



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

03.01

AGENDA

January 7, 2003

10:00 a.m.

Opening prayer by Father Sean McEntree of St. Patrick's Catholic Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. District Attorney
17. Court Services
18. Justices of the Peace
19. District Courts
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Public Hearing
25. Appearances before court
26. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

Recommendation that a finance officer position be activated and restructured to reflect current requirements.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Luis Antonio and Lesbia Juarez in the amount of \$1,050 for the Sims Bayou project in Precinct 1.
 - b. Gregoria Dejesus and Bernarda Campos in the amount of \$1,643 for the Sims Bayou project in Precinct 1.
 - c. Willie and Anita Murdock in the amount of \$321 for the Sims Bayou project in Precinct 1.
 - d. Reta Nakagawa in the amount of \$1,885 for the Halls Bayou flood damage reduction project in Precinct 2.
 - e. James E. and Odessa M. Marbley in amounts of \$5,500 and \$2,250 for the Halls Bayou flood damage reduction project in Precinct 2.
 - f. Janie Jaramillo in the amount of \$21,900 for the Halls Bayou flood damage reduction project in Precinct 2.
 - g. Theodore A. and Margo Ehrhardt in the amount of \$1,000 for the Halls Bayou flood damage reduction project in Precinct 2.
 - h. ABCO Moving & Storage Company in amounts of \$15,191 and \$56,511 for the Halls Bayou flood damage reduction project in Precinct 2.
 - i. Jesus and Blanca Villarreal in the amount of \$3,550 for the Halls Bayou flood damage reduction project in Precinct 1.
 - j. Guadalupe and Sandra Elizondo in amounts of \$25,074 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
 - k. Elvira Carmen Rodriguez in amounts of \$30,000 and \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
 - l. Katherine Cazort in the amount of \$1,669 for the Halls Bayou flood damage reduction project in Precinct 1.
 - m. Luther and Cora Mullins in amounts of \$773 and \$227 for the TSA district buyout project in Precinct 1.
 - n. Lawyers Title Company fbo Karolyn R. Moore in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - o. Premier Title Company of Houston fbo Elmo D. and Sharon Wilson in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - p. Chicago Title Company in the amount of \$27,000 for the HMGP-1379 project in Precinct 4.

- q. Hammersmith Financial, L.P., fbo Charles T. Rincon in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - r. Texas American Title Company fbo Kay Johnson in the amount of \$31,500 for the HMGP-1379 project in Precinct 2.
 - s. Zindia Lopez in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 1.
 - t. Arturo Lopez in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 1.
 - u. Douglas and Jamie Steed in the amount of \$126 for the Halls Bayou flood damage reduction project in Precinct 1.
 - v. Eloisa Amet in amounts of \$822 and \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
 - w. All Points Moving and Storage Co., Inc., in the amount of \$7,185 for the Halls Bayou flood damage reduction project in Precinct 1.
 - x. Joe Giraldo Quintanilla and Carmen Grifaldo in the amount of \$32,000 for the HMGP-1379 project in Precinct 1.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 24-847.0 for the Grantwood Buyout-Phase 2 project in Precinct 3.
 - b. Tracts 02-816.0, 02-817.0, 02-819.0, 04-802.0D, 04-821.0, 13-857.0, 13-859.0, 16-806.0, and 19-807.0 in all precincts.
 - c. Tract 29-821.0 for the HMGP-1379 project in Precinct 4.
 - d. Tracts 11-824.0, 15-801.0, 17-834.0, and 21-866.0 for the HMGP-1379 project in Precinct 4.
 - e. Tracts 01-814.0, 04-813.0, 12-814.0, 13-020.0, 14-806.0A, and 28-817.0 of the TSA district buyout project in Precincts 1, 2, and 4.
 3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county for Tracts 001 through 004, Tracts B and D, and 20' and 30' wide access easements for the Spring Cypress Road Segments A and C detention pond projects in Precinct 4, and for appropriate officials to take necessary actions to complete transactions.
 4. Recommendation for authorization to issue payment in the amount of \$860 to Chad Jacobs for reimbursement of relocation of the underground utility service fee as part of the Spring Cypress Road, Section 3 project in Precinct 4.
 5. Recommendation that the court approve a resolution and order declaring Tract 001 to be surplus property and authorizing Right of Way on behalf of the county to sell Tract 001 of Hardy Toll Road-lot 651 in Precinct 1 to Gala Enterprises, Inc., for \$7,500, the appraised value as determined by an independent appraisal, and for appropriate officials to take necessary actions to complete the transaction.

6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 016 of the Riley Fuzzel Road project in Precinct 4 for the negotiated purchase price of \$11,085, \$750 over the appraised value as determined by independent appraisal, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order authorizing the FC-1002 project, decreeing the project a public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire 148 tracts in Precincts 1 and 4, and to provide payment of relocation benefits up to \$35,000 to income eligible households according to the Median Family Income Limits.

c. **Toll Road Authority**

1. Request for approval to seek bids for nine mainlane toll plaza computer room HVAC installations on the Sam Houston Tollway and Hardy Toll Road at an estimated cost of \$100,000.
2. Request for approval of electrical utility service at 4015 S. Dairy Ashford.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Bruce Broussard for additional computer database management and programming services in the amount of \$150,000 in connection with engineering services performed by the district (amendment).
 - b. CivilTech Engineering, Inc., for additional hydrologic and hydraulic engineering services in support of district-sponsored projects throughout the district (amendment).
 - c. Daniel and Melinda Guerra for encroachment for a tract of land in the Woodsdale Subdivision, Unit P118-00-00, Tract 11-801.0 in Precinct 2.
 - d. Jeff Dugan for landscaping maintenance on Unit K100-00-00, Tracts 12-805.0 and 13-804.0 in Precinct 4.
 - e. Michael Hennessey for landscaping maintenance on Unit K100-00-00, Tract 01-009.0 in Precinct 4.
 - f. Ron and Michelle Madd for landscaping maintenance on Unit E100-00-00, Tract 05-808.0 in Precinct 4.
 - g. Jefferson Pines, L.P., and Malcomson Road Utility District to acknowledge contributions to the district for the development of Compaq Center Drive and Jefferson Pines Apartments and to establish system capacity in the Cypress Creek watershed, Unit K142-00-00 in Precinct 4.
2. Request for approval for:
 - a. An employee to attend a management seminar February 19 in Houston at a cost of \$195.

- b. Four employees to attend the Texas Commission on Environmental Quality Symposium January 14-16 in League City at a total approximate cost of \$265.
 - c. Two employees to attend the annual Texas Wetlands Conference February 10-11 in Austin at an approximate total cost of \$2,630.
3. Recommendation that Unit B112-06-00 in Armand Bayou in Precinct 2, Units C106-01-06 and C162-01-00 in Sims Bayou in Precinct 1, and Units D118-18-00 and D142-01-00 in Brays Bayou in Precinct 3 be added to the district's stormwater management system for identification purposes only.
 4. Recommendation for the County Judge to execute the contract and accept bonds with Lecon, Inc., for general repairs in the north part of the county in Precincts 1 and 4 in the amount of \$239,436.
- e. **Engineering**
1. Recommendation for approval to seek bids for expansion of A.D. Dyess Park in Precinct 4 for a three-week period at an estimated cost of \$1,301,000.
 2. Recommendation for approval of the following plats:
 - a. Berkshire, Section Four in Precinct 3; Pate Engineers.
 - b. Lakeville, Section One in Precinct 3; R. G. Miller Engineers.
 - c. Millstone Apartments in Precinct 3; Lott & Brown Consulting Engineers.
 - d. Foxwood, Section Seven in Precinct 4; Pate Engineers.
 - e. Plantations in Precinct 4; Dannenbaum Engineering Corporation.
 - f. Villas of Foxbrick in Precinct 4; The Interfield Group.
 - g. Villas at Northpark, Section One in Precinct 4; Cobb, Fendley & Associates, Incorporated.
 - h. Oak Ridge Place, Section Five in Precinct 3; Brown & Gay Engineers, Incorporated.
 - i. Pinecrest Forest, Section Nine in Precinct 4; Pate Engineers.
 - j. Fall Creek Bend extension in Precinct 4; Brown & Gay Engineers, Incorporated.
 - k. Aldine ISD Jerry D. Keeble EC/Pre-K in Precinct 1; ESPA Corporation.
 - l. Riverstone Ranch, Section Five in Precinct 1; VanDeWiele Engineering, Incorporated.
 - m. Northview Place, Section Three in Precinct 4; VanDeWiele Engineering, Incorporated.
 - n. HOK Car Wash in Precinct 4; Hovis Surveying Company.
 - o. Miramar Lake, Section One in Precinct 3; R. G. Miller Engineers.
 - p. Miramar Lake, Section Two in Precinct 3; R. G. Miller Engineers.
 - q. Summerwood New Home Finding Center in Precinct 1; Jones & Carter, Incorporated.
 - r. Mason Global Village Subdivision in Precinct 3; Charlie Kalkomey Surveying, Incorporated.
 - s. Bammel Elementary School in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.

- t. Harris County M.U.Ds. Nos. 166, 257, and 276 wastewater treatment plants in Precinct 3; Cobourn Linseisen & Ratcliff, Incorporated.
 - u. Vet-West Subdivision in Precinct 4; Martinez, Guy & Maybik, Incorporated.
 - v. Grove Addition in Precinct 4; Vernon G. Henry & Associates.
 - w. Muneera in Precinct 1; Alexander Engineering, Incorporated.
3. Recommendation for authorization for the County Judge to execute engineering services agreements with:
- a. Costello, Inc., in connection with construction of Katy-Fort Bend County Road from IH-10 to Colonial Parkway in Precinct 3 in the additional amount of \$26,145 (amendment).
 - b. Klotz Associates, Inc., in connection with construction of the Mayde Creek pedestrian and bicycle facility from Cullen Park pedestrian and bicycle facility to west of Keyhole Lane in Precinct 3 in the amount of \$426,544.
 - c. Criterium-Farrell Engineers for on-call inspection of damaged properties in the event of a disaster in the amount of \$25,000.
 - d. Norex Engineering for on-call inspection of damaged properties in the event of a disaster in the amount of \$25,000.
4. Recommendation for approval of changes in contracts with:
- a. Simplex/Grinnell LP, contractor for upgrades to the fire alarm, door, and lighting controls at the W. Dallas Juvenile Detention Center, adding 120 calendar days and resulting in an addition of \$1,702 to the contract amount (27854).
 - b. Centurion Construction, Inc., contractor for wash facilities in Precinct 4, adding 63 calendar days and resulting in an addition of \$45,774 to the contract amount (27863).
 - c. Bio Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, adding 11 calendar days and resulting in no change to the contract amount (27796).
 - d. Hubco, Inc., contractor for construction of Katy Fort Bend County Road from Colonial Parkway to Franz Road in Precinct 3, resulting in a reduction of \$12,475 from the contract amount (27799).
 - e. Hubco, Inc., contractor for West Little York improvements from east of Queenston Boulevard to Station 35+00 in Precinct 3, adding 20 calendar days and resulting in an addition of \$41,029 to the contract amount (27798).
 - f. Statewide Traffic Signal, contractor for a temporary traffic signal system for the intersection of Barker-Cypress Road at Jarvis Road in Precinct 3, resulting in an addition of \$3,182 to the contract amount (26353).
 - g. Beyer Construction, LLP, contractor for construction of Aldine-Westfield Road from south of Farrell Road to FM 1960 in Precinct 4, adding 30 calendar days and resulting in an addition of \$185,571 to the contract amount (27779).
 - h. G & Z Contracting, contractor for basketball pavilions for three parks in Precinct 4, adding 21 calendar days and resulting in an addition of \$15,410 to the contract amount (27823).

5. Recommendation for deposit of funds received from:
 - a. Office of Housing & Economic Development in amounts of \$3,900 and \$17,097 for reimbursement of engineering costs on the Vera May Community Center and various other projects.
 - b. Harris County MUD No. 65 in the amount of \$62,753 for reimbursement for reconstruction of Franz Road from Katy Hockley Cut-Off Road to Grand Parkway in Precinct 3.
6. Recommendation for cancellation of bonds executed by American Casualty Company of Reading, Pa., for Lennar Homes of Texas Land & Construction, Ltd., for Pinecrest Forest, Section Eight in Precinct 4.
7. Recommendation for authorization to reimburse an employee \$26 for developing film.
8. Recommendation for authorization to reimburse an employee \$210 for expenses incurred to attend a land use design seminar in Houston.
9. Recommendation for authorization for three employees to attend a grammar and proofreading seminar January 16 in Houston at a total cost of \$297.
10. Recommendation for authorization for three employees to attend a management skills seminar February 7 in Houston at a total cost of \$447.
11. Recommendation for authorization for four employees to attend an organizational skills seminar February 19-20 in Houston at a total cost of \$780.
12. Recommendation that QMH Interests, Inc., contractor for Deussen Park wash facilities in Precinct 1 be found in default and the contract be terminated.
13. Recommendation for authorization for the County Judge to execute a joint participation agreement between the county and the Memorial Parkway Community Association for construction of sidewalks along Park York Drive in Precinct 3.
14. Recommendation for authorization for the County Judge to execute an interagency agreement with the North Harris Montgomery Community College District for construction of West Road from west of Barker-Cypresswood in Precinct 3.
15. Recommendation for approval of a preliminary engineering report by Dannenbaum Engineers for construction of Park Row Boulevard from Barker-Cypress Road to Ricefield Road in Precinct 3, and authorization to proceed with design phase.
16. Recommendation that QMH Interests, Inc., contractor for wash facilities in Precinct 3, be found in default and the contract be terminated.

17. Recommendation that the award for rolls of Geogrid reinforcement material for Precinct 3 be made to Contractor's Source, Inc., lowest and best bid in the amount of \$85,209, and for appropriate officials to take necessary actions relating to the award.
18. Recommendation that the County Judge be authorized to execute an agreement with Kinder Morgan Tejas Pipeline, L.P., for right of way utility adjustments at an estimated cost of \$102,764 including a 25% contingency in the amount of \$20,553 for proposed reconstruction of Aldine-Westfield Road in Precincts 1 and 4.
19. Recommendation that an agreement with Jaymark Engineering Corporation for engineering services for drainage improvements in Cypresswood Estates in Precinct 4 be increased in the amount of \$8,102.
20. Recommendation that the County Judge be authorized to execute an agreement with Woodcreek Municipal Utility District for right of way utility adjustments for the proposed reconstruction of FM 1960 project in Precinct 4.
21. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$37,721; settlement of five tort claims in the total amount of \$2,986; denial of two claims for damages; and transmittal of claims for damages received during the period ending December 27.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$15,000 in connection with settlement of an accident claim.
- c. Request for approval of an estimated cash flow projection in the amount of \$3,759,151 for the Sports Corporation for Reliant Park projects, subject to adjustments in payments for actual expenditures.
- d. Transmittal of investment transactions for the period of December 11-27 and maturities for December 18-January 7, and request for approval of changes in securities pledged for county funds.
- e. Request for authorization to pay interest due for a commercial paper project; for approval to amend notes for repairs to the Criminal Justice Center, enhancements and base stations for the regional communications system, and completion of the Baker Street Jail project; and for approval of funding for costs of issuance in connection with replacement of the credit facility bank for a portion of commercial paper Series B and Series C.

- f. Request for authorization to transfer available bond fund interest for debt service, and for approval of authorized budget appropriation transfers for flood control and county departments.
- g. Consideration of approval of annual agreements for legislative liaison services.

3. **Central Technology Center**

- a. Request for authorization for an employee to attend a government technology conference January 27-31 in Austin at an approximate cost of \$1,025.
- b. Request for authorization for an employee to attend a career fair of the College of the Mainland March 7 in Texas City at no cost to the county.
- c. Request for authorization for an employee to attend a public safety communications interoperability conference January 7-8 in Austin at an approximate cost of \$256.
- d. Request for authorization to purchase cellular telephones for three employees.

4. **Facilities & Property Management**

- a. Request for authorization to renew an annual license agreement with the U. S. Coast Guard for an antenna site at the Washburn Tunnel.
- b. Request for authorization to destroy certain records of Domestic Relations in accordance with a records control schedule.
- c. Request for authorization for an FPM employee to travel to Fort Lauderdale January 8-10 with the director and two employees of the County Library to visit joint public library/community college projects at an approximate cost of \$800.

5. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend an HIV grant training meeting of the Centers for Disease Control January 28-31 in Atlanta at an approximate cost of \$1,200.
- b. Request for authorization for an employee to attend meetings of the Childhood Lead Poisoning Prevention Program Network and Lead Screening Advisory Group January 15 in Austin at a cost of \$250.
- c. Request for authorization for two employees to attend the Houston Demographic Analysis Workshop January 16 in Houston at a cost of \$478.
- d. Request for authorization for two employees to attend a training course concerning foodborne illness investigations January 28-30 in Tyler at a cost of \$950.

- e. Request for authorization for an employee to attend a symposium of the Galveston Bay Estuary Program January 14-16 in League City at an approximate cost of \$160.
- f. Request for authorization for two employees to attend a conference of the National Hepatitis Coordinators January 26-30 in San Antonio at an approximate cost of \$1,680.
- g. Request for authorization for an employee to attend an air quality conference February 2-5 in San Antonio at an approximate cost of \$625.

6. **Community Development Services**

a. **Community Services**

Request for approval of agreements with SEARCH for partial funding of programs to provide housing and supportive services to mentally ill and disabled homeless persons using Community Development Block Grant funds.

b. **Housing & Economic Development**

- 1. Request for approval of cellular telephone allowances for two employees.
- 2. Request for approval of the 2003 Public Housing Authority annual plan for submission to the U.S. Department of Housing and Urban Development.
- 3. Request for approval of additional funds for housing rehabilitation projects at 2409 Kowis and 2415 Gault Road in Precinct 1 and 3319 Somerton Drive and 606 North 6th Street in Precinct 2.
- 4. Request for approval of four deferred mortgage down payment assistance loans to homebuyers in Precincts 3 and 4.
- 5. Request for authorization to terminate an agreement with Housing Opportunities of Houston, Inc., to provide down payment and closing cost assistance to low-income residents in the unincorporated areas affected by Tropical Storm Allison using Home Investment Partnership funds in the amount of \$4,000,000.
- 6. Request for authorization to correct an error in the amount of an agreement with Great Northwest Community Development Corporation from \$433,500 to \$443,500 in Home Investment Partnerships Program funds to purchase land for development of 18 single-family lots for affordable single-family homes in the Trace Meadows Subdivision.
- 7. Request for approval of an agreement with Humble Independent School District Education Foundation for partial funding for construction of Jack Fields Community Park in Precinct 4 using Community Development Block Grant funds in the amount of \$70,000.

8. Request for approval of four grant positions for the Harris County Housing Authority, and two position changes in connection with restructuring for Housing & Economic Development.
9. Request for approval of a grant award in the amount of \$8,509 for a project at 1417 Oak in Baytown for the Lead-Based Paint Hazard Control Loan Program.
10. Request for approval of four grant applications to provide financial and technical aid in connection with the Housing Rehabilitation Assistance Program.

7. **Library Services**

Request for authorization for five employees of the County Library to attend a conference of the American Library Association January 24-29 in Washington, D.C., at an approximate cost of \$6,019.

8. **Youth & Family Services**

a. **Cooperative Extension**

Request for authorization for an employee to travel to Fort Worth January 16-21 and 23-31 to supervise and assist 31 Harris County 4-H members exhibiting their projects at the 2003 Fort Worth Livestock Show at an approximate total cost of \$1,760.

b. **Juvenile Probation**

Request for approval of corrections to the payroll records of two employees.

c. **Community & Juvenile Justice Education**

Request for authorization for the director and three employees to attend a conference of the Texas Education Agency January 27-29 in Austin at an approximate cost of \$1,000.

d. **Children's Protective Services**

1. Request for authorization for an employee to attend a meeting of the State Basic Skills Development Coordinators January 15-17 in Austin at a cost of \$390.
2. Request for authorization for an employee to travel to Dallas January 17 to attend a planning committee meeting for the annual Family Preservation Conference at a cost of \$180.
3. Request for authorization for an employee to attend a board meeting of the Texas Network of Youth Services January 10 in Austin at an approximate cost of \$170.

4. Request for authorization for eight youth and four employees to travel to Austin January 29 to attend the Youth in Action Capitol Day at a cost of \$120.
5. Request for authorization for four employees to attend the National Network for Youth Symposium February 9-11 in Washington, D.C., at a cost of \$4,660.
6. Request for authorization for three employees to attend the HISD State of the Schools luncheon January 14 in Houston at a cost of \$120.
7. Request for authorization for 10 employees to attend an annual conference on the prevention of child abuse February 3-4 in Houston at a cost of \$1,500.
8. Request for authorization for two employees to attend a statewide meeting of the Community Youth Development Program February 19-21 in Austin at an approximate cost of \$1,836.
9. Request for authorization for the County Judge to execute an annual agreement with Gulfton Area Action Council for lease of space at 5982 Renwick for the Gulfton Youth Development Coordinator.
10. Request for approval of payment in the amount of \$215,494 to Houston Independent School District for services provided by two teachers to Chimney Rock Center shelter residents over a four-year period.

e. **Children's Assessment Center**

1. Request for authorization for two employees to attend a seminar concerning technology for video acquisition January 22 in Houston at no cost to the county.
2. Request for authorization for certain employees to attend a training seminar concerning reactive attachment disorders January 31 in Houston at a cost of \$800.
3. Request for authorization for an employee to attend a training seminar of the Children's Advocacy Centers of Texas January 14-17 in Austin at a cost of \$575.

9. **Constables**

- a. Request by the constables' systems manager for approval of increases to the maximum salaries of law enforcement personnel in connection with the Career Development Program and for approval of educational incentive pay adjustments for employees who have met requirements for the changes.
- b. Request by Constable Freeman, Precinct 2, for approval of changes in the department's authorized list of reserve officers, and acceptance of bonds.

- c. Request by Constable Freeman for approval of an assigned county vehicle rather than a monthly car allowance.
- d. Request by Constable Jones, Precinct 3, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- e. Request by Constable Hickman, Precinct 4, for authorization to cancel a law enforcement agreement with Inverness Forest and to delete a deputy position.
- f. Request by Constable Trevino, Precinct 6, for approval of changes in the department's authorized list of reserve deputies, and for acceptance of bonds.
- g. Request by Constable Trevino for approval of a law enforcement agreement with the Northforest Independent School District for the Absent Student Assistance Project.
- h. Request by Constable Butler, Precinct 7, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- i. Request by Constable Butler for authorization for the County Judge to execute law enforcement agreements with Midtown Management District and Woodside Civic Club.

10. **Sheriff**

- a. Request for approval of changes in the department's authorized list of regular deputies.
- b. Request for authorization to accept a donation for the department.
- c. Request for authorization for approval of law enforcement agreements with various organizations effective January 1, and for authorization to delete a deputy position from the agreement with Winchester Country Maintenance Association, Incorporated.
- d. Request for authorization to upgrade the educational incentive pay for a deputy who had met requirements for the change.
- e. Request for approval of an annual agreement with the Juvenile Justice Alternative Education Program for services of six deputies and a sergeant.
- f. Request for authorization to accept grant funds in the amount of \$125,000 from the U.S. Department of Justice for the COPS Integrity Initiative program.
- g. Request for approval of payment in the amount of \$54 for expenses incurred by an employee to attend a gang investigator course in Galveston.
- h. Request for authorization for five employees to attend a cold case training seminar January 6-9 in West Haven, Ct., at an approximate cost of \$7,500.

- i. Request for authorization for six employees to attend an administrative training seminar January 9 in Houston at a cost of \$90.
- j. Request for authorization for two employees to attend a fire inspector certification course January 14-April 13 in Tomball at a cost of \$1,200, with travel by county vehicle.
- k. Request for authorization for two employees to attend a technical investigation techniques seminar January 22-24 in San Antonio at an approximate cost of \$866, with travel by county vehicle.
- l. Request for authorization for an employee to attend a conference for administrative assistants January 24 in Houston at a cost of \$199.
- m. Request for authorization for two employees to attend a government technology conference January 30 in Austin at no cost to the county, with travel by county vehicle.

11. **Fire & Emergency Services**

- a. Request for approval of a one-time payment of \$55 to compensate an employee for a payroll error.
- b. Request for authorization for the Fire Marshal to attend a conference of the Federal Emergency Management Agency January 15-16 in New Orleans at an approximate cost of \$750, with travel by county vehicle.
- c. Request for authorization to purchase five cellular telephones, including two replacements.
- d. Request for authorization for an employee to use a county vehicle for travel to San Antonio to attend a training class of the Texas Association of Fire Educators January 11-17 at no additional cost to the county.

12. **Medical Examiner**

- a. Request for authorization for three employees to attend the annual meeting of the American Academy of Forensic Sciences February 16-22 in Chicago at an approximate total cost of \$4,500.
- b. Request for authorization for two employees to attend a meeting of the Association of Forensic DNA Analysts and Administrators January 8-10 in Austin at a cost of \$375.

13. **County Clerk**

- a. Request for authorization for the County Clerk and an employee to attend an election workshop February 14-18 in Atlanta at an approximate total cost of \$3,420.

- b. Transmittal of the minutes for the court's meeting of November 19 and request for authorization for the County Judge to execute the minutes.

14. **District Clerk**

- a. Request for authorization for 34 employees to attend a leadership training conference January 16 in Houston at a cost of \$3,640.
- b. Request for authorization to correct the payroll record of an employee.
- c. Request for authorization for two employees to attend a career fair of the LBJ School of Public Affairs and Bush School of Government and Public Service January 24 in Austin at an approximate cost of \$175.
- d. Request for approval of applications and agreements for use of the county's Subscriber Access Program.

15. **County Attorney**

Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2 and 4 and the 215th and 310th District Courts.

16. **District Attorney**

Request for authorization for the County Judge to execute grant applications for renewal of the Caseworker Intervention Expansion Project and the Protective Order Prosecutor Project for the Family Criminal Law Division.

17. **Court Services**

Request for authorization for an employee to attend a meeting of the National Association of Pretrial Services Agencies January 28-February 1 in Fort Lauderdale at a cost of \$500.

18. **Justices of the Peace**

- a. Request by Judge Patronella, JP 1.2, for authorization to extend two part-time positions through March 31, 2004.
- b. Request by Judge Patronella for authorization to travel to Austin during the legislative session to meet with legislators, legislative staff, and appear before certain committees that have issues affecting county justice courts.

19. **District Courts**

Request for approval of payment in the amount of \$700 for expenses incurred by Associate Judge Burg, 312th Court, to attend a family law course in New Orleans.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Batterson, Inc., for paint striping of various roads in Precinct 2.
 - b. Integra Const., Inc., for Animal Control Building expansion at 612 Canino Street.
 - c. Lindsey Construction, Inc., for general repairs in the county.
2. Request for approval of orders for indemnification of Charles Bacarisse, District Clerk, for \$100 in connection with a counterfeit bill, and Mark Fury, J.P. 5.1, for \$147 in connection with two returned items.
3. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
4. Request for authorization to correct the payroll record of an employee.
5. Request for authorization for reimbursement of \$165 for two employees for attending a seminar of The Institute of Internal Auditors January 6 in Houston.
6. Request for authorization for an employee to attend a payroll seminar April 7-11 in San Antonio at an approximate cost of \$2,450.
7. Request for authorization for two employees to attend network training classes in January and February in Houston at an approximate total cost of \$3,900.
8. Request by the Purchasing Agent and Auditor that certain items be removed from inventory.
9. Transmittal of the unaudited and unadjusted monthly financial report for November.
10. Transmittal of audited claims.

b. **Treasurer**

1. Transmittal of reports of monies received and disbursed for the months of October and November.
2. Request for authorization for the Treasurer and an employee to attend the annual TEXPO Conference March 9-11 in Austin at an approximate total cost of \$1,850.
3. Request for authorization for the Treasurer to attend the annual Government Finance Officers Association Conference May 17-21 in New York City at an approximate cost of \$2,200.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Furnish telecommunication video conferencing equipment for Children's Protective Services.
 - b. Disaster recovery site and services for the Flood Control District.
 - c. Desktop printer maintenance for the county.
 - d. Labor and/or parts for PBX, electronic key/hybrid telephone systems, voice mail, elevator telephone, ACD and miscellaneous items and related equipment for the county.
 - e. Rental and laundry services of uniforms for Facilities & Property Management.
 - f. Janitorial services at various locations in Region No. 3 for the county.
 - g. All risk property insurance for Sam Houston Toll Way Ship Channel Bridge and use and occupancy insurance coverage for the county.
 - h. Firearms training system for the Sheriff's Department Academy.
 - i. Laboratory testing equipment for the Medical Examiner.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Central Technology Center, Flood Control District, Constable of Precinct 4, Auditor's Office, District Clerk, and the Toll Road Authority.
3. Recommendation that the award for job order contracting for FPM be made to Jamail Construction as the primary contractor and A&L Mechanical Services, Inc., as the secondary contractor for the period beginning January 1 at an approximate estimate of \$2,000,000.
4. Recommendation that the award for furnishing, delivering, and installing service body and telescopic aerial platform lift for the county be made to Time Manufacturing, dba Versalift Southwest, lowest bid in the amount of \$45,490.
5. Recommendation that the award for a Community Youth Development project for Children's Protective Services be made to DePelchin Children's Center for family support program in the amount of \$9,088, KIPP Academy for youth services program for \$21,775, and Youth Educational Support Services for BaySmart program for \$15,503.
6. Recommendation that the award for interment services for the county be made to Santana Funeral Directors, Inc., in the amount of \$221,475 for the period beginning February 1.
7. Transmittal of notice of award for toll collection system hardware/software for the Toll Road Authority to Computer Tech in the amount of \$241,977, SIS Technologies for \$897,153, and Netview for \$115,754 and \$26,232.

8. Recommendation that the award for immunoassays and chemistry testing system for the Medical Examiner's Office be made to Dade Behring, Inc., lowest bid in the amount of \$82,637.
9. Request for approval of an extension to a contract with Winn-Lange/Hughes Supply for electrical supplies and related items for the county beginning February 1 and not to exceed April 30.
10. Request for approval of renewal options with:
 - a. Houston Landscape Development, Inc., for nursery plants for the county for the period of April 1-March 31, 2004.
 - b. Waste Management of Texas, Inc., to accept Type IV non-putrescible, non-compacted solid waste for the county and the Flood Control District for the period of April 1-March 31, 2004.
 - c. Computer Associates International, Inc., for various services for the county for the period of April 1-March 31, 2004.
 - d. Bailey's House of Guns, Inc., for leather goods and related items for the county for the period of April 1-March 31 2004.
11. Recommendation that the award for development of personal digital assistants and geographic information system handheld based applications for field and infrastructure staff be made to ATSER, LP, in the amount of \$145,480, and to IT-Nexus, Inc., in the amount of \$272,938 for implementation of 16 GIS applications using Environmental Systems Research Institute software along with the .NET software environment for the period of January 7-January 6, 2004, and for the County Judge to take necessary actions relating to the agreements.
12. Request for approval of orders authorizing the County Judge to execute amendments to agreements with Baylor College of Medicine to provide Project Cloud Search for the Community Youth Development Projects for Children's Protective Services for the period ending August 31.
13. Request for approval of an order authorizing the County Judge to execute a Microsoft Enterprise agreement with SHI Government Solutions for the Central Technology Center for one year with two additional one-year renewal options for a total of \$224,175.
14. Request that George E. Fisher be granted a personal services exemption from the competitive bid process for JAVA support services for the Central Technology Center for the period of January 7-January 6, 2004, and for the County Judge to take necessary action relating to the agreement.
15. Request that TransCore be granted a sole source exemption from the competitive bid process for TransCore violation enforcement system components, integration, installation, and maintenance for the Toll Road Authority in the amount of \$3,900,000.

16. Request that Candle Corporation be granted a sole source exemption from the competitive bid process for maintenance on certain proprietary software products for the Central Technology Center for the period of January 31-January 30, 2004 in the approximate amount of \$49,000.
17. Request that 3M Library Systems be granted a sole source exemption from the competitive bid process for radio frequency identification tags for the County Library at a cost not to exceed \$48,000.
18. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
19. Transmittal of notice of receipt of funds in the total amount of \$1,100 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction in December.
20. Transmittal of notice of receipt of funds in the total net amount of \$27,715 for county equipment sold at Houston Auto Auction November 20 and 27.

21. **Commissioners Court**

a. **County Judge**

1. Request for discussion and possible action to approve and adopt proposed rules of operation for Commissioners Court meetings.
2. Consideration of a resolution commending the University of Houston College of Optometry on the occasion of its 50th Anniversary and for its contributions to the community.
3. Request for approval for four employees to attend a juvenile justice integrated information sharing seminar February 10-11 in Houston at a total cost of \$100.
4. Request for approval for a volunteer from the Ryan White Planning Council and an employee to attend a Texas/New Orleans EMA meeting January 24 in Dallas at a total cost not to exceed \$520.
5. Request for authorization for Management Services to conduct a review of the county's intoxilyzer equipment testing program and to prepare recommendations for the FY 2003-04 budget.
6. Request for authorization for an employee to attend a media spokesperson seminar January 16 at a cost of \$75.

7. Request by the Office of Emergency Management for two employees to attend the National Hurricane Conference April 14-18 in New Orleans at an approximate cost of \$2,500.

b. **Commissioner, Precinct 1**

1. Request for approval of the appointment of Walter Jones to the Harris County Housing Authority Board.
2. Request for approval for installation of Time Warner Cable services at Finnigan Park at no cost to the county.
3. Request for approval of the reappointment of Kate Mitchell as a commissioner of the Sheriff's Civil Service Commission.
4. Request for approval for payment of \$625 to the Houston Building Owners and Managers Association, Inc., for annual membership dues.

c. **Commissioner, Precinct 2**

1. Request for approval to create three car allowances in the amount of \$395 each for three regular positions.
2. Request for authorization to add 12 cellular telephone allowances effective January 11 and to delete one county cellular telephone.
3. Request for approval to purchase a Motorola telephone with car kit, installation, and airtime service for Commissioner Garcia.

d. **Commissioner, Precinct 3**

1. Request for approval to accept \$2,020 from the South Briar Community Association for purchase of four benches for the Terry Hershey Hike & Bike Trail extension.
2. Request for discussion and possible action to discontinue providing autopsy services for other counties.

e. **Commissioner, Precinct 4**

1. Request for approval of certain appointments to boards of Harris County Emergency Services District No. 4 and Harris County Rural Fire Prevention District No. 20.
2. Request for authorization to transfer utility services to Precinct 4 for the Crosby Community Center.

3. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 151st, 152nd, 164th, 269th, 270th, 280th, and 405th District Courts and County Civil Court No. 2.
- b. Request for consideration and approval to amend and renew contracts between the county and the Texas Attorney General's Office and between the county and APPRISS dba The VINE Company for continuation of automated crime victim information and notification services for the county through August 31, 2003.
- c. Request by the County Attorney for approval of an order directing that a public hearing be held for consideration of a petition for creation of Harris County Rural Fire Prevention District No. 5, and for the County Clerk and the Sheriff to provide for notices.

23. **Emergency items.**

24. **Public Hearing**

Recommendation by Public Infrastructure for approval of the following street name changes and corrections: Hidden Forest Drive to Yaupon Mist Drive; Somerset Hollow Lane to Rock Creek Villa Drive; Tuckerton Drive to Tuckerton Road; and Miners Bend Drive to Canyon Oak Drive in Precincts 3 and 4.

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Ann Thomas (3)
- b. Fred and Carol Greaney and Wayne Ellenberg (3)
- c. Rita Ruth (3)
- d. Charles Hixon (1)
- e. Joseph Charles (1)
- f. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Central Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Community Development Services
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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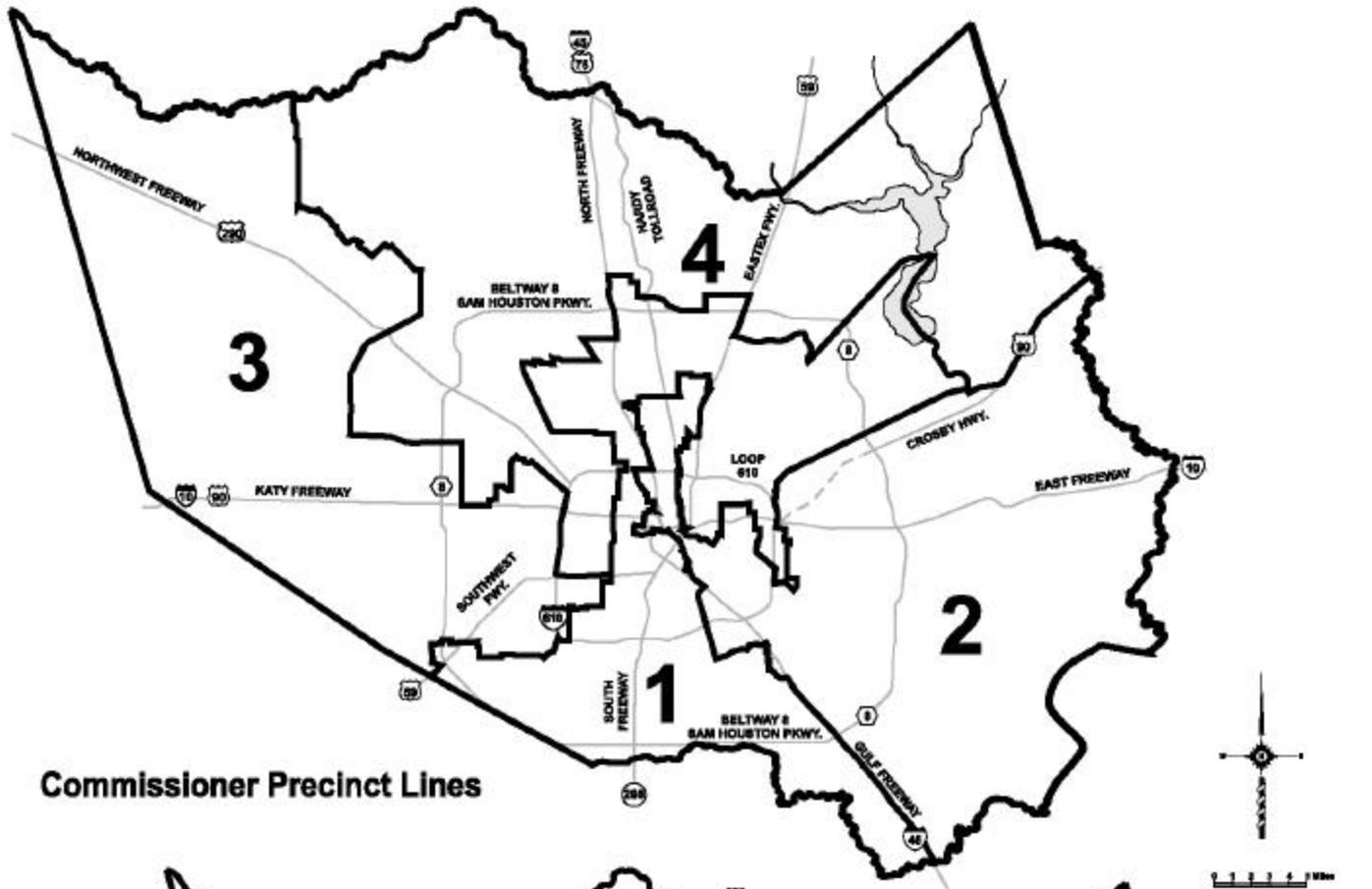
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2003 on the dates noted by ☐.
 Court-approved county holidays are noted by ■. The 2004 schedule will be established by the court prior to the end of Calendar 2003.

Calendar 2004

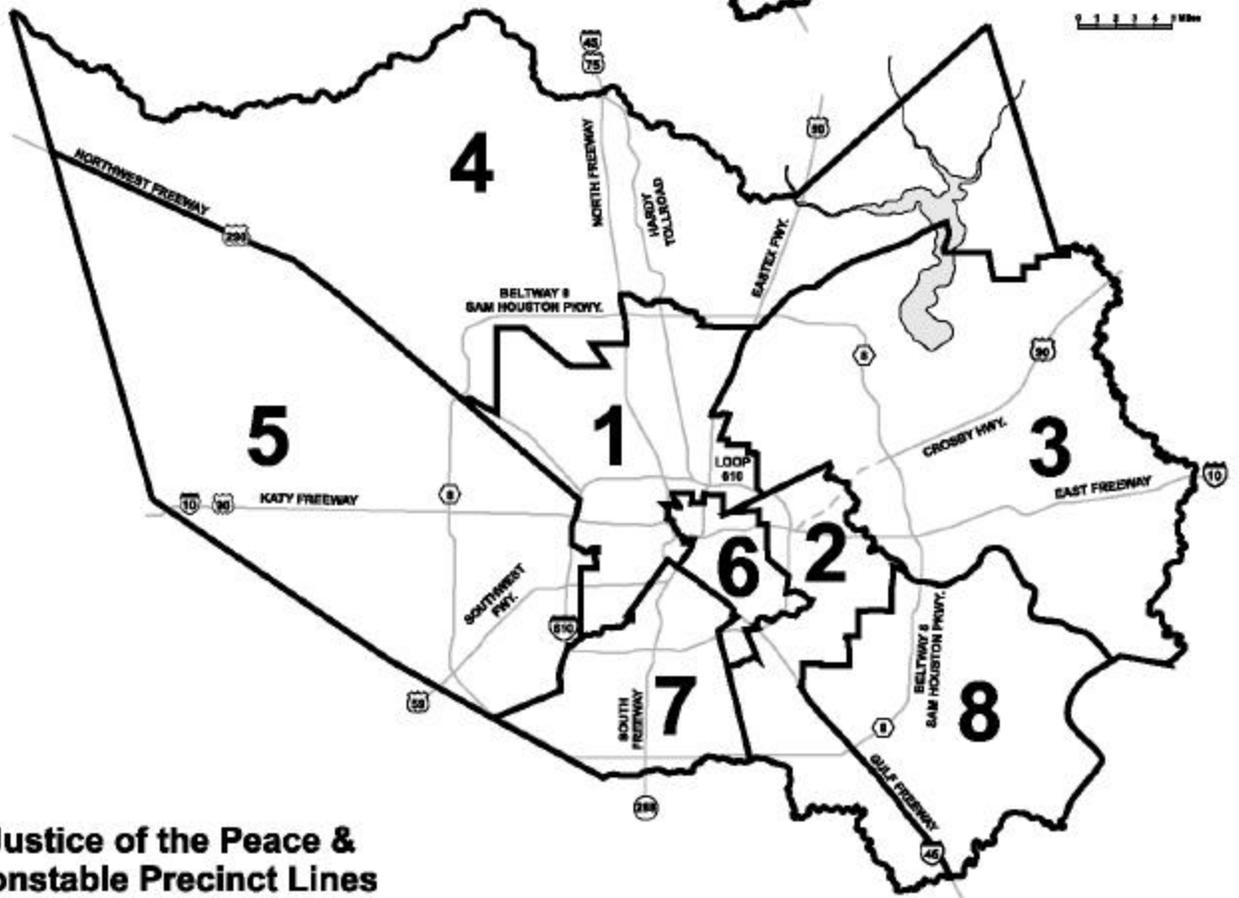
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July	August	September	October	November	December
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 For accommodations such as assistive listening devices, captioning, sign language or other auxiliary aids, call 713-755-4396,
 TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines