



## NOTICE OF JOB OPENING

**JOB TITLE:** Senior Auditor CFE

**POSITION NO:** 6102348029

**DEPARTMENT:** County Auditor – Audit Services

**WHAT WE OFFER:**

- Competitive salary of up to \$135,000 per annum
- Vibrant Downtown Houston location
- Excellent Benefits and Wellness programs
- Zero-Premium Employee Only Medical Plan
- Outstanding Retirement Program
- Continuing Professional Education available
- Collaborative Environment
- Corporate Memberships
- Subsidized Transit/Commute
- Newly Renovated Office Space

**WHAT WE ARE LOOKING FOR:** Qualified candidates must have a Bachelor's degree in accounting or related subject with thirty hours of accounting and at least five years' experience in public accounting or internal audit. Experience in governmental accounting and auditing preferred.

At least five years' experience conducting fraud investigations, forensic audits and financial audits in which effective testing methods were developed and applied to assess internal controls and/or potential weaknesses.

Ideal candidate must possess:

- Current CPA license, CIA or CISA Certification.
- Extensive experience in providing expert testimony and collaborating with Law Enforcement personnel.
- Track record of supervising staff.
- The ability to plan and organize work, perform under pressure, and meet deadlines.
- Above average problem-solving, critical thinking and analytical skills.
- Proficiency in the use of MS Office and complex accounting and auditing software.
- Fluency in the written and oral use of the English language.
- Excellent interpersonal skills.

Must be legally eligible to work in the United States. We do not provide visa sponsorship.

Physical requirements for the position are the ability to sit for extended periods of time and the ability to push/pull up to 50 lbs., lift and carry up to 20 lbs.

**Minimal Overnight or out of County travel required (training seminars & special audits).**

**JOB DESCRIPTION:**

Senior Auditors are expected to plan and coordinate audit engagements. Ensure findings and recommendations are appropriately supported and documented. Determine work assignments, supervise and mentor junior staff members. Draft and review audit reports to present to Audit Services and client management.

**CLOSING DATE:**

Open until filled

**APPLY:**

Email resume with Position No and Title (shown above) in the subject line to:  
[APPS.HCAO@AUD.HCTX.NET](mailto:APPS.HCAO@AUD.HCTX.NET)

*The mission of the Harris County Auditor's Office is to be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's statutory duties and responsibilities.*

**HARRIS COUNTY HAS AN EMPLOYMENT AT WILL POLICY**

**APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY**