

AUDITOR'S REPORT

HARRIS COUNTY DISTRICT ATTORNEY'S OFFICE FEDERAL FORFEITED ASSETS TWELVE MONTHS ENDED FEBRUARY 28, 2015



January 29, 2016

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Harris County Auditor**

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January 29, 2016

The Honorable Devon Anderson
Harris County District Attorney
1201 Franklin, 6th Floor
Houston, Texas 77002

RE: Harris County District Attorney's Office Federal Forfeited Assets for the twelve months ended February 28, 2015

The Audit Services Department performed procedures relative to the Harris County District Attorney's Office (The Office) Federal Forfeited Assets. The objective of the engagement was to examine forfeited asset accounts and report the issues to Commissioners' Court in accordance with Local Government Code §115.0035. Our procedures included the following:

- Selectively testing whether the Office's forfeited bank account statements reconciled to their respective balances recorded in the County's Integrated Financial and Administrative Solution (IFAS) system.
- Selectively testing whether deposits to the Office's forfeited assets bank accounts were accurately recorded in IFAS.
- Selectively testing whether disbursements from the Office's forfeited assets bank accounts were properly authorized, appropriately supported, and accurately recorded in IFAS.

The engagement process included providing you with a combined engagement and scope letter and conducting entrance and exit conferences with your personnel. The purpose of the letter and conferences was to explain the process, identify areas of concern, describe the procedures to be performed, discuss issues identified during the engagement, and solicit suggestions for resolving the issues. A draft report was provided to you and your personnel for review.

The work performed required our staff to exercise judgment in completing the scope objectives. As the procedures were not a detailed inspection of all transactions, there is a risk that error or fraud was not detected during this engagement. The Official, therefore, retains the responsibility for the accuracy and completeness of their financial records and ensuring sufficient controls are in place to detect and prevent fraud.

The Honorable Devon Anderson
Harris County District Attorney

We appreciate the time and attention provided by you and your staff during this engagement.

Sincerely,



Barbara J. Schott
County Auditor

cc: District Judges
County Judge Ed Emmett
Commissioners:
 R. Jack Cagle
 Jack Morman
 Steve Radack
 Gene Locke
Vince Ryan
William J. Jackson
Dorothy Washington
Judy Springer

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OVERVIEW

Law enforcement agencies may seize funds and/or property used or intended to be used to facilitate the commission of certain crimes. This also includes the proceeds and any property acquired with the proceeds gained from the commission of certain crimes. The seizing officer must secure the seized assets and file a sworn statement with the Office. Within 30 days of the seizure, the Office must commence proceedings by filing a notice of seizure and intended forfeiture with the Clerk of the District Court.

Seized funds and property are forfeited to the Office and law enforcement agencies based upon final judgment of the District Court and in accordance with local agreements executed between the Office and the law enforcement agencies. Forfeited funds and proceeds from the sale of forfeited property are deposited in a special fund in the County Treasury and are to be used solely for law enforcement purposes.

In accordance with L.G.C. §115.0035, the Harris County Auditor's Office is responsible for conducting an audit of the Office's accounts associated with the special fund. The ending IFAS combined balance of the Office's accounts associated with the special funds as of February 28, 2015 was approximately \$183,840.

RESULTS

Based on the procedures performed in accordance with L.G.C. §115.0035, “*Examination of Funds Collected by County Entity or the District Attorney*”, no matters came to our attention that caused us to believe that the accounts associated with the special funds for forfeited assets are materially misstated.