for authorization for an employee of the County Library to attend a job fair of the University of Texas Graduate School of Library and Information Science February 27-28 in Austin at an approximate cost of \$272.
- b. Request for authorization for the County Judge to execute Lone Star Libraries grant agreements from the Texas State Library and Archives Commission to accept \$109,786 for the County Library.
- c. Request for authorization for the County Judge to execute an interlocal agreement between the county and North Harris Montgomery Community College District for construction, use, operations, and maintenance of library facilities for the joint Harris County/Cy-Fair College Branch Library.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization for an employee to attend a family law practice seminar March 13-14 in Houston at a cost of \$359.

b. **Cooperative Extension**

Request for authorization for certain employees to travel to:

1. Arlington to attend the annual state meeting of the Texas Association of Family and Consumer Sciences February 27-March 1 at a cost of \$514.
2. Brenham March 6-9 and Rosenberg March 9-12 to assist 4-H members during prejudging of projects planned to be exhibited at the Houston Livestock Show and Rodeo at a total cost of \$315.
3. El Paso to attend a conference February 26-27 to plan a joint extension program for El Paso and Harris County residents at a cost of \$227.
4. Rosenberg to attend a meeting of the District Extension Association of Family & Consumer Sciences February 21 at a cost of \$45.
5. Dickinson to participate in volunteer management training February 18 at a cost of \$35.
6. College Station to attend an administrative meeting of the Texas Extension Association of Family & Consumer Sciences February 25 at a cost of \$73.

c. **Juvenile Probation**

Request for authorization to correct the payroll records of 11 employees, and for approval of payments in amounts of \$163 each for 10 employees and \$231 for one employee.

d. **Community & Juvenile Justice Education**

1. Request for authorization for an employee to attend a juvenile justice research forum of the Texas Juvenile Probation Commission February 25-26 in Austin at a cost of \$250.
2. Request for authorization for two employees to attend the Title IV Community Service Awardees Workshop February 21-22 in Austin at a cost of \$650.

e. **Children's Protective Services**

1. Request for authorization for four persons to attend an annual conference of the Child Welfare League of America March 4-7 in Washington, D.C., at an approximate total cost of \$5,878.
2. Request for authorization for mileage reimbursement expenses for an employee to travel outside of the county during the fiscal year to attend meetings and conferences concerning a resources support program for children.
3. Request for authorization for an employee to attend a crisis prevention training seminar March 4-6 in Dallas at an approximate cost of \$1,885.

4. Request for authorization for the director to be designated as the county's agent in connection with submittal of a wastewater capacity reservation application for the Clarewood Homes facility at 6510 Chimney Rock.
5. Request for authorization to accept office furniture for the Chimney Rock Center donated from the R&B Falcon Corporation and TishmanSpeyer Properties, and for approval of payment of \$746 for moving costs.
6. Request for authorization to provide food vouchers for youth of the Preparation for Adult Living Program at a cost of \$2,000.
7. Request for authorization for employees of the Preparation for Adult Living program to travel throughout Region 06 during the fiscal year to provide independent living services to youth and to attend the Texas Teen Conference in Arlington in June and the Region 06 Teen Conference in August.
8. Request for authorization for 10 youth of the Preparation for Adult Living program to travel outside of the county to attend PEAKS Camp March 17-21 at an approximate cost of \$5,000.
9. Request for approval of an amendment to an agreement with the Texas Department of Protective and Regulatory Services to increase services and funding for the Preparation for Adult Living and Aftercare Room and Board programs.

f. **Children's Assessment Center**

1. Request for authorization for an employee to attend a seminar concerning financial statements March 12 in Houston at a cost of \$315.
2. Request for authorization for an employee to attend an accounts payable seminar March 11-12 in Houston at a cost of \$400.
3. Request for authorization for an employee to attend an annual conference concerning abused children July 22-26 in Orlando at an approximate cost of \$1,000.
4. Request for authorization for 30 employees to attend a developmental resource training seminar February 14 in Houston at a cost of \$600.

9. **Constables**

- a. Request by Constable Abercia, Precinct 1, for authorization for an employee to attend a meeting of the Fuel Transportation Enforcement Task Force February 17-18 in Gulfport, Miss., at a cost of \$400.
- b. Request by Constable Abercia for approval of an annual agreement with the First and 14<sup>th</sup> Courts of Appeals for a deputy to provide bailiff and security services.

- c. Request by Constable Hickman, Precinct 4, for approval of a deputy position with a monthly car allowance to replace an employee who was called to active military duty.
- d. Request by Constable Hickman for authorization to appoint six deputies to fill vacant positions.
- e. Request by Constable Cheek, Precinct 5, for approval of a change in the department's authorized list of regular deputies.
- f. Request by Constable Cheek for authorization to accept forfeiture funds in connection with three cases.
- g. Request by Constable Trevino, Precinct 6, for authorization for two employees to attend a crime investigation seminar March 10-11 in San Antonio at a cost of \$540.
- h. Request by Constable Butler, Precinct 7, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- i. Request by Constable Butler for approval of a monthly car allowance for a deputy position.

10. **Sheriff**

- a. Request for authorization to accept annual grant funds in the amount of \$329,784 from the Texas Department of Health for HIV prevention services.
- b. Request for authorization to work with Facilities & Property Management and the County Attorney's Office to locate and negotiate lease space for the High Intensity Drug Trafficking Area operation.
- c. Request for approval of five law enforcement agreements with community organizations.
- d. Request for authorization to initiate an agreement with the U.S. Drug Enforcement Administration for reimbursement of overtime for an employee participating in the Organized Crime Drug Enforcement Task Force.
- e. Request for authorization to work with Purchasing Services to remove from inventory and dispose of old computer equipment.
- f. Request for authorization to submit an application to the U.S. Department of Justice to be considered as a recipient for an aircraft to use in law enforcement and homeland security operations.
- g. Request for authorization to add a lift truck purchased by the Commissary Fund for the department's fleet for assignment to the Detention Bureau.

- h. Transmittal of notice of the appointment of Martha Eng to the Civil Service Commission for a two-year period.
- i. Request for authorization for:
  - 1. An employee to attend a law enforcement seminar March 3-5 in Cincinnati at a cost of \$915.
  - 2. 33 employees to attend a conference for homicide investigators March 4-7 in Houston at a cost of \$3,795.
  - 3. Four employees to attend a media relations seminar March 20-21 in Houston at a cost of \$1,475.
  - 4. An employee to attend a police photography seminar March 24-28 in Austin at a cost of \$440, with travel by county vehicle.
  - 5. An employee to attend a COPS regional grants management training seminar April 1-2 in Dallas at a cost of \$518.
  - 6. Two employees to attend a child abuse investigative techniques seminar April 7-11 in Austin at a cost of \$350, with travel by county vehicle.

11. **Fire & Emergency Services**

- a. Request for authorization for an employee to attend a fire inspection certification class in March in Tomball at a cost of \$600, with travel by county vehicle.
- b. Request for approval of payment in the amount of \$265 for expenses incurred by an employee to attend an interview techniques course in Emmitsburg, Maryland.
- c. Request for authorization to reclassify a fire/arson investigator position.

12. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Lee regarding an item on the February 4 agenda.
- b. Transmittal of the minutes for the court's meeting of January 21.
- c. Request for authorization for the County Clerk and/or certain employees to attend various legislative committee meetings in Austin throughout the 78<sup>th</sup> Legislative Session , with travel by county vehicle.

13. **District Clerk**

- a. Request for authorization for the District Clerk to travel to Austin February 19-20 to conduct legislative business regarding child support with staff of the Office of the Attorney General at an approximate cost of \$350, with travel by county vehicle.

- b. Request for authorization for an employee to attend a pre-conference board meeting of the Governmental Collectors Association of Texas February 18 in Galveston at a cost of \$50.
- c. Request for approval of payment in the amount of \$494 for additional expenses incurred by the District Clerk for travel to Washington, D.C., to attend a child support conference and conduct legislative business.
- d. Request for authorization for two employees to attend a career exposition of the University of Houston Downtown at a cost of \$100.
- e. Request for authorization for the County Judge to execute an amendment to the general requirements section of a cooperative agreement with the Office of the Texas Attorney General for local customer service and state case registry services.
- f. Request for approval of applications and agreements for use of the county's Subscriber Access Program.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, Galveston County Justice of the Peace Court, the 113<sup>th</sup>, 234<sup>th</sup>, and 281<sup>st</sup> District Courts, First Court of Appeals, U.S. District Court, and U.S. Bankruptcy Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with the Texas Health & Safety Code and related provisions at 7500 E. Wallisville Road in Baytown in Precinct 2 and 9009 East Mount Houston Road, 2323 Lauder Road, and 215 Rediland Road in Precinct 1.
- c. Consideration of approval of an agreement with Winstead Sechrest & Minick, P.C., for special counsel services for representation of an employee of the Fire Marshal's Office for a case in the 11<sup>th</sup> District Court.
- d. Request for authorization for an employee to attend a bankruptcy, commercial, and consumer law seminar February 28 in Houston at a cost of \$110.
- e. Request for authorization for an employee to attend a real estate law seminar March 6-7 in Houston at a cost of \$445.
- f. Request for approval of an order authorizing settlement and execution of release in connection with a case in the 189<sup>th</sup> District Court.

15. **District Attorney**

Request for authorization for two employees to attend a conference of the Texas Council on Family Violence July 31-August 1 in Austin at a cost of \$675.

16. **Justices of the Peace**

- a. Request by Judge Gorczynski, JP 1.1, for authorization for an employee to attend an employment law course of the Texas Bar Association February 19 in Houston at a cost of \$75.
- b. Request by Judge Gorczynski for approval of funds in the amount of \$780 for the judge and staff to attend various seminars in Austin and Corpus Christi.
- c. Request by Judge Patronella, JP 1.2, for authorization to replace a damaged cellular phone and upgrade the airtime service.
- d. Request by Judge Delgado, JP 2.1, for authorization to attend a trial procedure workshop March 6 in Fort Worth and a media relations and courtroom security workshop June 3 in San Antonio at a cost of \$500.
- e. Request by Judge Adams, JP 4.1, for authorization for five employees to attend a behavior modification seminar March 20 in Houston at a cost of \$851.
- f. Request by Judge Adams for approval of payment of expenses in the amount of \$750 incurred by an employee to attend a justice court training seminar in November.

17. **County Courts**

- a. Request for approval of the appointment of Judge Jim Anderson to the Harris County Bail Bond Board effective March 1.
- b. Request for authorization for the court manager and Judge Spradling Hughes, Court No. 15, to attend a conference of the National Association for Court Management March 2-4 in Tucson at a cost of \$2,400.

18. **District Courts**

- a. Request for authorization for Judge Anderson, 262<sup>nd</sup> Court, to attend a conference of the American Academy of Judicial Education November 8-13 in Jekyll Island, Ga., at a cost of \$2,045.
- b. Request for authorization for nine family court judges and nine associate judges to attend a meeting concerning processing of child support and enforcement cases February 18 in Houston at a cost of \$250.

- c. Request for approval of payments to the Houston Bar Association and the Harris County Department of Education for alternative dispute resolution services.

19. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. AAA Asphalt & Paving for Wade Road sidewalk improvements for the Office of Housing & Economic Development.
  - b. B&K Service, Inc., for general repairs on Carpenters Bayou from Woodforest to Wallisville Road for Flood Control.
  - c. G&Z Contracting for basketball pavilions at Collins, Southwell, and Samuel Parks in Precinct 4.
  - d. Hubco, Inc., for roadway improvements for Binford Place for Community Services in Precinct 3.
  - e. Jimerson Underground for the water supply system for Independence Park in Precinct 4.
  - f. Netversant for Baker Street Jail facility telecommunications infrastructure for Facilities & Property Management.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for authorization for 35 employees to attend the annual regional conference of the Texas Association of County Auditors March 14 in Houston at a total cost of \$2,450.
4. Request for authorization for two employees to attend a teleseminar of the American Payroll Association March 20 in Houston at a cost of \$168.
5. Transmittal of audited claims.

b. **Treasurer**

Request for authorization for the Treasurer and an employee to attend an investment officer training seminar of the Texas Association of Counties June 18-20 in San Antonio at an approximate cost of \$850.

c. **Tax Assessor-Collector**

1. Request for approval of payment in the amount of \$166 for applications for notary public commissions for two employees.
2. Request for approval of tax refund payments.



d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Cameras and photographic equipment for the Sheriff's Department.
  - b. Custom printed, bar-coded library cards for the County Library.
  - c. Printed forms for the county.
  - d. Printing a newsletter for Precinct 1.
  - e. Abstract services for the county.
  - f. Integrated software system for Public Health & Environmental Services.
  - g. Consultation services to develop a comprehensive all hazard mitigation plan.
  - h. Insurance for ferryboats for the county.
  - i. Printed envelope jackets for the county.
  - j. Custom printed, bar-coded labels for the County Library.
  - k. Push bumpers, siren speakers and lights, and electronic siren amplifiers for the Sheriff's Department.
  - l. Decals for the Sheriff's Department.
  - m. Uniforms and related items for Constable, Precinct 4.
  - n. Electrical supplies and related items for the county and the Flood Control District.
  - o. Uniforms and related items for Precinct 1.
  - p. Temporary personnel for the Toll Road Authority.
  - q. Exceptional care residential services for Children's Protective Services, Chimney Rock Center.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Central Technology Center and Community Supervision & Corrections.
3. Transmittal of changes in contracts with:
  - a. Waste Management, contractor for refuse removal services for Facilities & Property Management, resulting in an addition of \$36,807 to the contract amount (00646).
  - b. Chipotle Mexican Grill, contractor for jury meal services for the Sheriff's Department, resulting in no change to the contract amount (00647).
  - c. Premium Foods, Inc., contractor for various foods for the Sheriff's Department, resulting in an addition of \$11,332 to the contract amount (00648).
  - d. Stewart & Stevenson, contractor for preventive maintenance, inspection and repair of emergency generators for the county, resulting in an addition of \$558 to the contract amount (00649).
  - e. Alanton Group, contractor for janitorial services in Region No. 2 for the county, resulting in an addition of \$2,113 to the contract amount (00651).
4. Transmittal of an addendum to an agreement between the county and Broadwing Telecommunications, Inc., for products and services for the Harris County Juvenile Justice Education Charter School in the amount of \$32,781 for the period of January 29-January 28, 2004.

5. Recommendation for authorization for the Sheriff's Department to use Advanced Health Education Care dba MedRelief Staffing, Staff Search Healthchare, and UltraStaff for temporary healthcare personnel for the period through February 28.
6. Recommendation that the award for telephone and data cable for the county and the Harris County Hospital District be made to Communication Supply Company, Graybar Electric Co., and OnSale Network for the period of February 18-January 31, 2004 at an approximate amount of \$200,000.
7. Recommendation that the award for telecommunication video conferencing equipment for Children's Protective Services be made to Aethra Telecommunications, Inc., in the amount of \$26,720.
8. Recommendation that the award for all risk property insurance for Sam Houston Tollway Ship Channel Bridge and use and occupancy insurance coverage for the county be made to McGriff, Seibels & Williams of Texas, Inc., for the period beginning March 1, 2002.
9. Recommendation that the award for a firearms training system for the Sheriff's Department be made to Fats, Inc., in the amount of \$82,876.
10. Recommendation that the award for inspecting of fire protection systems and equipment for the county be made to Fire Protection Service, Inc., low bid in the amount of \$38,559 for the period beginning March 1.
11. Recommendation that the award for fertilizer, grass seed, insecticide, and related items for the county be made to BWI Company, Inc., only complete bid in the amount of \$63,080 for the period beginning March 1.
12. Recommendation for authorization of extension of a contract with Texas Center for Adolescent Rehabilitation and Education, Inc., for exceptional care residential services for Children's Protective Services for the period through March 31, or until a new contract is awarded.
13. Request for approval of renewal options with:
  - a. DePelchin Children's Center for psychological services for Children's Protective Services for the period of March 1-February 28, 2004 in the approximate amount of \$85,000.
  - b. Qudel Promotions, Inc., for operations and management of Tom Bass I Arts Pavilion for Precinct 1 for the period of March 1-February 28, 2004.
  - c. Houston Educational Consultants for psychological testing services for Children's Protective Services for the period of March 1-February 28, 2004 in the approximate amount of \$22,500.

- d. Houston Galveston Institute, Provilla H. Scruggs & Associates, and Center for Family Consultation for family therapy services for Children's Protective Services for the period of March 1-February 28, 2004 in the approximate amount of \$135,000.
  - e. Communication Access Ability Group for interpreter services for hearing impaired persons for the county for the period of March 1-February 28, 2004 in the approximate amount of \$65,000.
  - f. Hertz Equipment Rental, Inc., for rental of commercial, industrial, and construction equipment and related items for the county for the period of May 1-April 30, 2004.
  - g. Ampco System Parking for parking facility management services for the county for the period of April 1-March 31, 2004.
  - h. ADA Resources, Inc., for lubricants and related items for the county and the Flood Control District for the period of May 1-April 30, 2004.
  - i. Living Earth Technology Company for bedding soil, mulch, gravel, and stone for the county for the period of May 1-April 30, 2004.
  - j. Cypress Lawn & Turf and Southwest Mower Service Center for commercial lawn and garden equipment and related items for the county and the Flood Control District for the period of May 1-April 30, 2004.
14. Request for approval of an order authorizing the County Judge to execute an interlocal agreement with the Harris County Department of Education for alternative dispute resolution services for the period of March 1-February 29, 2004 at a cost not to exceed 20% of the net alternate dispute resolution fees collected.
  15. Request for approval of orders authorizing the County Judge to execute agreements with AIDS Foundation Houston, Inc., AIDS Research Consortium of Houston dba The Center for AIDS, The Assistance Fund, Inc., Amigos Volunteers in Education & Services, Baylor College of Medicine, Bering Omega Community Services, Bread of Life, Inc., Brentwood Community Foundation, City of Houston, Donald R. Watkins Memorial Foundation, Inc., Families Under Urban & Social Attack, Family Services of Greater Houston, Harris County Hospital District, Houston Area Community Services, Inc., The Houston Challenge Foundation, Houston Volunteer Lawyers Program, Inc., Montrose Clinic, Inc., Montrose Counseling Center, Inc., N.A.A.C.P., Nonprofit Consulting Services, People with AIDS Coalition-Houston, Inc., Saint Hope Foundation, Southeast Texas Legal Clinic, The University of Texas Health Science Center at Houston, Veterans Affairs Medical Center, and Visiting Nurse Association of Houston, Inc., and an order allocating funds with Harris County Office of Community Services for Ryan White Title I Services for the period of March 1-February 29, 2004.
  16. Request that International Business Machines Corporation be granted a sole source exemption from the competitive bid process for a Software/390 license agreement for the Central Technology Center in the approximate amount of \$970,478 for the period ending October 31, and for the County Judge to take necessary action relating to the agreement.

17. Request for approval of an order authorizing the County Judge to execute an addendum agreement between the county and International Business Machines Corporation for business recovery services for addition of Unysis equipment, increasing the monthly charge from \$16,552 to \$16,952 for the Central Technology Center effective December 1 for the period of May 1-April 30, 2003.
18. Request that Shanan Marek, MA, be granted a personal services exemption from the competitive bid process for therapeutic services for the Children's Assessment Center in the amount of \$50,000 for the period ending December 31.
19. Recommendation for approval of a correction of a term period from January 1-December 31, 2004 to January 1-December 31, 2003 for an addendum to an IBM customer agreement for Peregrine Systems software for the Central Technology Center.
20. Request that Tracy Staff Dow, MA, PsyD, be granted a personal services exemption from the competitive bid process for therapeutic services for the Children's Assessment Center in the amount of \$50,000 for the period ending January 14, 2004, and for the County Judge to take necessary action relating to the agreement.
21. Recommendation for authorization for the Sheriff's Department to use the Harris County Hospital District agreements for temporary healthcare personnel for the period of March 1-February 28, 2004 at an estimated annual cost of \$1,000,000.
22. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Robert N. Haeuser for mapper programming and analysis services for the Sheriff's alarm detail permitting, billing, and collection system for the Central Technology Center for the period of August 12-August 11, 2003 in the amount of \$28,900.
23. Request that Robert D'Angelo, Ph.D., be granted a personal services exemption from the competitive bid process for psychological services for the Children's Assessment Center in the amount of \$40,000 for the period ending December 31, and for the County Judge to take necessary action relating to the agreement.
24. Request for approval of orders authorizing the County Judge to execute agreements with The DePelchin Children's Center, KIPP Academy, and Youth Educational Support Services, Inc., for a supplemental community youth development project for Children's Protective Services in amounts of \$9,088, \$21,775, and \$15,503, respectively, for the period ending August 31.
25. Request for renewal of previous orders for certain industrial products and services and publications to have sole source exemptions from the competitive bid process.

26. Request that Bloomberg L.P., be granted a sole source exemption from the competitive bid process for lease of a financial information network for the Office of Financial Services in the approximate amount of \$39,375.
  27. Request for authorization for an employee to travel to Austin February 27 to meet with the Texas Association of Counties for tax issues with Texas County Purchasing Agents at an estimated cost of \$50.
  28. Request for authorization for an employee to attend the National Association of Fleet Administrators' Advance Program May 4-7 in Philadelphia, Pa., at an estimated cost of \$2,200.
  29. Request for authorization for an employee to attend the Premier Lab Connection 2003 meeting March 20 in Houston at no cost to the county.
  30. Request for authorization for the Purchasing Agent and an employee to attend a board meeting of the National Purchasing Institute March 27-28 in Austin at an estimated total cost of \$1,000, with travel by county vehicle for an employee.
  31. Request for authorization for an employee to attend an annual meeting of the American Society of Health-System Pharmacists May 31-June 4 in San Diego at an estimated cost of \$2,500.
  32. Request for authorization for two employees to attend the Bi-Tech software users group meeting April 3-4 in Salt Lake City at a total estimated cost of \$3,000.
  33. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
  34. Transmittal of notice of receipt of funds in the total net amount of \$4,860 for county equipment sold at Houston Auto Auction January 22.
  35. Requests for approval of a management consultant services agreement at a cost of \$143,950, and a computer consulting services agreement at a cost of \$220,000, for Public Health & Environmental Services for one year each effective March 1 for support of requirements for the Ryan White Grant program.
20. **Commissioners Court**
- a. **County Judge**
    1. Consideration of a resolution designating February 28 as Tommy J. Tompkins, CPA, Day for his service to the county.

2. Consideration of resolutions on the occasion of retirement for:
  - a. Donald Wayne Middleton from the Engineering Division of Public Infrastructure.
  - b. Patrick E. Pendleton from the Pollution Control Division of Public Health & Environmental Services.
  - c. Laverne Wiles from Central Technology Center.
  - d. Joseph deSouza-Jardine from the Sheriff's Department.
3. Consideration of a resolution designating February 16-22 as National Surveyors Week.
4. Consideration of a resolution designating February 25 as Neuter Scooter for a Nickel Day to encourage citizens to neuter male cats for five cents.
5. Consideration and request approval of an extension of a salary schedule for the Ryan White Planning Council support staff until final approval of the FY 2003 Federal Ryan White CARE Act appropriation.
6. Request for approval of the budget and salary schedule for the Ryan White Planning Council's Office of Support in the amount of \$441,045 to be processed under the Office of the County Judge.
7. Request for approval to send a volunteer from the Ryan White Planning Council to a TDH meeting of the State of Texas Assembly Group East in March at a location to be announced at a cost not to exceed \$150.
8. Request for authorization for an employee to attend a business retention and expansion program of the Texas Leadership Institute February 27 in Bastrop at a cost not to exceed \$99 plus mileage.
9. Request for authorization to reimburse an employee mileage for travel to Austin January 28 for a government technology conference of the Executive Leadership Institute.
10. Consideration for discussion and possible action for the county's participation in the Environmental Protection Agency's Brownfield Cleanup Revolving Loan Fund Coalition.
11. Recommendation by the Office of Emergency Management that the court accept grant funding in the amount of \$150,000 from the Division of Emergency Management of the Texas Department of Public Safety issued under the Hazard Mitigation Grant program with a county match of \$50,000.

b. **Commissioner, Precinct 1**

1. Request for approval to reappoint Jim Lemond to the Board of Directors for South Post Oak TIRZ No. 9.
2. Request for approval for four employees to attend a Gradall Service School sponsored by Gradall in Humble February 20 at no cost to the county, with travel by county vehicle.
3. Request for approval of the concession stand prices for Sheldon Little League Baseball to conduct fund-raising activities at Precinct One parks.
4. Request for approval of the concession stand prices for Parkwood National Little League to conduct fund-raising activities at Precinct One parks.
5. Request for approval for two employees to attend a receptionist seminar March 7 in Houston at a total estimated cost of \$160.
6. Request for discussion and approval of a plan for resolution of outstanding issues and to strengthen HUD community grant programs, social services, and the guardianship program by the transfer effective March 8 of social services to Precinct 1 operations; the guardianship program to CPS, which would become the Harris County Children's & Adult Protective Services Department; and the HUD portion of Community Services to the Office of Housing & Economic Development so that all HUD grant programs will be in one office; and for Management Services to prepare a transition plan for the March 4 agenda so the court can take action to implement the recommendations.

c. **Commissioner, Precinct 2**

1. Request for approval to appoint Odysseus Lanier to the Harris County Housing Authority.
2. Request for approval for an employee to attend the annual NCOA-ASA Joint Conference on Aging March 12-16 in Chicago at an approximate cost of \$1,375.
3. Request for approval to change hours for two positions and correct the payroll record of an employee.
4. Request for approval to create two regular positions with \$395 monthly car allowances.
5. Consideration of a resolution proclaiming February 16-22 as National LULAC Week.
6. Request for approval of a \$395 monthly car allowance for a position.

d. **Commissioner, Precinct 3**

1. Request for approval for the County Judge to execute an agreement with the City of Houston for construction and maintenance of Nob Hill Park.
2. Request for approval to transfer hours from one position to another effective February 22.
3. Request for approval to accept a donation of metal tree stakes from Jack Hendrie to be used in Precinct 3 parks.
4. Request for approval to accept donations of various antique farm items from Mike Click, Carolyn Shultz Click, and Richard and Erma Shultz to be housed at the Kleb Woods Nature Preserve farm.
5. Request for approval to accept donations from Jimmy Woodson of seven bronze turkeys and John and Carolyn Sigle of a Suffolk lamb to be housed in the Bear Creek Park Wildlife Habitat.
6. Request for approval to accept a donation from Debbie Russell of two parakeets and their cage to be housed in the Bear Creek Park Aviary.
7. Request for approval of an agreement to terminate a concession agreement with Sharpstown Little League, and for approval of an amended concession agreement with Bayland Park Little League for use of and to make improvements to portions of Bayland Park previously licensed to Sharpstown Little League, and for the County Judge to take necessary action relating to the agreements.
8. Request for authorization to reimburse Texas Cooperative Extension for 10 employees who attended recertification training for herbicide applicators January 7 in Bear Creek Park at a total cost of \$150.
10. Request for approval to make an appointment to the Harris County Housing Authority Board of Directors.
11. Request for approval for an employee to attend a continuing education course of the Texas Plumbing Air Conditioning and Mechanical Contractors Association March 15 in Houston at a cost of \$65.
12. Request for approval of the appointment of Richard Lawler and the reappointment of James Hall to the board for RFD No. 48.

e. **Commissioner, Precinct 4**

1. Request for approval of a resolution to name a new bridge crossing Gum Gully on North Diamondhead Boulevard in Crosby as the Earl Boykin Bridge.



2. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program with:
  - a. Cathedral of Peace-Christian Worship Center Church for cleanup along the roadsides of Will Clayton Parkway beginning from US Hwy. 59 to Wilson Road for the period of November 1-October 31, 2003.
  - b. Air Brush Magic for cleanup along the roadsides of Old Humble Road beginning from Greens Road to Beltway 8 for the period of January 1-December 31, 2003.
  - c. San Jacinto Girl Scout Brownies Troops Nos. 7010 and 7103 for cleanup along the roadsides of Foley Road beginning from FM 2100 to Steele Point Drive for the period of October 1-September 30, 2003.
  - d. Cub Scout Pack No. 1565 for cleanup along the roadsides of Old Aldine Westfield Road from Aldine Westfield Road to Cypresswood Drive for the period of January 1-December 30.
  
3. Request for approval to appoint Gwen Johnson to serve on the Harris County Emergency Services District No. 1 board.

21. **Miscellaneous**

- a. Transmittal of petitions filed with the 200th District Court and County Civil Court No. 4.
- b. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.
- c. Request for approval of an order for a public hearing to be held on March 18 for consideration of a petition for creation of Emergency Services District No. 8, and for appropriate officials to take necessary actions relating to the hearing.
- d. Transmittal of notice by Creative Children Academy of intent to apply for an open-enrollment charter school at 6402 Market Street.
- e. Transmittal of a treasurer bond for Rural Fire Prevention District No. 12.
- f. Request for approval of an order authorizing resale of property by Aldine Independent School District in connection with judgment in a delinquent tax suit.
- g. Consideration of a request by the executive director of the Joint City/County Commission on Children for travel authorization to attend the Carnegie Schools for a New Society: Learning Institute with the Houston Annenberg Challenge March 6-8 in Chattanooga, with expenses to be paid by the Carnegie Learning Institute.

22. **Emergency items.**

23. **Public Hearings**

- a. Recommendation by Public Infrastructure for approval of the following street name changes and corrections: Green Creek Circle to South Galwan Circle, West Green Creek Circle to West Galwan Circle, East Green Creek Circle to East Galwan Circle, and Sagebrook Drive to Clear Brook City Drive in Precincts 4 and 1.
- b. Request for consideration of a petition for creation of Rural Fire Prevention District No. 5 in the Channelview area in Precinct 2, and for an election to be held May 3 to confirm the district's creation and for imposition of an ad valorem tax not to exceed 5¢ per \$100 of taxable value.
- c. Consideration of approval of the FY 2003-04 budget for the Harris County Hospital District.
- d. Consideration of approval of the FY 2003-04 budgets for Harris County and the Harris County Flood Control District.

24. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

- a. R. J. Bob Taylor (3)
- b. Walter Protheroe (3)
- c. Benva Nyahu (3)
- d. Deborah Allen (3)
- e. Sharon Cooper (3)
- f. Sharyon Gathe (3)
- g. Karen Toran (3)
- h. James L. Brooks (3)
- i. Charles Hixon (1)
- j. Others

25. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

26. **Executive Session**

- a. Request by the County Attorney for an executive session for briefing on the status of litigation in the matter of Kimii Valentine and Robert Casey, individually and on behalf of all others similarly situated v. Harris County and Perry Wooten in U.S. District Court, and for appropriate action to be taken upon return to open session.
- b. Request by the County Attorney for an executive session for discussion of a possible settlement in the case of Ewing Werlein, Jr., et al v. Harris County in County Civil Court No. 4, and to take appropriate action regarding the matter upon return to open session.

Adjournment.



**Commissioners Court**  
*County Judge*  
**Commissioners (4)**

**Administration of Justice**

*Constables (8)*

*Sheriff*

Sheriff's Civil Service

Fire & Emergency Services

Medical Examiner

*County Clerk*

*District Clerk*

*County Attorney*

*District Attorney*

Community Supervision & Corrections

Court Services

*Justices of the Peace (16)*

*County Courts (19)*

*Probate Courts (4)*

*District Courts (59)*

*Courts of Appeals (2)*

**Services**

Public Infrastructure

Management Services

Central Technology

Facilities & Property Management

Public Health & Environmental Services

Community Development Services

Library Services

Youth & Family Services

**Fiscal Services & Purchasing**

Auditor

*Treasurer*

*Tax Assessor-Collector*

Purchasing

*Elected*

*Appointed*

**Calendar 2003**

<b>January</b> S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February</b> S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	<b>March</b> S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April</b> S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May</b> S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>July</b> S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August</b> S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>September</b> S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October</b> S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>November</b> S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December</b> S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

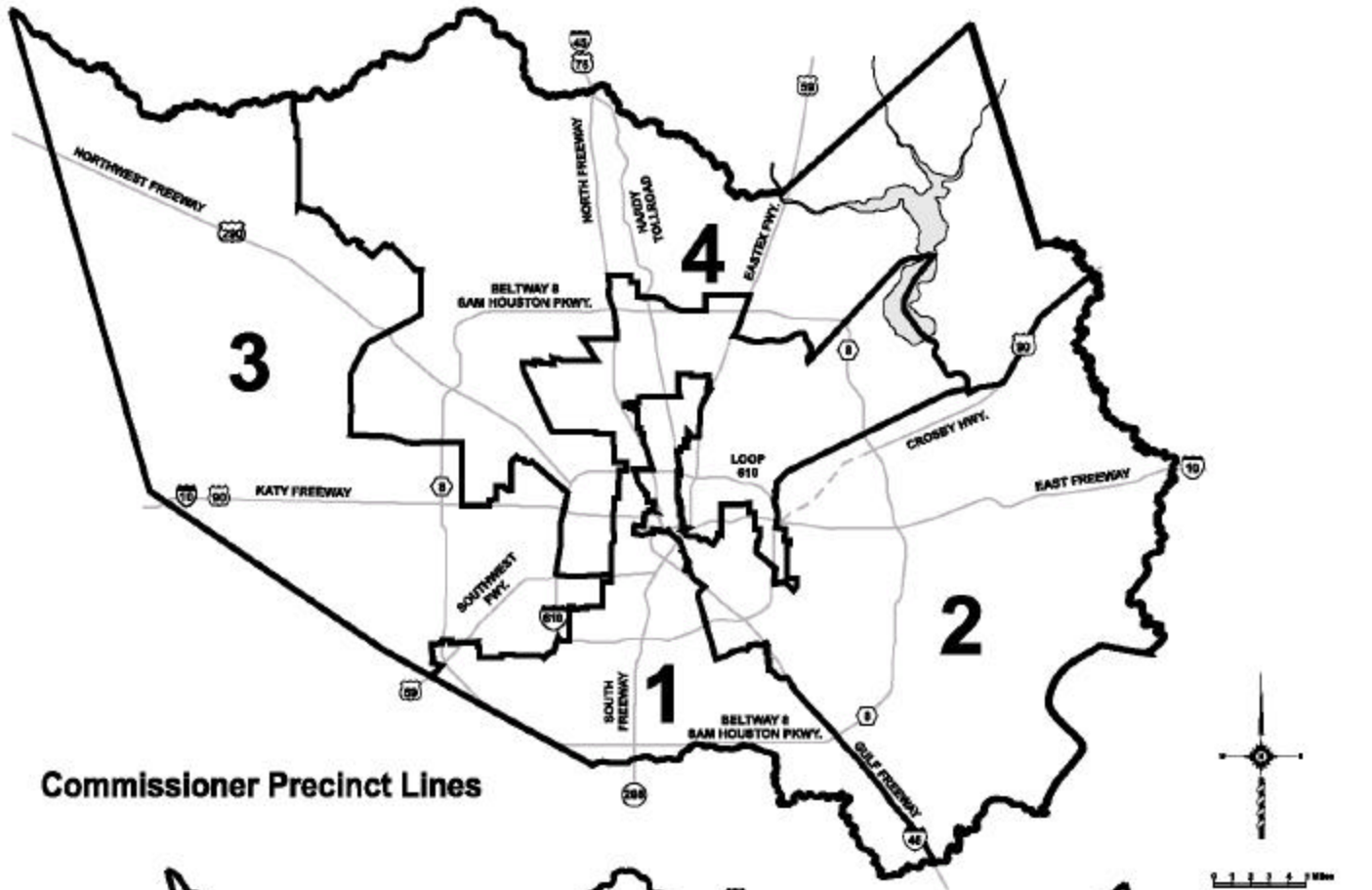
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

**Calendar 2004**

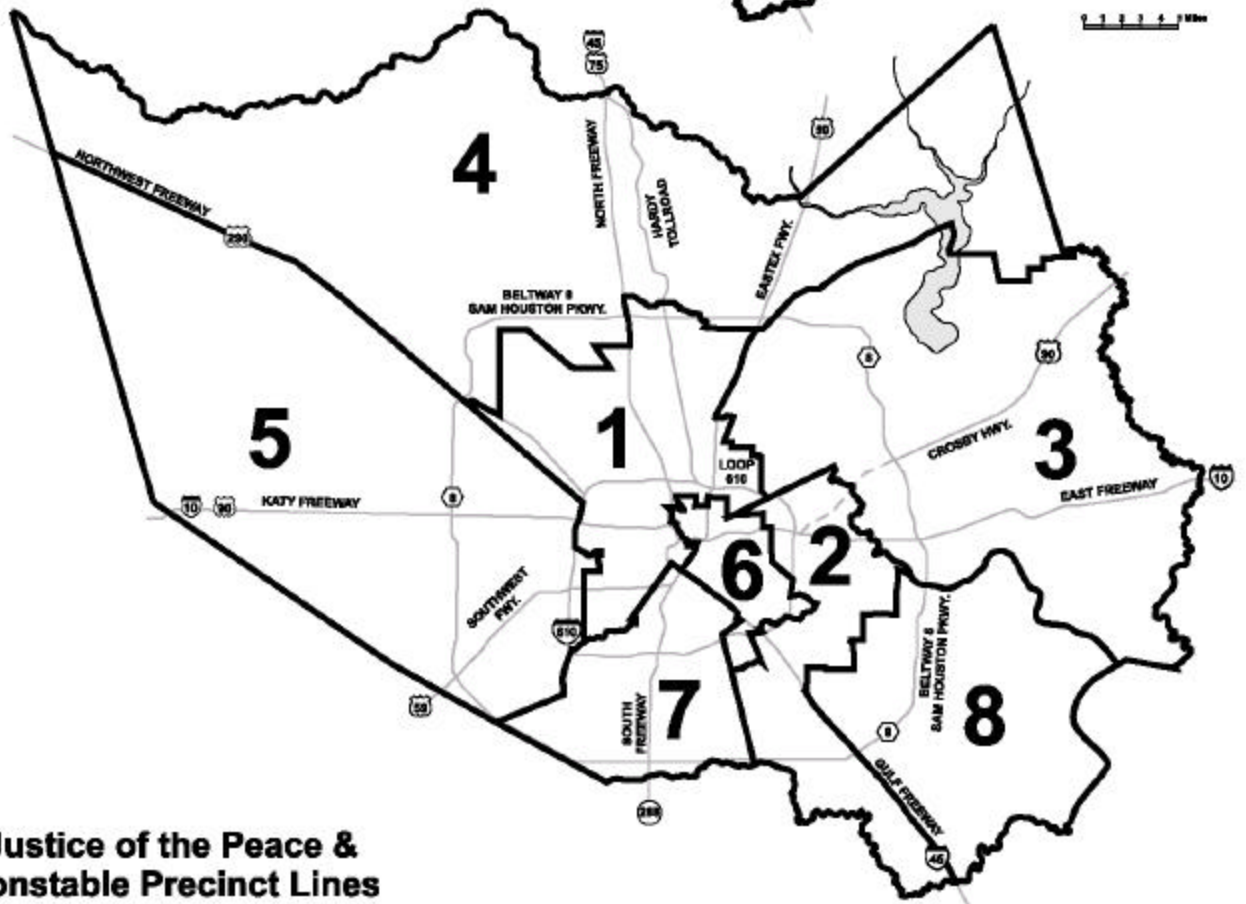
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# Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines