



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.03

A G E N D A

February 4, 2003

9:00 a.m.

Budget Session

Consideration of the preliminary proposed FY 2003-04 budgets and policy issues for Harris County and the Harris County Flood Control District.

10:00 a.m.

Regular Session

Opening prayer by Pastor Peter Gantz of Spring Branch Church of Nazarene in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. District Attorney
17. Court Services
18. Justices of the Peace
19. Probate Courts
20. District Courts
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization to apply for Transportation Policy Council's 2003 Unified Planning Work Program funding for an access management study for FM 1960 from US 290 to Lake Houston.
2. Recommendation that the Toll Road Authority be authorized to negotiate an interlocal agreement with the City of Houston for improvements in the Richmond/West Alabama corridor to improve the flow of traffic into and away from the Westpark Toll Road.
3. Recommendation for authorization to execute a personal services agreement with Benjamin E. Brewer, Jr., FAIA, for construction advisement during construction of the Harris County Civil Justice Center and other projects at a cost not to exceed \$75,000.
4. Recommendation for authorization to refer the Space Center Boulevard project file to the County Attorney for consideration of legal action to recover county costs and damages.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Gregoria De Jesus and Bernarda Campos in the amount \$1,250 for the Sims Bayou project in Precinct 1.
 - b. Theodore A. and Margo A. Ehrhardt in amounts of \$42,900 and \$1,034 for the Halls Bayou flood damage reduction project in Precinct 2.
 - c. Virginia Gonzalez in the amount of \$25,500 for the Halls Bayou flood damage reduction project in Precinct 2.
 - d. Cecilia Ruiz in amounts of \$16,500 and \$1,050 for the Halls Bayou flood damage reduction project in Precinct 2.
 - e. Jason and Denise Martinez in the amount of \$13,750 for the Halls Bayou flood damage reduction project in Precinct 2.
 - f. Miguel and Manuella Salazar in the amount of \$1,242 for the Halls Bayou flood damage reduction project in Precinct 2.
 - g. Micki Cantu in the amount of \$950 for the Halls Bayou flood damage reduction project in Precinct 1.
 - h. Jerry D. Dobbs in the amount of \$1,750 for the Halls Bayou flood damage reduction project in Precinct 1.
 - i. Stewart Title fbo Steve M. Lopez and Marlene Sanchez in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.

- j. Kay Johnson in amounts of \$1,350 and \$254 for the HMGP-1379 project in Precinct 2.
 - k. Commonwealth Title fbo Joyce Dean in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - l. Fairbanks Capital Corporation fbo Luz Turrubiartes and Jose Rey in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
 - m. North American Title Company fbo John A. and Deborah Louis in the amount of \$25,475 for the HMGP-1379 project in Precinct 2.
 - n. Benita Hill in amounts of \$35,848 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 1.
 - o. William and Betty Ford in the amount of \$38 for the Halls Bayou flood damage reduction project in Precinct 1.
 - p. Jesus and Blanca Villarreal in the amount of \$49,900 for the Halls Bayou flood damage reduction project in Precinct 1.
 - q. Mary E. Jimenez in amounts of \$39,900 and \$1,150 for the Halls Bayou flood damage reduction project in Precinct 1.
 - r. Texas American Title Company fbo Luciano and Maria Rodriguez in amounts of \$13,841 and \$3,168 for the Halls Bayou flood damage reduction project in Precinct 1.
 - s. Jose P. and Maria X. Flores in the amount of \$28,414 for the Halls Bayou flood damage reduction project in Precinct 1.
 - t. Armando and Deanna Gonzales in amounts of \$600 and \$500 for the Halls Bayou flood damage reduction project in Precinct 2.
 - u. North American Title fbo Ninfa Alanis in the amount of \$15,260 for the Halls Bayou flood damage reduction project in Precinct 2.
 - v. Anna L. Farrell in the amount of \$4,691 for the Halls Bayou flood damage reduction project in Precinct 2.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, Tracts 01-802.0B, 01-816.0, 05-803.0B and 06-864.0 in Precincts 1, 2, and 4.
 - b. Red Bluff Road regional detention basin project, Tract 12-006.0 in Precinct 2.
 - c. TSA-District Buyout project, Tracts 12-823.0, 12-848.0, 12-871.0, 13-816.0, 13-828.0, 14-805.0, 16-806.0A, 23-829.0 and 28-899.0 in Precincts 1, 3, and 4.
 3. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 068 of the Hardy Toll Road extension project in Precinct 1 in the amount of \$80,000.
 - b. Tract 035 of the Tanner Road Segment B project in Precinct 4 in the amount of \$632,165.

4. Recommendation for authorization for:
 - a. Two employees to attend a right of way standards of practice seminar February 3 in Houston at a cost not to exceed \$460.
 - b. Four employees to attend a real estate negotiation seminar February 6-7 in Houston at a cost not to exceed \$1,110.
5. Request for authorization to withdraw Tract D001-010 from the Westpark Corridor project.
6. Recommendation that the court approve a resolution and order authorizing the FC-1002 project, decreeing the project to be a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire Tracts 06-808.0, 06-809.0, 13-889.0, 16-842.0 through 16-855.0, 17-875.0, 17-876.0, 17-878.0, 25-829.0, 29-839.0, 29-840.0, 29-841.0, 29-843.0, 31-811.0, 31-816.0 through 31-822.0, 31-824.0, 31-828.0, and 36-814.0 in Precinct 4, and to provide payment of relocation benefits up to \$35,000 to income eligible households, and for appropriate officials to take necessary actions to complete the transactions.
7. Recommendation that the court approve a resolution and order authorizing and directing Right of Way on behalf of the Flood Control District to purchase Tract 10-041.0 of the Halls Bayou flood damage reduction project in Precinct 2 for the negotiated purchase price of \$58,500, \$1,500 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing the Westpark Corridor project, decreeing the project a public necessity and convenience, and directing Right of Way on behalf of the county to acquire Tracts C001-020 and C001-021 in Precinct 3, and for appropriate officials to take necessary actions to complete the transactions.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interests in Tract 001 of Tomball Outlots in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve an order authorizing the acceptance of Tract 001 of Barron Street by prescription into the county road system in Precinct 2.

c. **Toll Road Authority**

1. Recommendation for approval of an agreement with Lockwood, Andrews & Newnam, Inc., for an additional capacity lane on the Sam Houston Tollway from White Oak Bayou to east of West Road in the amount of \$1,082,930, and for appropriate officials to take necessary actions to complete the transaction.

2. Request for authorization to negotiate with Carter & Burgess for engineering services for the SH6/Metro Addicks Park & Ride ramp.
3. Request for approval of an additional cellular telephone for the Patron Emergency Assistance Team vehicle.
4. Request for authorization for water utility service to be set up at 4015 S. Dairy Ashford.
5. Recommendation for approval of an amendment to an agreement with TEDSI Infrastructure Company for additional engineering services in connection with revision of illumination design plans due to modifications of roadway plans at an additional cost of \$30,711, and for appropriate officials to take necessary actions to complete the transactions.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Donna M. Mayo for encroachment for Lot 22, Block 2, Wilchester West Section 2, Unit W100-00-00 in Precinct 3.
 - b. D.R. Horton-Texas, Ltd., and Post Wood MUD for a contribution to the district for development of Post Wood Oaks Subdivision to establish system capacity in the Cypress Creek watershed, Unit K112-01-00 in Precinct 4.
 - c. Glenda L. Callaway for additional public information consulting services in the amount of \$60,000 in support of the district's home buyout program as a result of Tropical Storm Allison (amendment).
 - d. Infrastructure Associates, Inc., for additional engineering services in the amount of \$50,000 in support of the district's engineering and maintenance programs (amendment).
 - e. LJA Engineering & Surveying, Inc., for engineering and landscape architectural services in the amount of \$497,732 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 1.
2. Recommendation that the awards for:
 - a. Corrosion repairs of the gated structure, Clear Lake second outlet in Precinct 2 be made to DMS Painting, Inc., in the amount of \$43,498.
 - b. North Service Center in Precinct 4 be made to DT Construction, Inc., in the amount of \$3,430,517.
3. Recommendation for authorization for:
 - a. An employee to attend a behavior management seminar April 11 in Houston at a cost of \$149.
 - b. Three employees to attend the annual OSHA Compliance Human Resources Council Conference March 18 in Houston at a cost of \$897.
 - c. An employee to attend a soil survey and land resource seminar February 6-7 in College Station at an approximate cost of \$396.

- d. An employee to attend a computer software seminar March 26-28 in Houston at a cost of \$1,095.
 - e. An employee to attend the National Association of Government Communications Conference April 9-11 in New Orleans at an approximate cost of \$1,565.
 - f. Two employees to attend a data and information graphics presentation seminar February 10 in Houston at a total cost of \$640.
 - g. An employee to attend a flood and multi-hazard map modernization planning meeting February 4-5 in Atlanta at no cost to the county.
4. Recommendation for authorization to negotiate an interlocal agreement with Hunters Creek Village for continued drainage improvements to Soldiers Creek and related storm sewers in Precinct 3.
 5. Recommendation for approval of a change in contract for Ramos Industries, Inc., for channel conveyance improvements and enclosure from Tower Oaks to Mile Drive in Precinct 3, resulting in an addition of \$45,573 to the contract amount (02/0199-03).

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Tom Bass III Park water well No. 1 in Precinct 1 for a three-week period at an estimated cost of \$160,000.
 - b. Maintenance of traffic signals and related equipment in the county from April 1-March 31, 2004 for a two-week period at an estimated cost of \$850,000.
 - c. Paving and drainage improvements of Blackhawk Boulevard southeast of Scarsdale Boulevard in Precinct 1 for a three-week period at an estimated cost of \$433,021.
 - d. Ball field lighting for PEP Mueller Park in Precinct 1 for a three-week period at an estimated cost of \$40,000.
 - e. Mowing and trimming contract for east parks in Precinct 2 for a three-week period at an estimated cost of \$120,900.
 - f. Repairing and repainting the two Lynchburg Ferries in Precinct 2 for a two-week period at an estimated cost of \$230,000.
 - g. Repairs to the north and south boat landings of the Lynchburg Ferry in Precinct 2 for a two-week period at an estimated cost of \$300,000.
 - h. Construction of Barker-Cypress Road from north of Jast Drive to south of Huffmeister Road for paving and drainage improvements in Precinct 3 for a three-week period at an estimated cost of \$630,000.
 - i. Painting and repairs to the basketball pavilion at Spring Creek Park in Precinct 4 for a three-week period at an estimated cost of \$35,000.
 - j. Repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Road Camp area in Precinct 4 for a three-week period at an estimated cost of \$400,000.

2. Recommendation for approval of the following plats:
 - a. Memorial Springs, Section Four in Precinct 4; VanDeWiele Engineering, Incorporated.
 - b. Villages of Northpointe lift station in Precinct 4; R.G. Miller Engineers.
 - c. Greenbriar North, Section 13 in Precinct 4; Brown & Gay Engineers, Incorporated.
 - d. Williamsburg Settlement in Precinct 3; Marsh/Jalayer & Associates.
 - e. Aldine ISD Champions Forest Elementary School in Precinct 4; ESPA Corporation.
 - f. Cypresswood Lake, Section Four in Precinct 4; Sherrington, Incorporated.
 - g. Centerfield Drive street dedication plat in Precinct 4; Jones & Carter, Incorporated.
 - h. Clear Brook Crossing, Section Four in Precinct 1; VanDeWiele Engineering, Incorporated.
 - i. Berkshire, Section Five in Precinct 3; Pate Engineers.
 - j. Heritage Village, Section Five in Precinct 4; Alexander Engineering, Incorporated.
 - k. Fairfield Village West, Sections 14 and 16 in Precinct 3; Jones & Carter, Incorporated.
 - l. Trail of The Lakes MUD wastewater treatment plant site No. 1 in Precinct 4; Brown & Gay Engineers, Incorporated.
 - m. Coles Crossing, Section 17 partial replat in Precinct 3; Jones & Carter, Incorporated.
 - n. Katy Lake Estates, Section Two in Precinct 3; Charlie Kalkomey Surveying, Incorporated.
 - o. Heron Nest Subdivision, Section Two in Precinct 4; Surv-Tex Surveying Company.
 - p. Settler's Village, Section Five in Precinct 3; R.G. Miller Engineers.
 - q. Lantern Bend Properties, L.L.C., Subdivision in Precinct 4; Rekha Engineering, Incorporated.
 - r. Sugar Creek Apartments in Precinct 4; Lott & Brown Consulting Engineers.
 - s. New Quest in Precinct 4; Texas Engineering and Mapping Company.
 - t. Spring Cypress Commercial Subdivision, Section Two in Precinct 4; Windrose Land Services, Incorporated.
 - u. Louetta Lakes, Section One in Precinct 4; Carter & Burgess, Incorporated.
 - v. Praise Christian Center in Precinct 2; Landtech Consultants, Incorporated.
 - w. Sheldon ISD administration building and expansion in Precinct 1; Lamb & Barger Consulting Engineers.

3. Recommendation for cancellation of bonds for:
 - a. Long Lake, Ltd., executed by Universal Surety of America for Kelliwood Enclave, Section Two in Precinct 3 in the amount of \$11,070.
 - b. Cashel Forest, Inc., executed by Fidelity and Deposit Company of Maryland for Cashel Forest, Section One in Precinct 4 in the amount of \$3,000.

4. Recommendation for approval of changes in contracts for:
 - a. Centurion Construction, Inc., contractor for wash facilities in Precinct 4, adding five calendar days and resulting in an addition of \$6,180 to the contract amount (27866).
 - b. A-Tec Engineers and Contractors, contractor for Vera May Community Center expansion, resulting in an addition of \$400,339 to the contract amount (32650).
 - c. Angel Brothers Enterprises, Ltd., contractor for Space Center Boulevard extension from Genoa Red Bluff Road to existing Space Center Boulevard in Precinct 2, adding 57 calendar days and resulting in an addition of \$56,645 to the contract amount (27842).
 - d. ERS, Inc., contractor for clearing and grubbing the East Harris County Soccer Complex in Precinct 2, adding 26 calendar days and resulting in no change to the contract amount (27836).
 - e. Hubco, Inc., contractor for Westheimer Parkway from east of Fry Road to Buffalo Bayou in Precinct 3; adding 33 calendar days and resulting in an addition of \$47,684 to the contract amount (27840).

5. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. QC Laboratories, Inc., in the additional amount of \$9,000 for improvements to Westheimer Parkway from east of Fry Road to Buffalo Bayou in Precinct 3 (amendment).
 - b. Terra-Mar in the amount of \$33,801 for North Diamondhead Boulevard from Yacht Court to FM 2100 in Precinct 4.

6. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. Brown & Gay Engineers, Inc., in the amount of \$54,464 in connection with a study and report relative to drainage problems in a region bounded by Buschong on the north, Unit P138 on the south, Reeveston on the west, and Chrisman on the east in Precinct 1.
 - b. Sparks-Barlow-Barnett, Inc., in the amount of \$27,262 in connection with construction of traffic signalization at Underwood Road and Rustic Gate Road in Precinct 2.
 - c. Sparks-Barlow-Barnett, Inc., in the amount of \$27,012 in connection with construction of traffic signalization at Texas Avenue and Plumley/Blossom Street in Precinct 2.
 - d. TEDSI Infrastructure Group in the amount of \$49,172 in connection with construction of traffic signalization at Holland Avenue and 11th Street in Precinct 2.
 - e. Traffic Engineers, Inc., in the amount of \$320,389 in connection with construction of a comprehensive traffic study of roads in the Katy area in Precinct 3.
 - f. Carter & Burgess, Inc., in the amount of \$11,067 in connection with construction of Spring-Cypress Road from Carrot Street to east of Kuykendahl Road in Precinct 4.

- g. Ratnala & Bahl, Inc., in the amount of \$35,300 in connection with construction of a storm sewer outfall system between Graham Drive and Barbara Street in Tomball in Precinct 4.
- 7. Recommendation that the award for mowing and maintenance of various roads in Precinct 1 be made to Bio Landscape & Maintenance, Inc., lowest and best bid in the amount of \$149,510, and for appropriate officials to take necessary actions relating to the award.
- 8. Recommendation that the court establish a public hearing for February 18 to consider street name changes and corrections for Green Creek Circle to South Galwan Circle, West Green Creek Circle to West Galwan Circle, East Green Creek Circle to East Galwan Circle, and Sagebrook Drive to Clear Brook City Dr. in Precincts 1 and 4.
- 9. Recommendation that bids be rejected and the projects readvertised for repair of the bridges on Shaver Street at Vince Bayou and Red Bluff Road at Taylor's Bayou in Precinct 2.
- 10. Recommendation that the contract to construct Space Center Boulevard extension from Genoa-Red Bluff to existing Space Center Boulevard in Precinct 2 be terminated and readvertised with adjusted project limits.
- 11. Recommendation that the County Judge be authorized to execute an agreement with MUD No. 167 for construction of various street repairs within the Villages of Bear Creek in Precinct 3.
- 12. Recommendation that the award for asphaltic concrete for any plant or jobsite in Precinct 3 be made to G&S Asphalt, L.P., dba American Materials lowest and best bid in the amount of \$218,750, and for appropriate officials to take necessary actions relating to the award.
- 13. Recommendation that the award for mowing and maintenance for various roads in the Alief and Cypress areas in Precinct 3 be made to Bio Landscape & Maintenance, Inc., lowest and best bid in the amount of \$175,856, and for appropriate officials to take necessary actions relating to the award.
- 14. Recommendation that the award for roof replacement at the Tracey Gee Community Center in Precinct 3 be made to PRC Roofing Company, Inc., lowest and best bid in the amount of \$133,108, and for appropriate officials to take necessary actions relating to the award.

15. Recommendation that the award for furnishing and installing loop detectors, conduits, and cables along Veterans Memorial Drive from Blue Bell Road to FM 1960 in Precinct 4 be made to Statewide Traffic Signal Company, lowest and best bid in the amount of \$250,000, and for appropriate officials to take necessary actions relating to the award.
16. Recommendation that the award for construction of a pressbox at Lindsay-Lyons Park in Precinct 4 be made to AIA General Contractors, Inc., lowest and best bid in the amount of \$88,200, and for appropriate officials to take necessary actions relating to the award.
17. Recommendation that the court approve an order correcting the amount of a previously accepted bond for Foxwood, Section Seven in Precinct 4.
18. Recommendation that the award for domestic water piping replacement at the Family Law Center be made to Arrow Services, Inc., lowest and best bid in the amount of \$197,500, and for appropriate officials to take necessary actions relating to the award.
19. Recommendation for authorization for an employee to attend a priorities management seminar February 19 in Houston at a cost of \$195.
20. Recommendation for authorization for an employee to attend a board of directors meeting of the National Association of County Park and Recreation Officials February 27-March 2 in Ashburn, Va., at an approximate cost of \$550.
21. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$26,959 and a workers compensation recovery in the amount of \$13,333; settlement of nine tort claims in the total amount of \$8,596; denial of seven claims for damages; and transmittal of claims for damages received during the period ending January 28.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$15,008 in connection with settlement of an accident claim.
- c. Consideration of a request for payment of \$253 to settle a claim for damages.
- d. Request that the court consider a policy regarding paid leave for certain regular employees who become ill after a small pox vaccination in connection with the U.S. bio-terrorism preparedness program.

- e. Transmittal of investment transactions for the period of January 15-28 and maturities for January 22-February 4, and request for approval of changes in securities pledged for county funds.
- f. Request for approval of an estimated cash flow projection in the amount of \$1,672,436 for February invoices for the Sports Corporation for Reliant Park projects, subject to adjustments in payments for actual expenditures; and for approval of a purchase order in the amount of \$1,916,785 for authorized Reliant Park projects.
- g. Request for approval of payment of principal and interest due on Harris County Tax Anticipation Notes Series 2002, and for approval of interest payments for commercial paper projects.
- h. Request for authorization to increase a commercial paper project note to cover additional costs relating to the replacement of Commerzbank with Lloyd's TBS Bank as credit facility bank for a portion of commercial paper Series B and Series C, and for approval of payment of fees in connection with the transaction.
- i. Request for authorization to update Federal Reserve joint safekeeping official signature cards for Southwest Bank of Texas for Harris County, Flood Control, County Clerk, and District Clerk depository contracts.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- k. Request that a contract with Null-Lairson CPAs not be renewed for assistance with HUD-related finances, and that instead an hourly position be authorized on an as needed basis for assistance with systems to monitor grants and county funds and programs.
- l. Request for approval of an order adopting goals, objectives, priorities, and principles for redistricting of Harris County Constable and Justice of the Peace precincts.
- m. Consideration of and possible action on amendments, additions, and deletions to the legislative platform for the 78th Session.
- n. Consideration of approval of an agreement with Dan McClung for legislative services.

3. **Central Technology Center**

Request for approval of an agreement with the City of Pearland for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for authorization to renew an annual agreement with Green Coast Enterprises, Inc., for lease of space at 16000 Stuebner Airline in Spring for Constable, Precinct 4.
- b. Request for approval of an annual agreement with H N Property Investments, Inc., for lease of space at 11509 Veterans Memorial Drive for a Health Services WIC clinic.
- c. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

5. **Public Health & Environmental Services**

- a. Request for approval of payment in the amount of \$1,050 for expenses incurred by two employees to attend a foodborne illness investigations training seminar in Tyler.
- b. Request for authorization for an employee to attend a health surveillance seminar of the Texas Public Health Training Center February 14 in Houston at a cost of \$25.
- c. Request for authorization to correct the payroll records of two employees.
- d. Request for approval of payment in the amount of \$110 for expenses incurred by an employee to attend a conference planning session of the American Cancer Society in Austin.
- e. Request for authorization for five employees and six peer counselors to attend an infant nutrition conference of the Texas Department of Health February 18-20 in Houston at a cost of \$660.
- f. Request for authorization for an employee to attend an executive board meeting of the Texas Association of Local WIC Directors February 17-20 in Austin at a cost of \$498.
- g. Request for authorization to return a contribution in the amount of \$1,000 to Fiesta, Inc., that was received for education/training of WIC employees.
- h. Request for authorization for the executive director to attend six meetings of the Texas Association of Local Health Officials during the calendar year in Austin at an approximate total cost of \$1,100.
- i. Request for authorization for two employees to attend a mosquito control workshop March 11-13 in El Paso at a cost of \$800.
- j. Request for authorization for an employee to travel to San Diego February 28-March 1 to participate in a workshop concerning response to terrorism at no cost to the county.

- k. Request for approval of payment in the amount of \$125 for expenses incurred by two employees to attend a first responder preparedness conference in Houston.
- l. Request for approval of payment in the amount of \$350 for expenses incurred by an employee to attend a conference for hepatitis coordinators in San Antonio.
- m. Request for authorization for an employee to attend a pediatric assessment training seminar March 10-12 in Houston at a cost of \$300.
- n. Request for approval of payment in the amount of \$90 for expenses incurred by eight employees to attend a TB prevention and control training seminar of the Texas Department of Health in Houston.
- o. Request for authorization for an employee to attend a workshop concerning the chemical immobilization of animals March 10-11 in Dallas at a cost of \$550.
- p. Request for authorization for an employee to attend a report design class February 26-27 in Richmond, Va., at an approximate cost of \$950.
- q. Request for authorization to accept additional funds in the amount of \$471,466 from the Texas Department of Health for expansion of the WIC Program.
- r. Request for approval of additional mileage reimbursement in the amount of \$68 for a TB outreach worker who exceeded the monthly limit in December.
- s. Request for approval of orders to abate nuisances at 5609 Norments, 14015 Vindale, 11735 Varnell, 13618, 13710, 13823, and 13402 Darjean, 13810 Terlin, 6005 Ridgedale, 5031 Hartwick, 5736 Mary Francis, 4333 and 4509 Sheldon, 4320 Trenton, 4532, 4910, and 4302 Mohawk, 5207 Hanley, 4022 Darwin, and 4907 Cedar Hill in Precinct 1, and 2419 William Tell, 3021 Mooney, 2318 Hopper, 14703 Waldine, 2407 Trenton, 3805 Nugent, 14303 Victoria, 17702 Meadowbrook, 13830 Hillsboro, 218 Monmouth, 1223 Beacon, 2609 Kowis, and 308 Park in Precinct 2 at a total cost of \$72,400.
- t. Request for approval of payment in the amount of \$30 for expenses incurred by an employee to attend a workshop of the Texas Economic and Demographic Association in Houston.

6. **Community Development Services**

a. **Community Services**

Request for approval of an agreement with University of Texas Health Science Center-Houston for partial funding of the Aftercare Supportive Housing Program that provides transitional housing and supportive services to chemically dependent and disabled homeless persons using Supportive Housing funds in the amount of \$420,038.

b. **Housing & Economic Development**

1. Request for approval of additional relocation funds in amounts of \$900 and \$5,000 for homeowners receiving assistance through the Housing Rehabilitation Program in Precincts 4 and 2.
2. Request for approval of additional Community Development Block Grant funds in the amount of \$380,000 for the Vera B. May Community Center expansion project in Precinct 4.
3. Request for approval of an agreement with Fresh Water Supply District 1-A for partial funding of a rehabilitation of the sanitary sewer collection system project in Precinct 2 using Community Development Block Grant funds in the amount of \$469,415.

7. **Library Services**

- a. Request for authorization for an employee of the County Library to attend a customer service conference February 21 in Houston at a cost of \$200.
- b. Request for authorization for an employee of the County Library to attend a meeting of the TexShare Advisory Board February 27 in Austin at a cost of \$220.
- c. Request for authorization for an employee of the County Library to attend a web page software class February 25 in Houston at a cost of \$200.
- d. Request for authorization to correct the payroll record of an employee of the County Library.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization for an employee to attend an annual conference of the Association of Family & Conciliation Courts February 7-9 in Sedona, Ariz., at an approximate cost of \$995.

b. **Cooperative Extension**

1. Request for authorization for 12 employees to travel to Navasota April 12 to supervise and chaperone the 4-H delegation at a district roundup contest at an approximate cost of \$330.
2. Request for authorization for an employee to attend a diabetes prevention education workshop February 5-7 in College Station at a cost of \$368.

3. Request for authorization for two employees to attend 4-H leadership lab committee meetings February 19 in Conroe at a cost of \$90.
4. Request for authorization for an employee to attend a parenting education conference February 19-21 in Denton at a cost of \$630.
5. Request for authorization for an employee to attend a weight management conference February 12-14 in San Antonio at a cost of \$500.

c. **Children's Protective Services**

1. Request for authorization to pay for parking at the Central Allright Parking Lot for caseworkers and assistant county attorneys assigned to the Child Protection Division who are required to attend civil and criminal court hearings in child abuse and neglect cases.
2. Request for authorization for five persons to attend an annual conference of the Child Welfare League of America March 4-7 in Washington, D.C., at an approximate total cost of \$7,372.
3. Request for authorization to renew annual interlocal agreements with Houston Independent School District for assignment of youth service specialists.
4. Request for authorization for an employee to attend a crisis prevention training seminar March 4-6 in Dallas at an approximate cost of \$1,885.
5. Request for authorization for an employee to attend a meeting of the Southern Accreditation Commission February 25-28 in New York City at no cost to the county.
6. Request for authorization for 100 employees to attend the Community Youth Services Training and Staff Recognition event February 6 in Houston at a cost of \$1,025.

d. **Children's Assessment Center**

1. Request for authorization for an employee to attend a psychotherapy training course February 22-March 15 in Houston at a cost of \$234 and for nine employees to attend the training course February 27-28, March 13-14, and April 3-4 at a total cost of \$4,617.
2. Request for authorization for certain employees to attend a cultural diversity seminar February 19 in Houston at a cost of \$500.
3. Request for authorization for an employee to attend a forensic evaluation training seminar April 6-9 in Huntsville, Ala., at an approximate total cost of \$1,000.

4. Request for authorization for two employees to travel to Austin February 12 to attend the Children's Advocacy Centers of Texas Day at the Capitol at an approximate cost of \$175.
5. Request for approval of a memorandum of understanding between the county and the Children's Assessment Center Foundation authorizing reimbursement of security expenses paid by the foundation at 2500 Bolsover.

9. **Constables**

- a. Request by Constable Abercia, Precinct 1, for authorization for:
 1. Three employees to attend a tactical firearms course February 5 in Baytown at a cost of \$60.
 2. Five employees to attend an officer survival course February 6 in Baytown at a cost of \$75.
 3. Five employees to attend an arrest search and seizure class February 10-13 in Houston at a cost of \$250.
 4. An employee to attend a police photography class February 24 in Houston at a cost of \$50.
 5. Five employees to attend a crime scene search class February 24-28 in Houston at a cost of \$250.
 6. Two employees to attend a seminar on terrorism and explosives February 25-27 in Sacramento, Calif., at an approximate total cost of \$2,040.
- b. Request by Constable Abercia for approval of changes to the department's authorized lists of regular deputies and reserve officers.
- c. Request by Constable Freeman, Precinct 2, for authorization to delete a reserve officer from the department's authorized list.
- d. Request by Constable Jones, Precinct 3, for approval of changes to the department's authorized lists of regular deputies and reserve officers.
- e. Request by Constable Jones for approval of a law enforcement agreement with San Jacinto River Authority.
- f. Request by Constable Hickman, Precinct 4, for authorization for two employees to travel to Denver, Ind., to pick up a police service dog at a cost of \$500.
- g. Request by Constable Hickman for authorization to delete two deputy positions in connection with a law enforcement agreement with Cypress-Fairbanks ISD-DARE.
- h. Request by Constable Hickman for approval of changes in the department's authorized lists of regular deputies and reserve officers.

- i. Request by Constable Cheek, Precinct 5, for approval of changes in the department's authorized list of regular deputies.
- j. Request by Constable Cheek for authorization for an employee to attend a traffic management and safety seminar February 17-23 in Huntsville at a cost of \$625.
- k. Request by Constable Cheek for authorization for two employees to attend a police instructors course March 5-11 in Houston at a cost of \$100.
- l. Request by Constable Cheek for authorization for an employee to attend a priorities management seminar February 11 in Houston at a cost of \$295.
- m. Request by Constable Cheek for authorization for two employees to attend a field training officer course February 17-21 in Houston at a cost of \$100.
- n. Request by Constable Trevino, Precinct 6, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- o. Request by Constable Butler, Precinct 7, for authorization for an employee to attend a traffic management and safety seminar February 17-21 in Huntsville at a cost of \$175.
- p. Request by Constable Bailey, Precinct 8, for approval of payment in the amount of \$125 for expenses incurred by an employee to attend an intoxilyzer operator certification class in Houston.

10. **Sheriff**

- a. Request for approval of personnel name changes and changes in the department's authorized list of regular deputies.
- b. Request for authorization to accept four trucks purchased by the Houston Automobile Dealers Association to be used for the Motorist Assistance Program.
- c. Request for approval of law enforcement agreements with various organizations.
- d. Request for authorization to initiate an agreement with the Federal Bureau of Investigation for reimbursement of overtime for four employees participating in the Joint Terrorism Task Force.
- e. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for continuation of the Violence Against Women Grant.
- f. Request for authorization to adopt a new jail rate of \$64 per day per inmate for housing inmates for municipalities, and \$55.85 for housing federal inmates for the U.S. Marshal.

- g. Request for authorization to initiate an interlocal agreement with the Texas Department of Public Safety to purchase drug and alcohol testing materials.
- h. Request for authorization to accept grant funds from the Texas Department of Health for continuation of the Tuberculosis Elimination, Prevention, and Control program.
- i. Request for authorization to purchase five replacement police package vehicles at a cost of \$92,500.
- j. Request for authorization for:
 - 1. Three employees to attend a homeland security conference in Houston at a cost of \$105, with travel by county vehicle.
 - 2. Three employees to attend a law enforcement conference February 4-7 in San Diego at a cost of \$3,109.
 - 3. An employee to attend a juvenile integrated information sharing workshop February 10-11 in Houston at a cost of \$25, with use of a county vehicle.
 - 4. Four employees to attend a vehicle crash inspection seminar February 9-22 in Orlando at an approximate cost of \$4,640, with travel by county vehicle.
 - 5. An employee to attend law enforcement training seminars February 13-14 in Burtonsville, Md., and February 18-21 in Quantico, Va., at a cost of \$2,155.
 - 6. An employee to attend a terrorism conference February 17-19 in Huntsville at a cost of \$1,130, with travel by county vehicle.

11. **Fire & Emergency Services**

- a. Request for authorization to issue a refund in the amount of \$35 for a fire inspection.
- b. Request for approval of educational incentive pay for an employee who has received master peace officer certification.
- c. Request for authorization for the Fire Marshal to attend a task force logistics workshop February 10-11 in College Station at a cost of \$150, with travel by county vehicle.
- d. Request for authorization to purchase two replacement vehicles for fire/arson investigators.
- e. Request for authorization to increase the maximum salary for two senior investigator positions.
- f. Request for authorization to accept reimbursement in the amount of \$86 from Drury Inn for overpayment for rooms in connection with cancellation of the last day of the annual State Fire Marshal's Conference.
- g. Request for authorization to reclassify and fill the Education & Inspection Manager position, with no change in salary maximum, and for authorization to purchase a vehicle, computer, and other necessary equipment.

- h. Request for authorization for four employees to attend an annual seminar for fire and arson investigators March 16-21 in Austin at an approximate cost of \$2,300, with travel by county vehicle.
- i. Request for authorization to purchase computer software packages for fire inspection, GIS, and hazardous materials mitigation purposes at a total cost of \$6,000.
- j. Request for authorization to purchase a utility vehicle and trailer for hazardous materials response at a cost of \$12,000.
- k. Request for authorization to purchase computers, related accessory equipment, office furniture, and software for fire investigators at a cost of \$16,000.
- l. Request for authorization to purchase GPS location equipment for 10 vehicles at a cost of \$6,500.

12. **Medical Examiner**

- a. Request for authorization for four employees to attend a training conference of the Homicide Investigators of Texas March 4-7 in Houston at a cost of \$460.
- b. Request for authorization for an employee to travel to Trenton, N.J., March 9-14 to conduct an inspection of the New Jersey State Police laboratory system at no cost to the county.
- c. Request for authorization for two employees to attend the annual conference on child and family maltreatment February 3-7 in San Diego at an approximate cost of \$3,000.
- d. Request for authorization for two employees to attend a training conference on terrorism and mass disasters June 2-3 in Albuquerque at an approximate cost of \$1,800.
- e. Request for authorization for an employee to attend a digital photography workshop May 5-9 in Santa Fe at a cost of \$2,000.

13. **County Clerk**

- a. Transmittal of oaths of office and statements of elected/appointed officer for various county officials.
- b. Transmittal of corrected minutes for the court's meetings of September 17 and December 10 and 17, and the minutes of the court's meeting of January 7.
- c. Request for approval of a cellular allowance for an employee.
- d. Request for authorization for an employee to attend a conference of the Texas Association of Elections Administrators February 6-8 in Lewisville at a cost of \$600.

- e. Request for authorization for two employees to attend an election disaster preparedness seminar March 13-18 in Washington, D.C., at an approximate cost of \$3,630.
- f. Request for authorization for an employee to attend a public records seminar February 27 in Houston at a cost of \$309.
- g. Request for authorization for two employees to attend a workshop of the Texas College of Probate Judges March 12-14 in Corpus Christi at an approximate cost of \$1,740.
- h. Request for approval of a county paid parking space at 1401 Congress for the Public Information Officer.

14. **District Clerk**

- a. Request for authorization for the District Clerk to attend board meetings of the Texas District Court Alliance in various cities throughout the year at a cost of \$350 per trip, with occasional travel by county vehicle.
- b. Request for authorization to correct the payroll record of an employee.
- c. Request for authorization to purchase an additional cellular phone for use by management personnel.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, the 281st District Court, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 17202 Corral Drive in Precinct 3; Texas Health & Safety Code at 2533 Cromwell in Precinct 2; and Texas Water Code at 19310 Haude Road in Precinct 4.
- c. Consideration of additional funds in the amount of \$40,000 for a special counsel agreement with Haynes and Boone, LLP, for legal services in connection with conformity by the county with standards of the U.S. Health Insurance Portability and Accountability Act.
- d. Request for discussion, consideration, and approval of recommendations of the County Attorney and the director of Public Infrastructure relating to appraisals and other matters in connection with acquisition of real property.

- e. Request for authorization for the County Judge to execute a release from any claims and disputes regarding construction defects related to three buildings in Precinct 2, and for approval of an order for agreement and settlement of a claim with Strata Build, Incorporated.

16. **District Attorney**

Request for authorization to destroy certain misdemeanor files in accordance with the records control schedule.

17. **Court Services**

Request for approval of educational incentive pay for an employee who passed the bilingual incentive test.

18. **Justices of the Peace**

- a. Request by Judge Risner, JP 2.2, for authorization for two employees to attend a seminar of the Texas Justice Court Training Center February 18-20 in San Antonio at a total cost of \$300.
- b. Request by Judge Adams, JP 4.1, for approval of payments in the total amount of \$207 for expenses incurred by two employees to attend a justice court training seminar in San Antonio.

19. **Probate Courts**

Request by Judge Austin, Court No. 1, for approval of payment in the amount of \$90 for renewal of a notary commission for an employee.

20. **District Courts**

Request for authorization to accept grant funds in the amount of \$1,595,202 from the Texas Task Force on Indigent Defense.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payment to Hubco, Inc., for construction of Howell Sugarland Road from south of Beechnut to north of Empanada and traffic signal installation at the intersections of Beechnut, Pavillion Point, and Empanada in Precinct 3.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.

3. Request for authorization for four employees to attend seminars of the Institute of Internal Auditors and the Information Systems Audit and Control Association January-February in Houston at a total cost of \$500.

4. Transmittal of audited claims.

b. **Treasurer**

1. Transmittal of a report of monies received and disbursed for the month of December.

2. Request for authorization for the Treasurer and an employee to attend the annual continuing education seminar for county treasurers April 14-18 in College Station at an approximate total cost of \$1,200.

c. **Tax Assessor-Collector**

1. Request for authorization for one employee to attend a property tax class February 17-21 in Austin at an estimated cost of \$800.

2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:

a. Development, management, and implementation of a capital fund raising campaign for certain additions, furnishing, landscaping, construction, and maintenance of a facility that will be built for Children's Protective Services.

b. Furnish and deliver night vision goggles and accessories for the Sheriff's Department.

c. Furnish and install a closed circuit television system for the Medical Examiner's Office.

d. Maintenance of a microfilm scanner and laser printers for the County Clerk.

e. Provide services relating to addressing the needs of female offenders at risk of being removed from the home and receiving intensive supervision services, and provide services relating to addressing gang involvement, youth violence, substance abuse, self-esteem, and poor family communication skills for the Juvenile Probation Department.

f. Janitorial services at various locations in Region No. 3 for the county.

g. Installation and maintenance of lane controllers for the Toll Road Authority.

h. A mobile medical vehicle retrofitted for vaccination services for Public Health & Environmental Services.

i. Currency and coin counters for the Toll Road Authority.

j. Mowing and debris removal at Mason Creek watershed for the Flood Control District.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Tax Assessor-Collector, Sheriff's Office, Precinct 2, District Courts, County Attorney, Central Technology Center, Engineering Division of Public Infrastructure, County Library, and the Flood Control District.
3. Transmittal of changes in contracts with:
 - a. Tee's Plus Screenprinting Co., contractor for D.A.R.E. t-shirts for the county, resulting in an addition of \$4,524 to the contract amount (00624).
 - b. EPIXTECH, Inc., contractor for reserve bookroom license addition and annual maintenance for the County Library, resulting in an addition of \$13,309 to the contract amount (00640).
 - c. Great Southwest Paper Co., contractor for bathroom and kitchen paper related products for the county, resulting in no change to the contract amount (00641).
 - d. Glazier Foods Company, contractor for various foods for the Sheriff's Department, resulting in an addition of \$72,450 to the contract amount (00642).
 - e. Motorola, Inc., contractor for two-way radio batteries for the Central Technology Center, resulting in an addition of \$8,200 to the contract amount (00643).
 - f. Xerox Corporation, contractor for photo copier services for the county, resulting in no change to the contract amount (00645).
4. Recommendation that bids for janitorial services for various locations in Region No. 3 for the county be rejected and the job be readvertised with revised specifications.
5. Recommendation that the award for rental and laundry service of uniforms for the county be made to Unifirst Holdings LP, low bid in the amount of \$58,942 for the period beginning March 1.
6. Recommendation that the award for furnishing and delivering buses with 27 and 39 passenger capacity for the county be made to National Bus Sales and Leasing, Inc., in the amount of \$489,752.
7. Recommendation that the award for disaster recovery site and services for the Flood Control District be made to Vericenter, only bid in the amount of \$71,679.
8. Recommendation that the award for lease and maintenance of reader/printers for the District Clerk be made to Lason Systems, Inc., low bid in the amount of \$44,650, and for the County Judge to take necessary action relating to the award.

9. Recommendation that awards for Ryan White Title I Services for the Public Health & Environmental Services/HIV Services be made to AIDS Foundation Houston, Inc., Amigos Volunteers in Education and Services, Baylor College of Medicine, Donald R. Watkins Memorial Foundation, Family Services of Greater Houston, Houston Area Community Service, Inc., Montrose Clinic, Montrose Counseling Center, Inc., People with AIDS Coalition-Houston, St. Hope Foundation, Inc., The Assistance Fund, University of Texas Health Science Center at Houston, and Visiting Nurse Association of Houston.
10. Request for approval of a month-to-month extension with J & E Associates, contractor for janitorial services for various locations in Region No. 3 for the county for the period beginning March 1.
11. Request for approval of an extension with Ward North American, Inc., for workers' compensation third party administration and related services for the county and the Flood Control District for the period beginning March 1 not to exceed May 31 at an estimated cost of \$260,720.
12. Request for approval of renewal options with:
 - a. Brodart Co., for library materials and technical services for the county for the period of April 1-March 31, 2004.
 - b. Great Southwest Paper Co., Inc., for janitorial and household products for the county for the period of May 1-April 31, 2004.
 - c. Cypress Lawn & Turf for commercial lawn and garden equipment and related items for the county and the Flood Control District for the period of May 1-April 30, 2004.
 - d. Sysco Food Services of Houston, Inc., for insulated trays for the Sheriff's Department for the period of March 1-February 29, 2004.
 - e. TransCore, LP, for electronic toll collection system maintenance for the Toll Road Authority for the period of February 28-February 27, 2004 in the total amount of \$288,732.
 - f. Houston Education Consultants for psychological testing services for Children's Protective Services for the period of March 1-February 28, 2004 at an approximate cost of \$22,500.
 - g. Treebeards, Inc., Spaghetti Warehouse, Irma's Southwest Grill, Signet Services, Inc., dba Frank's Pizza, and Kuchenmeister, Inc., for jury meals for the Sheriff's Department for the period of March 1-February 29, 2004.
13. Request for authorization to extend a contract with Fisher Healthcare for various laboratory supplies for the county for two months through March 31 or until a new contract is awarded.
14. Transmittal of an agreement between the Harris County Juvenile Board and Phoenix Houses of Texas for substance abuse prevention counseling for Juvenile Justice Alternative Education Program in an approximate amount of \$44,663, for the period of September 1-August 31, 2003.

15. Request for approval of an order authorizing the County Judge to execute an interlocal agreement with The University of Texas Health Science Center at Houston for medical services at the detention facilities of the Sheriff's Department in the amount of \$2.4 million for the period of March 1-February 29, 2004.
16. Request for approval of an order authorizing the County Judge to execute a service agreement with the Texas Department of Information Resources for dedicated circuits for the Toll Road Authority in the amount of \$8,174 for the period ending August 31.
17. Request for approval of an order authorizing the County Judge to execute an agreement with the American National Red Cross for an aquatic examiner program at the Mary Jo Peckham Park in Precinct 3 in the amount of \$950 for the period ending August 31.
18. Request that Chris Want be granted a personal services exemption from the competitive bid process for computer consultant services for the District Courts in the amount of \$12,000 for the period ending February 3, 2004, and for the County Judge to take necessary action relating to the agreement.
19. Request that Joni Ogle, LMSW be granted a personal services exemption from the competitive bid process for therapeutic services for the Children's Assessment Center in the amount of \$50,000 for the period ending November 30, and for the County Judge to take necessary action relating to the agreement.
20. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Noblestar Systems Corporation for computer consulting services on the redesign and development of the JIMS2 project, adding eight weeks and \$176,240 to the contract amount.
21. Request that Connie Nelke, Ph.D., be granted a personal services exemption from the competitive bid process for psychology services for the Children's Assessment Center in the amount of \$20,000 for the period ending October 31, and for the County Judge to take necessary action relating to the agreement.
22. Request that the University of Texas Health Science Center at Houston be granted a professional services exemption from the competitive bid process for resident psychiatric services for the Children's Assessment Center in the amount of \$20,000 for the period ending June 30, 2004, and for the County Judge to take necessary action relating to the agreement.
23. Request that Ram Tackett be granted a personal services exemption from the competitive bid process for computer consulting services for Public Health & Environmental Services in the amount of \$220,000 for the period of March 1-February 29, 2004, and for the County Judge to take necessary action relating to the agreement.

24. Request that Joyce Binegar be granted a personal services exemption from the competitive bid process for management consulting services for Public Health & Environmental Services/HIV Services Department in the amount of \$143,950 for the period of March 1-February 29, 2004, and for the County Judge to take necessary action relating to the agreement.
25. Request that Ernie Hulsey be granted a personal services exemption from the competitive bid process for polygraph testing services for the county in the amount of \$50,000 for the period of May 1-April 30, 2004.
26. Request for approval for the court to terminate Class 10, Item 10 from the Performance Food Group contract for various foods for county jails.
27. Request that Merck, Vaccine Division be granted a sole source exemption from the competitive bid process for the Varicella vaccine for Public Health & Environmental Services at a cost not to exceed \$25,000.
28. Request that CIMS Lab, Inc., be granted a sole source exemption from the competitive bid process for renewal of software maintenance for the Central Technology Center in the approximate amount of \$28,076 for the period of May 1-April 30, 2004.
29. Request that Compuware Corporation be granted a sole source exemption from the competitive bid process for renewal of annual software maintenance of Compuware software products for the Central Technology Center in the amount of \$64,033 for the period of February 1-January 31, 2004.
30. Request that Sirius Software, Inc., be granted a sole source exemption from the competitive bid process for renewal of maintenance fees for various Sirius software for the JIMS Division of the Central Technology Center at an approximate cost of \$37,600 for the period ending August 11, and for the County Judge to execute the program product maintenance agreement.
31. Request that United Environmental Services be granted a sole source exemption from the competitive bid process for automated logic webcontrol software for Facilities & Property Management at an approximate amount of \$37,572.
32. Request that Motorola, Inc., be granted a sole source exemption from the competitive bid process for the upgrade of the county's Motorola SmartZone trunked radio system for the Central Technology Center at an approximate cost of \$1,274,883.
33. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.

34. Transmittal of notice of receipt of funds in the total net amount of \$3,190 for county equipment sold at Houston Auto Auction December 18 and January 3.
35. Transmittal of notice of receipt of funds in the total amount of \$11,505 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction in January.

22. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating February 21 as a special day recognizing Kenneth E. Arnold, P.E., as Engineer of the Year.
2. Consideration of a resolution designating February 4-April 27 as Harris County Employees March of Dimes Campaign Days and March 19 as Harris County Employees Blue Jeans for Babies Day.
3. Consideration of the appointment of Dianne Wilson Bynum to the Children's Protective Services Board.
4. Request for authorization for an employee to attend the Child Welfare League of America March 4-7 in Washington, D.C., at a cost not to exceed \$1,550.
5. Request by the Office of Emergency Management for the coordinator and/or employees to travel within the State of Texas during the fiscal year to attend meetings with various government agencies or to testify at legislative sessions at a cost of \$300 per trip, with travel by county vehicle.
6. Request by the Office of Emergency Management for approval to replace two defective non-repairable cellular telephones.

b. **Commissioner, Precinct 1**

1. Request for approval for the reappointment of Michelle Collier to the Midtown Tax Increment Reinvestment Zone No. 2 Board of Directors.
2. Request for approval for the reappointment of Tom Kvinta to the Memorial-Heights Tax Increment Reinvestment Zone No. 5 Board of Directors.
3. Request for approval for Precinct 1 senior participants to travel to Austin February 4 for Senior Day at the Capitol.
4. Request for approval to use precinct buses for out of county travel in connection with various senior citizen trips.

5. Request for approval for an employee to attend a receptionist skills seminar March 6 in Houston at a cost of \$79.
6. Request for approval of a notary license fee at a cost of \$89.
7. Request for approval to reimburse an employee \$95 for attending the Biennial State of the Bay Symposium January 14-16 in Houston.

c. **Commissioner, Precinct 2**

1. Request for approval for an employee to attend a technical writing seminar March 12 in Houston at a cost of \$195.
2. Request for approval to execute an agreement with the Highlands Pilot Club to place a logo on a county historical sign near the Lynchburg Ferry Crossing.
3. Consideration of a resolution designating February 7 as Rudy C. Vara Day as a memorial in his honor.

d. **Commissioner, Precinct 3**

1. Request for approval for an employee to attend a conference of the Science Education Association of Texas March 4-6 in Bastrop at an estimated cost of \$256.
2. Request for approval to accept a check in the amount of \$85 from Judith M. Boyce for the purchase of a Redbud tree to be planted at Terry Hershey Park.
3. Request for authorization for the County Judge to execute an agreement with the Rotary Club of Katy Sunrise for cleanup along the roadsides of Fry Road from Highland Knolls to Kingsland Boulevard in connection with the Adopt a County Road program for the period of November 15, 2002-November 14, 2003.
4. Request for approval for two employees to attend classes for continuing education units required by the Structural Pest Control Board February 20 in Houston at a total cost of \$190.
5. Request for approval for the County Judge to execute an agreement with the City of Houston for construction and maintenance of Nob Hill Park.
6. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack No. 1465/Holmsley Elementary School for cleanup along the roadsides of Hudson Oaks Road from Hwy. 529 to Chamberlain in connection with the Adopt a County Road program for the period of January 15-December 31.

7. Request for authorization for the County Judge to execute an agreement with Cypress Falls High School-Earth Club for cleanup along the roadsides of Huffmeister Road from Hwy. 6 to the railroad track and ending south of Hempstead Highway in connection with the Adopt a County Road program for the period of January 1-December 31.
8. Request for approval to accept a Cockatiel bird to be housed at the Bear Creek Park Aviary.
9. Request for approval to create a position.

e. **Commissioner, Precinct 4**

1. Request for approval to continue Harris County's involvement with the Public Power Pool for the 2003 winter electric power contract procurement process, with notice of intent to begin a competitive procurement process on February 14.
2. Request for approval for the County Judge to execute an approval form on behalf of Klein Volunteer Fire Department for a financing transaction with Baystone Financial Group to finance acquisition of fire equipment in an amount not to exceed \$4,500,000.
3. Request for authorization for an employee to attend an annual emergency management conference February 23-26 in Austin at an approximate cost of \$451, with travel by county vehicle.
4. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program with:
 - a. Houston Citizens Police Academy Alumni Association for cleanup along the roadsides of Aldine Westfield Road for the period of January 1-December 31, 2003.
 - b. Alternative Learning Students for cleanup along the roadsides of Windfern Road from Bobcat Lane to Perry Road for the period of January 1-December 31, 2003.
 - c. Jersey Village FFA, for cleanup along the roadsides of Rodney Ray Boulevard from Windfern Road to Fairbanks North Houston Road for the period of December 1-November 30, 2003.
 - d. Dueitt M S, Mr. Thomas & Mrs. Evans Community Based Class for cleanup along the roadsides of Aldine Westfield Road from Hirschfield Road to Trailing Vine Road for the period of January 1-December 31, 2003.
 - e. Cub Scout Pack No. 1550 for cleanup along the roadsides of Stuebner Airline Road from Louetta Road to Spring Cypress Road for the period of November 1-October 31, 2003.
5. Request for authorization for an employee to attend the annual SAFE-D Conference February 28-March 1 in Pflugerville at an approximate cost of \$390.

6. Request for authorization for an employee to attend the I-CAR classes April 21-26 in Humble at an approximate cost of \$325.
7. Request for approval of a resolution proclaiming February 4 as Senior Day in the county in recognition of seniors in the State of Texas.
8. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 55th and 270th District Courts, and U.S. Bankruptcy Court, southern district of New York.
- b. Transmittal of a building program report from Hermes Architects regarding the future facility needs of the Harris County Community and Juvenile Justice Education Department.

24. **Emergency items.**

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Jerry Sowden (3)
- b. Leonard Vicario (3)
- c. Richard D. Smith (3)
- d. Frances Wubbenhorst (3)
- e. Steve Williams (3)
- f. Charles Hixon (1)
- g. Joseph Charles (1)
- h. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

27. **Executive Session**

Request by the County Attorney for an executive session for briefing on the status of litigation and to consider a settlement offer in the matter of Simi Investment Company, Inc., v. Harris County in U.S. District Court, and for appropriate action to be taken upon return to open session.

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Administration of Justice

Constables (8)

Sheriff

Sheriff's Civil Service

Fire & Emergency Services

Medical Examiner

County Clerk

District Clerk

County Attorney

District Attorney

Community Supervision & Corrections

Court Services

Justices of the Peace (16)

County Courts (19)

Probate Courts (4)

District Courts (59)

Courts of Appeals (2)

Services

Public Infrastructure

Management Services

Central Technology

Facilities & Property Management

Public Health & Environmental Services

Community Development Services

Library Services

Youth & Family Services

Fiscal Services & Purchasing

Auditor

Treasurer

Tax Assessor-Collector

Purchasing

Elected

Appointed

Calendar 2003

January S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

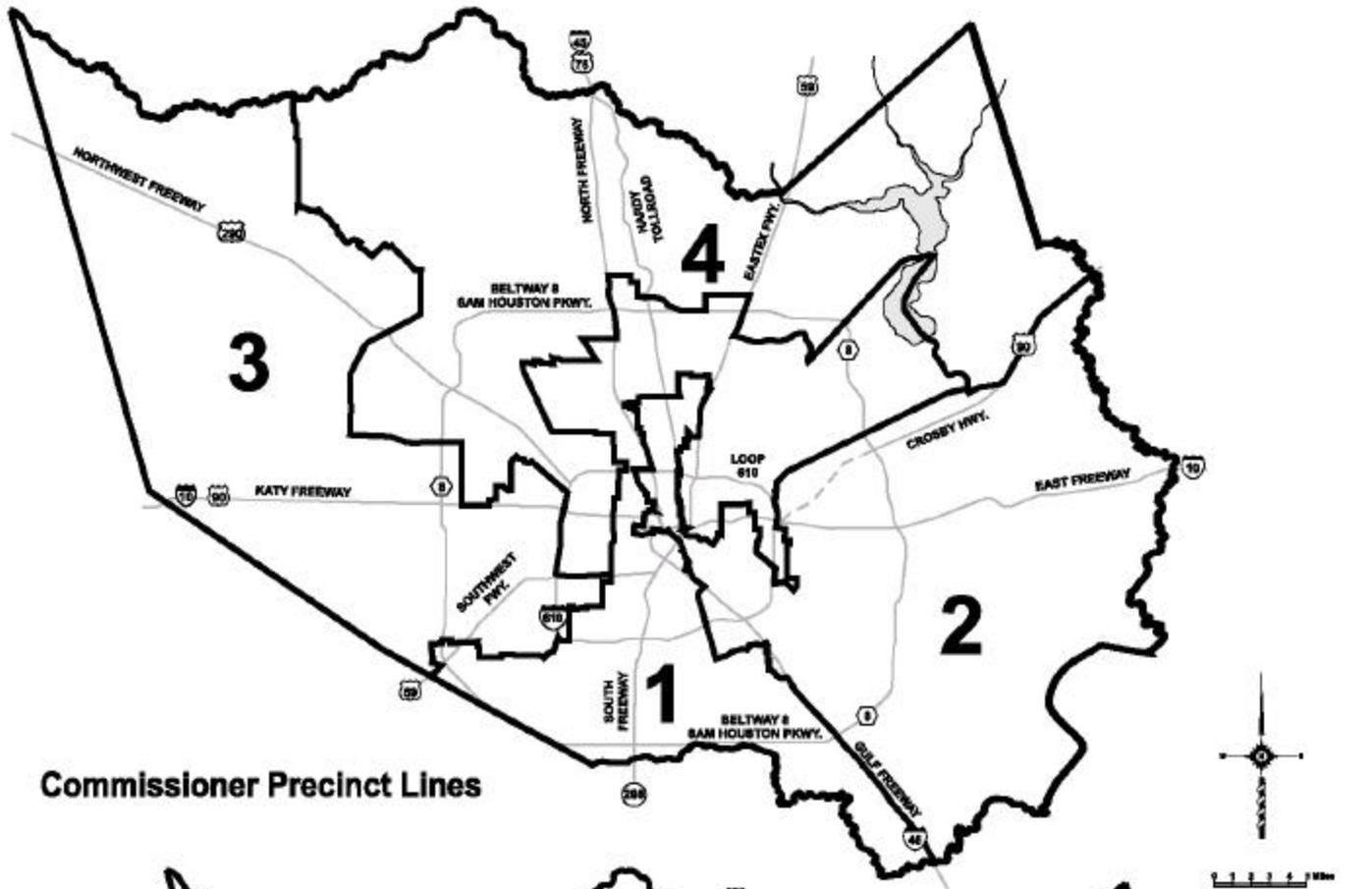
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐. Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

Calendar 2004

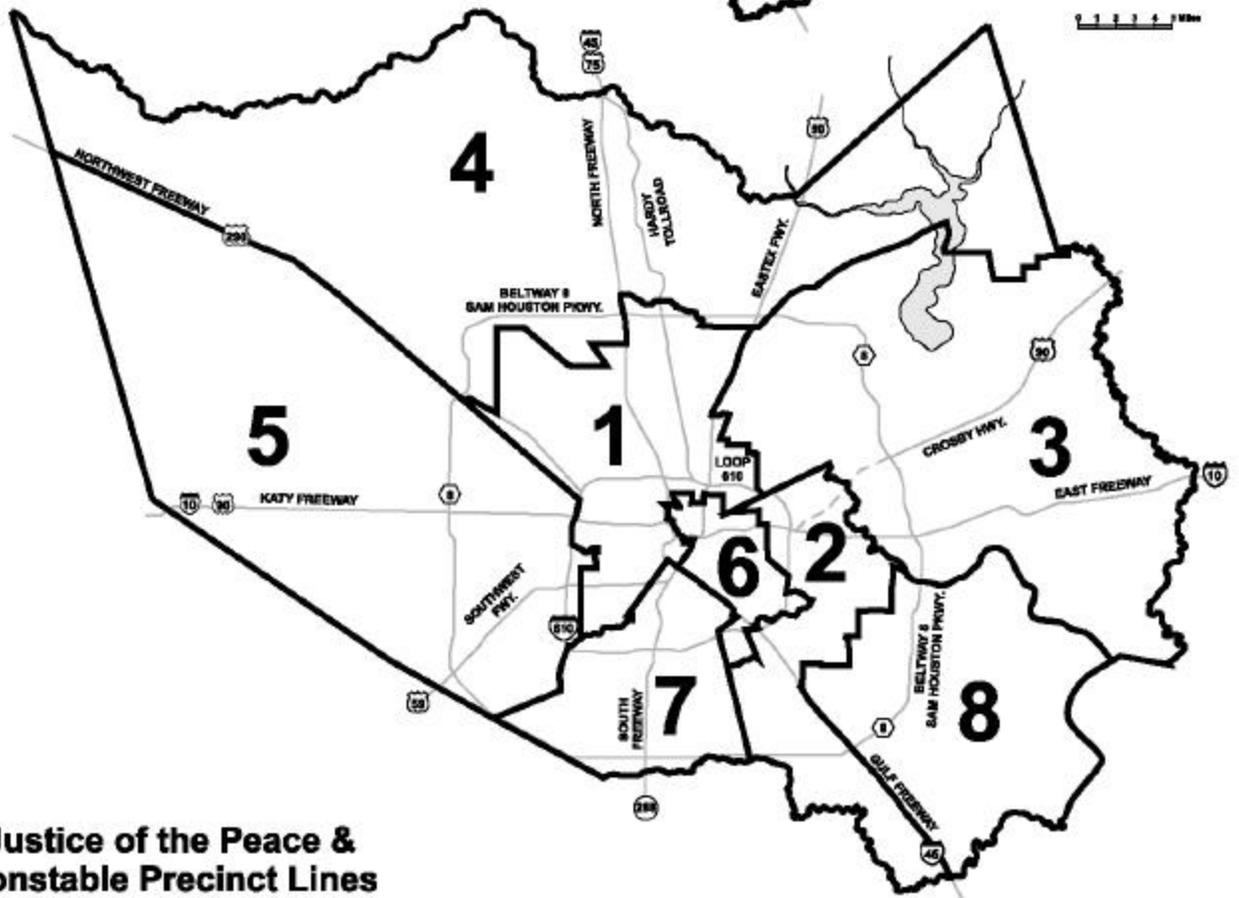
January S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	March S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 30 31	May S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W T F S 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

The agenda is available on the Internet at <<http://www.co.harris.tx.us/>> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxiliary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@lrc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines