



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.28

A G E N D A

December 17, 2002

1:45 p.m.

Opening prayer by Reverend George Archer of University Baptist Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. County Clerk
12. County Attorney
13. District Attorney
14. Court Services
15. District Courts
16. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
17. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
18. Miscellaneous
19. Emergency items
20. Appearances before court
21. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court authorize payment to the City of Houston for water impact fees in the amount of \$56,202 and for wastewater capacity reservation fees of \$199,344 for construction of the Harris County Civil Justice Center.
2. Recommendation for authorization to negotiate with Burlington Northern and Santa Fe Railroad Company for easements and/or rights of way across county property needed by BSNF for alternative route 2 D for a proposed railroad connector north of Ellington Field in Precinct 2.
3. Recommendation for authorization to transfer \$1,916,260 from the Storm Water Quality Section Fund 3980 Commercial Paper Series D to the Storm Water Management Fund 2450 to continue implementation of the requirements for the county's NPDES EPA permit.
4. Recommendation for approval to reclassify a position and create four new positions to direct construction of major building projects in the downtown courthouse complex.
5. Recommendation that the County Judge be authorized to execute an agreement between the county, TxDOT, and the Federal Highway Administration for the Toll Road Authority to participate in the reconstruction of IH 10 Katy Freeway from West Loop IH 610 westward for 12 miles.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for the Halls Bayou flood damage reduction project in Precinct 1 for:
 - a. Tract 08-102.0 in the amount of \$8,000, \$1,880 over the appraised value as determined by independent appraisal secured by the section.
 - b. Tract 08-115.0 in the amount of \$30,600, \$600 over the appraised value as determined by independent appraisal secured by department.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Fallbrook Drive regional detention basin project, Tracts 22-001.0 and 22-002.0 in Precinct 4.
 - b. Ranchstone Drive regional detention basin project, Tracts 22-001.0 through 22-003.0 in Precinct 4.

- c. Channel rehabilitation, extension and detention basin, Phase 1 project, Tract 10-011.0 in Precinct 3.
 - d. HMGP-1379 project, Tracts 04-819.0A and 05-863.0 in Precincts 2 and 4.
 - e. HMGP-1379 project, Tract 16-028.0 in Precinct 4.
 - f. TSA-district buyout project, Tract 25-802.0 in Precinct 1.
 - g. HMGP-1379 project, Tract 28-880.0 in Precinct 1.
3. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
- a. Gordon and Uyvon Hail in the amount of \$213 for the Halls Bayou flood damage reduction project in Precinct 1.
 - b. First American Title Company fbo Samuel and Alberta Hubbard in the amount of \$24,500 for the Halls Bayou flood damage reduction project in Precinct 2.
 - c. Chicago Title Insurance Company fbo Joseph Johnson in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - d. American Title Company fbo Luz Turrubiarres and Jose Rey in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
 - e. Commonwealth Title Company fbo Gerald C. and Barbara F. Schuette in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
 - f. Jose R. Hernandez in the amount of \$1,250 for the Sims Bayou project in Precinct 1.
 - g. Roberto Arturo and Alba De Parada in the amount of \$2,442 for the Sims Bayou project in Precinct 1.
 - h. North American Title Company fbo Celia A. Vaca-Rivera in the amount of \$35,000 for the HMGP-1379 project in Precinct 4.
 - i. Mario and Guadalupe Castro in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - j. American Title Company fbo Barbara A. Smith in the amount of \$35,000 for the HMGP-1379 project in Precinct 2.
 - k. Camilita Taylor in the amount of \$10,408 for the Halls Bayou flood damage reduction project in Precinct 2.
 - l. Fernando and Leticia Segura in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - m. Cayetano and Hermelinda Porraz in amounts of \$10,019 and \$2,050 for the Halls Bayou flood damage reduction project in Precinct 2.
 - n. Juan and Roberta Perales in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - o. William and Betty Ford in the amount of \$1,003 for the Halls Bayou flood damage reduction project in Precinct 1.

4. Recommendation that the court approve a resolution and order authorizing the Grantwood buyout-Phase 2 project, a voluntary program, decreeing public necessity and convenience, and directing Right of Way to acquire Tracts 24-848.0 through 24-850.0 in Precinct 3 on behalf of the Flood Control District, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
5. Recommendation that the court approve a resolution and order authorizing the FC-1002 project, a voluntary program, decreeing public necessity and convenience, and directing Right of Way on behalf of the Flood Control District to acquire Tracts 12-849.0, 12-892.0, 13-816.0, 13-820.0, 13-823.0, 13-825.0, 13-827.0, 13-828.0, 13-830.0, 13-831.0, 13-834.0, 13-835.0, 13-844.0 through 13-846.0, 13-848.0 through 13-851.0, 17-803.0 through 17-808.0, 17-810.0, 17-832.0, 23-828.0, 24-804.0, 28-882.0, and 28-884.0 through 28-886.0 in Precincts 1 and 4, and to provide payment of relocation benefits up to \$35,000 to income eligible households according to the median family income limits, and for appropriate officials to take necessary actions to complete the transactions.
6. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to sell a sanitary sewer easement on Tract 001 of FM 2920 in Precinct 4 to the City of Tomball for \$3,648, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation for authorization for two employees to attend a land acquisition seminar January 27-30 in Dallas and for three employees to attend a negotiations for land acquisitions seminar January 16-17 in Fort Worth at a total cost of \$2,800.

c. **Toll Road Authority**

1. Request for approval to reimburse an employee \$208 for travel expenses incurred to attend a graphical information system presentation of the North Texas Toll Association in Dallas.
2. Request for authorization for new electrical utility service to be set up for Phase 1 of the Westpark Tollway at 5301½ Chimney Rock; 5301½ Renwick; 5303 Royalton Street; 5302½ Rice Avenue; and 5002, 5006, 6300 No. A, 6122½, and 6434 Westpark Drive.
3. Request for approval of a change in contract for Cross Roads Industries, Inc., for a new employee parking lot facility at Sam Houston South mainline toll plaza, resulting in an addition of \$25,033 to the contract amount (02/0327).
4. Recommendation for approval of an amendment to an agreement with Dannenbaum Engineering Corporation for engineering services for the Hardy Toll Road extension project in the additional amount of \$90,870.

5. Request for authorization to negotiate with Lockwood Andrews and Newman, TEDSI, Traffic Engineers, Cobb Findley, and Harding ESE for Beltway 8 east main lane from Old Humble Road to US90E.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Baseline Corporation, for additional surveying services in the amount of \$300,000 for a regional monumentation control network in support of the Tropical Storm Allison recovery project (amendment).
 - b. CenterPoint Energy Houston Electric to obtain temporary road access at Unit E535-01-00 in Precinct 4.
 - c. G.P. Surveyors, Division of Pate Engineers, Inc., for additional surveying services in the amount of \$300,000 for establishment of a survey control network for the Tropical Storm Allison recovery project (amendment).
 - d. HDR Engineering, Inc., for structural evaluation of four existing Union Pacific Railroad bridges over Brays Bayou in the amount of \$300,000 in support of implementation of the Brays Bayou flood damage reduction plan in Precincts 1 through 3.
 - e. Jerry Bramwell for digitizing services in the amount of \$50,000 in connection with engineering services performed by the district in support of the geographical information service program.
 - f. Kuo & Associates, Inc., for design of a 5-lane bridge over Brays Bayou at Alameda Road to replace the existing bridge in the amount of \$294,360 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 1.
 - g. Landtech Consultants, Inc., for additional surveying services in the amount of \$300,000 for establishment of a survey control network in support of the Tropical Storm Allison recovery project (amendment).
 - h. LJA Engineering & Surveying, Inc., for additional engineering services in the amount of \$50,000 in support of the event analysis portion of the Tropical Storm Allison recovery project (amendment).
 - i. Pan, Banki & Associates, Inc., for structural evaluation of nine existing Texas Department of Transportation bridges over Brays Bayou in the amount of \$300,000 in support of implementation of the Brays Bayou flood damage reduction plan in Precincts 1, 2 and 3.
 - j. Post, Buckley, Schuh & Jernigan, Inc., for additional engineering services in the amount of \$25,000 in support of the event analysis portion of the Tropical Storm Allison recovery project (amendment).
 - k. The Louis Berger Group, Inc., for design of a 5-lane bridge over Brays Bayou at Ardmore Road to replace the existing bridge in the amount of \$317,154 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 1.
 - l. Thompson, for a structural evaluation of eight existing City of Houston bridges over Brays Bayou in the amount of \$300,000 in support of implementation of the Brays Bayou flood damage reduction plan in Precincts 1 through 3.

- m. Turner Collie & Braden, Inc., for additional engineering services in the amount of \$175,000 in support of flood plain studies for currently unstudied channels in the county for inclusion in FEMA's new flood insurance rate maps produced as part of the Tropical Storm Allison recovery project (amendment).
2. Recommendation for authorization to add to the district's stormwater management system for identification purposes only Units:
 - a. A119-05-02, Clear Creek in Precinct 2.
 - b. A119-05-03, Clear Creek in Precinct 2.
 - c. A119-12-00, Clear Creek in Precinct 1.
 - d. A119-13-00, Clear Creek in Precinct 1.
 - e. A135-01-00, Clear Creek in Precinct 1.
 - f. A139-01-00, Clear Creek in Precinct 1.
 - g. A143-00-00, Clear Creek in Precinct 1.
 - h. C132-05-00, Sims Bayou in Precinct 1.
 - i. C132-06-00, Sims Bayou in Precinct 1.
3. Recommendation for authorization for:
 - a. An employee to attend a management seminar January 14 in Houston at a cost of \$169.
 - b. An employee to attend a computer programming seminar February 24-28 in Houston at a cost of \$1,250.
 - c. An employee to attend a computer programming seminar January 13-17 in Houston at a cost of \$1,250.
4. Recommendation for approval of construction documents and authorization to seek bids for:
 - a. Corrosion repairs of the gated structure in the Clear Lake second outlet in Precinct 2 for a two-week period at an estimated cost of \$50,000.
 - b. Red Bluff Road regional detention basin excavation at Red Bluff Road and Spencer Highway at Armand Bayou in Precinct 2 for a three-week period at an estimated cost of \$2,400,000.
 - c. North Service Center in Precinct 4 for a four-week period at an estimated cost of \$3,600,000.
5. Recommendation that awards for:
 - a. Mowing channels in Precincts 2 and 4 be made to H.N.B. Landscape in the amount of \$358,100.
 - b. General repairs in the Langham Creek watershed in Precincts 3 and 4 be made to Lecon, Inc., in the amount of \$293,229.
6. Recommendation for authorization to refund RAC-Bingle, LLC, \$3,015 from the White Oak Bayou watershed impact fee fund for cancellation of their site development at 6120 Bingle Road, Unit E117-00-00 in Precinct 4.

7. Recommendation for authorization to purchase two cellular telephones with airtime and one replacement without airtime service.
8. Recommendation for approval of a change in contract with G. Greenstreet, Inc., contractor for selective clearing on channels in Precinct 3, resulting in an addition of \$123,420 to the contract amount (99/0799).
9. Request for authorization to accept a donation of 4,000 tree seedlings from the National Tree Trust through the Community Tree Planting grant program to be planted on public lands throughout the county.

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Domestic water piping placement at the Family Law Center for a three-week period at an estimated cost of \$200,250.
 - b. Eisenhower Parkway and bike lane for Eisenhower Park Road in Precinct 1 for a four-week period at an estimated cost of \$860,000.
 - c. Concrete paving repairs in the Miller Road Camp in Precinct 2 for a four-week period at an estimated cost of \$142,800.
 - d. Roof replacement at the Tracy Gee Community Center in Precinct 3 for a three-week period at an estimated cost of \$154,000.
 - e. Construction of Greenhouse Road from Saums Road to Spanish Needle Drive in Precinct 3 for a four-week period at an estimated cost of \$1,549,176.
 - f. Construction of Westheimer Parkway from Buffalo Bayou to Barker Reservoir Levee in Precinct 3 for a four-week period at an estimated cost of \$6,375,000.
 - g. Type D asphaltic concrete for any plant or jobsite in Precinct 3 for a two-week period at an estimated cost of \$200,000.
 - h. Mowing and maintenance contract for various roads in the Alief and Cypress areas in Precinct 3 for a three-week period at an estimated cost of \$230,000.
 - i. Refurbishing Atascocita Road by hot in place recycling of existing asphalt surface and overlay in the Humble Camp area in Precinct 4 for a four-week period at an estimated cost of \$1,296,000.
2. Recommendation for approval of the following plats:
 - a. Nineteen Sixty Family Practice in Precinct 4; Brown & Gay Engineers, Incorporated.
 - b. Kings River Village, Section 13 partial replat in Precinct 4; Turner Collie & Braden, Incorporated.
 - c. Northwest Lands in Precinct 3; E.I.C. Surveying Company.
 - d. Gleannloch Farms, Section 27 in Precinct 4; Costello, Incorporated.
 - e. Gleannloch Farms, Section 28 in Precinct 4; Costello, Incorporated.
 - f. Young Acres in Precinct 3; E.I.C. Surveying Company.
 - g. North Service Center in Precinct 4; Huitt-Zollars, Incorporated.
 - h. Eagle Point Center in Precinct 4; Cobb, Fendley & Associates, Incorporated.
 - i. Kenswick North Park, Tract 3 replat in Precinct 4; Jones & Carter, Incorporated.

- j. Stonefield Manor, Section 3 in Precinct 1; Pate Engineers.
 - k. Windrose West, Section 5 in Precinct 4; Carter & Burgess, Incorporated.
 - l. All About Music in Precinct 3; HRS and Associates.
 - m. Northwood Pines, Section 5 in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - n. Northwood Pines, Section 6 in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
3. Recommendation for authorization for the County Judge to execute agreements for engineering services with:
- a. JNS Consulting Engineers, Inc., for construction of Repsdorph Drive from east of SH 146 to west of SH 146 in Precinct 2 in the amount of \$274,547.
 - b. Van De Wiele Engineering, Inc., for construction of Sens Road from north of North H Street to the grade separation at SH 225 in Precinct 2 in the amount of \$335,020.
 - c. Busch, Hutchison & Associates, Inc., for construction of Repsdorph Drive from Nasa Road 1 to approximately 1.2 miles north in Precinct 2 in the amount of \$504,926.
4. Recommendation for cancellation of bonds for:
- a. Wheatstone Development, L.P., executed by Frontier Insurance Company for Cypress Creek Ranch, Section One in Precinct 3 in the amount of \$86,650.
 - b. Highland Timbers, Ltd., executed by Amwest Surety Insurance Company for Highland Timbers, Section One in Precinct 4 in the amount of \$41,016.
 - c. Sedona Woods, Ltd., executed by Reliance Surety Company for Champions Arbor in Precinct 4 in the amount of \$33,960.
 - d. Friendswood Development Company executed by Universal Surety Company for Windrose Auburn Ridge, Section Four in Precinct 4 in the amount of \$1,020.
5. Recommendation for authorization to negotiate for preliminary design and contract phase services with:
- a. A.I. & Associates, Inc., for Groeschke Road bridge over S. Mayde Creek in Precinct 3.
 - b. Clauch & Miller, Inc., for Spring Cypress Road from east of Barker-Cypress to west of Huffmeister Road in Precinct 3.
6. Recommendation for approval of changes in contracts with:
- a. A-Tec Engineers and Contractors, contractor for Vera May Community Center expansion in Precinct 4, resulting in an addition of \$237,882 to the contract amount (32214).
 - b. Southwest Signal Supply, Inc., contractor for traffic signal system for the intersection of North Eldridge Parkway at Chimney Sweep Drive and Taylor Road in Precinct 4, adding 47 calendar days and resulting in an addition of \$26,561 to the contract amount (26351).

7. Recommendation for authorization for the County Judge to execute an agreement with The Guarantee Company of North America for completion of Lincoln Park pool improvements and that T.G. Thomas, Inc., contractor, be found in default and request that the surety company assume control of the contract until completion.
8. Recommendation that the award for rehabilitation of two lift stations in MUD No. 50 be made to G & N Enterprises, Inc., lowest and best bid in the amount of \$420,999, and for appropriate officials to take necessary actions relating to the award.
9. Recommendation that bids for upgrade of the HVAC control system at Bay Area Community Center in Precinct 2 be rejected and the projected readvertised for a two-week period.
10. Recommendation that the award for renovating the men's restroom at the Wade Road Maintenance Camp in Precinct 2 be made to Four Seasons Development Co., Inc., lowest and best bid in the amount of \$34,015, and for appropriate officials to take necessary actions relating to the award.
11. Recommendation for authorization for the County Judge to execute an agreement with Transcontinental Gas Pipe Line Corporation for right of way utility adjustments for the proposed reconstruction of Mason Road project in Precinct 3.
12. Recommendation that the Auditor be authorized to pay monthly utility bills from the City of Houston for water service to the Housman Pocket Park in Precinct 3.
13. Recommendation that the award for traffic signal installation for Fry Road at Kieth Harrow Boulevard in Precinct 3 be made to Statewide Traffic Signal Company, lowest and best bid in the amount of \$104,221, and for appropriate officials to take necessary actions relating to the award.
14. Recommendation for approval of a preliminary engineering report by Pate Engineers for construction of Greenhouse Road from IH 10 to Saums Road in Precinct 3.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$3,630, settlement of seven tort claims in the total amount of \$3,073; denial of seven claims for damages; and transmittal of claims for damages received during the period ending December 10.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$544 in connection with settlement of an accident claim.

- c. Transmittal of public official bonds for certain elected officials and the County Auditor.
- d. Request for authorization for three employees to attend a national conference of the State and Local Benefits Association April 6-9 in Orlando at a cost of \$2,975.
- e. Request for authorization for Risk Management to conduct the annual Human Resources and Safety Training Conference for county employees May 21-22 at the Exposition Center at Reliant Park at an approximate cost of \$15,000.
- f. Recommendation that the court adopt a mandatory direct debit policy for retiree health insurance premiums effective January 1.
- g. Transmittal of investment transactions for the period of December 4-10 and maturities for December 11-17, and request for approval of changes in securities pledged for county funds.
- h. Request for authorization to pay interest due for commercial paper projects, for approval to amend the commercial paper Series B notes for park bond and library projects, for authorization to modify/amend the principal repayment schedules for certain outstanding commercial paper projects, and for approval of a commercial paper project to fund base stations for the regional radio center for Central Technology.
- i. Request for approval of the annual renewal of the county's investment policy.
- j. Request for approval of an order authorizing consolidation of Funds 1030 and 1040 in the county's general fund group to general fund 1000; and for authorization to transfer funds from Flood Control 3300 to Flood Control 2890 for Flood Control projects.
- k. Request for authorization for two employees to attend a seminar of the Governmental Accounting Standards Board January 7 in Houston at a cost of \$220.
- l. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- m. Request for approval of annual agreements with Dan Shelley, Stan Schlueter, Texas Lobby Group, Winstead, Sechrest & Minick, P.C., Akin, Gump, Straus, Hauer & Feld, L.L.P., Sofia Adroque, P.C., and Dan McClung for legislative liaison services.
- n. Consideration of approval of proposed Harris County legislative platform issues for the 78th session of the Texas Legislature which convenes on January 14.
- o. Recommendation by the Search Committee that the court appoint Dr. Herminia Palacio as director of Public Health & Environmental Services effective January 11.

- p. Consideration of acceptance of a report of the Emergency/Trauma System Implementation Team, and for approval of recommendations regarding a vision statement, a regional system, non-emergency care, emergency/trauma capacity, emergency medical services, and legislative and funding issues.

3. **Central Technology Center**

- a. Transmittal of an agreement with the City of Katy for use of the county's 800 MHz public radio system.
- b. Request for authorization for an employee to attend a call center demonstration and conference January 27-29 in Fort Worth at a cost of \$2,526.

4. **Facilities & Property Management**

Request for authorization to renew annual license agreements with Pinnacle Towers, Inc., for antenna sites at 1000 Louisiana and 330 Shady Meadow Lane in the Woodlands for the county's 900 MHz radio communications equipment.

5. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend a meeting of the American Mosquito Control Association March 1-6 in Minneapolis at a cost of \$1,525.
- b. Request for approval of a letter of intent from the Texas Department of Health to continue annual funding of the TB Prevention Program, and for authorization to extend the salary schedule and for approval of the budget.
- c. Request for authorization to delete two project nurse positions, create a health educator position, and increase the maximum salaries of an administrative secretary position and a health educator position in connection with the Childhood Lead Poisoning Prevention Program.
- d. Request for authorization for three employees to attend a nursing leadership conference February 19-21 in Austin at an approximate total cost of \$1,500.
- e. Request for authorization to accept a donation in the amount of \$1,000 to purchase items and rent a facility for the annual Nurses Day Education Program.
- f. Request for approval of an amendment to an agreement with the Texas Department of Health to increase the grant fund allocation for the TB Control & Prevention Program.
- g. Request for authorization to accept donations in the total amount of \$241 for the Animal Control Shelter.

- h. Request for authorization for Facilities & Property Management to work with the County Attorney to draft documents required to place satellite equipment on county facilities that provide WIC Program services.
- i. Request for approval of a letter of intent from the Texas Department of Health to fund the HIV Prevention Program and for approval of four positions, and for approval of three temporary HIV counselor/educator positions for a two-month period.
- j. Request for approval of an agreement with the University of Texas Medical Branch in Galveston for grant funds in the amount of \$187,331 for the county to help develop methods to prevent and control St. Louis Encephalitis and West Nile virus and for approval of four positions.
- k. Request for authorization for an employee use a county vehicle for travel to Lufkin and other cities within the state to attend meetings of the State of Texas Assemble Group East and the East Texas Community Planning Group throughout the calendar year at an approximate cost of \$25 per trip.
- l. Request for authorization for an employee to attend a management conference February 5 in Houston at a cost of \$199.
- m. Request for authorization for certain Mosquito Control employees to use a county vehicle for travel to UTMB in Galveston throughout the calendar year to transport dead birds to be tested for West Nile virus.
- n. Request for approval of an agreement with the Texas Department of Health to fund Hepatitis C Virus prevention counseling activities.
- o. Request for approval of an interlocal agreement with Bexar County to share a centralized patient care data management system software code in connection with administration of Ryan White grants.
- p. Request for authorization for two employees to attend a conference concerning swimming pool regulations January 7 in College Station at a cost of \$180, with travel by county vehicle.

6. **Community Development Services**

a. **Community Services**

- 1. Request for authorization to renew an agreement with the Veterans Affairs Medical Center to provide housing and supportive services to disabled homeless persons using Shelter Plus Care Program funds in the amount of \$136,992.

2. Request for authorization for two employees and two subrecipients to attend a national leadership forum of the Community Anti-Drug Coalitions of America February 11-14 in Washington, D.C., at an approximate total cost of \$6,580.
3. Request for authorization to renew an agreement with Volunteers of America to provide housing and supportive services for disabled homeless persons using Shelter Plus Care Program funds in the amount of \$103,116.
4. Request for authorization to reclassify a controller position and for approval of 12 new positions in connection with reorganization of the department.
5. Request for approval of an agreement with P.A. Davis Consulting to develop policies and procedures manuals and desk manuals to comply with HUD requirements.

b. **Housing & Economic Development**

1. Request for approval of an agreement with the City of La Porte for partial funding of a project to provide down payment and closing cost assistance for low- and moderate-income homebuyers using HOME funds in the amount of \$168,100.
2. Request for approval of an agreement with the City of La Porte for partial funding of construction of a project in Precinct 2 using HOME funds in the amount of \$181,900.
3. Request for approval of amendments to the annual action plan for program year 2002.
4. Request for approval of five deferred mortgage down payment assistance loans to homebuyers in Precincts 1, 2, and 4.
5. Request for approval of additional funds in the amount of \$7,020 for close-out of a housing rehabilitation construction project in Precinct 2.
6. Request for authorization for three employees to attend the Texas Community Development Institute March 3-7 in the Woodlands at a cost of \$1,800.
7. Request for authorization for 10 employees to attend training sessions of the U.S. Department of Housing and Urban Development December 16-17 and 19-20 in Houston at no cost to the county.
8. Request for authorization for county funds to be budgeted to the Offices of Housing & Economic Development and Community Services for the purpose of absorbing costs that are not allocable to HUD grants.

9. Request for approval of four positions for the Harris County Housing Authority and for approval of two position changes in connection with restructuring the department.

7. **Library Services**

Request for authorization for the director of the County Library and two employees to travel to Fort Lauderdale January 8-10 to visit joint public library/community college projects at an approximate total cost of \$2,450.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization to delete a cellular telephone and add a monthly cellular telephone allowance for the director.

b. **Community & Juvenile Justice Education**

Request for authorization for the director to attend a meeting of the Texas Education Agency January 22 in Austin at a cost of \$200.

c. **Children's Protective Services**

1. Request for authorization to renew an annual agreement with Clear Creek Independent School District for assignment of youth service specialist positions.
2. Request for authorization for an employee to attend an annual conference of the Texas Association for Marriage and Family Therapy January 22-25 in Dallas at an approximate cost of \$625.

d. **Children's Assessment Center**

1. Request for authorization for three employees to attend a clinical supervision skills conference January 24 in Houston at a cost of \$475.
2. Request for authorization for two employees to attend a leadership conference for nonprofit organizations January 9 in Houston at no cost to the county.

9. **Constables**

- a. Request by Constable Abercia, Precinct 1, for approval of 14 parking spaces at 1311 Preston and for authorization to lease 10 spaces from the City of Houston in front of Annex 2 or along Caroline Street.

- b. Request by Constable Freeman, Precinct 2, for approval of law enforcement agreements with Galena Park Independent School District, South Belt Security Alliance-1, South Belt Security Alliance-2, and Harris County Department of Education.
- c. Request by Constable Jones, Precinct 3, for approval of law enforcement agreements with various school districts and civic associations.
- d. Request by Constable Hickman, Precinct 4, for approval of law enforcement agreements and for approval of deputy positions.
- e. Request by Constable Hickman for authorization to appoint three deputies to fill vacant positions.
- f. Request by Constable Cheek, Precinct 5, for approval of changes in the department's authorized list of regular deputies.
- g. Request by Constable Cheek for approval of law enforcement agreements effective January 1.
- h. Request by Constable Trevino, Precinct 6, for approval of an annual agreement with the Houston Humane Society for services of a sergeant position, a vehicle, and related equipment.
- i. Request by Constable Trevino for approval of annual law enforcement agreements with the Housing Authority of the City of Houston, C.C.I.P. Security Association, Inc., and Houston Independent School District.
- j. Request by Constable Butler, Precinct 7, for approval of funds to cover salaries and benefits for four employees for January in connection with the Absent Student Assistance Program, subject to reimbursement upon contract approval.
- k. Request by Constable Bailey, Precinct 8, for authorization for an employee to attend a local government technology conference January 28-29 in Austin at a cost of \$350.

10. **Sheriff**

- a. Request for authorization to cancel a law enforcement agreement with Gleannloch Farms Community Association, Inc., and approval to delete a deputy position.
- b. Request for authorization to accept a donation for the department.
- c. Request for authorization to extend the deadline to January 31 for renewal of contract patrol agreements, and for approval of additional patrol positions for unincorporated areas.
- d. Request for authorization for eight employees to attend a seminar for administrative professionals January 7 in Houston at a total cost of \$1,170.

- e. Request for authorization for six employees to attend a training conference of the Texas Tactical Police Officer Association January 19-22 in Austin at an approximate cost of \$2,553, with travel by county vehicle.
- f. Request for authorization for an employee to attend a courthouse security training seminar January 22-23 in Huntsville at a cost of \$401, with travel by county vehicle.
- g. Request for authorization for four employees to attend a conference for administrative assistants January 24 in Houston at a cost of \$756.
- h. Request for authorization for two employees to attend a bloodstain pattern analysis class February 3-7 in Austin at a cost of \$770, with travel by county vehicle.
- i. Request for authorization for 16 employees to attend a training seminar February 4-6 in Pasadena at a cost of \$800.

11. **County Clerk**

- a. Request for authorization to reallocate hours from two temporary positions to 13 temporary positions.
- b. Request for authorization for the County Clerk and an employee to attend a legislative conference of the National Association of Counties February 27-March 4 in Washington, D.C., at an approximate total cost of \$4,000.
- c. Request for authorization for an employee to attend a management seminar January 14-15 in Houston at a cost of \$399.

12. **County Attorney**

Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1 and 3, the 152nd District Court, and U.S. District Court.

13. **District Attorney**

Request for authorization to use discretionary funds for payment in the amount of \$56 per hour for the period of January 1-December 31 to a former assistant district attorney for review of the organizational restructuring of the department.

14. **Court Services**

Consideration of approval of an adjusted salary schedule for positions in the Office of Court Services effective December 28.

15. **District Courts**

- a. Transmittal of notice by the Board of District Judges of the appointment of Tommy J. Tompkins as County Auditor for a two-year term beginning January 1.
- b. Request for authorization to correct the payroll record of a substitute associate judge of the 314th Court.
- c. Request for authorization to transfer a position to the Sheriff's Department from Constable, Precinct 6 for a bailiff position for the 246th Court.
- d. Request by the County Courts manager and the District Courts administrator for authorization to provide technical training programs for the systems administration teams supporting the District and County Courts at an approximate cost of \$48,875.

16. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for authorization for two employees to attend a health insurance seminar January 28 in Houston at a total cost of \$600.
2. Request for approval of orders for indemnification of Charles Bacarisse, District Clerk, for \$266 in connection with two returned checks, and Paul Bettencourt, Tax Assessor-Collector, for \$520 for nine counterfeit bills.
3. Request for authorization for an employee to attend a communication skills seminar for women February 4 in Houston at an approximate cost of \$139.
4. Request for authorization for an employee to attend a time management skills seminar January 10 in Houston at an approximate cost of \$179.
5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval to levy the alcoholic beverage license and permit fees, hotel occupancy tax, and the occupation tax on coin-operated machines for the year 2003.
2. Request for approval of an application for ad valorem tax refunds and any interest due and payable on the refunds.
3. Request for review and consideration of a waiver of penalties and interest for the TransAmerica Group, LLC, and for CAD numbers 037-110-000-0044 through 0050.

c. **Purchasing**

1. Request for approval of changes in contracts with:
 - a. Alanton Group, contractor for janitorial services in Region No. 5 for the county, resulting in an addition of \$35,616 to the contract amount (00633).
 - b. J & E Associates, contractor for janitorial services in Region No. 1 for the county, resulting in an addition of \$37,351 to the contract amount (00634).
2. Recommendation that the award for produce for the Sheriff's Department be made to Brothers Produce, Inc., in the amount of \$89,255 for the period of January 1-April 30, 2003.
3. Recommendation that the award for bakery items for the county and the Hospital District be made to Schott's Bakery, LLC, in the amount of \$197,445 for the period of January 1-December 31, 2003.
4. Recommendation that the award for parking facility management services at 1401 Congress parking garage for the county be made to Ampco System Parking for the period beginning January 1, and for the County Judge to take necessary action relating to the award.
5. Recommendation that the award for an automated fingerprint identification system for the Sheriff's Department be made to Printrak International Inc., a Motorola Company, and for the County Judge to take necessary action relating to the award.
6. Recommendation that the award for ambulance services for the Hospital District and the Sheriff's Department be made to Tri-Plex Community Health Group, Inc., dba LifeStar EMS, low bid in the amount of \$504,165 for the period of December 16-December 15, 2003.
7. Recommendation that the award for furnishing, delivering, and installing miscellaneous playground equipment for Housman Pocket Park in Precinct 3 be made to Little Tikes Commercial Play Systems, Inc., c/o All Play, Inc., in the amount of \$84,900, and for the County Judge to take necessary action relating to the award.
8. Recommendation that the award for a voice logging recorder system for Constable, Precinct 4 be made to Dictaphone Corporation in the amount of \$22,495.
9. Recommendation that bids for paperback books ordered from standing orders for the County Library be rejected and the job cancelled.
10. Recommendation that the award for vacuum truck service for the county be made to The Groce Company, Inc., low bid in the amount of \$218,295 for the period beginning January 1.

11. Recommendation that the award for fencing materials, installation, labor, and related items for the county be made to Dow Pipe & Fence Supply Company, low bid in the amount of \$276,045 for the period beginning January 1.
12. Recommendation that the award for judges professional liability insurance for 15 County Criminal Court judges be made to Texas Lawyers' Insurance Exchange for \$22,500 with a \$1,000 deductible for the period beginning January 1.
13. Recommendation that the award for alternative dispute resolution services for the Administrative Office of the Courts be made to Houston Bar Association in the amount of \$624,000 with three one-year renewal options for the period of March 1-February 29, 2004, and for appropriate officials to take necessary actions relating to the award.
14. Recommendation for authorization for an extension of labor and/or parts for PBX, electronic telephone systems, 1A2 key systems, voice mail, call sequencers, elevator telephones, CAD, Comdial circuit testing, miscellaneous items, and related equipment for Central Technology Center with GAC Systems, Inc., dba Communications Specialty and HTIS, Inc., through January 31 or until a new contract is awarded.
15. Request for approval of renewal options with:
 - a. AGC Carpet Company, Inc., for carpeting for the county for the period of April 1-March 31, 2004.
 - b. Helena Chemical Company for horticultural chemicals, fertilizers, and related items for the county for the period of March 1-February 28, 2004.
 - c. Northwest Pest Patrol, Inc., for pest control services and related items for the county for the period of April 1-March 31, 2004.
 - d. Alanton Group for janitorial services for various locations throughout Precinct 4 for the period of April 1-March 31, 2004.
16. Request for approval for renewal of an agreement with Advanced Risk Management Techniques, Inc., for actuarial review of the county's workers' compensation self-insurance program.
17. Request for approval of an increase of monthly rent for lease by the county of the Palace Hotel at 216 LaBranch to Palace Partners, Ltd., at an annual amount of \$5,072 for the period beginning January 1.
18. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Southwestern Bell Telephone Company for installation of coin-less inmate, public coin, inmate TDD, public TDD, and public fax telephone service for the Baker Street facility by January 24.

19. Request for approval of an order authorizing the County Judge to execute an agreement with the Texas Department of Information Resources for dedicated circuits for the Central Technology Center in the amount of \$23,782 for the period ending August 31.
20. Request for approval of an order authorizing the County Judge to execute a service agreement with the Texas Department of Information Resources for TEX-AN connectivity for Internet services for the Central Technology Center in amount of \$8,174 for the period ending August 31, 2003.
21. Request for approval of an order authorizing the County Judge to execute the Trend Micro Inc., corporate product license agreement for the Central Technology Center in the amount of \$164,955 for the period of December 18-December 17, 2003.
22. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Null Lairson in the amount of \$65,000 for additional hours to complete financial consulting and adjustment services for HUD-related projects through February 28.
23. Request that Data-Nexus, Inc., be granted a sole source exemption from the competitive bid process for a Polaris software system for public safety for the Sheriff's Department in the amount of \$148,960.
24. Request that Inter-Tel, Inc., be granted a sole source exemption from the competitive bid process for Axxess telephone equipment Version 6.0 for the Central Technology Center in the amount of \$111,736.
25. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items, and transmittal of notice of equipment sold at Houston Auto Auction in November.

17. **Commissioners Court**

a. **County Judge**

1. Request for approval for the Auditor to establish an account and authorization to accept donations for the Harris County Peace Officer's Memorial.
2. Consideration of the reappointments of Barbara Hermes and Trini Mendenhall and the appointment of Laura Morales to the Children's Protective Services Board.
3. Request by the Office of Emergency Management to assume maintenance of a road flood gage at Fannin and Holcombe Blvd., owned by Metro.

4. Request by the Office of Emergency Management for authorization for four employees to attend the annual Texas Emergency Management Training Conference February 23-26 in Austin at an approximate total cost of \$2,000, with travel by county vehicle.

b. **Commissioner, Precinct 1**

c. **Commissioner, Precinct 2**

1. Request for approval of the reappointments of Chester Stasney and Janet Schulze to the Rural Fire Prevention District No. 14 Board of Directors.
2. Request for approval to reschedule a mediation training seminar for an employee from December 2-6 to February 10-14 in Houston.
3. Request for approval for an employee to take a non-commercial herbicide test December 30 in Houston at an estimated cost of \$10.

d. **Commissioner, Precinct 3**

1. Request for discussion and possible action regarding the permanent appointment of Luis A. Sanchez, M.D., as the Harris County Medical Examiner.
2. Request for approval to accept a rental check in the amount of \$95,792 from American Shooting Center in connection with annual rent fees.
3. Request for approval to accept a donation of five card tables from the Apple Duplicate Bridge Group for use at Tracy Gee Community Center.
4. Request for approval to move remaining hours from a position to two other positions.
5. Request for authorization to reimburse an employee \$90 for payment for repaired equipment at Mary Jo Peckham Park.
6. Request for authorization for the Purchasing Agent, Director of Public Infrastructure, County Attorney, and the Auditor to develop a method of determining promptness of payments to subcontractors by county prime contractors.
7. Request for approval of the reappointment of Don Clark to the City of Houston Tax Increment Reinvestment Zone No. 1 Board of Directors.
8. Transmittal of notices of road designations.

e. **Commissioner, Precinct 4**

1. Request for authorization for two employees to attend a notary workshop February 14 in Houston at a total cost of \$190.

2. Request for approval to name the Spring Creek Drive park site as John Pundt Park.
3. Request for approval of an agreement with the West Mount Houston Sports Flyers Club, Inc., for use of a detention pond site owned by the Flood Control District.
4. Request for authorization to modify four staff assistant positions to part-time status effective December 28.
5. Request for authorization for the County Judge to execute an agreement with Veterans Memorial United Methodist Church for cleanup along the roadsides of West Road from Veterans Memorial Drive to Deer Trail Drive in connection with the Adopt a County Road program for the period of November 1-October 31, 2003.
6. Request for approval for various sports associations and leagues to sell tournament items and charge admission at park facilities.
7. Transmittal of traffic sign installations.

18. **Miscellaneous**

- a. Transmittal of statements of officers for Harris County Emergency Services District No. 6.
- b. Transmittal of a petition to create a rural fire prevention district in the Channelview area.
- c. Request for approval of the proposed budget for FY 2003-04 for the Greater Harris County 911 Emergency Network.

19. **Emergency items.**

20. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Jim Edmonds (3)
- b. R.J. Bob Taylor (3)
- c. Steve Williams (3)
- d. Kechingere Franca Azaga (3)

e. Charles Hixon (1)

f. Others

21. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Central Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Community Development Services
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2002

January S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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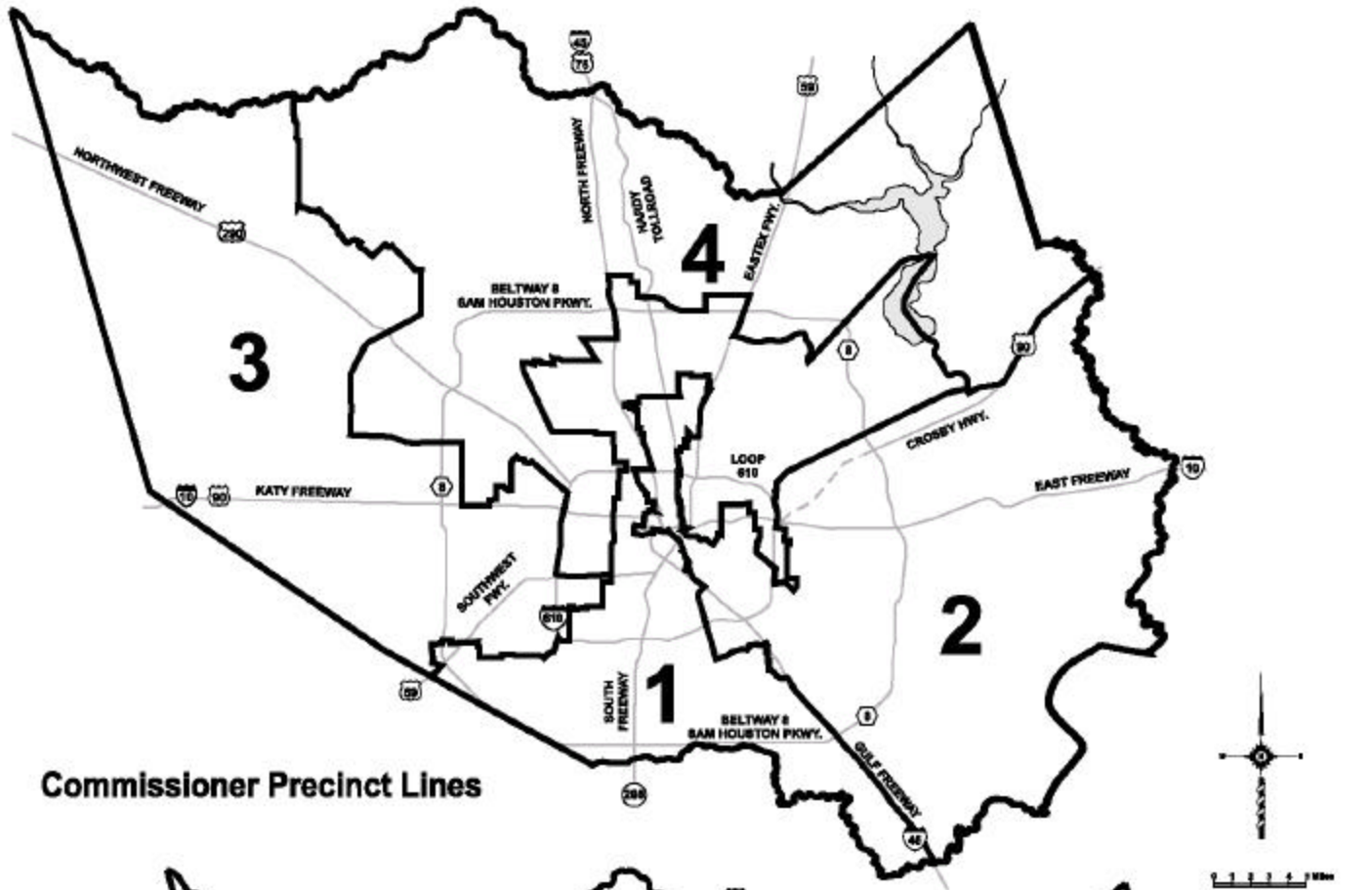
Commissioners Court will meet on Tuesday in regular session during Calendar 2002 at 1:45 p.m. and in Calendar 2003 at 10:00 a.m. on the dates noted by □. Approved county holidays are noted by ■.

Calendar 2003

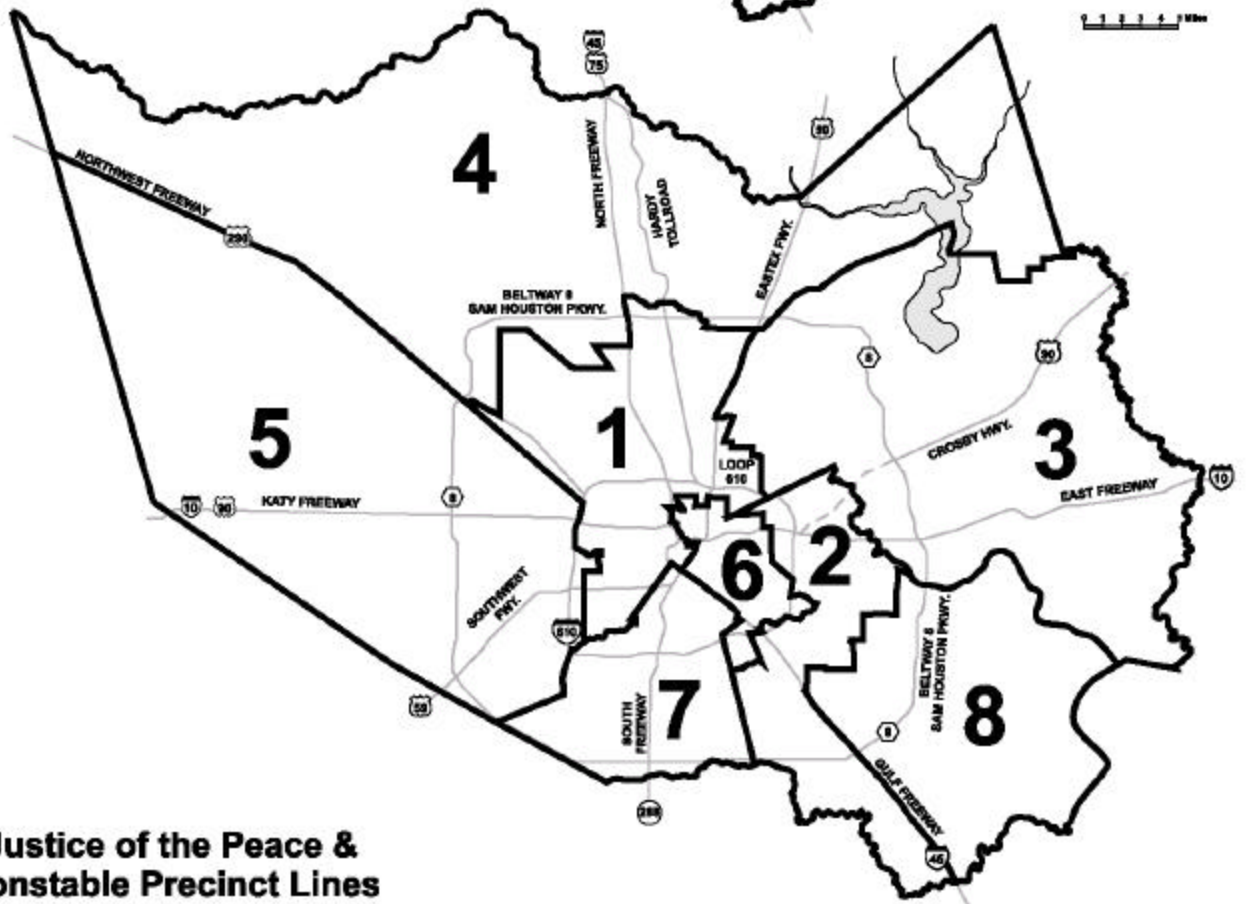
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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines