



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Jim Fonteno  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 01.25

### AGENDA

December 4, 2001

1:45 p.m.

Opening prayer by Reverend Bobby Powell of Dell Dale Baptist Church in Channelview.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Flood Control District
  - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Social Services
8. Community Development Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire & Emergency Services
13. Medical Examiner
14. County Clerk
15. District Clerk
16. County Attorney
17. Justices of the Peace
18. County Courts
19. Probate Courts
20. District Courts
21. Fiscal Services & Purchasing
  - a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
22. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court approve resolutions and orders authorizing the county to issue payments for landowner relocation assistance and for appropriate officials to take necessary actions to complete transactions for Carmen Benitez in amounts of \$1,050, \$4,750, and \$500, and Carrie Caffrey for \$455 for the Hardy Toll Road extension project in Precinct 1.
2. Recommendation that the court approve resolutions and orders authorizing Flood Control District to issue payments for landowner relocation assistance and for appropriate officials to take necessary actions to complete transactions for:
  - a. Todd K. and Amy N. Kersting in the amount of \$12,255 for the HMGP-1041 project in Precinct 4.
  - b. James E. and Georgia A. Kelly in the amount of \$1,950 for the HMGP-1041 project in Precinct 4.
  - c. Danny & Kim Lowe in the amount of \$9,700 for the HMGP-1041 project in Precinct 4.
  - d. Lewis Reyna in the amount of \$5,250 for the FMAP-3 project in Precinct 3.
  - e. Allied Van Lines in the amount of \$1,524 for the HMGP-1041 project in Precinct 4.
  - f. Annie and Frank W. Woods, Jr., in amounts of \$7,127 and \$1,550 for the Sims Bayou project in Precinct 1.
  - g. Willie and Beverly Evans in the amount of \$1,250 for the Sims Bayou project in Precinct 1.
  - h. Jackie and Julius J. Juneman, Jr., in the amount of \$1,595 for the HMGP-2 project in Precinct 4.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. TSA-District buyout project, Tracts 25-819.0 through 25-821.0 in Precinct 4.
  - b. Sims Bayou project, Tracts 17-032.1, 18-054.2, 18-056.1, 18-060.1, and 18-062.1 in Precinct 1.
4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Greenhouse Road project, Tract 002 in Precinct 3.
  - b. Westpark Corridor project, Tracts B516-032A and B in Precinct 3.

5. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Ella Boulevard-1 project, Tract 015 in the amount of \$19,200 in Precinct 4.
  - b. Hardy Toll Road extension project, Tracts FF through HH in the amount of \$37,500 in Precinct 1.
6. Recommendation that the court approve a resolution and order declaring Tract 001 to be surplus property and authorizing Right of Way on behalf of the county to sell Tract 001 of the San Felipe waterline in Precinct 3 to the City of Houston for \$4,800, and for appropriate officials to take necessary actions to complete the transaction.
7. Recommendation that the court approve a resolution and order declaring Tract 23-609.0 to be surplus property and authorizing Right of Way on behalf of the Flood Control District to sell Tract 23-609.0 of Buffalo Bayou in Precinct 3 to the City of Houston for \$3,000, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue a relocation expense payment of \$8,888 as part of the Jackson Bayou improvements project in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
9. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. Dr. Victor and Julie A. Alvarado for a 1,364 square foot strip adjacent to 3501 Bradford Street along Unit D111-00-00 in Precinct 1.
  - b. Geotech Engineering & Testing for materials engineering and testing services in the amount of \$75,000 in support of public works construction projects within the district.
  - c. Yorktown Estates Limited Partnership and Municipal Utility District No. 276 to acknowledge a contribution to the district for the Berkshire Development and to establish system capacity in the Langham Creek watershed in Precinct 3.
2. Recommendation for authorization for:
  - a. An employee to attend a geomorphic principles seminar April 30-May 9 in Colorado at an approximate cost of \$5,150.
  - b. 46 employees to attend a recertification training seminar of the Texas Department of Agriculture January 3-4 in Houston at a total cost of \$690.

3. Recommendation that the court approve construction documents and authorize bids to be taken for:
  - a. A three-week period for general repairs on Carpenters Bayou from Woodforest to Wallisville Road in Precinct 2 at an estimated cost of \$375,000.
  - b. A four-week period for general repairs in Precincts 1 and 4 at an estimated cost of \$338,000.
4. Recommendation that the court approve award of contracts with Lindsey Construction, Inc., for general repairs in Precincts 2 and 4 in the amount of \$267,879, and general repairs in the Horsepen Creek watershed in Precincts 3 and 4 in the amount of \$278,882.
5. Recommendation for approval of a change in contract with Lindsey Construction, Inc., for general repairs in Precincts 1, 3, and 4, resulting in an addition of \$61,745 to the contract amount (00/0316-01).
6. Recommendation that the County Judge be authorized to execute a community partner memorandum of agreement with FEMA to produce an updated, digital flood map for the county relating to the Tropical Storm Allison recovery project.
7. Recommendation for approval of repairs to channel U101-03-00-X004 in Precinct 3 at an approximate cost of \$17,680.
8. Recommendation that Unit L105-00-00 in Precinct 4 be accepted for district maintenance.

c. **Engineering**

1. Recommendation for approval of the following plats:
  - a. Pinafore Reserves in Precinct 1; R.G. Miller Engineers.
  - b. Houston National Boulevard street dedication in Precinct 3; Huitt-Zollars, Incorporated.
  - c. Houston National Golf Course Section One in Precinct 3; Huitt-Zollars, Incorporated.
  - d. Tajjan Enterprise in Precinct 3; HRS and Associates.
  - e. Cornerstone One at Mason Road in Precinct 3; Thompson Surveying Company.
  - f. Parklake Village partial replat in Precinct 3; Brown & Gay Engineers, Incorporated.
  - g. Barker Cypress PMS in Precinct 3; McDonough Engineering Corporation.
  - h. First Community Credit Union Copperfield in Precinct 4; Windrose Land Services, Incorporated.
  - i. Walgreens-Veterans Memorial partial replat in Precinct 4; Windrose Land Services, Incorporated.
  - j. Windrose Water Plant No. 2 in Precinct 4; Carter & Burgess, Incorporated.
  - k. Clayton's Corner Section One in Precinct 4; Brown & Gay Engineers, Incorporated.

1. BCAP North in Precinct 4; Hovis Surveying Company.
2. Recommendation for acceptance or cancellation of bonds for:
  - a. Phonoscope, Ltd., executed by Self Surety for all cables, conduit, and/or pole line activity in, under, across, or along county roads in all precincts in the amount of \$400,000 (acceptance).
  - b. Blue Bell Place Builders, L.L.P., executed by Colonial American Casualty and Surety Company for Blue Bell Village, Section Three in Precinct 1 in the amount of \$11,100 (cancellation).
  - c. Pulte Homes of Texas, L.P., executed by St. Paul Fire and Marine Insurance Company for Louetta Woods, Section One in Precinct 4 in the amount of \$39,788 (cancellation).
  - d. Pinelakes Limited Partnership executed by Amwest Surety Insurance Company for Pinelakes Oakmoss Village, Section One in Precinct 4 in the amount of \$12,983 (cancellation).
  - e. Long Lake Development Company, Ltd., executed by Amwest Surety Insurance Company for Timber Forest, Section Six in Precinct 4 in the amount of \$27,200 (cancellation).
  - f. Long Lake Development Company, Ltd., executed by Amwest Surety Insurance Company for Timber Forest, Section Seven in Precinct 4 in the amount of \$24,500 (cancellation).
3. Recommendation for approval of changes in contracts for:
  - a. Keating Building Corporation, contractor for construction of the county parking garage, resulting in a reduction of \$20,325 from the contract amount (27403).
  - b. A&B Construction Pavers, contractor for repair/replacement of concrete pavement for Hopper Road in Precinct 1, adding seven calendar days and resulting in an addition of \$5,864 to the contract amount (27372).
  - c. Vossler Electric Services, contractor for power distribution for Deussen Park in Precinct 1, resulting in a reduction of \$4,000 from the contract amount (27402).
  - d. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, resulting in an addition of \$67,755 to the contract amount (27357).
  - e. Excalibur Construction, Inc., contractor for Gosling Road improvements from south of Spring Creek to the south end of proposed Spring Creek bridge in Precinct 4, adding 27 calendar days and resulting in no change to the contract amount (27364).
  - f. Williams Brothers Construction, Inc., contractor for Townsen Boulevard from US 59 to east of North Houston Avenue in Precinct 4, resulting in an addition of \$2,644 to the contract amount (27362).
4. Recommendation for deposit of funds received from the City of Seabrook in the amount of \$4,379 for reimbursement for asphalt overlay for various roads in Precinct 2.

5. Recommendation for authorization for the County Judge to execute an agreement with Crouch Environmental Services, Inc., for on-call environmental services in the amount of \$50,000 in connection with various county projects.
6. Request for authorization for the County Judge to execute a right to pull agreement with Reliant Energy HL&P for an electrical service easement and improvements within the county parking garage.
7. Request for authorization for the County Judge to execute a joint participation agreement with Cypress-Fairbanks ISD for construction of Barker-Cypress Road between Huffmeister and Jast Drive in Precinct 3.
8. Recommendation for authorization for the County Judge to reduce the retainage from 5% to 2% for The Trevino Group, contractor for renovation of Annex 17 in Precinct 4.
9. Recommendation that an initial wage rate determination be made on Derk Insulators, subcontractor for Firemen Construction Company, Inc., for violation of county prevailing wage rates on the Barbara Bush Library project in Precinct 4.

2. **Toll Road Authority**

- a. Request for approval of an amendment to an agreement with Thompson Professional Group, Inc., for additional engineering services for the Westpark Tollway project, resulting in an addition of \$196,077 to the contract amount, and for appropriate officials to take necessary actions relating to the amendment.
- b. Request for approval of an amendment to an agreement with Klotz Associates, Inc., for additional engineering services for the Westpark Tollway project, resulting in an addition of \$93,944 to the contract amount, and for appropriate officials to take necessary actions relating to the amendment.
- c. Request for authorization to seek bids for Westpark Tollway from west of Fondren Road to west of Hillcroft Avenue at an estimated cost of \$20 million.
- d. Request for authorization for seven employees to attend a training seminar of the Texas Notary Public Association January 16 in Houston at a total cost of \$560.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$4,831; settlement of five tort claims in the total amount of \$15,333; denial of four claims for damages; and transmittal of claims for damages received during the period which ended November 27.

- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$758 in connection with settlement of an accident claim.
- c. Request for authorization for two employees to attend a bilingual job fair December 5 in Houston at no cost to the county.
- d. Request for approval of recommendations concerning policy, rate schedules, and funding for retiree health care benefits.
- e. Request for approval of an amendment to the deferred compensation plan for employees in connection with the Federal Economic Growth and Tax Relief Reconciliation Act of 2001.
- f. Transmittal of investment transactions for the period of November 14-27 and maturities for November 21-December 4, and request for approval of changes in securities pledged for county funds.
- g. Request for approval of interest payments for commercial paper issues and an increase in the amount of \$1,031,321 in connection with the Baker Street Jail project.
- h. Request for approval of the annual renewal of the county's investment policy.
- i. Request for authorization for two employees to attend an annual institutional investors conference January 24-27 in Salt Lake City at an approximate total cost of \$950.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

Request for approval of an agreement with Humble Independent School District for use of the county's 800 MHz public radio system.

5. **Facilities & Property Management**

- a. Request for approval of payment in the amount of \$110 for expenses incurred by two employees to attend a security seminar in Houston.
- b. Request for authorization to destroy certain records of Public Infrastructure, Constable of Precinct 4, County Treasurer, and Juvenile Probation.

6. **Public Health & Environmental Services**

- a. Request for authorization for two employees to attend a meeting of the American Mosquito Control Association February 17-21 in Denver at a cost of \$2,160.
- b. Request for authorization for an employee to attend a conference for administrative professionals January 9 in Houston at a cost of \$224.
- c. Request for authorization for an employee to attend a computer programming seminar December 17-21 in Houston at a cost of \$1,600.
- d. Request for approval of additional mileage reimbursements in amounts of \$303 and \$292 for TB outreach workers who exceeded the monthly limit in August and October.
- e. Request for approval of payment in the amount of \$200 for a booth at the Subway Health and Fitness Exposition January 18-19 in Houston.
- f. Request for approval of an entomologist position for the Mosquito Control Division.
- g. Request for authorization to accept a donation in the amount of \$1,000 for training of WIC/nutrition staff.
- h. Request for authorization for an employee to attend meetings of the State of Texas Assembly Group East to plan for AIDS services during 2002 at no cost to the county.
- i. Request for authorization for Facilities & Property Management to renegotiate the lease for a facility for health services at 3737 Red Bluff.

7. **Social Services**

- a. Request for approval of an agreement with DePelchin Children's Center, Inc., for family education and support services using Weed and Seed Program funds in the amount of \$52,000.
- b. Request for approval of agreements with the Salvation Army Boys & Girls Clubs of Metropolitan Houston for educational and recreational programs using Weed and Seed Program funds in the total amount of \$32,000.
- c. Request for approval of an agreement with Health Family Initiatives, Inc., for a home-based parent support program using Weed and Seed Program funds in the amount of \$30,000.
- d. Request for approval of an agreement with DePelchin Children's Center for an evaluation of the implementation and performance of the Weed and Seed Project using grant funds in the amount of \$10,000.



- e. Request by Commissioner, Precinct 1, for consideration and approval of a recommendation that the court appoint Sidney Braquet as director of the Harris County Social Services Department effective December 15.

8. **Community Development Services**

- a. Request for approval of an amendment to an agreement with Housing Opportunities of Houston, Inc., for funding of a program to provide down payment and closing cost assistance to low-income residents affected by Tropical Storm Allison using Home Investment Partnerships Program funds in the amount of \$4 million.
- b. Request for approval of orders authorizing execution of subordination agreements with Irwin Mortgage Corporation and New Freedom Mortgage Corporation to allow homeowners to take advantage of refinancing at a lower interest rate.
- c. Request for authorization to remit funds in a total amount not to exceed \$1,136,558 to the U.S. Department of Housing and Urban Development for return to the county's line of credit, and for remittance not to exceed \$30,000 owed by Interfaith Ministries for noncompliance with requirements of Title 24 of the Code of Federal Regulations.

9. **Youth & Family Services**

- a. Request by Cooperative Extension for authorization for five employees to attend a training meeting of the District 9 Extension Association of Family & Consumer Sciences December 7 in College Station at an approximate total cost of \$310.
- b. Request by Cooperative Extension for authorization for an employee to travel to College Station January 15 at an approximate cost of \$70 to pick up broilers for 4H members who will show their projects at the Houston Livestock Show & Rodeo.
- c. Request by Cooperative Extension for authorization for an employee to attend a plant protection conference December 4 in Corpus Christi at an approximate cost of \$235.
- d. Request by Cooperative Extension for authorization for an employee to attend pesticide recertification training workshops December 10 in Anahuac and December 12 in Dayton at an approximate total cost of \$100.
- e. Request by Cooperative Extension for authorization for an employee to attend a rice research workshop December 7 in Beaumont at an approximate cost of \$100.
- f. Request by Cooperative Extension for authorization for an employee to attend a legislative meeting December 14 in College Station at an approximate cost of \$70.

- g. Request by Juvenile Probation for authorization to execute an annual agreement with Harris County Community Supervision & Corrections in the amount of \$154,044 for three adult probation officers to participate in the Project Spotlight team to supervise youthful offenders.
- h. Request by Juvenile Probation for authorization for 15 youth and three employees to use a county vehicle for travel to Lake Jackson December 6 for a basketball game.
- i. Request by Children's Protective Services for authorization for an employee to attend a training seminar of the Council on Accreditation for Children and Family Services January 18 in New Orleans at an approximate cost of \$750.
- j. Request by CPS for authorization for an employee to attend the annual grant conference of the U.S. Department of Commerce for the Technology Opportunities Program December 5-8 in Washington, D.C., at an approximate cost of \$1,300.
- k. Request by Children's Assessment Center for authorization for an employee to attend a meeting of the Children's Advocacy Centers of Texas Forensic Interview Design Team December 7 in Austin at a cost of \$75.

10. **Constables**

- a. Request by the constables' systems manager for authorization to update career development classifications of clerical and communication officer personnel.
- b. Transmittal of notice by Constable Freeman, Precinct 2, of the addition of a regular deputy and a reserve officer to the department's authorized list.
- c. Transmittal of notice by Constable Jones, Precinct 3, of the addition of a regular deputy and the change in status of two officers from reserve to regular in the department's authorized list.
- d. Request by Constable Jones for authorization to accept a donation in the amount of \$5,000 from the Rotary Club to purchase a dog to help in drug investigations.
- e. Request by Constable Jones for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$347,493 for the Crime Victims Assistance Program.
- f. Request by Constable Hickman, Precinct 4, for approval of payment in the amount of \$71 for a notary public commission for an employee.
- g. Request by Constable Hickman for authorization to correct the payroll records of an employee who received a car allowance while using a county vehicle.

11. **Sheriff**

- a. Request for authorization to accept donations for the department.
- b. Request for authorization to renew annual law enforcement agreements with various community organizations.
- c. Request for approval of an agreement with the U.S. Customs Office for use by the Sheriff's Department of certain computer equipment for investigations.
- d. Request for authorization to correct the payroll records of an employee.
- e. Request for authorization to cancel a law enforcement agreement with Sterling Green Village.
- f. Request for authorization to renew an annual agreement with the U.S. Drug Enforcement Administration for reimbursement of overtime for a county officer in the amount of \$2,000 in connection with operations of the Organized Crime Drug Enforcement Task Force.
- g. Request for approval of pay adjustments for civilian personnel and educational incentive pay adjustments for peace officers who have met requirements for the changes.
- h. Request for authorization to extend certain subdivision patrol contracts for an additional 60 days.
- i. Request for approval of overtime pay as necessary for High Intensity Drug Trafficking Agency grant personnel and jail nurses.
- j. Request for authorization for an employee to attend a law enforcement training seminar December 13-14 in Phoenix at an approximate cost of \$968.
- k. Request for authorization for an employee to attend a modeling tool training seminar December 8-22 in Houston at a cost of \$2,385.
- l. Transmittal of notice of name changes for two employees and changes in the department's authorized list of regular deputies.
- m. Request for authorization for two employees to attend an accreditation conference January 30-February 2 in Lafourche Parish, La., at an approximate cost of \$650, with travel by county vehicle.
- n. Request for authorization for 70 employees to attend a seminar of the Correctional Management Institute of Texas January 30-31 or February 28-March 1 in Houston at an approximate total cost of \$9,800.

- o. Request for authorization for 12 employees to attend a conference for administrative professionals January 9 in Houston at a total cost of \$1,800.

12. **Fire & Emergency Services**

- a. Request for authorization for an employee to attend a fire pattern recognition seminar December 12-14 in San Antonio at a cost not to exceed \$400, with travel by county vehicle.
- b. Transmittal of treasurer's bond and 1999 and 2000 annual audits for Emergency Services District No. 2.
- c. Request for authorization for an employee to attend a crime scene and arson photography techniques seminar December 10-11 in San Antonio at an approximate cost of \$450, with travel by county vehicle.
- d. Request for approval of payment of fees in connection with a notary public commission for an employee.
- e. Request for authorization for an employee to attend a logistics workshop December 10-14 in College Station at a cost not to exceed \$200, with travel by county vehicle.
- f. Request for authorization to accept a grant award in the amount of \$350,000 from the U.S. Department of Justice for a terrorism preparedness program.

13. **Medical Examiner**

Request for authorization for an employee to attend a seminar of the Drug Enforcement Administration for forensic chemists December 10-14 in Chantilly, Va., at an approximate cost of \$1,500.

14. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of November 20.
- b. Transmittal of a correction to the court's minutes for the meeting of September 18.
- c. Request for authorization for the County Clerk and three employees to attend a continuing education seminar for county and district clerks January 14-17 in College Station at an approximate cost of \$2,024, with travel by county vehicle.
- d. Request for approval of certain polling place changes for the November 6 joint elections.

15. **District Clerk**

- a. Request for authorization for three employees to attend a training session of the Governmental Collectors Association of Texas December 12 in Conroe at a total cost of \$540.
- b. Request for authorization for an employee to attend the 2001 Open Government Conference December 11-13 in Austin at an approximate cost of \$775.
- c. Request for authorization to correct the payroll records of an employee.
- d. Request for approval of agreements for use of the county's Subscriber Access Program.

16. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in the 215th District Court and County Civil Courts Nos. 2, 3 and 4.
- b. Request for approval of an order authorizing settlement of a workers compensation subrogation claim in County Civil Court No. 1.
- c. Request for approval of an order approving assignment of rights and assumption of duties for recorded pipeline right of way from Houston Lighting & Power Company to Texas Genco, LP.
- d. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 2535 William Tell, 1042 and 1046 Tunell, 15422 Tallshadows, 8824 East Mount Houston Road, 6010 Wade Road in Baytown, 5921 Ridgedale in Highlands, and 13515 Homestead Road.
- e. Request for approval of orders authorizing suit and litigation expenses to compel compliance with the Texas Water Code in the 17000 block of Little York between Queenston and SH 6 North in Westminster Village, Section 1.
- f. Request for authorization for two employees to attend a civil appeals seminar December 7 in Houston at a total cost of \$310.

17. **Justices of the Peace**

- a. Request by Judge Gorczyński, JP 1.1, for authorization to reclassify two clerk positions.
- b. Request by Judge Polumbo, JP 3.2, for authorization to attend a justice of the peace seminar December 11-14 in Tyler at a cost not to exceed \$350.

- c. Request by Judge Polumbo for authorization for an employee to attend a seminar concerning juvenile learning disabilities and intelligence January 10 in Houston at a cost of \$75.
- d. Request by Judge Adams, JP 4.1, for approval of payment in the amount of \$20,240 for furniture and file cabinets in connection with relocation of the Trial and Juvenile Divisions.
- e. Request by Judge Adams for authorization to lease additional storage space at 6911 Louetta Road.
- f. Request by Judge Yeoman, JP 5.2, for authorization to purchase a fax machine at an approximate cost of \$1,619.

18. **County Courts**

Request for authorization for 15 judges, the court manager and an employee to attend a meeting concerning implementation of the Fair Defense Act December 6 in Houston at a cost of \$75 each.

19. **Probate Courts**

Request by Judge Wood, Court No. 2, for approval of payment in the amount of \$75 for expenses to be incurred by an employee for travel to Clute and West Columbia to conduct court investigations of several wards.

20. **District Courts**

Request for authorization for Judge Poe, 228th Court, to attend an advisory council meeting of the Crime Victim's Institute December 4 in Austin at an approximate cost of \$300.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
  - a. Batterson, Inc., for striping various roads in Precinct 2.
  - b. Bean Construction, Inc., for regional detention basin excavation for the White Oak Bayou watershed.
  - c. Bio-Energy Landscape for mowing service in the southeast region of the county.
  - d. Curb Planet, Inc., for ADA major thoroughfare improvements in Precinct 3.
  - e. Curb Planet, Inc., for repair of a bridge on Tidal Road at Patrick's Bayou.
  - f. Excalibur Construction, for improvements to a gated structure in the Clear Lake outlet.

- g. SCI Contractors, Inc., for construction of Barker Cypress from Kieth Harrow to West Little York in Precinct 3.
      - h. SCI Contractors, Inc., for refurbishing various roads by hot in place recycling of existing asphalt surface and overlay in the Spring Camp area in Precinct 4.
      - i. Statewide Traffic Signal, for traffic signal installation for the intersections of Richmond Avenue at West Hampton Drive in Precinct 3.
  2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
  3. Request for approval of an order for indemnification of Sheriff Thomas for \$600 in connection with two losses.
  4. Request for authorization to increase the petty cash account for Social Services.
  5. Request for approval for two employees to attend a management skills seminar January 14-15 or February 13-14 in Houston at a cost of \$800.
  6. Request for approval of January payrolls.
  7. Transmittal of audited claims.
- b. **Tax Assessor-Collector**
1. Request for approval of quarterly payments for services of the Appraisal District.
  2. Request for approval tax refund payments.
- c. **Purchasing**
1. Transmittal of projects scheduled for advertisement:
    - a. Repair parts and labor for drive train services for the county.
    - b. Full service asset recovery services for the Purchasing Department.
    - c. Furnish, deliver, and install playground accessories for the county.
    - d. Install fire alarm/door access/security system for Precinct 1.
  2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District Clerk's Office, Central Technology Center, and Constable, Precinct 4.
  3. Transmittal of a list of changes in contract with:
    - a. Texas Maintenance Systems, contractor for janitorial services at various locations in Region No. 4 for Facilities & Property Management, resulting in an addition of \$2,750 to the contract amount (00567).
    - b. Highlands Construction & Maintenance, contractor for janitorial services at various locations in Region No. 2 for Facilities & Property Management, resulting in an addition of \$956 to the contract amount (00568).

4. Recommendation that the award for public and inmate coin and coin-less pay telephone long distance services for the county be made to Southwestern Bell Telephone Company and for the County Judge to take necessary action relating to the award.
5. Recommendation that the award for judges' professional liability insurance for the county be made to Herbert L. Jamison, only bid in the amount of \$46,134 for coverage with \$2,500 annual aggregate deductible for each judge for the period beginning January 1.
6. Recommendation that the award for various foods for the county jails be made to Bernard Food Industries, Inc., Delta SpiceWorks, Inc., Ditta Meat Co., Glazier Foods Co., McKee Foods Corporation, Mims Meat Company, Inc., Performance Food Group, Petheriotes Bros Coffee Co., Premium Foods, Inc., and Sysco Food Services of Houston L.P., for the period of January 1-June 30, 2002.
7. Request for approval of a renewal option with Cabredon Animal Disposal for pickup, transporting, and disposal of animal carcasses for the county for the period of March 1-February 28, 2003.
8. Request for approval of a renewal option with Rush Farms to allow cultivation for agricultural purposes, including maintenance and upkeep, of approximately 45 acres of undeveloped farm land in Precinct 4 for the period of March 1-February 28, 2003.
9. Request for approval of a renewal option with Greenspoint Dodge of Houston, primary contractor, and Crown Dodge, secondary contractor for repair parts, labor, and related items for Daimler Chrysler automobiles and trucks for the county for the period of March 1-February 28, 2003.
10. Request for approval of a renewal option with Oil Patch-Brazos Valley, Inc., for antifreeze for the county for the period of March 1-February 28, 2003.
11. Request for approval of a renewal option with J & E Associates for janitorial services at various locations in Region No. 3 for the county for the period of March 1-February 28, 2003.
12. Request for approval of renewal options with The OFIS by Powell, Corporate Express, Contract Resource Group, Rockford Business Interiors, Office Furniture Unlimited, Office by Design, and Office Furniture Innovations for office furniture for the county for the period of January 1-December 31, 2002.
13. Request for approval of a renewal option with Coolgas, Inc., for refrigerants for the county for the period of March 1-August 31, 2002.



14. Request for approval of a renewal option with Ward North America, Inc., for workers compensation third party administration and related services for the county and the Flood Control District for the period of March 1-February 28, 2003.
15. Request for approval of a renewal option with Best Uniform Supply Company for uniform rental and laundry service for the county for the period of March 1-February 28, 2003.
16. Request for approval of a renewal option with Direct Action Uniforms for uniforms and related items for the county for the period of March 1-February 28, 2003.
17. Request for approval of an order authorizing the County Judge to execute an agreement with the Association for the Advancement of Mexican-Americans for services for Project Spotlight for the Juvenile Probation Department at a cost not to exceed \$24,999 for the period ending August 31.
18. Request for approval of orders authorizing the County Judge to execute agreements with Youth Education Support Services, Inc., and KIPP Academy for community youth development projects for Children's Protective Services.
19. Request for approval of an order permitting assignment from Highlands Construction & Maintenance Co., to Alanton Group for janitorial services at various locations in Region No. 2 for the county.
20. Request for approval of an order authorizing the County Judge to execute an annual agreement with Vital Records Storage for high security, limited access, and full service records management storage of certain records for the Auditor's Office in the amount of \$6,884.
21. Request for approval of an order authorizing the County Judge to execute an agreement with BSI Consulting, Inc., for consulting and programming for an attorney appointments management system for the District Courts in the amount of \$95,140 for the period of December 1-February 28, 2002.
22. Request for approval of an order authorizing the County to execute an annual agreement with Key Maps, Inc., for digital map images for Precinct 4 in the amount of \$2,975.
23. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Ram Tackett for additional computer consultant services required for HIV Services in the amount of \$130,000, for a maximum of \$264,000.

24. Request for approval of orders authorizing the County Judge to execute amendments to agreements to increase funding for Montrose Counseling Center, Inc., in the amount of \$33,200; The Assistance Fund, Inc., \$31,000; New Hope Counseling Center, Inc., \$32,678; People with AIDS Coalition Houston, \$2,391; Bering Omega Community Services, \$12,800; and Houston Volunteer Lawyers Program, Inc., \$12,038, for Ryan White Title I Services for Public Health/HIV Services for the period ending February 28, 2002.
25. Request for approval of orders authorizing the County Judge to execute amendments to agreements to decrease funding for Amigos Volunteers in Education & Services, Inc., in the amount of \$10,006; Family Service Center, \$25,470; People with AIDS Coalition Houston, \$78,645; Houston Area Community Services, Inc., \$400,000 and \$50,000; and Saint Hope Foundation, \$77,414, for Ryan White Title I Services for Public Health/HIV Services for the period ending February 28, 2002.
26. Request for approval of orders authorizing the County Judge to execute agreements with Houston Area Community Services, Inc., in the amount of \$293,043, and Saint Hope Foundation in the amount of \$50,000, for Ryan White Title I Services for Public Health/HIV Services for the period ending February 28, 2002.
27. Transmittal of a renewal agreement between the Harris County Juvenile Board and The Brown Schools Education Corporation for the Juvenile Justice Charter School in the approximate amount of \$4,291,150 for the period of August 3-August 2, 2002.
28. Request that certain appraisers, outsourcing agents, and relocation specialists be granted personal services exemptions from the competitive bid process for real estate appraisal services and acquisition outsourcing for the period of March 1-February 28, 2003.
29. Request that BMC Software, Inc., be granted a sole source exemption from the competitive bid process for purchase of license upgrades for the Central Technology Center in the approximate amount of \$529,878, and for the County Judge to take necessary actions relating to the award.
30. Request that The Pacific Institute be granted a sole source exemption from the competitive bid process for training materials for the District Clerk's Office in the approximate amount of \$29,250.
31. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
32. Request for approval of an order authorizing the County Judge to execute an agreement for computer consultant services for the Office of Court Services in the amount of \$10,000 for the period through November 30, 2002.

22. **Commissioners Court**

a. **County Judge**

1. Request for discussion and possible action for approval of a memorandum of understanding with a federal agency for various economic and social development assistance initiatives.
2. Consideration of a Community Development Block Grant monitoring letter from the U.S. Department of Housing and Urban Development.
3. Request for approval of the reappointment of Frank E. Nadolney and Joe M. Stevens, Jr., to the Sheriff's Civil Service Commission.
4. Discussion and possible action regarding a two-year appointment of John O. Smith to Position 9 of the Harris County/Houston Sports Authority.
5. Consideration of the appointment of Dr. Michelle Sabino to Position 15 on the Joint City/County Commission on Children.
6. Request by the Office of Emergency Management for an employee to attend an annual hurricane preparedness course January 12-18 in Miami in the amount of \$3,000.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution celebrating Garden Villas Elementary Music Magnet School's anniversary during the Week of December 3-7.
2. Request for approval for an employee to attend five First Aid/CPR/AED classes for certification as a program instructor by the American Red Cross December 1-12 in Houston at a cost of \$100.
3. Request for approval for an employee to attend a continuing education class required for defensive driving instructor certification December 11 in Houston at a cost of \$15.

c. **Commissioner, Precinct 2**

Request for approval to reimburse an employee \$151 for mileage for travel to San Antonio to conduct county business November 14-15.

d. **Commissioner, Precinct 3**

1. Request that the court reimburse the general fund an additional amount of \$198 for expenses incurred in building and expanding the parking lot of the Katherine Tyra Library.
2. Request for approval to create four regular parks positions and change the title and salary maximum of another position.
3. Request for approval of the appointment of Carmen Bredeson to the Harris County Historical Commission.
4. Request for approval to accept a check in the amount of \$20 from the M.D. Anderson Cancer Center Retirees Association.

e. **Commissioner, Precinct 4**

1. Request for approval of the reappointment of Clive Runnells to the Mental Health & Mental Retardation Authority Board.
2. Request for approval for the Spring Klein Girls Softball Association to add electrical service in a concession area at Collins Park.
3. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in Fox Hollow, Section 1.
4. Transmittal of notice of receipt of funds in the total amount of \$70 in connection with the Spring Fiesta Fundraiser at Spring Branch Community Center.
5. Request for authorization for the County Judge to execute an agreement with Klein 4H for cleanup along the roadsides of Stuebner Airline Road from Spring Cypress Road to Thora Road in connection with the Adopt a County Road program.
6. Request for authorization to create five regular positions, modify two existing positions, and delete five existing positions effective December 15.
7. Request for authorization for an employee to attend pesticide applicators re-certification training December 13 in Houston at a cost of \$25.
8. Request for approval of the reappointment of Mary Spinks to the Harris County Hospital District Board of Managers.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 55th and 334th District Courts and County Civil Courts Nos. 2 and 3.

- b. Request for approval of an order authorizing a lease agreement between the Harris County Hospital District and the Harris County Hospital District Foundation for development of a McDonald's Restaurant within Ben Taub General Hospital.
- c. Request for approval of an order authorizing resale of property by North Forest Independent School District in connection with judgment in a delinquent tax suit in Precinct 1.
- d. Request for approval of the proposed budget for FY 2002-03 for the Greater Harris County 911 Emergency Network.

24. **Emergency items.**

25. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

- a. Walter Cochran/Tipton Golias (3)
- b. Charles Hixon (1)
- c. Others

26. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

27. **Executive Session**

- a. Request by an employee of Commissioner, Precinct 2 for hearing a grievance resolution appeal that was before the Resolutions Committee on September 17.
- b. Request by the County Attorney for an executive session for discussion of proposed settlement in the matter of Harris County, Texas v. Paul Davidson in the 14th Court of Appeals.

Adjournment.