

HARRIS COUNTY GIS TASK FORCE



MINUTES OF THE April 21st, 2005 COMMITTEE MEETING

Held at the offices of the Harris County PHES - Mosquito Control Division

Present:	
Latrice Babin	Harris County PHES - Pollution Control
Pat Brill	Harris County PHES
Travis Conner	Harris County ITC - JIMS
Randy Davidson	Harris County ITC - JIMS
Bryan Dunaway	Harris County Tax Office
Roger Forshee	Harris County ITC - JIMS
Carol Gaines	Harris County ITC - Education and Career Development
Samuel Garcia	Harris County PID - Engineering
Christina Hailey	Harris County PHES - Mosquito Control Division
Bob Kendrick	Harris County Precinct 3
Peter Key	Harris County PID
Stefan Nawrocki	Harris County PHES - Mosquito Control Division
Matthew Perry	Harris County Fire & Emergency Services
Ashli Prejean	Harris County ITC - JIMS
Mike Walters	Harris County PID - Flood Control District
John Wong	Harris County ITC - JIMS

Agenda Item	Action/Discussion/Information	Responsibility	Due Date
Call to Order	Roger Forshee - HC-JIMS called the meeting to order at 2pm	Roger Forshee	Monthly
Adoption of Meeting Minutes for March 10th ,2005 Meeting	With no changes, the minutes were unanimously approved and accepted.	All	Monthly
Introductions	There were two visitors: Latrice Babin of HCPHES Pollution Control and Matthew Perry of the HC Fire & Emergency Services office (Mr. Perry was unable to make a formal introduction).	All	Monthly
Review of the April 6th, 2005 H-GAC GDC Meeting			
-Star*Map	Changes are still being accepted for next quarter.	Roger Forshee	Quarterly
-Aerial Photography	Mr. Forshee noted that 6 lamberts are missing from current set of aerial photography. If you notice that more are missing please let Mr. Forshee know. This will be important in writing the new RFP for the next set of imagery.	Roger Forshee	Annualy
-Remote Sensing	LIDAR demo by Baker Hughes was conducted. More information will be available at the next meeting.	Roger Forshee	N/A
- New Policy Committee	Max Samfield of HGAC has formed a Policy Committee to meet on quarterly basis. The first meeting will be May 11th, 2005. This committee will set data standards and policies for GDC data.	Roger Forshee	Quarterly
- Election Results	New Chair of GDC is Robert LaBarbera, Co-Chair is now Jackie Smith and Secretary is Tom Misek. They will take office in June.	Mike Walters	N/A
Old Business			
-Migration to ESRI 9.0 Series	Make sure to download 3rd service pack for ArcGIS and ArcSDE.	Randy Davidson	On-going

New Business			
- Task Force Participation	<p>Ms. Hailey proposed that a Microsoft Outlook Calendar meeting request be sent as a reminder for the HC GIS Task Force meetings. Since Outlook is standard for HC offices it shouldn't be a problem. Others in the meeting agree.</p> <p>Ms. Gaines suggested that Mr. Key could try to contact the participants of the GIS 2010 Technology Task Force report to attend meetings.</p> <p>Ms. Hailey suggested that a newsletter with GIS news and events be created to help HC GIS users keep in touch. She will ask for articles and photos for the publication.</p> <p>Mr. Conner suggested that we encourage more companies and agencies to have demos and talks at the meetings. This may get the attention of those agencies that don't come to regular meetings, but may be interested in specific topics.</p>	Christina Hailey Carol Gaines Travis Conner	On-going
- Task Force Meeting Location	Mr. Kendrick suggested that the location of the meetings be alternated to encourage other HC agencies to attend. He proposed that we have the next meeting at the Precinct 3 Senior Education Center on Bissonett. Others agreed since the location has space, free parking and technology.	Bob Kendrick	On-going
- GIS Day Mentor Program	Meeting was held Monday April 18th at the ESRI offices in SW Houston. Volunteers are still needed for the 2005 GIS Day Mentor Program. Anyone interested in mentoring a local school group needs to contact David Dignum at ddignum@esri.com	Christina Hailey	N/A
-2010 Technology Task Force	Mr. Key discussed the report filed by the GIS Committee of the 2010 Technology Task Force. He provided copies to the group.	Peter Key	On-going
Open Forum			
- Potential GIS Training Workshop	Ms. Hailey suggested that HC GIS Task Force host a HC GIS Training Workshop for HC employees to present and attend. This workshop would allow those that need training on specific software or hardware to make contact with other HC GIS users and receive training. Other agreed. Ms. Hailey is helping to coordinate.	Christina Hailey	N/A

<i>Open Forum Continued</i> - ESRI Software Release	The release of ArcGIS 9.1 is scheduled for release in May, but it probably won't ship until after the July Users Conference.	Roger Forshee	N/A
- Interns and Volunteers	Mr. Kendrick reminded everyone that HC has intern and volunteer positions available. He encourages more people to use them to recruit future employees and benefit current programs. He suggested that more departments begin working on job descriptions to help the Commissioners establish guidelines and structure to facilitate hiring.	Bob Kendrick	On-going
Announcements			
- Next HC GIS Task Force Meeting	Next HC GIS Task Force Meeting will be held at the Precinct 2 Senior Education Center on Thursday May 19th at 2pm. The address is 6600 Bissonett.	All	Monthly
Adjournment			
	Mr. Forshee adjourned the meeting at 3pm. Followed by brief demonstration of ITC developed address locator web application.	Roger Forshee	Monthly