



The mission of the Harris County Auditor's Office is to be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's statutory duties and responsibilities.

NOTICE OF JOB OPENING

JOB TITLE: Director, Financial Accounting

POSITION #: 6102149002

JOB DESCRIPTION: The Financial Accounting Department is responsible for recording financial transactions of the County and providing timely and accurate interim and annual financial reporting. The Department provides for communication to other County departments and outside parties relating to the financial information, capital projects, and debt financing undertaken by the County and related entities. Financial Accounting is also responsible for maintenance of the County's fixed asset records. Additionally, requests are forwarded to this department for account code changes, financial report design, and organizational changes in the County's financial systems.

The Financial Accounting Director position directs the overall planning, development, management, and oversight of the County Auditor's Financial Accounting operation. The Director is responsible for ensuring the integrity of the County's financial records and providing complete, accurate, and timely financial information to Harris County officials and department heads, citizens, and other individuals. Responsibilities of the Financial Accounting Director include preparing the County's monthly and annual financial reports such as the Comprehensive Annual Financial Report (CAFR) and the Popular Annual Financial Report (PAFR) and financial reports for: Harris County, Flood Control, Toll Road, Community Supervision and Juvenile Board; accounting for the financial activities of the County's Toll Road, and assisting in the preparation of offering documents for the County's bond sales. Responsibilities also include leading and managing a diverse accounting team comprised of approximately 35 employees, including 5 managers, CPAs, senior accountants, lead accountants and staff accountants.

WHAT WE OFFER:

- Competitive salary of up to \$145,000 per annum
- Vibrant Downtown Houston location
- Excellent Benefits and Wellness programs
- Zero-Premium Employee Only Medical Plan
- Outstanding Retirement Program
- Continuing Professional Education available
- Collaborative Environment
- Corporate Memberships
- Paid Parking

JOB REQUIREMENTS:

Qualified candidates must possess a Bachelor's degree from an accredited university with a minimum of 30 college credit hours in accounting. Master's Degree preferred.

Required experience includes:

- Minimum 10 years leading and managing in municipality, county or state agency, the size and complexity of Harris County, inclusive of:
 - Minimum 5 years of leading and managing other managers.
 - 10 years of progressive experience in preparing financial reports and providing solutions-focused consultation and deliverables for a governmental organization the size and complexity of Harris County.
 - 5 years of experience with a major ERP system in a large organization. PeopleSoft experience a plus, but not required.
- Current CPA licensure.
- CGFA (preferred but not required).
- Extensive, practical experience with the principles of governmental accounting and reporting in accordance with Generally Accepted Accounting Principles (GAAP).
- Experience developing and maintaining internal controls and analyzing them; researching and interpreting financial standards, including the most recent GASB pronouncements.

In addition to the above, a well-qualified candidate must also have:

- Demonstrable experience in building consensus, facilitating collaboration, and leading change both tactically as well in broad scope.
- Experience developing and maintaining internal controls and analyzing them; researching and interpreting financial standards, including the most recent GASB pronouncements.

- The ability to plan and organize work, perform under pressure, and meet deadlines.
- Proficiency in the use of MS Office and complex accounting software.
- Excellent interpersonal skills, communication and presentation skills, with the ability to effectively communicate with both individuals as well as large groups.
- Excellent fluency in the written and oral use of the English language.
- Well-developed critical thinking skills and professional judgement.

Candidates must be legally eligible to work in the United States. We do not provide visa sponsorship.

Physical requirements for the position are the ability to sit for extended periods of time and the ability to push/pull, lift and carry up to 40 lbs.

TO APPLY:

Submit your resume via email to: Apps.HCAO@aud.hctx.net. Please indicate the title and position number in the subject line of the email.

**HARRIS COUNTY HAS AN EMPLOYMENT AT WILL
POLICY**

**Harris County is an Equal Opportunity employer
Applicants are considered without regard to race, color, religion, sex, national origin, age or
disability**