

# HARRIS COUNTY GIS TASK FORCE



## MINUTES OF THE April 19<sup>th</sup>, 2007 COMMITTEE MEETING

Held at the offices of the Harris County PHES - Mosquito Control Division

PRESENT:	
Randy Davidson	Harris County ITC – ETS
Bryan Dunaway	Harris County Tax Assessor's Office
Samuel Garcia	Harris County PID - Engineering
Christina Hailey Dischinger	Harris County PHES – Mosquito Control
Pam Kersh	ESRI
Sharyn Malatok	Harris County Children's Assessment Center
Michelle Manuel	Harris County ITC – ETS
Nathan McConnell	Harris County PHES – Mosquito Control
Stefan Nawrocki	Harris County PHES – Mosquito Control
Matthew Perry	Harris County Fire Marshall's Office
Ashli Prejean	Harris County PID - Engineering
Kimberly Stanfield	Harris County PID - Flood Control
John Wong	Harris County ITC – ETS

<b>Agenda Item</b>	<b>Action/Discussion/Information</b>	<b>Responsibility</b>	<b>Due Date</b>
Call to Order	Roger Forshee, called the meeting to order at 2:00 p.m.	Roger Forshee	Monthly
Adoption of Minutes for March 22nd 2007 meeting.	Without any changes, the minutes were unanimously approved and accepted.	All	Monthly
Introductions	No new members were present.	All	Monthly
<b>Review of the April 4th H-GAC GDC Meeting</b>			
- InfoUSA Data	The cost of the InfoUSA Data has been covered and should be distributed soon to HGAC GDC members that contributed to the data purchase.	Roger Forshee	As Needed
- StarMap Standards	The StarMap Subcommittee finalized the StarMap standards recently. The Bylaws Committee will be reviewing the cost sharing agreement and see if this could be included in a modified membership fee. Details of addressing changes were discussed. For more information please contact G. Garrison or R. Forshee.	Roger Forshee Grant Garrison	As Needed
- StarMap Status	The 1st quarter 2007 release is now available. If you need a copy please contact R. Forshee.	Roger Forshee	As Needed
- Aerial Imagery	The committee for aerial imagery purchasing will be formed soon to begin the RFP for 2008 imagery.	Roger Forshee	As Needed
- HGAC GIS Training	Grant Garrison is helping coordinate a potential ArcGIS Server 9.2 Introduction (2 day) course and a Developing Applications (3 day) course. These might be offered in May or June depending on ESRI agreement. For more information please contact G. Garrison.	Grant Garrison	As Needed
- HCCS Grant	If you would like more information on potential paid interns for your agency please contact Richard DeBose with HCC.		

HGAC GDC Meeting Cont. - Meeting Details	For more details about the GDC meeting, please see the meeting minutes.		
<b>Old Business</b>			
- GIS Day 2007	The GIS Day Committee met after this meeting was concluded. Not details on venue selection yet. For more information or to participate please contact Christina Hailey Dischinger.	Christina Dischinger	As Needed
- GIS Training	C. Dischinger informed the group that an Intro. To ArcGIS II will be offered by HCPHES April 25th-27th. For more information please contact her or visit the training information on the GIS Task Force website or contact Christina Hailey Dischinger. The next Intro. To ArcGIS I and II will be offered in August.	Christina Dischinger	As Needed
<b>New Business</b>			
- Metadata	Mr. Davidson attended a meeting/training hosted by NOAA. This agency has developed a tool for the FGDC to gather metadata. This free tool automatically uploads your metadata to their database. This gives the government a much better collection of data contacts in the event of an emergency. If you would like to participate please contact R. Davidson.	Randy Davidson	As Needed
<b>Open Forum</b>			
<b>Announcements</b>			
-Next Harris County GIS Task Force Meeting	The next meeting is scheduled for May 17th, <b>2007</b> and will be held at the offices of HC Mosquito Control at 3330 Old Spanish Trial Building D. The meeting will begin at 2:00 p.m.	All	Monthly
<b>Adjournment</b>			
	A motion was made to adjourn the meeting at 2:30 pm. There was a second and the meeting adjourned and followed by the GIS Day Committee meeting.	All	Monthly