



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.17

AGENDA

August 6, 2002

1:45 p.m.

Opening prayer by Pastor Brett Dutton of Calvary Fellowship Baptist Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Toll Road Authority
 - c. Flood Control District
 - d. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Social Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire & Emergency Services
13. Medical Examiner
14. County Clerk
15. District Clerk
16. County Attorney
17. District Attorney
18. Justices of the Peace
19. County Courts
20. Probate Courts
21. District Courts
22. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
23. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
24. Miscellaneous
25. Emergency items
26. Public Hearing
27. Appearances before court
28. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation by the County Engineer that the award for the Baker Street Jail telecommunications infrastructure be made to NetVersant-Texas, Inc., lowest and best bid in the amount of \$518,005, and for appropriate officials to take necessary actions relating to the award.
2. Recommendation that the County Judge be authorized to execute agreements with Marty Shofner and Paul A. Heidaker for relocation specialist services on behalf of the Flood Control District.
3. Recommendation for authorization for an employee to attend an annual hazardous materials management conference September 3-7 in Dallas at an approximate cost of \$1,100.
4. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the Flood Control District to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tracts 15-015.0, 12-027.0, and 12-022.0 of the Cypress Creek floodplain land preservation project in Precinct 4 in the total amount of \$535,400.
 - b. Tract 17-010.1 of the Greens Bayou floodplain acquisition - Dyerdale project in Precinct 1 in the amount of \$338,500.
 - c. Tract 13-808.0 of the HMGP-1379 project in Precinct 4 in the amount of \$106,200.
 - d. Tract 02-068.0 of the Willow Waterhole detention basin project in Precinct 1 in the amount of \$319,200.
 - e. Tracts 08-155.0, 08-114.0, and 08-125.0 of the Halls Bayou flood damage reduction project in Precinct 1 in the total amount of \$25,200.
5. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
 - a. A-Rocket Moving & Storage in the amount of \$2,722 for the Sims Bayou project in Precinct 1.
 - b. Melvin L. and Nellie A. McAlister in the amount of \$1,250 for the Sims Bayou project in Precinct 1.
 - c. Wald Relocation Services, Ltd., in the amount of \$7,426 for the FMAP-4 project in Precinct 3.
 - d. Dorothy Janacek in the amount of \$1,450 for the HMGP-1041 project in Precinct 4.
 - e. Randy Blanchard dba Green Mountain Building Company in the amount of \$15,500 for the Willow Waterhole detention basin project in Precinct 1.

6. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tracts B001-078 and B001-079 of the Westpark Corridor project in Precinct 3 in the amount of \$11,920.
 - b. Tract 006 of the Bayland expansion project in Precinct 3 in the amount of \$85,100.
 7. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county for the Westpark Corridor project, Tracts D001A, E001-001 through E001-005, F001-101, F001-102, B001-078, and B001-079 in Precinct 3, and for appropriate officials to take necessary actions to complete the transactions.
 8. Recommendation for authorization for two employees to attend a seminar of the International Right of Way Association August 7-9 in College Station at a cost not to exceed \$400.
 9. Recommendation that the court approve a resolution and order authorizing the county to issue a payment of \$1,250 for fixed moving expenses to Dorothy McClendon for landowner relocation assistance for the Hardy Toll Road extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
 10. Recommendation that the court approve a resolution and order authorizing the A125-00-00 extension project, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tracts 01-030.0 through 01-033.0 in Precinct 1 on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions.
 11. Transmittal of notices of road and bridge log changes.
- b. **Toll Road Authority**
1. Request for approval of an amendment to an agreement with Broadband Systems Integration, Inc., for additional materials and labor to relocate a telecommunication conduit onto bridges over Beltway 8 for ramps F and J, resulting in an addition of \$106,450 to the contract amount (01/0312).
 2. Request for authorization for three employees to attend a communication skills seminar August 30 in Houston at a total cost of \$447.

3. Request for approval of an amendment to an agreement with Cobb, Fendley & Associates for additional engineering services for the Westpark Tollway project, resulting in an addition of \$860,588 to the contract amount, and for appropriate officials to take necessary actions relating to the amendment.
4. Request for authorization to renew an interlocal agreement with the Texas Department of Transportation for testing and inspection services in the amount of \$500,000, and for appropriate officials to take necessary actions relating to the amendment.
5. Recommendation for authorization for the County Judge to execute an agreement between the county and R & R Enterprises to construct a precast panel wall-screening fence along the Hardy Toll Road for an estimated cost of \$300,000.
6. Request for authorization to negotiate with Wilbur Smith Associates for engineering services for design of permanent road repair in connection with the Hardy Toll Road.
7. Request for approval of an amendment to an agreement with Harding ESE, Inc., for additional services, special studies, and expert consultations for the Westpark Tollway, resulting in an addition of \$75,000 to the contract amount, and for appropriate officials to take necessary actions relating to the amendment.
8. Request for authorization for an employee to attend a management seminar October 28 in Houston at a cost of \$149.

c. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Baseline Corporation for surveying services for a regional monumentation control network in the amount of \$400,000 in support of the Tropical Storm Allison recovery project.
 - b. CH2M Hill for additional structural and vegetative improvements to Rummel Creek for erosion control to prevent silt deposition and degradation of the flood conveyance capability of the channel in Precinct 3 in the amount of \$51,080 (amendment).
 - c. Claunch & Miller, Inc., for conceptual and preliminary engineering services in the amount of \$550,000 for Poor Farm ditch, Unit D111-00-00 and Kilmarnock ditch, Unit D113-00-00 in Precincts 1 and 3.
 - d. Dannenbaum Engineering Corporation for additional engineering services in the amount of \$200,000 in support of the Tropical Storm Allison recovery project (amendment).
 - e. Dodson & Associates, Inc., for additional technical advisory engineering services in the amount of \$75,000 in support of the Tropical Storm Allison Recovery project.

- f. G.P. Surveyors, division of Pate Engineers, Inc., for professional services to establish a survey control network in the amount of \$400,000 in support of the Tropical Storm Allison recovery project.
- g. Harris County for construction and maintenance of Unit O117-00-00 channel improvements from Wade Road to Harrison Street in Precinct 2.
- h. Jack G. Stopnicki for landscape maintenance for Unit D111-00-00 from Buffalo Speedway to Bellaire Blvd., in Precinct 1.
- i. JNS Consulting Engineers, Inc., for surveying services in the amount of \$100,000 in support of the district's engineering and maintenance programs.
- j. Klotz Associates, Inc., for additional engineering services in the amount of \$200,000 in support of the Tropical Storm Allison recovery project (amendment).
- k. Landtech Consultants, Inc., for surveying services to establish a survey control network in the amount of \$400,000 in support of the Tropical Storm Allison recovery project.
- l. LJA Engineering & Surveying, Inc., for additional engineering services in the amount of \$50,000 in support of the event analysis portion of the Tropical Storm Allison recovery project (amendment).
- m. Pierce Goodwin Alexander & Linville, Inc., for engineering services in the amount of \$305,000 to prepare a conceptual design and documents for the initial phase construction of regional detention basin Unit C500-03-00 in Precinct 1.
- n. Post, Buckley, Schuh & Jernigan, Inc., for additional engineering services in the amount of \$50,000 in support of the event analysis portion of the Tropical Storm Allison recovery project (amendment).
- o. R. G. Miller Engineers, Inc., for design of an extension of the existing 4-lane bridge over Brays Bayou at South 75th Street in the amount of \$91,047 in support of implementation of the Brays Bayou flood damage reduction plan in Precinct 2.
- p. S&B Infrastructure, Inc., for additional engineering services in the amount of \$100,000 in support of the Tropical Storm Allison recovery project (amendment).
- q. Sprint Sand & Clay, L.P., for excavation of regional detention basin P545-01-00 in the Greens Bayou watershed in Precinct 4 in the amount of \$1,500.
- r. SWCA, Inc., for environmental engineering and archeological services in the amount of \$100,000 in support of the district's engineering and maintenance program.
- s. Tolunay-Wong Engineers, Inc., for geotechnical engineering services to include the cost per test for consolidated undrained triaxial and pinhole dispersion tests within the existing limit of appropriation (amendment).
- t. Tolunay-Wong Engineers, Inc., for geotechnical engineering services to include the cost per test for consolidated undrained triaxial and pinhole dispersion tests within the existing limit of appropriation.

2. Recommendation for approval of award of contracts to:
 - a. Jay-El Consultants for Brays Bayou federal flood control project, detention element, compartment 4, Phase 2, Brays Bayou at Beltway 8 in Precinct 3 in the amount of \$4,979,819.
 - b. Rebel Contractors, Inc., for channel enclosure in Precinct 2 in the amount of \$156,127.
 - c. Ramos Industries, Inc., for channel conveyance improvements from Tower Oaks Boulevard to Mile Drive in Precinct 3 in the amount of \$2,493,786.
 3. Recommendation for authorization for:
 - a. An employee to attend a computer software seminar October 1-4 in Houston at a cost of \$1,280.
 - b. Three employees to attend a computer software seminar October 2-4 in San Antonio at an approximate total cost of \$6,000.
 - c. Seven employees to attend a management seminar September 5 and October 7 in Houston at a total cost of \$1,323.
 4. Recommendation for authorization to cancel a livestock grazing license agreement with Larry J. Sutherland and issue a refund in the amount of \$420 in connection with an imminent capital improvement project at Unit B500-04-00, Tracts 12-703.0 and 12-705.0 in Precinct 2.
 5. Recommendation for authorization to issue payment of \$158 for notary public license fees and bonds for two employees.
 6. Recommendation for authorization for the director to renew an annual interlocal agreement with the county through its Office of Emergency Management for continued operation and maintenance of equipment and provision of services for operation of a flood alert center.
 7. Recommendation for approval of construction documents and authorization to seek bids for channel conveyance improvements from Canino Road to Rittenhouse Road and related improvements in Precinct 1.
- d. **Engineering**
1. Recommendation for approval to seek bids for a three-week period for:
 - a. Rehabilitation of two lift stations in MUD No. 50 at an estimated cost of \$180,000.
 - b. On-call contract for the repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 1 at an estimated cost of \$150,000.
 - c. Renewable term contract for paint striping various roads in the Crosby Road Camp area in Precinct 4 at an estimated cost of \$150,000.

- d. Repairs/replacement of concrete pavement, curb, driveways, sidewalks, and related items in the Humble Road Camp area in Precinct 4 at an estimated cost of \$400,000.
2. Recommendation for approval of the following plats:
 - a. Villages of Northgate Crossing, Section 10 in Precinct 4; Century Engineering, Incorporated.
 - b. Tracemeadow Subdivision in Precinct 4; TSC Engineering Company.
 - c. Adam's Acres in Precinct 4; E.I.C. Surveying Company.
 - d. Krystal Lake Estates, Section Two in Precinct 3; West Belt Surveying, Incorporated.
 - e. Laurel Point Apartments in Precinct 3; Kimley-Horn and Associates, Incorporated.
 - f. Saddle Creek Farms in Precinct 4; JKC & Associates, Incorporated.
 - g. Highland Salon Subdivision in Precinct 3; Charlie Kalkomey Surveying, Incorporated.
 - h. Coles Crossing South, Section Six in Precinct 3; Jones & Carter, Incorporated.
 - i. Cypresswood Green, Section Two in Precinct 4; VanDeWiele Engineering, Incorporated.
 - j. Bradbury Forest, Section One in Precinct 4; VanDeWiele Engineering, Incorporated.
 - k. Villas at Northgate, Section One in Precinct 4; Cobb, Fendley & Associates, Incorporated.
 - l. Mandolin Park, Section One in Precinct 4; Dannenbaum Engineering Corporation.
3. Recommendation for cancellation of bonds for:
 - a. 290 Residential, Ltd., executed by RLI Insurance Company for Blackhorse Ranch, Section One in Precinct 3 in the amount of \$89,800.
 - b. Lennar Homes of Texas Land and Construction, Ltd., executed by Federal Insurance Company for Cypresswood Drive west of Mason Road, Section Two in Precinct 3 in the amount of \$14,250.
 - c. 290 Residential, Ltd., executed by RLI Insurance Company for MUD No. 371 wastewater treatment plant in Precinct 3 in the amount of \$2,800.
 - d. Long Lake Development Co., Ltd., executed by Universal Surety of America for Atascocita Forest, Section 17 in Precinct 4 in the amount of \$28,200.
 - e. Wimbledon Champions North, Ltd., executed by Independence Casualty and Surety Company for Wimbledon Champions, Section Three in Precinct 4 in the amount of \$23,318.
4. Recommendation for approval of changes in contracts for:
 - a. Convergint Technologies, LLC, contractor for central maintenance facility fire alarm, door access, and security system in Precinct 1, adding 50 calendar days and resulting in an addition of \$366 to the contract amount (27725).

- b. Lone Star Road Construction, Inc., contractor for Westheimer Parkway bridge construction at Willow Fork of Buffalo Bayou Unit 100-00-00 in Precinct 3, resulting in an addition of \$6,689 to the contract amount (27486).
 - c. Hubco, Inc., contractor for Ella Boulevard construction from north of Spring-Cypress Road to south of Seals Gully in Precinct 4, adding two calendar days and resulting in an addition of \$4,000 to the contract amount (27476).
 - d. Triple B Services, contractor for Grant Road and Kitzman Road offsite drainage improvements in Precinct 4, adding 22 calendar days and resulting in an addition of \$18,598 to the contract amount (27471).
5. Recommendation for authorization to negotiate for engineering services with:
 - a. Jaymark Engineering Corporation in connection with construction of various roads in Precinct 2.
 - b. Klotz Associates in connection with the South Mayde Creek pedestrian and bicycle facility in Precinct 3.
 - c. HNTB Corporation in connection with the design and contract phase for grade separation on FM 1960/Kuykendahl Road in Precinct 4.
 6. Recommendation for authorization to issue a purchase order for testing and inspection services to McBride-Ratcliff & Associates in the amount of \$26,450 for improvements to Lazy Lake Lane from Lagoon Drive to Sandy Cove, Baycrest Drive from Lazy Lane to Lagoon Drive, and Sandy Cove from NASA Road 1 to Lazy Lake Lane in Precinct 2.
 7. Recommendation for deposit of funds received from Harris County Hospital District in the amount of \$858 for wage rate compliance services for June.
 8. Recommendation for authorization for the County Judge to execute agreements with:
 - a. Cobb, Fendley & Associates, Inc., for surveying services in the amount of \$100,000 in connection with various projects within the county.
 - b. JNS Consulting Engineers, Inc., for surveying services in the amount of \$100,000 in connection with various projects within the county.
 - c. Sunland Engineering Company for engineering services in the amount of \$70,200 in connection with on-call construction inspection services for various county projects.
 - d. Klotz Associates, Inc., for engineering services in the amount of \$29,815 in connection with construction of Lazy Lake Lane, Baycrest Drive, and Sandy Cove in Precinct 2.
 - e. Sparks-Barlow-Barnett, Inc., for engineering services in the amount of \$117,845 in connection with construction of Jana Lane from Fairmont Parkway to north of Spencer Highway at Randolph Street in Precinct 2.
 - f. Pate Engineers, Inc., for engineering services in the amount of \$197,779 in connection with construction of Greenhouse Road from IH-10 to Saums Road in Precinct 3.

17. Recommendation that the County Judge be authorized to execute an interagency agreement with the City of Houston for improvements to Aldine-Westfield Road from south of Beltway 8 to Simmans Road in Precinct 4.
18. Recommendation that the County Judge be authorized to execute an interagency agreement with the City of Houston for improvements to Brittmoore Road from Clay Road to south of Tanner Road in Precinct 4.
19. Recommendation for authorization for an employee to attend a meeting of the Texas Historical Commission August 7 in Austin at no cost to the county, with travel by county vehicle.
20. Recommendation for authorization for three employees to attend an asphalt conference August 8 in Houston at no cost to the county.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$4,532; settlement of eight tort claims in the total amount of \$19,953; denial of nine claims for damages; and transmittal of claims for damages received during the period which ended July 30.
- b. Request that the court direct the Office of Human Resources & Risk Management and the County Attorney's Office to assess areas of the county that should be reviewed to ensure full compliance with federal health care privacy standards and regulations.
- c. Request for authorization for two employees to attend a workers compensation seminar August 9 in Dallas at an approximate cost of \$900.
- d. Request for authorization for two employees to attend the Greater Houston Job Fair September 12 in Houston at a cost of \$200.
- e. Request for authorization for an employee to attend a conference of the National Association of Americans with Disabilities Act Coordinators October 22-25 in Silver Spring, Md., at an approximate cost of \$2,150.
- f. Request for authorization for an employee to attend the 2002 HR Southwest Human Resources Conference and Exposition October 23-25 in Fort Worth at an approximate cost of \$975.
- g. Request for authorization to extend through November 15 the policy regarding supplemental pay and benefit provisions for employees who are military reservists and National Guard members called to active duty in connection with the War on Terrorism.

- h. Transmittal of investment transactions for the period of July 17-30 and maturities for July 24-August 6.
 - i. Request for approval of an order authorizing extension of the term of the existing liquidity facility for Toll Road revenue bonds, approving the form of request for proposals for an alternate liquidity facility for such bonds, and other related matters.
 - j. Request for approval of orders amending orders for issuance of Series A-1, B, C, and D general obligation commercial paper notes and terminating the Series D-1 program, declaring intention to cease issuance of Series A commercial paper notes, and containing other related matters.
 - k. Request for approval of the estimated cash flow projection in the amount of \$2,387,483 for the Sports Corporation for Reliant Park projects, subject to adjustments in payments for actual expenditures.
 - l. Request for approval of a commercial paper project for the regional communications system; approval of reimbursement resolutions for certain projects; approval of payments for interest due for commercial paper projects; and approval of quarterly remarketing fees for Toll Road variable rate bonds.
 - m. Request by various department heads and elected officials for approval of assignment of cellular telephone allowances and exceptions to the Cellular Allowance Program.
 - n. Request for approval of authorized budget appropriation transfers for flood control and county departments.
 - o. Request for approval of an organization chart that shows how the Community Development Department will be divided in accordance with the court's order of July 2, which called for dissolution of that department and a reorganization for delivery of services; approval of the designation of the director and deputy director for the new Community Services Department, and assignment of the guardianship program; approval of orders for the Community Services Planning Council, and the Harris County Housing Authority; a staffing plan for grants management; a consulting agreement with Null Lairson; and approval of a letter to the HUD regional office concerning outstanding issues.
3. **Central Technology Center**
- a. Request for approval of an agreement with Alvin Community College for use of the county's 800 MHz public radio system.
 - b. Request for approval of a purchase order in the amount of \$10,000 for Microsoft certification testing and training for certain employees on an as needed basis.

- c. Request for authorization for an employee to attend the Gartner Symposium ITxpo October 7-11 in Orlando at an approximate cost of \$1,961.
- d. Request for authorization for an employee to attend a meeting of the Council of Urban Counties August 14-15 in Austin at an approximate cost of \$395.

4. **Facilities & Property Management**

- a. Request for authorization to terminate an agreement with Smetana Realty Associates for lease of space at 515 Atrium for the Sheriff's Department Drug/Gang Intelligence Network Unit.
- b. Request for authorization for an employee to attend a workers compensation safety course August 7 in Galveston at an approximate cost of \$90.
- c. Request for authorization to destroy certain records of the Flood Control District, Precinct 1 Commissioner, Public Infrastructure, and JP 3.1 in accordance with records control schedules.
- d. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- e. Request for approval of a concession agreement with Joann Villegas for rental of county space at 301 Fannin for a coffee bar and cigar stand.
- f. Request for authorization for two employees to attend a training and certification program for commercial pool operations September 3-4 in Houston at a total cost of \$400.

5. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend a quarterly meeting of the Texas Association of Local Health Officers August 8 in Austin at a cost of \$332.
- b. Request for authorization for an employee to attend a network advisory meeting of the Childhood Lead Poisoning Prevention Program August 20 in Austin at a cost of \$250.
- c. Request for authorization for an employee to attend a wastewater treatment plant operator course September 16-20 in Humble at a cost of \$220.
- d. Request for approval of payment in the amount of \$250 to reimburse an employee for emergency computer equipment purchased for the Pollution Control Division.
- e. Request for approval of additional funding for the Immunization Grant program budget in the amount of \$126,000.

- f. Request for authorization to extend a cooperative agreement with the Centers for Disease Control and Prevention for the State and Local Childhood Lead Poisoning Prevention program.
- g. Request for approval of payment in the amount of \$1,175 for pre-employment interview expenses incurred by the director.
- h. Request for authorization to extend an agreement with the Texas Department of Health through September 30 for a public health program.
- i. Request for approval of annual budgets, salary schedules, and agreements with the Texas Department of Health for eight public health programs.
- j. Request for approval of 10 positions: eight inspector-operators, one assistant supervisor, and a mechanic; approval to purchase insecticide for spraying operations for control of West Nile Virus; and transmittal of a report of projections of future needs for the program.

6. **Social Services**

- a. Request for authorization to extend the Weed and Seed Program grant from the U.S. Department of Justice, Office of Justice Programs, through August 31, 2003 for Project Redirection-Aldine.
- b. Request for authorization for 16 employees to attend CPR and first aid training classes August 24 in Houston at a total cost of \$592.
- c. Request for authorization to submit an application to the City of Baytown for a grant in the amount of \$120,000 to provide transportation services within Baytown and to the medical center for elderly and disabled residents.
- d. Request for authorization for an employee to attend the annual conference of the National Guardianship Association October 7-9 in St. Louis at a cost of \$1,933.

7. **Community Development Services**

- a. Request for approval of amendments to the annual action plans for program years 1995, 1996, 1999, 2000, and 2001.
- b. Request for approval of amendments to agreements with Harris County Precinct One Street Olympics, Inc., to extend the time of performance for the Summer Games and Discovery Camp programs through August 31.
- c. Request for approval of an amendment to an agreement with the Children's Assessment Center to extend the term through October 31 for partial funding of a transportation program.

- d. Request for approval of an amendment to an agreement with Melody Ellis to change the time of performance for the Wealth Building Initiative for Self-Enhancement Program through August 31.
- e. Request for approval of an agreement with Bay Area Women's Center to provide emergency shelter and essential services to victims of domestic violence using Emergency Shelter Grant funds in the amount of \$35,896.
- f. Request for approval of an agreement with the City of Galena Park for a swimming pool project using Community Development Block Grant funds in the amount of \$938,602.
- g. Request for approval of an order allocating \$1.5 million of Community Development Block Grant funds to Harris County Precinct 2 for the Riley Chambers Community Center expansion project.
- h. Request for approval of an order allocating \$230,000 of Community Development Block Grant funds to Harris County Precinct 3 for the Bayland One Stop Project.
- i. Request for approval of funds in the amount of \$2,500 for additional relocation expenses for a housing rehabilitation project client.
- j. Request for authorization for two employees to attend a relocation and tenant assistance training seminar August 20-22 in Fort Worth at an approximate total cost of \$1,000.
- k. Request for approval of payment in the amount of \$26,670 to Accountemps for financial services provided during the period of May 18-July 18.
- l. Request for authorization for the County Judge to execute an insurance check in the amount of \$12,184 from State Farm Lloyds Insurance Company in connection with completion of a housing construction project at 11006 Munn Street in Houston.
- m. Request for approval of orders authorizing execution of subordination agreements with BSM Financial, L.P., to allow low-income homeowners to take advantage of refinancing at a lower interest rate.

8. **Library Services**

- a. Request for approval of a correction to the payroll record of an employee of the County Library.
- b. Request for authorization to accept grant funds in the total amount of \$30,000 from the Rockwell Fund, Inc., and the Powell Foundation for the County Library's Read For Your Life program and to support literacy trainers.

9. **Youth & Family Services**

- a. Request for authorization for the directors of Domestic Relations, Juvenile Probation, and Children's Protective Services to travel to Austin August 15 to attend a leadership foundation award ceremony of the Texas Association of Counties at an approximate cost of \$480.
- b. Request by Juvenile Probation for authorization to use county vehicles August 13-14 to transport youth and staff of the Burnett-Bayland Home on field trips to Brenham, Lake Jackson, and Galveston County as part of the developed summer curriculum.
- c. Request by Juvenile Probation for approval of amendments to a grant proposal to the Houston-Galveston Area Council for the Safe Schools/Healthy Students: Probation Officers in Schools program for fiscal years 2003-2005.
- d. Request by Community & Juvenile Justice Education for authorization for an employee to attend a meeting of the Texas Education Agency August 21 in Austin at no cost to the county.
- e. Request by Community & Juvenile Justice Education for authorization for an employee to attend a meeting of the Texas Youthbuild Coalition August 7 in Austin at a cost of \$200.
- f. Request by Community & Juvenile Justice Education for authorization for an employee to attend a student services meeting September 8-9 in Austin at an approximate cost of \$300.
- g. Request by Children's Protective Services for approval of agreements with Aldine, Alief, Goose Creek, Humble, Klein, Spring, and Spring Branch Independent School Districts for assignment of youth service specialist positions.
- h. Request by CPS for authorization for two employees to attend a family preservation conference September 4-6 in San Antonio at an approximate total cost of \$1,144.
- i. Request by CPS for approval of an amendment to an agreement with the Texas Department of Protective and Regulatory Services to allow the county to operate as the fiscal agent for the Community Youth Development Program in the Gulfton and Pasadena areas.
- j. Request by CPS for approval of five youth service specialist positions to provide services to at-risk youths in the Cypress-Fairbanks, Houston, and North Forest Independent School Districts.

- k. Request by Children's Assessment Center for approval of an amendment to an agreement between the county and the Children's Assessment Center Foundation, and for approval of a memorandum of understanding between the county and the CAC Foundation for recognition of grant income from the Children's Advocacy Centers of Texas.
- l. Request by CAC for authorization to be exempt from the county standard of not exceeding a three-color process for printing purposes.

10. **Constables**

- a. Request by Constable Abercia, Precinct 1, for approval of a change in the department's authorized lists of regular deputies.
- b. Request by Constable Freeman, Precinct 2, for approval of a change in the department's authorized lists of regular deputies.
- c. Request by Constable Jones, Precinct 3, for approval of changes in the department's authorized lists of regular deputies and reserve officers.
- d. Request by Constable Hickman, Precinct 4, for authorization to cancel a law enforcement agreement with Fairwood Homeowners Association and for approval of an agreement with Northwest Harris County MUD No. 5.
- e. Request by Constable Hickman for authorization to use a county vehicle for travel to Austin August 14-16 to attend leadership classes of the Texas Association of Counties at no additional cost to the county.
- f. Request by Constable Hickman for approval of payment in the amount of \$42 to reimburse an employee for equipment purchased for the department.
- g. Request by Constable Cheek, Precinct 5, for approval of an amendment to a law enforcement agreement with Greentrails Phase II Homeowners Association, Inc., to add patrol services for Windsor Park Lakes subdivision.
- h. Request by Constable Cheek for authorization for an employee to attend the Gang Resistance Education and Training Conference August 25-30 in Keystone, Colo., at an approximate cost of \$1,553.
- i. Request by Constable Cheek for authorization for four employees to attend a computer software training seminar October 17 in Houston at a total cost of \$956.
- j. Request by Constable Cheek for authorization to appoint two deputies to fill vacant positions.

- k. Request by Constable Cheek for approval of changes in the department's authorized list of regular deputies.
- l. Request by Constable Bailey, Precinct 8, for approval of a change in the department's authorized list of regular deputies.
- m. Request by Constable Bailey for approval of corrections to the payroll record of an employee.

11. **Sheriff**

- a. Request for authorization to transfer a forfeited vehicle to Purchasing for auction.
- b. Request for approval of annual interlocal agreements with Crosby, Humble, Klein, Sheldon, and Waller Independent School Districts for the Drug Abuse Resistance Education Program.
- c. Request for authorization to submit an application and accept a grant award from the Texas Department of Transportation for the State Traffic Enforcement Program and for approval of a crime analyst position.
- d. Request for authorization to accept an annual grant award from the Automobile Theft Prevention Authority of the Office of the Governor for the Auto Theft Division.
- e. Request for approval of an annual interlocal agreement with the Texas Department of Public Safety for the Targeted Absconder Program.
- f. Request for authorization to submit an application and accept a grant award from the Texas Department of Transportation for the Safe and Sober STEP program.
- g. Request for authorization for two employees to attend courses of the Texas Department of Public Safety August 5-9 in Beeville at a cost of \$848, with travel by county vehicle.
- h. Request for authorization for 10 employees to attend a cargo tank inspection training seminar August 12-16 in Austin at an approximate cost of \$4,156, with travel by county vehicle.
- i. Request for authorization for an employee to attend the National Information Officers Conference August 25-28 in Reno at an approximate cost of \$1,595.
- j. Request for authorization for an employee to attend a crime victims compensation training seminar August 25-26 in Austin at a cost of \$247.
- k. Request for authorization for two employees to attend the American Probation and Parole Conference August 25-28 in Denver at a cost of \$1,810.

- l. Request for authorization for 12 employees to attend a training seminar of the Texas Association of Vehicle Theft Investigators September 3-6 in Austin at a cost of \$1,500, with travel by county vehicle.
- m. Request for approval of changes in the department's authorized lists of regular deputies and reserve officers.

12. **Fire & Emergency Services**

- a. Request for authorization to enter into agreements with certain fire departments and cities for the Rural/Urban Fire Protection Program in unincorporated areas of the county.
- b. Request for authorization to reclassify a fire/arson investigator position, and for approval of an education incentive pay adjustment, for employees who have met qualifications for the adjustments.
- c. Request for authorization for an employee to attend a course of the National Emergency Response & Rescue Training Center August 19-22 in College Station at an approximate cost of \$300, with travel by county vehicle.
- d. Request for authorization for an employee to use a county vehicle for travel to attend a course of the LSI Laboratory for Scientific Interrogation, Inc., August 19-21 in Dallas at no additional cost to the county.
- e. Transmittal of financial statements for fiscal year 2001 for Harris County Rural Fire Prevention District No. 6.

13. **Medical Examiner**

Request for authorization for an employee to travel to Dallas August 17-22 to participate in an inspection of the American Society of Crime Lab Directors/Laboratory Accreditation Board at no cost to the county.

14. **County Clerk**

- a. Transmittal of the court's minutes for the meetings of June 18 and July 2, and request for authorization for the County Judge to execute the minutes for the July 2 meeting.
- b. Transmittal of affidavits of substantial interest filed by Commissioner Fonteno regarding items on the court's agenda of July 23.
- c. Request for authorization for an employee to attend a board meeting of the National Association of County Recorders, Election Officials and Clerks September 13-16 in Williamsburg, Va., at an approximate cost of \$1,550.

- d. Transmittal of the statement of appointed officer and oath of office for the Fire Marshal.

15. **District Clerk**

- a. Request for authorization for an employee to attend a business writing seminar October 18 in Houston at a cost of \$199.
- b. Request for authorization for the District Clerk and four employees to attend a pre-legislative conference of the Texas Association of Counties November 13-14 in Austin at an approximate total cost of \$2,750.
- c. Request for authorization for an employee to attend a hearing of the Texas Judicial Council September 6 in Austin at an approximate cost of \$365.
- d. Request for authorization for an employee to attend a seminar regarding conducting employee performance evaluations September 12 in Houston at a cost of \$169.
- e. Request for authorization for an employee to travel to San Antonio August 14-15 and Austin August 16 and 21 to monitor various legislative committee meetings at an approximate total cost of \$725
- f. Request for authorization for an employee to attend a management skills seminar September 23 in Houston at a cost of \$149.
- g. Request for authorization for the District Clerk to attend leadership classes of the Texas Association of Counties August 14-16 in Austin and September 24-25 in Bastrop at an approximate total cost of \$3,000.

16. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, and 3 and U.S. District Court.
- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with the Texas Health & Safety Code at 516 W. Main.
- c. Request for approval of payment of \$296 for expenses incurred by two employees for travel to Austin to attend a seminar concerning prosecution of child abuse cases.
- d. Request for approval of payment of \$1,145 for expenses incurred by three employees for travel to Galveston to attend a course concerning suing and defending governmental entities.

17. **District Attorney**

Request for authorization to accept a grant award in the amount of \$76,228 from the Criminal Justice Division of the Office of the Governor for the Juvenile Accountability Incentive Block Grant program.

18. **Justices of the Peace**

- a. Request by Judge Patronella, JP 1.2, for authorization to purchase and install 38 cubicles at 1302 Preston at a cost of \$71,573, and for funds to be provided.
- b. Request by Judge Yeoman, JP 5.2, for authorization to correct the payroll record for an employee.

19. **County Courts**

Request for authorization for two employees to attend computer software management training courses August 12-16 in Houston at a total cost of \$5,000.

20. **Probate Courts**

- a. Request by Judge Wood, Court No. 2, for authorization for an employee to attend a computer course at San Jacinto College at a cost of \$350.
- b. Request by Judge Wood for authorization for three employees to attend the annual meeting of the Texas College of Probate Judges September 5-7 in Austin at an approximate total cost of \$3,393.
- c. Request by Judge Olsen, Court No. 3, for authorization for two employees to attend the annual conference of the Texas College of Probate Judges September 5-7 in Austin at an approximate total cost of \$2,000.

21. **District Courts**

- a. Request for authorization for Judge Poe, 228th Court, to attend a conference of the Texas District and County Attorneys Association September 25-27 in South Padre at an approximate cost of \$1,250.
- b. Request for authorization for Judge Oakley, 234th Court, and Judge Jamison, 164th Court, to attend a conference of the Texas Center for the Judiciary August 27-28 in San Antonio at an approximate total cost of \$1,300, and for Judge Rynd, 309th Court, to attend a judicial conference August 27-28 in Austin at a cost of \$650.
- c. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.

22. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. AAA Asphalt Paving for storm sewer repairs in Precinct 2.
 - b. Champions Hydro for vegetation establishment and promotion for the Flood Control District.
 - c. Cyrus Diversified for general repairs for the Flood Control District.
 - d. DCE Construction for repair/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Humble Camp area in Precinct 4.
 - e. ECO Resources, Inc., for water meter and water service line replacement in MUD No. 50 in Precinct 2.
 - f. Elevator Maintenance for elevator modernization at Annex 40 in Precinct 1.
 - g. Excalibur Construc., for erosion and concrete repairs in Southeast Harris County for the Flood Control District.
 - h. Hubco, Inc., for the Pearl Hall Ditch channel rehabilitation for State Highway 3 to Shaver Road for the Flood Control District.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of orders establishing new bank accounts for the Office of Financial Services and the Tax Assessor-Collector.
4. Request for approval of payroll payments for the periods ending September 6, 20, and 30.
5. Request for approval of an order for indemnification of Charles Bacarisse, District Clerk, for \$980 in connection with three returned checks.
6. Request for authorization for seven employees to attend the Bi-Tech Software National Users Group annual conference October 24-26 in San Francisco at an approximate cost of \$15,400.
7. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month that ended June 30.

c. **Tax Assessor-Collector**

1. Request for approval of payment in the amount of \$79 for a notary public commission for an employee.

2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Miscellaneous kitchen supplies and equipment for the Sheriff's Department.
 - b. Repair parts, labor, and related items for Ford medium and heavy duty trucks for the county.
 - c. Family planning supplies for Public Health & Environmental Services.
 - d. Parking facility management services for Facilities & Property Management.
 - e. Renovation of a public swimming pool for Precinct 3.
 - f. Restoration and preservation of historical records for the District Clerk's Office.
 - g. Interior office building glass, desktop glass, and related items for the Tax Assessor-Collector.
 - h. Traffic paint and related items for the county.
 - i. Furnish, deliver, and install miscellaneous playground equipment for Precinct 3.
 - j. Printing, processing, and mailing of alarm permits and alarm permit renewals for the Sheriff's Department.
 - k. Lease and maintenance for reader/printers for the District Clerk.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Sheriff's Department and Central Technology Center.
3. Request for approval of changes in contracts for:
 - a. Agilent, contractor for maintenance of Hewlett Packard equipment for the Medical Examiner, resulting in additions of \$5,706 and \$5,688 to the contract amounts (00593 and 00594).
 - b. J & E Associates, contractor for janitorial services in Region No. 3, resulting in an addition of \$10,388 to the contract amount (00598).
4. Recommendation that bids for purchasing a pothole spray patching system for Precinct 2 be rejected and the job readvertised with revised specifications.
5. Recommendation that the award for a voter registration system for the county be made to VOTEC Corporation, and for the County Judge to take necessary action relating to the award.
6. Recommendation that the award for produce for the Sheriff's Department be made to Performance Food Group in the amount of \$130,725 for the period of September 1-December 31.
7. Recommendation that the award for currency and coin counters for the Toll Road Authority be made to Cummins-Allison Corp., in the amount of \$28,483.

8. Recommendation that the award for computer cable, labor, and related charges for the County Clerk be made to Partners Electric Services, low bid in the amount of \$50,000.
9. Request for approval of an extension with NSA Texas for off-site drug and alcohol testing for the county until August 31, or until a new contract is awarded.
10. Request for approval of renewal options with:
 - a. Groves Industrial Supply Co., for safety supplies and related items for the county for the period of November 1-October 31, 2003.
 - b. American Business Consultants for microfilm for the county for the period of November 1-October 31, 2003.
 - c. C & R Awards Incentive, Inc., for various service awards for the county for the period of November 1-October 31, 2003.
 - d. Coverall of Houston for cleaning services for community centers and pavilions for the county for the period of November 1-October 31, 2003 at an estimated annual amount of \$119,926.
 - e. Northwest Pipe, Rocal, Roadrunner, and 3M for sign material and related items for the county for the period of November 1-October 31, 2003.
 - f. QuestMark Information Management for processing, printing, and mailing of jury summons for the county for the period of November 1-October 31, 2003.
 - g. Election Specialists for a polling place coordinator for the County Clerk's Election Division for the period of September 1-August 31, 2003.
 - h. Ameri-Tech Environmental for medical waste disposal for the county for the period of August 1-July 31, 2003.
11. Transmittal of a renewal option with Deloitte & Touche, LLP, for an annual audit for Community Supervision & Corrections in the amount of \$51,000 for the period of September 1-August 31, 2003.
12. Request for approval of an order authorizing the County Judge to execute an agreement with Jill Gilbert, MA, TLPC, MFTA, for therapeutic services for child sexual abuse victims and their families for the Children's Assessment Center in the amount of \$25,000 for the period ending May 31, 2003.
13. Request that Bill Schmidt, Ph.D., LPC, be granted a professional services exemption from the competitive bid process for therapeutic services for child sexual abuse victims and their families for the Children's Assessment Center in the amount of \$52,000 for the period ending May 31, 2003, and for the County Judge to take necessary action relating to the agreement.
14. Request that Sally Totenbier, MA, NCC, ADTR, be granted a professional services exemption from the competitive bid process for therapeutic services for child sexual abuse victims and their families for the Children's Assessment Center in the amount of \$40,000 for the period ending May 31, 2003, and for the County Judge to take necessary action relating to the agreement.

15. Request that Unisys be granted a sole source exemption from the competitive bid process for software maintenance for Unisys 2200/500 System for the Central Technology Center in the amount of \$28,851 for the period of March 1-May 31, 2003, and for the County Judge to take necessary action relating to the addendum of an agreement.
16. Request for authorization for the Purchasing Agent and two employees to attend the annual National Purchasing Institute Conference and Products Exposition October 13-16 in Albuquerque, and the Purchasing Agent and an employee to attend the Officers and Directors Board Meeting October 12 and 17, at an estimated total cost of \$5,700.
17. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
18. Transmittal of notice of receipt of funds in the total net amount of \$65,313 for county equipment sold at Houston Auto Auction May 15, June 19, 26, and 29, and July 3.
19. Transmittal of notice of receipt of funds in the total amount of \$53,336 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction in July.

23. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution commending Deputy Jimmie L. Clark on the occasion of his retirement from the Sheriff's Department.
2. Consideration of a resolution designating August 12-14 as Harris County Employees' Summer Blood Drive Days and August 15 as Dress Down Day, allowing county employees to wear blue jeans for donating blood.
3. Consideration of a resolution designating September as Leukemia and Lymphoma Awareness Month in the county.
4. Consideration of the appointment of George W. Strake, III, to position 11 on the Joint City/County Commission on Children.
5. Consideration and approval of a resolution and agreement between the county and the Texas Natural Resource Conservation Commission for funding and implementation of the low income vehicle repair assistance, retrofit, and accelerated vehicle retirement program in the county.

6. Request by the Office of Emergency Management for authorization for an employee to attend a terrorism awareness course of the State Division of Emergency Management September 10-12 in Austin at a cost of \$120, with travel by county vehicle.
7. Request by the Office of Emergency Management for authorization for an employee to attend a disaster recovery course of the State Division of Emergency Management September 17-19 in Austin at a cost of \$110, with travel by county vehicle.
8. Request by the Office of Emergency Management for authorization for reimbursement of \$210 for three employees who attended a flood flight operations course of the State Division of Emergency Management July 15-17 in Conroe.
9. Request by the Office of Emergency Management for authorization for the court to execute a mutual aid assistance agreement with Liberty County.

b. **Commissioner, Precinct 1**

1. Request for approval for the South Belt Youth Soccer Club to conduct fund-raising activities for the annual South Belt Summer Sizzle tournament August 9-11 at El Franco Lee Park.
2. Request for approval for the County Judge to execute a release of liability in connection with a landscaping maintenance agreement between the county and Anita Marchabeyoglu.
3. Request for approval for two employees to attend a seminar of Alliance for I-69 Texas August 16 in Houston at a cost of \$80.
4. Request for approval of appointment of a list of election judges for the 2002-03 term.
5. Request for approval of a resolution recognizing September 5 as Houston Minority Business Council Expo 2002 Day.
6. Consideration and approval of a resolution designating August 6 as Sue Rose Day on the occasion of her retirement from the Social Services Department.
7. Request for approval for 11 employees to attend a nursery/landscape expo August 16 in Houston at a total cost of \$165.

c. **Commissioner, Precinct 2**

1. Request for approval to accept a donation of an overhead projector from Top Ladies of Distinction, Inc., for the J.D. Walker Community Center.

2. Request for approval for an employee to attend a communication skills seminar August 30 in Houston at a cost of \$149.
3. Request for approval of appointment of a list of election judges for the 2002-03 term.

d. **Commissioner, Precinct 3**

1. Request for approval for the County Judge to execute supplemental agreements with the Department of the Army in connection with property leases for Bear Creek Park and George Bush Park, allowing extension of the terms to June 30, 2047.
2. Request for approval of appointment of a list of election judges for the 2002-03 term.

e. **Commissioner, Precinct 4**

1. Request for approval of an addendum to an agreement with Cy-Fair Girls Athletic Association for use of and improvement to a portion of Dyess Park.
2. Request for approval for Spring Klein Girls Softball League to install a canvas awning for a concession stand at Collins Park.
3. Request for approval for Cy-Fair Girls Athletic Association to extend lighting to sports fields 7 and 8 at Dyess Park.
4. Request for authorization for the County Judge to execute an agreement with Kerr-McGee Oil & Gas Corporation for cleanup along the roadsides of Spring Cypress Road from IH 45 to Border Street in connection with the Adopt a County Road program.
5. Request for authorization for the County Judge to execute an agreement with Houston Parrot Head Club for cleanup along the roadsides of Louetta Road from Kuykendahl Road to TC Jester Boulevard in connection with the Adopt a County Road program.
6. Request for authorization to issue payment in the amount of \$210 to Town & Country Brick & Supply, Inc., for restoration of a damaged bridge on Kilrenny Drive.
7. Request for authorization to lease a storage unit for a six-month period at a cost of \$1,794 for May Community Center.
8. Request for approval for six employees to attend a nursery/landscape expo August 16 in Houston at a total cost of \$90.

9. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Candlelight Hills Subdivision, Sections 1-6.

24. **Miscellaneous**

- a. Transmittal of petition filed with County Civil Court No. 3.
- b. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.
- c. Request by Jarrar Holding, L.L.C., for action concerning a request for a variance from the county's flood plain management regulations in connection with property at 7303 Windfern.

25. **Emergency items.**

26. **Public Hearing**

Recommendation by Public Infrastructure for approval of a street name change in Precinct 3, from Highbury Drive to Coventry Park Drive in Westminster Village, Section Two.

27. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Chris Lara and Bob Pierson (3)
- b. Kechinyere Franca Azaga (1)
- c. Others

28. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.