



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 01.22

AGENDA

October 23, 2001

1:45 p.m.

Opening prayer by Pastor Peter Gantz of Bellaire Church of The Nazarene.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Flood Control District
 - c. Engineering
2. Toll Road Authority
3. Management Services
4. Facilities & Property Management
5. Public Health Services
6. Community Development Services
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. County Clerk
13. District Clerk
14. County Attorney
15. Court Services
16. Justices of the Peace
17. County Courts
18. District Courts
19. Courts of Appeals
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Appearances before court
25. Opening of bids and proposals

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the Flood Control District be authorized to negotiate with Brown & Root Services for additional managing consultant services for the Brays Bayou federal project.
2. Recommendation that the court approve resolutions and orders authorizing the Flood Control District to issue payments for landowner relocation assistance, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Robert Wessley in the amount of \$2,399 for the district's floodplain buyout project in Precinct 3.
 - b. Jon Hallmark in amounts of \$12,149 and \$1,450 for the HMGP-1041 in Precinct 4.
3. Recommendation that the court approve a resolution and order authorizing the county to issue payments for landowner relocation assistance to Noe Luna in amounts of \$2,940 and \$1,050 for the Hardy Toll Road extension in Precinct 1, and for appropriate officials to take necessary actions to complete the transactions.
4. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-3 project, Tract 37-066.1 in Precinct 4.
 - b. TSA-district buyout project, Tract 07-801.0 in Precinct 4.
5. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. 9606 Hillcroft project in Precinct 3.
 - b. Westpark corridor project, Tract B001-061 and Tracts C001-001 through C001-008 in Precinct 3.
6. Recommendation that the court approve a resolution and order establishing just compensation in the amount of \$293,000 and authorizing the County Judge to execute the warranty deed and agreement for sale of Tract 37-066.0, G103-00-99 of the Flood Control District's HMGP-3 project in Precinct 4.
7. Recommendation that the court approve a resolution and order authorizing Right of Way to charge and the Flood Control District to pay \$1,500 per tract for acquisition services provided for the HMGP-1041 project to purchase certain flood damaged homes and for appropriate officials to take necessary actions to complete transaction.

8. Recommendation that the court authorize five employees to attend the engineering test of the International Right of Way Association November 9 in Houston at a cost of \$50 and for six employees to apply for program candidacy and certification at a cost of \$120.
9. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Donald R. Ward for consulting services in the amount of \$150,000 in support of the district's buyout program of flood-damaged properties under state and FEMA grant programs (amendment).
 - b. Gar Associates VI, L.P., in the amount of \$110,204 for the district to rent offices for the permit division for 12 months.
 - c. Harris County Water Control and Improvement District No. 119 to acknowledge the conveyance of additional right of way to the district and to provide authority to enter and use the property in Precinct 4 (amendment).
 - d. Jones & Carter, Inc., for engineering services in the amount of \$589,365 in support of implementation of the Brays Bayou flood damage reduction plan, Unit D100-00-00 in Precincts 1, 2, and 3.
 - e. LJA Engineering & Surveying, Inc., for professional services in the amount of \$400,000 to provide engineering services in support of implementation of the Brays Bayou flood damage reduction plan, Unit D100-00-00 in Precincts 1, 2, and 3.
 - f. Survcon, Inc., for professional services in the amount of \$320,000 to provide surveying services in support of implementation of the Brays Bayou flood damage reduction plan, Units D100-00-00, D500-04-00, and D512-01-00 in Precinct 3.
2. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for:
 - a. General repairs from Oxted to Old Louetta in Precinct 4 at an estimated cost of \$310,000.
 - b. General repairs in the Williams Gully watershed in Precinct 4 at an estimated cost of \$190,000.
 - c. Brays Bayou federal flood control project detention element, Compartment 2, Phase I from Brays Bayou to Eldridge Road in Precinct 3 at an estimated cost of \$1,610,000.
3. Recommendation for approval of change in contracts for:
 - a. Lecon, Inc., for conveyance improvements from Scarlett to Orem Drive in Precinct 1, resulting in an addition of \$225,000 to the contract amount (00/0037-01).

- b. Lecon, Inc., for concrete channel conveyance improvements, Phase I, Berry Bayou, C106-08-01 in Precinct 2, resulting in an addition of \$8,525 to the contract amount (00/0215-01).
 - c. Lecon, Inc., for White Oak Bayou detention basin excavation at Fairbanks-N. Houston in Precinct 4, resulting in an addition of \$190,653 to the contract amount (99/0817-03).
4. Recommendation that Unit U202-01-00 in the Langham Creek watershed in Precinct 3 be accepted as part of the district's maintenance system.
 5. Recommendation that the Flood Control District be authorized to negotiate an agreement with the Texas Environmental Center for participation in the Texas Flood Safety Education Program for a cost not to exceed \$15,000.
 6. Recommendation for authorization for five employees to attend a software training seminar of the University of Houston Downtown November 16 at a cost of \$845.

c. **Engineering**

1. Recommendation for approval to seek bids for a three-week period for:
 - a. Animal Control building expansion at an estimated cost of \$230,000.
 - b. Drainage improvements for Dad's Club Sports Complex in Precinct 2 at an estimated cost of \$27,400.
 - c. Proposed southbound left-turn lane for Mueschke Road at Juergen Road in Precinct 3 at an estimated cost of \$160,000.
2. Recommendation for approval of the following plats:
 - a. San Jacinto College District North Campus in Precinct 2; Brooks & Sparks, Incorporated.
 - b. Wheatstone Estates Section Two in Precinct 3; Jones & Carter, Incorporated.
 - c. Stone Gate Sections 9, 10, and 11 in Precinct 3; Huitt-Zollars, Incorporated.
 - d. Wortham Landing Section Three in Precinct 3; John G. Thomas & Associates, Incorporated.
 - e. Stockton Falls Drive & Sandy Valley Drive street dedication in Precinct 3; Provident Consulting, Incorporated.
 - f. Copper Lakes Section Eight in Precinct 3; Jones & Carter, Incorporated.
 - g. Queenston Boulevard Section Three street dedication in Precinct 3; Sander Engineering Corporation.
 - h. Cy-Fair High School No. 7 in Precinct 4; Pate Engineers.
 - i. Memorial Springs Section Two in Precinct 4; Van DeWiele Engineering, Incorporated.
 - j. Bankrich in Precinct 4; Hovis Surveying Company.
 - k. Northpointe East Sections Two and Three in Precinct 4; Pate Engineers.
 - l. Willow Dell Section Two in Precinct 4; R.G. Miller Engineers.

3. Recommendation for acceptance or cancellation of bonds for:
 - a. Louetta Road Utility District executed by Hartford Casualty Insurance Company for Alamosa Lane in the plat of Louetta Road Utility District Well No. 3 in Precinct 4 in the amount of \$465 (acceptance).
 - b. Friendswood Land Development Company executed by Federal Insurance Company for Trails of Fairfield Section Six in Precinct 3 in the amount of \$26,775 (cancellation).
 - c. Pulte Homes of Texas, L.P., executed by St. Paul Fire and Marine Insurance Company for Atascocita South Section Four in Precinct 4 in the amount of \$42,000 (cancellation).
 - d. Hendricks Interests, L.L.C., executed by Hartford Fire Insurance Company for Briarchase Section Two in Precinct 4 in the amount of \$14,250 (cancellation).
 - e. R H of Texas, Limited Partnership executed by Reliance Insurance Company for Bridgestone Ranch Section One in Precinct 4 in the amount of \$27,150 (cancellation).
 - f. MHI Partnership, Ltd., executed by Cumberland Casualty & Surety Company for Champions Point Village Section Five in Precinct 4 in the amount of \$29,500 (cancellation).
 - g. Lennar Homes of Texas Land and Construction, Ltd., executed by National Surety Corporation for Copperbrook Section Three in Precinct 4 in the amount of \$9,990 (cancellation).
 - h. Champions Glen, L.P., executed by Continental Casualty Company for Gleannloch Farms Section Nine in Precinct 4 in the amount of \$25,000 (cancellation).
 - i. Friendswood Development Company executed by Federal Insurance Company for Greens Landing Section Eight in Precinct 4 in the amount of \$32,219 (cancellation).
 - j. Houston Home & Development Company executed by American Casualty Company of Reading, Pennsylvania for Island Greens Section One in Precinct 4 in the amount of \$9,000 (cancellation).
 - k. Friendswood Development Company, Ltd., executed by Continental Insurance Company for Laurel Creek Section Four in Precinct 4 in the amount of \$23,258 (cancellation).
 - l. R H of Texas Limited Partnership executed by Reliance Insurance Company for Mandolin Village Townhomes in Precinct 4 in the amount of \$20,993 (cancellation).

4. Recommendation for approval of changes in contracts for:
 - a. The Trevino Group for Tom Bass III Community Center expansion, resulting in a reduction of \$1,429 from the contract amount (27513).
 - b. Keating/Farnsworth & Lott for Harris County parking garage construction, resulting in an addition of \$15,586 to the contract amount (27510).
 - c. Firemen Construction Company for Barbara Bush Branch Library construction, resulting in an addition of \$27,018 to the contract amount (27499).

- d. Champagne-Webber, Inc., for West Lake Houston Parkway from proposed Flood Control District G103-15-00 bridge to south approach slab of bridge at UPRRC in Precinct 1, adding 26 calendar days and resulting in an addition of \$30,852 to the contract amount (27335).
 - e. Champagne-Webber, Inc., for West Lake Houston Parkway from proposed Flood Control District G103-15-00 bridge to south approach slab of bridge at UPRRC in Precinct 1, adding five calendar days and resulting in an addition of \$17,930 to the contract amount. (27343)
 - f. Hubco, Inc., for Ella Boulevard from Gulf Bank Road to SH 249 in Precinct 1, adding 55 calendar days and resulting in an addition of \$85,174 to the contract amount (27347).
 - g. Curb Planet, Inc., for Tidal Road bridge repair at Patrick's Bayou in Precinct 2, resulting in an addition of \$861 to the contract amount (27344).
 - h. Hubco, Inc., for Howell-Sugarland from south of Beechnut to north of Empanada and traffic signal installations at the intersections of Beechnut, Pavillion Point, and Empanada Road in Precinct 3, adding 25 calendar days and resulting in an addition of \$156,000 to the contract amount (27332).
 - i. Hubco, Inc., for Howell-Sugarland Road from north of Empanada to Alief Clodine Road and traffic signal installations at the intersections of Bellaire, Rio Bonito, and Alief Clodine in Precinct 3, adding 17 calendar days and resulting in an addition of \$214,948 to the contract amount (27326).
 - j. JRC Construction, Inc., for Huffmeister Road from Cypress-North Houston to Ravensway Drive in Precinct 3, adding 49 calendar days and resulting in an addition of \$63,480 to the contract amount (27334).
 - k. Hubco, Inc., for Pine Forest Lane at SH 6 and Pine Forest Lane at Clay Road in Precinct 3, resulting in a reduction of \$247,463 from the contract amount (27329).
 - l. Beyer Construction, LLP, for Aldine-Westfield Road Segment D from south of Farrell Road to F.M. 1960 in Precinct 4, adding 120 calendar days and resulting in an addition of \$181,495 to the contract amount (27355).
 - m. Hubco, Inc., for Senate Avenue road and bridge improvements from Lakeview Drive to Wall Street in Precinct 4, adding five calendar days and resulting in an addition of \$70,200 to the contract amount (27340).
 - n. Triple B. Construction Services, Inc., for Ella Boulevard storm sewer from north of Spring-Cypress Road to outfall at Seals Gully in Precinct 4, resulting in a reduction of \$11,944 from the contract amount (27339).
 - o. Triple B. Construction Services, Inc., for Grant Road and Kitzman Road offsite drainage improvements in Precinct 4, adding 25 calendar days and resulting in an addition of \$27,332 to the contract amount (27348).
 - p. JFT Construction, Inc., for various roads, repairs/replacement of concrete pavements, curbs, driveways, sidewalks, and related items in the Spring Camp area in Precinct 4, resulting in no change to the contract amount (27342).
5. Recommendation for authorization to negotiate for services in Precinct 2 with:
- a. Bricker & Cannady Architects for architectural services in connection with construction of North Shore Family Park.

- b. Moseley Associates, Inc., Architects, for architectural services in connection with construction of an athletic practice park facility.
 - c. TSC Engineering Company for engineering services in connection with construction of grade separation on Fairmont Parkway at the UPRR in LaPorte.
6. Recommendation for authorization to increase a purchase order with Geoscience Engineering for testing and inspection services for the Harris County Aldine Branch Library in the additional amount of \$9,666.
 7. Recommendation for deposit of funds received from:
 - a. Harris County Hospital District in the amount of \$4,186 for reimbursement for wage rate compliance services for February-March 2001 performed under local agreement.
 - b. Mission Bend MUD No. 2 in the amount of \$11,886 for reimbursement for work performed on Howell-Sugarland in Precinct 3.
 8. Recommendation for authorization for the County Judge to execute on-call traffic engineering services agreements with:
 - a. Klotz Associates, Inc., in connection with various county projects in the amount of \$50,000.
 - b. Traffic Engineers, Inc., in connection with various county projects in the amount of \$50,000.
 9. Recommendation for authorization for the County Judge to reassign engineering agreements with Daniel, Mann, Johnson & Mendenhall to DMJM+Harris, Inc., for ADA upgrades at various intersections in Precinct 3, and for Theiss Mail Route Road from Louetta road to south of Hidden Trail Drive in Precinct 4.
 10. Recommendation that a calamity be declared in connection with emergency repairs required at the intersection of Swan Meadow and Bishops Gate in Precinct 4, for authorization for the County Engineer to determine the extent of damage and method of repairs, and for this project to be considered exempt from the competitive bid requirements, and that authorization be granted to proceed with a request for purchase order on an emergency basis.

2. **Toll Road Authority**

- a. Request for authorization to negotiate with Knudson & Associates for an on-call consulting agreement for landscaping services for the toll road system.
- b. Recommendation that the award for a fiber optic route in connection with construction of the Westpark Tollway from west of Eldridge Parkway to east of IH-610 be made to Broadband Systems Integration, Inc., in the amount of \$1,087,608, and payment of \$42,961 to AECOM Enterprises for construction management services, and for appropriate officials to take necessary actions relating to the award.

- c. Recommendation that the award for construction of the Westpark Tollway from west of Rice Avenue to east of Rice Avenue be made to Champagne Webber, Inc., Texas in the amount of \$9,824,176, and payment of \$388,055 to AECOM Enterprises for construction management services, and for appropriate officials to take necessary actions relating to the award.
- d. Recommendation that the award for construction of the Westpark Tollway from east of Wilcrest Drive to west of Gessner Road be made to Deavers Const., dba Jones Contractors, L.P., in the amount of \$52,347,837, and payment of \$2,067,740 to AECOM Enterprises for construction management services, and for appropriate officials to take necessary actions relating to the award.
- e. Recommendation for authorization for the County Judge to execute an agreement with MCI Worldcom Network Services, Inc., for right of way utility adjustments in connection with relocation of utility improvements for construction of the Westpark Tollway.
- f. Request for approval of an amendment to an agreement with Edwards and Kelcey, Inc., for additional engineering services in the amount of \$411,841 to redesign the direct connector from eastbound US 59 to the Westpark Tollway to include an overpass over Rampart, and for appropriate officials to take necessary action relating to the award.
- g. Request for authorization to negotiate with A.I. & Associates, Inc., Ratnala & Bahl, Inc., R.G. Miller Engineers, Inc., McDonough Engineering Corp., Brown & Root, Inc., Scientec Engineers, Inc., Brown & Gay Engineers, Klotz & Associates, Inc., TEDSI Infrastructure Group, Harding ESE, Inc., and Washington Infrastructure Services, Inc., for engineering design services in connection with construction of the Westpark Tollway extension from SH 6 to FM 1464.
- h. Request for authorization to execute an engineering services agreement with Sunland Engineering Company in the amount of \$35,000 for construction of an employee parking lot facility at the Sam Houston south mainline toll plaza, and for appropriate officials to take necessary actions relating to the agreement.
- i. Request for approval of a change in contract with TransCore for expansion of the violation enforcement system server in the additional amount of \$55,530.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$11,166; settlement of seven tort claims in the total amount of \$9,964; denial of nine claims for damages; and transmittal of claims for damages received during the period which ended October 16.

- b. Request for authorization for two employees to attend a tax seminar of the Texas Society of Certified Public Accountants Foundation November 14 in Houston at a cost not to exceed \$300.
- c. Request for authorization for an employee to attend the annual Property Tax Institute of the State Comptroller's Property Tax Division October 29-30 in Austin at a cost not to exceed \$500.
- d. Request for authorization for two employees to attend a conference of the Placement Association of Texas November 7-9 in Houston at a total cost of \$195.
- e. Request for authorization for two employees to attend a symposium of the Institute of Regional Forecasting November 6 in Houston at a total cost of \$140.
- f. Transmittal of investment transactions for the period of October 3-16 and maturities for October 10-23, and request for approval of changes in securities pledged for county funds.
- g. Request for approval of interest payments for commercial paper issues; commercial paper projects for ferryboat and landing repairs for Precinct 2; ongoing capital improvement needs and costs of issuance for the Toll Road Authority; and transmittal of a quarterly commercial paper status report.
- h. Transmittal of the county's quarterly investment report.
- i. Request for approval of an order approving the cost of issuance and expenses for the Toll Road Senior Lien Revenue Commercial Paper Notes, Series E, and other provisions relating to the subject.
- j. Request for authorization to update the joint safekeeping official signature cards as required by the Federal Reserve Bank for depository contracts with Southwest Bank of Texas.
- k. Request for authorization to accept a 364-day extension of revolving credit period in connection with agreements with The Bank of Nova Scotia for commercial paper notes; and request for authorization to replenish escrow accounts at Bankers Trust for interest payments for commercial paper.
- l. Recommendation to refer the county's policy for funding of retiree health care coverage to the County Auditor, County Attorney, and the Office of Human Resources & Risk Management to work with designated aides of Commissioners Court to review and prepare a recommended policy to bring back to the court with retiree benefit rate schedules.

- m. Recommendation that the court authorize supplemental pay and benefit provisions for employees who are military reservists and National Guard members called to active duty in connection with the War on Terrorism.
- n. Request for approval of an order finding default and terminating a tax abatement agreement with the Merichem Company, and for the County Attorney to take appropriate legal action to recapture funds owed to the county.
- o. Request for approval of designation of the Septon Company Reinvestment Zone at 11414 Choate Road in Precinct 2 and for approval of a tax abatement agreement.
- p. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- q. Recommendation that the court approve orders for the sale of \$17.3 million and \$70 million Port Authority bonds.

4. **Facilities & Property Management**

- a. Request for authorization to renew annual lease agreements with:
 - 1. DLC Properties, Inc., for space at 1000 Lee Drive in Baytown in the monthly amount of \$14,083.
 - 2. Harris County Community Supervision & Corrections Department for space at 1307 Baker Street and 600 San Jacinto in the monthly amount of \$25,000.
 - 3. Greater Harris County 9-1-1 Emergency Network for space for the network at 1301 Franklin in the annual amount of \$15,660.
 - 4. DLC Properties, Inc., for space at 10585 West Office Drive for Harris County Community Supervision & Corrections Department in the monthly amount of \$10,656.
 - 5. Betty Jo and William H. Kindred, Jr. for space at 3000 Wilson Road for the Sheriff's Department in the monthly amount of \$7,364.
 - 6. Green Coast Enterprises, Inc., for space at 16000 Stuebner Airline for the Constable, Precinct 4 Gang Intervention and Education program and Victims' Assistance and Domestic Violence Service in the total monthly amount of \$1,581.
 - 7. B. Mousa and Sons for space at 2500 Texas for Central Technology's Radio Communications Center in the monthly amount of \$12,731.
 - 8. Northwest Assistance Ministries for space at 15555 Kuykendahl for a Public Health Services WIC clinic in the monthly amount of \$1,875.
 - 9. City of Houston Small Business Development for space at 5300 Griggs for various county departments in the monthly amount of \$21,638.
- b. Request for approval of an agreement with GAR Associates IX LLC for lease of space at 480 Sam Houston Parkway for the Fire Marshal in the monthly amount of \$7,474 for six months.
- c. Request for approval of a list of persons designated by the oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

5. **Public Health & Environmental Services**

- a. Request for approval of payment in the amount of \$287 for expenses incurred by an employee to attend the Governor's Volunteer Leadership Conference in Galveston.
- b. Request for authorization for Facilities & Property Management to negotiate an amendment to an agreement with Houston Inwood Professional, Ltd., for additional storage space at 5668 West Little York in the monthly amount of \$520.
- c. Request for authorization to increase the fee for administration of the Influenza vaccine, from \$5 to \$8 per dose because of an increase in cost.
- d. Request for authorization to reclassify a community health worker grant position.
- e. Request for approval for additional mileage reimbursement in the amount of \$131 for a TB outreach worker who exceeded the monthly limit in August.
- f. Request for authorization for two employees to attend a telephone triage training class November 4-8 in Phoenix at a cost not to exceed \$2,186.
- g. Request for authorization for an employee to attend a conference regarding HIV/STD prevention October 29-30 in Atlanta at an approximate cost of \$735.
- h. Request for authorization for an employee to attend HIV regional planning meetings of the Texas Department of Health November through February 2002 at a cost not to exceed \$200 per meeting.
- i. Request for authorization for an employee to attend a health care meeting November 7-9 in Baltimore at an approximate cost of \$200.
- j. Request for authorization for an employee to attend an epidemiology data reporting training seminar November 15-16 in Nashville, and for another employee to attend the seminar December 3 in Phoenix, at a total cost of \$1,350.

6. **Community Development Services**

- a. Request for approval of an agreement with the Bordersville Neighborhood Council to provide partial funding for educational and supportive services to low and moderate-income youth using Community Development Block Grant funds in the amount of \$47,640.
- b. Request for approval of an agreement with Mental Health and Mental Retardation Authority to provide partial funding for operational costs of a transitional housing facility using Community Development Block Grants in the amount of \$225,000.

- c. Request for approval of amendments to annual action plans for program years 2000 and 2001 in connection with the East Harris County Youth Program.
- d. Transmittal of a draft of Program Year 2000 Consolidated Annual Performance and Evaluation Report as required by the U.S. Department of Housing and Urban Development.
- e. Request for approval of orders authorizing execution of subordination agreements with Irwin Mortgage Corporation and CTX Mortgage to allow low-income homeowners to take advantage of refinancing at a lower interest rate in connection with the Home Investment Partnerships Program.
- f. Request for authorization for the Purchasing Agent, Auditor, and Budget Office to assist the department in obtaining accounting capacity for the department's requirements for handling multiple grants and reports.

7. **Library Services**

- a. Request for authorization for an employee of the County Library to attend a legislative committee board meeting of the Texas Library Association November 5 in Austin at a cost of \$210.
- b. Request for authorization for the director of the County Library to attend a legislative committee board meeting of the Texas Library Association November 2 in Austin at a cost of \$134.
- c. Request for authorization for an employee of the County Library to attend a TexShare board meeting November 1 in Austin at a cost of \$210.
- d. Request for authorization for the County Judge to execute an agreement with the City of Piney Point Village for the county to accept \$2,500 to purchase library materials and other items for the Spring Branch Memorial Library.

8. **Youth & Family Services**

- a. Request by Agricultural Extension for authorization for an employee to attend a meeting of the Garden Writers Association of America November 8-14 in Orlando at an approximate cost of \$1,545.
- b. Request by the director of Agricultural Extension for approval of a monthly car allowance in the amount of \$395 to offset expenses associated with the use of a personal vehicle to conduct county business.
- c. Request by Community & Juvenile Justice Alternative Education for authorization for an employee to attend a governmental accounting seminar of the Texas Society of Certified Public Accountants November 5 in Houston at a cost of \$300.

- d. Request by Children's Protective Services for authorization for an employee to attend a dental conference November 2 in Houston at a cost of \$45.
- e. Request by CPS for authorization for an employee to attend computer software training course October 22-26 in Houston at a cost of \$1,063.
- f. Request by CPS for authorization for three employees to travel to New York October 28-November 1 to meet with staff of Defran Systems for a final review of software for the department's integrated automation needs at an approximate cost of \$3,525.
- g. Request by CPS for authorization to increase the salary maximums of nine positions.
- h. Request by CPS for authorization for an employee to attend a technology conference of the Child Welfare League of America November 7-9 in Portland at an approximate cost of \$1,498.
- i. Request by CPS for authorization for an employee to attend a board retreat of the Texas Network of Youth Services November 9-11 in Austin at an approximate cost of \$360.
- j. Request by CPS for authorization for an employee to attend a computer server training seminar October 22-26 in Houston at a cost of \$1,063.
- k. Request by CPS for authorization for an employee to attend a conference of the Texas Counseling Association November 14-17 in Dallas at an approximate cost of \$210.
- l. Request by CPS for approval of agreements with the City of Pasadena and Spring Branch I.S.D. for assignment of youth service specialist positions.
- m. Request by Children's Assessment Center for authorization for an employee to attend a training course of the Children's Advocacy Centers of Texas November 4-6 in Corpus Christi at an approximate cost of \$280.

9. **Constables**

- a. Request by the constables' system manager for authorization to renew an annual agreement with Law Enforcement Television Network for a satellite network of law enforcement training at a cost of \$33,504.
- b. Request by the constables' system manager for authorization to correct the educational incentive pay for three employees.
- c. Request by Constable Abercia, Precinct 1, for authorization for the County Judge to execute an agreement with the First and 14th Courts of Appeals for law enforcement services in the amount of \$16,461 for a period of three months and nine days.

- d. Request by Constable Abercia for authorization to use LEOSE funds for five employees to attend a training seminar of the Texas Environmental Law Enforcement Association October 23-25 in Galveston at an approximate total cost of \$750, with travel by county vehicles.
- e. Transmittal of notice by Constable Freeman, Precinct 2, of changes in the department's authorized list of regular deputies and reserve officers.
- f. Request by Constable Freeman for authorization for an employee to attend a computer crime investigation class November 14 in Houston at a cost of \$99.
- g. Request by Constable Jones, Precinct 3, for authorization for two employees to attend a computer crime investigation course November 14 in Houston at a total cost \$198.
- h. Request by Constable Jones for approval of a part-time deputy position to fill a vacancy due to an employee being called to active military duty.
- i. Request by Constable Jones for authorization to delete car allowances from two positions and provide a car allowance for a position.
- j. Request by Constable Jones for authorization to accept the donation of a Motorola Spectra radio.
- k. Transmittal of notice by Constable Hickman, Precinct 4, of the deletion of three regular deputies from the department's authorized list and for authorization to add two deputies to fill open positions.
- l. Request by Constable Hickman for authorization to purchase security surveillance equipment at an approximate cost of \$1,007.
- m. Request by Constable Hickman for authorization to accept donations in the total amount of \$5,000.
- n. Request by Constable Hickman for authorization to reimburse an employee \$11 for the purchase of office keys.
- o. Request by Constable Cheek, Precinct 5, for authorization to appoint a deputy to fill a vacant position.
- p. Request by Constable Cheek for approval of payment in the amount of \$71 for a notary license and supplies for an employee.

10. **Sheriff**

- a. Transmittal of notice of the deletion of five regular deputies and the addition of two regular deputies in the department's authorized list.

- b. Request for approval of 20 additional field training officer designations for the Patrol Division at \$175 per month each in connection with expansion of the Field Training Officer program.
- c. Request for authorization to enter into an agreement with the U.S. Customs Service for reimbursement of overtime and other expenses in connection with the Houston Money Laundering Initiative Task Force for the period of October 1-September 30, 2002 at a maximum cost for overtime of \$13,000 per assigned officer.
- d. Request for authorization to accept an annual grant award in the amount of \$238,867 from the Criminal Justice Division of the Office of the Governor for continuation of the Sex Crimes Offender Registration Unit.
- e. Request for authorization to accept an annual grant award in the amount of \$89,307 from the Texas Department of Health for the Early Medical Intervention Grant and for approval of two care coordinator positions and authorization to increase the maximum salary of a position.
- f. Request for authorization to correct the payroll records of an employee.
- g. Request for approval of agreements with the cities of Bunker Hill Village, El Lago, Jersey Village, Nassau Bay, Southside Place, Hedwig Village, Taylor Lake, Spring Valley, Shoreacres, Piney Point, and Hunters Creek Village to house, support, maintain, and confine municipal prisoners in the county jail.
- h. Request for approval of an annual agreement with Greater Greenspoint Management District for law enforcement services.
- i. Request for authorization for four employees to attend a training session for rape aggression defense for kids November 1-2 in Houston at a total cost of \$1,000.
- j. Request for authorization for four employees to attend a training conference of the International Critical Incident Stress Foundation November 1-4 in Houston at a total cost of \$1,380.
- k. Request for authorization to accept grant funds in the amount of \$544,222 for technological improvements for the department.

11. **Fire & Emergency Services**

- a. Request for authorization to correct the educational incentive pay for an employee.
- b. Request for authorization for an employee to attend an NFPA 1720 workshop and ICHIEFS-VCOS symposium October 29-November 5 in Orlando at a cost not to exceed \$1,000, with travel by county vehicle.

- c. Transmittal of the annual audit for Emergency Services District No. 7.
- d. Request for approval of the Move Right for Sirens and Lights public education campaign to inform the public on how to respond to fire and emergency vehicles.
- e. Request for approval of a proposal for the department to conduct training sessions for fire departments and EMS agencies in unincorporated areas regarding biological, nuclear, and chemical terrorism and response to hazardous materials at an estimated cost of \$7,000.
- f. Request for authorization to submit a grant application to the Factory Mutual Global Insurance Company for funds in the amount of \$4,000 to purchase latent fingerprint recovery equipment.

12. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of October 9.
- b. Transmittal of the court's minutes for the regular meetings of August 21 and September 11, including Mid-Year Budget Review, and for authorization for the County Judge to execute the minutes for the term that ended August 21.
- c. Request for approval of agreements with the City of South Houston and Old Town Spring Improvement District for the November 6 joint elections and runoff.

13. **District Clerk**

- a. Request for authorization for the District Clerk to travel to Washington November 11-15 for legislative business regarding child support issues at a cost of \$2,500.
- b. Request for authorization for three employees to attend the National Center for State Courts' Institute for Court Management Electronic Filing Conference December 3-5 in Las Vegas at an approximate total cost of \$4,779.
- c. Request for authorization to correct the payroll records of an employee.

14. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in the 11th District Court, County Civil Courts Nos. 1, 2, 3, and 4, and U.S. District Court, and a case involving the Harris County Deputies Organization, Local No. 154.
- b. Request for authorization for an employee to attend two online legal ethics seminars available October 6-31 at a total cost of \$50.

- c. Request for authorization for an employee to attend an emergency management conference November 4-7 in Riverside, Calif., at an approximate cost of \$1,100.
- d. Request for approval of an order authorizing settlement of a case in U.S. District Court.

15. **Court Services**

Request for authorization for two employees to attend a conference concerning criminal justice legislation October 22 in Austin at a cost of \$110 for mileage.

16. **Justices of the Peace**

Request by Judge Ditta, JP 8.2, for authorization to correct the payroll records of an employee.

17. **County Courts**

Request for authorization for the Court Manager and six employees to attend the annual education conference of the Texas Association for Court Administration October 23-26 in San Antonio at an approximate total cost of \$4,025.

18. **District Courts**

- a. Request for approval for three judges and two employees to attend a meeting November 1 in Austin concerning implementation of SB 7, the Fair Defense Act, at an approximate total cost of \$800.
- b. Request for approval of payments to the Harris County Department of Education and the Houston Bar Association for alternative dispute resolution services.
- c. Request for authorization for an employee to attend a conference regarding implementation of SB 638 October 22 in Austin at an estimated cost of \$200.
- d. Request for authorization for Judge Brown, 152nd Court, to attend a legal education course December 3 in Houston at a cost of \$300.

19. **Courts of Appeals**

- a. Request by Chief Justice Schneider, First Court, for approval of payment in the amount of \$1,650 for expenses incurred by justices of the court to attend a judicial conference in Houston.
- b. Request by Chief Justice Schneider for approval of funds in the approximate amount of \$238,545 for renovations and furniture, carpet, equipment, and cabling for the court's facilities at 1307 San Jacinto.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. AAA Asphalt Paving for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 3.
 - b. Angel Bros., for proposed reconstruction of Bayridge Road from Donaldson to San Jacinto in Precinct 2.
 - c. Ramos Industries for construction of Beamer Road from Sagedowne Lane to South Canyon Drive in Precinct 1.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of orders establishing two new bank accounts for the Office of Financial Services.
4. Request for approval of payrolls for the periods ending November 2, 16, and 30.
5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval for two employees to attend a conference for assistants October 31 in Houston at a total cost of \$398.
2. Request for approval for three employees to attend the State Comptroller's Property Tax Division annual conference October 29-30 in Austin at an approximate cost of \$800.
3. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Ryan White Title I services for the county.
 - b. Various foods for county jails.
 - c. Operations and management of Tom Bass I Arts Pavilion for Precinct 1.
 - d. Ryan White Title I Services HIV and Non-HIV drug reimbursement program and health education/risk reduction targeted to adolescents for the county.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Central Technology Center and the District Clerk.

3. Transmittal of a list of changes in contract with:
 - a. Har-Con Corp., contractor for trade services for Facilities & Property Management, resulting in no change to the contract amount (00542).
 - b. Tee's Plus Screenprinting Co., contractor for D.A.R.E. t-shirts for the Sheriff's Department, resulting in an addition of \$237 to the contract amount (00556).
 - c. Highlands Construction & Maintenance, contractor for janitorial services in Region No. 2 for Facilities & Property Management, resulting in an addition of \$506 to the contract amount (00557).
4. Recommendation that a proposal for operations and management of Tom Bass I Arts Pavilion for Precinct 1 be rejected and the specifications readvertised.
5. Request for approval of awards to 33 vendors for health care personnel services for the county and Hospital District, and for the county to use the contracts on an as needed basis through June 30, 2002.
6. Recommendation that the award for mainframe process/direct access storage subsystem/disaster recovery services for the Central Technology Center be made to IBM for the mainframe processor, only bid in the amount of \$1,892,000; Storage Technology Corporation for direct access storage subsystem in the amount of \$224,828; and IBM for disaster recovery services in the amount of \$100,572; and for the County Judge to take necessary action relating to the awards.
7. Recommendation that the award for medical waste disposal services for the county and the Harris County Hospital District be made to AmeriTech Environmental, low bid in the amount of \$37,470 for the county's portion only.
8. Recommendation that the award for urinalysis collection, screening, and confirmation services for non-institutionalized probationers for the Juvenile Probation Department be made to Employee Screening Services, Inc., dba Ira Jane Hurst & Associates, only bid in the amount of \$72,892.
9. Recommendation that the award for furnishing, delivering, and installing miscellaneous playground equipment for Elizabeth K. Meyer Park in Precinct 4 be made to Wade Contractors, Inc., in the amount of \$100,000, and for the County Judge to take necessary action relating to the award.
10. Recommendation that the award for furnishing, delivering, and installing wireless automotive alignment equipment for the Fleet Services Division be made to Myers Tire Supply, Inc., low bid in the amount of \$34,600.
11. Recommendation that the award for temporary personnel for the Toll Road Authority be made to Today's Staffing, Inc., low bid at an estimated amount of \$225,000.

12. Recommendation that the award for furnishing and delivering a cab chassis with aluminum van body for the county be made to Houston Mack Sales and Service, low bid in the amount of \$143,371.
13. Recommendation that the award for raincoats for the Sheriff's Department be made to C & G Wholesale, second low bid in the amount of \$14,424 for the period beginning December 1.
14. Recommendation by Public Health & Environmental Services/HIV Services that the award for comprehensive needs assessment and four special studies for Ryan White Title I Services for the county be made to Stroudwater NHG in the approximate amount of \$239,473.
15. Recommendation that the award for safety supplies and related items for the county be made to Groves Industrial Supply Co., low bid in the amount of \$74,851 for the period beginning November 1.
16. Recommendation that the award for uniform hats for the county be made to Allen's Western Wear and Saddlery, low bid in the amount of \$61,320 for the period beginning January 1, 2002.
17. Recommendation that the award for processing, printing, and mailing of voter registration certificates for the county be made to Myriad Systems, Inc., low bid in the amount of \$39,560.
18. Recommendation that the award for data entry services for the Tax Assessor-Collector be made to Outsource Data Center, low bid in the amount of \$59,095.
19. Request for approval of an extension to a contract with Southwestern Bell Telephone Company for various telephone and fax services for the county through January 31, 2002, or until a new contract is awarded.
20. Request for approval of a month-to-month renewal option with Northwest Pest Patrol and Hill & Hill Exterminators, Inc., for pest control services for the county for the period of November 1-December 31.
21. Request for approval of a renewal option with IKON Office Solutions for reader/printers for the District Clerk for the period of November 1-October 31, 2002.

22. Request for approval of renewal options with Blue Cross and Blue Shield of Texas, National Pacific Dental, Inc., Spectera Insurance Company, Inc., Metropolitan Life Insurance Company, Standard Insurance Company, and FlexBen Corporation for various employee benefits for the county and the Flood Control District at a total cost of \$86.3 million, and for approval of a revision to the current drug plan to require employees to pay the greater of 20% or \$10 rather than 20% for any brand name prescription drug, and leaving the generic prescription co-payment at \$2.
23. Request for approval of a renewal option with Direct Action Uniform for uniforms and related items for Constable, Precinct 1 for the period of February 1, 2002-November 30, 2003.
24. Request for approval of a renewal option with Computer Generated Solutions for call center services for the District Clerk's Office for the period of January 1-December 31, 2002.
25. Request for approval of a renewal option with ICS for hygiene kits for various county departments for the period of January 1-December 31, 2002.
26. Request for approval of orders authorizing the County Judge to execute agreements with Compression Health Care Specialist, Council On Alcoholism & Drug Abuse, Sisterhood of Faith in Action, DAPA Family Recovery Program, Research & Development Institute, Greater Houston Area Health Education Center, Bay Area Council On Drugs & Alcohol, Inc., WBS Consulting, LLC, and The Life Center, Inc., for a tobacco free project for Public Health & Environmental Services for the period of September 1-August 31, 2002.
27. Recommendation that the award for water treatment chemicals and services for the county be made to Ondeo Nalco Company in the amount of \$106,430 for the period beginning November 1, and for the County Judge to take necessary action relating to the award.
28. Request for approval of an order authorizing the County Judge to execute an agreement with Donald R. Watkins Foundation for Ryan White Title I Services at an estimated cost of \$ 25,998 for the period of October 23-February 28, 2002.
29. Request for authorization for corrections to agreements with Thuan Van Tran, M.D., Forough Farizani, M.D., Nguyen Thai, M.D., Nazmudin Keshwani, M.D., and Ha Tran, M.D., for medical services for arriving refugees for Public Health & Environmental Services in corrected amounts of \$21,000, \$21,000, \$28,000, \$28,000, and \$28,000, respectively.
30. Request for approval of an order authorizing the County Judge to execute an agreement with Deloitte & Touche, LLP, for services for the next phase of the county's technology strategic planning project for the year 2010 at an approximate amount of \$187,000.

31. Request that Veronique F. Delattre, D.D.S., be granted a professional services exemption from the competitive bid process for dental services for the Medical Examiner's Office in the amount of \$27,000 for the period of November-October 31, 2002, and for the County Judge to take necessary action relating to the agreement.
32. Request for approval of an order authorizing the County Judge to execute an agreement between the Medical Examiner's Office and the University of Texas Health Science Center for pathology services in the amount of \$24,000 for the period ending September 30, 2002.
33. Request for approval of an order authorizing the County Judge to execute an agreement with Strategic Monitoring Services, Inc., for electronic monitoring equipment for the Juvenile Probation Department in the approximate amount of \$25,000.
34. Request that Pharmacia & Upjohn be granted a sole source exemption from the competitive bid process for purchase of Depo-Provera for Public Health & Environmental Services in the approximate amount of \$70,000.
35. Request that Choicepoint Business and Government Services, Inc., be granted a sole source exemption from the competitive bid process for the Criminal Locator and Warrant System for the Sheriff's Department in the amount of \$28,800, and for the County Judge to take necessary action relating to the award.
36. Request for authorization for a list of county surplus and/or confiscated property to be sold at Internet auction and for disposal of unsold surplus items.
37. Transmittal of notice of receipt of funds in net amounts of \$75,331 and \$55,238 from the sale of county equipment at Houston Auto Auction August 15, 25, and 29, and September 5, 12, 19, 26, and 29.
38. Transmittal of notice of receipt of funds in the total net amount of \$26,416 from the sale of recyclable materials and surplus and/or confiscated property items through the county's Internet public auction for the month of September.
39. Recommendation that the award for a community youth development project for Children's Protective Services be made to DePelchin Children's Center in amounts of \$41,270 and \$45,134, Gulfton Area Neighborhood Organization, Inc., in the amount of \$40,000, and the City of Houston in amounts of \$86,764 and \$16,137.
40. Recommendation that the award for a community youth development project for Children's Protective Services be made to Cross in the City in the amount of \$64,885 and San Jacinto YMCA in the amount of \$29,649.

21. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating October 31 as James G. Darden, P.E., Day in the county on the occasion of his retirement as Director of Project Development for the Texas Department of Transportation.
2. Request for appointment of Martha Butler Northington to the Children's Protective Services Board to fill a vacancy.
3. Request by the Office of Emergency Management for authorization to renew an annual agreement with the U.S. Department of Interior Geological Survey for hydrological data and maintenance of stream gauges at a cost of \$149,440.
4. Recommendation that the court approve an interlocal agreement with the City of Houston for lab sampling and analytical services for testing of hazardous materials.

b. **Commissioner, Precinct 1**

1. Request for approval for Humble High School to conduct fund-raising activities October 26 at Deussen Park.
2. Request for approval for 20 employees to attend an annual grounds maintenance conference October 25 in Conroe at an approximate cost of \$500, with travel by county vehicle.
3. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in Parkway Forest and Morningside Place subdivisions.
4. Request for approval of appointment of election precinct judges.
5. Request for approval for an employee to attend a first aid and safety training class October 26 in Houston at a cost of \$45.

c. **Commissioner, Precinct 2**

1. Request for consideration and approval of a resolution proclaiming November 2001 as National Hospice Month.
2. Request for approval of a resolution directing the constables to sell and re-sell at public sale all tax delinquent property within the geographical boundaries of the county in order to collect delinquent taxes, with posting assistance by the law firm of Linebarger Heard Goggan Blair Graham Pena & Sampson, LLP.

d. **Commissioner, Precinct 3**

1. Request for authorization for two employees to attend an automotive paint certification course November 6-7 in Houston at no tuition cost, with travel by county vehicle.
2. Request for authorization for two employees to attend a hydraulics training course October 23-25 in Houston at a total cost of \$1,790, with travel by county vehicle.

e. **Commissioner, Precinct 4**

1. Transmittal of notice of receipt of funds for:
 - a. Donations for the Senior Adult Program in the amount of \$100.
 - b. Overpayment to the Texas Structural Pest Control Board in the amount of \$110.
2. Request for authorization for an employee to attend a risk management and safety conference November 14-16 in San Antonio at an approximate cost of \$545, with travel by county vehicle.
3. Request for approval of a resolution for Northwoods Catholic School's 'Laying the Foundation To a Legacy' groundbreaking celebration.
4. Request for authorization to submit a supplemental payroll for a pay period.
5. Request for authorization for the County Judge to execute an agreement with Jaycee's Children's Center for cleanup along the roadsides of Veterans Memorial Drive from West Greens Road to Antoine Drive in connection with the Adopt a County Road program.
6. Request for authorization for the County Judge to execute an agreement with the Association of Compaq Employees for cleanup along the roadsides of Cutten Road from Louetta Road to Cypresswood Drive in connection with the Adopt a County Road program.
7. Request for authorization for the County Judge to execute an agreement with Humble High School Key Club for cleanup along the roadsides of Wilson Road from Issacks Road to Will Clayton Parkway in connection with the Adopt a County Road program.
8. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 125th District Court and County Civil Courts Nos. 1 and 2.

- b. Transmittal of a quarterly operations report by the Harris County Sports & Convention Corporation.

23. **Emergency items.**

24. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Cheryl Thompson Draper and John T. Draper (3)
- b. Rita Ruth (3)
- c. Robert Horton (3)
- d. Charles Hixon (1)
- e. Steve Williams (1)
- f. Others

25. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

Adjournment.

*****SUPPLEMENTAL ITEM*****

Discussion and possible action concerning the October 18, 2001 letter from the U.S. Department of Housing and Urban Development regarding the Corporation for Economic Development of Harris County. The mentioned letter has a November 2, 2001 deadline of response.