



# HARRIS COUNTY, TEXAS

## COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels  
County Judge

El Franco Lee  
Commissioner, Precinct 1

Jim Fonteno  
Commissioner, Precinct 2

Steve Radack  
Commissioner, Precinct 3

Jerry Eversole  
Commissioner, Precinct 4

No. 01.24

### AGENDA

November 20, 2001

1:45 p.m.

Opening prayer by Rev. Ernest Weedon, retired, of First Baptist Church in Deer Park.

1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Flood Control District
  - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Social Services
8. Community Development Services
9. Library Services
10. Youth & Family Services
11. Constables
12. Sheriff
13. Fire & Emergency Services
14. Medical Examiner
15. County Clerk
16. District Clerk
17. County Attorney
18. Justices of the Peace
19. District Courts
20. Fiscal Services & Purchasing
  - a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
21. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Appearances before court
25. Opening of bids and proposals
26. Executive Session

*The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.*

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for approval of payment in the amount of \$300 for an employee to travel to Austin November 28-29 for a presentation to the Texas Transportation Commission relating to funding through the Statewide Transportation Enhancement Program for the courthouse complex plaza.
2. Recommendation for authorization to advertise for a three-week bid period for construction of water and sanitary sewer improvements for county facilities on Baker Street at an estimated cost of \$509,000.
3. Recommendation that the County Judge be authorized to execute an amendment to an agreement with Michael J. Urban for appraisal services in support of county real estate transactions.
4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, to provide landowner relocation assistance, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Hazard mitigation grant program No. 2, Tract 37-837.0 in Precinct 4.
  - b. Willow Waterhole detention basin project, Tracts 02-056.0 through 02-063.0 in Precinct 1.
5. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing a public necessity and convenience, directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete the transactions for:
  - a. Maintenance access to P140-04-03 project, Tracts 02-005.0 and 02-006.0 in Precinct 4.
  - b. HMGP-1379 project, Tracts 04-801.0 through 04-803.0, 08-803.0 through 08-808.0, 11-806.0 through 11-809.0, 13-804.0, 13-805.0, 14-801.0, 14-813.0 through 14-819.0, 15-801.0, 17-802.0 through 17-821.0, 18-806.0, 21-844.0 through 21-855.0, 22-837.0 through 22-843.0, 23-824.0, 24-802.0, 24-803.0, 25-818.0, 26-811.0, 28-837.0 through 28-839.0, 28-841.0 through 28-857.0, 28-859.0, 29-813.0, 29-814.0, 31-810.0 and 35-803.0 in Precincts 1 and 4.
  - c. HMGP-1379 project, Tract 12-801.0 in Precinct 1.
  - d. HMGP-1379 project, Tract 01-021.0 in Precinct 2.
6. Recommendation that the court approve a resolution and order authorizing the Beltway 8 and SH 249 project in Precinct 4, decreeing the project to be a public necessity and convenience, directing Right of Way to acquire Tracts 001 and 002 on behalf of the county, and for appropriate officials to take necessary actions to complete the transactions.

7. Recommendation that the court approve a resolution and order authorizing the county to accept a right of entry from the John P. McGovern Foundation for the northeast corner of South Main Street and Murworth Street, Tract 001, Domed Stadium expansion, and for the County Judge to execute the agreement.
8. Recommendation for authorization for the County Judge to execute a division order for payment of royalties from an oil and gas lease with ETOCO, Inc., for the Rio Villa Park project, Tract 002 in Precinct 2, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to convey easement for Tract 004 to Reliant Energy HL&P for the Domed Stadium Complex expansion project, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 009 of the Greenhouse Road project in Precinct 3, for the negotiated purchase price of \$19,424, and for appropriate officials to take necessary actions to complete the transaction.
11. Recommendation that the court approve a resolution and order authorizing the Flood Control District to pay \$110 to Wells Fargo Home Mortgage for an application fee as part of the Sims Bayou project, Tract 19-043.0 in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
12. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue an incidental expense payment for landowner relocation assistance to Norma Howard in the amount of \$2,063 for the Sims Bayou project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
13. Recommendation that the court approve a resolution and order authorizing the county to issue a fixed moving expense payment for landowner relocation assistance to Juan and Angelina Gonzales in the amount of \$1,050 for the Hardy Toll Road extension project in Precinct 1, and for appropriate officials to take necessary actions to complete the transaction.
14. Recommendation that the court approve a resolution and order authorizing the county to accept the donation of storm sewer easement, Tract 002 for Barker Cypress Road offsite drainage in Precinct 3.
15. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
  - a. Entrix, Inc., for additional environmental engineering services in the amount of \$50,000 in support of the district's engineering and maintenance programs (amendment).
  - b. Greater Greenspoint Management District to construct and maintain a public hike and bike trail along Greens Bayou between Greens Road and Imperial Valley Drive in Precincts 1 and 4.
  - c. Prejean & Company, Inc., for additional professional services in the amount of \$50,000 for revisions to right of way acquisition surveys on the Sims Bayou federal project from SH 288 to Hiram Clarke Road in Precinct 1 (amendment).
  - d. Terra-Mar, Inc., for materials engineering and testing services in the amount of \$75,000 in support of public works construction projects within the district.
  - e. Weisser Engineering Co., for surveying services in the amount of \$75,000 in support of the district's engineering and maintenance programs.
2. Recommendation for authorization for:
  - a. Two employees to attend a watershed conference November 14 in Houston at a total cost of \$150.
  - b. Three employees to attend an engineering and construction documents seminar December 4-7 in Denver at an approximate total cost of \$9,465.
3. Recommendation that the district be authorized to submit a request for a letter of map revision to the City of Houston for its use and submittal to FEMA, and for public notification of the proposed revisions at a cost not to exceed \$600 in connection with upper Sims Bayou regional detention facilities in Precinct 1.
4. Recommendation that the court authorize the deposit of \$1,000,000 into the escrow account for the Sims Bayou federal project in Precincts 1 and 2.
5. Recommendation for approval of a change in contract with Excalibur Construction, Inc., for restoration of White Oak Bayou in Precinct 4, resulting in an addition of \$206,016 to the contract amount (00/0319-02).
6. Recommendation for authorization to issue an addendum to a contract document for general repairs from Oxted to Old Louetta, Unit K137-00-00 in Precinct 4.
7. Recommendation for adoption of court orders for abandonment of casting easements, Unit P117-00-00, Tracts 02-501.0 through 02-506.0 in Precinct 1.
8. Recommendation that the district be authorized to terminate an interlocal agreement with Harris County Water Control and Improvement District No. 109 for construction of improvements to rectify Unit P152-00-00.

c. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
  - a. Cemetery paving and drainage improvements in Precinct 2 at an estimated cost of \$70,000.
  - b. Construction of Ella Boulevard from north of Spring-Cypress Road to south of Seals Gully in Precinct 4 at an estimated cost of \$1,750,000.
  
2. Recommendation for approval of the following plats:
  - a. Riverstone Ranch Section One in Precinct 1; Van DeWiele Engineering Incorporated.
  - b. Smith Acres in Precinct 2; Bear Land Surveying Company.
  - c. McGee Place Phase Two amending plat in Precinct 2; E.R. Consultants Land Surveying & Engineering.
  - d. Lowe's Home Center East Houston in Precinct 2; Doucet & Associates, Incorporated.
  - e. Copper Lakes Section Four amending plat in Precinct 3; Jones & Carter, Incorporated.
  - f. Lakeview Haven Drive first extension street dedication in Precinct 3; Terra Associates, Incorporated.
  - g. Katy ISD Junior High School No. 7 and Elementary Schools Nos. 21 and 20 in Precinct 3; James H. Suchma, P.E., Incorporated.
  - h. Westgate Section Four amending plat in Precinct 3; Jones & Carter, Incorporated.
  - i. Cypress Mill Park Section Three in Precinct 3; Dannenbaum Engineering Corporation.
  - j. Cypress-Rosehill Ministorage Subdivision in Precinct 3; Sitech Engineering Corporation.
  - k. Stone Gate Section 12 in Precinct 3; Huitt-Zollars, Incorporated.
  - l. Louetta Professional Plaza in Precinct 4; John G. Thomas & Associates, Incorporated.
  - m. Atascocita Town Center Section Four replat and extension in Precinct 4; Turner Collie & Braden, Incorporated.
  - n. North Park Forest Munday in Precinct 4; Civil-Surv Land Surveying, L.C.
  - o. Atascocita Forest Section 18 in Precinct 4; Brown & Gay Engineers, Incorporated.
  - p. Gleannloch Farms Section 19 in Precinct 4; Costello, Incorporated.
  - q. Cypresswood Commons in Precinct 4; Clark-Geogram, Incorporated.
  - r. Greens Landing Section 10 in Precinct 4; Turner Collie & Braden, Incorporated.
  - s. C.J. Warehouse in Precinct 4; Sitech Engineering Corporation.
  - t. Randall's/Grant at Louetta in Precinct 4; Cobb, Fendley & Associates, Incorporated.
  - u. Cypresswood/249 crossing in Precinct 4; Carroll Consultants.

3. Recommendation for cancellation of bonds for:
  - a. GSCD-Two, Ltd., c/o Den Ray One, Inc., executed by Scor Reinsurance Company for Copperwood regional shopping center Section Two in Precinct 3 in the amount of \$7,500.
  - b. K. Garden Development, Ltd., executed by Universal Surety of America for Kelliwood Gardens Section Two in Precinct 3 in the amount of \$23,775.
  - c. Ashton Houston Residential, L.L.C., executed by Hartford Fire Insurance Company for Northlake Forest Section Two in Precinct 3 in the amount of \$32,948.
  - d. Ashton Houston Residential, L.L.C., executed by Hartford Fire Insurance Company for Northlake Forest Section Three in Precinct 3 in the amount of \$18,885.
  - e. Robinson Capital & Investment, Inc., executed by National American Insurance Company for Smithstone Drive and Lakeview Haven Drive in Precinct 3 in the amount of \$27,500.
  - f. Gehan Homes, Ltd., executed by Continental Casualty Company for White Oak Springs Section One in Precinct 3 in the amount of \$25,500.
  - g. Westside Ventures, Ltd., executed by United Pacific Insurance Company for Williamsburg Parkway Section One in Precinct 3 in the amount of \$51,000.
  - h. Jefferson Pines, L.P., executed by American Automobile Insurance Company for Compaq Center Drive in Precinct 4 in the amount of \$11,250.
  - i. Lennar Homes of Texas Land and Construction, Ltd., executed by American Casualty Co., of Reading, Pennsylvania for Village Creek Section Two in Precinct 4 in the amount of \$15,623.
  - j. Lennar Homes of Texas Land and Construction, Ltd., executed by American Casualty Co., of Reading, Pennsylvania for Village Creek Section Three in Precinct 4 in the amount of \$19,500.
  
4. Recommendation for approval of changes in contracts for:
  - a. G&Z Contracting, contractor for 1001 Preston seventh floor renovations, resulting in an addition of \$8,145 to the contract amount (32208).
  - b. Keating Building Corporation, contractor for construction of the county parking garage, resulting in an addition of \$44,167 to the contract amount (27361).
  - c. Firemen Construction Company, contractor for Barbara Bush Branch Library construction, adding 63 calendar days and resulting in no change to the contract amount (27498).
  - d. ECO Resources, Inc., contractor for MUD No. 50 water/sewer service replacement, adding 90 calendar days and resulting in no change to the contract amount (32207).
  - e. Curb Planet, Inc., contractor for ADA major thoroughfare improvements in Precinct 3, resulting in a reduction of \$6,069 from the contract amount (27356).
  - f. SCI Contractors, Inc., contractor for Barker Cypress Road construction from Kieth Harrow to West Little York Road in Precinct 3, resulting in a reduction of \$3,800 from the contract amount (27359).



11. Recommendation for approval of a preliminary engineering report by AIA Engineers, Ltd., for construction of West Little York Road from west of Barker-Cypress Road to east of Deep South Drive in Precinct 3, and authorization to proceed with the design phase.
12. Recommendation that the court grant a request for waiver of certain requirements as a condition of plat approval for Houston National Boulevard street dedication in Precinct 3.

2. **Toll Road Authority**

- a. Recommendation that the award for an air conditioning unit for the Meadowfern office building be made to Lange Mechanical, Inc., in the amount of \$39,500, and for appropriate officials to take necessary actions relating to the award.
- b. Request for authorization to negotiate construction testing and quality assurance contracts with HBC Engineering, Inc., HVJ Associates, Inc., QC Laboratories, Inc., Terra-Mar, Tolunay-Wong Engineers, Inc., and Associated Testing Labs, Inc., in connection with the Westpark Tollway project.
- c. Request for authorization to seek bids for Westpark Tollway from west of Dairy Ashford to east of Dairy Ashford at an estimated cost of \$12 million.
- d. Request for approval of an amendment to an agreement with HNTB Corporation for engineering services in connection with the Hardy Toll Road downtown extension, adding 270 days and \$25,000 to the contract amount.
- e. Request for approval of an agreement with Cobb, Fendley & Associates, Inc., for engineering services in the amount of \$237,500 in connection with SH 249 toll plaza modifications for the Sam Houston Tollway, and for appropriate officials to take necessary actions relating to the agreement.
- f. Request for authorization to waive the corporate deposit requirement in connection with an EZ Tag account for county vehicles assigned to the District Attorney's Office.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$3,746; eight workers compensation recoveries in the total amount of \$106,489; Tropical Storm Allison recoveries in the total amount of \$82,371; settlement of 16 tort claims in the total amount of \$11,701; denial of six claims for damages; and transmittal of claims for damages received during the period which ended November 13.
- b. Recommendation that group health and related benefits coverage be reinstated for the dependent of a retiree who has met the requirements for reinstatement.

- c. Transmittal of investment transactions for the period of October 31-November 13 and maturities for November 7-20, and request for approval of changes in securities pledged for county funds.
- d. Request for approval of interest payments for commercial paper issues and for approval of commercial paper projects in amounts of \$1 million for emergency fire control at Wood Resources, Inc., in Precinct 4, including an amended, restated order for Series A notes; \$3,979,000 for property acquisition in the courthouse complex; and allocation of an additional \$9 million for renovations and repairs for the Criminal Justice Center.
- e. Request for approval of a county jail debt service payment, and for authorization to pay quarterly remarketing fees for Toll Road variable rate bonds.
- f. Request for authorization for the director of Fleet Services to attend a meeting of the National Association of Fleet Administrators December 6-7 in San Antonio at an approximate cost of \$150.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.

#### 4. **Central Technology Center**

- a. Request for authorization for five employees to attend a communications technology briefing December 6-7 in Denver at no cost to the county.
- b. Request for approval of agreements with South Lake Houston Emergency Medical Services and U.S. Army 75th Division Training Support for use of the county's 800 MHz public radio system.
- c. Request for authorization for an employee to attend a meeting of the Criminal Standards JSD Team December 11-13 in New Orleans at no cost to the county.
- d. Request for authorization for an employee to attend a grant availability briefing concerning information technology December 13-14 in Austin at an approximate cost of \$240.

#### 5. **Facilities & Property Management**

- a. Request for authorization to occupy a portion of a facility at 4625 FM 1960 West on a month-to-month basis for a training center for Constable, Precinct 4.
- b. Request for approval of an annual agreement with Bryant Cypress Park Shopping Center, LTD., for lease of space at 1882 Barker Cypress for Precinct 3.
- c. Request for authorization to renew an annual license agreement with the United States Coast Guard for an antenna site at the Washburn Tunnel.

- d. Request for authorization to destroy certain records of the Community Development Department in accordance with a records control schedule.
- e. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

6. **Public Health & Environmental Services**

- a. Request for authorization to extend the program of allowing two cats to be adopted for the price of one through December 31.
- b. Request for approval of the budget for the Ryan White Title I Grant in the amount of \$720,809.
- c. Request for authorization for the acting director to attend a symposium concerning health issues for minorities February 6-10 in Washington, D.C., at an approximate cost of \$1,465.
- d. Request for approval for additional mileage reimbursements in amounts of \$63, \$117, \$195, and \$208 for immunization surveillance outreach workers who exceeded the monthly limit in October.
- e. Request for authorization for two employees to attend the HIV Prevention Grantee Orientation December 4-6 in Charlotte, N.C., at an approximate cost of \$1,700.
- f. Request for authorization to accept \$5,000 from the Association of State and Territorial Directors of Health Promotion and Public Health Education for the School Health Program.
- g. Request for authorization for an employee to attend a meeting of the Texas Department of Health December 4-5 in Austin at an approximate cost of \$290.
- h. Request for authorization for an employee to attend a conference concerning nonprofit organizations December 4 in Houston at a cost of \$49.
- i. Request for approval of amended regulations regarding the keeping of dangerous wild animals, with necessary changes for compliance with HB 1362 and a \$50 permit fee.
- j. Request for authorization for an employee to attend a lab accreditation meeting of the Texas Natural Resource Conservation Commission November 29 in Austin at a cost of \$150.
- k. Request for authorization for an employee to attend a meeting concerning the WIC grant program November 30 in Austin at an approximate cost of \$247.

7. **Social Services**

- a. Request for authorization to change the titles of certain positions.
- b. Request for authorization to accept grant funds in the amount of \$100,000 for an emergency nutrition relief program.

8. **Community Development Services**

- a. Request for approval of an order authorizing three Housing Rehabilitation Assistance deferred loans and grants in the amount of \$87,417.
- b. Request for approval of additional relocation funds in amounts of \$2,500 and \$1,415 for two housing rehabilitation clients, and \$15,000 for temporary housing for Lead-Based Paint Hazard Control Program applicants.
- c. Request for authorization for three employees to attend a lead inspector training course December 3-5 in Houston at a cost of \$1,185.
- d. Request for approval of an agreement with the University of Houston Small Business Development Center in support of the department's Wealth Building Initiative for Self-Enhancement program to deliver services to assist low and moderate-income participants using Community Development Block Grant funds in the amount of \$40,000.

9. **Library Services**

- a. Request for authorization to correct the payroll record for an employee of the County Library.
- b. Request for approval of mileage reimbursements for staff of the County Library to attend various free work-related training sessions, meetings, and continuing education workshops.

10. **Youth & Family Services**

- a. Transmittal of notice that the Board of Regents of the Texas A&M University System has changed the name of the Texas Agricultural Extension Service to Texas Cooperative Extension, and the county's office will be Texas Cooperative Extension-Harris County.
- b. Request by Cooperative Extension for authorization for an employee to attend a pesticide recertification training course November 21 in Hempstead at an approximate cost of \$30.

- c. Request by Cooperative Extension for authorization for an employee to attend a conference of the Texas Extension Association of Family & Consumer Sciences December 3-5 in Brownwood at an approximate cost of \$575.
- d. Request by Cooperative Extension for authorization for an employee to travel to College Station December 18 at an approximate cost of \$70 to pick up 200 broilers for 4-H members who will show their projects at the San Antonio Livestock Show.
- e. Request by Community & Juvenile Justice Education for authorization for an employee to attend a government accounting and auditing program of the Texas Society of Certified Public Accountants December 12 in Houston at a cost of \$125.
- f. Request by Community & Juvenile Justice Education for authorization for the director to attend a juvenile justice special education meeting December 5 in San Antonio at an approximate cost of \$225.
- g. Request by Community & Juvenile Justice Education for authorization for two deputies of the Sheriff's Department to attend the 2002 Texas School Safety Summit March 3-6 in Austin at an approximate cost of \$900, with travel by county vehicle.
- h. Request by Children's Protective Services for authorization for two employees to attend a conference concerning nonprofit organizations December 4 in Houston at a total cost of \$98.
- i. Request by CPS for authorization for three employees to attend a forum on diversity and systems of care November 27-29 in Austin at an approximate total cost of \$817.
- j. Request by CPS for authorization for an employee to attend an immunization conference January 9-11 in San Antonio at an approximate cost of \$725.
- k. Request by CPS for approval of payment in the amount of \$3,600 for expenses in connection with conducting training sessions for foster parents.
- l. Request by CPS for authorization to pay for the cost of fire inspections required to license foster and adoptive homes at an approximate cost of \$2,500.
- m. Request by CPS for authorization for an employee to attend public information meetings of the Texas Department of Protective and Regulatory Services in Austin at an approximate total cost of \$1,500.
- n. Consideration of a recommendation that the court appoint Elaine Stolte as director of the Children's Assessment Center.

11. **Constables**

- a. Request by Constable Abercia, Precinct 1, for authorization to correct the payroll record of an employee.
- b. Transmittal of notice by Constable Abercia of changes in the department's authorized list of regular deputies.
- c. Transmittal of notice by Constable Freeman, Precinct 2, of changes in the department's authorized list of reserve officers.
- d. Request by Constable Freeman for approval of agreements with South Belt Security and Galena Park Independent School District for law enforcement services.
- e. Transmittal of notice by Constable Jones, Precinct 3, of the change in status of an officer from reserve to regular deputy in the department's authorized list.
- f. Request by Constable Jones for authorization to reclassify six positions.
- g. Request by Constable Jones for authorization to accept a donation in the amount of \$500 from Enterprise Products Company to purchase equipment for the marine division.
- h. Request by Constable Hickman, Precinct 4, for approval of payments in amounts of \$181, \$6, and \$79 to reimburse employees for various purchases.
- i. Request by Constable Hickman for authorization to accept donations in the total amount of \$2,000.
- j. Request by Constable Hickman for authorization to purchase the Texas Legal Directory at a cost of \$70.
- k. Request by Constable Hickman for approval of a law enforcement agreement with Cypress Hill Municipal Utility District No. 1 and for approval of a deputy position with a car allowance effective December 1.
- l. Transmittal of notice by Constable Hickman of the addition of two reserve officers to the department's authorized list.
- m. Request by Constable Cheek, Precinct 5, for authorization to accept the donation of a bicycle for the department.
- n. Request by Constable Cheek for approval of payment in the amount of \$16 for a notary stamp for an employee.

- o. Transmittal of notice by Constable Cheek of changes in the department's authorized list of regular deputies.
- p. Transmittal of notice by Constable Trevino, Precinct 6, of the addition of a reserve officer to the department's authorized list.
- q. Request by Constable Bailey, Precinct 8, for authorization to purchase a police-equipped patrol car at an approximate cost of \$21,000.
- r. Transmittal of notice by Constable Bailey of the deletion of a regular deputy from the department's authorized list.

12. **Sheriff**

- a. Request for authorization to accept donations for the department.
- b. Transmittal of notice of changes in the department's authorized list of reserve officers.
- c. Request for authorization to submit an application to Houston-Galveston Area Council for grant funds in the amount of \$16,906 for law enforcement officer training.
- d. Request for authorization to reclassify a deputy position.
- e. Request for approval of pay and restoration of benefits for three days in connection with a disciplinary matter involving a deputy in the Detention Bureau.
- f. Request for approval of payment in the amount of \$285 for additional expenses incurred by an employee to attend a criminal justice management training seminar in Bandera.
- g. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for continuation of the Organized Crime and Narcotics Task Force.
- h. Request for approval of title and maximum salary changes for certain positions to facilitate implementation of the automatic career development pay increase project.
- i. Request for authorization for seven employees to attend a hostage negotiations seminar January 8-10 in San Marcos at a cost of \$2,272, with travel by county vehicle.
- j. Request for authorization for an employee to attend a drug recognition training seminar January 21-25 in Corpus Christi at a cost of \$175, with travel by county vehicle.

13. **Fire & Emergency Services**

- a. Request for approval of payment of a refund in the amount of \$75 to Klenk Elementary for a duplicate fee paid for a fire inspection.
- b. Transmittal of treasurer's bonds for Rural Fire Prevention Districts Nos. 6 and 47 and annual audits for 1999 and 2000 for RFPD No. 6.
- c. Transmittal of a status report concerning conditions at the fire site on Clow Road in Precinct 4.

14. **Medical Examiner**

Request for authorization for an employee to attend the annual conference of the Bureau of Vital Statistics December 2-4 in Austin at a cost of \$300, with travel by county vehicle.

15. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of November 6.
- b. Transmittal of the court's minutes for the meetings of September 25 and October 2 and 9, and for authorization for the County Judge to execute the minutes for the term that ended October 2.
- c. Request for approval of telephones, security, ballot board, central counting station, pay for election officials, and related expenses for the December 1 joint runoff elections.

16. **District Clerk**

- a. Request for authorization for two employees to attend a communication skills seminar February 7-8 in Houston at a total cost of \$798.
- b. Request for authorization for two employees to travel to Dallas December 5-6 to tour and inspect call center facilities of Computer Generated Solutions at an approximate cost of \$400, with travel by county vehicle.
- c. Request for authorization for an employee to attend an employment law seminar December 6-7 in Houston at a cost of \$345.

17. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1 and 2 and U.S. District Court.

- b. Request for approval of an order authorizing settlement of a lawsuit in the 157th District Court.
- c. Request for authorization for an employee to attend a conference of the Office of the Attorney General December 11-13 in Austin at a cost of \$610.
- d. Request for approval of orders authorizing suits and litigation expenses to compel compliance with flood plain management regulations at 3811 Morelos in Baytown, and with flood plain regulations and driveway and culvert regulations at 11042 United.
- e. Request for approval of an order authorizing payment of attorney fees and expenses in the amount of \$39,572 in connection with the case of Connor et al v. Harris County in U.S. District Court.
- f. Request for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds for the Comprehensive Victim Assistance Program.

18. **Justices of the Peace**

- a. Request by Judge Patronella, JP 1.2, for authorization to travel to Austin November 27-28 and December 4-5 to meet with senate staff at an approximate total cost of \$570.
- b. Request by Judge Rodriguez, JP 6.2, for authorization to reclassify a temporary clerk position.

19. **District Courts**

- a. Request for authorization to delete a secretary position and reclassify four positions.
- b. Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.
- c. Request for approval of payment in the amount of \$300 for expenses incurred by Judge Poe, 228th Court, to attend a law enforcement conference in Austin.

20. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
  - a. Angel Bros., for asphalt overlay and base repair of various roads in the Genoa Red Bluff Camp area in Precinct 2.
  - b. Curb Planet, Inc., for Vann Road drainage improvements in Precinct 2.

2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of an order for indemnification of County Clerk, Beverly Kaufman, for \$1,022 in connection with 25 returned checks.
4. Request for approval of payrolls for the periods ending December 14, 28, and 31.
5. Request for approval to register three employees for an annual meeting of the American Payroll Association May 14-18 in San Antonio at an approximate cost of \$3,375.
6. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Consideration of a resolution honoring Doris J. Middleton on the occasion of her retirement.
2. Consideration of a resolution honoring Mary Parent on the occasion of her retirement.
3. Request for approval tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
  - a. Laptop computer for the Sheriff's Department.
  - b. Telephone and data cable for the county and the Harris County Hospital District.
  - c. Handsets, headsets, and associated equipment for the county and the Harris County Hospital District.
  - d. Security guard services for Facilities & Property Management.
  - e. Electrical supplies and related items for the county and the Flood Control District.
  - f. An after school and summer program at Finnigan Park for Precinct 1.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Fire Marshal's Office, the Central Technology Center, and the District Clerk's Office.
3. Transmittal of a list of contract changes for:
  - a. Lawrence Marshall Chevrolet, contractor for automobiles, trucks, and related items for the county, resulting in a reduction of \$191,250 from the contract amount (00563).

- b. Relizon Company, contractor for various printed forms for the Sheriff's Department, resulting in an addition of \$231 to the contract amount (00566).
4. Recommendation that bids for Spanish language library books for the county be rejected and the specifications be readvertised at a later date.
5. Recommendation that the award for pest control services and related items for the county be made to BJ's Enterprises dba KLB Pest Control, low bid in the amount of \$83,417 for the period beginning December 1.
6. Recommendation that the award for office supplies for the county and the Flood Control District be made to Corporate Express, low bid in the amount of \$2,444,850 for the period beginning January 1.
7. Recommendation that the award for fabricating, furnishing, delivering, and erecting structural steel and miscellaneous metal work at Lincoln Park for the county be made to Eagle Fabricators, Inc., only bid in the amount of \$73,888.
8. Request for approval of a month-to-month extension of a contract with Aramark Correctional Facilities Services, Inc., for maintenance, operation, and repair of 701 San Jacinto jail, 711 San Jacinto and connecting tunnel, and overhead walkway at 1201 Commerce for the county not to exceed 90 days for the period beginning January 1.
9. Request for approval of a renewal option with Fire Protection Service, Inc., for inspecting of fire protection systems and equipment for the county, Harris County Hospital District, Flood Control District, and Community Supervision & Corrections for the period of January 1-December 31, 2002.
10. Request for approval of a month-to-month extension of a contract with Aramark Correctional Facilities Services, Inc., for maintenance, operation, and repair services of 1307 Baker Street jail for the county not to exceed 90 days for the period beginning January 1.
11. Request for approval of a renewal option with Santana Funeral Directors for burial services for the county for the period of February 1-January 31, 2003.
12. Transmittal of notice of renewal of a contract with Texas Outdoor Sports, Inc., and Skaggs Uniforms for military clothing and related items for Community Supervision & Corrections for the period beginning March 1.
13. Request for approval of a month-to-month extension of a contract with Aramark Correctional Facilities Services, Inc., for maintenance, operation, and repair services for the inmate processing center at 1201 Commerce Street and overhead walkway to 1301 Franklin for the county not to exceed 90 days for the period beginning January 1.

14. Request for approval of a renewal option with Corporate Thermographers for printing standard business cards for the county for the period of February 1-January 31, 2003.
15. Request for approval of a renewal option with Texas Legislative Services at an estimated amount of \$10,140 and GalleryWatch.com. at an estimated amount of \$4,133 for legislative information services for the county for the period of January 1-December 31, 2002.
16. Request for approval of an order authorizing the County Judge to execute an agreement with Sam Houston State University for quarterly updates of the county jail population for Management Services in the amount of \$10,000 for the 12-month period ending October 31, 2002.
17. Request for approval of an order authorizing the County Judge to execute an agreement with Myers Brandon Baker for counseling services for youth and their families for the truancy learning camp for Children's Protective Services at a cost not to exceed \$2,000 for the period ending August 31, 2002.
18. Request for approval of an order authorizing the County Judge to execute an agreement with Alcatel Internetworking, Inc., a qualified information systems vendor, for hardware maintenance and on-site engineering consulting services for the Central Technology Center in the approximate amount of \$243,024.
19. Request for authorization for the County Attorney to prepare an amendment to the first amended food service provider agreement between Kuchenmeister, Inc., and the county to extend a period of abatement and reduction in commissions.
20. Request that Merck & Co., be granted a sole source exemption from the competitive bid process for Varivax vaccine for Public Health & Environmental Services at a cost not to exceed \$55,000.
21. Transmittal of notice of receipt of funds in the net amount of \$6,577 from the sale of county equipment at Houston Auto Auction October 3 and 17.
22. Transmittal of notice of receipt of funds in the total amount of \$29,454 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the months of October and November.
23. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.

21. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating November 30 as William D. Adams Day on the occasion of his retirement as Extension Agent-Horticulture from the Texas Cooperative Extension.
2. Consideration of a resolution designating December 1 as World Aids Day in the county.
3. Request for approval to correct the term-expiration date for the appointment of Martha Butler Northington to the Children's Protective Services Board to December 31, 2003.
4. Request by the Office of Emergency Management for the coordinator to attend the Texas Terrorism Preparedness Symposium November 27-29 in Tyler at an approximate cost of \$100, with travel by county vehicle.

b. **Commissioner, Precinct 1**

1. Request for approval of reimbursement of registration fees for an employee who attended first aid and CPR training September 11-13 in Houston at a cost of \$52.
2. Request for approval to install a Do Not Block Intersection sign on Airline Drive before the Hollyvale intersection as recommended by the Traffic Planning and Design Section of the Engineering Division.
3. Request for approval of the appointment of Franklin Jones, Jr., to the board of the Gulf Coast Waste Disposal Authority.
4. Request for approval to post No Parking on Median signs along barricades on Vickery Road between Aldine Mail Route and Lauder Road as recommended by the Engineering Division.
5. Request for approval of reimbursement of \$75 for an employee who attended a Tropical Storm Allison conference November 13 in Houston.

c. **Commissioner, Precinct 2**

Request for approval to reimburse an employee in the amount of \$49 in connection with registration for an annual nonprofit day conference December 4.

d. **Commissioner, Precinct 3**

1. Request for approval of a check in the amount of \$528 from Nancy J. Tenczar for purchase of a bench for Terry Hershey Park.
2. Request for approval to accept a check in the amount of \$75 from the Seniors of SFDS.
3. Request for approval to accept a donation of four manikins at an approximate value of \$650 from Houston Racing Triathlon for CPR training.
4. Request for approval of reimbursement in the amount of \$47,021 for expenses for building and expanding the parking lot for the Katherine Tyra Library.
5. Transmittal of notice of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Request for authorization for two employees to attend an inventory training class December 5 in Houston at a total cost of \$358.
2. Request for authorization for the County Judge to execute an agreement with Houston Citizens Police Academy Alumni Association for cleanup along the roadsides of Aldine Westfield Road in connection with the Adopt a County Road program.
3. Request for authorization to create 12 temporary winter intern positions for the period of December 17-January 18 at a maximum hourly rate of \$7.50 each.
4. Request for approval to accept a donation of computer equipment and software for Mercer Arboretum and Botanic Gardens.
5. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of quarterly reports by the Greater Houston Convention and Visitors Bureau.
- b. Request for approval of orders authorizing resale of properties by Tomball Independent School District in connection with judgments in delinquent tax suits in Precinct 4.
- c. Transmittal of a letter received from the U.S. Department of Justice stating that the U.S. Attorney General has interposed no objection to Harris County's plan for redistricting of boundaries for commissioner precincts.

23. **Emergency items.**

24. **Appearances before court**

*By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.*

a. Robert Taylor (3)

b. William Smith (3)

c. Charles Hixon (1)

d. Others

25. **Opening of bids and proposals.**

*Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.*

26. **Executive Session**

Request by Commissioner, Precinct 3 for discussion and possible action regarding employment of the Chief Executive Officer/Fire Marshal of Harris County.

Adjournment.