

# **AUDITOR'S REPORT**

## **HEALTH DEPARTMENT CONSUMER HEALTH TWELVE MONTHS ENDED FEBRUARY 29, 2016**



**September 12, 2016**

**Barbara J. Schott, C.P.A.  
Harris County Auditor**

**Mike Post, C.P.A.**  
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**BARBARA J. SCHOTT, C.P.A.**  
**HARRIS COUNTY AUDITOR**

September 12, 2016

Mr. Tom Arbizu  
Food Establishments Group MC 1987  
Texas Department of State Health Services  
P. O. Box 149347  
Austin, Texas 78714-9347

Re: Harris County Public Health & Environmental Services Food Safety Program

Dear Mr. Arbizu:

As required by Chapter 437 of the Health and Safety Code we are enclosing the Harris County Public Health & Environmental Services Food Safety Program's Statement of Revenue, Expenditures, and Changes in Fund Balance (Statement) for the year ended February 29, 2016.

We are submitting pages 116, 124, 132, and 142 from our Comprehensive Annual Financial Report (CAFR) for the fiscal year ended February 29, 2016. The enclosures relate only to the Statement and do not extend to any other sections of the CAFR. If you would like a copy of the entire CAFR, please visit [www.harriscountytexas.gov/auditor](http://www.harriscountytexas.gov/auditor).

Sincerely,

A handwritten signature in blue ink that reads "Barbara J. Schott".

Barbara J. Schott  
County Auditor

cc: Umair A. Shah, M.D., M.P.H

Enclosures

operate and more comfortable to use. This no-cost program sends rebates to the partner for participation in the program and the successful completion of energy-efficient improvements. Rebates can be utilized to purchase and install energy-efficient mechanical equipment as needed.

**ENVIRONMENTAL ENFORCEMENT** – This fund was established account for funds pursuant to an interlocal agreement with the City of Houston for the purpose of purchasing equipment and supplies to be used in the enforcement and investigation of environmental crimes.

**COMMUNITY DEVELOPMENT FINANCIAL SURETIES** – This fund was established in accordance with Texas Local Government Code 232.004, to account for forfeited engineering fees charged to Residential Commercial Subdivision Developers when the County performs the repairs. Expenditures are for the required repairs.

**ELECTION SERVICES** - This fund was established pursuant to Texas Election Code 31.1 and 271 for purposes of defraying expenses of the County Clerk’s Office in conducting Harris County elections.

**LAW ENFORCEMENT FORFEITED FUND** - This fund was established to account for transactions associated with the various asset forfeiture programs pursuant to the Federal Comprehensive Crime Control Act of 1984, Texas Code of Criminal Procedure Chapter 59, Texas Code of Criminal Procedure Chapter 18, and Guide to Equitable Sharing for Foreign Counties and Federal, State, and Local Law Enforcement Agencies. Expenditures are for law enforcement purposes and are further defined by the statutes associated with the source of the forfeited funds.

**CRIMINAL COURTS AUDIO/VISUAL** - This fund was established in accordance with Texas Code of Criminal Procedure Chapter 59, to be used to upgrade audio-visual equipment in the District and County criminal courts.

**MEDICAID ADMINISTRATIVE CLAIM-REIMBURSEMENT** - This fund is used to account for the receipt of Medicaid Administrative Claim reimbursements and the associated expenditures for health related services for clients. These funds are authorized under the Medicaid State Plan under Title XIX of the Social Security Act.

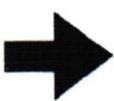
**DISPUTE RESOLUTION** - This fund was established in accordance with Section 152.004 of the Texas Civil Practice and Remedies Code and is used to account for fees assessed on cases to fund an alternative system for the peaceable and expeditious resolution of citizen disputes not requiring formal court action.

**FIRE CODE FEE** - This fund is authorized under Texas Local Government Code 233.065, to account for the fees for issuance of a building permit for the administration and enforcement of the fire code. Fees may be used only for the administration and enforcement of the fire code.

**LEOSE-LAW ENFORCEMENT** - This fund was established under the Texas Administrative Code, Title 37, Part 7 for purposes of accounting for state monies to law enforcement agencies utilized for the continuing education of law enforcement personnel.

**LIBRARY CONTRIBUTION FUND** - This fund accounts for revenues from donations / contributions made to the Harris County Library. Many of these donations are from “Friends of the Library” groups that are active in raising funds for their respective library branches through book sales and other activities based on concession agreements approved by Commissioners Court. The funds are used for library related expenditures.

**JUVENILE PROBATION FEE** - This fund was established pursuant to Sections 54.061 and 54.0411 of the Texas Family Code to account for the fees charged while a juvenile is on probation. The fees may be used only for juvenile probation or community based juvenile corrections services or facilities.



**FOOD PERMIT FEE** - This fund was established pursuant to Sections 437.003 and 437.0123 of the Texas Health and Safety Code to account for the fees associated with issuing food permits and enforcing the associating statutory provisions. The fees may be used for reviewing and acting on a permit, amending and renewing a permit, and inspecting a facility for the purpose of issuing a food permit.

**COURT REPORTER SERVICES** - This fund was established in accordance with Section 51.601 of the Texas Government Code and allows for a fee for each new case filed in a court that has an official court reporter. These fees may be used to assist in the payment of court reporter related services.

**HARRIS COUNTY, TEXAS**  
**COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS**  
**SPECIAL REVENUE**  
**February 29, 2016**

	Food Permit Fee	Court Reporter Services	Juvenile Delinquency Prevention	Supplemental Guardianship	Courthouse Security	FPM Property Maintenance
<b>ASSETS</b>						
Cash and cash equivalents	\$ 46,153	\$ 141,901	\$ 68	\$ 186,739	\$ 179,967	\$ 7,008
Investments	131,357	256,782	-	338,139	326,275	13,559
Receivables:						
Taxes, net	-	-	-	-	-	-
Accounts, net	-	-	-	-	-	-
Accrued interest	53	103	-	136	131	5
Other	-	-	-	-	585	-
Due from other funds	-	-	-	-	-	-
Prepays and other assets	-	-	-	-	-	-
Inventories	-	-	-	-	-	-
Advances to other funds	-	-	-	-	-	-
Restricted cash and cash equivalents	-	-	-	-	-	-
Restricted Investments	-	-	-	-	-	-
Notes receivable	-	-	-	-	-	-
<b>Total assets</b>	<b>\$ 177,563</b>	<b>\$ 398,786</b>	<b>\$ 68</b>	<b>\$ 525,014</b>	<b>\$ 506,958</b>	<b>\$ 20,572</b>
<b>LIABILITIES</b>						
Vouchers payable	\$ 175,613	\$ 6,826	\$ -	\$ 1,642	\$ 22,869	\$ -
Accrued payroll and compensated absences	24,217	-	-	-	80,702	-
Retainage payable	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	-
Due to other units	-	-	-	-	-	-
Advances from other funds	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
<b>Total liabilities</b>	<b>199,830</b>	<b>6,826</b>	<b>-</b>	<b>1,642</b>	<b>103,571</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Unavailable revenue - property taxes	-	-	-	-	-	-
Unavailable revenue - other	-	-	-	-	-	-
<b>Total deferred inflows of resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES</b>						
Nonspendable	-	-	-	-	-	-
Restricted	-	391,960	68	523,372	403,387	-
Committed	-	-	-	-	-	20,572
Unassigned	(22,267)	-	-	-	-	-
<b>Total fund balances</b>	<b>(22,267)</b>	<b>391,960</b>	<b>68</b>	<b>523,372</b>	<b>403,387</b>	<b>20,572</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 177,563</b>	<b>\$ 398,786</b>	<b>\$ 68</b>	<b>\$ 525,014</b>	<b>\$ 506,958</b>	<b>\$ 20,572</b>

(continued)

**HARRIS COUNTY, TEXAS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS - SPECIAL REVENUE**  
**For The Year Ended February 29, 2016**

	Food Permit Fee	Court Reporter Services	Juvenile Delinquency Prevention	Supplemental Guardianship	Courthouse Security	FPM Property Maintenance
<b>REVENUES</b>						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for services	2,295,285	1,212,216	343	181,440	1,822,449	-
Lease revenue	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Earnings on investments	1,167	2,544	1	1,748	821	58
Miscellaneous	-	-	-	-	-	20,603
Total revenues	<u>2,296,452</u>	<u>1,214,760</u>	<u>344</u>	<u>183,188</u>	<u>1,823,270</u>	<u>20,661</u>
<b>EXPENDITURES</b>						
Current operating:						
Administration of justice	-	1,109,241	2,185	-	994,228	-
Parks	-	-	-	-	-	-
County administration	-	-	-	-	-	419
Health and human services	2,677,321	-	-	10,579	-	-
Flood control	-	-	-	-	-	-
Tax administration	-	-	-	-	-	-
Roads and bridges	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
Debt service:						
Bond issuance costs	-	-	-	-	-	-
Total expenditures	<u>2,677,321</u>	<u>1,109,241</u>	<u>2,185</u>	<u>10,579</u>	<u>994,228</u>	<u>419</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(380,869)</u>	<u>105,519</u>	<u>(1,841)</u>	<u>172,609</u>	<u>829,042</u>	<u>20,242</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Proceeds from insurance recoveries	-	-	-	-	-	-
Total other financial sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net changes in fund balances	(380,869)	105,519	(1,841)	172,609	829,042	20,242
Fund balances, beginning	358,602	286,441	1,909	350,763	(425,655)	330
Fund balances, ending	<u>\$ (22,267)</u>	<u>\$ 391,960</u>	<u>\$ 68</u>	<u>\$ 523,372</u>	<u>\$ 403,387</u>	<u>\$ 20,572</u>

(continued)

**HARRIS COUNTY, TEXAS**  
**SPECIAL REVENUE FUNDS**  
**SCHEDULE OF EXPENDITURES AND OTHER USES**  
**BUDGET AND ACTUAL - BUDGETARY BASIS**

For the Year Ended February 29, 2016

	Adopted		Actual	(Over)
	Budget	Budget		Under
Constable Pct 4 Federal Forfeited Assets - Treasury	4,700	4,700	-	4,700
District Attorney Forfeited Assets - Treasury	170	170	-	170
District Attorney Forfeited Assets - Justice	283,623	437,476	279,109	158,367
Constable Forfeited Assets - Treasury	832	4,747	-	4,747
Constable Forfeited Assets - Justice	19,401	19,401	-	19,401
Constable Pct 5 Federal Forfeited Assets - Justice	676	676	-	676
Constable Pct 5 State Forfeited Assets	30,545	30,545	24,230	6,315
Constable Pct 5 Federal Forfeited Assets - Treasury	974	974	-	974
Sheriff Forfeited Assets - Treasury	1,842,120	2,036,170	1,120,351	915,819
Sheriff Forfeited Assets - Justice	1,052,113	1,695,134	1,010,451	684,683
Sheriff Forfeited Assets - State	2,645,360	2,970,853	1,613,574	1,357,279
District Attorney Forfeited Assets - State	2,681,936	3,121,520	1,721,346	1,400,174
Constable Forfeited Assets - State	56,851	94,882	30,900	63,982
Forfeited Assets - Commissioner's Court	3,230,308	3,230,308	600,000	2,630,308
Fire Marshall Forfeited Assets	3,656	3,656	2,245	1,411
CA Forfeited Assets - Treasury	95,748	95,748	750	94,998
Sheriff Chapter 18 State Forfeited Assets	502,979	873,287	373,806	499,481
Constable Chapter 18 State Forfeited Assets	348,038	690,630	105,151	585,479
CA Forfeited Assets State SPU	2,539,951	2,539,951	768,407	1,771,544
Constable Pct 6 State Forfeited Assets	23,446	23,446	8,302	15,144
Constable Pct 7 State Forfeited Assets	3,236	3,236	471	2,765
Constable Pct 8 State Forfeited Assets	19,170	32,777	9,035	23,742
<b>Total Law Enforcement Forfeited Fund</b>	<b>21,268,701</b>	<b>23,876,016</b>	<b>8,961,405</b>	<b>14,914,611</b>
Criminal Courts Audio/Visual	58,561	58,561	-	58,561
Medicaid Admin Claim Reimbursement	3,013,119	3,013,119	1,863,699	1,149,420
Dispute Resolution	1,059,533	1,059,533	1,059,533	-
Fire Code Fee	11,377,473	11,379,473	6,732,891	4,646,582
LEOSE - Law Enforcement	528,444	583,332	302,220	281,112
Library Contribution Fund	644,398	644,398	214,784	429,614
Juvenile Probation Fee	378,242	378,242	220,574	157,668
Food Permit Fees	2,845,692	2,845,692	2,568,119	277,573
Court Reporter Services	1,480,624	1,480,624	1,105,086	375,538
Juvenile Delinquency Prevention	2,766	2,766	2,185	581
Supplemental Guardianship	527,458	527,458	8,945	518,513
Courthouse Security	1,999,823	1,999,823	1,464,615	535,208
FPM Property Maintenance	-	6,090	419	5,671
IFS Training	9,100	54,334	15,094	39,240
Law Library	1,607,162	1,607,162	1,287,869	319,293
TIRZ Affordable Housing/Other Restricted Funds				
TIRZ Affordable Housing - Non Interest Bearing	2	2	-	2
TIRZ Affordable Housing - Interest Bearing	3,076,951	3,076,951	1,387,150	1,689,801
CSD Non-Grant Restricted	2,077,277	3,868,047	1,774,095	2,093,952
CSD Transit Restricted	227,660	1,336,806	406,974	929,832
<b>Total TIRZ Affordable Housing/Other Restricted</b>	<b>5,381,890</b>	<b>8,281,806</b>	<b>3,568,219</b>	<b>4,713,587</b>
Environmental Enforcement Constable I	-	253,507	-	253,507
Environmental Settlement	-	12,386,398	121,614	12,264,784
Hester House				
Hester House Operating	84,695	84,695	84,534	161
Hester House Construction	46,544	46,544	-	46,544
<b>Total Hester House</b>	<b>131,239</b>	<b>131,239</b>	<b>84,534</b>	<b>46,705</b>
<b>Total Special Revenue Fund</b>	<b>\$ 359,411,472</b>	<b>\$ 416,092,436</b>	<b>\$ 228,078,956</b>	<b>\$ 188,013,480</b>