



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Jim Fonteno  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 01.26

### A G E N D A

December 18, 2001

1:45 p.m.

Opening prayer by Father Ron Cloutier of All Saints Catholic Church in Houston.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Flood Control District
  - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Social Services
8. Community Development Services
9. Library Services
10. Youth & Family Services
11. Constables
12. Sheriff
13. Fire & Emergency Services
14. Medical Examiner
15. County Clerk
16. District Clerk
17. County Attorney
18. District Attorney
19. Justices of the Peace
20. County Courts
21. District Courts
22. Fiscal Services & Purchasing
  - a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
23. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
24. Miscellaneous
25. Emergency items
26. Appearances before court
27. Opening of bids and proposals
28. Executive Session

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute an amendment to an agreement with Brown & Gay Engineers, Inc., for additional on-site engineering services and a project representative for a water and sanitary sewer improvement project along Baker Street at no additional cost to the county.
2. Recommendation that the executive director be authorized to confirm to Metro the status of current right of way negotiations in order to acquire rights of entry for initial construction of the toll road in the West Park corridor.
3. Recommendation for authorization to seek bids for a three-week period for construction and related improvements of maintenance vehicle/equipment wash facilities at Miller Road, Wade Road, Red Bluff Road, and Washburn Tunnel service centers in Precinct 2 at an estimated cost of \$302,000.
4. Recommendation for authorization to seek bids for a three-week period for construction and related improvements of maintenance vehicle/equipment wash facilities in Precinct 4 at an estimated cost of \$562,000.
5. Recommendation that the Flood Control District be authorized to negotiate an agreement with Cobb, Fendley & Associates, Inc., for engineering services to update construction documents for replacement of Martin Luther King Boulevard bridges over Sims Bayou in Precinct 1.
6. Recommendation that the executive director be authorized to settle a claim for damages by Royalwood Municipal Utility District against the Flood Control District in an amount not to exceed \$3,500.
7. Recommendation that the court approve resolutions and orders authorizing the county to accept donations of:
  - a. An easement at Greenhouse Road-3, Tract 003 in Precinct 3.
  - b. A warranty for Spring Cypress Road, Section 9, Tract 54A in Precinct 4.
8. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance and for appropriate officials to take necessary actions to complete transactions for:
  - a. Ethel Green in the amount of \$5,250 for Tract 1 for the Hardy Toll Road extension project in Precinct 1.
  - b. Imtiaz Pirani in the amount of \$9,850 for Tract 29 for the Spring Cypress Road project in Precinct 4.
  - c. Carrie Caffrey in the amount of \$2,300 for Tract CC for the Hardy Toll Road extension project in Precinct 1.

9. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Homestead Road project, Tract 031 in Precinct 1.
  - b. Westpark Corridor project, Tracts B001-015D, B001-070, and B001-075 in Precinct 3.
  - c. Binford Road bridge replacement project, Tract 003 in Precinct 3.
10. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Ella Blvd.-1 project, Tract 014 in Precinct 4 in the amount of \$212,584.
  - b. Telge Road-4 project, Tract 028 in Precinct 3 in the amount of \$12,287.
  - c. Ella Blvd.-1 project, Tracts 003 and 008 in Precinct 4 in the amount of \$26,276.
11. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Hazard Mitigation Grant Program No. 2, Tract 13-803.0 in Precinct 2.
  - b. Sims Bayou project, Tracts 20-059.1 through 20-062.1, and 20-065.1 through 20-075.1 in Precinct 1.
12. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
  - a. HMGP-1379, Tracts 01-801.0, 01-802.0, 02-801.0 through 02-805.0, 03-801.0, 04-801.0, 04-802.0, 13-801.0 through 13-809.0, 14-801.0 through 14-819.0, 14-822.0 through 14-825.0, and 14-828.0 through 14-830.0 in Precinct 2.
  - b. Greens Bayou regional basin acquisition project, Tract 35-006.0 in Precinct 4.
13. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for expenses for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Bonnie Moree in the amount of \$1,150 for the HMGP-1041 project in Precinct 2.
  - b. Ellard and Danna Lambert in the amount of \$16,226 for the HMGP-1041 project in Precinct 2.
  - c. Paul E. Guenther in amounts of \$1,750 and \$519 for the HMGP-1041 project in Precinct 4.
  - d. Margarito and Josephine Lara in amounts of \$8,623 and \$1,150 for the Sims Bayou project in Precinct 1.

- e. Willie and Beverly Evans in the amount of \$6,342 for the Sims Bayou project in Precinct 1.
  - f. Michael W. and Linda L. Harski in amounts of \$12,673, \$1,024, and \$3,736 for the HMGP-2 project in Precinct 3.
  - g. Janet Spurlock Utsey in amounts of \$14,327 and \$55 for the HMGP-2 project in Precinct 4.
  - h. Curtis Radick in the amount of \$232 for the U.S. Army Corps of Engineers Cypress Creek flood damage prevention project in Precinct 3.
14. Recommendation that the court approve a resolution and order declaring Tract 001 on Mission Road in Precinct 4 to be surplus property, and authorizing Right of Way on behalf of the county to sell the property to Spring Baptist Church for \$63,727, and for appropriate officials to take necessary actions to complete the transaction.
15. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the Flood Control District to purchase Tract 29-026.0 of the Schiller Road detention site project in Precinct 3 for a negotiated purchase price not to exceed \$275,000, and for appropriate officials to take necessary actions to complete the transaction.
16. Recommendation that the court approve the sale to ETOCO, Inc., of Tract 15-605.0 for Greens Bayou in Precinct 1 for \$20,000, and for appropriate officials to take necessary actions to complete the transaction.
17. Recommendation that the court approve a resolution and order authorizing the Spring Cypress Road project, Sections 1 through 10 in Precinct 4, decreeing the project to be a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions.
18. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

- 1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. Canyonlands Partners IV, Ltd., and MUD No. 276 to acknowledge a contribution for Berkshire Development to the district and to establish system capacity in the Langham Creek watershed, Unit U100-00-00 in Precinct 3.
  - b. Kimball Hill Texas Development, L.C., to allow flood control improvements to be performed on district property to mitigate the impact of developing land for Unit P545-01-00 in Precinct 4.
  - c. Reliant Energy HL&P for recurring access on Unit A125-00-00 in Precinct 1.

2. Recommendation for adoption of court orders affecting property rights for:
  - a. Abandonment of a drainage easement, Unit H102-00-00, Tracts 04-502.0 and 04-507.0 in Precinct 1.
  - b. Acceptance of a donated easement and detention basin for maintenance purposes, Unit K124-00-00, Tract 03-017.0 in Precinct 4.
3. Recommendation that the court authorize an employee to attend:
  - a. The National Mitigation Banking Conference February 27-March 1 in Washington, D.C., at an approximate cost of \$2,920.
  - b. A design/build seminar February 19-22 in New York at an approximate cost of \$4,170.
4. Recommendation that the court approve construction documents and authorize bids to be taken for a three-week period for:
  - a. Mowing channels in Precincts 3 and 4 at an estimated cost of \$404,845.
  - b. Mowing channels in Precincts 1 and 4 at an estimated cost of \$384,980.
  - c. Mowing channels in Precincts 1, 2, and 4 at an estimated cost of \$481,695.
  - d. Mowing channels in Precinct 2 at an estimated cost of \$346,200.
  - e. Mowing channels in Precincts 1, 3, and 4 at an estimated cost of \$664,690.
5. Recommendation that the court approve award of contracts to:
  - a. Champagne Webber, Inc., for the Brays Bayou federal flood control project detention element from Brays Bayou to Eldridge Road in Precinct 3 in the amount of \$964,860.
  - b. Lindsey Construction, Inc., for general repairs in the Williams Gully watershed in Precinct 4 in the amount of \$158,731.
6. Recommendation that Unit L502-01-00 in Precinct 3 be added to the district's stormwater management system for identification purposes only.
7. Recommendation for authorization for the executive director and staff to travel to Washington, D.C., and Dallas as may be necessary in 2002 for meetings with the U.S. Army Corps of Engineers and others regarding implementation and coordination of active federal projects at an approximate cost of \$8,000.
8. Recommendation for authorization for the County Judge to execute the contract and accept bonds for channel conveyance improvements and enclosure from Mile Drive to Marcia Drive in Precinct 3.

c. **Engineering**

1. Recommendation for approval to seek bids for:
  - a. Toll Road Authority offices for a four-week period at an estimated cost of \$180,000.
  - b. 3,000 tons of riprap gradation No. 1 for any plant or jobsite for the Flood Control District for a two-week period at an estimated cost of \$54,000.

- c. City of Deer Park roadway reconstruction of East 8th Street, East 13th Street, and Center Street in Precinct 2 for a five-week period at an estimated cost of \$2,120,000.
2. Recommendation for approval of the following plats:
    - a. Summerwood Section 11 in Precinct 1; Jones & Carter, Incorporated.
    - b. I-10 Uvalde Center partial replat in Precinct 2; Cobourn Linseisen & Ratcliff, Incorporated.
    - c. Preston Place Section One in Precinct 2; Busch, Hutchison & Associates, Incorporated.
    - d. Amber Sporting Goods in Precinct 3; Hughes-Southwest Surveying Company.
    - e. Copperwood water plant reserve in Precinct 3; Terra Associates, Incorporated.
    - f. Willow Dell Section Three in Precinct 4; R.G. Miller Engineers.
    - g. Eagle Springs Section Six in Precinct 4; Turner Collie & Braden, Incorporated.
    - h. Eagle Springs Section Seven in Precinct 4; Turner Collie & Braden, Incorporated.
    - i. Legacy Park Business Center in Precinct 4; Landev Engineers, Incorporated.
    - j. Lakewood Grove Section 11 in Precinct 4; Costello, Incorporated.
    - k. Windrose West Section Two in Precinct 4; Carter & Burgess, Incorporated.
    - l. Winstone Colony Section Four in Precinct 3; Texas Engineering and Mapping Company.
    - m. Galena Park ISD, Dr. Gerald D. Cobb Middle School in Precinct 2; Brooks & Sparks.
    - n. Cypresswood Drive west of Mason in Precinct 3; Jones & Carter, Incorporated.
    - o. Bammel 8 Business Park replat in Precinct 4; Weisser Engineering Company.
    - p. Coles Crossing Section 16 in Precinct 3; Jones & Carter, Incorporated.
    - q. Independence Gardens partial replat in Precinct 4; John T. Jakubik & Associates, Incorporated.
    - r. Canyon Lakes Village Section Two in Precinct 3; Pate Engineers.
    - s. Kube Subdivision in Precinct 4; March/Jalayer & Associates.
    - t. Willowbrook-Cutten Industrial Park Section One in Precinct 4; De Anda Engineering, Incorporated.
    - u. Dove Meadows regional wastewater treatment plant replat in Precinct 4; Alexander Engineering, Incorporated.
    - v. West Little York Business Park in Precinct 4; John W. Gilligan.
    - w. Northview Baptist Church of Humble in Precinct 4; Sandoval Engineers & Surveyors, Incorporated.
    - x. Bakers Acres in Precinct 4; John W. Gilligan.
    - y. Clayton Greens Section Two in Precinct 3; R.G. Miller Engineers.
3. Recommendation for cancellation of bonds for:
    - a. CyMill Partners, Ltd., executed by Independence Casualty and Surety Company for Cypress Mill Estates Section Two in Precinct 3 in the amount of \$43,883.
    - b. CyMill Partners, Ltd., executed by Independence Casualty and Surety Company for Cypress Mill Estates Section Three in Precinct 3 in the amount of \$17,738.

- c. Spring Rain Apartments, Ltd., executed by Continental Casualty Company for Cypresswood West, Section One replat in Precinct 4 in the amount of \$4,950.
4. Recommendation for approval of changes in contracts for:
  - a. Cook Construction, contractor for construction of two restroom buildings for Alexander Deussen Park in Precinct 1, resulting in a reduction of \$500 from the contract amount (27405).
  - b. Hubco, Inc., contractor for asphalt concrete overlay and base repair of various roads in Precinct 1, resulting in an addition of \$14,737 to the contract amount (27375).
  - c. Angel Brothers Ent., Ltd., contractor for Space Center Boulevard from Genoa Red Bluff Road to existing Space Center Boulevard in Precinct 2, adding 30 calendar days and resulting in an addition of \$105,617 to the contract amount (27353).
  - d. SCI Constructors, Inc., contractor for traffic signal installation and road widening for Sheldon Road and Crockett Road in Precinct 2, adding 18 calendar days and resulting in an addition of \$23,649 to the contract amount (27371).
  - e. Turner Paving & Construction, Inc., contractor for Clear Lake Park entrance renovation in Precinct 2, adding 70 calendar days and resulting in an addition of \$4,246 to the contract amount (27404).
  - f. JRC Construction, Inc., contractor for Huffmeister Road from Cypress-North Houston Road to Ravensway Drive in Precinct 3, resulting in an addition of \$18,716 to the contract amount (27366).
  - g. Kinsel Industries, Inc., contractor for Fry Road bridge over Cypress Creek in Precinct 3, adding 31 calendar days and resulting in no change to the contract amount (27367).
  - h. L.N. McKean, Inc., contractor for Binford Road bridge construction over Unit J158-00-00 Kickapoo Creek in Precinct 3, adding 27 calendar days and resulting in an addition of \$7,640 to the contract amount (27368).
  - i. Hubco, Inc., contractor for Senate Avenue from Lakeview Drive to Wall Street Road in Precinct 4, adding 14 calendar days and resulting in an addition of \$28,167 to the contract amount (27363).
5. Recommendation for authorization to negotiate with S&B Infrastructure, Ltd., for engineering services to design the Clay Road and SH 6 intersection.
6. Recommendation for deposit of funds in the amount of \$536 received from Texas A&M University for refund of a registration fee for an employee in connection with an alternative delivery system seminar.
7. Recommendation for authorization for the County Judge to execute agreements with:
  - a. QC Laboratories, Inc., for on-call construction inspection services in the amount of \$100,000 in connection with various county projects in all precincts.
  - b. S&V Surveying, Inc., for on-call surveying services in the additional amount of \$25,000 in connection with the construction, maintenance, and repair of various county facilities in all precincts (amendment).

- c. Weisser Engineering Company for on-call surveying services in the additional amount of \$25,000 in connection with the construction, maintenance, and repair of various county facilities in all precincts (amendment).
  - d. SWA Group, Inc., for landscape architectural services in the amount of \$77,800 in connection with construction of Kleb Woods Nature Preserve in Precinct 3.
  - e. DMJM+HARRIS, Inc., for engineering services in the additional amount of \$40,000 in connection with Theiss Mail Route Road from Louetta Road to south of Hidden Trail Drive in Precinct 4 (amendment).
8. Recommendation that the award for Animal Control building expansion be made to Integra Construction, Inc., lowest and best bid in the amount of \$210,000, and for appropriate officials to take necessary actions relating to the award.
  9. Recommendation that the County Judge be authorized to execute an agreement with the City of Webster for South Texas Avenue, Baypointe Boulevard, and M. Kobayashi Boulevard in Precinct 2.
  10. Recommendation that the court accept and execute an owner's ratification in connection with the plat of Springfield Estates Section One in Precinct 2.
  11. Recommendation that the court abandon a portion of a road easement in the John C. Ogburn Survey, Abstract No. 616 in Precinct 3.
  12. Recommendation that the court abandon its interest in a portion of a right of way easement dedication in the Mandred Wood Survey, Abstract 869 in Precinct 3.
  13. Recommendation for approval of a preliminary engineering report by R.G. Miller Engineers, Inc., for construction of Morton Road from west of Mason Road to west of Raintree Village Drive in Precinct 3, and authorization to proceed with the design phase.
  14. Recommendation for authorization for an employee to attend a wetland construction and restoration training course January 29-February 1 in Orlando at an approximate cost of \$1,725.
  15. Recommendation that the award for asphaltic concrete overlay and base repair of various roads and parking lots in Clear Lake Park in Precinct 2 be made to Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$352,530, and for appropriate officials to take necessary actions relating to the award.
  16. Recommendation that the award for proposed southbound left turn lane for Mueschke Road at Juergen Road in Precinct 3 be made to Hubco, Inc., lowest and best bid in the amount of \$122,187, and for appropriate officials to take necessary actions relating to the award.

17. Recommendation that the County Judge be authorized to execute an interagency agreement with Fort Bend County for installation of traffic signals at the intersection of Bissonnet Road at Howell-Sugarland Road in Precinct 3.
18. Recommendation that the award for asphalt overlay and drainage improvements of parking lots and roads in Collins Park in Precinct 4 be made to Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$110,183, and for appropriate officials to take necessary actions relating to the award.
19. Recommendation for authorization to issue a purchase order in the amount of \$300,000 to Uretek, Inc., for concrete slab lifting and undersealing by injecting high density polyurethane for various locations in Precinct 4.
20. Recommendation for authorization for an employee to travel to Gainesville, Fla., January 7-10 to visit several dog park facilities at an approximate cost of \$700.

2. **Toll Road Authority**

- a. Request for authorization to negotiate with Sparks Barlow & Barnett Consulting Engineers for engineering services in connection with adding a fourth lane on the Sam Houston Tollway near Westheimer at an estimated cost of \$3.6 million.
- b. Recommendation that the award for renovations to the authority's Meadowfern office building be made to G & Z Contracting, Inc., in the amount of \$46,620, and for appropriate officials to take necessary actions relating to the award.
- c. Request for authorization to participate in the annual Houston Home and Garden Show September 13-15 in Houston at an estimated cost of \$1,900.
- d. Request for authorization for three employees to attend a management workshop of the IBTTA March 2-6 in New Orleans at an estimated total cost of \$4,500.
- e. Request for authorization for appropriate officials to execute an agreement with Michael E. Stone, PMP, for project management services in connection with the Westpark Tollway project.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$30,317 and 15 workers compensation recoveries in the total amount of \$2,832; settlement of 18 tort claims in the total amount of \$74,803; denial of 10 claims for damages; and transmittal of claims for damages received during the period which ended December 11.

- b. Transmittal of investment transactions for the period of November 28-December 11 and maturities for December 5-18, and request for approval of changes in securities pledged for county funds.
- c. Request for approval of interest payments for commercial paper issues; an increase in the amount of \$1,100,000 in connection with the fire at Wood Resources, Inc., at Clow Road in Precinct 4; an increase of \$250,000 for waterline replacement at the Family Law Center; a project in the amount of \$2,420,857 for the Central Technology Center to purchase radios and control stations for various county users; authorization to replenish an escrow account at Bankers Trust; and transfers for interest payments in connection with Reliant Park exhibition facilities.
- d. Request for approval of mutual termination of tax abatement agreements with Symbol Technologies in Precinct 4 and Bank One in Precinct 1, and authorizing acceptance of full recapture of taxes previously abated.
- e. Request for approval of a tax abatement agreement with Sunrise Chemical LLC, and Nisseki Chemical Texas, Inc., for construction of a chemical plant at 10500 Bay Area Boulevard in Precinct 2.
- f. Request for approval of a tax abatement agreement with Sermatech Gas-Path for construction of a facility at 25 Southbelt Industrial Drive in Precinct 1.
- g. Request for approval of orders approving county participation agreements in Reinvestment Zone No. 11, Greenspoint, and Zone 13, Old Sixth Ward.
- h. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

- a. Request for approval of agreements with Community Protection Agency, Inc., Brazoria County, and Fort Bend County for use of the county's 800 MHz public radio system.
- b. Recommendation that the court authorize replacement of county-owned cellular phones with employee-owned equipment and for the county to provide employees allowances for the equipment, and for the court to approve policy guidelines and designate a committee for implementation.

5. **Facilities & Property Management**

- a. Request for authorization to renew lease agreements with:
  - 1. Harris County Department of Education for space at 600 Crosstimbers in the annual amount of \$10,000.
  - 2. Pinnacle Towers, Inc., for the antenna site at 330 Shady Meadow Lane in the Woodlands in the monthly amount of \$3,565.

3. Pinnacle Towers, Inc., for the antenna site at 1000 Louisiana at a monthly fee of \$25,137.
  - b. Request for authorization to destroy certain records of the Community Development Department.
  - c. Request for approval of an agreement with the City of Houston for space at 4605 Wilmington on a month-to-month basis for Social Services.
  - d. Request for approval of an amendment to an agreement with Houston Inwood Professional, Ltd., for lease of additional storage space at 5668 West Little York for Public Health Services.
  - e. Request for approval of payment in the amount of \$875 to the Texas Department of Licensing and Regulation for elevator inspection report filing fees and administrative charges in connection with the Rehabilitation Center building at 2310 Atascocita Road in Humble.
6. **Public Health & Environmental Services**
- a. Request for approval of a purchase order in the amount of \$145,000 for medical services provided by the Baylor College of Medicine at five health centers.
  - b. Request for authorization for Facilities & Property Management to renegotiate a lease for Public Health Services at 3737 Red Bluff.
  - c. Request for approval of annual grant agreements with the Texas Department of Health for family health and planning programs.
  - d. Request for authorization for an employee to attend screening guideline and program manager meetings concerning the Childhood Lead Poisoning Prevention Project January 8 in Austin at an approximate cost of \$250.
  - e. Request for authorization for two employees to attend a database user and reports course February 5-6 in The Woodlands at a total cost of \$1,700.
  - f. Request for authorization for three employees to use a county vehicle January 8 for travel to Huntsville to attend a board of directors meeting of the Texas Mosquito Control Association at no added cost to the county.
  - g. Request for authorization for an employee to attend a computer software class February 4-8 in Houston at a cost of \$1,600.
  - h. Request for authorization for an employee to attend an aquatic conference of the Texas Public Pool Council January 6-9 in College Station at an approximate cost of \$700.

- i. Request for authorization for an employee to attend a workshop of the Texas Health Information Management Association January 11 in Webster at a cost of \$115.
- j. Request for approval of a nuisance abatement specialist grant position.
- k. Request for authorization for three employees to attend a computer server training seminar January 21-22 in Houston at a cost of \$424.
- l. Request for authorization for an employee to attend a geographic information systems course January 14-May 7 at San Jacinto College at a cost of \$201.
- m. Request for approval of additional mileage reimbursements in amounts of \$253 and \$261 for TB outreach workers who exceeded the monthly limit in October.
- n. Request for authorization for an employee to attend a maternity counselor workshop January 15-17 in Austin at a cost of \$432.
- o. Request for authorization for an employee to attend a national immunization conference January 9-11 in San Antonio at an approximate cost of \$633.
- p. Request for authorization for an employee to attend a newsletter design conference January 8-9 in Houston at a cost of \$395.
- q. Request for approval of an amendment to an agreement with the University of Texas Medical Branch in Galveston to reimburse the county \$99,012 for five positions assigned to the Southeast Health Center to support maternity health care needs.
- r. Request for authorization to continue a salary schedule effective January 1 for positions supported by a community access grant award from the March of Dimes.

7. **Social Services**

Request for approval of payment in the amount of \$6,250 to Larry Mosley, CPA, for accounting services for the Supportive Housing Grant program.

8. **Community Development Services**

- a. Request for approval of additional funds in the amount of \$3,566 for additional work due to extensive termite damages in connection with a housing rehabilitation project.
- b. Request for approval of a change in contractor from Galco to Egochin Total Housing Environment Group to complete warranty work for a housing rehabilitation project.
- c. Request for approval of an agreement with Housing Opportunities of Houston, Inc., for partial funding of a program to provide down payment and closing assistance to 30 qualified homebuyers using HOME funds in the amount of \$120,000.

- d. Request for approval of an agreement with Southeast Texas Housing Finance Corporation for partial funding of operating expenses and acquisition of five vacant lots for construction of affordable single-family homes using HOME funds in the amount of \$290,000.
- e. Request for approval of an order authorizing execution of a subordination agreement with Ames B. Nutter & Company Mortgage Bankers to allow certain homeowners to take advantage of refinancing at a lower interest rate.
- f. Request for approval of additional funds in the amount of \$8,105 to eliminate health and safety violations for a septic grant applicant.
- g. Request for approval of funds in the amount of \$4,960 for additional work required in connection with abandoned property at 10410 Flaxman.
- h. Request for authorization for three employees to use a county vehicle for travel to Austin January 17 to take a lead certification examination of the Texas Department of Health at an approximate cost of \$150.
- i. Request for approval of an order allocating funds to Harris County Public Health & Environmental Services for demolition of abandoned, unsafe, and unsanitary structures using Community Development Block Grant funds in the amount of \$256,700.
- j. Request for approval of an order allocating funds to Harris County Precinct 3 for Binford Place drainage/roadway improvements using Community Development Block Grant funds in the amount of \$512,600.
- k. Request for approval of a subordination agreement with New Century Mortgage Corporation in connection with a housing rehabilitation assistance loan in the amount of \$31,318.
- l. Request for authorization to seek proposals to provide controllership services for the department for one year at a cost not to exceed \$111,000.

9. **Library Services**

Request by the director of the County Library for approval of funds to purchase express check out machines and a theft detection system for the Baldwin Boettcher Branch Library at a cost of \$117,000.

10. **Youth & Family Services**

- a. Request by Domestic Relations for authorization to renew notary licenses for two employees at a cost of \$142.

- b. Request by Domestic Relations for authorization for an employee to attend an operating system workshop February 5-6 in Houston at a cost of \$895.
- c. Request by Domestic Relations for authorization for an employee to attend employment law courses January 23-25 in Houston at a total cost of \$440.
- d. Request by Juvenile Probation for authorization for the County Judge to execute an agreement with the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$24,500 for the Project Spotlight program to provide intervention and prevention programs for juveniles and young adult offenders in the Alief area.
- e. Request by Children's Protective Services for authorization for four employees to attend the annual conference of the Texas Association of Marriage and Family Therapy January 22-26 in Houston at a total cost of \$760.
- f. Request by CPS for authorization for an employee to attend a planning committee meeting of the Family Preservation Institute January 18 in Dallas at an approximate cost of \$151.
- g. Request by CPS for authorization for an employee to attend board meetings of the Texas Network of Youth Services February 8, April 19, and June 14 in Austin at an approximate total cost of \$389.
- h. Request by CPS for authorization to pay for the cost of first aid and CPR training for host families who volunteer to provide temporary homes for at-risk youth at an approximate annual cost of \$3,010.

11. **Constables**

- a. Request by the constables' systems manager for approval of educational incentive pay for certain peace officers who have met requirements for the changes.
- b. Request by Constable Abercia, Precinct 1, for authorization to reclassify a position from Deputy VI to Deputy I.
- c. Request by Constable Abercia for authorization to transfer a car allowance from one deputy position to another.
- d. Request by Constable Abercia for approval of annual law enforcement agreements with Braeswood Place Homeowners Association, Garden Oaks Civic Club, Rice Area Constables Service, Inc., Shepherd Park Plaza Civic Club, Upper Kirby Management District, and Woodland Oaks Community Association.
- e. Request by Constable Freeman, Precinct 2, for approval of payment in the amount of \$114 for renewal of a notary public commission for an employee.

- f. Request by Constable Jones, Precinct 3, for approval of annual law enforcement agreements with Crosby, Galena Park, and Sheldon Independent School Districts, Indian Shores Property Owners, New Property Owners Association of Newport, Parkway Forest Property Owners, Pinetrails Community Improvement, and Sterling Green Community Improvement.
- g. Request by Constable Hickman, Precinct 4, for authorization for an employee to attend a DARE training seminar December 17-19 in San Antonio at an approximate cost of \$375.
- h. Request by Constable Hickman for approval of annual law enforcement agreements with various civic and homeowner associations.
- i. Request by Constable Hickman for authorization to delete a deputy position in connection with cancellation of a law enforcement agreement with Sherwood Trails.
- j. Request by Constable Hickman for authorization to accept donations for the department in the total amount of \$1,900.
- k. Request by Constable Hickman for authorization for two employees to attend the Internet Crimes Conference January 14-16 in Austin at an approximate cost of \$1,040.
- l. Request by Constable Cheek, Precinct 5, for authorization to transfer a Precinct 5 captain position from the Toll Road Authority.
- m. Request by Constable Cheek for authorization to change the hourly rate of a grant position.
- n. Request by Constable Cheek for approval of law enforcement agreements with various community and civic associations.
- o. Request by Constable Trevino, Precinct 6, for approval of agreements with Houston Independent School District for the Absent Student Assistance Project and Community Education Partners program.
- p. Request by Constable Trevino for approval of an annual agreement with C.C.I.P. Security Association, Inc., for law enforcement services.
- q. Request by Constable Trevino for approval of an annual agreement with the Housing Authority of the City of Houston for law enforcement services.
- r. Request by Constable Trevino for approval of payment in the amount of \$510 for additional expenses incurred by two employees to attend an investigative training course in San Antonio.

- s. Request by Constable Trevino for approval of payment in the amount of \$363 for expenses incurred by an employee to attend a domestic violence seminar in San Antonio.
- t. Request by Constable Wooten, Precinct 7, for authorization for an employee to attend a Gang Resistance Education and Training class January 21-February 1 in Portland at an approximate cost of \$700.
- u. Request by Constable Wooten for authorization for the County Judge to execute an annual agreement with Woodside Civic Club for law enforcement services.

12. **Sheriff**

- a. Request for approval of payment for notary supplies for certain employees.
- b. Request for approval of maximum salary adjustments for the director of pharmacy and five pharmacist positions in connection with the jail medical services program.
- c. Request for authorization to accept donations for the department.
- d. Request for approval of annual law enforcement agreements with various civic and homeowner associations.
- e. Request for approval of payment in the amount of \$600 for expenses incurred by two employees to attend a meeting of the Governor's Homeland Security Task Force in Dallas.
- f. Request for authorization for an employee to attend the Heckler and Koch Armorers class January 14-17 in Pasadena at a cost of \$495.
- g. Request for authorization for two employees to attend a seminar regarding investigating Internet crime January 14-16 in Austin at a cost of \$982, with travel by county vehicle.
- h. Request for authorization for four employees to attend a crime analysis training seminar March 18-22 in Houston at a cost of \$3,813.

13. **Fire & Emergency Services**

- a. Request for authorization to conduct a building and fire code feasibility study for the county with assistance from the County Attorney, Public Infrastructure, and Facilities & Property Management.
- b. Transmittal of the financial report for Harris-Fort Bend Emergency Services District No. 100.

- c. Request for authorization for the County Judge to execute a fire protection services agreement with the Cloverleaf Volunteer Fire Department.
- d. Request for authorization to accept a refund in the amount of \$27 from the U.S. Postal Service for postage remaining on a returned meter.
- e. Request for authorization to accept a donation in the amount of \$9,000 from the Clear Lake Volunteer Fire Department to refurbish a maintenance building at the training academy site.

14. **Medical Examiner**

- a. Request for authorization for an employee to attend a meeting of the Association of Forensic DNA Analysts January 16-17 in Austin at an approximate cost of \$700, with travel by county vehicle.
- b. Request for authorization to renew an agreement with Transplantation Research Foundation in the amount of \$100 per month for organ and tissue procurement for transplantation in patients undergoing surgery.
- c. Request for authorization to submit an application to the Texas Narcotics Control Program for grant funds in the amount of \$231,000 to purchase DNA analysis equipment, supplies, and training.

15. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Fonteno concerning an item on the court's agenda of December 4.
- b. Request for authorization for six employees to attend computer programming classes January through April in Houston at an approximate total cost of \$19,400.
- c. Request for authorization for an employee to attend a meeting of the International Association of Clerks, Recorders, Election Officials, and Treasurers January 8-13 in Kansas City, Mo., at an approximate cost of \$1,485.
- d. Transmittal of the court's minutes for the meeting of October 23.

16. **District Clerk**

- a. Request for authorization for the District Clerk to attend a board of directors meeting of the Texas Association of Child Support Registries January 10-11 in Austin at an approximate cost of \$300, and various TACSR board meetings throughout 2002 at an approximate cost of \$300 for each trip.

- b. Request for authorization for the District Clerk to travel to Washington, D.C., February 3-7 to conduct legislative business in connection with child support issues at an approximate cost of \$2,500.
- c. Request for authorization for the District Clerk and two employees to attend work group meetings of the Attorney General State Case Registry and Disbursement Unit throughout 2002 in Austin or San Antonio in connection with child support issues at a cost not to exceed \$250 per person, per trip.
- d. Request for authorization for 33 employees to attend the department's annual Supervisors Leadership Retreat January 15 in Houston at a total cost of \$3,929.
- e. Request for authorization for eight employees to attend a notary public training seminar January 16 in Houston at a total cost of \$640.
- f. Request for authorization to reclassify 182 clerk positions effective January 12.
- g. Request for authorization to increase the hourly rate of a criminal intake clerk model position effective December 1.

17. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in JP Court 1.2, the 334th District Court, County Civil Courts Nos. 1, 2, 3, and 4, and U.S. District Court.
- b. Request for authorization for two employees to attend a trial preparation seminar for paralegals January 24 in Houston at a total cost of \$318.
- c. Request for approval of orders authorizing the County Judge to execute agreements between the county and the Texas Water Development Board and the Harris County Flood Control District to jointly fund and implement a buyout program using Texas Water Development Board funds available through a Federal Emergency Management Agency grant program.
- d. Request for approval of orders authorizing settlement of cases in the 157th District Court and County Civil Court No. 1.
- e. Request for authorization for the County Judge to execute releases in connection with settlement of a workers compensation claim in the 165th District Court and settlement of damages to a county vehicle in connection with a case in County Civil Court No. 3.

18. **District Attorney**

- a. Request for authorization for the Auditor to issue a check in the amount of \$9,000 for annual payment for 150 pagers for certain employees.

- b. Request for approval of education incentive pay for three peace officer employees who have met requirements for the changes.
- c. Request for authorization for 23 employees to attend a trial skills course for prosecutors January 13-18 in Austin at an approximate cost of \$8,000.

19. **Justices of the Peace**

- a. Request by Judge Adams, JP 4.1, for approval of payment in the amount of \$2,800 for court interpreter application fees for certain employees.
- b. Request by Judge Adams for approval of payment in the amount of \$86 for expenses incurred by an employee to attend a software training class in Austin.

20. **County Courts**

Request for authorization for the court manager to attend a meeting of the National Consortium for Justice Information and Statistics January 10-13 in Sacramento at an approximate cost of \$1,050.

21. **District Courts**

- a. Request for approval of payments to the Harris County Department of Education and the Houston Bar Association for alternative dispute resolution services.
- b. Request for authorization for three juvenile court judges, a referee, and three associate judges to attend the annual juvenile law conference February 27-March 1 in Austin at an approximate total cost of \$6,825.

22. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
  - a. A&B Construct., for repair/replacement of concrete pavement and related items on Hopper Road in Precinct 1.
  - b. City of South Houston for an agreement for partial funding for the rehabilitation and construction of sanitary sewer manholes using FY 1997 CDBG funds.
  - c. ERS, Inc., for shoreline improvements at Clear Lake Park in Precinct 2.
  - d. Lecon, Inc., for Bear Creek bypass channel excavation for Unit U202-01-00E001.
  - e. Little Tikes for furnishing, delivering, and installing miscellaneous playground equipment and jogging trail for James Driver Park in Precinct 2.
  - f. Williams Bros. Const., for Townsen Blvd., from US 59 to east of North Houston Avenue in Precinct 4.

2. Request for authorization to increase the change fund for Public Health/Humble Clinic and County Library/LaPorte Branch, and a petty cash account for Commissioner, Precinct 1.
3. Request for approval of an order establishing a new bank account for the Office of Economic Development.
4. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval to levy the alcoholic beverage license and permit fees, hotel occupancy tax, and the occupation tax on coin-operated machines for the year 2002.
2. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Cell cultures for Public Health & Environmental Services.
  - b. Personal supplies and related items for CSCD residents for the Community Supervision & Corrections Department.
  - c. Furnish, deliver, and install miscellaneous playground equipment for Stein Family Park in Precinct 3.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for Constable of Precinct 4, Social Services, and the County Clerk.
3. Transmittal of a list of changes in contract with:
  - a. Waste Management, contractor for refuse removal services for the Flood Control District, resulting in a reduction of \$352 from the contract amount (00560).
  - b. Coverall of Houston, contractor for cleaning services for the community centers for Precinct 2, resulting in no change to the contract amount (00561).
  - c. DecisionOne, contractor for maintenance of ITT courier equipment and IBM equipment for the Central Technology Center, resulting in a reduction of \$488 from the contract amount (00565).
4. Recommendation that bids for various printed forms for the Toll Road Authority be rejected and readvertised with revised specifications.

5. Recommendation that the award for family planning equipment for Public Health & Environmental Services be made to Ortho-McNeil Pharmaceutical, Inc., low bid in the amount of \$216,182.
6. Recommendation that the award for purchase of security equipment for the county be made to Control Screening for x-ray inspection systems, low bid in the amount of \$259,000.
7. Recommendation that the award for cleaning chemicals for the Washburn Tunnel in Precinct 2 be made to Enviro-Tech Specialties, Inc., in the amount of \$20,500 for the period beginning February 1.
8. Recommendation that the award for vacating, storage, and relocation of household materials for the county be made to A-Rocket Moving & Storage, Inc., low bid in the amount of \$55,250 for the period beginning January 1.
9. Recommendation that the award for security guard services for the county be made to Wackenhut Corporation, low bid in the amount of \$1,750,221 for the period beginning January 1, and for the County Judge to take necessary action relating to the award.
10. Recommendation that the award for bakery items for the county and the Harris County Hospital District be made to Schotts Bakery, LLC, at an approximate cost of \$122,000 for the period of January 1-December 31, 2002.
11. Recommendation that the award for produce for the Sheriff's Department be made to Sysco Food Services of Houston, LP, in the amount of \$152,335 for the period of January 1-April 30, 2002.
12. Recommendation that the award for produce for Juvenile Probation and Children's Protective Services be made to Brothers Produce in the amount of \$57,278 for the period of January 1-April 30, 2002.
13. Request for approval of a renewal option with the Harris County Department of Education for peer mediation in public schools for the county for the period of March 1-February 28, 2003.
14. Request for approval of renewal options with AIDS Foundation of Houston, Inc., The Assistance Fund, AVES, Baylor College of Medicine, Bering Omega Community Services, The BLOCK, Bread of Life, Inc., Brentwood Community Foundation, Donald R. Watkins Memorial Foundation, Families Under Urban & Social Attack, Family Service Center, HACCS, Harris County Social Services, Houston Challenge Foundation, Houston Volunteer Lawyers, Montrose Clinic, Montrose Counseling Center, NAACP-Houston, New Hope Counseling Center, Nonprofit Consulting Services, People with AIDS Coalition, Saint Hope Foundation, Southeast Texas Legal Clinic, UTHSC, and Visiting Nurse Association for Ryan White Title I Services for the county for the period of March 1-February 28, 2003, and for the County Attorney to take necessary action relating to the renewals.

15. Request for authorization for an extension with Arch Wireless for electronic pagers for the county and the Harris County Hospital District for the period through January 31, or until a new contract is awarded.
16. Request for approval of a renewal option with Houston Auto Auction for fixed base turn-key asset recovery and auctioning services for the county for the period beginning January 1 and not to exceed three months.
17. Request for approval of a renewal option with SunGard Bi-Tech Inc., for software maintenance and support fees for the IFAS-Accounting and Financial Reporting System for the county at an estimated cost of \$259,605 for the period of January 1-December 31, 2002.
18. Request for approval of a renewal option with Winn-Lange/Hughes Supply for electrical supplies and related items for the county and the Flood Control District for a period not to exceed 90 days beginning January 1.
19. Request for approval of a renewal option with Coin Copiers, Inc., for coin operated photocopiers, computer printers, and vending card systems for the period of April 1-March 31, 2003.
20. Request for approval of a renewal option with the Houston Bar Association for dispute resolution services for the county for the period of March 1-February 28, 2003.
21. Request for approval of a renewal option with Graphic Controls/LTP for thermal printer paper receipt for the Toll Road Authority for the period of March 1-February 28, 2003.
22. Request for approval of a renewal option with Siemens Information & Communication Networks, Inc., for maintenance of 3COM routers for the Central Technology Center for the period of January 1-December 31, 2002.
23. Request for approval of a renewal option with Naztec, Inc., for school zone pager flashing signals and installation for Public Infrastructure for the period of February 6-February 5, 2003.
24. Request for approval of a renewal option with Fisher Healthcare for various laboratory supplies for the county for the period of February 1-January 31, 2003.
25. Request for approval of a renewal option with Hartmann Lausanne dba Hartmann Medical for microcuvettes for Public Health & Environmental Services for the period of March 1-February 28, 2003.

26. Request for approval to terminate an agreement with Dealers Electric Supply Company for electric lighting elements and related items for the county and the Flood Control District effective February 1.
27. Request for approval of a renewal option with Great Southwest Paper Co., Inc., for food service products and related items for the county for the period of April 1-March 31, 2003.
28. Request for approval of an order authorizing the County Judge to execute an agreement with Vital Records Storage for high security, limited access, and full service records management storage of certain records for the Central Technology Center in the amount of \$19,497 for the period ending November 24, 2002.
29. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with International Business Machines Corporation for a license agreement for IBM System/390 for the Central Technology Center for the period of November 1-October 31, 2002.
30. Request for approval of an order authorizing the County Judge to execute an agreement with the Houston Council on Alcoholism and Drug Abuse for alcohol and substance abuse education and counseling services for the Juvenile Probation Department in the amount of \$139,000.
31. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with International Business Machines Corporation for an upgraded license agreement for IBM SoftWareExcel for maintenance and voice support for the Central Technology Center at an approximate amount of \$118,512 for the period of November 1-October 31, 2002.
32. Request for approval of an order authorizing the County Judge to execute an assignment with Memotec Communications Corporation to Kontron Canada, Inc., for provision of maintenance services for certain computer equipment for the Central Technology Center.
33. Request that George E. Fisher be granted a personal services exemption from the competitive bid process for JAVA programming and training services for the Central Technology Center in the approximate amount of \$101,200 for the period beginning December 18, and for the County Judge to take necessary action relating to the agreement.
34. Request for approval of an order authorizing the County Judge to execute an addendum to an agreement with EMC Corporation for hardware maintenance for the Central Technology Center in the amount of \$27,840 for the period of November 19-November 18, 2002.

35. Request for approval of orders authorizing the County Judge to execute amendments to agreements with AIDS Foundation Houston, Inc., Bering Omega Community Services, Donald R. Watkins Memorial Foundation, The Assistance Fund, Inc., Montrose Clinic, Inc., Houston Area Community Services, Inc., Saint Hope Foundation, and the Harris County Hospital District for increased amounts for Ryan White Title I Services for Public Health & Environmental Services/HIV Services Division for the period ending February 28, 2002.
36. Request for approval of orders authorizing the County Judge to execute agreements with Imelda Hernandez, Nicole Newsome, and Renee Swanigan for counseling services for youth and their families for the Truancy Learning Camp for Children's Protective Services at a cost not to exceed \$2,000 each for the period ending August 31, 2002.
37. Request for approval of orders authorizing the County Judge to execute assignment of contracts from DMG-MAXIMUS, Inc., to MAXIMUS for consulting work, a fleet study, and cost allocation services effective September 30.
38. Recommendation that the award for lease of the Palace Hotel at 216 LaBranch be made to Palace Partners, Ltd., in the amount of \$420 per month, and for the County Judge to take necessary action relating to the award.
39. Request for authorization for the Purchasing Agent to attend a semi-annual board meeting of the National Purchasing Institute February 22-24 in Albuquerque, N.M., at an estimated cost of \$1,000.
40. Request for authorization for the Purchasing Agent to attend a conference of the California Association of Public Purchasing Agents January 21-25 in Riverside, Calif., at an estimated cost of \$1,600.
41. Transmittal of notice of receipt of funds in the net amount of \$82,353 from the sale of county equipment at Houston Auto Auction October 17, 24, and 31 and November 7, 10, and 14.
42. Transmittal of notice of receipt of funds in the total amount of \$21,886 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the month of November.
43. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
44. Request for approval of orders authorizing the County Judge to execute agreements with DePelchin Children's Center for community youth development projects for Children's Protective Services.

45. Request that Verizon Wireless be granted a sole source exemption from the competitive bid process for a renewal option for wireless data/voice customer service for the county for the period of January 11-January 10, 2003.
46. Request that Unisys Corporation be granted a sole source exemption from the competitive bid process for a renewal option for hardware/software maintenance and annual software license fees for the Clearpath System for the County Cooperative Computer Center agreement for Central Technology Center at an approximate amount of \$303,552 for the period of December 1-November 30, 2002.

23. **Commissioners Court**

a. **County Judge**

1. Request for consideration of the reappointment of Dr. Mae F. McMillan and Lynne A. Cleveland to the MHMRA Board of Trustees.
2. Request for consideration of the reappointment of Lawrence Finder, Stephen DonCarlos, and Dale Wortham to the Hospital District Board of Managers.
3. Request for consideration of a resolution designating December 18 as Alma Love Butler Day in the county on the occasion of her retirement from the Community Development Department.
4. Request for authorization for the County Attorney to file an intervention on behalf of the county in the matter of Natural Resources Defense Council, et al. v. Christine Whitman, Administrator, U.S. Environmental Protection Agency in U.S. District Court.
5. Request by the Office of Emergency Management for four employees to attend the annual Texas Emergency Management Training Conference February 10-13 in Austin at an approximate total cost of \$2,000, with travel by county vehicle.
6. Request for discussion and possible action to approve agreements with Dan Shelley, Jim Lemond, Stan Schlueter, Mike Toomey, and Akin, Gump, Strauss, Hauer, & Feld, L.L.P., for legislative liaison services.

b. **Commissioner, Precinct 1**

1. Consideration and approval of a resolution recognizing and congratulating Hattie C. Russom on the official announcement of her retirement effective January 31.
2. Request for approval for an employee to attend a management seminar January 11 in Houston at a cost of \$169.

3. Request for approval for two employees to attend an electrical maintenance seminar February 5-6 in Houston at a cost of \$1,580.
4. Request for approval of the reappointment of Michelle Clayton to the Midtown Redevelopment Authority Board of Directors, Reinvestment Zone No. 2.
5. Request for approval of the reappointment of Curtis Lampley to the Market Square TIRZ No. 3.

c. **Commissioner, Precinct 2**

1. Request for approval for 10 employees to attend an emergency care attendant course January 7 and 9 in Houston and take the required state test at a later date, after the course has been completed, at a total cost of \$1,728.
2. Request for approval for an employee to attend an economic development finance program April 22-26 in San Diego at an estimated cost of \$2,797.
3. Request for approval for an employee to attend an annual electrical code seminar March 18-22 in Houston at an estimated cost of \$1,050.
4. Request for approval for six employees to attend a vegetation management conference January 3 in Baytown at an estimated total cost of \$90.
5. Request for authorization to convert vacation into compensatory time for an employee.

d. **Commissioner, Precinct 3**

1. Request for approval to accept annual rent from American Shooting Center in the amount of \$95,639.
2. Request for approval to accept a check in the amount of \$85 from Chad Dear for purchase of a live oak tree for Bear Creek Park.
3. Recommendation that the court instruct the County Budget Officer to include a discussion and recommended action during the court's budget process next month regarding direct bank deposit requirements for employee pay checks and related payroll issues.
4. Request for authorization for the County Judge to execute an amendment to an agreement with the Mickey Leland National Urban Air Toxics Research Center for a study of oxygenated air toxics and asthma in middle school children in an amount not to exceed \$50,000 for a two-year period.

5. Request for approval for an employee to attend an education seminar February 8 in Houston at an approximate cost of \$75.

e. **Commissioner, Precinct 4**

1. Request for discussion and possible action relating to the reappointment and term of office of the Harris County Fire Marshal effective upon the end of the current term on December 31.
2. Request for discussion and possible action relating to the creation of a Fire & Pollution Hazard Review Committee to consist of representatives from the County Attorney's Office, Public Health & Environmental Services/Pollution Control Division, Fire & Emergency Services, Constable of Precinct 1, Public Infrastructure Department, and a representative from each Commissioners Court member to review fire and pollution hazard locations in the unincorporated areas and determine avenues available to the county to mitigate the hazards and determine possible legislative changes to present to the Texas Legislature when it convenes in 2003.
3. Request for approval of board appointments for Emergency Services Districts Nos. 4, 5, 7, and 28 and Rural Fire Prevention Districts Nos. 8, 10, 13, 16, 29, and 46.
4. Request for approval for the Spring Klein Girls Softball League to construct a batting and pitching facility at Collins Park.
5. Transmittal of notice of receipt of funds in amounts of \$50 from Inez Riley and \$205 from First Baptist Church in connection with the Senior Adult Program.
6. Transmittal of notice of receipt of funds in the amount of \$425 in connection with the Fall Festival Fundraiser at Doss Community Center.
7. Request for authorization for the County Judge to execute an agreement with Boy Scouts of America, Troop No. 113, for cleanup along the roadsides of Lutheran Church Road from FM 2920 to Lutheran School Road in connection with the Adopt a County Road program.
8. Request for authorization for the County Judge to execute an agreement with Boy Scouts of America, Troop No. 113, for cleanup along the roadsides of Lutheran School Road from Fartex Road to Lutheran Cemetery Road in connection with the Adopt a County Road program.
9. Request for authorization for the County Judge to execute an agreement with Darul Arqam Student Council for cleanup along the roadsides of Adel Road from Hugh Road to Gears Road in connection with the Adopt a County Road program.
10. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Oaks of Devonshire subdivision.

11. Request for authorization for two employees to attend a joint facilitator workshop January 19-21 in Brownsville at an approximate total cost of \$470.

24. **Miscellaneous**

- a. Transmittal of petitions filed with the 151st District Court, County Civil Courts Nos. 1, 2, and 3, and U.S. District Court.
- b. Request for approval of an order authorizing resale of property by Tomball Independent School District in connection with judgment in a delinquent tax suit in Precinct 4.
- c. Request by the Harris County Hospital District for approval of a lease agreement with ABF Freight System, Inc., for parking spaces at Lyndon B. Johnson General Hospital at a monthly lease rate not to exceed \$1,500, and for the district to sell land in Baytown to the owners of Greywood Arms Apartment Community based on fair market value.
- d. Consideration of orders granting a petition and setting an election date of February 2, 2002 for creation of Rural Fire Prevention District No. 12.
- e. Consideration of orders granting a petition and setting an election date of February 2, 2002 for creation of Emergency Services District No. 6.

25. **Emergency items.**

26. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

- a. Steve Williams (3)
- b. Roland Curry (3)
- c. Ed Christensen (3)
- d. Ben Marmande (3)
- e. Charles Hixon (1)
- f. Others

27. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

28. **Executive Session**

Request by Commissioner, Precinct 1 for an executive session for discussion and possible approval of an interlocal agreement between Dallas, Tarrant, Bell, and Harris Counties for a non-binding letter of intent to purchase a building in Austin, Texas.

Adjournment.

**\*\*\*SUPPLEMENTAL ITEMS\*\*\***

1. Request by Commissioner, Precinct 3 for consideration and approval of a resolution supporting proposed legislation to amend the Transportation Equity Act of the 21st Century (TEA-21).
2. Recommendation by Public Infrastructure Department to approve an order establishing a public hearing date of January 8, 2002 to consider a name change for Wood Lane in Prestonwood Park, Section One.