

HARRIS COUNTY GIS TASK FORCE



MINUTES OF THE July 21st, 2005 COMMITTEE MEETING Held at the HCPHES Mosquito Control Offices 3330 Old Spanish Trail Building D

Present:

André Bally	Harris County PID – Engineering
Pat Brill	Harris County PHES
Joe Cesda	Harris County JPD
Travis Conner	Harris County ITC - JIMS
Melvic Degracia	Harris County PID - Engineering
Bryan Dunaway	Harris County Tax Office
Roger Forshee	Harris County ITC - JIMS
Samuel Garcia	Harris County PID - Engineering
Christina Hailey	Harris County PHES - Mosquito Control Division
Vince Hamilton	Michael Baker Corporation
Barry Hughes	Harris County Tax Office
Stefan Nawrocki	Harris County PHES - Mosquito Control Division
Kevin O-Brien	Harris County Tax Office
Matthew Perry	Harris County ITC - Regional Radio
Ashli Prejean	Harris County ITC - JIMS
Daniel Shen	Harris County CSCD
Mike Walters	Harris County PID - Flood Control District

Agenda Item	Action/Discussion/Information	Responsibility	Due Date
Call to Order	Roger Forshee - HC-JIMS called the meeting to order at 2pm	Roger Forshee	Monthly
Adoption of Meeting Minutes for July 21st, 2005 Meeting	With one change, the minutes were unanimously approved and accepted. (Page 2)	All	Monthly
Introductions	There were two visitors: Joe Cesda from HCJSD and Kevin O'Brien from HC Tax Office.	All	Monthly
Items of Note from the July 6th, 2005 H-GAC GDC Meeting			
- Meeting Details	Please see HGAC GDC meeting minutes for more detailed information.	Roger Forshee Andy Bally	Quarterly
- Go! Sync Software Status	<p>JIMS is currently running the program with no major problems.</p> <p>HC PID Engineering is currently installing 9.1 version so they are troubleshooting as they commence installation.</p> <p>Cost of Go!Sync Software licenses will be increasing. Cost of end-user license will be \$1920 per seat and the viewer will be \$960 per seat. To receive current prices, purchases must be made by the end of the year.</p> <p>For Harris County to purchase a server license more users would have to be active.</p>	<p>Roger Forshee</p> <p>Samuel Garcia</p> <p>Roger Forshee Mike Walters</p> <p>Roger Forshee</p>	On-going
- Key Map License	KeyMap and GDC members have not signed a usage agreement yet.	Roger Forshee	
- Aerial Photography	Copy of the RFP is available from JIMS. The current RFP calls for flights to be scheduled in December and January.	Roger Forshee	On-going
- Job Postings	After a vote it was announced that Job Postings will be allowed for distribution to the GDC.	Roger Forshee	N/A
Old Business			
- Regional GPS Training	If a department needs training for current software or hardware, please notify Ms. Hailey so that she can add those needs to the assessment.	Christina Hailey	On-going
- Quarterly Star*Map Release	For copies of the 2nd quarter Star*Map release see Mr. Connor or Mr. Bally.	Travis Conner Andy Bally	Quarterly

<p>Old Business continued. - Sub Committee Report 2010</p>	<p>After initial meeting with B. Kendrick it was recommended that the committee look over the document more thoroughly and create recommendations without creating a demand for GIS hardware and software.</p> <p>Mr. Forshee addressed Mr. Ray's guidelines for the GIS Task Force. These guidelines are not policy for the GIS Task Force. The GIS Task Force is guided by the court-mandated policy. Mr. Forshee is going to confer with Mr. Jennings for updates.</p> <p>http://www.jims.hctx.net/gis/ccgispolicy.htm</p> <p>Mr. Key recommended that the GIS Task Force work together on GIS protocol and policies since this is the committee that will accomplish more than the 2010 Technology Task Force.</p> <p>The next 2010 Technology Task Force meeting is August 25th at 2pm.</p>	<p>Andy Bally</p> <p>Roger Forshee</p> <p>Peter Key</p> <p>Andy Bally</p>	<p>On-going</p>
New Business			
<p>- Aerial Imagery</p>	<p>See GDC Meeting Minutes. Contact Mr. Conner for detailed RFP.</p> <p>Please see Mr. Garcia or Mr. Forshee if you have any requests or recommendations for the aerial imagery purchase requirements (i.e. image format)</p>	<p>Travis Conner</p> <p>Samuel Garcia Roger Forshee</p>	<p>On-going</p>
Open Forum			
<p>- ITC Reorganization</p>	<p>Mr. Forshee briefly discussed the ITC reorganization and new location. The new office location is on the 15th Floor of the Cotton Exchange Building (1310 Prairie).</p>	<p>Roger Forshee</p>	
<p>- Introduction to ArcGIS Class</p>	<p>Ms. Hailey reminded everyone that the next Introduction to ArcGIS I class is scheduled for August 25-26th at the main HCPHES office. If you have anyone that needs the training please contact her.</p>	<p>Christina Hailey</p>	
Announcements			
<p>- Next HC GIS Task Force Meeting</p>	<p>Next HC GIS Task Force Meeting will be held at the HCPHES Mosquito Control Offices on Wednesday August 24th at 2pm. The address is 3330 Old Spanish Trail Building D.</p>	<p>All</p>	<p>Monthly</p>

Adjournment			
	Mr. Forshee adjourned the meeting at 3:00 pm.	Roger Forshee	Monthly

Reference:

<http://www.jims.hctx.net/gis/ccgispolicy.htm>

Commissioners' Court GIS Policy Statement

The County should adopt a policy of development and maintenance of a county-wide geographical information system (GIS) which includes, but is not necessarily limited to:

- Establishing the Central Technology Center as the coordinating point for all GIS efforts.
- Establishing the existing GIS Task Force, chaired by the Director of the Justice Information Management System (JIMS), as the coordinating body for definition of GIS standards and procedures and for planning and prioritizing development, implementation and maintenance of GIS activities.
- All county agencies and departments involved in GIS will use the same geographical database, once defined and acquired, unless use of another database is required by regulation or technical consideration.
- One-time development of commonly used geographical areas or features (overlays and text databases) and centralized storage for subsequent distribution of those features.
- Development of overlays and databases for the specific use of one agency should be borne by that agency, with catalogs of all such developments resident centrally in order to avoid possible duplication and make such developments available county wide.
- Use of hardware and software that are compatible with that in other agencies and specified by the GIS Task Force.