



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.26

AGENDA

November 19, 2002

1:45 p.m.

Opening prayer by Reverend David Leeland of Trinity Lutheran Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. Court Services
17. Justices of the Peace
18. Probate Courts
19. District Courts
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Public Hearing
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for authorization to negotiate with Benjamin E. Brewer, Jr., FAIA, for project advisor services during construction of the Harris County Civil Justice Center.
2. Recommendation for authorization to issue payment of \$1,005 for encroachment fees to the City of Houston for a pedestrian tunnel that will connect the new Harris County Civil Justice Center to the Criminal and Juvenile Justice Centers underneath a city street.
3. Recommendation that the County Judge be authorized to execute a water meter easement at Reliant Stadium from the county to the City of Houston.
4. Recommendation that the County Judge be authorized to execute agreements with Camp Dresser & McKee, Inc., and Dannenbaum Engineering Corporation for environmental engineering services in amounts of \$750,000 each in support of the county's storm water quality management program to comply with the federal NPDES permit.
5. Recommendation that the County Judge be authorized to execute amendments to agreements with Edward B. Schulz and Waldo Luedemann for appraisal services in support of real estate transactions on behalf of the county.
6. Recommendation that the County Judge be authorized to execute amendments to agreements with Patrick Pollan, Amelia Pellerin, S. Louis Smith, Beeman Strong, and Jim B. Hargrove for broker services in support of real estate transactions on behalf of the Flood Control District.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Khanh Le in the amount of \$34,500 for the Westpark Corridor project in Precinct 3.
 - b. Roadrunner Moving & Storage Company in the amount of \$1,103 for the Hardy Toll Road extension project in Precinct 1.

2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tracts 005 and 006 for the Crosby Park extension project in Precinct 4.
 - b. Tracts E001-006 through E001-009 and E001-011 through E001-050 for the Westpark Corridor project in Precinct 3.
 - c. Tracts JJJ through NNN and PPP through ZZZ for the Hardy Toll Road extension project in Precinct 1.
 - d. Tracts 001 through 021 for the Fort Bend parkway extension project in Precinct 1.

3. Recommendation that the court approve resolutions and orders authorizing the county to accept donations of:
 - a. Tracts 001 and 002 at the Garth Road outfall channel in Precinct 2.
 - b. Tract 010 at Garth Road in Precinct 2.

4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 001 of the Westview Pocket Park addition project in Precinct 3 in the amount of \$15,064.
 - b. Tract 005 of the Huffmeister Road-5 project in Precinct 3 in the amount of \$60,179.

5. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, Tract 25-826.0 in Precinct 1.
 - b. T101-09-00 right of way acquisition project, Tracts 02-010.0 through 02-012.0 in Precinct 3.
 - c. HMGP-1379 project, Tracts 01-813.0, 04-820.0, 05-825.0A, 05-826.0A, 05-860.0, 05-861.0, 05-862.0, 08-831.0, 10-851.0, 12-841.0, 13-834.0, 14-808.0, 14-809.0, and 16-805.0 in all precincts.
 - d. HMGP-1379 project, Tracts 28-853.0, 28-876.0, and 28-878.0 in Precinct 1.
 - e. HMGP-1379 project, Tract 14-837.0 in Precinct 2.
 - f. Upper Cypress Creek regional detention facility project, Tract 40-002.0 in Precinct 3.
 - g. TSA-district buyout project, Tracts 08-829.0, 08-830.0, 14-806.0, 16-804.0, 29-820.0, and 31-810.0 in Precincts 1, 2, and 4.

6. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 10-065.0 of the Halls Bayou flood damage reduction project in Precinct 2 in the amount of \$14,000.
 - b. Tract 08-157.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$10,000.
 - c. Tract 08-102.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the amount of \$7,500.

7. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance expenses, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Ninfa R. Alanis in the amount of \$1,250 for the Halls Bayou flood damage reduction project in Precinct 2.
 - b. Maria and Guadalupe Castro in the amount of \$2,877 for the Halls Bayou flood damage reduction project in Precinct 2.
 - c. Miranda Ervin in the amount of \$1,350 for the Halls Bayou flood damage reduction projection in Precinct 2.
 - d. Paul Rau in the amount of \$1,350 for the Halls Bayou flood damage reduction project in Precinct 1.
 - e. Jose D. Diaz in the amount of \$1,650 for the Halls Bayou flood damage reduction project in Precinct 1.
 - f. Dorothy Scott in the amount of \$1,450 for the Halls Bayou flood damage reduction project in Precinct 1.
 - g. Alberta Price in the amount of \$28,900 for the HMGP-1379 project in Precinct 4.
 - h. Janis Serio-Dore in amounts of \$1,561 and \$724 for the FMAP-4 project in Precinct 4.
 - i. Frank Schiller in the amount of \$5,040 for the Schiller Road detention site project in Precinct 3.
 - j. First American Title Company FBO Waymon and Cynthia Daughtery in the amount \$33,000 for the HMGP-1379 in Precinct 4.
 - k. First American Title Company FBO Luther and Cora Mullins in the amount of \$34,000 for the TSA District buyout project in Precinct 1.
 - l. Shirley Ann and Edward King, Jr., in the amount of \$350 for the Sims Bayou project in Precinct 1.
 - m. Camalita Taylor in the amount of \$150 for the Halls Bayou flood damage reduction project in Precinct 2.
 - n. Westheimer Transfer and Storage in the amount of \$6,099 for the Halls Bayou flood damage reduction project in Precinct 2.
 - o. Eloisa Amet in the amount of \$18,000 for the Halls Bayou flood damage reduction project in Precinct 1.

- p. Texas American Title Company FBO Roger A. and Elizabeth Chism in the amount of \$30,900 for the Halls Bayou flood damage reduction project in Precinct 1.
 - q. Katherine Cazort in the amount of \$42,325 for the Halls Bayou flood damage reduction project in Precinct 1.
 - r. Victor Orzuna in the amount of \$650 for the Halls Bayou flood damage reduction project in Precinct 1.
 - s. David and Dionicio De Jesus in the amount of \$1,150 for the Halls Bayou flood damage reduction project in Precinct 1.
 - t. American Title Company FBO Cecil and Tonya Comeaux in the amount of \$35,000 for the HMGP-1379 project in Precinct 1.
8. Recommendation that the court approve a resolution and order authorizing the Grantwood buyout-Phase 2 project, decreeing the project a public necessity and convenience, and directing Right of Way to acquire Tract 24-838.0 in Precinct 3 on behalf of the Flood Control District, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
 9. Recommendation that the court approve a resolution and order authorizing the payment of relocation benefits up to \$35,000 to income-eligible households participating in the TSA district buyout project in all precincts.
 10. Recommendation that the court approve a resolution and order authorizing the county to execute an agreement between the county and MBF Industries, Inc., for location of the boundary line between their properties in the Hockley Community Center expansion project, Tract 003 in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
 11. Recommendation that the court authorize three employees to attend a mobile home relocation course February 27 and two employees to attend a relocation assistance course February 24-26 in Fort Worth at a total cost not to exceed \$2,000.
 12. Recommendation that the court approve a resolution and order authorizing the county to dedicate a drainage easement to the public across Katy Park for the Mason Creek channel extension project in Precinct 3, and for the County Judge to execute the dedication.
 13. Recommendation that the court approve a resolution and order declaring Tract 001, Block 31 of Gatewood Addition in Precinct 1, to be surplus property and authorizing Right of Way on behalf of the county to sell the tract by sealed bid, and for appropriate officials to take necessary actions to complete the sale.

c. **Toll Road Authority**

1. Request for approval of an amendment to an agreement with Professional Service Industries, Inc., for engineering services in connection with the Westpark Tollway project, resulting in no change to the contract amount, and for appropriate officials to take necessary actions relating to the amendment.
2. Recommendation for approval of an amendment to an agreement with Binkley & Barfield, Inc., for additional capacity lanes on the Sam Houston Tollway between the jurisdictional boundary and south of the existing Beechnut Street bridge, resulting in an additional amount of \$111,000, and for appropriate officials to take necessary actions relating to the amendment.
3. Request for authorization to advertise for bids for work at the Sam Houston Central Toll Plaza for conversion of lanes, restriping, and signing at an estimated cost of \$264,424.
4. Request for authorization for an employee to attend a land use design seminar November 22 in Houston at a cost of \$210.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Arcadis G&M, Inc., for additional engineering services in the amount of \$60,000 in support of the Tropical Storm Allison recovery project (amendment).
 - b. Charles and Antoinette Shields for Unit W100-00-00 at Lot 19, Block 3, Fleetwood Section 3 in Precinct 3.
 - c. Dodson & Associates, Inc., for engineering services to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Brays, Hunting, and White Oak Bayous in the additional amount of \$75,000 (amendment).
 - d. Dodson & Associates, Inc., for additional technical advisory engineering services in the amount of \$100,000 in support of the Tropical Storm Allison recovery project (amendment).
 - e. Klotz Associates, Inc., to perform management and coordination of bridge design consultants in the amount of \$275,000 in support of implementation of the Sims Bayou federal project in Precinct 1.
 - f. Klotz Associates, Inc., for additional engineering services in the amount of \$220,000 in support of the Tropical Storm Allison recovery project (amendment).
 - g. LJA Engineering & Surveying, Inc., for additional engineering services in the amount of \$250,000 to continue to demonstrate advantages and effectiveness of local implementation of the federal flood control project on Brays Bayou in Precincts 1, 2, and 3 (amendment).
 - h. Maria Gonzalez for landscape maintenance services on Unit H100-00-00, Tract 04-805.0 in Precinct 2.

- i. Moore Archeological Consulting for archeological consulting services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
 - j. Post, Buckley, Schuh & Jernigan, Inc., for additional environmental engineering services in the amount of \$100,000 in support of the district's engineering and maintenance programs (amendment).
 - k. Q-C Laboratories, Inc., for additional geotechnical engineering services in the amount of \$13,000 in support of the district's engineering and maintenance programs (amendment).
 - l. S&B Infrastructure, Ltd., for additional engineering services in the amount of \$200,000 in support of the Tropical Storm Allison recovery project (amendment).
2. Request for approval of changes in contracts for:
 - a. G. Greenstreet, Inc., for selective clearing on channels in Precinct 3, adding 100 working days and resulting in no change to the contract amount (99/0799-04).
 - b. Lindsey Construction, Inc., for general repairs in Precincts 3 and 4, resulting in an addition of \$24,999 to the contract amount (02/0144-01).
 - c. Ramos Industries, Inc., for channel conveyance improvements and enclosure from Tower Oaks to Mile Drive in Precinct 3, resulting in an additional amount of \$14,500 to the contract amount (02/0199-02).
3. Recommendation for authorization to add to the district's stormwater management system Units:
 - a. D144-00-00 at Brays Bayou in Precinct 3 for identification purposes.
 - b. G109-00-00 at Buffalo Bayou/Houston Ship Channel in Precinct 2 for identification purposes.
 - c. K172-00-00 at Cypress Creek in Precinct 3 for identification purposes.
 - d. U200-00-00 at Langham Creek in Precinct 3 for identification and maintenance purposes.
4. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for general repairs in Precinct 1 at an estimated cost of \$350,000.
5. Request for authorization for an employee to attend a leadership and management skills seminar February 7, 14, 21, and 28 and March 7 and 14 in Houston at a cost of \$775.
6. Recommendation that the award for general repairs in Precincts 1 and 4 be made to Lecon, Inc., low bid in the amount of \$239,436.

7. Recommendation for authorization to submit a request for letter of map revision to the Federal Emergency Management Agency and local floodplain administrators for their use and acknowledgement, provide public notification of the proposed revisions to floodplain maps, and for notification to property owners affected by the proposed map revisions associated with the Bear Creek channel modification and bypass channel project in Precinct 3.
8. Recommendation that the court approve repair to a maintained channel, E115-00-00-X015 in Precinct 4, in the amount of \$159,000.
9. Recommendation for authorization to issue a payment of \$540 for renewal of pest control licenses for 27 employees.
10. Recommendation for authorization to purchase three cellular telephones with airtime service and a replacement telephone without service.

d. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Wade Camp area reconstruction of 1999 CDA roads in Precinct 2 at an estimated cost of \$122,000.
 - b. Concrete repairs at Chipperfield Drive and Overbluff Drive in Precinct 2 at an estimated cost of \$238,000.
 - c. Repair of bridge on Red Bluff Road over Taylor's Bayou in Precinct 2 at an estimated cost of \$38,000.
 - d. Furnish and install loop detectors, conduits, and cables along Veterans Memorial Drive from Blue Bell Road to F.M. 1960 in Precinct 4 at an estimated cost of \$250,000.
2. Recommendation for approval of the following plats:
 - a. Cypress Ridge, Section One in Precinct 3; Dannenbaum Engineering Corporation.
 - b. RG Investments Storage Property in Precinct 3; McKinley Co., Incorporated.
 - c. Morton Fry Addition, Section Three in Precinct 3; Windrose Land Services, Incorporated.
 - d. Captain Tom's East Freeway in Precinct 2; Civil-Surv Land Surveying L.C.
 - e. Northlake Forest, Section Eight in Precinct 3; Van DeWiele Engineering Incorporated.
 - f. Spring I.S.D. Gladeridge Subdivision in Precinct 4; Brooks & Sparks, Incorporated.
 - g. Villages of Langham Creek, Section Four in Precinct 3; Pate Engineers.
 - h. Northwest Park Place, Section Four in Precinct 4; Edminster Hinshaw Russ and Associates.
 - i. Bammel Landhold Subdivision in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.

- j. Copper Grove, Section Nine in Precinct 3; Edminster Hinshaw Russ and Associates.
 - k. Stablewood Farms, Section Two in Precinct 3; Jones & Carter, Incorporated.
 - l. Stablewood Farms, Section One in Precinct 3; Jones & Carter, Incorporated.
 - m. Champion Landhold One Subdivision in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - n. Champion Landhold Two Subdivision in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - o. Beechnut Meadows in Precinct 3; VanDeWiele Engineering, Incorporated.
 - p. N. E. Freeway Subdivision amended plat in Precinct 2; Surveying Specialist, L.L.C.
 - q. Fairfield Village West, Section 13 in Precinct 3; Jones & Carter, Incorporated.
 - r. Kid Fit in Precinct 3; John G. Thomas & Associates, Incorporated.
 - s. Friends and Family Self Storage II in Precinct 4; Eby Engineers, Incorporated.
 - t. Bellagio Apartments in Precinct 4; R. G. Miller Engineers.
 - u. Fellowship of Champions in Precinct 4; Cobb, Fendley & Associates, Incorporated.
 - v. Kings River Estates, Section Five in Precinct 4; Rayburn Cherry Engineers, Incorporated.
 - w. Three Lakes East partial replat, Section Four in Precinct 4; Pate Engineers.
 - x. Green Oak Park, Section Two in Precinct 4, Edminster Hinshaw Russ and Associates.
3. Recommendation for approval of changes in contracts for:
- a. Integra Construction, Inc., contractor for expansion of the animal control building in Precinct 1, adding 20 calendar days and resulting in an addition of \$460 to the contract amount (27824).
 - b. Gulf Star Roofing & Sheet Metal, contractor for roof renovation in Precinct 1, resulting in an addition of \$900 to the contract amount (27820).
 - c. Bryan Excavation, contractor for clearing sections of Spring-Cypress Road in Precinct 4, resulting in an addition of \$8,390 to the contract amount (27794).
4. Recommendation for authorization for the County Judge to execute agreements with:
- a. Bricker+Cannady Architects, Inc., for architectural services in the additional amount of \$163,000 in connection with the Children's Protective Services Center (amendment).
 - b. Spencer Partnership Architects, Inc., for architectural services in the additional amount of \$291,000 in connection with 3540 West Dallas Juvenile Detention Center (amendment).
 - c. AutoArch Architects, LLC, for architectural services in the amount of \$370,000 in connection with construction of a park office, equipment storage facility, and senior citizens building and parking lot at El Franco Lee Park in Precinct 1.
 - d. Walter P. Moore and Associates, Inc., for engineering services in the amount of \$74,388 in connection with construction of erosion protection along Buffalo Bayou to protect the 1307 Baker Street jail and other related facilities in Precinct 1.

- e. J. F. Thompson, Inc., for engineering services in the amount of \$649,013 in connection with construction of Kirby Boulevard from Nasa Road 1 to Red Bluff Road in Precinct 2.
 - f. JNS Consulting Engineers, Inc., for engineering services in the amount of \$178,978 in connection with construction of various roads in the City of Shoreacres in Precinct 2.
 - g. Sparks-Barlow-Barnett, Inc., for engineering services in the amount of \$638,929 in connection with construction of Main Street from S.H. 225 to south of Southmore in Precinct 2.
 - h. Hermes Architects for architectural services in the amount of \$186,850 in connection with construction of Lyons Camp at T.C. Jester Boulevard in Precinct 4.
 - i. JNS Consulting Engineers, Inc., for engineering services in the additional amount of \$19,080 for Tanner Road from west of Brittmoore Park Drive to Brittmoore Road in Precinct 4 (amendment).
5. Recommendation for deposit of funds received from:
 - a. City of Pasadena in the amount of \$3,501,472 for construction of Jana Lane from Fairmont Parkway to north of Spencer Highway in Precinct 2.
 - b. Bridgestone MUD in the amount of \$34,873 for reimbursement for drainage improvements on Kuykendahl Road in Precinct 4.
 - c. Cypress-Fairbanks I.S.D. in the amount of \$200,985 for traffic signalization on North Eldridge Parkway at Taylor Road and Chimney Sweep Drive and flashing warning signals near Cypress-Ridge High School in Precinct 4.
 - d. Northwest Harris County MUD No. 36 in the amount of \$27,504 for reimbursement for work performed on the proposed reconstruction of Ella Boulevard south of Seals Gully to Louetta Road in Precinct 4.
 6. Recommendation for cancellation of bonds for JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Coles Crossing, Section 15 in Precinct 3, in the amount of \$21,533.
 7. Recommendation for authorization for three employees to attend a communication skills seminar January 15 in Houston at a total cost of \$447.
 8. Recommendation for authorization for the County Judge to execute an agreement with the City of La Porte in connection with construction of left turn lanes and traffic signal modifications at the intersections of Fairmont Parkway and Brookwood Drive, Fairmont Parkway and Farrington Boulevard, and Fairmont Parkway and Wilmont Drive in Precinct 2.
 9. Recommendation for authorization for the County Judge to execute an amendment to an agreement with the Texas Parks and Wildlife Department for construction of a small bore shooting range in Precinct 3.

10. Recommendation that the court accept two riders to bonds executed by Independence Casualty and Surety Company, changing the subdivision name from Lone Oak, Section One to Lone Oak Village, Section One in Precinct 3.
11. Recommendation that the Auditor be authorized to pay monthly utility bills from the City of Houston for water service to the Creek Drive Pocket Park in Precinct 3.
12. Recommendation for authorization for the County Judge to reduce the retainage from 2% to 0% for Bryan Excavation, contractor for clearing of Spring-Cypress Road, Sections 4 through 6 and 7W, from Steubner Airline Drive to Unit K131-03-00 in Precinct 4.
13. Recommendation for authorization for an employee to attend a transportation controller committee meeting November 20-22 in Oakland, Calif., at no cost to the county.
14. Recommendation that the award for crushed limestone base material, picked up or delivered to various job locations in Precinct 3, be made to Martin Marietta Materials Southwest, Ltd., best bid in the amount of \$111,100, and for appropriate officials to take necessary actions relating to the award.
15. Recommendation that the award for construction of Jana Lane from Fairmont Parkway to north of Spencer Highway in Precinct 2 be made to Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$3,895,170, and for appropriate officials to take necessary actions relating to the award.
16. Recommendation that the award for asphalt overlay of Bay Area Park in Precinct 2 be made to Hubco Construction, Ltd., lowest and best bid in the amount of \$134,994, and for appropriate officials to take necessary actions relating to the award.
17. Recommendation that the award for the Riley Chambers Community Center be made to Trimble and Stephens Construction Services, Inc., dba Stephens Construction Services, lowest and best bid in the amount of \$1,138,000, and for appropriate officials to take necessary actions relating to the award.
18. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$13,424; settlement of six tort claims in the total amount of \$21,234; denial of three claims for damages; and transmittal of claims for damages received during the period ending November 12.

- b. Recommendation that the court confirm the personnel regulation concerning payment of unused vacation upon separation from county employment for employees who have been appointed or elected to a state district court bench, and that the County Auditor be authorized to make payment to any former employee currently serving as a district judge for any unused vacation balance they had at the end of their county employment.
- c. Request for authorization to increase the maximum hourly pay for a model economic development position.
- d. Request for authorization for two employees to attend a financial seminar December 2-3 in Houston at a total cost of \$470.
- e. Transmittal of investment transactions for the period of October 30-November 12 and maturities for November 6-19, and request for approval of changes in securities pledged for county funds.
- f. Request for authorization to pay interest due for various commercial paper projects, and for approval to provide funding for acquisition of property for a jail booking center.
- g. Request by the Harris County Sports & Convention Corporation for the court to authorize payment of certain parking revenues on deposit to the corporation in accordance with the Stadium Project Funding Agreement.
- h. Request by the Harris County Sports & Convention Corporation for approval of a food, beverage, and merchandise operations term sheet and a letter agreement between the corporation, Houston NFL Holdings, L.P., and Houston Livestock Show and Rodeo, Inc., for operations at Reliant Park.
- i. Request by the Harris County Sports & Convention Corporation for the transfer of \$12 million to the corporation as a loan subject to repayment upon receipt of funds from the Harris County Houston Sports Authority.
- j. Request for approval of orders authorizing and directing the issuance of Port of Houston Authority of Harris County, Texas unlimited tax port improvement bonds, Series 2002A, in the amount of \$16 million, and unlimited tax refunding bonds, Series 2002B, in the amount of \$7.1 million, and prescribing the terms, providing for payment of principal and interest, confirming the sales, authorizing preparation and distribution of official statements to be used in connection with sale of the bonds, and other related matters.
- k. Request for approval of public official bonds for County Attorney Michael Stafford and Justice of the Peace Kent Adams.

- l. Recommendation that, upon the retirement of Dr. Chau Buu as director of Public Health & Environmental Services on November 30, the court approve Dr. Buu's employment in a temporary position of County Health Authority/Consultant for the period of December 1 through December 31, and that effective December 1 the court approve the appointment of Jim Stanley as interim executive director until a permanent director for the department is appointed.
- m. Recommendation that the court approve an order authorizing travel and related expenses during the 2003-04 biennium session of the Texas Legislature for certain officials and employees, and for approval of travel to conferences and meetings in connection with state and national organizations for which the county has membership.
- n. Recommendation that the court authorize the County Attorney's Office to prepare renewals of contracts with community associations and other entities for law enforcement services with a 5% adjustment effective January 1.
- o. Recommendation that the court approve grants management and coordination procedures for departments effective January 1, 2003.
- p. Request for authorization for the director of Fleet Services to attend a meeting of the southwest chapter of the National Association of Fleet Administrators December 5-6 in San Antonio at an approximate cost of \$250.
- q. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Central Technology Center**

Transmittal of agreements with the City of Galena Park and Spring Branch Independent School District for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for authorization to renew an annual agreement with the Harris County Department of Education for lease of donated space in the J.D. Walker Multi-Service Center at 7613A Wade Road in Baytown for project Head Start.
- b. Request for authorization to renew an annual agreement with Community Supervision and Corrections for lease of space at 1307 Baker Street and 600 San Jacinto at a monthly cost of \$25,000 effective January 1.
- c. Request for authorization to renew an annual agreement for Greater Harris County 9-1-1 Emergency Network to lease space at 1301 Franklin.

- d. Request for authorization to renew an annual agreement with Bryant Cypress Park Shopping Center, Ltd., for lease of space for Annex K at 1882 Barker Cypress for Precinct 3.
- e. Request for authorization for an employee to attend an energy conservation seminar December 4 in Houston at a cost of \$45.
- f. Request for approval of proposed amendments to the Harris County Records Management Plan.
- g. Request for approval of an agreement with the Texas Commission on Environmental Quality for designated space at 1001 S. Lynchburg Road in Precinct 2 for air monitoring equipment.
- h. Request for authorization to destroy certain records of the Commissioner of Precinct 4 and the Purchasing Agent.

5. **Public Health & Environmental Services**

- a. Request for authorization to contract with Northwest Assistance Ministries to pay for security guards during extended hours of operation for a WIC clinic at 15555 Kuykendahl.
- b. Request for approval of additional mileage reimbursements in amounts of \$93, \$248, and \$149 for TB and immunization surveillance outreach workers who exceeded the monthly limit in September and October.
- c. Request for authorization to accept donations in the total amount of \$138 for the Animal Control Shelter.
- d. Request for approval to fund positions to implement a new Tuberculosis Prevention and Control Program.
- e. Request for approval of an agreement with the City of El Lago for the county to issue permits, collect fees and regulate food establishments within the city limits.
- f. Request for approval of an amendment to an agreement with the Harris County Office of Housing and Economic Development to include funding for demolition, legal notices, and personnel for abatement of dangerous buildings.
- g. Request for authorization for an employee to attend a reports design course December 17-18 in Houston at a cost of \$850.
- h. Request for authorization for an employee to attend a strategic planning meeting of the Texas Association of Local WIC Directors November 18-21 in Austin at a cost of \$500.

- i. Request for authorization for Facilities & Property Management to assist in locating a site for lease in the FM 1960-Kuykendahl area for the WIC Program.

6. **Community Development Services**

a. **Community Services**

1. Request for authorization for an employee to attend a social work professional development seminar November 22 in Arlington at a cost of \$79.
2. Request for authorization to renew an agreement with the University of Texas Health Science Center-Houston for partial funding of the Women's Discover Program which provides housing and supportive services to chemically dependent and disabled homeless persons using Supportive Housing Program funds in the amount of \$374,077.
3. Request for authorization to renew an agreement with the University of Texas Health Science Center-Houston for partial funding of the Aftercare Services Program which provides transitional housing and supportive services to chemically dependent and disabled homeless persons using Supportive Housing Program funds in the amount of \$420,038.

b. **Housing & Economic Development**

1. Request for authorization to increase the maximum hourly rate for an executive assistant position.
2. Request for approval of amendments to the annual action plans for program years 1997, 1999, 2000, 2001, and 2002.

7. **Library Services**

- a. Request for approval of payment in the amount of \$89 for notary fees for an employee of the County Library.
- b. Request for authorization for two employees of the County Library to attend a conference concerning non-profit organizations December 3 in Houston at a cost of \$100.
- c. Recommendation by the director of the Law Library that the filing fee for civil cases filed in county or district courts be increased from \$15 to \$25 effective March 1.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization for two employees to attend a legal enforcement meeting December 3-4 in Fort Worth at an approximate total cost of \$350.

b. **Cooperative Extension**

1. Request for authorization for four employees to attend a family and consumer sciences district training seminar December 4 in Mont Belvieu at a cost of \$150.

2. Request for authorization for an employee to attend a conference of the Texas Extension Association of Family & Consumer Sciences December 9-11 in Brownwood at an approximate cost of \$420.

c. **Community & Juvenile Justice Education**

1. Request for authorization for an employee to attend a diversity leadership workshop November 19-20 in Cleveland, Texas at an approximate cost of \$200.

2. Request for authorization for an employee to travel to Austin December 16-17 to participate as a member of the Reader Review Committee for selection of Texas Education Agency grant applications at no cost to the county.

d. **Children's Protective Services**

1. Request for approval of payment in the amount of \$5,500 for expenses in connection with a Christmas celebration for 150 youth of the Preparation for Adult Living Program.

2. Request for authorization for an employee to attend a computer software training class December 2-6 in Houston at a cost of \$1,063.

3. Request for approval of payment in the amount of \$1,250 for expenses in connection with a holiday event on December 19 for Chimney Rock Center Emergency Shelter residents.

4. Request for authorization to purchase gift certificates for Chimney Rock Center Emergency Shelter youths as holiday presents.

5. Request for authorization for an employee to attend computer software training classes November 18-22 and December 2-6 in Houston at a total cost of \$2,125.

6. Request for authorization to reclassify and increase the salary maximum for a manager position and for approval of an administrative technician position, subject to reimbursement by the Texas Department of Protective & Regulatory Services.
7. Request for authorization for the County Judge to execute an annual agreement with the Houston Independent School District for classroom instruction to students residing at the Chimney Rock Emergency Shelter.
8. Request for approval of an amendment to an annual agreement with the U.S. Department of Health and Human Services to increase funding for psychological testing and family therapy.

e. **Children's Assessment Center**

Request for authorization for an employee to attend a crime victim conference of the Office of the Attorney General December 4-6 in Austin at a cost of \$259.

9. **Constables**

- a. Request by Constable Abercia, Precinct 1, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- b. Request by Constable Hickman, Precinct 4, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- c. Request by Constable Hickman for authorization for Facilities & Property Management to negotiate an agreement with Northampton MUD for lease of a storefront facility.
- d. Request by Constable Hickman for authorization for the County Judge to execute an acceptance notice for renewal of the Domestic Violence Unit grant from the Criminal Justice Division of the Office of the Governor.
- e. Request by Constable Hickman for authorization to pay an employee for hours worked on the SPEED STEP grant and for approval of corrections to the payroll record of an employee.
- f. Request by Constable Hickman for authorization to appoint a deputy to fill a vacant position.
- g. Request by Constable Cheek, Precinct 5, for authorization to appoint two deputies to fill vacant positions.
- h. Request by Constable Cheek for approval of changes in the department's authorized list of regular deputies.

- i. Request by Constable Butler, Precinct 7, for authorization for two employees to attend an instructors training course December 4-10 in Houston at a total cost of \$100.
- j. Request by Constable Bailey, Precinct 8, for approval of payment in the amount of \$125 for expenses incurred by an employee to attend an intoxilyzer operator certification course.

10. **Sheriff**

- a. Request for authorization to cancel a law enforcement agreement with Lakes on Eldridge Community Association effective December 31.
- b. Request for authorization to open two accounts with Southwest Bank of Texas for Inmate Trust Fund and Commissary accounts.
- c. Request for authorization to accept donations for the department.
- d. Request for authorization to submit an application to the Texas Department of Health for early medical intervention grant funds.
- e. Request for approval of a cellular telephone allowance for an employee.
- f. Request for authorization for an employee to attend a terrorist awareness course November 13-15 in Austin at no cost to the county, with travel by county vehicle.
- g. Request for authorization for three employees to attend a victim assistance conference December 4-6 in Austin at a cost of \$1,000, with travel by county vehicle.
- h. Request for authorization for eight employees to attend a management seminar December 11 in Houston at a total cost of \$1,112.
- i. Request for authorization for 24 employees to attend a jail management seminar December 11 in Brenham at no cost to the county, with travel by county vehicle.
- j. Request for authorization for seven employees to attend a hostage negotiation seminar January 7-9 in San Marcos at a cost of \$2,499, with travel by county vehicle.
- k. Request for authorization for an employee to attend a conference of the American Correctional Association January 11-15 in Charlotte, N.C., at a cost of \$1,076.
- l. Request for authorization to work with the Auditor's Office to correct a list of payroll discrepancies.

11. **Fire & Emergency Services**

- a. Transmittal of the annual financial report for Harris County Emergency Services District No. 2.
- b. Request for authorization to accept a refund for an overpayment in connection with the purchase of workstations.
- c. Request for approval of payment of certification renewal fees in the total amount of \$50 to the Texas Commission on Fire Protection for two employees, and for authorization to accept a \$10 refund for overpayment of a fee.
- d. Request for authorization to reclassify and change the maximum salary for three fire/arson investigator positions.

12. **Medical Examiner**

Request for authorization to reclassify a DNA analyst position to a model position for hours of work on an as needed basis.

13. **County Clerk**

- a. Request for authorization for an employee to attend a management seminar December 19 in Houston at a cost of \$129.
- b. Request for authorization for an employee to attend a conference of the Office of the Attorney General December 11-13 in Austin at an approximate cost of \$600.
- c. Transmittal of oaths of office and statements of elected officers for the County Attorney, Justice of the Peace 5.2, and the Judge of County Civil Court No. 2.
- d. Transmittal of the minutes for the court's meetings of October 1, 8, and 22, and request for authorization for the County Judge to execute the minutes of October 8.

14. **District Clerk**

- a. Request for authorization for an employee to attend a legislative committee meeting of the County & District Clerks' Association November 24 in Montgomery County at a cost of \$70.
- b. Request for authorization for an employee to attend a workshop and training session of the Governmental Collectors Association of Texas November 21-22 in Austin at a cost of \$500.

- c. Request for authorization for the District Clerk and two employees to attend a training conference of the National Child Support Enforcement Association February 3-5, and for the District Clerk to conduct legislative business February 5-7 in Washington, D.C., at an approximate total cost of \$5,950.
- d. Request for authorization for the District Clerk to travel to Austin November 25-26 to participate in transition meetings at the office of the Attorney General at a cost of \$450.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1,3, and 4, and the 11th and 165th District Courts.
- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with a contractual agreement for personal property at 2015 Aldine Westfield in Humble.
- c. Request for approval of orders authorizing settlement of claims in the Court of Appeals for the Third District of Texas at Austin and Justice Court No. 2 of Travis County.

16. **Court Services**

Request for approval of educational pay adjustment for an employee who has met requirements of the bilingual incentive test.

17. **Justices of the Peace**

Request by Judge Patronella for authorization for an employee of J.P. 5.1 to attend a licensed court interpreter oral examination of the Texas Department of Licensing and Regulations in December or January in Austin at an approximate cost of \$175.

18. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to attend a settlement techniques course of the National Judicial College March 23-25 in Seattle at a cost of \$2,000.

19. **District Courts**

- a. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization for Judge Poe, 228th Court, to attend a conference of the TDCAA December 4-6 in Austin at a cost of \$900.
- c. Request for authorization to increase the hours of a model position.

- d. Request for authorization for six district court judges to attend the 2002 College for New Judges Conference December 8-13 in Austin at a cost of \$2,010.
- e. Request for approval of maximum salary changes for various positions in support of the district and county courts.

20. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Lecon, Inc., for maintenance contract for Greens Bayou and a lateral in the Langham Creek watershed.
 - b. Lindsey Constr., Inc., for general repairs in the Horsepen Creek watershed.
 - c. W.M. Dillard & Assoc., for Henry Road.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval of an order for indemnification of Xavier Lemond, director of the Office of Community Services, for \$5,000 in connection with a loss due to theft.
- 4. Request for authorization for two employees to attend a seminar of the Texas Society of CPAs December 2-3 in Houston at a total cost of \$470.
- 5. Request for authorization for reimbursement in the amount of \$295 for an employee to attend a seminar of the Institute of Internal Auditors in Houston.
- 6. Request for authorization for reimbursement in the amount of \$125 for travel costs for an employee to attend a forum of the Texas Department of Information Resources in Austin.
- 7. Transmittal of the unaudited and unadjusted monthly financial report for September.
- 8. Request for authorization for two employees to attend the Nan McKay Financial Training for Housing Authorities December 3-6 in El Cajon, Ca., at an approximate total cost of \$2,800.
- 9. Request for authorization to delete certain property from inventory.
- 10. Transmittal of audited claims.

b. **Tax Assessor-Collector**

- 1. Request for approval of tax refund payments.

2. Request for authorization for the Tax Assessor-Collector and employees to attend and testify as needed during 2003 and 2004 legislative sessions in Austin at a cost not to exceed \$250 per trip, per person, with use of a county vehicle.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Ozone monitors and related items for the county.
 - b. Alternative dispute resolution services for the District Courts.
 - c. Lead based paint hazard control contract services.
 - d. Burial services.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the County Library and Sheriff's Department.
3. Request for approval of changes in contracts with:
 - a. Elite Personnel Consultants, contractor for temporary personnel for the county and Flood Control District, resulting in no change to the contract amount (00629).
 - b. Unisource Worldwide, contractor for carbonless paper for the county and Flood Control District, resulting in an addition of \$444 to the contract amount (00630).
 - c. Elevator Maintenance Company, contractor for maintenance and repair of elevators for Facilities & Property Management, resulting in an addition of \$290 to the contract amount (00631).
4. Recommendation that the award for supply of various trees for the county be made to Bownds Wholesale Nursery, low bid in the amount of \$180,000 for the period beginning December 1.
5. Request for approval of renewal options with:
 - a. AIDS Foundation Houston, Inc., Bering Omega Community Services, The Bread of Life, Inc., Brentwood Community Foundation, Donald R. Watkins Memorial Foundation, Families Under Urban & Social Attack, Family Services of Greater Houston, Harris County Social Services, Houston Area Community Services, Inc., The Houston Challenge Foundation, Houston Volunteer Lawyers Program, Inc., Montrose Clinic, Inc., Montrose Counseling Center, Inc., National Association for the Advancement of Colored People, Nonprofit Consulting Services, People with AIDS Coalition-Houston, Inc., Saint Hope Foundation, and Southeast Texas Legal Clinic for Ryan White Title I Services for the county for the period of March 1, 2003-February 29, 2004.
 - b. Alanton Group for janitorial services at various locations in Region No. 5 for the county for the period of January 1-December 31, 2003.
 - c. Precision Dynamics Corporation for identification wristbands for the county for the period of March 1, 2003-February 28, 2004.

- d. United Air Conditioning Supply for refrigerants for the county for the period of March 1-August 31, 2003.
 - e. Corporate Thermographers for printing standard business cards for the county for the period of February 1, 2003-January 31, 2004.
 - f. Direct Action Uniforms for uniforms and related items for Constable, Precinct 1 for the period of February 1, 2003-January 31, 2004.
 - g. SunGard Bi-Tech, Inc., for software maintenance and support fees for the IFAS-Accounting and Financial Report System for the county at an estimated cost of \$269,470 for the period of January 1-December 31, 2003.
 - h. The Xerox Corporation for photocopier service for the county and Flood Control District for the period of March 1, 2003-February 28, 2004.
 - i. Direct Action Uniforms for uniforms and related items for the county for the period of March 1, 2003-February 28, 2004.
6. Request that Veronique F. Delattre, D.D.S., be granted a professional services exemption from the competitive bid process for dental services for the Medical Examiner's Office in the amount of \$45,000 for the period ending October 31, 2003, and for the County Judge to take necessary action relating to the agreement.
 7. Request that Walter Scott Newsom, Ph.D., be granted a personal services exemption from the competitive bid process for face-to-face psychological assessments of children for Children's Protective Services in the amount of \$4,000 for the period ending February 28, 2003, and for the County Judge to take necessary action relating to the agreement.
 8. Request that TransCore L.P., be granted a sole source exemption from the competitive bid process for refurbishing toll tags for the Toll Road Authority in the amount of \$942,922.
 9. Request that TransCore L.P., be granted a sole source exemption from the competitive bid process for automatic vehicle identification/radio frequency identification equipment for the Toll Road Authority.
 10. Request for approval of an order authorizing the County Judge to execute an amendment to a Microsoft Enterprise Agreement with SHI Government Solutions for the Flood Control District, changing the effective date to February 27, 2002.
 11. Request for approval of an order authorizing the County Judge to execute an interlocal agreement with The University of Texas Health Science Center at Houston for development and psychological evaluations of children in the Children's Crisis Care Center Program for Children's Protective Services in the amount of \$30,000 for the period ending February 28, 2003.
 12. Request for authorization for four employees to attend a software licensing workshop December 10 in Houston at an estimated total cost of \$1,100.

13. Recommendation that the award for photocopier services for the county and the Flood Control District be made to Global Services, LLC, low bid in the amount of \$1,270,584 for items 1 through 6 for the period of March 1, 2003.
14. Request for approval of orders authorizing the County Judge to execute amendments to agreements with the Social Services, Houston Area Community Services, Inc., Montrose Counseling Center, People with AIDS, The Life Center, University of Texas Health Science Center at Houston, Primary Care Pediatrics, and Donald R. Watkins Memorial Foundation for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 28, 2003.
15. Request for approval of orders authorizing the County Judge to execute amendments to agreements to increase funds with The Assistance Fund, Bering Omega Community Services, Montrose Clinic, and Montrose Counseling Center for Ryan White Title I Service for Public Health & Environmental Services/HIV Services Division for the period ending February 28, 2003.
16. Request for approval of an order authorizing the County Judge to execute a service application and agreement with Seisint, Inc., for Internet access locator services for the District Clerk at an estimated cost of \$6,000 effective on the execution date of the agreement for a one-year term.
17. Request for approval of orders authorizing the County Judge to execute amendments to agreements with DePelchin Children's Center for a family support program and a violence prevention program for Children's Protective Services for the period ending August 31, 2003.
18. Request for authorization for trade-in of Cisco equipment for the County Library at a total value of \$25,731, and for the County Judge to execute a credit authorization form between the county and Cisco for trade-in of Cisco products.
19. Request for authorization for an employee to attend the Government Technology Conference January 27-31 in Austin at an estimated cost of \$1,500.
20. Request that PE Biosystems/Applied Biosystems be granted a sole source exemption from the competitive bid process for the AmpFISTR™ Cofiler + Profiler plus PCR amplification kit for the Medical Examiner's Office at a cost not to exceed \$33,678.
21. Request that Applied Biosystems be granted a sole source exemption from the competitive bid process for the 3100 Avant Genetic Analyzer and the Gold 96-Well Gene Amp® PCR System 9700 for the Medical Examiner's Office at a cost not to exceed \$102,000.

22. Transmittal of notice of receipt of funds in the total net amount of \$15,541 for county equipment sold at Houston Auto Auction October 2 and 16.
23. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.

21. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating November 19 as Randy Joiner Day in recognition of being named PRS Employee of the Year for 2002 by the Texas Association of Leaders in Children and Family Services.
2. Consideration of a resolution designating November 19 as Dr. Chau Buu Day on the occasion of his retirement from Public Health & Environmental Services.
3. Consideration of a resolution designating November 20 as World Children's Day in recognition of fund-raising efforts for the Ronald McDonald House Charities.
4. Consideration of a resolution designating December 6 as Ken Heuitt Day on the occasion of his retirement from the District Clerk's Office.
5. Consideration of a resolution endorsing the H-DFW Transportation Alliance for efforts to obtain additional transportation funding for the metropolitan regions of Texas.
6. Consideration of approval of an agreement with Crime Stoppers for donation of \$25,000 to the Safe Schools Program.
7. Request for authorization for two employees to attend the annual Houston Area Health Services and Outcomes Research Conference November 25 in Houston at an amount not to exceed \$70.
8. Consideration of the reappointments of Sonny Flores, Daniel Louie, and Danny Jackson to the Harris County Hospital District Board of Managers, and the appointment of Gloria Gonzales Roemer to the board to replace William Cox.
9. Consideration of authorization for the county to join as a member of the Texas High Speed Rail and Transportation Corporation with annual dues in the amount of \$150,000.

b. **Commissioner, Precinct 1**

Request for approval to renew a notary bond in the amount \$89.

c. **Commissioner, Precinct 2**

1. Request for authorization for the County Judge to execute an agreement with the City of LaPorte for plans and specifications for shoreline improvements at Sylvan Beach Park with the county's portion in the amount of \$6,376.
2. Request for approval for two employees to attend a mediation training course December 2-6 in Houston at a total cost of \$1,850.
3. Request for approval for two employees to attend a construction schedules seminar December 10-11 in Miami at an estimated total cost of \$2,838.
4. Request for approval for an employee to attend a management skills seminar January 16 in Houston at a cost of \$169.
5. Request for approval for four employees to attend a management skills seminar December 5 in Houston at a total cost of \$1,556.

d. **Commissioner, Precinct 3**

1. Request for approval to accept the donation of a hog from Amanda Williber and Donna Stouther, and a lamb from Amy and Richard and Cindy Ward, for the Bear Creek Park Wildlife Habitat.
2. Request for approval to accept a check in the amount of \$30 from M. D. Anderson Cancer Center Retirees Association.
3. Request for approval to submit a Solid Waste Management Implementation Grant application for an amount not to exceed \$78,000 to the Houston-Galveston Area Council for equipment for use in environmental enforcement activities in conjunction with the Constable, Precinct 1 Environmental Enforcement Division.

e. **Commissioner, Precinct 4**

1. Request for approval of a resolution in recognition of Bill Plumber on the occasion of his retirement from the Aldine Independent School District.
2. Request for approval of an agreement with the Houston Independent School District in the amount of \$10,000 for improvements to the school grounds of Wainwright Science and Math Magnet School.
3. Request for approval of an agreement with Crosby Youth Football League, Inc., for use of and improvements to a portion of Crosby Park.

4. Request for approval for volunteers to sell food and non-alcoholic beverages during a Christmas festival December 7 at Jesse Jones Park.
5. Request for authorization to create temporary winter intern positions effective for the period of December 9-January 17 at a maximum pay of \$7.50 per hour each.
6. Request for authorization for two employees to attend a training workshop December 3-5 in Houston at a total cost of \$1,970.
7. Request for authorization for the County Judge to execute an agreement with Citizen X for cleanup along the roadsides of Telge Road from FM 2920 to Cypress Meadows in connection with the Adopt a County Road program for the period of November 1-October 31, 2003.
8. Request for authorization for the County Judge to execute an agreement with Westfield High School JROTC for cleanup along the roadsides of Ella Boulevard and Mathis Church Road from FM 1960 West to Southridge Road in connection with the Adopt a County Road program for the period of October 1-September 30, 2003.
9. Request for approval of orders to abate nuisances at 2526 Woodsdale Boulevard, 1407 Chateau, 6602 Dusty Dawn Drive, 3635 Shipman Lane, and 10523 Pleasanton Drive at an estimated cost of \$14,000.
10. Transmittal of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of a petition filed with U.S. District Court.
- b. Transmittal of annual financial statements for the fiscal year ended December 31, 2001 for Harris County Emergency Services District No. 2.
- c. Transmittal of a petition for organization of Harris County MUD No. 397.
- d. Request for adoption of resolutions approving issuance by the Harris County Housing Finance Corporation of Multifamily Housing Revenue Bonds to finance acquisition and construction of The Park at Kirstall Apartments by Harris Park Partners, L.P., and Multifamily Housing Revenue Refunding Bonds to refinance La Casita Apartments.

23. **Emergency items.**

24. **Public Hearing**

Recommendation by Public Infrastructure for approval of street name changes and corrections: Foxglen Lane to Fox Manor Drive in Precinct 4; Glen Arden Lane to Glen Garden Lane in Precinct 3; Champions Point Lane and Bringate Lane to Champions Hill Lane and Flagridge Lane in Precinct 4; and Sagehampton Court to Sagehampton Court in Precinct 4.

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Ann Olsen, Aaron Tuley, and Tony Beauchamp (3)
- b. Charles Hixon (3)
- c. Sue Brietzke (3)
- d. Walter Protheroe (3)
- e. Edgar Thompson (3)
- f. Joseph Charles (1)
- g. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

27. **Executive Session**

Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract 001 of Bayer Park expansion in Precinct 4.

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Central Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Community Development Services
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Court Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2002

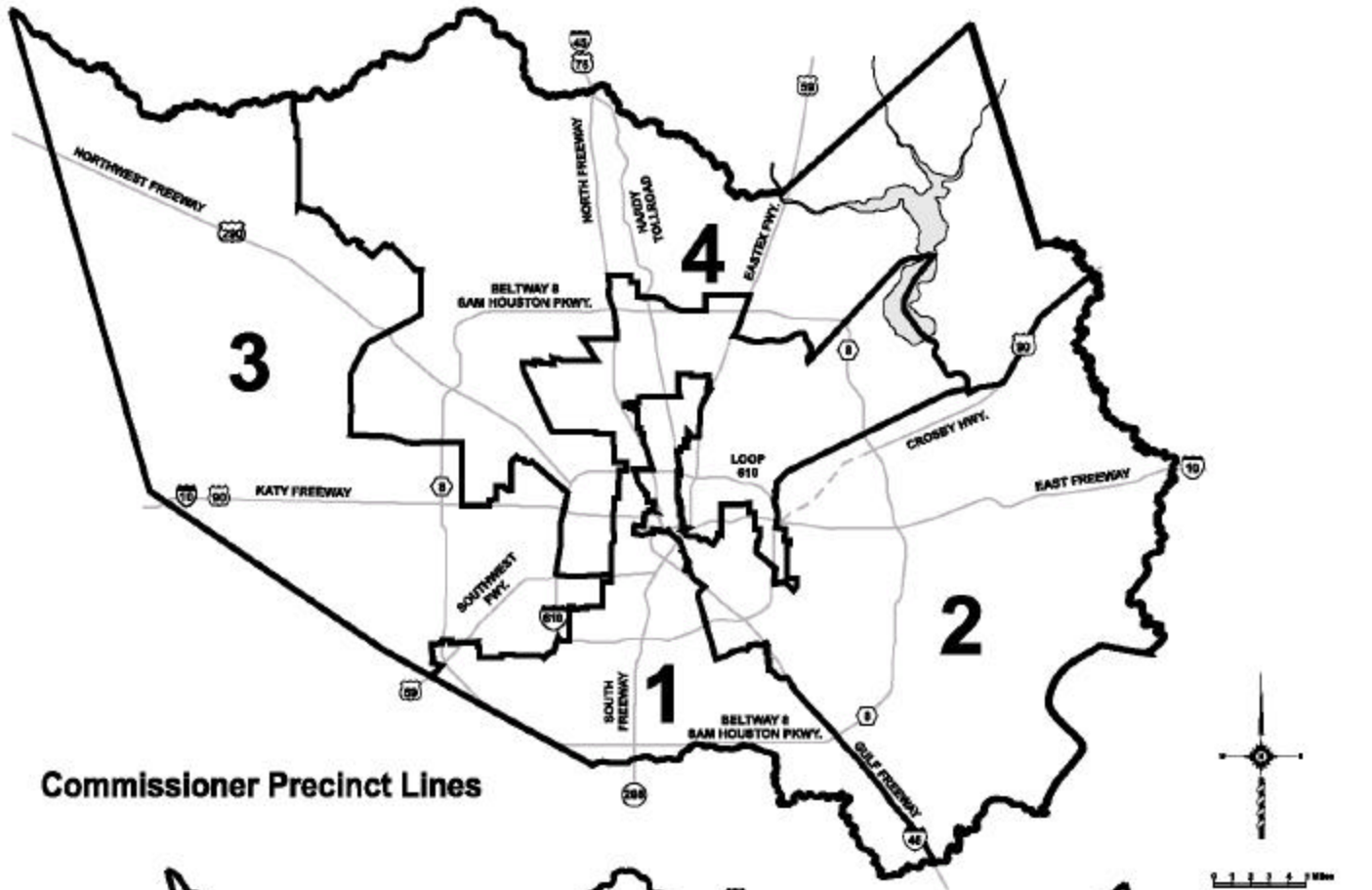
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Commissioners Court will meet on Tuesday in regular session during Calendar 2002 at 1:45 p.m. and in Calendar 2003 at 10:00 a.m. on the dates noted by □. Approved county holidays are noted by ■.

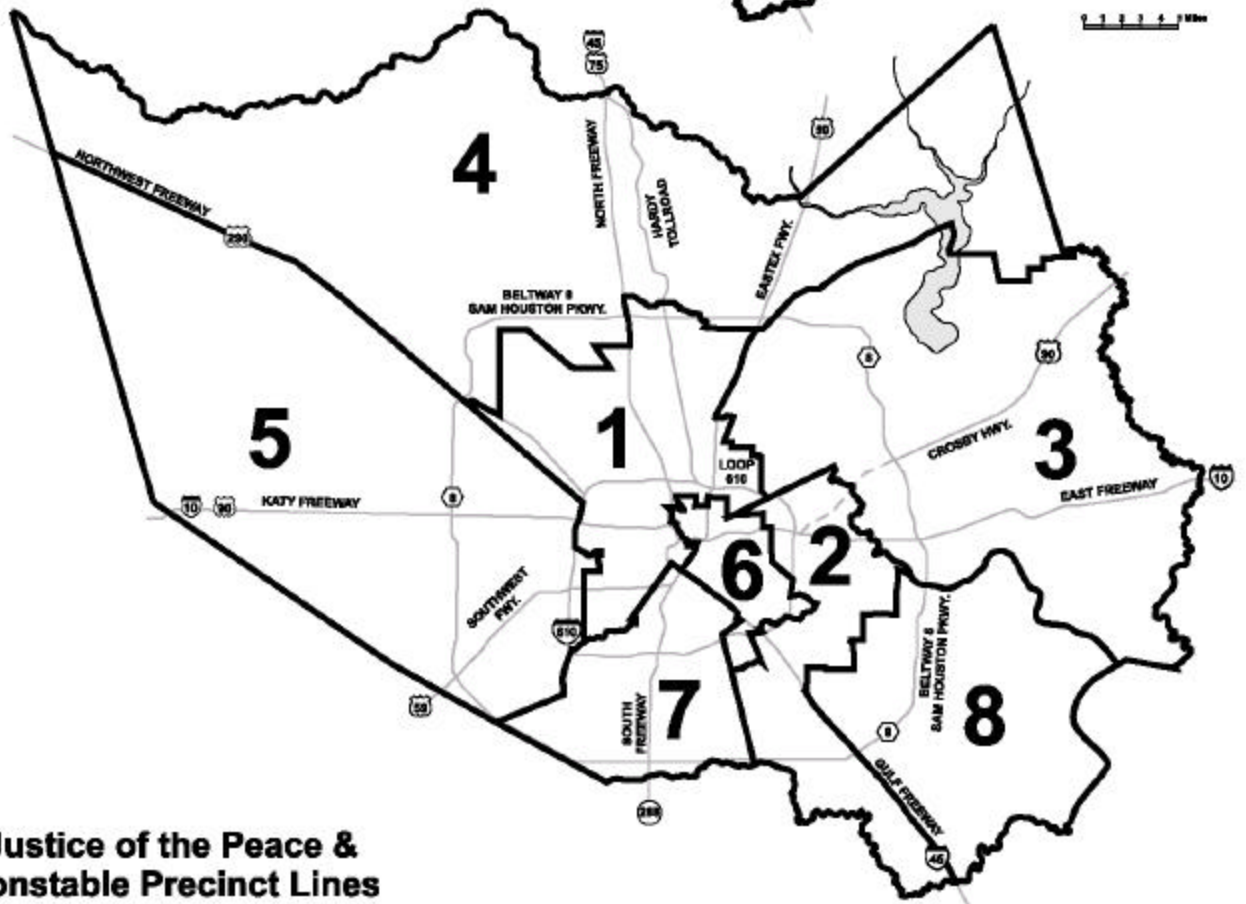
Calendar 2003

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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines