

HARRIS COUNTY GIS TASK FORCE



MINUTES OF THE June 16th, 2005 COMMITTEE MEETING Held at the HCPHES Mosquito Control Offices 3330 Old Spanish Trail Building D

Present:

Latrice Babin	Harris County PHES - Pollution Control
Travis Conner	Harris County ITC - JIMS
Randy Davidson	Harris County ITC - JIMS
Melvic Degracia	Harris County PID - Engineering
David Dignum	ESRI
Bryan Dunaway	Harris County Tax Office
Charles Ellis	Harris County ITC
Roger Forshee	Harris County ITC - JIMS
Carol Gaines	Harris County ITC - Education and Career Development
Samuel Garcia	Harris County PID - Engineering
Christina Hailey	Harris County PHES - Mosquito Control Division
Barry Hughes	Harris County Tax Office
Joe Lira	Harris County ITC
Candace Marullo	Harris County ITC - Education and Career Development
Jenny Nguyen	Harris County ITC
Osato Okorodudu	Harris County ITC
Matthew Perry	Harris County ITC - Regional Radio
Daniel Shen	Harris County CSCD
Mike Walters	Harris County PID - Flood Control District
John Wong	Harris County ITC - JIMS

Agenda Item	Action/Discussion/Information	Responsibility	Due Date
Call to Order	Roger Forshee - HC-JIMS called the meeting to order at 2pm	Roger Forshee	Monthly
Adoption of Meeting Minutes for May 19th, 2005 Meeting	With no changes, the minutes were unanimously approved and accepted.	All	Monthly
Introductions	There were two visitors from the ITC group: Jenny Nguyen and Joe Lira, both interns.	All	Monthly
Items of Note from the June 1st, 2005 H-GAC GDC Meeting			
- Meeting Details	Please see HGAC GDC meeting minutes.	Roger Forshee	Quarterly
- Go! Sync Software Status	<p>Mr. Forshee reviewed the basics of the Go! Sync system of real-time Star*Map updating and data sharing capabilities. The initial estimated cost for an editing license would be \$800, while a viewing license will be \$400. The GDC has formed a Policy Committee to analyze the possibilities for allowing access by a subscription service to partially offset initial investment by GDC members who maintain the Star*Map.</p> <p>Mr. Dignum noted the advantages of participating in this data sharing. These included increased data accuracy on a real-time basis, ease of data exchange and increased use of inter-departmental data.</p>	Roger Forshee Mike Walters	On-going
-Aerial Photography	Mr. Forshee needs input and suggestions for upcoming RFP for aerial photography vendor selection.	Roger Forshee	On-going
- GIS Day Committee	Next meeting is 3pm Friday June 17th at Tran Star. For more information contact Maria Vera.	Roger Forshee	Annually
- Job Postings	There will be a secret ballot among GDC members at the next meeting to address the posting of new job openings.	Roger Forshee	N/A

Old Business			
- Regional GPS Training	Ms. Hailey is still attempting to coordinate a GIS and GPS training session for Harris County employees. The focus on GIS and GPS must be on current users and cannot create more demand for funds. Ms. Hailey and Ms. Marullo are attempting to compile a list of departments that need training and what type of training they need. They are also coordinating instructors and lesson plans. If a department needs training for current software or hardware, please notify Ms. Hailey so that she can add those needs to the assessment.	Christina Hailey	On-going
- Sub Committee Report 2010	<p>Initial meeting found that more discussion was needed to address concerns in the GIS Report for the 2010 Technology Task Force. These concerns, recommendations and suggestions must be confirmed before support can be given from the Task Force. This support from the Task Force must not create increased demand for GIS or GPS software or hardware. The next meeting will be set by Andy Bally, the Subcommittee Chairman.</p> <p>Mr. Garcia recommends that the GIS Task Force contact author of the group's charter, Steve Jennings, to update it while considering the 2010 Technology Task Force recommendations. Mr. Forshee agreed and will meet with Mr. Jennings to consider revision. This will be discussed further at the next Task Force meeting.</p>	Roger Forshee Samuel Garcia	Monthly
- Aerial Imagery RFP	Mr. Conner reported contrasting contract details provided by two companies interested in the GDC RFP for aerial imagery. These details included price differences and the use of digital imagery to replace traditional photo imagery. For more information on the details please contact Mr. Conner.	Travis Conner	Annually

New Business			
- IMS Requests	Mr. Forshee addressed the requests from the Fire Marshall's office and the HCSO for internet mapping capabilities. Mr. Forshee reports that JIMS will host IMS sites if needed by other Harris County agencies. He proposes that the Task Force compile a list of IMS sites and descriptions to keep track of resources and reduce duplication. This list will be added to the agenda for each Task Force meeting and will also be available on the Task Force website.	Roger Forshee	On-going
- ESD and Fire District Request	The HC Tax office needs GIS data for ESD and Fire districts. Those that have a copy please send it to them. The Fire Marshall's office also needs an updated copy.	Roger Forshee	N/A
Open Forum			
- Charter Report	Mr. Forshee proposed that the Charter Report be added to the next meetings agenda. He will meet with the author and discuss revision.	Roger Forshee	On-going
Announcements			
- Next HC GIS Task Force Meeting	Next HC GIS Task Force Meeting will be held at the HCPHES Mosquito Control Offices on Thursday July 21st at 2pm. The address is 3330 Old Spanish Trail Building D.	All	Monthly
Adjournment			
	Mr. Forshee adjourned the meeting at 3:10 pm.	Roger Forshee	Monthly