



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Jim Fonteno  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 02.07

### A G E N D A

March 19, 2002

1:45 p.m.

Opening prayer by Rabbi Joseph Radinsky of United Orthodox Synagogues in Houston.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Toll Road Authority
  - c. Flood Control District
  - d. Engineering
2. Management Services
3. Central Technology
4. Facilities & Property Management
5. Public Health Services
6. Social Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire & Emergency Services
13. Medical Examiner
14. County Clerk
15. District Clerk
16. County Attorney
17. District Attorney
18. Court Services
19. Justices of the Peace
20. Probate Courts
21. District Courts
22. Courts of Appeals
23. Fiscal Services & Purchasing
  - a. Auditor
  - b. Treasurer
  - c. Tax Assessor-Collector
  - d. Purchasing
24. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
25. Miscellaneous
26. Emergency items
27. Public Hearing
28. Appearances before court
29. Opening of bids and proposals

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the Flood Control District be authorized to negotiate an agreement with Gary Garrett for historical research and writing services in support of the Brays Bayou flood damage reduction plan.
2. Recommendation for authorization to seek bids for a three-week period for construction and related improvements of maintenance vehicle/equipment wash facilities at George Bush Park and Bear Creek Park in Precinct 3 at an estimated cost of \$527,168.
3. Recommendation that the award for maintenance vehicle wash facilities for Miller Road, Wade Road, Genoa Red Bluff Road, and the Washburn Tunnel Service Centers in Precinct 2 be made to Centurion Construction, Inc., in the amount of \$477,300, and for appropriate officials to take necessary actions relating to the award.
4. Recommendation for approval of a salary schedule for the Toll Road Authority as prepared by Management Services.
5. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. J. Lucas Velasquez and Leonarda Serrato in the amount of \$1,050 for the Hardy Toll Road extension project in Precinct 1.
  - b. Eagle Transporter in amounts of \$7,150, \$7,350, and \$8,744 for the Jana Lane project in Precinct 2.
  - c. Jose G. Trejo and Graciella Ortiz in the amount of \$1,050 for the Hardy Toll Road extension project in Precinct 1.
6. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Margery Williams in the amount of \$812 for the FMAP-3 project in Precinct 3.
  - b. Jose and Paulita Bravo in the amount of \$1,400 for the Sims Bayou project in Precinct 1.
  - c. Calvin K. and Barbara L. Vahrenkamp in the amount of \$375 for the district's floodplain buyout project in Precinct 3.
  - d. Jose Carlos and Paulita Cantu Bravo in the amount of \$2,137 for the Sims Bayou project in Precinct 1.
  - e. Mitchell and Buelah Lee in the amount of \$1,150 for the Sims Bayou project in Precinct 1.
  - f. Viola C. Forest in the amount of \$1,150 for the Sims Bayou project in Precinct 1.

- g. Rosario Falcon in amounts of \$1,250 and \$15,485 for the Sims Bayou project in Precinct 1.
7. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Tract 04-807.0 for the FMAP-4 project in Precinct 4.
  - b. Tracts 02-802.0A, 02-804.0A, 02-805.0, 03-801.0, 04-801.0C, 04-801.0D, 04-802.0A, 04-803.0A, 04-805.0A, 04-806.0, 04-809.0, 05-806.0, 05-807.0, 05-808.0A, 08-802.0, 08-803.0, 08-815.0 through 08-822.0, 09-806.0, 09-807.0, 10-823.0, 10-840.0 through 10-842.0, 11-823.0, 12-813.0, 13-801.0, 13-802.0A, 14-802.0A, 14-803.0A and 30-807.0 for the HMGP-1379 project in Precincts 1, 2, and 4.
  - c. Tracts 12-801.0, 17-826.0, 21-856.0, 22-846.0, 23-825.0, and 26-813.0 for the TSA-district buyout project in Precincts 1 and 4.
  - d. Tracts 01-803.0, 01-804.0 and 25-822.0 for the TSA-district buyout project in Precincts 1 and 2.
8. Request that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase from HL&P Tracts B001-020, B001-021, B001-033, B001-037, B001-044, and B001-075; the abandonment of HL&P's interest in Tract B001A1; the payment of the total compensation to HL&P for all relocation costs of their facilities within these tracts for a combined condemnation settlement amount of \$22,066,580; grant to HL&P of four aerial easements across the Westpark corridor project in Precinct 3; and for appropriate officials to take necessary actions to complete the transactions.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to pay \$700,000 to Marysue Frances Kopecinski pursuant to an agreed judgment in connection with a case in County Civil Court No. 4 for the Schiller Road detention site project, Tract 29-030.0 in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order declaring Tract 001 to be surplus property and authorizing Right of Way on behalf of the county to sell Tract 001 of Exeter Street in Precinct 1 to Nestor Martinez and Manuel Corral for \$32,270, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court approve a resolution and order authorizing the Katy Park expansion project in Precinct 3, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tract 001 on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.

12. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to abandon its interest in Tract 001 of Old Genoa Red Bluff in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
13. Recommendation that the Flood Control District be authorized to grant a right of entry to the county for construction of a detention facility for the Westpark corridor project, Tract D001-011 in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
14. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 20-054.0 of the Sims Bayou project in Precinct 1 for the negotiated purchase price of \$47,500, and for appropriate officials to take necessary actions to complete the transaction.
15. Recommendation that the court approve a resolution and order authorizing the general manager of Right of Way to execute a warranty deed and agreement for sale related to the purchase of property for the Flood Control District's FMAP-4 project in Precincts 3 and 4.
16. Recommendation that the court approve a resolution and order authorizing the Greens Bayou Floodplain Acquisition-Dyerdale project in Precinct 1, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tracts 17-010.0 and 17-011.0 on behalf of the Flood Control District, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
17. Transmittal of notices of road and bridge log changes.

b. **Toll Road Authority**

1. Request for authorization for:
  - a. Two employees to attend a toll road summit March 26-27 in Austin at an approximate total cost of \$300.
  - b. An employee to attend a Texas Safety Association conference April 14-17 in Austin at an approximate cost of \$954, with travel by county vehicle.
  - c. An employee to attend a women's professional development conference April 22-23 in Houston at a cost of \$348.
  - d. Two employees to attend a disaster recovery conference April 2 in Houston at a total cost of \$550.
2. Recommendation that the court approve renewal of the basic services section of an annual agreement with AECOM Enterprises for professional engineering services in the amount of \$1,072,000 with the time extended for 365 calendar days.

3. Request for authorization to seek bids for the Westpark Tollway project from west of Arc Road to Armstrong Road at an approximate cost of \$4.2 million.
4. Request for approval of an amendment to an agreement with Epsilon Engineering, Inc., for additional engineering services for the Westpark Tollway in the amount of \$6,300 to revise the typical section and cross-section sheets to reduce the amount of cement stabilized backfill, and for appropriate officials to take necessary actions to complete the transaction.
5. Request for approval of an agreement with Pepe Engineering, Ltd., for engineering services in the amount of \$1,026,990 for additional capacity lanes on the Sam Houston Tollway from Beechnut to Town Park.

c. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. Andrew Lonnie Sikes, Inc., for surveying services in the amount of \$390,000 in support of implementation of the Brays Bayou flood damage reduction plan in Precincts 1, 2, and 3.
  - b. Brown & Root Services for additional engineering services in the amount of \$1.5 million in support of program management services for implementation of the Brays Bayou flood damage reduction plan in Precincts 1, 2, and 3 (amendment).
  - c. Dodson & Associates, Inc., for additional engineering services in the amount of \$35,000 to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Brays, Hunting, and White Oak Bayous (amendment).
  - d. KM Texas Pipeline LP, by Kinder Morgan Texas Pipeline GP, Inc., for right of way utility adjustments in the amount of \$925,044 for relocation of pipeline facilities on Unit T101-00-00 in Precinct 3.
  - e. Larry J. and Jamye D. Sutherland for livestock grazing purposes at Unit B500-04-00, Tracts 12-703.0 and 12-705.0 in Precinct 2.
  - f. LJA Engineering & Surveying, Inc., for additional engineering services in the amount of \$320,000 to continue demonstrating the advantages and effectiveness of local implementation of the federal flood control project on Brays Bayou in Precincts 1, 2, and 3 (amendment).
  - g. Turner Collie & Braden Inc., for professional services in the amount of \$325,000 to continue demonstrating the advantages and effectiveness of local implementation of the federal flood control project on Hunting Bayou in Precincts 1 and 2 (amendment).
2. Recommendation for approval of award of contracts to:
  - a. Excalibur Construction, Ltd., for First Street culvert replacement at Jackson Bayou in Precinct 4 in the amount of \$249,929.
  - b. Lecon, Inc., for channel restoration from Greens Bayou to Beltway 8 in Precinct 1 in the amount of \$635,130.

- c. Lonnie Lischka Company, Inc., for Mason Creek channel rehabilitation, extension, and detention basin from Franz Road to Katy Hockley Cutoff Road in Precinct 3 in the amount of \$4,797,631.
3. Recommendation for authorization for:
  - a. An employee to attend the annual International Erosion Control Association Conference April 1-3 in Oklahoma City at a cost of \$805.
  - b. 13 employees to attend a conference for assistants May 10 in Houston at a total cost of \$2,457.
4. Recommendation that the court approve contracts and bonds with B & K Service, Inc., for general repairs on Carpenters Bayou from Woodforest to Wallisville Road in Precinct 2 in the amount of \$310,214.

d. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
  - a. Construction of two restroom buildings at Alexander Deussen Park in Precinct 1 at an estimated cost of \$350,000.
  - b. Roof repairs and related improvements for the Hardy Street Senior Citizen's Center in Precinct 1 at an estimated cost of \$100,000.
  - c. Proposed paving and storm sewers on Greenhouse Road from Morton Road to north of Clay Road in Precinct 3 at an estimated cost of \$3,456,512.
  - d. Spring-Cypress Road Sections 4 through 6, and 7W clearing from west of Stuebner-Airline Drive to east of Unit K131-03-00 in Precinct 4 at an estimated cost of \$478,000.
  - e. Concession addition at the Lindsay/Lyons Sports Complex in Precinct 4 at an estimated cost of \$35,000.
  - f. Repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Camp area in Precinct 4 at an estimated cost of \$400,000.
2. Recommendation for approval of the following plats:
  - a. Priska Estate in Precinct 4; Hovis Surveying Company.
  - b. Postwood Glen Section One in Precinct 4; Lockwood, Andrews & Newman, Incorporated.
  - c. Roger's Subdivision in Precinct 4; B&B Surveying Company.
  - d. Palumbo Pines in Precinct 4; Hovis Surveying Company.
  - e. Three Lakes East Section Four in Precinct 4; Pate Engineers.
  - f. Sterling Green South Section Eight in Precinct 2; Huitt-Zollars, Incorporated.
  - g. Fairfield Village West Section 11 in Precinct 3; Jones & Carter, Incorporated.
  - h. Fry Road south of Cypress Creek in Precinct 3; Brown & Gay Engineers, Incorporated.
  - i. Fairfield Village West Section 12 in Precinct 3; Jones & Carter, Incorporated.
  - j. Fairfield Village West Section 10 in Precinct 3; Jones & Carter, Incorporated.
  - k. Copper Lakes Section 11 in Precinct 3; Jones & Carter, Incorporated.

- l. Coles Crossing Section 20 in Precinct 3; Jones & Carter, Incorporated.
  - m. Eagle Springs Recreation and Sports Complex in Precinct 4; Turner Collie & Braden, Incorporated.
  - n. Falls at Champion Forest Section One in Precinct 4; Jones & Carter, Incorporated.
  - o. Los Arcos Restaurant in Precinct 4; John G. Thomas & Associates, Incorporated.
  - p. Fallbrook Park in Precinct 4; Terra Surveying, Company.
  - q. West Houston Subaru in Precinct 3; Texas Engineering and Mapping Company.
  - r. Commons of Lake Houston Section 14 in Precinct 4; Dannenbaum Engineering Corporation.
  - s. Mauna Loa Gardens Section One in Precinct 4; Brown & Gay Engineers, Incorporated.
  - t. Fairway Crossing Drive street dedication plat in Precinct 4; Century Engineering, Incorporated.
3. Recommendation for cancellation of bonds for:
- a. JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Coles Crossing Section Nine in Precinct 3 in the amount of \$29,325.
  - b. JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Coles Crossing Section 10 Phase One in Precinct 3 in the amount of \$32,760.
  - c. JDC/Greenleaf, Ltd., executed by Independence Casualty and Surety Company for Coles Crossing Section 10 Phase Two in Precinct 3 in the amount of \$20,655.
  - d. Lake Shadows Estates, Ltd., executed by Highlands Insurance Company for Lake Shadows Estates in Precinct 4 in the amount of \$3,488.
  - e. Northgate Crossing Partners, Ltd., executed by Hartford Fire Insurance Company for Villages of Northgate Crossing Section Four in Precinct 4 in the amount of \$26,471.
  - f. Eladell Development Company, Inc., executed by The Insurance Company of the State of Pennsylvania for Willow Dell Section One in Precinct 4 in the amount of \$27,338.
  - g. Friendswood Land Development Company executed by Universal Surety of America for Windrose Auburn Ridge Section Two in Precinct 4 in the amount of \$18,998.
  - h. Friendswood Land Development Company executed by Universal Surety of America for Windrose Eaglewood Section Four in Precinct 4 in the amount of \$12,893.
4. Recommendation for approval of changes in contracts for:
- a. Integra Construction, Inc., contractor for Animal Control building expansion, resulting in a reduction of \$1,354 from the contract amount (27689).
  - b. Keating Building Corporation contractor for construction of the county parking garage, adding eight calendar days and resulting in an addition of \$38,641 to the contract amount (27692).

- c. G&Z Contracting, contractor for Spring Branch Library floor repairs, adding six calendar days and resulting in no change to the contract amount (27693).
  - d. Eco Resources, Inc., contractor for MUD 50 water/sewer service replacement, adding 185 calendar days and resulting in an addition of \$42,000 to the contract amount (32211).
  - e. Batterson, Inc., contractor for removal and replacement of pavement markings on Bellaire Boulevard and Mason Road in Precinct 3, resulting in an addition of \$20,665 to the contract amount (27436).
  - f. Hubco, Inc., contractor for Howell-Sugarland from north of Empanada to Alief-Clodine Road in Precinct 3, adding 27 calendar days and resulting in an addition of \$89,454 to the contract amount (27390).
  - g. JRC Construction, Inc., contractor for Huffmeister Road from Cypress-North Houston Road to Ravensway Drive in Precinct 3, adding two calendar days and resulting in an addition of \$11,220 to the contract amount (27421).
  - h. Traffic Maintenance and Construction, contractor for fiber optic signal communication cable installation at Veterans Memorial from West to Spears and west from Veterans Memorial to IH 45 in Precinct 4, adding 13 calendar days and resulting in a reduction of \$10,961 from the contract amount (26347).
  - i. Hubco, Inc., contractor for Kuykendahl Road Phase 1 construction from north of Rhodes Road to Spring-Cypress Road in Precinct 4, adding 60 calendar days and resulting in an addition of \$155,162 to the contract amount (27423).
  - j. Hubco, Inc., contractor for Lyons Camp area refurbishing by hot in place recycling of asphalt surface and overlay in Precinct 4, adding 27 calendar days and resulting in an addition of \$15,650 to the contract amount (27427).
5. Recommendation for authorization to issue a purchase order in the amount of \$88,610 to Geotest Engineering for refurbishing various roads in the Humble Camp area in Precinct 4.
  6. Recommendation for authorization for the County Judge to execute an amendment to an agreement with J.A. Costanza & Associates Engineering, Inc., for engineering services for the North Channel hike & bike trail along Carpenter's Bayou in Precinct 2 in the additional amount of \$71,096.
  7. Recommendation for authorization to issue a purchase order in the amount of \$100,000 to Uretek, Inc., for concrete slab lifting and undersealing by injecting high density polyurethane for various locations in Precinct 1, and for appropriate officials to take necessary actions relating to the award.
  8. Recommendation that the award for paving and storm sewer repairs in the 2800 block of Heritage Colony in Heritage Park Section Four in Precinct 1 be made to Pedko Paving, Inc., lowest and best bid in the amount of \$29,885, and for appropriate officials to take necessary actions relating to the award.

9. Recommendation that the award for asphalt overlay and base repair of various roads in the Miller Road Camp area in Precinct 2 be made to Hubco, Inc., lowest and best bid in the amount of \$1,025,821, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation that the award for furnishing 15,000 tons of hot mix asphaltic concrete base course in Precinct 3 be made to Martin Marietta Materials Southwest, Ltd., lowest and best bid in the amount of \$330,000, and for appropriate officials to take necessary actions relating to the award.
11. Recommendation that the award for improvements of West Little York Road from east of Queenston Boulevard in Precinct 3 be made to Hubco, Inc., lowest and best bid in the amount of \$1,070,229, and for appropriate officials to take necessary actions relating to the award.
12. Recommendation that the award for I.T. May Park water system in Precinct 4 be made to T&C Construction, Ltd., lowest and best bid in the amount of \$544,490, and for appropriate officials to take necessary actions relating to the award.
13. Recommendation that the court cancel a posted bond in connection with the approval of Whitewood Drive in the Wal-Mart Spring addition in Precinct 4.
14. Recommendation that the court establish a public hearing date of April 2 to consider various street name changes and corrections in Precinct 4.
15. Recommendation for authorization for an employee to attend an organizational skills workshop April 4 in Houston at a cost of \$279.
16. Recommendation for authorization for two employees to attend a project management seminar April 12 in Houston at a cost of \$398.
17. Recommendation for authorization for four employees to attend a traffic control training course of TxDOT May 14-15 in Houston at no cost to the county.

## 2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$28,424; settlement of seven tort claims in the total amount of \$11,847; denial of four claims for damages; and transmittal of claims for damages received during the period which ended March 12.
- b. Request for approval of an amendment to an agreement with HMO Blue Texas to clarify state regulations regarding certain performance standards in the contract for group medical care and related benefits.

- c. Request for authorization for an employee to attend a policy and education conference of the Texas Conference of Urban Counties April 17-19 in Fort Worth at a cost of \$805.
- d. Request for authorization for two employees to attend a Consolidated Omnibus Budget Reconciliation Act seminar April 9 in Houston at a cost of \$460.
- e. Transmittal of investment transactions for the period of February 27-March 12 and maturities for March 6-19, and request for approval of changes in securities pledged for county funds.
- f. Request for approval of amendments to commercial paper projects for the Toll Road Authority, the emergency fire control work at Clow Road, and exhibition hall construction at the Reliant Park complex; and request for approval of commercial paper projects for library technology for various libraries, and for entrances and parking lots at Reliant Park.
- g. Request for approval of estimated cash flow projections of \$6.8 and \$6 million for payment of February and March invoices related to Reliant Park construction, subject to adjustments for actual payments
- h. Request for approval of an annual order authorizing issuance of tax anticipation notes.
- i. Request for approval of debt service transfers and expenditures for the month of April, and for approval of payments for interest due for commercial paper projects.
- j. Request for approval of an order authorizing Flood Control refunding bonds and preparation of financing documents and related provisions.
- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Central Technology Center**

- a. Request for authorization for the executive director to attend a technology summit of the National Association of Counties April 4-6 in Raleigh, N.C., at a cost of \$1,406.
- b. Request for authorization for an employee to attend a career fair March 20 in Texas City at no cost to the county.
- c. Request for authorization to correct the payroll record of an employee.
- d. Request for authorization for an employee to attend a workshop of the Motorola Trunked Users Group April 7-9 in Clearwater Beach, Fla., at a cost of \$170.
- e. Request for authorization for an employee to attend the annual international database users group conference May 12-16 in San Diego at an approximate cost of \$2,619.

- f. Request for authorization for an employee to attend the CA World 2002 Users Group Conference April 21-25 in Orlando at an approximate cost of \$2,350.

4. **Facilities & Property Management**

- a. Request for approval of annual purchase orders to Ampco Systems Parking for 247 assigned parking spaces at 1311 Preston, and to Republic Parking for 18 assigned spaces at 1112 Clay.
- b. Request for approval of an order authorizing acceptance of a \$20,000 cash bond in connection with an agreement with Palace Partners, Ltd., for lease of space at 216 La Branch.
- c. Request for authorization for three employees to attend an electronic access control class March 23 in Houston at a total cost of \$165.
- d. Request for authorization to destroy certain records of JP 2.1 and Juvenile Probation in accordance with records control schedules.
- e. Request for authorization for three employees to attend architectural seminars April 3 and 16 in Houston at a total cost of \$150.

5. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend a national immunization conference April 29-May 2 in Atlanta at an approximate cost of \$1,253.
- b. Request for authorization to waive the immunization fee for an outreach activity during National Infant Immunization Week April 13-20.
- c. Request for approval of an annual agreement with Baylor College of Medicine for funds in the amount of \$293,672 for a clinic to provide services for teens and adolescents.
- d. Request for authorization to accept donations in the total amount of \$173 for the Animal Control Shelter.
- e. Request for authorization for four employees to use a county vehicle for travel to Anahuac April 4 to attend a mosquito control workshop at no additional cost to the county.
- f. Request for authorization for an employee to attend a TB working group meeting of the Texas Department of Health March 21 in Austin at an approximate cost of \$150.
- g. Request for authorization for an employee to attend mold remediation classes April 2-4 in Houston at a cost of \$395.

- h. Request for authorization for an employee to travel to Austin March 15 to take the state sanitarian registration exam at a cost of \$75.
- i. Request for authorization for two employees to attend the African American Health Conference April 17 in Houston at a cost of \$90.
- j. Request for authorization for an employee to attend a family planning seminar April 5 in San Antonio at an approximate cost of \$249.
- k. Request for authorization for an employee to attend a meeting of the WIC funding committee March 29 in Austin at a cost of \$258.
- l. Request for authorization for two employees to attend an infant nutrition conference of the Texas Department of Health April 3-5 in Austin at a total cost of \$1,048.
- m. Request for authorization for two employees to attend a construction safety seminar of the Texas Workers' Compensation Commission March 20 in Beaumont at an approximate total cost of \$180.
- n. Request for authorization for an employee to attend the Texas Water 2002 Conference April 2-5 in San Antonio at an approximate cost of \$750.
- o. Request for authorization for an employee to attend a conference for administrative assistants May 10 in Houston at a cost of \$199.
- p. Request for authorization for an employee to attend a food and nutrition conference of the Texas Dietetic Association April 5-6 in Dallas at an approximate cost of \$531.
- q. Request for authorization for an employee to attend a nicotine cessation conference April 12 in Dallas at an approximate cost of \$375.
- r. Request for authorization for an employee to attend a conference regarding financing health coverage expansions March 22 in Austin at a cost of \$185.
- s. Request for authorization for two employees to attend an abstinence education workshop of the Texas Department of Health April 16-19 in Austin at a cost of \$916.

6. **Social Services**

Request for authorization to extend the Weed and Seed Program grant from the U.S. Department of Justice through May 31 for the Aldine area.

7. **Community Development Services**

- a. Request for approval of an order authorizing execution of a subordination agreement with New Line Mortgage to allow a low-income homeowner to take advantage of refinancing at a lower interest rate as part of the Home Investment Partnerships program.
- b. Request for approval of additional funds in the amount of \$9,550 to eliminate health and safety violations for a septic system grant project.
- c. Request for approval of additional funds in the amount of \$2,500 for relocation expenses in connection with a housing rehabilitation project.
- d. Request for approval of an amendment to an agreement with Associated Catholic Charities of the Diocese of Galveston/Houston to increase the number served and the amount of Emergency Shelter Grant funds allocated for a transitional housing and supportive services program for battered or homeless women and their children.

8. **Library Services**

- a. Request for authorization for the County Library to accept additional grant funds in the amount of \$36,701 from the Houston Area Library System to purchase children's materials.
- b. Request for authorization for the County Library to accept a grant in the amount of \$10,000 from the George and Mary Josephine Hamman Foundation for the family literacy program.
- c. Request for authorization for two employees of the County Library to attend a photography software workshop April 11-12 in Houston at a total cost of \$834.
- d. Request for authorization for the County Judge to execute a technology plan to be submitted to the Texas State Library for the County Library to receive e-rate discounts.
- e. Request for authorization for the County Judge to execute a system membership application and annual report for the County Library to continue membership in the Texas State Library System.

9. **Youth & Family Services**

- a. Request by Domestic Relations for authorization for the director to attend a board meeting of the Texas Association of Domestic Relations Offices May 7-8 in Austin at a cost of \$185.
- b. Request by Domestic Relations for authorization to renew a notary license for an employee at an approximate cost of \$71.

- c. Request by Domestic Relations for authorization for two employees to attend the Family Law Institute March 22 in Houston at no cost to the county.
- d. Request by Cooperative Extension for authorization for two employees to travel to College Station March 20 and 23 to supervise and assist 4-H members during the 2002 Multi-District 4-H Livestock Judging Contest at an approximate total cost of \$280.
- e. Request by Cooperative Extension for authorization for an employee to attend a planning conference of the Texas Extension Association of Family & Consumer Sciences March 19 in Galveston at an approximate cost of \$66.
- f. Request by Cooperative Extension for authorization for 11 employees to travel to Navasota April 13 to supervise and chaperone the 4-H delegation at the District 4-H Roundup Contest at an approximate total cost of \$330.
- g. Request by Cooperative Extension for approval of payment in the amount of \$125 for additional expenses incurred by an employee for travel to Austin to assist 10 4H youth exhibiting livestock projects at the Star of Texas Fair & Rodeo.
- h. Request by Juvenile Probation for authorization for the County Judge to execute comprehensive certifications and certified assurances in connection with a \$28,500 grant award from the Criminal Justice Division of the Office of the Governor for continuation of the Project Spotlight Gang Prevention Program.
- i. Request by Children's Protective Services for authorization for two employees to travel outside of the county during the fiscal year to attend quarterly board meetings of the Texas Youth and Child Care Worker's Association at an annual cost of \$2,000.
- j. Request by CPS for authorization for an employee to attend a planning committee meeting of the Family Preservation Institute April 1 in Dallas at a cost of \$109.
- k. Request by CPS for authorization for the County Judge to execute an amendment to an agreement with the Texas Department of Protective and Regulatory Services for CPS to serve as the fiscal agent for the Community Youth Development Program within certain zip codes in the Gulfton and Pasadena areas.
- l. Request by CPS for authorization for three employees to travel outside of the county during the fiscal year to attend meetings and seminars of the Texas Integrated Funding Initiative.
- m. Request by CPS for authorization for Community Youth Services staff who work in partnership with 18 school districts to travel outside of the county during the fiscal year as required for home visits, agency resource visits, training, and meetings.

- n. Request by CPS for approval of payment in the total amount of \$12,750 for expenses and supplies in connection with conducting foster parent training sessions throughout the fiscal year.
- o. Request by CPS for authorization to respond to a request for proposals from the Department of Health and Human Services for continuation of grant funds in the amount of \$133,000 for the Runaway and Homeless Youth Program.
- p. Request by CPS for authorization to reclassify and change the maximum salary for two positions, and increase the required hours and change the salary maximum for a food service worker position.
- q. Request by CPS for authorization for an employee to attend a family support conference April 23-26 in Chicago at an approximate cost of \$1,121.
- r. Request by CPS for authorization for an employee to attend quarterly meetings of State Basic Skills Development Coordinators April 17-19, July 17-19, and October 16-18 in Austin at an approximate total cost of \$1,188.
- s. Request by CPS for authorization for an employee to attend the Texas Families Today and Tomorrow Conference March 27-28 in Austin at an approximate cost of \$346.
- t. Request by CPS for authorization for three employees to attend a grant workshop of the Southwest Network of Youth Services April 2-3 in Dallas at a total cost of \$763.
- u. Request by Children's Assessment Center for authorization for two employees to attend a meeting of the Texas Child Fatality Review Team Network April 24-25 in San Antonio at an approximate total cost of \$390.
- v. Request by CAC for authorization for an employee to travel to Fredericksburg April 3-4 to participate in a meeting of the Children's Advocacy Centers of Texas Leadership Council at an approximate cost of \$76.

10. **Constables**

- a. Request by Constable Abercia, Precinct 1, for authorization for two employees to attend a seminar of the Texas Criminal Justice Information Users Group April 9-12 in Corpus Christi at an approximate cost of \$1,300.
- b. Request by Constable Abercia for approval of a correction to the payroll record of an employee.
- c. Request by Constable Abercia for approval of payment in the amount of \$600 for expenses incurred by deputies to attend three law enforcement training seminars.

- d. Transmittal of notice by Constable Jones, Precinct 3, of changes in the department's list of reserve officers.
- e. Request by Constable Hickman, Precinct 4, for authorization to attend a management institute training seminar of the Texas Association of Counties April 3-5 in Austin at a cost of \$700, with travel by county vehicle.
- f. Transmittal of notice by Constable Hickman of changes in the department's authorized list of regular deputies.
- g. Request by Constable Hickman for authorization to accept a \$500 donation from ClubCorp Service Center.
- h. Request by Constable Hickman for authorization to accept \$18,949 from the Law Enforcement Officer Standards and Education account for continuing education.
- i. Request by Constable Hickman for approval of a resolution for renewal of the Domestic Violence Enhancement Grant program effective June 1.
- j. Request by Constable Hickman for authorization to add a monthly car allowance to a subdivision patrol deputy position.
- k. Request by Constable Hickman for authorization to accept the donation of in-car video surveillance equipment for the patrol division.
- l. Request by Constable Hickman for approval of an amendment to a law enforcement agreement with Fairwood Homeowners Association.
- m. Request by Constable Cheek, Precinct 5, for authorization to employ two deputies for vacant positions.
- n. Request by Constable Cheek for authorization for certain employees to travel to Brazos, Fort Bend, and Waller Counties to review personnel files for prospective employees, and for approval of mileage reimbursement.
- o. Request by Constable Cheek for approval of payment in the amount of \$8 to reimburse an employee for postage.
- p. Request by Constable Cheek for authorization to accept \$23,394 for the Law Enforcement Officer Standards and Education account for continuing education for precinct officers.
- q. Request by Constable Trevino, Precinct 6, for authorization to apply for grant funds for the Safe and Drug-Free Schools and Communities Act program.

- r. Request by Constable Trevino for approval of an amendment to an agreement with the Houston Independent School District for the Absent Student Assistance Project.
- s. Transmittal of notice by Constable Wooten, Precinct 7, of changes in the department's authorized list of reserve officers and regular deputies.
- t. Request by Constable Bailey, Precinct 8, for authorization to attend the Justices of the Peace and Constables' Convention June 20-23 in El Paso at a cost of \$800.
- u. Request by Constable Bailey for approval of payment in the amount of \$277 for expenses incurred by an employee to attend classes of the Texas Justice Court Training Center in San Antonio.

11. **Sheriff**

- a. Request for authorization to work with the Auditor's Office to include the Texas Police Trust as a payroll deduction option for liability insurance for certified personnel.
- b. Request for authorization to accept an annual allocation in the amount of \$243,603 for the Law Enforcement Officer Standards and Education account for continuing education for licensed personnel of the Sheriff's Department.
- c. Request for authorization to submit applications to the Office of National Drug Control Policy for continued annual funding of the High Intensity Drug Trafficking Area programs in the total amount of \$624,934.
- d. Request for approval of two temporary positions to reinstate a detention officer and a deputy with no loss of seniority and benefits.
- e. Request for authorization to change the general ledger coding for nine positions.
- f. Request for authorization for Facilities & Property Management and the County Attorney's Office to review the feasibility of acquiring vacated Flood Control property on Highway 249 for a patrol district facility.
- g. Request for authorization to upgrade the educational incentive pay for personnel who met the requirements necessary for the changes.
- h. Request for authorization to accept a donation for the department.
- i. Request for authorization for an employee to use a county vehicle for travel to Huntsville to attend a Selective Traffic Law Enforcement Program supervisor training seminar.

- j. Request for authorization for five employees to attend an investigative concepts seminar March 26-28 in San Antonio at an approximate total cost of \$2,864, with travel by county vehicle.
- k. Request for authorization for two employees to attend a traffic accident reconstruction class April 8-26 in Evanston, Ill., at an approximate total cost of \$8,630.
- l. Request for authorization for six employees to attend a child sexual abuse prevention seminar April 3-4 in San Antonio at an approximate total cost of \$2,200, with travel by county vehicle.
- m. Request for authorization for four employees to attend the Texas Homicide Symposium April 23-26 in Richardson at a cost of \$1,842, with travel by county vehicle.
- n. Request for authorization for an employee to attend a modeling tool training seminar April 23-26 in Houston at a cost of \$2,785.

12. **Fire & Emergency Services**

- a. Request for authorization for the Fire Marshal and an employee to use a county vehicle for travel to College Station April 5-7 to instruct a class at the Harris County Field Day at Texas A&M University at an approximate cost of \$520.
- b. Request for authorization for the County Judge to execute an agreement with the Huffman Volunteer Fire Department for fire protection services.
- c. Transmittal of the treasurer's bond for Harris Fort Bend Emergency Services District No. 100.
- d. Request for authorization to apply for the FIRE Act Federal Grant for the purchase of apparatus and equipment for the hazardous materials team.
- e. Request for authorization to accept a \$42 refund from the West Group for duplicate payment for purchase of state law materials.
- f. Request for authorization for the Fire Marshal to attend a conference concerning terrorism April 28-30 in Reston, Va., at a cost not to exceed \$300.

13. **Medical Examiner**

Request for authorization for an employee to attend a training course for medicolegal death investigators April 22-26 in St. Louis at an approximate cost of \$1,600.

14. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of March 5.
- b. Request for authorization for the County Clerk and three employees to attend the annual meeting of the County and District Clerks' Association April 18 in Liberty at a total cost of \$100.

15. **District Clerk**

- a. Request for authorization for the District Clerk and six employees to attend a legal education conference April 10-12 in Austin at an approximate total cost of \$5,950.
- b. Request for authorization for the District Clerk to attend the annual meeting of the County and District Clerks' Association April 18 in Liberty at a cost of \$75.
- c. Request for authorization for the District Clerk and an employee to attend an electronic filing meeting March 22 in Austin at a total cost of \$500.

16. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2 and 4, the 125th District Court, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 13215 Old Richmond Road, 17803 and 17823 Riverside Street, 2429 and 2501 N. Fry Road, and 2538 William Tell.
- c. Request for approval of an order authorizing settlement of a tort claim in County Civil Court No. 2.
- d. Request for authorization for an employee to travel to New York City in connection with service of process in a litigation case in County Civil Court No. 1.
- e. Recommendation that the County Judge execute an escrow agreement and easements between the Toll Road Authority and Metropolitan Transit Authority to facilitate construction of the Westpark Toll Road in rights of way purchased by the county from Metro.

17. **District Attorney**

- a. Request for authorization to increase the monthly car allowances for two positions, from \$375 to \$395 each, effective March 23.

- b. Request for authorization for the County Judge to execute an application for renewal of the Specialized Caseworkers Project Grant for the Family Criminal Law Division.
- c. Request for authorization to accept a forfeited vehicle in connection with a case in the 270th District Court, and for another vehicle to be removed from the department's inventory.

18. **Court Services**

- a. Request for authorization for an employee to attend a meeting of the National Association of Pretrial Services Agencies April 23-26 in New York City at an approximate cost of \$600.
- b. Request for authorization to correct the payroll record of an employee.

19. **Justices of the Peace**

- a. Request by Judge Adams for approval of payment in the amount of \$459 for expenses incurred to conduct a meeting regarding school programs for youth.
- b. Request by Judge Patronella, presiding JP, for approval of payment in the amount of \$275 for fees in connection with appointment of an employee as a licensed court interpreter for Court 5.1.

20. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to attend a course of the National Judicial College July 15-19 in Reno at an approximate cost of \$2,900.

21. **District Courts**

- a. Request for authorization for Judge Rynd, 309th Court, Judge Motheral, 257th Court, and Judge Wallace, 263rd Court, to attend a conference concerning judicial ethics July 15-17 in San Antonio at an approximate cost of \$1,905.
- b. Request for authorization for Judge Davidson, 11th Court, and an employee to attend a senate committee meeting on jurisprudence March 27 in Austin at a total cost of \$400.
- c. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.
- d. Request for authorization for Judge Stricklin, 337th Court, to attend an evidence conference July 20-25 in Otter Rock, Ore., at an approximate cost of \$2,520.
- e. Request for authorization for an employee to attend a symposium on integrated justice March 24-27 in Washington, D.C., at an approximate cost of \$1,795.

22. **Courts of Appeals**

- a. Request by Chief Justice Schneider, First Court, for authorization for seven justices to attend the criminal bench bar conference of the Houston Bar Association April 19-20 in Houston at a total cost of \$1,815.
- b. Request by Chief Justice Schneider for approval of payment in the amount of \$250 for annual fees to the Texas Board of Legal Specialization for Justice Cohen.

23. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. Batterson, Inc., for paint striping various roads in the Crosby Camp area in Precinct 4.
  - b. Champions Hydro for vegetation establishment and promotion along Sims Bayou Unit C100-00-00-E008.
  - c. Cook Construction for construction of two restroom buildings at Alexander Deussen Park in Precinct 1.
  - d. Excalibur Construction for White Oak Bayou channel restoration.
  - e. Hubco, Inc., for West Lake Houston Parkway improvements from Beltway 8 to Unit G103-15-00.
  - f. Richardson & Dunn for irrigation well No. 2, Greens Bayou wetlands mitigation.
  - g. Statewide Traffic for traffic signal installation at El Dorado Boulevard and Pilgrims Point Drive in Precinct 1.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval to establish a petty cash account for Constable, Precinct 4.
4. Request for approval to increase a change fund for the County Clerk.
5. Request for authorization for four employees to attend computer software training June 13-14 in Houston at a cost of \$684.
6. Request for approval of payrolls for the periods ending April 5, 19, and 30.
7. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month that ended January 31.

c. **Tax Assessor-Collector**

1. Request for authorization to pay the notary fee for a commission for an employee.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Purchase of a trash compactor for the Sheriff's Department.
  - b. Personal property security bags for the Sheriff's Department.
  - c. Mowing, debris removal, and vegetation promotion at Mason Creek watershed for the Flood Control District.
  - d. Printed envelope jackets for the County Criminal Courts.
  - e. Furnish, maintain, and deliver ice and iceboxes for the county.
  - f. Purchase of security equipment for Facilities & Property Management.
  - g. Furnish, deliver, and install cementitious wood-fiber decks, rough carpentry, thermal and moisture protection, and related work at Lincoln Park.
  - h. Computer paper for the county, Harris County Hospital District, and the Flood Control District.
  - i. Portable toilets for the county and the Flood Control District.
  - j. Maintenance and supplies for Canon CLC 2400 color copier for the Sheriff's Department.
  - k. Community youth development projects in the Pasadena and Gulfton areas for Children's Protective Services.
  - l. Supply audiovisual library materials for the County Library.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Flood Control District.
3. Transmittal of changes in contracts with:
  - a. Unisys Corporation, contractor for Unisys 2200/500 system for the Central Technology Center, resulting in a reduction of \$8,556 from the contract amount (00575).
  - b. Houston Chronicle, contractor for publication of public notices for the county, resulting in an addition of \$350 to the contract amount (00578).
4. Recommendation that bids for rental of dust control and related items for the county be rejected and readvertised with revised specifications and bid sheets.
5. Transmittal of notice by Community Supervision & Corrections of rejection of all bids for printed forms.
6. Recommendation that bids for furnishing, delivering, and installing cementitious wood fiber decks, rough carpentry, thermal and moisture protection, and related work for Lincoln Park be rejected and specifications be readvertised at a later date.

7. Recommendation that the award for nursery plants for the county be made to Houston Landscape Development, Inc., sole bid in the amount of \$22,719.
8. Recommendation that the award for laboratory testing of jail inmates for the Sheriff's Department be made to Lab Corp., sole bid in the amount of \$220,812.
9. Recommendation that the award for analysis of ambient air samples taken in Summa canisters for Public Health & Environmental Services be made to STL Houston in the amount of \$36,750.
10. Recommendation that the award for Ryan White Title I Services for the county be made to Saint Hope Foundation in the approximate amount of \$90,600.
11. Request for approval of an extension to a term contract with Wisenberg Insurance + Risk Management for all risk property insurance for the Domed Stadium Complex and all related facilities for the county for the period of April 1-April 16 at an estimated prorated cost of \$13,000.
12. Recommendation to correct the renewal period for accepting Type IV, non-putrescible, non-compacted solid waste for the county and the Flood Control District to April 1-March 31, 2003.
13. Request for approval of a renewal option with Bailey's House of Guns, Inc., for ammunition and related items for the county for the period of June 1-May 31, 2003.
14. Request for approval of renewal options with Associated Carpro Collision and Mike Hall Chevrolet, Inc., for body shop repairs for the county for the period of June 1-May 31, 2003.
15. Request for approval of a renewal option with Skaggs Public Safety for uniforms and related items for Constable, Precinct 4 for the period of July 1-June 30, 2003.
16. Request for approval of a renewal option with ADA Resources, Inc., for diesel fuel for the county and the Flood Control District for the period of July 1-June 30, 2003.
17. Request for approval of a renewal option with International Trucks of Houston for repair parts and labor for Navistar trucks and Cummins diesel engines for the county for the period of July 1-June 30, 2003.
18. Request for approval of a renewal option with Cole Information Services for address/telephone cross reference for JIMS for the period of May 1-April 30, 2003.
19. Request for approval of a renewal option with Servcomp, Inc., for maintenance of computer equipment for the county and the Flood Control District for the period of May 1-April 30, 2003.

20. Request for approval of a renewal option with Xerox Corporation for mainframe printing subsystem for Central Technology Center for the period of April 1-February 28, 2003
21. Request for approval of a renewal option with A-Temps, Inc., for temporary personnel for the county and the Flood Control District for the period of May 1-April 30, 2003.
22. Request for approval of a renewal option with Houston Council on Alcoholism and Drug Abuse for chemical dependency treatment for the Juvenile Probation Department for the period of June 1-May 31, 2003.
23. Request for approval of a renewal option with Randalls Food Markets, Inc., for outpatient pharmaceutical services for institutionalized children for the county for the period of April 1-March 31, 2003.
24. Request for approval of a performance bond executed by ARAMARK Management Services, LP, dba ARAMARK ServiceMaster Facility Service for turn-key maintenance, repair, and replacement services for county jail facilities.
25. Request for authorization for the County Judge to execute an order of assignment of a contract from UUNET Technologies, Inc., to WorldCom for T-3 telecommunication lines for Internet access for the County Library.
26. Request for authorization for the County Judge to execute an order of assignment of a contract from Advance Tech Systems 2, Inc., to Ingram Financial Services Corp., for Sierra wireless computer equipment for the Constables.
27. Request that Ernie Hulsey be granted a personal services exemption from the competitive bid process for polygraph testing services for the Sheriff's Department for the period of May 1-April 30, 2003 in an amount not to exceed \$50,000, and for the County Judge to execute the agreement.
28. Request for authorization for the County Judge to execute agreements with City of Houston for community youth development projects in the Gulfton area for Children's Protective Services in amounts of \$16,137 and \$86,764 for the periods ending August 31.
29. Request for authorization for the County Judge to execute an agreement with Greater Houston Area Chapter of the American National Red Cross for Precinct 3 to participate in the Aquatic Examiner Program for the period ending August 31 in the amount of \$950.
30. Request for approval of an agreement with the University of Texas Health Science Center at Houston for medical services at detention facilities for the Sheriff's Department at a cost of \$2.4 million for the period of March 1-February 28, 2003.

31. Request for authorization for the County Judge to execute an agreement with Robert H. Barr, M.D.R.P., for pharmaceutical services for Public Health & Environmental Services in the amount of \$18,000 for the period of April 17-April 16, 2003.
32. Request for authorization for the County Judge to execute an amendment to an agreement with Xerox Corporation for a docucolor printer and a workstation for the District Clerk in the approximate amount of \$43,000.
33. Request for authorization for three employees to attend a Bitech User's Group meeting May 14-18 in Clearwater Beach, Fla., at an estimated total cost of \$4,800.
34. Request for authorization for the Purchasing Agent to attend the annual conference and trade show of the Florida Association of Public Purchasing Officers April 22-26 in Daytona Beach at an estimated cost of \$1,350.
35. Request for authorization for an employee to attend the annual meeting of the American Society of Health-System Pharmacists June 1-5 in Baltimore at an estimated cost of \$2,250.
36. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
37. Transmittal of notice of receipt of funds in the total amount of \$25,853 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the month of February.
38. Transmittal of notice of receipt of funds in the total net amount of \$8,995 for county equipment sold at Houston Auto Auction February 6 and 13.
39. Request for authorization for the County Judge to execute a resolution for the county to participate in the State Travel Management Program for county employees traveling on official county business.
40. Request for approval of an order for assignment of a portion of a purchase order from Advance Tech Systems 2, Inc., to Signal Measurement Corp., for hard mount brackets for the Constables.
41. Request for approval of an order for assignment of a portion of a purchase order from Advance Tech System 2, Inc., to Electronics Unlimited, Inc., for laptop installation for the Constables.
42. Request for authorization for an employee to attend a purchasing seminar April 18-19 in Lewisville at an estimated cost of \$550.

24. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating March 27 as Nancy Good Day in the county on the occasion of her retirement from Public Health & Environmental Services.
2. Consideration of a resolution designating March 28 as Fran Holcomb Day in the county for her contributions to the community as she leaves the position of Executive Director for Gulf Coast Community Services Association.
3. Consideration of a resolution designating April 1-19 as Clothing & Diaper Drive for Homeless Children Days for county employees.
4. Consideration of resolutions commending Deputy Joe Craddock, Deputy E.D. Donnie Knighten, Deputy George V. Silvio, and Charlotte Sutherland on the occasion of their retirement from the Sheriff's Department.
5. Consideration of discussion and possible action regarding the reappointment of Stuart Ford to the Tobacco Settlement Permanent Account Investment Advisory Committee.

b. **Commissioner, Precinct 1**

1. Consideration of a resolution designating March 24 as Good Hope Missionary Baptist Church Day in observance of its 130th anniversary.
2. Request for approval for reappointment of Michelle Clayton to the Harris County Cemetery Corporation board.
3. Request for approval of the appointment of Sean McPherson to replace Beatrice Beasley on the Harris County Children's Protective Services Board.
4. Request for approval for Sagemont Beverly Hills Little League to conduct fund-raising activities March 16 at El Franco Lee Park.
5. Request for approval for Sheldon Little League to conduct fund-raising activities April 6.
6. Request for approval to install school warning signs, extend the existing 30-mph speed limit, and remove the paint striping along Tidwell Road near Van Hut Drive as recommended by the Traffic Planning and Design Section, Engineering Division, Public Infrastructure.

7. Request for approval for an employee to attend a defensive driving instructor development course March 26-28 in Houston at a total cost of \$250.
8. Request for approval of an order authorizing the County Judge to execute an agreement with Concentra, Inc., for performance of physical examinations and medical tests for certain employees and prospective employees in Precinct 1.

c. **Commissioner, Precinct 2**

1. Request for approval for an employee to attend the Houston Conference for Assistants May 10 at an estimated cost of \$199.
2. Request for authorization to submit a supplemental payroll for an employee.
3. Request for approval of the appointment of Daron McCaslin to replace James. L. Tuffy Williams as a commissioner of Rural Fire Prevention District No. 6.

d. **Commissioner, Precinct 3**

1. Request for approval to accept a donation of a gallon of Enviro 2000, a tar and asphalt remover, from Goldstar Products, Incorporated.
2. Request for approval to accept a donation of a male goat from the Blystone family to be housed at the Bear Creek Park Wildlife Habitat.
3. Request for authorization for an employee to attend a water utilities safety course April 23-25 in La Grange at an approximate cost of \$125.
4. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in Keegans Wood Subdivision.
5. Request for authorization for the County Judge to execute an agreement with Knights of Columbus No. 8771 for cleanup along the roadsides of Hiffmeister from Fluer De Lis to Cypress North Houston in connection with the Adopt a County Road program.
6. Transmittal of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Transmittal of notice of receipt of funds for:
  - a. Rent and concession fees for 14 parks in the amount of \$3,500.
  - b. The Senior Adult Program in the amount of \$100.
  - c. Rent and concession fees for Dyess Park in the amount of \$250.
  - d. Cypresswood Golf Club commission fees in the amount of \$129,222.

2. Request for authorization to change the titles of five positions and change the hourly maximums for two of the positions effective March 23.
3. Request for authorization for two employees to attend an irrigation course May 14 in College Station at an approximate cost of \$319.
4. Request for authorization for an employee to attend a joint conference on aging April 28-May 1 in Kerrville at an approximate cost of \$120.
5. Transmittal notice of traffic sign installations.

25. **Miscellaneous**

- a. Transmittal of petitions filed with the 98th, 127th, 189th, 281st, and 284th District Courts and County Civil Court No. 3.
- b. Request by Willow Meadows Civic Club for approval of a refund in connection with a contract patrol agreement in Precinct 7 for a portion of a month in 2001 when payment had been made, but service was not in place.

26. **Emergency items.**

27. **Public Hearings**

- a. Request by Commissioner, Precinct 4 for a public hearing to consider assignment of address numbers for certain properties in the New Caney area in order to facilitate emergency 9-1-1 response when it may be necessary.
- b. Request by Facilities & Property Management on behalf of Precinct 2 for a public hearing to consider use of a portion of Riley Chambers Park and Community Center by the Harris County Department of Education for a Head Start Program in the Crosby area.
- c. Request by the County Attorney for a public hearing to consider a petition to create Waller-Harris Emergency Services District No. 1.

28. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

- a. Mike Jarrar (3)
- b. John Sedlak (3)



- c. R.J. Bob Taylor (3)
- d. Joseph Charles (1)
- e. Lynelle Gaddison (1)
- f. Others

29. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

Adjournment.