



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 02.01

AGENDA

January 8, 2002

1:45 p.m.

Opening prayer by Reverend W.C. Hall of Holy Trinity United Methodist Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Flood Control District
 - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Medical Examiner
13. County Clerk
14. County Attorney
15. Justices of the Peace
16. Probate Courts
17. District Courts
18. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
19. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
20. Miscellaneous
21. Emergency items
22. Appearances before court
23. Opening of bids and proposals
24. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that build-out of the 12th floor of the Criminal Justice Center be authorized as part of the flood recovery measures now being accomplished by Manhattan Construction Company at an estimated cost of \$1.2 million.
2. Recommendation that the director be authorized to accept and review statements of interest and qualifications from professional consultants in connection with delivery of capital improvement projects.
3. Recommendation for authorization to negotiate with Pierce, Goodwin, Alexander and Linville for services in support of voice and data cable installations at the Baker Street Jail.
4. Recommendation that the County Judge be authorized to execute amendments to agreements with Waldo Luedemann, S. Louis Smith, and Joseph Standfield for appraisal services in support of real estate transactions on behalf of the county.
5. Recommendation that the final plans and budget for the proposed Civil Justice Center be approved for permitting, bidding, and construction.
6. Recommendation for authorization to reimburse an employee \$86 for the cost of a notary public fee renewal and bond.
7. Recommendation that notification of availability of Metro general mobility funding to be passed through the county to 14 Metro multi-cities be authorized.
8. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Westpark Corridor project, Tracts C001-009 through C001-012 in Precinct 3.
 - b. Westpark Corridor project, Tracts D001-011 through D001-013 in Precinct 3.
 - c. Valka Road project, Tract 041A in Precinct 4.
 - d. Westpark Corridor project, Tracts D001-002 through D001-009 in Precinct 1.
9. Recommendation that the court approve resolutions and orders authorizing and directing Right of Way on behalf of the Flood Control District to purchase for the negotiated purchase prices, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Grantwood buyout project, Tract 24-816.0 in Precinct 3 in the amount of \$176,000.
 - b. Sims Bayou project, Tract 19-037.0 in Precinct 1 in the amount of \$64,000.

10. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance and for appropriate officials to take necessary actions to complete transactions for:
 - a. Jose B. Aguilar in amounts of \$1,400 and \$573 for the Sims Bayou project in Precinct 1.
 - b. Daryl Flood in the amount of \$17,214 for the HMGP-1041 project in Precinct 4.
 - c. North American Van Lines in the amount of \$4,000 for the HMGP-1041 project in Precinct 4.
 - d. Todd K. and Amy N. Kersting in the amount of \$2,556 for the HMGP-1041 project in Precinct 4.
 - e. Bonnie Moree in the amount of \$22,500 for the HMGP-1041 project in Precinct 2.
 - f. Lawrence L. Martin in the amount of \$1,250 for the HMGP-1041 project in Precinct 2.
 - g. Jon Hallmark in the amount of \$1,020 for the HMGP-1041 project in Precinct 4.
 - h. Michael and Juliet Banks in amounts of \$5,166 and \$1,150 for the Sims Bayou project in Precinct 1.
 - i. Jack Robinson Moving in the amount of \$4,701 for the HMGP-1041 project in Precinct 2.
 - j. Ellard and Danna Lambert in the amount of \$500 for the HMGP-1041 project in Precinct 2.
 - k. Curtis Radick in the amount of \$70 for the US Army Corps of Engineers Cypress Creek flood damage prevention project in Precinct 3.
 - l. Edmundo Orozco in the amount of \$1,450 for the Grantwood buyout project in Precinct 3.
11. Recommendation that the court approve the sale by sealed bid of Tract 02-201.0 in Precinct 2 to Enterprise Transportation Company for \$17,000, and for appropriate officials to take necessary actions to complete the transaction.
12. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to pay \$87,794 to Glenbrook Patiohome Owners Association pursuant to an agreed final judgment in connection with the Sims Bayou project, Tract 07-013.0 in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
13. Recommendation that the court approve a resolution and order authorizing the Jana Lane project in Precinct 2, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire Tracts 001 through 006, 006TCE, 006UE and 007 through 012 on behalf of the county, and to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.

14. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to pay \$50,868 to John A. Sage pursuant to an agreed final judgment in connection with a case in County Civil Court No. 4 for Tract 014 of the FM 1960 project in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
15. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 003 of the Binford Road bridge replacement project in Precinct 3 for the negotiated purchase price of \$144, and for appropriate officials to take necessary actions to complete the transaction.
16. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to pay \$83,085 to Buyer's Investment Group, Inc., pursuant to an agreed final judgment in connection with a case in County Civil Court No. 2 for Tract 073S of the FM 529 project in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
17. Recommendation that the court approve a resolution and order authorizing the county to issue a payment of \$12,300 for the demolition of improvements as part of the Spring Cypress Road project in Precinct 4, and for appropriate officials to take necessary actions to complete the transactions.
18. Recommendation that the court approve a resolution and order authorizing the county to issue a payment of \$1,350 for fixed moving expenses to Johnny and Mary Vaughn for landowner relocation assistance for the Hardy Toll Road extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transactions.
19. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Cobb, Fendley & Associates, Inc., for engineering services to update and prepare construction documents for replacement of the Martin Luther King, Jr., bridges over Sims Bayou in Precinct 1 in the amount of \$140,000.
 - b. Luke David Grainge for landscape maintenance on Unit K100-00-00, Tract 24-071.0 in Precinct 4.
2. Recommendation for authorization for:
 - a. An employee to attend a conference of the International Erosion Control Association February 25-March 3 in Orlando at an approximate cost of \$915.
 - b. An employee to attend a data and information presentation seminar January 31 in Houston at a cost of \$320.

- c. An employee to attend a meeting of the Lady Bird Johnson Wildflower Center board of directors January 24-26 in Austin at an approximate cost of \$1,185.
 - d. Ten employees to attend a computer software seminar January 17-18 in Houston at a total cost of \$4,500.
 - e. Ten employees to attend a computer software seminar February 6-7 in Houston at a total cost of \$7,000.
3. Recommendation for approval of contract document revisions for mowing projects in all precincts to revise channel lists and sector maps.
 4. Recommendation that the County Judge be authorized to execute a letter amendment extending a grant contract between the county and Texas Water Development Board for flood mitigation assistance through February 28, 2002.
 5. Recommendation for acceptance of the Schroeder Oaks Village detention basin, Unit P100-00-00, Tract 43-012.0 in Precinct 4 for maintenance purposes.

c. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for improvements of West Little York Road from east of Queenston Boulevard to Station 35+00 in Precinct 3 at an estimated cost of \$1,354,100.
2. Recommendation for approval of the following plats:
 - a. Coles Crossing Section 18 in Precinct 3; Jones & Carter, Incorporated.
 - b. Sterling Green South Section Nine in Precinct 2; Huitt-Zollars, Incorporated.
 - c. Coles Crossing Section 24 in Precinct 3; Jones & Carter, Incorporated.
 - d. Cannon Acres in Precinct 3; Frontier Surveyors, Incorporated.
 - e. Fairfield Village West Section Eight in Precinct 3; Jones & Carter, Incorporated.
 - f. Fairfield Village West Section Nine in Precinct 3; Jones & Carter, Incorporated.
 - g. Northwoods Catholic School in Precinct 4; Sitech Engineering Corporation.
 - h. Mason Road Shopping Center in Precinct 3; Pate Engineers.
 - i. Heritage Village Section Three in Precinct 4; Alexander Engineering, Incorporated.
 - j. 3500 Greenhouse Road in Precinct 3; Jones & Carter, Incorporated.
3. Recommendation for approval of changes in contracts for:
 - a. Hubco, Inc., contractor for Blackhawk Boulevard construction from Scarsdale Boulevard to southeast of Scarsdale Boulevard in Precinct 1, resulting in a reduction of \$8,548 from the contract amount (27376).
 - b. Hubco, Inc., contractor for Lillja Road and Sellers Road base repairs/resurfacing and major drainage diversion in Precinct 1, resulting in a reduction of \$90,056 from the contract amount (27379).

- c. Kinsel Industries, Inc., contractor for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 1, resulting in no change to the contract amount (27350).
 - d. Total Contracting Limited, contractor for Sudeley Road repair/replacement of concrete pavement and related items in Precinct 1, resulting in an addition of \$4,025 to the contract amount (27382).
 - e. Hubco, Inc., contractor for Queenston Boulevard from FM 529 to Copperfield Subdivision in Precinct 3, resulting in a reduction of \$29,033 from the contract amount (27373).
 - f. Angel Brothers Enterprises, Inc., contractor for Spears Road improvements from Antoine Drive to Spears-Gears Road at Rankin Road in Precinct 4, resulting in a reduction of \$217,023 from the contract amount (27333).
 - g. Aqua Pure, contractor for operating and servicing the wastewater treatment plants at Arthur Bayer Park, Baldwin Boettcher Library, Burroughs Park, and Spring Cypress maintenance facility in Precinct 4, resulting in an addition of \$3,540 to the contract amount (26897).
 - h. Beyer Construction, LLP, contractor for Schroeder Road calamity for emergency repairs and reconstruction of a storm sewer in Precinct 4, adding 21 calendar days and resulting in an addition of \$77,302 to the contract amount (27374).
 - i. Creacom, Inc., contractor for installation of advanced warning flashers or school zone flashers and related equipment for various locations in Precinct 4, resulting in a reduction of \$3,648 from the contract amount (26345).
 - j. Hubco, Inc., contractor for Humble Camp area refurbishing by hot in place recycling of existing asphalt surface and overlay in Precinct 4, resulting in an addition of \$40,353 to the contract amount (27369).
4. Recommendation for deposit of funds in the amount of \$3,250 received from Mission Bend MUD No. 2 for reimbursement for work performed on Howell-Sugarland Road from south of Beechnut Boulevard to north of Empanada Drive in Precinct 3.
 5. Recommendation for authorization for the County Judge to execute an agreement with Knudson & Associates for landscape architectural services in the amount of \$47,000 in connection with the design of Matzke Park in Precinct 4.
 6. Recommendation for authorization for two employees to attend a flood plain management workshop January 23 in Bellville at a cost of \$50, with travel by county vehicle.
 7. Recommendation that bids received for installation of fire alarm, door access, and security system for the central maintenance facility in Precinct 1 be rejected and the project readvertised.

8. Recommendation that a technical defect be waived and the award for drainage improvements for Dad's Club Sports Complex in Precinct 2 be made to Texas Maintenance Division, low bid in the amount of \$23,234, and for appropriate officials to take necessary actions relating to the award.
9. Recommendation that the award for construction of Ella Boulevard from north of Spring Cypress Road to south of Seals Gully in Precinct 4 be made to Hubco, Inc., lowest and best bid in the amount of \$1,297,943, and for appropriate officials to take necessary actions relating to the award.
10. Recommendation that the County Judge be authorized to execute an interagency agreement with the City of Jersey Village for construction of Senate Avenue from Lakeview Drive to Wall Street in Precinct 4.

2. **Toll Road Authority**

- a. Request for approval of a change in contract with Champagne-Webber, Inc., contractor for the Westpark Tollway project, resulting in no change to the contract amount.
- b. Request for authorization for five employees to attend a customer service seminar March 1 in Houston at a cost of \$199.
- c. Request for authorization to waive the corporate deposit requirement in connection with opening an EZ Tag account for county vehicles assigned to the County Library.
- d. Request for authorization to negotiate with Wilbur Smith Associates for general engineering services related to the Fairmont Parkway and alternate Genoa Red Bluff feasibility study.
- e. Request for approval of an amendment to an agreement with Sparks-Barlow-Barnett, Inc., for additional engineering services in connection with the Westpark Tollway project, resulting in an addition of \$153,050 to the contract amount.
- f. Request for authorization for the County Judge to execute an agreement with Tejas South Pipeline Partnership for right of way adjustments in the amount of \$113,875 for relocation of utility improvements for construction of the Westpark Tollway.
- g. Request for approval of payment in the amount of \$293,541 to AECOM Enterprises for construction management services in connection with a portion of the Westpark Tollway project.
- h. Request for approval of agreements with HBC Engineering, Inc., HVJ Associates, Inc., QC Laboratories, Inc., Terra-Mar, and Tolunay-Wong Engineers, Inc., for construction testing and quality assurance services in connection with the Westpark Tollway project.

- i. Request for authorization for the County Judge to execute a temporary right of entry agreement with Metro for location of a temporary field office in Metro's right of way at Boone Road and the Westpark Tollway.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$13,113; settlement of four tort claims in the total amount of \$8,402; denial of a claim for damages; and transmittal of claims for damages received during the period which ended December 31.
- b. Request for authorization to conduct the annual Human Resources & Safety Training Conference for county employees May 22-23 at the Harris County Exposition Center at Reliant Park at a cost not to exceed \$10,000.
- c. Request for authorization for two employees to attend a job fair of the City of Houston and Greater Houston Partnership January 10 in Houston at no cost to the county.
- d. Request for approval of a refund in connection with overpayment by a retiree for dependent health insurance premium in the amount of \$360.
- e. Request for authorization for three employees to attend a seminar of the Community Development Institute March 4-8 in The Woodlands at a total cost of \$1,350.
- f. Transmittal of investment transactions for the period of December 12-January 1 and maturities for December 19-January 8, and request for approval of changes in securities pledged for county funds.
- g. Request for approval of interest payments for commercial paper issues and authorization to replenish an escrow account at Bankers Trust.
- h. Request for approval of a purchase order requested by the Sports & Convention Corporation in the amount of \$2 million for furniture, fixtures, and equipment for the Reliant Park expansion project as authorized by the court.
- i. Request for authorization for an employee to attend a data and information presentation course January 30 in Houston at a cost of \$320.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

- a. Request for approval of an agreement with Harris County Emergency Service District No. 5 for use of the county's 800 MHz public radio system.

- b. Request for authorization for two employees to attend an operating systems training course January 29-February 1 in Houston at a total cost of \$4,196.
- c. Request for authorization for two employees to attend a computer software training class January 28-February 1 in Houston at a total cost of \$2,550.
- d. Request for two employees to attend the Government Technology Conference February 11-15 in Austin at a total cost of \$2,122.

5. **Facilities & Property Management**

- a. Request for authorization to increase monthly payments in accordance with agreements for lease/purchase of properties at 1000 Robert E. Lee Drive, 3330 Old Spanish Trail, 2525 Murworth, 10585 West Office Drive, and 9418 Jensen Drive.
- b. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

6. **Public Health & Environmental Services**

- a. Request for authorization for an employee to attend an ergonomics seminar of the Texas Workers' Compensation Commission January 9 in Houston at a cost of \$90.
- b. Request for authorization for an employee to attend a workshop of the Texas Association of Community Health Centers January 7 in Austin at a cost of \$270.
- c. Request for approval of an agreement with the City of South Houston for the county to issue permits, collect fees, and regulate food establishments within the city.
- d. Request for authorization for certain employees to attend the Greater Houston Dental Meeting February 14 in Houston at a cost of \$1,040.
- e. Request for authorization for an employee to attend the Texas Nutrition Conference February 1 in College Station at a cost of \$131.
- f. Request for authorization for an employee to attend a meeting of the Centers for Disease Control and Prevention March 22-23 in Atlanta at an approximate cost of \$830.
- g. Request for approval of a letter of intent from the Texas Department of Health to continue annual funding of HIV prevention activities and for authorization to extend the salary schedule pending receipt of grant funds in the amount of \$445,053.
- h. Request for approval of a letter of intent from the Texas Department of Health to continue annual funding of the TB Prevention Program and for authorization to extend the salary schedule pending receipt of grant funds in the amount of \$111,025.

- i. Request for authorization to accept donations in the amount of \$145 for the Animal Control Shelter.
- j. Request for authorization for an employee to attend a conference of the Center for Sustainable Health Outreach February 27-March 1 in Biloxi at a cost of \$1,833.
- k. Request for approval of an annual agreement with March of Dimes Foundation Chapter Grant for funds in the amount of \$99,139 to expand a special project for women in connection with the Community Access Program, and for approval of two service systems grant positions.
- l. Request for authorization for an employee to attend the annual nursing leadership conference of the Texas Department of Health February 20-22 in El Paso at an approximate cost of \$1,300.
- m. Request for authorization for five employees to attend a TB case management workshop for nurses January 15-17 in Galveston at an approximate total cost of \$444.
- n. Request for approval of payment in the amount of \$70 for expenses incurred by an employee to attend a grant oversight and implementation meeting in Austin.

7. **Community Development Services**

- a. Request for approval of orders authorizing execution of subordination agreements with Chase Manhattan Mortgage Corporation and Ames B. Nutter & Company Mortgage Bankers to allow certain homeowners to take advantage of refinancing at a lower interest rate.
- b. Request for approval of an agreement with Tejano Center for Community Concerns for funding of operating expenses, construction of 11 affordable single-family homes, and provision of down payment and closing cost assistance using HOME funds in the amount of \$240,941.

8. **Library Services**

Request for authorization for an employee of the County Library to attend a conference of the American Library Association January 17-23 in New Orleans at a cost of \$4,800.

9. **Youth & Family Services**

- a. Request by Domestic Relations for authorization for an employee to attend a family law conference February 7-8 in Houston at a cost of \$325.
- b. Request by Domestic Relations for authorization for six employees to attend a customer service conference March 1 in Houston at a total cost of \$1,134.

- c. Request by Cooperative Extension for authorization for an employee to attend pesticide recertification training classes January 8 in Conroe and January 15 in Rosenberg at an approximate total cost of \$70.
- d. Request by Cooperative Extension for authorization for six employees to travel to Waller January 26 to assist in the coordination of the District 4-H Food Show and supervise the county's delegation at an approximate total cost of \$120.
- e. Request by Cooperative Extension for authorization for an employee to travel to Fort Worth January 17-21 and 23-27 to supervise and assist 4-H members exhibiting projects at the livestock show at an approximate total cost of \$1,220.
- f. Transmittal of notice by the Juvenile Board that the Texas Juvenile Probation Commission has awarded additional grant funds in the amount of \$160,306 for two positions to provide services for juvenile offenders with serious mental health needs.
- g. Request by Children's Protective Services for authorization for an employee to attend a meeting of the State Basic Skills Development Coordinators January 16-18 in Austin at an approximate cost of \$390.

10. **Constables**

- a. Request by the constables' systems manager for authorization to purchase 310 laptop computers and associated equipment for the eight constables.
- b. Request by the constables' systems manager for approval of annual career development pay adjustments for law enforcement personnel.
- c. Request by Constable Abercia, Precinct 1, for approval of an agreement with the First and 14th Courts of Appeals for a deputy to provide bailiff services.
- d. Request by Constable Abercia for authorization for four employees to attend a court security training seminar January 15-17 in Houston at a total cost of \$1,400.
- e. Request by Constable Abercia for approval of an annual law enforcement agreement with Woodland Oaks Community Association.
- f. Transmittal of notice by Constable Abercia of changes in the department's authorized list of regular deputies and reserve officers.
- g. Request by Constable Freeman, Precinct 2, for approval of an annual agreement with the Harris County Department of Education for law enforcement services.
- h. Transmittal of notice by Constable Freeman of renewal bonds for reserve officers.

- i. Request by Constable Hickman, Precinct 4, for authorization for an employee to attend a D.A.R.E. officer training class February 12-15 in Austin at an approximate cost of \$500.
- j. Request by Constable Hickman for authorization for an employee to use a county vehicle for travel to Dallas to attend a Gang Resistance Education and Training conference February 19-22 at no additional cost to the county.
- k. Request by Constable Hickman for authorization to appoint four deputies to vacant positions.
- l. Request by Constable Cheek, Precinct 5, for authorization for certain employees to travel to Bryan, Madisonville, Somerville, Waco, Richmond, and Huntsville to review personnel files for prospective employees and for approval of mileage reimbursement.
- m. Request by Constable Cheek for authorization to appoint two deputies to fill vacant positions.
- n. Request by Constable Cheek for approval of an agreement with Westfield Homeowners Association, Inc., for law enforcement services.
- o. Transmittal of notice by Constable Cheek of changes in the department's authorized list of regular deputies and reserve officers.
- p. Transmittal of notice by Constable Trevino, Precinct 6, of bonds for reserve officers.
- q. Request by Constable Trevino for authorization to submit an application to the Texas Department of Transportation for annual traffic safety grant funds in the amount of \$201,400.
- r. Request by Constable Wooten, Precinct 7, for approval of a monthly car allowance for a deputy position.

11. **Sheriff**

- a. Request for authorization to correct the payroll record of a Public Services Bureau employee.
- b. Request for authorization to accept the donation of a Dell computer from the U.S. Attorney's Office for the Patrol Bureau.
- c. Request for approval of an annual agreement with the Drug Enforcement Administration for continuation of reimbursement of overtime in the total amount of \$15,000 for employees participating in the Organized Crime Drug Enforcement Task Force.

- d. Request for authorization to purchase 300 laptop computers for patrol vehicles.
- e. Request for authorization to renew annual law enforcement agreements with various homeowner and civic associations.
- f. Request for authorization for two employees to attend a seminar regarding managing police traffic services January 21-25 in Evanston, Ill., at an approximate cost of \$3,480.
- g. Request for authorization for three employees to attend D.A.R.E. officers training January 7-18 in Austin at an approximate cost of \$2,920, with travel by county vehicle.
- h. Request for authorization for four employees to attend a seminar concerning background investigations and interview techniques January 15-16 in Round Rock at an approximate cost of \$1,596, with travel by county vehicle.
- i. Request for approval of revised rules governing the regulation of alarm systems in the county and for approval of five clerk positions.

12. **Medical Examiner**

Request for authorization to submit an application to the National Institute of Justice for grant funds for use of new methods and techniques for analysis of toxicological evidence in criminal investigations.

13. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of December 18.
- b. Request for authorization for the County Clerk and two employees to attend an election workshop February 8-12 in Charleston, S.C., at an approximate total cost of \$5,148.
- c. Transmittal of the court's minutes for the meetings of November 6, 12, and 14, and corrections to the court's minutes for the meeting of September 18.
- d. Request for approval of an interlocal agreement with North Harris County Regional Water Authority for the county to be reimbursed for all costs associated with a February 2 board election.

14. **County Attorney**

- a. Request for approval of orders authorizing suits and litigation expenses to compel compliance with Texas Health and Safety Code regulations at 7800 Wright Road and 11842 Eastex Freeway.

- b. Request for approval of payment in the amount of \$300 for annual master classification dues for an employee for admission to the Garland Walker Inn of Court.
- c. Request for approval of an order authorizing the county to exercise its local enforcement authority against any person or entity in violation of the Texas Water Code and to seek civil penalties and injunctive relief if required in connection with permits issued by the TNRCC for small, alternative sewage treatment systems in the county.
- d. Request for authorization for an employee to attend an employment law course January 24-25 in Houston at a cost of \$365.
- e. Request for approval of an order authorizing suit and litigation expenses to compel compliance with flood plain management regulations at 19643 Rio Villa.

15. **Justices of the Peace**

- a. Request by Judge Gorczynski, JP 1.1, for authorization to correct the payroll records of two employees.
- b. Request by Judge Gorczynski for authorization to attend a justice of the peace seminar January 15-18 in Corpus Christi at an approximate cost of \$92.
- c. Request by Judge Delgado, JP 2.1, for authorization to reclassify a clerk position.
- d. Request by Judge Adams, JP 4.1, for authorization for an employee to attend a web site development training course during February at North Harris Montgomery Community College in Houston at a cost of \$115.
- e. Request by Judge Adams for approval of payment in the amount of \$352 for expenses incurred by three employees to attend a justice court training session in Dallas.
- f. Request by Judge Fury, JP 5.1, for authorization for an employee to attend a justice court training seminar January 15-18 in Corpus Christi at an approximate cost of \$451.
- g. Request by Judge Yeoman, JP 5.2, for authorization to attend a justice court training session January 15-18 in Corpus Christi at an approximate cost of \$400.
- h. Request by Judge Green, JP 7.2, for authorization to attend a justice of the peace seminar March 24-27 in San Antonio at an approximate cost of \$500.

16. **Probate Courts**

- a. Request by Judge Austin, Court No. 1, for authorization for an employee to attend an estate planning and probate course January 31-February 1 in Houston at a cost of \$355.

- b. Request by Judge Wood, Court No. 2, for authorization to attend a judicial conference January 13-15 in Fort Worth at an approximate cost of \$772.

17. **District Courts**

- a. Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.
- b. Request for authorization for Judge Wallace, 263rd Court, to attend a capital trial advocacy program of the Center for American and International Law January 4-11 in Austin at an approximate cost of \$1,895.
- c. Request for authorization to compensate an hourly employee for time worked during the pay period that ended November 2.

18. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Custom Dirt Works for Space Center Boulevard mitigation plan in Precinct 2.
 - b. Lindsey Construction for Leisure Place to Long Trace Drive channel restoration.
 - c. R.J. Construction Company for I.T. May Park on-site wastewater treatment and disposal system in Precinct 4.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the months that ended October 31 and November 30.

c. **Tax Assessor-Collector**

- 1. Request for adoption of a correction order drafted by the County Attorney's office to authorize the Clerk of Commissioners Court to correct the minutes from the November 21, 2000 meeting regarding an annual tax order.
- 2. Request for approval of tax refund payments.

3. Request for authorization for an employee to attend legal education seminars January 18 and February 8 and 21 at a cost of \$75, and for an employee to attend a legal collections program January 31-February 1 in Houston at a cost of \$305.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Purchase of truck lifts for Precinct 2.
 - b. Chassis and front-end work and related items for the county.
 - c. Automotive paint and related items for the county, Flood Control District, Harris County Hospital District, and Community Supervision & Corrections.
 - d. Off-site document imaging for the Flood Control District.
 - e. Furnish, deliver, and install miscellaneous playground equipment at El Franco Lee Park for Precinct 1.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District and County Clerks and Public Infrastructure Engineering Division.
3. Transmittal of a list of changes in contract with Waste Management, contractor for refuse removal services for Facilities & Property Management and the Harris County Hospital District, resulting in a reduction of \$7,631 from the contract amount (00570).
4. Recommendation that the award for repair parts and labor for drive train services for the county be made to Northwest Drive Train, Inc., low bid in the amount of \$15,590 for the period of January 8-December 31, with four annual renewals.
5. Recommendation that the award for vehicle decals for Constable, Precinct 4 be made to DM & J Graphics & Design in the amount of \$18,550 for Option A2 for the period beginning January 1.
6. Recommendation that the award for laptop computers for vehicles for the Sheriff's Department be made to GETAC, Inc., low bid meeting specifications in the amount of \$1,018,500.
7. Request for approval of a renewal option with Precision Dynamics Corporation for identification wristbands for the county for the period of March 1-February 28, 2003.
8. Request for approval of a renewal option with Bailey's House of Guns for leather goods and related items for the county for the period of April 1-March 31, 2003.
9. Request for approval of a renewal option with Fire Protection Services, Inc., for fire extinguisher services for the county for the period of April 1-March 31, 2003.

10. Request for approval of a renewal option with Fares Security Services, LLC, for security guard service for the Flood Control District for the period of April 1-March 31, 2003, and approval of a \$.31 per hour increase for unarmed security guard services and a \$.34 per hour increase for armed security guard service.
11. Request for approval of a renewal option with The Xerox Corporation, Panasonic Document Systems Company, and Savin Corporation for photocopier services for the county and the Flood Control District for the period of March 1-February 28, 2003.
12. Request for approval of a renewal option with Hertz Equipment Rental, Inc., for rental of commercial, industrial, and construction equipment and related items for the county for the period of May 1-April 30, 2003.
13. Request for approval of a renewal option with Signal Measurement Corp., Advanced Products for communication consoles and related items for various late model police vehicles for the county for the period of March 1-February 28, 2003.
14. Request for approval of a renewal option with Trantex, Inc., for glass reflective spheres for traffic paint, reflective, and non-reflective pavement markers, and epoxy adhesive for the county for the period of March 1-February 28, 2003.
15. Request for approval of a renewal option with Texas Center for Adolescent Rehabilitation & Education, Inc., for exceptional care residential services for Children's Protective Services, Chimney Rock Center for the period of March 1-February 28, 2003.
16. Request for approval of a renewal option with Lason Corporation for maintenance of Microfilm Scanner 100 and laser printers for the County Clerk for the period of March 31-April 1, 2003.
17. Request for approval of a renewal option with Sysco Food Services of Houston, LP, for insulated trays for the Sheriff's Department for the period of March 1-February 28, 2003.
18. Request for authorization for the County Attorney to prepare an amendment to the first amended food service provider agreement with Kuchenmeister, Inc., to extend the abatement and reduction in commissions.
19. Request for approval of an order authorizing the County Judge to execute an assignment of contract from Amtech Systems Corporation to TransCore, LP, for maintenance of the electronic toll collection system for the Toll Road Authority effective February 1.

20. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with the University of Texas Health Science Center at Houston for physician services for Children's Protective Services and Juvenile Probation in the additional amount of \$20,000 for a pediatric nurse practitioner.
21. Request for approval of orders authorizing the County Judge to execute agreements with Lonique Pritchett, Kendralyn Bourgeois, Tamara Elzy, Ralph Demar, Gail Horton, and Tina Fletcher for counseling services for youth and their families for the Truancy Learning Camp for Children's Protective Services at a cost not to exceed \$2,000 each for the period ending August 31.
22. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with International Business Machines Corporation for service maintenance of IBM hardware for the Auditor in the approximate amount of \$85,681 for the period of July 1, 2001-June 30, 2002.
23. Request for approval of an order authorizing the County Judge to execute an agreement with the City of Pasadena for a community youth development project for Children's Protective Services in the amount of \$57,305 for the period ending August 31.
24. Request for approval of an order authorizing the County Judge to execute an agreement with Gulfton Area Neighborhood Organization for a community youth development project for Children's Protective Services in the amount of \$40,000 for the period ending August 31.
25. Request that Sean Ditch be granted a personal services exemption from the competitive bid process for network consulting and support services for the District Clerk, and approval of an order authorizing the County Judge to execute the agreement in the amount of \$72,800 for the period of January 8-June 28, 2002.
26. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Arthur Anderson, LLP, for independent quality assurance services in connection with implementation of a new electronic voting system for the County Clerk in the amount of \$120,000.
27. Request for approval of an order authorizing the County Judge to execute an agreement with Noblestar for the Sheriff's alarm detail permitting, billing, and collection system for JIMS at an estimated amount of \$59,600.
28. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with NewEra Software, Inc., for an upgraded software license for Central Technology Center in an annual amount of \$4,500.

29. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Levi, Ray & Shoup, Inc., for an upgraded software license for the Central Technology Center in an annual amount of \$24,798.
30. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with Compulink Management Center, Inc., for a license agreement for interface technology for the Sheriff's Department.
31. Request for approval of an order authorizing the County Judge to execute an interlocal agreement with the University of Texas Health Science Center at Houston for medical services at the detention facilities of the Sheriff's Department in the amount of \$200,000 per month for the period of March 1-February 28, 2003.
32. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Texas Center for Adolescent Rehabilitation and Education, Inc., for operation of an emergency shelter and residential treatment program for youth for Children's Protective Services, Juvenile Probation, and TRIAD.
33. Transmittal of a sole source purchase of 25 VisiFLOW software licenses and maintenance from Exigen USA, Inc., for retrieval access to an electronic document management system for the District Clerk in the total amount of \$59,567.
34. Request that Candle Corporation be granted a sole source exemption from the competitive bid process for a renewal option for maintenance on certain proprietary software products for the Central Technology Center at an approximate amount of \$49,000 for the period of January 31-January 30, 2003.
35. Request that Macro 4, Inc., be granted a sole source exemption from the competitive bid process for an amendment to an agreement for upgrade license fee and maintenance for TUBES-MVS software for the Central Technology Center at an approximate amount of \$30,754 for the period of November 1, 2001-October, 2002, and approval of an order authorizing the County Judge to execute the addendum.
36. Request for authorization for an employee to attend the Government Technology Conference 2002 February 12-15 in Austin at an estimated cost of \$1,400.
37. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
38. Transmittal of notice of receipt of funds in the net amount of \$72,815 from the sale of county equipment at Houston Auto Auction November 7, 21, 24, and 28.

19. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating January 23-24 as Harris County Employees' Winter Blood Drive Days in the county and recognizing January 25 as Dress Down Day, allowing county employees to wear blue jeans for donating blood.
2. Consideration of a resolution designating January 29-March 3 as Houston Livestock Show & Rodeo Go Texan Days in the county and further designating February 8 as the official Go Texan Day for county employees to join in the festivities and dress western.
3. Consideration of the reappointment of Jonathan Day to Position 1 as chairman of the Joint City County Commission on Children for a one-year term.
4. Request for authorization for Facilities & Property Management to assist with finding a suitable interim relocation site for students of the Community & Juvenile Education Department at 205 Hollow Tree, and for the County Attorney to assist with any necessary lease agreement for a permanent site.

b. **Commissioner, Precinct 1**

1. Request for approval for payment of \$600 for annual membership dues to Houston Building Owners and Managers Association, Incorporated.
2. Request for approval for the County Judge to execute an interlocal agreement with the City of Pearland for improvements to various roads.

c. **Commissioner, Precinct 2**

d. **Commissioner, Precinct 3**

1. Request for approval to accept a check in the amount of \$100 in connection with the Houston Deaf Senior Citizen Project.
2. Request for approval for an employee to attend the American Traffic Safety Services Association Convention and Traffic Expo February 10-12 in Dallas at an approximate cost of \$650, with travel by county vehicle.

e. **Commissioner, Precinct 4**

1. Request for approval for the Tomball Girls Sports Association to add facilities at a concession area and construct bleacher covers at Burroughs Park.

2. Request for authorization for 12 employees to attend a vegetation management conference January 4 in Houston at a total cost of \$180.
3. Request for approval for various sports associations and leagues to sell tournament items and charge admission at park facilities.
4. Request for approval to reappoint Fritz Guthrie to the Lake Houston Tax Increment Reinvestment Zone Board to serve through December 31, 2003.
5. Request for approval of an order to abate a nuisance at 10523 Moorcreek Drive at a cost of \$7,500.
6. Transmittal of notice of traffic sign installations.
7. Request for authorization for three employees to attend electrical and air-conditioning system service training for transit bus operations January 15-17 in Houston at a total cost of \$360.

20. **Miscellaneous**

- a. Transmittal of petitions filed with County Civil Courts Nos. 1 and 4.
- b. Transmittal of public official bond for the tax collector of Harris County Fresh Water Supply District No. 47.
- c. Transmittal of the annual financial report for the San Jacinto River Authority for the period ending August 31 for filing in accordance with the Texas Water Code.

21. **Emergency items.**

22. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Steve Williams (3)
- b. Gloria Trevino (3)
- c. Frank Rush (3)
- d. R.J. Bobby Taylor (3)
- e. Charles Hixon (1)

f. Joseph Charles (1)

g. Others

23. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

24. **Executive Session**

a. Request by Commissioner, Precinct 1 for an executive session for consideration and approval of the appointment of Xavier Lemond to serve as chief of staff of the Harris County Community Development Department while continuing to provide legal services for the department.

b. Request by the County Attorney for an executive session to discuss pending or contemplated litigation relating to the Constable, Precinct 7.

Adjournment.

SUPPLEMENTAL ITEM

Request from Constable, Precinct 7 for an executive session item to discuss personnel issues.