



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Jim Fonteno  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 02.04

### A G E N D A

February 12, 2002

1:45 p.m.

Opening prayer by Pastor Brett Dutton of Calvary Fellowship Baptist Church in Houston.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Flood Control District
  - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire & Emergency Services
13. Medical Examiner
14. County Clerk
15. District Clerk
16. County Attorney
17. District Attorney
18. Court Services
19. Justices of the Peace
20. Probate Courts
21. District Courts
22. Fiscal Services & Purchasing
  - a. Auditor
  - b. Treasurer
  - c. Tax Assessor-Collector
  - d. Purchasing
23. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
24. Miscellaneous
25. Emergency items
26. Public Hearing
27. Appearances before court
28. Opening of bids and proposals

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an agreement with Geo-Technology Research Institute, Inc., in the amount of \$1,856,000 for ozone science and modeling work in connection with the Coastal Impact Assistance Program.
2. Recommendation that the County Judge be authorized to execute an agreement with Pierce, Goodwin, Alexander, and Linville, Inc., for architectural services in the amount of \$180,000 in connection with installation of technology cabling and soffit systems for the 1200 Baker Street jail.
3. Recommendation that the County Judge be authorized to execute an escrow agreement between the Toll Road Authority and Metro to facilitate construction of the Westpark Toll Road in rights of way purchased by the county from Metro.
4. Recommendation that the County Judge be authorized to execute amendments to agreements with Scott Stephens and Michael J. Urban for appraisal services in support of real estate transactions on behalf of the Flood Control District.
5. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Johnnie T. Melia in the amount of \$1,855 for the HMGP-1041 project in Precinct 4.
  - b. Guadalupe and Angie Erebia in amounts of \$1,846 and \$1,450 for the Sims Bayou project in Precinct 1.
  - c. Lawrence L. Martin in amounts of \$19,483 and \$143 for the HMGP-1041 project in Precinct 2.
  - d. Frank and Annie Woods in the amount of \$1,790 for the Sims Bayou project in Precinct 1.
  - e. Daryl Flood Allied in the amount of \$4,291 for the Grantwood buyout, Phase 1 project in Precinct 3.
  - f. Curtis Radick in the amount of \$19,320 for the US Army Corps of Engineers Cypress Creek flood damage prevention project in Precinct 3.
  - g. Barbara G. Brown in the amount of \$1,350 for the Sims Bayou project in Precinct 1.
  - h. Atlantic Relocation Systems in the amount of \$6,376 for the Grantwood buyout, Phase 1 project in Precinct 3.
  - i. Allied Van Lines in the amount of \$8,010 for the FMAP-3 project in Precinct 3.

6. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Jose G. Trejo and Graciela Ortiz in the amount of \$1,405 for the Hardy Toll Road extension project in Precinct 1.
  - b. Juan and Angelina Gonzalez in amounts of \$1,680 and \$3,170 for the Hardy Toll Road extension project in Precinct 1.
  - c. J. Lucas Velasquez and Leonarda Serrato in amounts of \$2,750 and \$2,300 for the Hardy Toll Road extension project in Precinct 1.
  
7. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions:
  - a. Westpark Corridor project, Tracts B511-005A and B in Precinct 3.
  - b. Westpark Corridor project, Tract B511-028 in Precinct 3.
  - c. North Diamondhead Boulevard project, Tracts 001 through 003 in Precinct 4.
  
8. Recommendation for authorization for four employees to attend a real estate appraisal seminar March 27-28 and to sit for the appraisal test March 29 at a total cost of \$1,200 in Austin.
  
9. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. FMAP-4 project, Tracts 04-805.0, 04-806.0, 12-803.0, 12-804.0 and 24-821.0 in Precincts 3 and 4.
  - b. Greens Bayou mid-reach regional detention project, Tracts 32-002.1 and 32-006.1 in Precinct 4.
  
10. Request that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tracts B001-002, B001-002A, B001-011 through B001-011H, B001-012 through B001-012B, B001-012D, B001-015 through B001-015D, B001-019 through B001-019K-1, B001-019L through B001-019N, B001-019P, B001-026, B001-026A, B001-031, B001-031B, B001-032, B001-045, B001-048B, B001-070, and C001-009 within the Westpark Corridor project in Precinct 3 from Metro for the combined purchase price of \$5,969,367, and convey to Metro a parking easement on Tract B001-005 that does not interfere with the use of land for drainage and detention purposes.

11. Recommendation that the court approve a resolution and order authorizing the TSA-District buyout project in Precinct 4, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tracts 12-805.0, 13-805.0, and 28-860.0 on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions.
12. Recommendation that the court approve a resolution and order establishing just compensation and authorizing the County Judge to execute the warranty deed and agreement for sale of Tract 37-837.0, G103-00-00 of the Flood Control District's HMGP-2 project in Precinct 4.
13. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to sell a utility easement, Tract 19-602.0 in Precinct 4 to Reliant HL&P for \$3,347, and for appropriate officials to take necessary actions to complete the transaction.
14. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. Cities of Piney Point and Hunters Creek Villages for improvements to tributaries of Soldiers Creek in the Buffalo Bayou watershed in Precinct 3 in the amount of \$2,000,000 to alleviate frequent flooding without creating unmitigated or unacceptable impacts.
  - b. David W. and Rhonda E. Bolton for livestock grazing for Unit C506-01-00, Tracts 06-001.0 and 06-002.0 in Precinct 2.
  - c. Houston Pipe Line Company, LP, for right of way utility adjustments in the amount of \$194,375 for relocation of company facilities in Precinct 4.
  - d. Othon, Inc., to expand the scope to include hydrologic and hydraulic engineering services in the amount of \$30,000 in support of district-sponsored projects throughout the district (amendment).
  - e. Peggy M. Woods for landscape maintenance services on Unit G103-00-00, Tract 10-002.0 in Precinct 2.
  - f. Post, Buckley, Schuh & Jernigan, Inc., for additional environmental engineering services in the amount of \$100,000 in support of the district's engineering and maintenance programs (amendment).
  - g. Quantum Environmental Consultants, Inc., for environmental engineering services in the amount of \$50,000 in support of the district's engineering and maintenance programs.
  - h. Turner Collie & Braden, Inc., for engineering services in the amount of \$100,000 to expand the scope to include water quality improvements at Unit B512-01-00 or other similar water quality projects in Precinct 2 (amendment).

2. Recommendation that the court approve construction documents and authorize bids to be taken for a three-week period for:
  - a. Mowing channels in Precincts 3 and 4 at an estimated cost of \$404,845.
  - b. Mowing channels in Precincts 1 and 4 at an estimated cost of \$384,980.
  - c. Mowing channels in Precincts 1, 2, and 4 at an estimated cost of \$481,695.
  - d. Mowing channels in Precinct 2 at an estimated cost of \$346,200.
  - e. Mowing channels in Precincts 1, 3, and 4 at an estimated cost of \$664,690.
  - f. General repairs in all precincts at an estimated cost of \$511,000.
3. Recommendation for authorization for:
  - a. An employee to attend a meeting of NASA's Earth Science Enterprise Applications Division February 26-27 in Biloxi at an approximate cost of \$800.
  - b. Two employees to attend a landscaping workshop March 2 in Houston at a total cost of \$60.
4. Recommendation that the district be authorized to acquire rights of way for flood plain preservation in the Greens Bayou watershed, Unit P100-00-00.
5. Recommendation for authorization to issue payment of \$71 for a notary public license fee and bond for an employee.
6. Recommendation for authorization for three model positions to be extended until the FY 2002-03 budget is approved.
7. Recommendation that the court authorize acceptance of a research grant from NASA for characterizing, monitoring, understanding, and regulating rapidly growing urban watersheds.
8. Recommendation for authorization to accept Unit K100-00-00, Tract 04-049.0 from Lorraine Bridges and to pay taxes not to exceed \$600.
9. Recommendation that the County Judge be authorized to execute an easement with the Katy Prairie Conservancy in the amount of \$199,000 for conveyance of flood, storm, and surface runoff water from the overflow of Cypress Creek in Precinct 3.

c. **Engineering**

1. Recommendation for approval to seek bids for:
  - a. Roadway improvements for Binford Place-Phase II for a three-week period at an estimated cost of \$450,000.
  - b. Installation of advance warning flashers or school zone flashers and related improvements for six months at various locations in Precinct 1 for a three-week period at an estimated cost of \$99,370.
  - c. Paving and storm sewer repairs for Heritage Park, Section Four in Precinct 1 for a two-week period at an estimated cost of \$35,000.

- d. Widening of Deussen Drive and reconstruction of Deussen Loop at Deussen Park in Precinct 1 for a four-week period at an estimated cost of \$490,300.
  - e. Clearing of Spring-Cypress Road, Sections One, Two and Three from S.H. 249 to west of Steubner Airline Drive in Precinct 4 for a three-week period at an estimated cost of \$411,000.
2. Recommendation for approval of the following plats:
- a. Barrister Creek in Precinct 4; Provident Engineers, Incorporated.
  - b. Kings River Village water well site No. 2 in Precinct 4; Survcon, Incorporated.
  - c. Sam's Club Price Plaza in Precinct 3; Terra Surveying Co., Incorporated.
  - d. Green Oak Park Section One in Precinct 4; Edminster Hinshaw Russ and Associates.
  - e. Lakewood Grove Section Twelve in Precinct 3; Costello, Incorporated.
  - f. Lismore Lake Estates in Precinct 3; The Landtech Group, Incorporated.
  - g. C.E. King Plaza in Precinct 1; Belinda King/TKE, Incorporated.
  - h. Telge at West Road shopping center in Precinct 3; Terra Associates, Incorporated.
  - i. Lepow Reserves in Precinct 4; R.G. Miller Engineers.
  - j. Academy Warehouse and Distribution Center in Precinct 3; Terra Associates, Incorporated.
  - k. Northridge Park Section Two in Precinct 4; Van De Wiele Engineering, Incorporated.
  - l. Barker Lake Section One in Precinct 3; Koehn & Associates Engineers, Incorporated.
  - m. Villages at Lakepointe, Section Six in Precinct 4; Benchmark Engineering Corporation.
  - n. D&B Acres in Precinct 3; Charlie Kalkomey Surveying, Incorporated.
  - o. Briarchase Section Three in Precinct 4; JNS Consulting Engineers, Incorporated.
  - p. Rock Creek Section Three in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
  - q. Gleannloch Farms Section 16 partial replat in Precinct 4; Costello, Incorporated.
  - r. Maple Trace Section One in Precinct 3; Turner Collie & Braden, Incorporated.
  - s. Copper Lakes Section 10 in Precinct 3; Jones & Carter, Incorporated.
  - t. Beltway 8 business replat in Precinct 1; Charles E. Bates & Associates.
  - u. Pham Place Subdivision in Precinct 4; Accurate Surveys of Texas, Incorporated.
  - v. Stonelodge in Precinct 3; Brown & Gay Engineers, Incorporated.
  - w. Foxwood Section Five in Precinct 4; Pate Engineers.
  - x. Berkshire Section One in Precinct 3; Pate Engineers.
  - y. Berkshire Section Two in Precinct 3; Pate Engineers.
  - z. Oakmont Village in Precinct 4; JNS Consulting Engineers, Incorporated.
  - aa. Atasca Oaks in Precinct 4; Doucet & Associates, Incorporated.
  - bb. Northwood Pines, Section Three amending plat in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.

3. Recommendation for cancellation of bonds in Precinct 4 for:
  - a. WHL Elatex, L.P., executed by Continental Casualty Company for Atasca Woods, Section One in the amount of \$72,000.
  - b. Antero Development, L.L.C., executed by Pennsylvania General Insurance Company for Londonderry, Section Three in the amount of \$10,000.
  - c. D.R. Horton, Inc.,-Houston executed by Seaboard Surety Company for Marwood Estates in the amount of \$9,575.
  - d. Friendswood Land Development Company executed by American Casualty Company of Reading, Pennsylvania for Pinecrest Forest, Section Two in the amount of \$13,500.
  
4. Recommendation for approval of changes in contracts for:
  - a. Hubco, Inc., contractor for roadway improvements for Binford Place, a CDA project, resulting in a reduction of \$18,309 from the contract amount (27383).
  - b. Firemen Construction Company, Inc., contractor for Crosby Community Center in Precinct 4, adding 45 calendar days and resulting in an addition of \$36,878 to the contract amount (33209).
  - c. Netversant of Houston, contractor for maintenance of traffic signal communication system and related equipment for the county for the period of March 1-February 28, resulting in no change to the contract amount (26348).
  - d. Elevator Maintenance Company, Inc., contractor for elevator modernization at Annex 40 in Precinct 1, adding 100 calendar days and resulting in an addition of \$7,520 to the contract amount (27412).
  - e. G & Z Contracting, contractor for floor repairs at Spring Branch Library in Precinct 3, adding 42 calendar days and resulting in a reduction of \$500 from the contract amount (27408).
  - f. Keating Building Corporation, contractor for construction of the Harris County parking garage, resulting in a reduction of \$4,562 from the contract amount (27409).
  - g. Ramos Industries, Inc., contractor for construction of Dell Dale Street from IH-10 to Woodforest Boulevard in Precinct 2, resulting in an addition of \$138,679 to the contract amount (27370).
  - h. Gulf Utility Service, Inc., contractor for an annual contract to maintain and operate treatment plants and lift stations in Precinct 3 parks, resulting in an addition of \$1,782 to the contract amount (26898).
  - i. Hassell Construction Company, Inc., contractor for construction of Franz Road from west of Gatwick Lane to east of Primewest Parkway in Precinct 3, resulting in an addition of \$9,725 to the contract amount (27360).
  - j. Hubco, Inc., contractor for construction of Howell-Sugarland from south of Beechnut to north of Empanada in Precinct 3, resulting in an addition of \$7,920 to the contract amount (27397).
  - k. Ryan Landscape, Inc., contractor for maintenance of various roads in the Alief and Cypress areas in Precinct 3, resulting in an addition of \$714 to the contract amount (27399).

- l. Cypress Diversified, Inc., contractor for installation of erosion protection in Spring Creek Park in Precinct 4, adding 12 calendar days and resulting in an addition of \$5,403 to the contract amount (27380).
  - m. Excalibur Construction, Inc., contractor for Gosling Road improvements from south of Spring Creek to the south end of the proposed Spring Creek bridge in Precinct 4, adding 26 calendar days and resulting in no change to the contract amount (27392).
  - n. Hubco, Inc., contractor for refurbishing various roads by hot in place recycling of asphalt surface and overlay in the Lyons Camp area in Precinct 4, adding 15 calendar days and resulting in an addition of \$317,400 to the contract amount (27387).
  - o. L.N. McKean, Inc., contractor for drainage improvements to Powder Mill Drive adjacent to detention basin in Precinct 4, adding 22 calendar days and resulting in no change to the contract amount (27393).
  - p. SCI Constructors, Inc., contractor for paving and drainage on North Eldridge Parkway and Gregson Road in Precinct 4, adding 25 calendar days and resulting in an addition of \$21,400 to the contract amount (27378).
  - q. SCI Constructors, Inc., contractor for paving and drainage on North Eldridge Parkway and Gregson Road in Precinct 4, adding 61 calendar days and resulting in no change to the contract amount (27395).
  - r. Triple B Services, Inc., contractor for Grant Road and Kitzman Road offsite drainage improvements in Precinct 4, adding 90 calendar days and resulting in no change to the contract amount (27398).
  - s. Triple B Services, Inc., contractor for emergency repairs on Swan Meadow Lane and Bishop Gate in Precinct 4, resulting in an addition of \$2,031 to the contract amount (27396).
5. Recommendation for authorization to negotiate with:
  - a. B2HK Archtiects for engineering and architectural services in connection with the relocation of Mosquito Control's spraying operation in Precinct 1.
  - b. JNS Consulting Engineers, Inc., for engineering services in connection with the construction of Industrial Road from Federal Road to Sheffield Boulevard in Precinct 2.
  - c. Wayne Smith & Associates for engineering services in connection with drainage improvements in McNair and Barrett Station areas in Precinct 2.
6. Recommendation for authorization for the County Judge to execute agreements with:
  - a. Wayne Smith & Associates, Inc., for engineering services in the additional amount of \$56,340 in connection with Bay Area Boulevard from north of Spencer Highway to south of Fairmont Parkway in Precinct 2 (amendment).
  - b. Morris Architects, Inc., for architectural services in the additional amount of \$125,000 in connection with construction of the Juvenile Justice Center (amendment).



7. Recommendation that a technical defect be waived and the award for fire alarm/door access/security system installation for Precinct 1 central maintenance facility be made to Convergent Technologies, LLC, dba Convergent CTC Texas, lowest and best bid in the amount of \$64,996, and for appropriate officials to take necessary actions relating to the award.
8. Request for approval of the alignment determination report and authorization to negotiate with Van De Wiele Engineering, Inc., for the preliminary engineering report, final design, and contract phase services for Blackhawk Boulevard from southeast of Scarsdale Boulevard to Dixie Farm Road in Precinct 1.
9. Recommendation that the court set February 26 as a public hearing date to consider various street name changes and corrections in Precincts 3 and 4.
10. Recommendation for authorization for the County Judge to execute an agreement with Burlington Northern and Santa Fe Railway Company for railroad crossing improvements in the amount of \$46,744 in connection with the traffic signal preemption on Cutten Road at Cypresswood Drive in Precinct 4.
11. Recommendation that the court accept a perpetual bond in the amount of \$500,000 for TXU Communications executed by SAFECO Insurance Company of America for construction of facilities within county road rights of way.
12. Recommendation that bids for repairs and upgrades to the county central plant control system be rejected and the project be readvertised at a later date.
13. Recommendation that the award for Toll Road Authority offices be made to W.M. Dillard & Associates, L.P., lowest and best bid in the amount of \$178,545, and for appropriate officials to take necessary actions relating to the award.
14. Recommendation for authorization for reimbursement of \$75 for three employees to attend a meeting of the Texas Environmental Health Association in Rosenberg.
15. Recommendation for authorization for an employee to attend a board meeting of the National Association of County Park and Recreation Officials March 1-2 in San Antonio at an approximate cost of \$300.
16. Recommendation for authorization for two employees to attend a management seminar February 27 in Houston at a total cost of \$498.

## 2. **Toll Road Authority**

- a. Request for authorization for three employees to attend a workshop of the International Bridge, Tunnel and Turnpike Association May 48 in New York City at an approximate total cost of \$7,050.

- b. Request for authorization for an employee to travel to Dallas two days in February to inspect and take inventory of computer equipment delivered for the toll collection system at an approximate cost of \$500.
- c. Request for authorization to purchase an additional vehicle for the Patron Emergency Assistance Team Incident Management Program at an approximate cost of \$18,000.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$19,753 and four workers compensation recoveries in the total amount of \$15,571; Tropical Storm Allison recovery in the amount of \$206,389; settlement of four tort claims in the total amount of \$1,180; denial of two claims for damages; and transmittal of claims for damages received during the period which ended February 5.
- b. Request for authorization for two employees to attend four job fairs from February 20 through April 11 in Pasadena, Rosenberg, and Houston at a cost of \$25.
- c. Request for authorization for an employee to attend the annual conference of the Texas Safety Association April 14-18 in Austin at an approximate cost of \$850.
- d. Request for authorization for three employees to attend the annual conference of the Public Risk Management Association May 14-17 in San Antonio at a cost of \$1,950.
- e. Request for approval of mutual termination of tax abatement agreements with Federal Express Corporation and CAMCO International, Inc., in Precinct 4, and authorizing acceptance of full recapture of taxes previously abated.
- f. Request for authorization for an employee to attend a seminar of the Texas Society of Certified Public Accountants February 22 in Houston at a cost of \$140.
- g. Transmittal of investment transactions for the period of January 23-February 5 and maturities for January 30-February 12, and request for approval of changes in securities pledged for county funds.
- h. Request for authorization to pay principal and interest due for Harris County Tax Anticipation Note Series 2001.
- i. Request for approval of amendments to modify payment schedules for certain commercial paper projects.
- j. Request for authorization for an employee to attend a conference of the National Association of Fleet Administrators April 28-May 1 in Toronto at a cost of \$2,650.

- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

- a. Request for approval of an agreement with the Greater Harris County 9-1-1 Emergency Network for use of the county's 800 MHz public radio system.
- b. Request for authorization for the executive director to attend the 2002 Americas CIO Conference March 4-6 in Philadelphia at an approximate cost of \$565.
- c. Request for authorization for an employee to attend the Government Technology Conference February 13-15 in Austin at no cost to the county.

5. **Facilities & Property Management**

- a. Request for authorization to renew an annual agreement with Cynthia, Stephanie, and Louis A. Macey for lease of space at 714-720 Bastrop in Precinct 1 in the monthly amount of \$6,014.
- b. Request for authorization to renew an annual agreement with Stephens Leasing, Inc., for space at 9418 Jensen Drive for Social Services in the monthly amount of \$26,917.
- c. Request for authorization to renew an annual agreement with Sam H. Hawkins for lease of space at 8080 El Rio for the County Library in the monthly amount of \$24,735.
- d. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- e. Request for authorization to negotiate with Reliant Energy HL&P for the county to buy out of an existing 10-year service agreement in connection with the central plant facility at 1303 Preston.
- f. Request for approval of an order authorizing a public hearing March 19 concerning the proposed use of a portion of Riley Chambers Park and Community Center by the Harris County Department of Education for a Head Start Program in Precinct 2.
- g. Request for authorization to accept a certificate of substantial completion for the Harris County Precinct 1 Central Service Center at 7901 El Rio.

6. **Public Health & Environmental Services**

- a. Request for authorization for three employees to attend an HIV prevention workshop of the Texas Department of Health March 11-12 in Austin at a cost of \$600.

- b. Request for approval of payment in the amount of \$161 for expenses incurred by an employee to attend a nutrition conference in College Station.
- c. Request for approval of payment in the amount of \$89 for expenses incurred by an employee to attend a seminar in Houston concerning the diabetes epidemic.
- d. Request for authorization to extend operational budget and salary schedules from February 28 to May 31 for the Community Access Program.
- e. Request for authorization for two employees to attend a course of the Texas Leadership Institute February 19 in Bastrop at an approximate cost of \$355.
- f. Request for authorization for an employee to attend a vapor recovery inspections training program February 25-March 1 in Galveston at a cost not to exceed \$100.
- g. Request for authorization to accept additional funds in the amount of \$200,000 from the Texas Department of Health to expand the Tobacco Prevention & Cessation Program.
- h. Request for authorization for two employees to attend the annual forum on public health and transportation safety March 12-13 in Houston at a total cost of \$400.

7. **Community Development Services**

- a. Request for approval of an order authorizing execution of a subordination agreement with Countrywide Home Loans to allow a low-income homeowner to take advantage of home refinancing at a lower interest rate.
- b. Request for approval of an amendment to an agreement with East Harris County Youth Program, Inc., to reallocate a residual amount of \$68,000 from the 2000-01 budget year to serve an additional program site and increase the annual number of children served using Community Development Block Grant funds in the total amount of \$273,400.
- c. Request for approval of an amendment to an agreement with Harris County Public Health & Environmental Services for abatement of abandoned structures to provide partial funding for demolition of abandoned, unsafe and unsanitary structures in the county using Community Development Block Grant funds in the amount of \$256,700.
- d. Request for approval of an amendment to an agreement with Children's Assessment Center to adjust the number of children served and add psychological services to the transportation services currently provided for CAC using Community Development Block Grant funds.
- e. Request for approval of 28 grant/loan applications for the Lead Based Paint Hazard Control Loan Program.

8. **Library Services**

- a. Transmittal of notice that the Texas State Library and Archives Commission has awarded \$110,106 to the County Public Library as part of the Loan Star Libraries Grant program.
- b. Request for authorization for two employees of the County Library to attend a workshop concerning computer hacking prevention fundamentals February 25-26 in Houston at a cost of \$2,500.
- c. Request for authorization for an employee of the County Library to attend a committee meeting of the Telecommunications Infrastructure Fund Board February 26 in Austin at an approximate cost of \$210.
- d. Request for authorization to add a vehicle to the department's fleet.
- e. Request by the director of the County Library to submit an application to the Rockwell Fund, Inc., for grant funds in the amount of \$30,000 to support the Read for Your Life program.

9. **Youth & Family Services**

- a. Request by Domestic Relations for authorization for the County Judge to execute an agreement with the Council on Alcohol & Drugs Houston to provide alcohol and substance abuse intervention for certain clients.
- b. Request by Cooperative Extension for authorization for the director to attend the annual meeting of the Texas Association of Family & Consumer Sciences February 28-March 2 in Houston at a cost of \$116.
- c. Request by Cooperative Extension for authorization for three employees to travel to Navasota February 20 to participate in family and consumer sciences in-service training at an approximate total cost of \$128.
- d. Request by Cooperative Extension for authorization for an employee to travel to Brenham February 21-24 and Rosenberg February 24-27 to assist and supervise 72 4-H members with their projects for the Houston Livestock Show and Rodeo at an approximate total cost of \$310.
- e. Request by Children's Protective Services for authorization for the County Judge to execute an amendment to an agreement with the Texas Department of Protective and Regulatory Services to increase funding for a client services program from \$43,000 to \$43,300.
- f. Request by CPS for authorization for two employees to attend a pregnancy education and parenting state conference February 25-27 in Dallas at no cost to the county.

- g. Request by CPS for authorization for five employees to attend the annual conference of the Texas Youth and Child Care Worker's Association February 21-22 in Austin at an approximate total cost of \$2,262.
- h. Request by CPS for authorization for an employee to travel out of the county during the fiscal year to make site visits to facilities considered by the TRIAD Prevention Program for community-based residential placement of children and youth with special needs.
- i. Request by CPS for approval of payment in the amount of \$150 for expenses incurred by two employees to attend a health conference of the Institute for Natural Resources in Houston.
- j. Request by CPS for authorization for three employees to attend a receptionist skills seminar March 20 in Houston at a total cost of \$643.
- k. Request by CPS for authorization for seven employees to attend a workshop of the Texas Network of Youth Services February 28-March 1 in Houston at a cost of \$175.
- l. Request by CPS for authorization for two employees to attend a conference of the Texas Mental Health Association February 25 in Austin at a total cost of \$256.
- m. Request by CPS for authorization for an employee to attend the annual awards banquet of the Acres Home Citizens Chamber of Commerce February 22 in Houston at a cost of \$60.
- n. Request by CPS for authorization for an employee to travel to Austin bi-monthly during the fiscal year to attend board meetings of the Texas Department of Protective and Regulatory Services at a total cost of \$1,750.
- o. Request by CPS for authorization for three employees to attend the Houston ISD State of the Schools luncheon March 6 in Houston at a total cost of \$105.
- p. Request by Children's Assessment Center for authorization for an employee to attend an annual conference concerning treatment and supervision of the adult sex offender February 20-23 in Corpus Christi at an approximate cost of \$232.

10. **Constables**

- a. Request by the constables' systems manager for approval of corrections to education incentive pay for two peace officers who met requirements for the changes.
- b. Request by Constable Abercia, Precinct 1, for authorization for certain deputies to attend security classes February 11-12 and March 18-19 in Houston at a total cost of \$300.

- c. Request by Constable Abercia for authorization for certain deputies to attend law enforcement classes on various dates during the period of February 4-May 17 at a total cost of \$2,850.
- d. Request by Constable Abercia for authorization for two employees to attend a phone dispatch course February 20-22 in Clear Lake at a total cost of \$698.
- e. Request by Constable Abercia for authorization for the County Judge to execute an amendment to an agreement with the First and 14th Courts of Appeals for bailiff and security services.
- f. Request by Constable Abercia for authorization for two employees to attend an environmental crimes training program February 25-March 8 in Glynco, Ga., at an approximate cost of \$1,000, and for an employee to travel to Laredo February 26-28 to instruct an environmental investigation course at a cost of \$400, with travel by county vehicle.
- g. Transmittal of notice by Constable Freeman, Precinct 2, of changes in the department's authorized list of regular deputies and reserve officers.
- h. Request by Constable Jones, Precinct 3, for authorization for certain employees to travel outside of the county in county vehicles during the fiscal year as required for county business.
- i. Request by Constable Jones for approval of payment of fees for a notary public commission for an employee.
- j. Transmittal of notice by Constable Jones of changes in the department's authorized list of regular deputies and reserve officers.
- k. Request by Constable Hickman, Precinct 4, for authorization to delete three deputy positions.
- l. Transmittal of notice by Constable Hickman of changes in the department's list of regular deputies and reserve officers.
- m. Request by Constable Hickman for authorization to accept a donation in the amount of \$250 for the department.
- n. Request by Constable Cheek, Precinct 5, for authorization for certain employees to travel outside of the county in county vehicles during the fiscal year as required for county business.
- o. Request by Constable Cheek for approval of a law enforcement agreement with Remington Municipal Utility District No. 1.

- p. Request by Constable Trevino, Precinct 6, for authorization to accept a grant in the amount of \$33,925 from the Criminal Justice Division of the Office of the Governor for the Gang Resistance Education and Training-Bicycle Initiative Goal program.
- q. Transmittal of notice by Constable Trevino of the department's authorized lists of regular deputies and reserve officers.
- r. Request by Constable Wooten, Precinct 7, for authorization for the County Judge to execute an agreement with the U.S. Department of Treasury for the Gang Resistance Education and Training program to extend the grant through January 2003 and provide additional funding in the amount of \$109,068.
- s. Request by Constable Wooten for authorization for two employees to attend a Gang Resistance Education and Training workshop March 5-6 in Washington, D.C. at an approximate cost of \$1,305.
- t. Transmittal of notice by Constable Bailey, Precinct 8, of changes in the department's authorized list of regular deputies.

11. **Sheriff**

- a. Request for authorization for certain employees to travel outside of the county during the fiscal year to attend meetings of the Texas Commission on Law Enforcement Officers Standards and Education and meetings of the Commission on Accreditation for Law Enforcement Agencies.
- b. Request for authorization to accept a donation for the department.
- c. Request for authorization to reclassify a deputy position and a clerk position.
- d. Request for approval of a law enforcement agreement with Willowbridge Homeowner's Association, Incorporated.
- e. Request for authorization for certain employees to travel to Austin in county vehicles to attend monthly meetings of the Texas Jail Commission during the fiscal year.
- f. Request for authorization for employees of the Human Resources Bureau to attend local job fairs during the fiscal year at a cost not to exceed \$200 per event.
- g. Request for authorization for the Sheriff and/or command staff members to attend law enforcement related meetings throughout the county during the fiscal year at an estimated annual cost of \$1,500.
- h. Request for authorization to cancel a law enforcement agreement with Woodland Trails West.



- i. Request for authorization to submit an application to the Bureau of Justice for funds to offset a portion of the cost for bulletproof vests.
- j. Request for authorization to extend an agreement with the Juvenile Justice Alternative Education Program through August 31 for nine deputies and a sergeant.
- k. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for continuation of the Violence Against Women Grant.
- l. Request for approval of a law enforcement agreement with Municipal Utility District No. 23.
- m. Request for authorization for four employees to attend a dental meeting February 14-16 in Houston at a cost of \$990.
- n. Request for authorization for an employee to attend a homicide investigation course February 18-20 in Houston at a cost of \$395.
- o. Request for authorization for two employees to attend a conference concerning treatment for adult sex offenders February 21-23 in Corpus Christi at an approximate cost of \$1,235, with travel by county vehicle.
- p. Request for authorization for four employees to attend a law enforcement seminar March 12-13 in Huntsville at a cost of \$375, with travel by county vehicle.
- q. Request for authorization for 18 employees to attend an interrogation and interview skills seminar March 19-22 in Houston at a total cost of \$9,150.
- r. Request for authorization for four employees to attend a workshop of the Association of Juvenile Compact Administrators March 26-30 in Houston at a cost of \$480.

12. **Fire & Emergency Services**

- a. Request for authorization for the Fire Marshal to attend a conference and exhibition of the Texas Fire Officers April 9-12 in Corpus Christi at an approximate cost of \$750, with travel by county vehicle.
- b. Request for authorization for the County Judge to execute an agreement with Southeast Volunteer Fire Department for fire fighting and protection services.
- c. Request for authorization for two employees to attend a terroristic threat management seminar April 2-4 in Houston at a cost of \$600.
- d. Transmittal of the annual audit for Rural Fire Prevention District No. 8.

- e. Request for authorization to co-sponsor a fund-raising golf tournament April 22 at Cypress Lakes Golf Club in Precinct 3 at no cost to the county.
- f. Request for authorization for two employees to attend an annual arson investigators seminar March 18-22 in Austin at a total cost of \$1,600, with travel by county vehicle.

13. **Medical Examiner**

Request for authorization to reclassify two positions and change the title of a position.

14. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of January 29.
- b. Transmittal of the court's minutes for the meeting of December 18.
- c. Request for authorization to appoint officials for the Early Voting Ballot Board and Central Counting Station for the February 2 elections, and approval of publication of election notice and notice of equipment test, and approval of payments for election officials.
- d. Request for approval of early voting branch locations, installation of telephone service, and payment for security services in connection with the early voting period for the March 12 primary elections.

15. **District Clerk**

Request for authorization for five employees to attend a judicial training seminar for court assistants February 27-March 1 in Austin at a total cost of \$2,000.

16. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 3, and 4, the 165th, 189th, 190th, and 313th District Courts, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 6730 Thompson Road in Baytown, and the Texas Health & Safety Code and other codes and regulations at 122 E. Archer Road in Baytown.
- c. Request for approval of orders authorizing settlement of tort claims in County Civil Court No. 4.

- d. Consideration of adoption of an order expanding the scope of services under the January 9 letter of engagement naming Bracewell & Patterson L.L.P., as special counsel for intervention in a lawsuit against the U.S. Environmental Protection Agency pending in U.S. District Court for the District of Columbia.

17. **District Attorney**

Request for authorization for an employee to attend the National Symposium on Child Sexual Abuse March 19-22 in Huntsville, Ala., at an approximate cost of \$1,600.

18. **Court Services**

- a. Request for authorization for two employees to attend a supervisory skills seminar April 5 in Houston at a cost of \$378.
- b. Request for approval of bilingual incentive pay for an employee who has met the requirements for the change.

19. **Justices of the Peace**

- a. Request for authorization for Judge Delgado, JP 2.1, and an employee to attend a public service seminar March 19 in Conroe at an approximate total cost of \$109.
- b. Request by Judge Risner, JP 2.2, for authorization to attend a justice of the peace seminar March 24-27 in San Antonio at an approximate cost of \$500.
- c. Request by Judge Adams, JP 4.1, for approval of payment in the amount of \$4,960 for restocking and freight charges associated with the substitution of nine-foot electronic filing and retrieval system units for 10-foot units which were ordered and shipped to the Cypresswood Annex.
- d. Request by Judge Adams for authorization to renew an agreement with Safeguard Storage for an additional year of offsite storage at a cost not to exceed \$1,500.
- e. Request by Judge Patronella, presiding JP, for authorization to purchase two electronic filing and retrieval systems for JP 5.1 at a total cost of \$56,000.

20. **Probate Courts**

- a. Request by Judge Austin, Court No. 1, for authorization to attend an evidence and discovery course April 11-12 in Santa Fe at an approximate cost of \$1,037.
- b. Request by Judge Olsen, Court No. 3, for authorization for an employee to attend a grant writing workshop April 15-19 in Houston at a cost of \$84.

- c. Request by Judge Olsen for authorization for an employee to attend a mental health and substance abuse conference March 27-29 in San Antonio at an approximate cost of \$1,100.

21. **District Courts**

- a. Request for authorization for three associate judges to attend the Criminal Bench Bar Conference of the Houston Bar Association April 19-20 in Del Lago at an approximate total cost of \$945.
- b. Request for authorization for the juvenile court system manager and a juvenile courts associate judge to attend the National Conference on Juvenile Justice March 24-27 in Houston at a cost of \$890.
- c. Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.
- d. Request for authorization for six employees to attend a leadership conference for criminal justice support staff June 10-13 in Galveston at a total cost of \$1,470.

22. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
  - a. City of South Houston for an agreement to partially fund the demolition of storage tanks on Virginia Ave., and the construction of a new hydropneumatic tank and foundation using grant funds.
  - b. Creacom, Inc., for installation of advance warning flashers or school zone flashers and related improvements for one year at various locations in Precinct 4.
  - c. Hubco, Inc., for asphaltic concrete overlay and base repair of various roads in Precinct 1.
  - d. Hubco, Inc., for base repairs/resurfacing and major drainage for Lillja Road and Sellers Road from FM 525 to East Helmes Road in precinct 1.
  - e. Hubco, Inc., for construction of Blackhawk Boulevard from Scarsdale Blvd., to approximately southeast of Scarsdale Blvd., in Precinct 1.
  - f. Total Contracting for repair/replacement of concrete pavement and related items on Sudeley Road in Precinct 1.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of payrolls for the periods ending March 8, 22, and 31.

4. Request for approval of orders for indemnification of Charles Bacarisse, District Clerk, and Paul Bettencourt, Tax Assessor-Collector, for \$100 each in connection with losses due to counterfeit bills.
5. Request for authorization to open petty cash accounts for Children's Protective Services and Social Services.
6. Request for authorization for two employees from the Auditor's Office, one employee from the Treasurer's Office, and one employee of Human Resources & Risk Management to travel to various public entities February 14 and at various times through FY 2002-03 to evaluate payroll and related human resource information systems and practices at an approximate total cost of \$5,000.
7. Transmittal of audited claims.

b. **Treasurer**

1. Request for approval for the Treasurer and an employee to attend an annual continuing education seminar April 15-18 in College Station at an approximate cost of \$1,200, with travel by county vehicle.
2. Transmittal of a report of monies received and disbursed for the month of December.

c. **Tax Assessor-Collector**

1. Request for approval of a resolution for Mary Harper on the occasion of her retirement.
2. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Rental of dust control and related items for the county.
  - b. Laboratory testing for jail inmates for the Sheriff's Department.
  - c. Ryan White Title I Services for the county.
  - d. Educational consulting services for Harris County Juvenile Justice Charter School.
  - e. Insurance for ferryboats for the county.
  - f. Repair of existing storm sewer system located in an easement between two residential lots in Precinct 2.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Administrative Office of the District Courts, Tax Assessor-Collector, Central Technology Center, and Children's Protective Services.

3. Recommendation that the award for purchase, installation, and maintenance of telecommunication video conferencing equipment for Children's Protective Services be made to Aethra Telecommunications, Inc., low bid in the amount of \$34,745.
4. Recommendation that the award for steam kettles for the jail annex kitchen be made to Sysco Food Services of Houston, L.P., in the amount of \$39,979.
5. Recommendation that the award for cell cultures for Public Health & Environmental Services be made to Lampire Biological Laboratories, Inc., in the amount of \$47,857.
6. Recommendation that the award for air filtration media and related items for the county be made to Lifetime Filter, Inc., low bid in the amount of \$54,031 for the period beginning May 1.
7. Recommendation that the award for full service asset recovery and related items for the county be made to Houston Auto Auction, Inc., at an estimated annual amount of \$63,138 for the period beginning March 1, and for the County Judge to take necessary action relating to the award.
8. Request for approval of a renewal option with Houston Alternator, Inc., for generators, alternators, and starters for Fleet Services for the period of May 1-April 30, 2003.
9. Request for approval of a renewal option with Approved Remediation & Recycling of Oil Waste, Inc., for sale of surplus/salvage petroleum products and related items for the county for the period of June 1-May 31, 2003.
10. Request for approval of a renewal option with Great Southwest Paper Company for janitorial household products for the county for the period of May 1-April 30, 2003.
11. Request for approval of a renewal option with Symphony Mobilex for mobile x-ray services for Juvenile Probation for the period of May 1-April 30, 2003.
12. Request for approval of an order authorizing the County Judge to execute an agreement with North Pasadena Community Outreach for a community youth development project for Children's Protective Services in the amount of \$74,205 for the period ending August 31.
13. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with International Business Machines Corporation for additional Java and Websphere training and consulting for the Central Technology Center/JIMS Division in the approximate amount of \$246,800.

14. Request that Printrak International, Inc., be granted a sole source exemption from the competitive bid process for purchase of hardware and software maintenance for the existing Automated Fingerprint Identification System for the Sheriff's Department at an estimated annual amount of \$439,878.
15. Request that a list of 44 industrial products and services and a list of 24 publications or groups of publications be granted exemptions from the competitive bid process for items that can be obtained from only one source.
16. Request that Bloomberg, LP, be granted a sole source exemption from the competitive bid process for lease of a financial information network for the Office of Financial Services in the approximate amount of \$39,180, and for the County Judge to execute the schedules of services.
17. Request that Unisys Corporation be granted a sole source exemption from the competitive bid process for Unisys IS7-IMP-Internet Commerce Enabler QuickStart Plan for the County Clerk in the approximate amount of \$17,495, and for the County Judge to execute an addendum to the Unisys statement of work.
18. Request that Unisys Corporation be granted a sole source exemption from the competitive bid process for Unisys Storage Area Network Architectural Roadmap, an amendment to an agreement for the County Clerk's Office in the amount of \$25,600, and for the County Judge to execute a supplemental schedule order with Unisys Corporation.
19. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
20. Transmittal of notice of receipt of funds in the total amount of \$21,030 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the month of January.
21. Recommendation that the award for operations and management of Tom Bass I Arts Pavilion for Precinct 1 be made to QUDEL Promotions, Inc., and for the County Judge to take necessary action relating to the award.
22. Request that Deloitte Consulting, LP be granted a professional services exemption from the competitive bid process for upper level management consulting services for Phase IV of the Justice Information Management System project in the approximate amount of \$599,735, and for the County Judge to take necessary action relating to the agreement.

23. Request for approval of orders authorizing the County Judge to execute agreements with Pat Moosavi Deen and Kathy White to provide counseling services for youth and their families for the Truancy Learning Camp for Children's Protective Services at a cost not to exceed \$1,000 each for the period ending August 31.
24. Request for approval of an order authorizing the County Judge to execute an interlocal agreement with Houston Independent School District for improvements to the school grounds of Memorial Elementary School in Precinct 4 in the amount of \$10,000.
25. Request for approval of the purchase of fuel for five vehicles owned by the 9-1-1 Network.

23. **Commissioners Court**

a. **County Judge**

1. Request for approval for a staff member of the Joint City/County Commission on Children to attend the National Youth Summit on Preventing Violence February 16-19 in Washington, D.C. at no cost to the county.
2. Request for approval for appointments of Carmen Bredeson, Debra Blacklock Sloan, and Don Teter to the Harris County Historical Commission.

b. **Commissioner, Precinct 1**

1. Request for approval for an employee to attend the Texas Safety Association Annual Southwest Conference and Expo April 14-16 in Austin at an approximate total cost of \$800.
2. Request for approval of reimbursement for 2001 service awards for 30 employees at a cost of \$50 each.
3. Request for approval to place a fatality marker at 4900 Katy Freeway.
4. Request for discussion, consideration, and approval of an urban redevelopment interlocal agreement between the City of Houston, Harris County, the Flood Control District, Houston Community College System, Houston Independent School District, Port of Houston Authority, Harris County Department of Education, and the Land Assemblage Redevelopment Authority.
5. Request for consideration and approval of the reappointment of Felix Cook to the Board of Directors of the Harris County Sports & Convention Corporation.
6. Request for approval for the Aldine Independent School District to conduct fund-raising activities February 14-16 and 21-23 at Pep Mueller Park.



7. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Westpoint Estates and Rolling Hills subdivisions.
8. Request for approval for three employees to attend a disaster preparedness workshop of the Houston-Galveston Area Council February 27 in Houston at a total cost of \$75.

c. **Commissioner, Precinct 2**

1. Request for approval of the reappointment of Bill Teague to the board of Harris County Sports & Convention Corporation.
2. Request for approval of the reappointment of Steve Phelps to the board of Gulfgate Tax Increment Reinvestment Zone No. 8.
3. Request for approval of the reappointment of Wanda Asbeck, Alton Neatherlin, and Jim R. Strohal to the board of Harris County Rural Fire Prevention District No. 14.
4. Request for approval for an employee to attend a terrorism preparedness workshop February 27 in Houston at a cost of \$25.
5. Request for approval of an agreement with Gulf Coast Waste Disposal Authority for waste disposal in the amount of \$12,000 with the option to add funds if needed for the period of March 1-February 28, 2003.
6. Request for approval to submit a Community Outdoor Outreach Program grant application to Texas Parks & Wildlife Department in the amount of \$30,000.
7. Request for approval for an employee to attend the annual Joint Conference on Aging April 28-May 1 in Kerrville at an estimated cost of \$800.
8. Request for approval to place fatality markers in the 900 block of Hwy. 146 in Baytown, and the 1300 block of Collingsworth at Chapman.

d. **Commissioner, Precinct 3**

1. Request for approval to accept a check in the amount of \$797 from Paul and Beverly May for purchase of a bench for Terry Hershey Park.
2. Request for approval to accept \$175 from Susan G. Beard for purchase of a burr oak tree for Terry Hershey Park.
3. Request for approval for an employee to attend a continuing education course of the Texas Plumbing Air Conditioning and Mechanical Contractors Association March 16 in Houston at a cost of \$65.

4. Request for approval for 10 employees to attend continuing education classes required by the Structural Pest Control Board February 21 at a total cost of \$770.
5. Request for approval for an employee to attend a group leadership training seminar March 1-3 in Houston at a cost of \$350.

e. **Commissioner, Precinct 4**

1. Request for approval for Cy-Fair Sports Association to raise cement slabs in dugouts at Bane Park for improved drainage.
2. Request for authorization for four employees to attend structural pesticide applicator training March 6 in Houston at a total cost of \$200.
3. Request for authorization for two employees to take a structural pest control board exam for weed control and general standards March 26 in Houston at a total cost of \$320.
4. Request for authorization for Precinct 4 vehicles to be used for travel outside of the county in 2002 for the Senior Adult Program.
5. Transmittal of traffic sign installations.

24. **Miscellaneous**

- a. Transmittal of petitions filed with the 61st District Court and County Civil Courts Nos. 1 and 2.
- b. Request for approval of a resolution accepting amendment of Harris County Health Facilities Development Corporation Hospital Revenue Bonds for financing of a Memorial Hospital System Project, Series 1997B.

25. **Emergency items.**

26. **Public Hearing**

Recommendation by the County Engineer that the court approve a street name change from Wood Lane to Prestonwood Park Drive in Prestonwood Park, Section One, in Precinct 4.

27. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

a. Joseph Charles (1)

b. Others

28. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

Adjournment.